

335th
ANNUAL REORGANIZATION MEETING MINUTES
FRIDAY, JANUARY 1, 2021 10:00 a.m.

Called to order at 10:00 a.m. by Chad M. Bruner, Administrator

Open Public Meeting Act Notice

Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting has been provided, as required by said Act, which notice was filed with the County Clerk, posted in the vestibule of the County Courthouse and sent to the Courier Post and South Jersey Times on December 23, 2020 at 10:00 a.m.

Pledge of Allegiance, led by the Administrator

Administrator, Chad M. Bruner, reads a letter certifying the election of Heather Simmons, Lyman Barnes and Jim Jefferson to the Board of County Commissioners of the County of Gloucester.

Introduction of newly elected ***County Commissioner Heather Simmons.***

Introduction of the ***Honorable Stephen M. Sweeney***, New Jersey State Senate President for the swearing-in ceremony of Commissioner-elect Heather Simmons.

Swearing-in of ***Commissioner-elect Heather Simmons.***

Introduction of of newly elected ***County Commissioner Lyman Barnes.***

Introduction of the ***Honorable Stephen M. Sweeney***, New Jersey State Senate President for the swearing-in ceremony of Commissioner-elect Lyman Barnes.

Swearing-in of ***Commissioner-elect Lyman Barnes***

Introduction of newly elected ***County Commissioner Jim Jefferson.***

Introduction of the ***Honorable Stephen M. Sweeney***, New Jersey State Senate President for the swearing-in ceremony of Commissioner-elect Jim Jefferson.

Swearing-in of ***Commissioner-elect Jim Jefferson.***

ROLL CALL OF THE 2021 BOARD OF COUNTY COMMISSIONERS

	Present	Absent
Commissioner Barnes	X	
Commissioner Christy	X	
Commissioner Damming	X	
Commissioner DiMarco	X	
Commissioner Jefferson	X	
Commissioner Lavender	X	
Commissioner Simmons	X	

Nomination, election and swearing-in of **Director of the Board of County Commissioners** for the year 2021. **Swearing-in** of the **Director of the Board of County Commissioners**, the oath of office to be administered by **Honorable Stephen M. Sweeney**, New Jersey State Senate President.

	Motion	Second	Yes	No	Abstain	Absent
Commissioner Barnes		X	X			
Commissioner Christy			X			
Commissioner Damming					X	
Commissioner DiMarco			X			
Commissioner Jefferson			X			
Commissioner Lavender			X			
Commissioner Simmons	X		X			

Nomination, election and swearing-in of **Deputy Director of the Board of County Commissioners** for the year 2021. **Swearing-in** of the **Deputy Director of the Board of County Commissioners**, the oath of office to be administered by **Honorable Stephen M. Sweeney**, New Jersey State Senate President.

	Motion	Second	Yes	No	Abstain	Absent
Commissioner Barnes		X	X			
Commissioner Christy			X			
Commissioner DiMarco					X	
Commissioner Jefferson			X			
Commissioner Lavender			X			
Commissioner Simmons	X		X			
Director Damming			X			

Annual Address by the **Director of the Board of County Commissioners**.

Comments by **Commissioners**.

CONSENT AGENDA

All matters listed under Consent Agenda are considered to be routine by this Board of County Commissioners and will be enacted by one motion in the form listed. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately. Where necessary, any item requiring expenditure is supported by Certificate of Available Funds. All Consent Agenda items will be reflected in the minutes.

Motion to Approve Resolutions 1 through 49 by Consent

	Motion	Second	Yes	No	Abstain	Absent
Deputy Director DiMarco	X		X			
Commissioner Barnes			X			
Commissioner Christy			X			
Commissioner Jefferson			X			
Commissioner Lavender			X			
Commissioner Simmons		X	X			
Director Damming			X			

Comments: N/A

RESOLUTIONS

52887 **RESOLUTION** adopting the *Rules of the Board* for the Board of County Commissioners of the County of Gloucester for the year 2021.

52888 **RESOLUTION** adopting *Commissioner Assignments* for the Board of County Commissioners of the County of Gloucester for the year 2021.

52889 **RESOLUTION** authorizing and approving the *Temporary Budget* for the year 2021. This resolution is mandated by N.J.S.A. 40A:4-19 to fund the first quarter of 2021 until the 2021 County Budget is adopted.

52890 **RESOLUTION** authorizing *Emergency Temporary Appropriations*. This is authorized by N.J.S.A. 40A:4-20. This resolution is needed to fund programs in the first quarter of 2021 in excess of the normal 26.25% limit. Most of the costs involved are grants for which we receive 100% authorization in the beginning of the year and it is impractical to only approve a portion of the grant. This is a normal yearly occurrence.

