

**Phone: (856) 218-4170**  
**Email: [envhealth@co.gloucester.nj.us](mailto:envhealth@co.gloucester.nj.us)**  
**Homeowners Septic Plan Review Process**

Gloucester County is required to follow the septic regulations set forth by the New Jersey Department of Environmental Protection, N.J.A.C. 7:9A.

We recognize that this can be a time sensitive process, so to avoid unnecessary delays, we urge you to make sure your Engineer submits a complete review package to our Engineer, CME. We kindly ask that all communications and interactions with all parties involved remain courteous and respectful as we all work together throughout the review and installation process.

The complete septic application packet shall be submitted online via the QR Code above. The packet should include but are not limited to the following: outside agency approvals, municipal utilities [authority waiver, pinelands certificate of filing, NJDEP Wetlands.](#)

Payment can also be submitted online via the portal

Our goal is to review new septic plans within 10-14 business days of receipt of the septic application packet and payment. Revisions will be reviewed within 5 business days of its submission. CME reviews plans in the order that they are received.

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When your septic application packet has been reviewed and approved, CME will upload an electronic copy of the approved plans to the online portal. The design Engineer will then provide one hard copy to the applicant at the address provided on the application. The applicant would be responsible for adding their contractor as a contact on the portal so they can access their plans.

If the septic application packet is denied, CME will reply to the septic application packet submission via the online portal and outline the necessary revisions to gain approval. The design Engineer will need to make the necessary corrections and re-submit the septic application packet.

Once you receive your approved plans, please assure you check the permit conditions of approval sheet as that outlines of the onsite inspections and other documentation that will be required prior to a final License to Operate or Repair Approval letter being issued. A final License to Operate will be issued once the system has been installed and ALL required information has been submitted and reviewed.

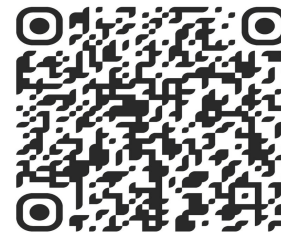
A License to Operate will not be issued if there are outstanding re-inspection fees for that job until they have been paid in full.

**GLOUCESTER COUNTY DEPARTMENT OF HEALTH**  
**APPLICATION FOR PERMIT TO CONSTRUCT/ALTER/REPAIR AN INDIVIDUAL SUBSURFACE SEWAGE DISPOSAL SYSTEM**

APPLICATION SHALL BE SUBMITTED ELECTRONICALLY via the online portal. Use the QR Code below

PAYMENT SHALL BE SUBMITTED TO GCHD via the online portal as well.

MUNICIPALITY \_\_\_\_\_



Form 1-General Information

1. Type of Permit Needed

\_\_\_\_ New Construction (\$600.00)

\_\_\_\_ Alteration (\$500.00) \_\_\_\_ Expansion/Change of use \_\_\_\_ Malfunction \_\_\_\_ No Expansion/Change of use

\_\_\_\_ Repair In-Kind (Engineer required) (\$300.00)

\_\_\_\_ Revision (\$400.00 New construction/alteration)

\_\_\_\_ Permit Renewal (\$250.00)

-Garbage Disposal Incorporated: YES / NO

- Ejector Pump Incorporated: YES / NO

-Expansion Attic Incorporated: YES / NO

Property for Sale: YES / NO Settlement Date: \_\_\_\_\_ -In-Law Suite Incorporated: YES / NO Attached / Detached

2. Location of Project: Municipality \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_

Street Address \_\_\_\_\_ Zip \_\_\_\_\_

3. Name of Applicant (print)

Present Address: \_\_\_\_\_

Applicant's Phone Number: \_\_\_\_\_

Applicant's Agent Name and Phone Number: \_\_\_\_\_

Applicant's Email address: \_\_\_\_\_

4. Type of Facility:

Residential: Number of Dwelling Units: \_\_\_\_\_ Number of Bedrooms \_\_\_\_\_ Duplex: Yes \_\_\_\_\_ No \_\_\_\_\_

Commercial/Institutional: Specify Type of Establishment: \_\_\_\_\_

5. Type of Wastes to be discharged:

Sanitary Sewage \_\_\_\_\_

Industrial Waste \_\_\_\_\_ (NJDEP Approval required)

Other-Specify Type: \_\_\_\_\_

6. Water Supply: \_\_\_\_\_ Individual \_\_\_\_\_ Municipal If individual, will existing well be utilized? Yes \_\_\_\_\_ No \_\_\_\_\_

