

3/2/22

53714

**PURCHASE CONTRACT
BETWEEN
COUNTY OF GLOUCESTER
AND
COMPUTER SQUARE, INC. d/b/a
CSI TECHNOLOGY GROUP**

THIS CONTRACT is made effective the 2nd day of **March, 2022**, by and between **COUNTY OF GLOUCESTER**, a body politic and corporate, with administrative offices at 2 South Broad Street, Woodbury, New Jersey, 08096, hereinafter referred to as "**County**", and **COMPUTER SQUARE, INC. d/b/a CSI TECHNOLOGY GROUP**, with offices at 330 Mac Lane, Keasbey, NJ 08832, hereinafter referred to as "**Contractor**".

RECITALS

WHEREAS, the County of Gloucester, through the Prosecutor's Office has a need for Microsoft Azure cloud maintenance and hosting services, Infoshare software maintenance, and eDiscovery cloud services relative to systems, modules and/or applications used by the County Prosecutor's Office; and

WHEREAS, N.J.S.A. 40A:11-5(1)(dd) permits the support and maintenance of proprietary computer hardware and software without public advertising for bids, and the County's Department of Information Technology has determined said equipment and networking are proprietary; and

WHEREAS, the contract is being awarded consistent with provisions of the Gloucester County Administrative Code and N.J.S.A. 19:44A-20.4 et seq., with this Contractor having certified that it has not previously made and will not make a disqualifying contribution during the term of the contract.

NOW, THEREFORE, in consideration of the mutual promises, agreements and other considerations made by and between the parties, the County and Contractor do hereby agree as follows:

TERMS OF AGREEMENT

1. **TERM.** This contract shall be effective from January 1, 2022 to December 31, 2022.
2. **COMPENSATION.** Contractor shall be paid a total amount of \$134,651.40, as per unit prices set forth in Contractor's invoice numbers 72806, 72807 and 72808, dated November 5, 2021. Payments toward invoice numbers 72806 and 72807 shall be made quarterly, with the first quarter payment to be paid upon or immediately after full execution of this Contract. Full payment toward invoice number 72808 shall be paid upon or immediately after full execution of this Contract. Thereby, the combined total to be paid upon or immediately after full execution of this Contract shall be \$36,362.85.

It is agreed and understood that acceptance and final payment to Contractor shall be

considered a release in full of all claims against the County for the product or service delivered. Contractor shall be paid in accordance with this Contract document within 30 days upon date of an invoice and a properly executed voucher. After approval by County, the payment voucher shall be placed in line for prompt payment.

3. **DUTIES OF CONTRACTOR.** Contractor shall provide Microsoft Azure cloud maintenance and hosting services, Infoshare software maintenance, and eDiscovery cloud services as per Contractor's invoice numbers 72806, 72807 and 72808 dated November 5, 2021, which are annexed hereto as Exhibit A and made a part of this Contract.

4. **FURTHER OBLIGATIONS OF THE PARTIES.** During the performance of this Contract, the Contractor agrees as follows:

a. The Contractor will not discriminate against any employee or applicant for employment, and will ensure that equal employment opportunity is afforded to all applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality, sex, veteran status or military service. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

b. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

c. The Contractor will send to each labor union with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the Contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

d. The Contractor, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

e. The Contractor agrees to make good faith efforts to meet targeted County employment goals established in accordance with N.J.A.C. 17:27-5.2.

f. The Contractor shall notify County immediately in the event of suspension, revocation or any change in status (or in the event of the initiation of any action to accomplish such suspension, revocation and/or change in status) of license or certification held by Contractor or its agents.

5. **LICENSING AND PERMITTING.** If the Contractor or any of its agents is required to maintain a license, or to maintain in force and effect any permits issued by any governmental or quasi-governmental entity in order to perform the services which are the subject of this Contract, then prior to the effective date of this Contract, and as a condition precedent to its taking effect, Contractor shall provide to County a copy of its current license and permits required to operate in the State of New Jersey, which license and permits shall be in good standing and shall not be subject to any current action to revoke or suspend, and shall remain so throughout the term of this Contract.

Contractor shall notify County immediately in the event of suspension, revocation or any change in status (or in the event of the initiation of any action to accomplish such suspension, revocation and/or change in status) of license or certification held by Contractor or its agents.