52891 **RESOLUTION** adopting a *Schedule of Regular Meetings* for the Board of County Commissioners of the County of Gloucester for the year 2021. This is to comply with the notice provisions set forth in N.J.S.A. 10:4-9(a).

52892 **RESOLUTION** fixing a fee to be paid by members of the public for receiving personal notice of meetings pursuant to the Open Public Meetings Act. Any person may request that a public body mail to him or her copies of any regular meeting schedule upon prepayment by such person of a reasonable sum, if any has been fixed by resolution of the public body to cover the costs of providing such notice.

52893 **RESOLUTION** adopting a *Cash Management Plan* pursuant to N.J.S.A. 40A:5-14, et seq. N.J.S.A. 40:5-14 requires every local unit to adopt a cash management plan by majority vote annually. The Chief Financial Officer of the unit is charged with administering the plan.

52894 **RESOLUTION** authorizing *Modification of County Fees* for 2021. This Resolution will authorize modification of various fees charged by the County for programs and services for the year 2021, for the departments of the Animal Shelter, EMS, Health, Highway, Parks and Recreation, Pitman Golf Course, Planning Board, and Senior Services.

52895 **RESOLUTION** authorizing a contract with *Petroni & Associates, LLC* for professional accounting services from July 1, 2021 to June 30, 2022 in an amount not to exceed \$130,000.00.

52896 **RESOLUTION** authorizing a contract with *Parker McCay, P.A.* for professional Bond Counsel and other legal services from January 1, 2021 to December 31, 2021, in an amount not to exceed \$175,000.00.

52897 **RESOLUTION** authorizing a contract with *Brown and Connery, LLP* for professional Labor Counsel and other legal services from January 1, 2021 to December 31, 2021, in an amount not to exceed \$250,000.00.

52898 **RESOLUTION** authorizing a contract with *Acacia Financial Group, Inc.*, for professional Financial Advisor services from January 1, 2021, to December 31, 2021, in an amount not to exceed \$50,000.00.

52899 RESOLUTION authorizing a contract with *Law Offices of John A. Alice* for legal services for the County Adjuster's Office from January 1, 2021 to December 31, 2021, in an amount not to exceed \$35,000.00.

52900 RESOLUTION authorizing a contract with *Law Offices of John A. Alice* for legal counsel for the County Division of Social Services from January 1, 2021 to December 31, 2021, in an amount not to exceed \$80,000.00.

52901 RESOLUTION authorizing a contract with *CME Associates* for professional engineering services regarding the 2021 septic system plan reviews in an amount not to exceed \$90,000.00.

52902 RESOLUTION authorizing contracts with *Bach Associates, PC* and *Joseph F. McKernan Jr. Architects and Associates, LLC* for professional architectural services from January 1, 2021 to December 31, 2021 in an amount not to exceed \$50,000.00 each.

52903 RESOLUTION authorizing a contract with *Bowman & Company, LLP* for accounting and other related services related to the 2020 calendar year County Welfare Agency Audit from January 1, 2021 to December 31, 2021 in an amount not to exceed \$57,500.00.

52904 RESOLUTION designating *Gloucester County Qualified Purchasing Agent*, Kimberly A. Larter as Gloucester County's Public Agency Compliance Officer as required by the New Jersey Administrative Code Section 17:27-3.2 for calendar year 2021. The Public Agency Compliance Officer (hereinafter "PACO") shall specifically perform the duties prescribed in New Jersey's affirmative action rules and ensuring the County's compliance with these rules. The PACO also performs any other liaison and assistance functions as may be requested by the New Jersey Department of the Treasury, Division of Contract Compliance.

52905 RESOLUTION establishing the *official newspapers* for the County of Gloucester for the year 2021. The *South Jersey Times*, *Courier Post* and the *Sentinel* of Gloucester County.

52906 RESOLUTION appointing members to the *Agriculture Development Board*. Robert Curtis and George Dean.

52907 RESOLUTION appointing members to the *Animal Shelter Advisory Committee*. Deborah Sparasi, Darlene Vondran, Michelle Laplante.

52908 RESOLUTION appointing members, a Chairman, Vice Chairman and Secretary for the *Gloucester County Construction Board of Appeals*. Phillip Zimm, Richard E. Fini, P.E., Michael Gabianelli, Ted Miller, Designating Robert Deangelo as Chairman, Joseph Conboy as Vice Chairman, and Sandra Rost as Secretary.