7. Other Approvals/Certification/Waivers/Exemptions (Attach to application)

Pinelands Commission: Provide certificate of filing

Municipal MUA Waiver/Municipal Ordinance Review Letter/Municipal Stamp on plans

NJDEP-Bureau of Flood Plain Management

Other-Specify: \_\_\_\_\_

8. I hereby certify that the information furnished on Form 1 of this application is true. I am aware that false swearing is a crime in this State and subject to prosecution.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**FOR AGENCY USE ONLY**

Application Denied-Reason for Denial: \_\_\_\_\_

\_\_\_\_ Application Approved

\_\_\_\_ Application Approved Subject to Approval by: \_\_\_\_\_

Date of Action \_\_\_\_\_ Signature \_\_\_\_\_

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[SepticReviews@cmeusa1.com](mailto:SepticReviews@cmeusa1.com) and [jalexander@cmeusa1.com](mailto:jalexander@cmeusa1.com)

PAYMENT SHALL BE SUBMITTED TO GCHD (CHECK OR MONEY ORDER ONLY)  
ONSITE INSPECTIONS MUST BE SCHEDULED VIA EMAIL: [GCHD@CMEUSA1.COM](mailto:GCHD@CMEUSA1.COM)  
MUNICIPALITY \_\_\_\_\_

Form 2a-General Site Evaluation Data

Block

Lot

1. Name of Site Evaluator (print):

2. Business Address:

3. Business Phone:

4. Special Site Limitations Identified (Check appropriate categories):

Flood Plains \_\_\_\_\_ Bedrock Outcrop \_\_\_\_\_ Wetlands \_\_\_\_\_  
Excessively Stony \_\_\_\_\_ Disturbed Ground \_\_\_\_\_ Sink Holes \_\_\_\_\_  
Sand Dunes \_\_\_\_\_ Steep Slopes \_\_\_\_\_  
Other-Specify \_\_\_\_\_

5. Soil Logs-Enter on Form 2b-Use one sheet for each soil log.

6. Considerations Relating to Disturbed Ground:

a) Type of Disturbance (Check appropriate categories)

Filled Area \_\_\_\_\_ Excavated Area \_\_\_\_\_ Re-Graded Area \_\_\_\_\_  
Subsurface Drains \_\_\_\_\_ Other-Specify \_\_\_\_\_

b) Pre-existing Natural Ground Surface

Elevation Relative to Existing Ground Surface \_\_\_\_\_ Method of Identification \_\_\_\_\_

c) Suitability of Disturbed Ground

Unsuitable: Objects Subject to Disintegration or Change in Volume

Excessively Coarse

Proctor Test performed-% Standard Proctor Density = \_\_\_\_\_

7. Hydraulic Head Test:

a) Hydraulically Restrictive Horizon: Depth Top to Bottom

b) Piezometer A: Depth to Bottom \_\_\_\_\_ Depth of Water Level (24 hrs.) \_\_\_\_\_ Depth of Water Level (24 hrs.) \_\_\_\_\_

c) Piezometer B: Depth to Bottom \_\_\_\_\_

d) Witnessed by \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

8. Attachments (Check items included):

Site Plan

Key Map Showing Location of Site on U.S.G.S. Quadrangle or

Another Accurate Map

Key Map Showing Location of Site on U.S.D.A. Soil Survey Map

Other-Specify \_\_\_\_\_

9. I hereby certify that the information furnished on Form 2a of this application (and the attachments thereto) is true and accurate. I am aware that falsification of data is in violation of the Water Pollution Control Act (N.J.A.C. 58:10A-I et seq.) and is subject to penalties as prescribed in N.J.A.C. 7:14-8.

Signature of Soil Evaluator \_\_\_\_\_ Date \_\_\_\_\_

Signature of Professional Engineer \_\_\_\_\_ License # \_\_\_\_\_

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MUNICIPALITY \_\_\_\_\_

Form 2b - Soil Log and Interpretation

Lot \_\_\_\_\_ Block \_\_\_\_\_

1. Log Number \_\_\_\_\_ Method (Check One): \_\_\_\_\_ Profile Pit \_\_\_\_\_ Boring \_\_\_\_\_

Existing Grade Elevation: \_\_\_\_\_

2. Soil Log

Depth	Munsell Color Name and Symbol; Estimated Textural Class; (inches)	Estimated Volume % Coarse Fragment, If Present;
Structure:		
Top-Bottom	Moist or Dry Consistence; Mottling--Abundance, Size and Contrast, If Present	

---

3. Ground Water Observations:

Seepage-Indicate \_\_\_\_\_ Depth \_\_\_\_\_  
Pit /Boring Flooded--Depth after \_\_\_\_\_ Hours