6. **TERMINATION.** This Contract may be terminated as follows:

a. Pursuant to the termination provisions set forth in the Bid Specifications or in the Request for Proposals, if any, as the case may be, which are specifically referred to and incorporated herein by reference.

b. If Contractor is required to be licensed in order to perform the services which are the subject of this Contract, then this Contract may be terminated by County in the event that the appropriate governmental entity with jurisdiction has instituted an action to have the Contractor's license suspended, or in the event that such entity has revoked or suspended said license. Notice of termination pursuant to this subparagraph shall be effective immediately upon the giving of said notice.

c. If, through any cause, the Contractor shall fail to fulfill in timely and proper manner his obligations under this Contract, or if the Contractor shall violate any of the covenants, agreements, or stipulations of this Contract, the County shall thereupon have the right to terminate this Contract by giving written notice to the Contractor of such termination and specifying the effective date thereof. In such event, all finished or unfinished documents, data, studies, and reports prepared by the Contractor under this Contract, shall be forthwith delivered to the County.

d. The County may terminate this Contract for public convenience at any time by a notice in writing from the County to the Contractor. If the Contract is terminated by the County as provided herein, the Contractor will be paid for the services rendered to the time of termination.

e. Notwithstanding the above, the Contractor shall not be relieved of liability to the County for damages sustained by the County by virtue of any breach of the Contract by the Contractor, and the County may withhold any payments to the Contractor for the purpose of set off until such time as the exact amount of damages due the County from the Contractor is determined.

f. Termination shall not affect the validity of the indemnification provisions of this Contract, nor prevent the County from pursuing any other relief or damages to which it may be

entitled, either at law or in equity.

7. **NO ASSIGNMENT OR SUBCONTRACT.** This Contract may not be assigned nor subcontracted by the Contractor, except as otherwise agreed in writing by both parties. Any attempted assignment or subcontract without such written consent shall be void with respect to the County and no obligation on the County's part to the assignee shall arise, unless the County shall elect to accept and to consent to such assignment or subcontract.

8. **INDEMNIFICATION.** The Contractor or subcontractor, if applicable, shall be responsible for, shall keep, save and hold the County of Gloucester harmless from, and shall indemnify and shall defend the County of Gloucester against any claim, loss, liability, expense (specifically including but not limited to costs, counsel fees and/or experts' fees), or damage resulting from all personal injury, including death, to employees or recipients of the Contractor's services or to any other persons, or from any damage to any property of third parties sustained in connection with this contract which results from any negligent acts or omissions of any of its officers, directors, employees, agents, servants or independent contractors. The Contractor's liability under this agreement shall continue after the termination of this agreement with respect to any liability, loss, expense or damage resulting from acts occurring prior to termination.

9. **POLITICAL CONTRIBUTION DISCLOSURE AND PROHIBITION.** This contract has been awarded to Contractor based on the merits and abilities of Contractor to provide the goods or services described in this Contract. This contract was awarded through a non-competitive process pursuant to N.J.S.A. 19:44A-20.4 et seq. The signer of this Contract does hereby certify that Contractor, its subsidiaries, assigns or principals controlling in excess of 10% of the Contractor will not make a reportable contribution during the term of the contract to any political party committee in Gloucester County if a member of that political party is serving in an elective public office of Gloucester County when the contract is awarded, or to any candidate committee of any person serving in an elective public office of Gloucester County when the contract is awarded.

10. **INSURANCE.** Contractor shall, if applicable to the services to be provided, maintain general liability, automobile liability, business operations, builder's insurance, and Workers' Compensation insurance in amounts, for the coverages, and with carriers deemed satisfactory by County, and which shall be in compliance with any applicable requirements of the State of New Jersey. Contractor shall, simultaneously with the execution of this Contract, deliver certifications of said insurance to County.

If Contractor is a member of a profession that is subject to suit for professional malpractice, then Contractor shall maintain and continue in full force and effect an insurance policy for professional liability/malpractice with limits of liability acceptable to the County. Contractor shall, simultaneously with the execution of this Contract, and as a condition precedent to its taking effect, provide to County a copy of a certificate of insurance, verifying that said insurance is and will be in effect during the term of this Contract. The County shall review the certificate for sufficiency and compliance with this paragraph, and approval of said certificate and policy shall be necessary prior to this Contract taking effect. Contractor also hereby agrees to continue said policy in force and effect for the period of the applicable statute of limitations following the termination of this Contract and shall provide the County with copies of certificates

of insurance as the certificates may be renewed during that period of time.

