

AGENDA

7:30 p.m. Wednesday, August 3, 2011

Call to order

Salute to the flag

Open Public Meetings Statement

Roll Call

Changes to the Agenda

P-1 Proclamation Honoring the Sewell Girls Junior 13-15 year old softball team for its outstanding performance during the 2011 season (to be presented – Simmons).

P-2 Proclamation Recognizing the Brandon-Cobbs 2011 Family Reunion (Previously presented – W. Wallace).

P-3 Proclamation Recognizing Williamstown Middle School for their Participation in the GCIA/Clean Communities Program and Debate held in Wildwood, New Jersey (Previously presented - Chila).

P-4 Proclamation to Joshua Vennell, a graduate of the Gloucester County Institute of Technology who has been chosen as the recipient of the 2011 NJAC Foundation & PSE&G Foundation Green Scholarship to continue his education in the green technologies of tomorrow (Previously presented - DiMarco).

Public portion on agenda items only (time limit of five (5) minutes per person, per public portion)

DEPARTMENT OF ADMINISTRATION

**DIRECTOR DAMMINGER
DEPUTY DIRECTOR W. WALLACE**

A-1 RESOLUTION AUTHORIZING A CLOSED SESSION OF THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF GLOUCESTER REGARDING THE STATUS OF LITIGATION ENTITLED STATE OF NEW JERSEY, DEPARTMENT OF ENVIRONMENTAL PROTECTION V. DAVID DUFFIELD, SR. AND GLOUCESTER COUNTY, DOCKET NO. GLO-L-000520-07 AND CHARLES TYSON VS. SEAN DALTON, GLOUCESTER COUNTY PROSECUTOR, ET ALS., CASE NUMBER 1:10-CV-03634-JBS-JS; AND, CONTRACT NEGOTIATIONS RE: SALE OF 160 FRIES MILL ROAD. The general nature of the subjects to be discussed at said closed meeting, shall be the status of the litigation matters captioned State of New Jersey, Department of Environmental Protection v. David Duffield, Sr. and Gloucester County, Docket no. GLO-L-000520-07 and Charles Tyson v. Sean Dalton, Gloucester County Prosecutor, et als., Case Number 1:10-CV-03634-JBS-JS, and contract negotiations regarding the sale of 160 Fries Mill Road.

A-2 RESOLUTION AUTHORIZING SETTLEMENT OF ALL CLAIMS IN THE LITIGATION MATTER ENTITLED COUNTY OF GLOUCESTER v. WILLIAM E. RIEGER, JR., DOCKET NO. DC-443-10 FOR THE TOTAL AMOUNT OF \$5,000.00. This resolution will authorize settlement in the amount of \$5,000.00, in regard to the litigation matter of County of Gloucester v. William E. Rieger, Jr., Docket no. DC-443-10, as per recommendation by legal counsel for the County.

A-3 RESOLUTION CONSOLIDATING AND REDESIGNATING A DEPARTMENT WITHIN THE COUNTY OF GLOUCESTER. From time to time it becomes essential for government to assess its operations and reorganize the resources of its departments for increased efficiency and to better serve the public. The consolidation and re-designation of certain departments within the County, namely, the Department of Educational and Disability Services into the Department of Health & Senior Services, forming the Department of Health, Education/Disability & Senior Services, will assist in achieving these goals.

A-4 RESOLUTION PROVIDING FOR THE INSERTION OF SPECIAL ITEMS OF REVENUE INTO THE GLOUCESTER COUNTY 2011 BUDGET PURSUANT TO N.J.S.A. 40A:4-87.