4. Soil Limiting Zones (Check Appropriate Categories):

Fractured Rock Substratum - Depth to Top  
Massive Rock Substratum - Depth to Top  
Excessively Coarse Horizon - Depth Top to Bottom  
Excessively Coarse Substratum - Depth to Top  
Hydraulically Restrictive Horizon - Depth Top to Bottom  
Hydraulically Restrictive Substratum - Depth to Top  
Perched Zone of Saturation - Depth Top to Bottom  
Regional Zone of Saturation - Depth to Top

5. Soil Suitability Classification:

6. I hereby certify that the information furnished on Form 2b of this application is true and accurate. I am aware that falsification of data is a violation of the Water Pollution Control Act (N.J.S.A. 58: 10A-1 et seq.) and is subject to penalties as prescribed in N.J.A.C. 7: 14-8.

Signature of Site Evaluator \_\_\_\_\_  
Date \_\_\_\_\_

Signature of Professional Engineer \_\_\_\_\_ License # \_\_\_\_\_

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MUNICIPALITY \_\_\_\_\_

Form 3a. Soil Permeability Data

Lot

Block

Assign a number for each test and a letter for each test replicate. Show test data and calculations on Form 3b, 3c, 3d, 3e, 3f or 3g. Use one sheet for each separate test or test replicate.

1. Summary of Date - Enter date for each test replicate on a separate line.

Test	Replicate	Depth	
Type of Test	(number)	(letter)	(inches)
			Results*

\*For tube permeameter, pit-bailing and piezometer tests report results in inches per hour. For Soil permeability class rating give soil permeability class number. For percolation test report in minutes per inch. For basin flooding test report result as positive if basin drains completely within 24 hours after second filling, negative otherwise.

2. Design Permeability/Percolation Rate: Specify Test Number

Average of Test Replicates

Single Replicate

Slowest of Replicates

3. Type of Limiting Zone Identified

Test Number

_____
_____
_____

4. Attachments (Check items included):

Form 3b - Tube Permeameter Test Data - Number of Sheets

Form 3c - Soil Permeability Class Rating Test Data - Number of Sheets

Form 3d - Percolation Test Data - Number of Sheets

Form 3e - Pit-Bailing Test Data - Number of Sheets

Form 3f - Piezometer Test Data - Number of Sheets

Form 3g - Basin Flooding Test Data - Number of Sheets

5. I hereby certify that the information furnished on Form 3a of this application (and the attachments thereto) is true and accurate. I am aware that falsification of data is a violation of the Water Pollution Control Act (N.J.S.A. 58: 10A-1 et seq.) and is subject to penalties as prescribed in N.J.A.C. 7: 14-8.

Signature of Site Evaluator \_\_\_\_\_

Date \_\_\_\_\_

Signature of Professional Engineer \_\_\_\_\_ License # \_\_\_\_\_

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MUNICIPALITY \_\_\_\_\_

Form 3b. Tube Permeameter Test Data

1. Test Number \_\_\_\_\_ Replicate (Letter) \_\_\_\_\_ Date Collected \_\_\_\_\_

2. Material Tested \_\_\_\_\_ Fill \_\_\_\_\_ Test in Native Soil - Indicate Depth \_\_\_\_\_

3. Type of Sample: \_\_\_\_\_ Undisturbed \_\_\_\_\_ Disturbed

4. Sample Dimensions: Inside Radius of Sample Tube, R, in cm \_\_\_\_\_  
Length of Sample, L, in inches \_\_\_\_\_

5. Bulk Density Determination (Disturbed Samples Only):

Sample Weight (Wt. Tube Containing Sample - Wt. of Empty Tube), grams \_\_\_\_\_

Sample Volume (L x 2.54 cm./inch x 3.14R), cc \_\_\_\_\_

Bulk Density (Sample Wt./Sample Volume), grams/cc \_\_\_\_\_

6. Standpipe Used: \_\_\_\_\_ No \_\_\_\_\_ Yes

--Indicate Internal Radius, cm

7. Height of Water Level Above Rim of Test Basin, in inches:

At the Beginning of Each Test Interval, H \_\_\_\_\_ at the End of Each Test Interval, H \_\_\_\_\_

8. Rate of Water Level Drop (Add additional lines if needed):

Time, Start of Test	Time, End of Test	Length of Test Interval, T, Interval, T1	Interval, T2	minutes
---------------------	-------------------	--	--------------	---------

_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

9. Calculation of Permeability:

$K, (\text{in/hr.}) = 60 \text{ min/hr.} \times r/R \times L(\text{in})/T(\text{min}) \times \ln(H/H)$

$= 60 \text{ min/hr.} \times \text{_____} / \text{_____} \times \text{_____} / \text{_____} \times \ln \text{_____} / \text{_____}$

