

**GLOUCESTER COUNTY IMPROVEMENT AUTHORITY  
POSITION DESCRIPTION**

**Job Title: Barn Laborer**

FLSA: Hourly

Under the supervision of the Barn Supervisor/Stable Manager performs daily tasks associated with direct care for horses and their facilities.

1. Ensures the highest quality of care and attention are given to the horses. Ensures the safety of the horses and the facility is kept at all times. Handles difficult horses properly when this arises.
2. Follows written procedure and schedule provided by the Barn Manager for feeding the horses, cleaning stalls and pens, turning horses out for exercise, checking blankets or sheets, and correctly booting.
3. Must be aware of condition of horses and notice abnormal behavior, injuries, lameness or illnesses. Follow proper procedures for addressing these conditions.
4. Administers supplements to the horses when directed by the Stable Manager. Only supervisor can administer medications with the approval from the owner of the horse.
5. Responsible to document any necessary information directed by the Stable Supervisor in accordance with any regulations and GCIA policy in caring for horses.
6. Performs safety checks in turn out areas for wires, boards and nails. Ensures horses are turned out with or across from a horse that will not kick or bite.
7. Responsible for notifying Barn Supervisor/Stable Manager three (3) days in advance when horse feed needs to be ordered, to allow enough time for delivery.
8. Provides professional customer service to all visitors of the DREAM Park and follows proper procedures in addressing their needs.
9. Performs other duties as assigned by the Barn Supervisor/Stable Manager.

**QUALIFICATIONS**

1. High school diploma or general education degree (GED).
2. Some knowledge of horse health care and first aid.

*Revised: March 6, 2015*

3. Keen observational skills and good interpersonal communication abilities are essential.
4. Work effort is somewhat uniform throughout the year, although boarder's activities may be higher during the summer months. Daily or weekly hours, however, vary significantly and may include mornings, late nights and weekend work.
5. Freedom from illegal use of drugs; freedom from use and effects of use of drugs and alcohol in the workplace.
6. Persons with mental or physical disabilities are eligible as long as they can perform the essential functions of the job after reasonable accommodation is made to their known limitations. If the accommodation cannot be made because it would cause the employer undue hardship, such persons may not be eligible.
7. Ability to read, write, speak, understand or communicate in English sufficiently to perform the duties of the position. Communication may include such forms as American Sign Language or Braille.
8. Will be required to possess a driver's license valid in New Jersey only if the operation, rather than employee mobility, is necessary to perform the essential duties of the position.