52909 RESOLUTION appointing representatives to the *Delaware Valley Regional Planning Commission*. Theresa Ziegler and Commissioner Simmons, 1st Alternate.

52910 RESOLUTION appointing members to the *Disabilities Advisory Council*. Kevin Brown, Joan Clark, Joyce Feder, Bryan Miller, Kimberly Quigley, Theresa Rohlfing, Graceanne Ryan, OEM Representative, Rowan School of Medicine Representative, Division of Vocational Rehabilitation, County Special Services School District and Workforce Development Board.

52911 RESOLUTION appointing members to the *Diversity, Equity, and Inclusion Advisory Board*. Lisa Cerny, Michael Dicken, Frederick Keating, Ed.D., Ave Altersitz, Rafael Muniz, Franklin Brown, and Michelle Baylor.

52912 RESOLUTION appointing members to the *Emergency Management Council*. Emergency Management Coordinator, Heath Department, Public Works Dept. Liaison, Public Information Officer, Economic Development Director, CBRNE Team, Division of Social Services, Sheriff, County Counsel, County Fire Marshal, Charles Jones (Solvey Solexis), Mark Chapman, Inspira Medical Systems, Red Cross Director, Deputy Emergency Management Coordinator, Division of Special Transportation, County Medical Examiner, County EMS Chief, County Prosecutor, Commissioner Liaison, Hazmat Mitigation Officer, County Mental Health Administrator, Pat Robinson, Paulsboro Refining Co.

52913 RESOLUTION appointing members to the *Gloucester County Excess Liability Fund*. Timothy Sheehan and County Counsel, Alternate.

52914 RESOLUTION appointing a *Fire Marshal* for the County of Gloucester. Shawn Layton.

52915 RESOLUTION appointing a member to the *Gloucester County Housing Authority*. Dan Reed.

52916 RESOLUTION appointing members to the *Human Services Advisory Council* for Gloucester County. Jake Jones, Michael Gower, Elmorina Thomas, Eileen Caraker, Eileen Henderson, Ken Ridinger and Jennifer Rodriguez.

52917 RESOLUTION appointing members as the *Gloucester County Insurance Commission Representatives*. County Counsel and George Hayes, Alternate.

52918 RESOLUTION appointing members to the *County Interagency Coordinating Council for Children*. Rudolph Aikens, Sandra Backensto, Robert Bamford, Thomas Rhoden Bancroft, Lisa Conley, Julie Franklin, Kim Glazer, Adrienne Jackson, Beverly Lynch, Tracy Hilliker Mauriello, Tiara Molock, Jennifer Plews, Jennifer Rodriguez, Linda Smith, Billie Danielle Thomas, Director Gloucester County CMO, Director Mobile Response and Director Family Support Organization.

52919 RESOLUTION appointing members to the *Library Commission*. Gerald Michael.

52920 RESOLUTION appointing members to the *Local Advisory Committee on Alcohol and Drug Abuse (LACADA)*. William Dougherty, John Howard, James McBee, Jr., Charles Sarlo, Gail Slimm, Linda Tramo, Denise Welsh, Prosecutor's Office Representative, and Superintendent of Schools Representative.

52921 RESOLUTION appointing members to the *Local Citizens Advisory Board of Transportation*. Salvatore Barbuto, Dennis Cook, Robert Dazlich, Dennis Ledger, Theresa Ziegler, NJ Transit Representative and Christina Velazquez, Alternate.

52922 RESOLUTION appointing Gloucester County members to the *New Jersey Association of Counties*. Commissioner Heather Simmons, Commissioner Frank J. DiMarco, 1st Alternate, and Commissioner Jim Jefferson, 2nd Alternate.

52923 RESOLUTION appointing members to the *Parks and Golf Advisory Council*. Thomas Bianco, Margaret Bonner, Lisa Cerny, George Hubbs and David Yarnall.

52924 RESOLUTION appointing members to the *Gloucester County Planning Board*. Robert McErlane, and James Fisler, Alternate.

52925 RESOLUTION appointing members to the *Police Academy Advisory Board*. Citizen Members: Director of Emergency Response, Robert J. Only, Steven Pfeiffer; Member of The Gloucester County Prosecutor's Office; Three (3) Members of The Police Chief's Association Representatives; Member of The Gloucester County Sheriff's Office; Member of Rowan College of South Jersey; and Two (2) Members of The Gloucester County Board of County Commissioners.

52926 RESOLUTION appointing members to the *Rowan College of South Jersey Board of Trustees Search Committee*. Colleen Collins, Dr. Geraldine Martin, Edward Munin, and Phillip Tartaglione.

