

**Executive & AJC/One-Stop Operations**  
**July 17, 2019**

**Members Present**

Les Vail, Chair  
Tom Brown, MASCEC  
Kim Gober, GC Housing Authority  
Michelle Shirey, WDB Director  
Eileen Gallo, WDB Staff

Michael Girone, Vice Chair  
Robert DeMarco, NJLWD  
Stephen Hart, DWD  
Stacey Smith, DVRS  
Bridget DiGiambattista, WDB Staff

**Members Absent**

Anthony Bellia, Marketing & Business Outreach  
Ralph Bingham, GC Library System  
Lisa Cerny, GC Human & Disability Services  
Katie Doyle, GC Div. Social Services  
Hunter Kintzing, Resource Analysis & Budget  
Brigette Satchell, RCSJ

Tom Bianco, GC Economic Development  
Cleve Bryan, Youth Development Council  
Michael Dicken, GCIT  
Sam Ferraino, Apprenticeship & Industry Dev.  
Kimberly Quigley, St. John of God

**Visitor**

Regina Pryor, NJLWD

Les opened the meeting at 2:30 pm.

A moment of silence was offered for Dr. W. King, who passed away.

No quorum to approve minutes from April 17, 2019, they will be presented for approval at the Oct. 16, 2019 meeting.

**New Business**

Operating Budget – the IFR/One-Stop Operating budget was presented, Michelle stated nothing has changed with the 4<sup>th</sup> quarter operating budget as presented. We tentatively have agreed on a lease agreement with the State for the new building. We did increase the indirect cost to cover the lease agreement.

WDB Local Plan and Regional Plan – were submitted by July 1, 2019. Michelle stated there were no comments from the public.

**Committee Updates**

Apprenticeship – this committee is on temporary hiatus. Michelle stated she anticipates scheduling a meeting in the fall. She stated we did not receive the GAINS grant and but will apply again the next round.

AJC – Stephen reported they spent the remaining balance of adult money, dislocated spent just about all, they had 78 clients enrolled for the total year, saw over 377 clients through certification, 501 clients have attending training orientation and 77% of the clients participated in training orientation workshop. Wages for the year for adult/dislocated: minimum of \$10.83 p/hour and a max of \$26.78 p/hour with an average of \$16.58. They have nominated the 2019 Start Awardee for the GSETA Conf. The awardee was enrolled in central service technician training program, successfully completed the training and is

employed full time with Kennedy Hospital. Michelle thanked Jefferson Health as they have come to the AJC and have given advice to clients but they have also hired clients we have trained.

Marketing & Business Outreach – the Disability Employment Job Fair & Resource Event will be held July 26, 2019, and workshops are scheduled for July 18 & 23. The next AJC open house will tentatively be held either Nov. 1 or Nov. 8, Michelle will check with D. Sellitto on the dates.

### **Announcements**

GC Housing Authority – Kim announced on July 5 they posted in SJ Times announcing the Section 8 Housing Choice Voucher Program will open for registrations. The GC Housing Authority and Glassboro Housing Authority will be taking the applications by mail or on-line.

Michelle stated with the passing of Dr. King, this leaves the Chair position of Community Needs Assessment open. She would like a meeting with Les & Mike to discuss the restructuring of the Community Needs Assessment Committee.

A motion for adjournment was made by M. Girone, seconded by S. Hart.

The next meeting will be held on October 16, 2019.

Respectfully submitted,

Bridget A. DiGiambattista, WDB Staff