=

10. Defects in the Sample (Check appropriate items):

\_None \_\_\_\_\_ Cracks \_\_\_\_\_ Worm Channels \_\_\_\_\_ Root Channels

Soil/Tube Contact \_\_\_\_\_ Large Gravel \_\_\_\_\_ Large Roots

Dry Soil \_\_\_\_\_ Smearing \_\_\_\_\_ Compaction

Other---Specify \_\_\_\_\_

11. I hereby certify that the information furnished on Form 3b of this application is true and accurate. I am aware that falsification of data is a violation of the Water Pollution Control Act (N.J.S.A. 58:10A-1 et. seq.) and is subject to penalties as prescribed in N.J.A.C. 7:14-8.

Signature of Site Evaluator \_\_\_\_\_

Date \_\_\_\_\_

Signature of Professional Engineer \_\_\_\_\_ License # \_\_\_\_\_

**GLOUCESTER COUNTY DEPARTMENT OF HEALTH**  
**APPLICATION FOR PERMIT TO CONSTRUCT/ALTER/REPAIR AN INDIVIDUAL SUBSURFACE SEWAGE**  
**DISPOSAL SYSTEM**

APPLICATION SHALL BE SUBMITTED ELECTRONICALLY TO CME FOR REVIEW BY DESIGN ENGINEER

[SepticReviews@cmeusa1.com](mailto:SepticReviews@cmeusa1.com) and [jalexander@cmeusa1.com](mailto:jalexander@cmeusa1.com)

PAYMENT SHALL BE SUBMITTED TO GCHD (CHECK OR MONEY ORDER ONLY)

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MUNICIPALITY \_\_\_\_\_

Form 3c. Soil Permeability Class Rating Data

1. Test Number \_\_\_\_\_ Replicate (Letter) \_\_\_\_\_

2. Sample Depth \_\_\_\_\_ Soil Pit/Boring Number \_\_\_\_\_ Date Collected \_\_\_\_\_

3. Coarse Fragment Content:

Total Weight of Sample, W.T., grams \_\_\_\_\_

Weight of Material Retained on 2mm sieve, W.C.F., grams \_\_\_\_\_ Wt. % Coarse Fragment (W.C.F./W.T. x 100): \_\_\_\_\_

4. Oven Dry Weight (24 hrs., 105 C) of 40 Gram Air Dry Sample, grams, Wt. \_\_\_\_\_

5. Hydrometer Calibration, Rs \_\_\_\_\_

6. Hydrometer Reading--40 seconds, grams, R1 \_\_\_\_\_ Temperature of Suspension, F \_\_\_\_\_

7. Corrected Hydrometer Reading, grams, R1' \_\_\_\_\_

8. Hydrometer Reading -- 2 hours, grams, R2 \_\_\_\_\_ Temperature of Suspension, F \_\_\_\_\_

9. Corrected Hydrometer Reading, grams, R2' \_\_\_\_\_

10. % sand = (Wt. - R1')/Wt. x 100 = ( \_\_\_\_\_ - \_\_\_\_\_ ) / \_\_\_\_\_ x 100 = \_\_\_\_\_

11. % clay = R2'/Wt. x 100 = \_\_\_\_\_ / \_\_\_\_\_ x 100 = \_\_\_\_\_

12. Sieve Analysis:

a. Oven Dry Wt. (2 hrs., 105 C) Total Sand Fraction  
(Soil Retained in 0.047 mm Sieve), grams \_\_\_\_\_

b. Wt. of Fine Plus Very Fine Sand Fraction  
(Sand Passing 0.25 mm Sieve), grams \_\_\_\_\_

c. % Fine Plus Very Fine Sand (b/a) \_\_\_\_\_

13. Soil Morphology (Natural Soil Samples Only):

Structure of Soil Horizon Tested \_\_\_\_\_ Consistence of Soil Horizon  
Tested: Dry \_\_\_\_\_ Moist \_\_\_\_\_

14. Soil Permeability Class Rating (Based upon average textural analysis of this replicate and other replicate samples)

15. I hereby certify that the information furnished on Form 3c of this application is true and accurate. I am aware that falsification of data is a violation of the Water Pollution Control Act (N.J.S.A. 58:10A-1 et seq.) and is subject to penalties as prescribed in N.J.A.C. 7:14-8.