1. Victims of Crime Act Grant (VOCA) - \$139,806.00 - The VOCA grant partially funds the salaries of employees working in the GC Prosecutors Office Victim/Witness Unit. The Unit provides services mandated by the New Jersey Crime Victims Bill of Rights under NJSA 52:4B-36 for victims of violent crimes in Gloucester County.
2. Senior Citizen & Disabled Resident Transportation - \$6,773.00 - These funds will provide additional funds to offset fuel costs and maintenance expenditures associated with the above program. These additional funds are a result of a closeout balance from previous contracts. This modification will increase the total amount of the Senior Citizen and Disabled Resident Transportation award for 2011 to \$669,648.00.
3. Section 5311 Rural Transportaton - \$170,509.00 - These funds are used to transport transit-dependent rural residents to non-emergency medical appointments and to various shopping facilities. There is a modified fixed bus route which operates three days per week from this funding. There is a demand response service where residents call and request transportation. A subscription service is also provided with this funding which is primarily to work related activities and medical appointments. Funding for this program has fluctuated in prior years. This year the County of Gloucester received approximately an 8% increase in funding from last years funding.
4. Workforce Learning Link - \$80,000.00 - This funding will be used to provide ABE/GED and literacy training for residents attending Gloucester County College. Funding for this program has been declining rapidly in recent years from a high of \$391,747.00 in 2005.

A-5 RESOLUTION AUTHORIZING THE EXECUTION OF AN OFF-CAMPUS FEDERAL WORK STUDY AGREEMENT WITH ROWAN UNIVERSITY BEGINNING 7/1/11 AND ENDING 6/30/12 AT NO COST TO THE COUNTY. Approval of an agreement between the County of Gloucester and Rowan University to participate in the Off-Campus Federal Work Study Employment Program (FWS) beginning July 1, 2011 and ending June 30, 2012 in order to provide work to students eligible to participate in the Federal Work Study (FWS) Program. Students cannot work more than twenty (20) hours per week. The County does not have a financial obligation to pay any portion of student wages to Rowan University due to the federal waiver awarded beginning July 1, 2007.

A-6 RESOLUTION APPROVING REVISION TO THE HUMAN RESOURCES MANUAL AND TO AMEND THE ADMINISTRATIVE CODE SECTION PER-6. The Human Resources Manual provides administrative policies and formalizes employee procedures. These policies and procedures seek to provide uniform operations within each department, increase efficiency, improve employee morale, and enhance service to Gloucester County residents. The Human Resources Department is requesting a resolution to approve, as part of the Administrative Code, one revision to certain parts of the existing manual (PER-6). The policy being requested for modification, and the explanation why, is as follows:

- 5.2 Waiving Medical and/or Prescription Coverage: revised policy to state that the waiver provision does not apply to non-union employees.

This existing policy was reviewed and modified for accuracy due to evolution and to continue functional change. These changes make the Human Resources Manual a better management tool for the county and provide clearer direction to employees.

A-7 RESOLUTION AUTHORIZING THE PURCHASE OF COMPUTER SOFTWARE FROM DELL MARKETING L.P., FOR A TERM BEGINNING AUGUST 3, 2011 – AUGUST 2, 2012 THROUGH STATE CONTRACT #A77003 WITH A MINIMUM AMOUNT OF ZERO AND A MAXIMUM CONTRACT AMOUNT OF \$200,000.00. Resolution authorizing the purchase of Computer Software for the County of Gloucester from Dell Marketing, L.P. located at 850 Asbury Drive, Buffalo Grove, IL 60089 for a minimum contract amount of zero and a maximum contract amount of \$200,000.00 through State Contract Number A77003, for a term beginning August 3, 2011 and ending August 2, 2012. N.J.S.A. 40A:11-12 permits the purchase of materials, supplies and equipment, through the State Contract, without the need for public bidding.

A-8 RESOLUTION AUTHORIZING THE EXTENSION OF A CONTRACT FOR THE SUPPLY AND DELIVERY OF COPY PAPER AND COMPUTER PAPER WITH PAPER MART, INC. FOR A PERIOD OF ONE (1) YEAR FOR A MINIMUM AMOUNT OF \$0.00, AND A MAXIMUM AMOUNT OF \$40,000.00. Resolution to extend an existing open ended contract with **Paper Mart, Inc.**, located at 151 Ridgedale Avenue, East Hanover, NJ 07936, as the lowest responsive, responsible bidder as per bid specification **PD-10-037**, for the supply and delivery of copy paper and computer paper to the County of Gloucester. The contract shall be for a minimum amount of \$0.00 and a maximum amount of **\$40,000.00** for a one year term commencing August 18, 2011 through August 17, 2012 with the option to extend contract for one (1) additional year. Prices per Bid Proposal:

<u>White</u>		<u>Color</u>	
8 ½ x 11	\$31.00 per case	8 ½ 11	\$37.00 per case
8 ½ x 14	\$42.00 per case	8 ½ x 14	\$49.60 per case
<u>Greenbar</u>		<u>Computer</u>	
14 7/8 x 11	\$28.90 per case	9 ½ x 11	\$18.45 per case

**DEPARTMENT OF ECONOMIC
DEVELOPMENT & PUBLIC WORKS**

**FREEHOLDER SIMMONS
FREEHOLDER CHILA**

B-1 RESOLUTION AUTHORIZING A CONTRACT BETWEEN THE COUNTY OF GLOUCESTER AND THE N. J. DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT WITH THE COUNTY RECEIVING FOUR THOUSAND DOLLARS TO PROVIDE ADMINISTRATIVE SERVICES FROM JULY 15, 2011 THROUGH JANUARY 15, 2013 FOR THE NEW JERSEY BUILDERS UTILIZATION INITIATIVE FOR LABOR DIVERSITY (NJBUILD) PROGRAM. This contract is between the New Jersey Department of Labor and Workforce Development and the County of Gloucester. The contract is for \$4,000.00 and is for the period of July 15, 2011 through January 15, 2013. The program, New Jersey Builders Utilization Initiative for Labor Diversity (NJBUILD), is one of several in the state aimed at training women and minorities in the construction trades. The state has \$760,000.00 in grants available for this initiative. The New Jersey Department of Labor and Workforce Development will set aside \$56,000.00 in NJBUILD funding for the County of Gloucester to provide construction trades training to a minimum of eight (8) women and minorities in accordance with eligibility and training criteria which is outlined in the contract. The \$56,000.00 in funding will not be included in our local budget; however, we are being awarded \$4,000.00 to cover administrative costs for services provided through the NJBUILD grant. One Stop staff will identify individuals for construction trade training programs as identified in the contract, enroll participant into training and share necessary information to NJLWD in order for NJLWD to generate payments to the training vendor upon completion of training.

B-2 RESOLUTION APPROVING AND AUTHORIZING CONTRACT CHANGE ORDER #01-INCREASE WITH DEFALCO & BISCONTI, INC. IN THE AMOUNT OF \$48,691.25 FOR COUNTY ENGINEERING PROJECT 02-11SA. The Resolution will approve and authorize Contract Change Order #01-Increase DeFalco & Bisconti, Inc. (725 Old White Horse Pike, Atco, NJ 08004), for undercutting required under foundation due to unsuitable sub-grade, structural backfill as required by plans but not included in contract, & additional quantities of Items 46, 50 & 51 as plan quantities were incorrect, for the project "Reconstruction of County Culvert 4-D-6, Oak Grove Road, County Route 671 over Grand Sprute Run, Woolwich Township, County of Gloucester, Engineering Project 02-11SA," in the amount of \$48,691.25. This project consists of the replacement of the existing deteriorated culvert carrying the Grand Sprute Run, tributary to the Raccoon Creek under Oak Grove Road, County Route 671. The Oak Grove Road culvert reconstruction will provide a 46'-6" wide roadway width. The work has included the construction of sidewalk with parapet on the east side and a barrier on the west side, construction of drainage, and approach roadway reconstruction. The new culvert will be a 7' wide x 2'-10" high open bottom corrugated aluminum structural plate arch pipe, supported on a concrete foundation. This Project is 100% State Aid funded.

B-3 RESOLUTION AUTHORIZING A CONTRACT CHANGE ORDER, DECREASE #01-FINAL, WITH SOUTH STATE, INC. IN THE AMOUNT OF \$51,968.16 REGARDING COUNTY ENGINEERING PROJECT #08-18FA. The resolution will authorize a Construction Contract Change Order, Decrease #1-Final with South State, Inc. (P.O. Box 68, Bridgeton, NJ 08302) for the project "Resurfacing & Safety Improvements along Fries Mill Road, County Route 655 between State Highway Route 322 and Clayton-Williamstown Road, CR610 in the Township of Monroe and Borough of Clayton, Gloucester County, Federal Project №.FS-0169(102) ARRA