11. **PREVENTION OF PERFORMANCE BY COUNTY.** In the event that either party is prevented from performing this Contract by circumstances beyond its control, then any obligations owing such party to the other party shall be suspended without liability for the period during which the party is so prevented.

12. **NON-WAIVER.** The failure by either party to enforce any particular provision of this Contract, or to act upon a breach of this Contract, the other party shall not operate as or be construed as a waiver of any subsequent breach, nor a bar to any subsequent enforcement.

13. **PARTIAL INVALIDITY.** In the event that any provision of this Contract shall be or become invalid under any law or applicable regulation, such invalidity shall not affect the validity or enforceability of any other provision of this Contract.

14. **CHANGES.** This Contract may be modified by change orders, consistent with applicable laws, rules and regulations. The County, without invalidating this Contract, may order changes consisting of additions, deletions, and/or modifications, and the contract sum shall be adjusted accordingly. This Contract and the contract terms may be changed only by change order. The cost or credit to the County from change in this Contract shall be determined by mutual agreement before executing the change involved.

15. **NOTICES.** Notices required by this Contract shall be effective upon mailing of notice by regular and certified mail to the addresses set forth above, or by personal service, or if such notice cannot be delivered or personally served, then by any procedure for notice pursuant to the Rules of Court of the State of New Jersey.

16. **GOVERNING LAW, JURISDICTION AND VENUE.** This agreement and all questions relating to its validity, interpretation, performance or enforcement shall be governed by and construed in accordance with the laws of the State of New Jersey. The parties each irrevocably agree that any dispute arising under, relating to, or in connection with, directly or indirectly, this agreement or related to any matter which is the subject of or incidental to this agreement (whether or not such claim is based upon breach of contract or tort) shall be subject to the exclusive jurisdiction and venue of the state and/or federal courts located in Gloucester County, New Jersey or the United States District Court, District of New Jersey, Camden, New Jersey. This provision is intended to be a "mandatory" forum selection clause and governed by and interpreted consistent with New Jersey law and each waives any objection based on forum non conveniens.

17. **INDEPENDENT CONTRACTOR STATUS.** The parties acknowledge that Contractor is an independent contractor and is not an agent of the County.

18. **CONFIDENTIALITY.** Contractor agrees not to divulge or release any information, reports, or recommendations developed or obtained in connection with the performance of this Contract, during the term of this Contract, except to authorized County personnel or upon prior approval of the County.


19. **BINDING EFFECT.** This Contract shall be binding on the undersigned and their successors and assigns.

20. **CONTRACT PARTS.** This Contract consists of this document and the Contractor's invoice numbers 72806, 72807 and 72808 annexed hereto as Exhibit A. Should there occur a conflict in the documents identified herein, then this Contract shall prevail.

THIS CONTRACT is effective as of the 2nd day of March, 2022.

IN WITNESS WHEREOF, the County has caused this instrument to be signed by its Director and attested by its Clerk pursuant to a Resolution passed for that purpose, and Contractor has caused this instrument to be signed by its properly authorized representative and its corporate seal affixed the day and year first above written.

ATTEST:


LAURIE J. BURNS,
CLERK OF THE BOARD

COUNTY OF GLOUCESTER

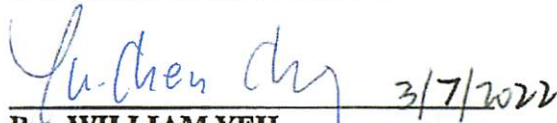

FRANK J. DIMARCO, DIRECTOR

ATTEST:

 03/07/2022

Kiki wen
Office Manager

**COMPUTER SQUARE, INC. d/b/a
CSI TECHNOLOGY GROUP**

 3/7/2022
By: WILLIAM YEH
Title: PRESIDENT & CEO

Yu-chen(Andrew) Chang
Chief Operating officer
On behalf of William Yeh, President & CEO

EXHIBIT A

**Computer Square, Inc.**

330 MAC LANE, KEASBEY, NJ 08832
TEL: (732) 346 0200 | www.csitech.com

INVOICE

Invoice No. 72806
Date: 03/07/2022

Bill To

Gloucester County Prosecutor's Office
P.O. BOX 623
Criminal Justice Complex
Woodbury, NJ 08096
Attn: Chief Thomas Gilbert
tgilbert@co.gloucester.nj.us

