



Gloucester County Parks and Recreation

**FACILITY RESERVATION APPLICATION**

Main Office 856-251-6710  
 New Jersey Relay 711  
 Fax 856-251-6749

Office Use Only	
Date	_____
Amount	_____
Cash	Check CC MO
Receipt #	_____
Initials	_____

**Select a Park/Facility**

**James G. Atkinson Memorial Pavilion:** (maximum 100) \_\_\_\_\_  
**Birthday Corral** \_\_\_\_\_ (no electric)  
 (Maximum 40/Children's parties)

**Scotland Run Park Pavilion:** \_\_\_\_\_  
 (Maximum 65 / No electric)

**Red Bank Battlefield Hessian Ave. Pavilion:** (maximum 100) \_\_\_\_\_  
 (Closest to the Bathrooms & Playground)  
**Riverview Pavilion:** (maximum 75) \_\_\_\_\_  
 (Closest to the river-no electric)

Date Requested \_\_\_\_/\_\_\_\_/\_\_\_\_ Approximate # of people \_\_\_\_\_

**Block 1: 11:00 am – 2:00 pm** \_\_\_\_\_ **Block 2: 3:00 pm – 6:00 pm** \_\_\_\_\_

Name of Organization/Event \_\_\_\_\_

Name of Contact Person \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Person phone # \_\_\_\_\_ E-mail address \_\_\_\_\_

Please check if you would like to be registered to set up an account on Gloucester Co. website

Fee Must Be Enclosed \$ \_\_\_\_\_  
 We accept Cash, Check, Money Orders, or Credit Cards (Visa/Mastercard/Discover)

**Checks Payable to: Gloucester County Parks & Recreation**

**Mail application and check to:** Shady Lane Complex  
 254 County House Road  
 Clarksboro, NJ 08020

**Or drop off at Parks & Rec Office:**  
 James G. Atkinson Park  
 138 Bethel Mill Road  
 Sewell, NJ 08080

**FEE STRUCTURES \*\*minimum 3 hours\*\***

	Gloucester County Residents	Non-County Residents
<b>Pavilions</b>	\$25/hour	\$50/hour
<b>Birthday Corral</b>	\$15/hour	\$30/hour

**All reservations will be confirmed in writing**

**Refunds:** only if cancelled 30 days prior to reservation date and must be submitted in writing

**Rainouts:** If available we will reschedule for another date.

**All rentals are "first come, first serve" and are taken upon receiving FULL PAYMENT.**

**Frank J. DiMarco, Commission Director**  
**Heather Simmons, Commission Deputy Director**  
**Jim Jefferson, Commission Liason**  
**Chuck Rose, Director, Parks & Recreation**

The County of Gloucester complies with all state and federal rules and regulations against discrimination in admission to, access to, or operations of its programs, services, and activities. In addition, County encourages participation of people with disabilities in its programs and activities and offers special services to all residents 60 years of age and older. Inquiries regarding compliance may be directed to the County's ADA Coordinator at (856) 384-6842/ New Jersey Relay Service 711