Federal Stimulus Project, Engineering Project #08-18FA," in the amount of \$51,968.16. This decrease is for costs associated with Increases, Decreases and Supplemental Items to reflect "as-built" quantities. This project entailed milling and resurfacing with 3" of HMA surface course a portion County Route 655, Fries Mill Rd. Road in the Township of Monroe between State Highway Route 322 and Clayton Williamstown Rd., Co. Rte. 610. The project also included the installation of new long life traffic stripes, raised pavement markers, along with the replacement of existing curb pieces with Eco Type heads and the installation of bicycle safe grates as needed. The project included the construction of a bicycle lane connecting the existing multi-purpose trail with Scotland Run Park. This Project is 100% Federally funded.

B-4 RESOLUTION AUTHORIZING THE ACQUISITION OF A ROAD EASEMENT AND A SLOPE EASEMENT FROM PUBLIC STORAGE INSTITUTIONAL FUND IN, OVER AND ACROSS A PORTION OF BLOCK 249, LOT 4 IN THE TOWNSHIP OF MANTUA, FOR A TOTAL AMOUNT OF \$17,500.00 FOR ENGINEERING PROJECT #08-04SA. The resolutions will authorize the Purchase of Land as Road Easement RE-2 and Slope Easement SE-1 from Public Storage Institutional Fund (P.O. Box 25025, Glendale, CA 91201) for a portion of Block 249, Lot 4, Township of Mantua, in association with the project "Intersection Improvements to Woodbury-Glassboro Road, County Route 553 at Lambs Road, County Route 635 and Tylers Mill Road, Mantua Township, Gloucester County" for a total amount of \$17,500.00 (\$9,975.00 for RE-2 and \$7,525.00 for SE-1) as per Engineering Project #08-04SA. The purchase of this land will enable the construction of intersection improvements to the existing closely spaced signals located along Woodbury-Glassboro Road, CR553 at Lambs Road, CR635 and at Tylers Mill Road in Mantua Township. The easements are located at the intersection of Tylers Mill Road and Woodbury-Glassboro Road (CR553) and are required for the roadway widening for the project. The construction of this project is 100% State Aid Funded.

**DEPARTMENT OF HEALTH &
EDUCATION**

**DEPUTY DIRECTOR W. WALLACE
FREEHOLDER CHILA**

C-1 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO CAMDEN BAG & PAPER, INC. TO SUPPLY PAPER PRODUCTS TO THE GLOUCESTER COUNTY NUTRITION PROGRAM FOR A MINIMUM CONTRACT AMOUNT OF ZERO AND A MAXIMUM CONTRACT AMOUNT OF \$36,100.00 COMMENCING ON AUGUST 3, 2011 THROUGH AUGUST 2, 2012. Resolution authorizing the award of a contract, as per Bid Specification (PD # 011-041) for the supply and delivery of paper products for the Gloucester County Division of Senior Services Nutrition & Serv-a-Tray Programs by Camden Bag & Paper Company Inc, 114 Gaither Drive, Mt. Laurel 08054. Estimated cost for paper products for the Nutrition & Serv-a-Tray Programs will not exceed \$36,100.00. Contract period will be one year from the date of award and with the option to extend the contract for one two (2) year period or two (2) one-year periods.

**DEPARTMENT OF PUBLIC SAFETY,
VETERANS AFFAIRS & ELECTIONS**

**FREEHOLDER CHILA
FREEHOLDER DiMARCO**

**DEPARTMENT OF SOCIAL &
HUMAN SERVICES**

**FREEHOLDER NESTORE
DEPUTY DIRECTOR W. WALLACE**

E-1 RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE COUNTY OF GLOUCESTER AND THE TOWNSHIP OF WEST DEPTFORD FOR THE PROVISION OF A TRANSPORTATION BUS. The Division of Transportation is loaning a 2005 Freightliner bus which is an 18 passenger vehicle with the capacity for two wheelchairs from its fleet on a temporary basis to the Township of West Deptford due to an emergency on the West Deptford bus which was put out of commission.