Ship To

Gloucester County Prosecutor's Office
P.O. BOX 623
Woodbury, NJ 08096
Attn: Thomas Gilbert

P.O. No.	Term	Rep	Ship	Via	Customer Code
22-01325	NET 30 DAYS	James Parent	01/01/2022	SERVICE	PNJME1

No.	Item Code	Description	Qty	Unit Price	Amount
01	Maintenance	InfoShare Software Maintenance InfoShare Case & document system * InfoShare Select Base System * Crime Scene Module * Investigation Module * Screening, Grand Jury and trial * Indictment Accusation Templates * Intelligence Module * AOC Interface * Evidence Module * Forfeiture Module <i>Maintenance Period from 01/01/2022 to 03/31/2022</i>	1	\$12,500.00	\$12,500.00
02	Maintenance-1	Discovery Component <i>Maintenance Period from 01/01/2022 to 03/31/2022</i>	1	\$1,125.00	\$1,125.00
03	Maintenance-2	Internal Affairs Module <i>Maintenance Period from 01/01/2022 to 03/31/2022</i>	1	\$1,312.50	\$1,312.50
04	Maintenance-3	Maintenance Cap Adjustment Maintenance Service for: * eCDR Feed * VW Suite * eDiscovery * CAC Module * JV Module * Sexual Assault Submodule <i>Maintenance Period from 01/01/2022 to 03/31/2022</i>	1	\$5,062.50	\$5,062.50

Note:

*NJ/CSI Agreement # 20-M0003-CSI01.

Subtotal	\$20,000.00
Sales Tax (0.0%)	\$0.00
Total	\$20,000.00

**Computer Square, Inc.**

330 MAC LANE, KEASBEY, NJ 08832
TEL: (732) 346 0200 | www.csitech.com

INVOICE

Invoice No. 72807
Date: 03/07/2022

Bill To

Gloucester County Prosecutor's Office
P.O. BOX 623
Criminal Justice Complex
Woodbury, NJ 08096
Attn: Chief Thomas Gilbert
tgilbert@co.gloucester.nj.us

Ship To

Gloucester County Prosecutor's Office
P.O. BOX 623
Woodbury, NJ 08096

Attn: Thomas Gilbert

P.O. No.	Term	Rep	Ship	Via	Customer Code
22-01326	NET 30 DAYS	James Parent	01/01/2022	SERVICE	PNJME1

No.	Item Code	Description	Qty	Unit Price	Amount
01	Cloud Hosting Services -1	Microsoft Azure Services <i>Maintenance Period from 01/01/2022 to 03/31/2022</i>	1	\$5,262.85	\$5,262.85
02	Maintenance-4	Annual Server Maintenance on Microsoft Azure Cloud <i>Maintenance Period from 01/01/2022 to 03/31/2022</i>	1	\$7,500.00	\$7,500.00

Note:

* NJ/CSI Agreement # 20-M0003-CSI01.

Subtotal	\$12,762.85
Sales Tax (0.0%)	\$0.00
Total	\$12,762.85

**Computer Square, Inc.**

330 MAC LANE, KEASBEY, NJ 08832

TEL: (732) 346 0200 | www.csitech.com

INVOICE

Invoice No. 72808

Date: 03/07/2022

Bill To

Gloucester County Prosecutor's Office
P.O. BOX 623
Criminal Justice Complex
Woodbury, NJ 08096
Attn: Chief Thomas Gilbert
tgilbert@co.gloucester.nj.us

Ship To

Gloucester County Prosecutor's Office
P.O. BOX 623
Woodbury, NJ 08096

Attn: Thomas Gilbert

P.O. No.	Term	Rep	Ship	Via	Customer Code
22-01324	NET 30 DAYS	James Parent	01/01/2022	SERVICE	PNJME1

No.	Item Code	Description	Qty	Unit Price	Amount
01	Cloud Hosting Services	Cloud Services for eDiscovery <i>Maintenance Period from 01/01/2022 to 12/31/2022</i>	1	\$3,600.00	\$3,600.00

Note:

* NJ/CSI Agreement # 20-M0003-CSI01.

Subtotal	\$3,600.00
Sales Tax (0.0%)	\$0.00
Total	\$3,600.00