52927 RESOLUTION appointing members to the *Senior Services Advisory Board*. Betty Davidson, Jackie Defrank, Constance Fentress, Lacy Haynicz, Janice Hill, Elizabeth McCullough, Marc Nagtegaal, Wilma Nagtegaal, Joyce Nuneviller, Joan Rauch, Linda Tenaglia, President of GC Senior Citizen Org. (Ex Officio) and Rep, GC Nutrition Council (Ex Officio).

52928 RESOLUTION appointing members to the *Solid Waste Advisory Council*. Commissioner Heather Simmons, Eric Agren, Joe Ferrari, Gerald Michael, Dale Miller, Scott Norcross, Richard Pool, Joseph Marino, Wendy Carey and Theresa Ziegler.

52929 RESOLUTION appointing members to the *Tri-County Water Quality Control Board*. Larry Haynes, and Commissioner Liaison.

52930 RESOLUTION appointing members to the *Gloucester County Utilities Authority*. Salvatore Fogarino and Danielle Halpin.

52931 RESOLUTION appointing members to the *Advisory Board for the County Veteran's Cemetery*. Commissioner Liaison, Deputy Commissioner Liaison, Commander, GC Vet Advisory Board, Director of Veterans Affairs, Supervisor of Internment.

52932 RESOLUTION appointing members to the *Voting Accessibility Advisory Committee*. Four Members (4) of the Board of Elections, Commissioner, Frank DiMarco, Lynn McClintock, Leona Mather, Superintendent of Elections, Mark Harris, Bernadette Forward, and Chad Bruner.

52933 RESOLUTION appointing members to the *Gloucester County Commission for Women*. Ana Rivera and Rena Morrow.

52934 RESOLUTION appointing members to the *Workforce Development Board*. Cleve Bryan, Jeff Berger, Katie Doyle, Sam Ferraino, Thomas Fletcher, Lou Jiapello, Wayne Love, Susan Perron, and Dan Ruotolo.

52935 RESOLUTION appointing members to the *Gloucester County Youth Services Commission*. Venus Davis, Sonia Decencio, Rev. Dr. A.B. Frazier, Gloria Goode, Gerald Hodges, Erin Klein, Marybeth Monroe, Jennifer Rodriguez, James Sampson, Dr. Carole Ann Subotich, Commissioner Director Representative, Presiding Judge of Family Part/Superior Court Representative, Assistant Family Division Manager Representative, Vicinage Chief Probation Officer Representative, County Prosecutor Representative, County Public Defender Representative, DCF/DCP&P Representative, County Mental Health Administrator, Superintendent of Schools Representative, Superintendent of GCIT Representative, Division of Human and Disability Service Director, Associate VP of Together Youth Shelter, Detention Center Director Representative, Family Crisis Unit Representative, Law Enforcement Representative, Director of Addiction Services, Juvenile Officers Association Representative, Juvenile Justice Commission Liaison and Workforce Development Representative.

Director Appointments

- Director Damminger is appointed Liaison to the Improvement Authority, The Board of School Estimates for GCIT/SSSD and the Board of School Estimates for Rowan College of South Jersey (RCSJ);
- Deputy Director DiMarco is appointed Liaison to the Housing Authority, Utilities Authority and the Board of School Estimates for GCIT/SSSD;
- Commissioner Simmons is appointed Liaison to the Gloucester County Chamber of Commerce;
- Commissioner Barnes is appointed Liaison to The Board of School Estimates for GCIT/SSSD and the Board of School Estimates for Rowan College of South Jersey (RCSJ);
- Commissioner Jefferson is appointed Liaison to The Commission for Women, The Disabled Advisory Council, The Diversity, Equity and Inclusion Advisory Board, The Human Services Advisory Council, The Local Advisory Committee on Alcohol and Drug Abuse, The Local Citizens Advisory Board of Transportation, The Gloucester County Mental Health Board, and The Youth Services Commission;
- Commissioner Lavender is appointed Liaison to the Agriculture Development Board;
- Tom Bianco is appointed Representative to Main Street Woodbury; and
- Theresa Ziegler is appointed Representative to the Southern New Jersey Resource Conservation & Development Council.

Adjournment

	Motion	Second	Yes	No	Abstain	Absent
Deputy Director DiMarco	X		X			
Commissioner Barnes			X			
Commissioner Christy			X			
Commissioner Jefferson			X			
Commissioner Lavender			X			
Commissioner Simmons		X	X			
Director Damminger			X			

Time: 10:57 A.M.