**DEPARTMENT OF GOVERNMENT
SERVICES**

**FREEHOLDER L. WALLACE
FREEHOLDER DiMARCO**

F-1 RESOLUTION AUTHORIZING THE FREEHOLDER DIRECTOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO APPLY TO THE STATE OF NEW JERSEY, FOR THE 2011 BODY ARMOR REPLACEMENT PROGRAM GRANT. A Resolution authorizing the submission of a grant application to the State of NJ, Department of Law and Public Safety, Division of Criminal Justice and the Gloucester County Department of Correctional Services.

Award to be determined at a later date and monies to be used for the replacement of vests that are outdated or damaged of existing employees and/or new vests. Vests have a life expectancy of five (5) years. This contract will not cost the Gloucester County Department of Corrections any money.

F-2 RESOLUTION AUTHORIZING GRANT APPLICATION AND EXECUTION OF ALL DOCUMENTS RELATIVE TO VICTIMS OF CRIME ACT (VOCA) GRANT IN THE AMOUNT OF \$139,806.00 WITH MATCHING FUNDS BY THE COUNTY OF \$34,952.00, FOR A TOTAL AMOUNT OF \$174,758.00, FOR THE PERIOD COMMENCING JULY 1, 2011 AND TERMINATING JUNE 30, 2012. The VOCA grant partially pays for salaries for employees of the Gloucester County Prosecutor's Office Victim/Witness Unit. The Unit provides services for victims of violent crime in Gloucester County mandated by the New Jersey Crime Victim's Bill of Rights under N.J.S.A. 52:4B-36. Services are defined as those efforts that respond to the emotional and physical needs of crime victims; assist victims to understand and participate in the criminal justice system; and provide victims of crime with a measure of safety such as boarding up broken windows and replacing or repairing locks. VOCA funds are used to ensure that crime victims are treated with fairness, compassion, and respect by the criminal justice system to prevent secondary victimization by the system.

F-3 RESOLUTION AUTHORIZING THE COUNTY OF GLOUCESTER TO MODIFY ALL CONTRACTS HELD WITH "CORRECTIONAL HEALTH SERVICES, LLC." CHANGING THE ORGANIZATION'S NAME ON ANY AND ALL OF THESE CONTRACTS TO "CORIZON HEALTH OF NEW JERSEY". The County of Gloucester to modify all contracts held with "Correctional Health Services, LLC." Changing the organization's name on any and all of these contracts to "Corizon Health of New Jersey". The contract period is from June 1, 2009 through May 31, 2012, to provide health care services for inmates at Gloucester County Correctional Services

F-4 RESOLUTION AWARDDING A CONTRACT TO SECURE ALERT, INC., TO PROVIDE AN ACTIVE GPS TRACKING HOME ELECTRONIC DETENTION SYSTEM FOR A TERM OF TWO YEARS FROM THE DATE OF AWARD FOR A MINIMUM CONTRACT AMOUNT OF ZERO AND A MAXIMUM CONTRACT AMOUNT OF \$5,000.00 AND WITH THE MAXIMUM CONTRACT AMOUNT OF INMATE PAYMENTS BEING \$400,000.00. Awarding contract to Secure Alert Inc., to provide non mandatory services of GPS tracking Home electronic Detention for offenders who qualify for this program within the Gloucester County Department of Corrections. The term of the contract shall be for a two (2) year period from the formal date of award, with the option to extend the term for one (1) two year term or two (1) year terms. This contract was awarded through the competitive process under bid number PD- 011-044. These services/fees are paid by the program participants. This contract will not cost the Gloucester County Department of Corrections or the tax payers of Gloucester County any money.

**DEPARTMENT OF PARKS & LAND
PRESERVATION**

**FREEHOLDER DiMARCO
FREEHOLDER CHILA**

G-1 RESOLUTION RECEIVING AND ACKNOWLEDGING THE BY-LAWS OF THE GLOUCESTER COUNTY CITIZENS ADVISORY COUNCIL ON PARKS AND RECREATION. Resolution receiving and acknowledging the By-Laws of the Gloucester County Citizens Advisory Council on Parks and Recreation as adopted at the June 28th Advisory Council Meeting

Old Business

New Business

Public Portion (time limit of five (5) minutes per person)

Adjournment