

WDB Youth Development Council
September 16, 2025

Participants

Cleve Bryan, Chair	Christine Arpino, GC Probation
Deborah Bontcue, RCSJ/Youth	Tania Darbouze, DVRS
Brigette Satchell, RCSJ	Alicia Battaglia, Commissioner Office
Joe Spencer, RCSJ/Youth	Nichole Stewart, Abilities Solutions
Daniel Sulpizio, WDB Chair	Alisha Thompson, DWD
Amy Warlin-Mulholland, GC Economic Dev.	Shannon O'Brien, WDB Staff
Allison Spinelli, WDB Staff	Alice Smith, WDB Staff
Gabriel Bozzuffi, RCSJ Intern	Bridget DiGiambattista, WDB Staff

Visitor

Jennifer Gibbons, Abilities Solutions

Cleve opened the meeting at 2:50 pm.

Minutes from May 20, 2025 meeting will be approved at next meeting.

Youth & Adult Literacy Programs

Joe S. reported they are currently running the out of school youth program and have open enrollment for all students, once testing and career assessment is complete their application is submitted to the One-Stop staff for approval. They currently have 13 new students for this fiscal year and awaiting on approval of 2 recently submitted applications.

Adult Title II program as of July 3, funding was put on hold and some of the instructors were given notice the program would not be continuing. In the meantime, the Title II contract pause has been overturned and we will have Title II services for adult GED and ESL. We are currently in process of hiring instructors and working on enrollment process and submitting the grant. The college and county will work together to discuss available options to support these populations as we are uncertain of what this funding will look like next fiscal year. Out of school youth – 28 students were served during last fiscal year and 18 individuals were in follow up, 12 carried over into new fiscal year.

Academic Component Update-the youth GED and adult GED will be separated and will have different instructors. This will allow more focus on each population to provide attention they need.

Career Planning-during the summer we provided all students with a financial literacy workshop. They average 6-7 students participating in a business studies course which counts as a 3-credit course at RCSJ. Outcomes—11 individuals received their diploma for GED last fiscal year and 1 student has already received diploma this fiscal year.

Old Business/New Business

Allison reported the in-school youth request for proposal that was released at the same time we released the renewal for out of school youth did not receive any responses. We will be updating the document to make more attractive and will be putting back out to RFP sometime in October with responses due back in November and services to start in January. This will be a six-month contract for the initial award but have opportunity for multiple renewal options so services can continue and build on initial program service.

A motion for adjournment was made by Danny Sulpizio, seconded by Stephen Hart.

The next meeting will be December 16, 2025.

Respectfully submitted,
Bridget A. DiGiambattista, WDB Staff