Signature of Site Evaluator \_\_\_\_\_

Date \_\_\_\_\_

Signature of Professional Engineer \_\_\_\_\_ License # \_\_\_\_\_

**GLOUCESTER COUNTY DEPARTMENT OF HEALTH**  
**APPLICATION FOR PERMIT TO CONSTRUCT/ALTER/REPAIR AN INDIVIDUAL SUBSURFACE SEWAGE DISPOSAL SYSTEM**

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MUNICIPALITY \_\_\_\_\_

Form 3d. Percolation Test Data

1. Test Number \_\_\_\_\_ Replicate (Letter) \_\_\_\_\_ Date Tested \_\_\_\_\_

2. Depth \_\_\_\_\_

3. Pre-soak:

Sandy Textured Soil Only, Shortened Pre-soak -- Indicate Time

Required for 12 inches of Water to Drain After Second Filling, Minutes \_\_\_\_\_

Four Hour Pre-soak Completed - Indicate Result: \_\_\_\_\_

Test Hole Drained Within 16 to 24 Hours After Pre-soak

Test Hole Did Not Drain Within 24 Hours After Pre-soak

4. Rate of Fall Data:

a. Time Interval Selected, Minutes \_\_\_\_\_

b. Record the Drop in Water Level During Each Time Interval to the Nearest

1/10th - Inch on the Lines Below:

Depth of Water, Start of Interval (inches)	Depth of Water, End of Interval (inches)	Drop in Water Level (inches)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

5. Percolation Rate:

a. Time, minutes, Required for a Six-inch Drop in Water Level \_\_\_\_\_

b. Percolation Rate =  $a/6 =$  \_\_\_\_\_/6 = \_\_\_\_\_ min/in

6. I hereby certify that the information furnished on Form 3d of this application is true and accurate. I am aware that falsification of data is a violation of the Water Pollution Control Act (N.J.S.A. 58:10A-1 et seq.) and is subject to penalties as prescribed in N.J.A.C. 7:14-8.

Signature of Site Evaluator Date \_\_\_\_\_

Signature of Professional Engineer \_\_\_\_\_ License # \_\_\_\_\_



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 MUNICIPALITY \_\_\_\_\_

Form 3e. Piezometer Test Data

1. Test Number \_\_\_\_\_ Reference Soil Log \_\_\_\_\_ Date Tested \_\_\_\_\_
2. Diameter of Soil Auger, in. \_\_\_\_\_ Depth of Test Hole, in \_\_\_\_\_ Inside Radius of Pipe, R, in. \_\_\_\_\_
3. Depth to Apparent Static Water Level, in. \_\_\_\_\_
4. Measure and Record:

Water Depth, Start of	Time at Interval,	Water Depth, End of inches, d	Time at Interval	Length of Interval min, t	Start of	Interval	End of	Interval inches, d
_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____

5. Depth of Water Level After 24 Hour Stabilization Period, D \_\_\_\_\_, in. \_\_\_\_\_

6. Value of A-parameter \_\_\_\_\_

7. Calculation of Permeability:

$K, \text{ in/hr.} = [(3.14R) (A \times t)] \times [1n (d - D) / (d - D)] \times 60 \text{ min/hr.}$

$= [(3.14 \text{ _____}) / ( \text{ _____} \times \text{ _____})] \times [1n ( \text{ _____} - \text{ _____} / \text{ _____} - \text{ _____})]$

$\times 60 \text{ min/hr.} =$

8. I hereby certify that the information furnished on Form 3e of this application is true and accurate. I am aware that falsification of data is a violation of the Water Pollution Control Act (N.J.S.A. 58:10A-1 et seq.) and is subject to penalties as prescribed in N.J.A.C. 7:14-8.

Signature of Site Evaluator \_\_\_\_\_ Date \_\_\_\_\_

Signature of Professional Engineer \_\_\_\_\_ License # \_\_\_\_\_

**GLOUCESTER COUNTY DEPARTMENT OF HEALTH**  
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 MUNICIPALITY \_\_\_\_\_

Form 3f. Pit-Bailing Test Data

1. Test Number \_\_\_\_\_ Reference Soil Log \_\_\_\_\_ Date Tested \_\_\_\_\_

2. Using the reference level established, measure and record the following:

---Depth to Bottom of Pit, ft, D \_\_\_\_\_  
 ---Depth to Water Level after 2 hr. Stabilization Period, ft, D \_\_\_\_\_  
 ---Depth to Impermeable Stratum, ft, D \_\_\_\_\_ (If depth is unknown assume it to be 1.5 times the depth of the pit.)  
 ---Height of Water Level Above Impermeable Stratum, ft, H \_\_\_\_\_ (H = D - D )  
 ---Length of Time Interval, T, in minutes \_\_\_\_\_

3. At the interval chosen, record the following data in the table below:

---Time of Measurement, t, minutes \_\_\_\_\_  
 ---Depth of Water Level Below Reference Level, d, inches \_\_\_\_\_  
 ---Water Surface Dimensions, ft: law \_\_\_\_\_

4. Calculate the following values and enter in the table below:

---Water Surface Area, ft, A \_\_\_\_\_  
 ---Water level Rise, h (Subtract current value of d from previous value)  
 ---Ave. Water Surface Area, ft, A ( Take average of A and previous A)  
 ---Ave. Height of Water Level Above Impermeable Stratum, ft, h (Take aver of d and previous value of d, convert to ft, and subject from D )  
 ---Permeability, in/hr., K (Calculate using formula):  
 $K = [h / T] \times [A / 2.27 (H - h) ] \times 60 \text{ min/hr.}$

t	d (in.)	law (ft.)	A (ft)	h (in.)	A (ft)	h (ft)	K
t _____	t _____			XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXX	
t _____	t _____						
t _____	t _____						
t _____	t _____						
t _____	t _____			XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXX	
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**GLOUCESTER COUNTY DEPARTMENT OF HEALTH**  
**APPLICATION FOR PERMIT TO CONSTRUCT/ALTER/REPAIR AN INDIVIDUAL SUBSURFACE SEWAGE**  
**DISPOSAL SYSTEM**

APPLICATION SHALL BE SUBMITTED ELECTRONICALLY TO CME FOR REVIEW BY DESIGN ENGINEER

[SepticReviews@cmeusa1.com](mailto:SepticReviews@cmeusa1.com) and [jalexander@cmeusa1.com](mailto:jalexander@cmeusa1.com)

PAYMENT SHALL BE SUBMITTED TO GCHD (CHECK OR MONEY ORDER ONLY)

ONSITE INSPECTIONS MUST BE SCHEDULED VIA EMAIL: [GCHD@CMEUSA1.COM](mailto:GCHD@CMEUSA1.COM)  
MUNICIPALITY \_\_\_\_\_

Form 3f. Pit-Bailing Test Data (continued)

5. Record the Following Data:

---Final Depth of Pit, D, ft \_\_\_\_\_  
---Depth to Impermeable Stratum, ft, D \_\_\_\_\_ (If no impermeable stratum is encountered  
assume D = D )  
---Height of Standpipe Above Reference Level, ft, h \_\_\_\_\_  
---Depth to Water Level after 24 hr. Stabilization Period, ft, D \_\_\_\_\_ (Take measurement from top of standpipe. Subtract h )  
---Height of Static Water Level Above Impermeable Stratum, ft, H \_\_\_\_\_ (H = D - D )  
---Average Height of Water Level Above Impermeable Stratum, ft, h \_\_\_\_\_ (Take average of d from beginning and end of  
last time interval recorded  
in section 4, convert this to ft., subtract from D )

6. Re-calculation of K using data from section 5 above and from final time interval of section 4:

$$K = [h / t] \times [A / 2.27(H - h)] \times 60 \text{ min/hr.}$$
$$= [ \text{_____} / \text{_____} ] \times [ \text{_____} / 2.27$$
$$( \text{_____} - \text{_____} ) ] \times 60 \text{ min/hr.} =$$

7. I hereby certify that the information furnished on Form 3f of this application is true and accurate. I am aware that falsification of data is a violation of the Water Pollution Control Act (N.J.S.A. 58:10A-1 et seq.) and is subject to penalties as prescribed in N.J.A.C. 7:14-8.

Signature of Site Evaluator \_\_\_\_\_ Date \_\_\_\_\_

Signature of Professional Engineer \_\_\_\_\_ License # \_\_\_\_\_

**GLOUCESTER COUNTY DEPARTMENT OF HEALTH  
APPLICATION FOR PERMIT TO CONSTRUCT/ALTER/REPAIR AN INDIVIDUAL SUBSURFACE SEWAGE  
DISPOSAL SYSTEM**

APPLICATION SHALL BE SUBMITTED ELECTRONICALLY TO CME FOR REVIEW BY DESIGN ENGINEER

[SepticReviews@cmeusa1.com](mailto:SepticReviews@cmeusa1.com) and [jalexander@cmeusa1.com](mailto:jalexander@cmeusa1.com)

PAYMENT SHALL BE SUBMITTED TO GCHD (CHECK OR MONEY ORDER ONLY)  
ONSITE INSPECTIONS MUST BE SCHEDULED VIA EMAIL: [GCHD@CMEUSA1.COM](mailto:GCHD@CMEUSA1.COM)  
MUNICIPALITY \_\_\_\_\_

Form 3g. Basin Flooding Test Data

1. Test Number \_\_\_\_\_ Reference Soil Log \_\_\_\_\_ Date Tested \_\_\_\_\_

2. Depth of Pit, ft \_\_\_\_\_

3. Area of Pit, ft \_\_\_\_\_

4. Description of Rock Substratum Within Test Zone:

Type of Rock \_\_\_\_\_

Name of Formation \_\_\_\_\_

Average Fracture Spacing \_\_\_\_\_

Type of Fractures (Check Appropriate Category):

Open (Wide), Clean -- Width of Openings, mm \_\_\_\_\_

Open (Wide), Infilled with Fines -- Width of Openings, mm \_\_\_\_\_

Tight (Closed) Orientation of Fractures:

Horizontal (Parallel to Pit Bottom or Nearly So) \_\_\_\_\_

Inclined \_\_\_\_\_

Vertical (Parallel to Sides of Pit) Or Nearly So \_\_\_\_\_

Hardness of Rock:

Ropable with Hand Tools \_\_\_\_\_

Not Ropable with Hand Tools, Ropable by Machine \_\_\_\_\_

Not Ropable by Machine, Explosives Used \_\_\_\_\_

5. Time of First Basin Flooding \_\_\_\_\_

Volume of Water Added, Gal. \_\_\_\_\_

6. Result of First Basin Flooding:

Basin drained within 24 Hrs. - Indicate Time: \_\_\_\_\_

Basin Not Drained within 24 Hrs. \_\_\_\_\_

7. Time of Second Basin Flooding \_\_\_\_\_ Volume of Water Added,  
Gal. \_\_\_\_\_

8. Result of Second Basin Flooding:

Basin Drained within 24 Hrs. --Indicate Time \_\_\_\_\_

Basin Not Drained within 24 Hrs. \_\_\_\_\_

9. I hereby certify that the information furnished on Form 3g of this application is true and accurate. I am aware that falsification of data is a violation of the Water Pollution Control Act (N.J.S.A. 58:10A-1 et seq.) and is subject to penalties as prescribed in N.J.A.C. 7:14-8.

Signature of Site Evaluator \_\_\_\_\_ Date \_\_\_\_\_

Signature of Professional Engineer \_\_\_\_\_ License # \_\_\_\_\_

**GLOUCESTER COUNTY DEPARTMENT OF HEALTH**  
**APPLICATION FOR PERMIT TO CONSTRUCT/ALTER/REPAIR AN INDIVIDUAL SUBSURFACE SEWAGE DISPOSAL SYSTEM**

APPLICATION SHALL BE SUBMITTED ELECTRONICALLY TO CME FOR REVIEW BY DESIGN ENGINEER

[SepticReviews@cmeusa1.com](mailto:SepticReviews@cmeusa1.com) and [jalexander@cmeusa1.com](mailto:jalexander@cmeusa1.com)

PAYMENT SHALL BE SUBMITTED TO GCHD (CHECK OR MONEY ORDER ONLY)  
ONSITE INSPECTIONS MUST BE SCHEDULED VIA EMAIL: [GCHD@CMEUSA1.COM](mailto:GCHD@CMEUSA1.COM)  
MUNICIPALITY \_\_\_\_\_

Form 4. General Design Data

1. Volume of Sanitary Sewage, gallons per day. \_\_\_\_\_ (200 gallons for first bedroom, 150 each additional)

Residential: No. of Dwelling Units \_\_\_\_\_ Total No. of Bedrooms \_\_\_\_\_

Commercial/Industrial - Indicate type of establishment and show method of calculation.

2. Alterations or Repairs

a) Reason for Alteration or Repair (Check appropriate categories):

Expansion or Change in Use \_\_\_\_\_ Upgrade Existing Facilities \_\_\_\_\_

Correct Malfunctioning System \_\_\_\_\_ Other -- Specify \_\_\_\_\_

b) \_\_\_\_\_ Describe Nature of Alteration or Repairs:

3. System Components:

a) Grease Trap Capacity, gals \_\_\_\_\_ Show Calculation Used: \_\_\_\_\_

b) Septic Tank Capacities, gals: \_\_\_\_\_ First (Single) Compartment \_\_\_\_\_ gal

Second Compartment \_\_\_\_\_ gal \_\_\_\_\_ Third Compartment \_\_\_\_\_ gal c) Effluent Distribution

Method: \_\_\_\_\_ Gravity Flow \_\_\_\_\_ Gravity Dosing \_\_\_\_\_ Pressure Dosing \_\_\_\_\_

Dosing Device: \_\_\_\_\_ Pump \_\_\_\_\_ Siphon \_\_\_\_\_

d) Dosing Tank Capacities, gals: Total Capacity \_\_\_\_\_ Dose Volume \_\_\_\_\_

Reserve Capacity \_\_\_\_\_

e) Laterals: Number \_\_\_\_\_ Total Length \_\_\_\_\_ Pipe Size \_\_\_\_\_ Spacing \_\_\_\_\_

f) Connecting Pipe: Size \_\_\_\_\_ Length \_\_\_\_\_

g) Manifold: Size \_\_\_\_\_ Length \_\_\_\_\_

h) Disposal Field: Type of Installation \_\_\_\_\_

Design Permeability (Percolation Rate) \_\_\_\_\_ Trenches: Width \_\_\_\_\_ Total Length \_\_\_\_\_

Bed: Area \_\_\_\_\_

i) Seepage Pits: Design Percolation Rate \_\_\_\_\_ Number of Pits \_\_\_\_\_

Total Percolating Area Provided \_\_\_\_\_

4. Attachments (Check items included):

\_\_\_ General Plan of System Showing Location of All System Components

\_\_\_ Convenience Waiver

\_\_\_ Cross-Sections of Each System Component Including Grease Trap, Septic

\_\_\_ MUA Waiver

\_\_\_ Tank, Dosing Tank, Disposal Field, Seepage Pits and Interceptor

\_\_\_ Buoyancy Calculations

\_\_\_ Drains

\_\_\_ Commercial Flow Calculations

\_\_\_ Pump Performance Curve

\_\_\_ NJDEP Approvals

\_\_\_ Other -- Specify \_\_\_\_\_

5. I hereby certify that the information furnished on Form 4 of this application (and attachments thereto) is true and accurate. I am aware that falsification of data is a violation of the Water Pollution Control Act (N.J.S.A. 58:10A-1 et seq.) and is subject to penalties as prescribed in N.J.A.C. 7:14-8.

Signature of Professional Engineer \_\_\_\_\_ Date \_\_\_\_\_

**GLOUCESTER COUNTY DEPARTMENT OF HEALTH**  
**APPLICATION FOR PERMIT TO CONSTRUCT/ALTER/REPAIR AN INDIVIDUAL SUBSURFACE**  
**SEWAGE DISPOSAL SYSTEM**

APPLICATION SHALL BE SUBMITTED ELECTRONICALLY TO CME FOR REVIEW  
PAYMENT SHALL BE SUBMITTED TO GCHD

MUNICIPALITY \_\_\_\_\_

Form 5. Design of Pressure Dosing System

1. Configuration of Distribution Network: Type of Manifold: ☐ End ☐ Central  
Distribution Laterals: Number \_\_\_\_\_ Length(ft) \_\_\_\_\_ Spacing(ft) \_\_\_\_\_

Hole Diameter(in) \_\_\_\_\_ Hole Spacing(in) \_\_\_\_\_ Diameter of Laterals(in) \_\_\_\_\_

2. Lateral Discharge Rate:

Design Pressure Head at Supply End of Laterals, H, ft \_\_\_\_\_ Hole Discharge Rate, Q, gpm

Number of Holes per Lateral, n \_\_\_\_\_ Lateral Discharge Rate, (Q x n) gpm

3. Manifold Length(ft) \_\_\_\_\_ Manifold Diameter(in) \_\_\_\_\_

4. System Discharge Rate, gpm

5a. Pump Section:

Diameter of Delivery Pipe \_\_\_\_\_ Length of Delivery Pipe \_\_\_\_\_ Friction Loss in Delivery Pipe, H, ft

Elevation of Dosing Tank Low Water Level \_\_\_\_\_ Elevation of Lateral Invert

Elevation Head, H, ft

Total Operating Head, H ( H + H + H ), ft \_\_\_\_\_ Pump Model \_\_\_\_\_ Rate Horsepower

Pump Discharge Rate at Total Operating Head, gpm

5b. Siphon Elevation:

Diameter of Delivery Pipe \_\_\_\_\_ Length of Delivery Pipe \_\_\_\_\_ Friction Loss in Delivery Pipe, H, ft

Velocity Head, H, ft

Total Operating Head, H ( H + H + H ) ft \_\_\_\_\_ Elevation of Lateral Invert

Elevation of Siphon Invert

6. Dose Volume:

Design Volume of Sewage, gal/day

Design Permeability, in/hr. \_\_\_\_\_ or Percolation Rate, min/in \_\_\_\_\_ Interval Volume of Distribution Network

Dose Volume

7. I hereby certify that the information furnished on Form 4 of this application (and attachments thereto) is true and accurate. I am aware that falsification of data is a violation of the Water Pollution Control Act

(N.J.S.A. 58:10A-1 et seq.) and is subject to penalties as prescribed in

N.J.A.C. 7:14-8.

Signature of Professional Engineer \_\_\_\_\_ Date \_\_\_\_\_