

AGENDA

7:00 p.m. Wednesday, October 21, 2015

Call to order

Salute to the flag

Open Public Meetings Statement

Roll Call

Changes to the Agenda

Approval of the regular meeting minutes from October 7, 2015 and closed session minutes from September 16, 2015.

P-1 Proclamation recognizing Zallie's Shoprite of West Deptford, Gibbstown & Glassboro for their outstanding efforts in embracing the Americans Disabilities Act on its 25th Anniversary of ADA (Jefferson) (to be presented)

P-2 Proclamation recognizing Northland Group, Inc of West Deptford for their outstanding efforts in embracing the Americans Disabilities Act on its 25th Anniversary of ADA (Jefferson) (to be presented)

Public portion on agenda items only (time limit of five (5) minutes per person, per public portion)

DEPARTMENT OF ADMINISTRATION

**DIRECTOR DAMMINGER
FREEHOLDER CHILA**

A-1 RESOLUTION AUTHORIZING APPROVAL OF THE BILL LISTS FOR THE MONTH OF OCTOBER 2015.

The Treasurer of Gloucester County submits the bill list for October for Freeholder approval, including ratification of payments made to cover emergency payments made by the Division of Social Services. Upon approval, the Treasurer is then authorized to render payment to vendors appearing on the list.

A-2 RESOLUTION PROVIDING FOR THE INSERTION OF SPECIAL ITEMS OF REVENUE INTO THE 2015 BUDGET PURSUANT TO N.J.S.A. 40A:4-87.

- COUNTY MENTAL HEALTH ADMINISTRATOR - \$12,000.00 - These funds will be used to pay a portion of the salary of the County's Mental Health Administrator. The Mental Health Administrator provides direct services to clients and families on a 24 hour on call basis including emergency outreach, advocacy and case management. There can be an average estimated 1,200 cases within any calendar year. Funding for this program has remained at the current level since 2010.
- AREA PLAN CONTRACT - \$2,729.00 - These funds represent the final amendment to the 2015 Area Planning Contract. This amendment will bring the final award amount to \$1,459,851.00. This additional funding is based on the State Policy Memorandum #2015-12, I-12. This distribution of funds will allow the County to fully fund contract obligations we have with outside service providers and with other County departments.

A-3 RESOLUTION AUTHORIZING THE CANCELLATION OF CERTAIN UNCASHED CHECKS AND TRANSFERRING THE ASSOCIATED FUNDS INTO MISCELLANEOUS REVENUE.

This Resolution will authorize cancellation of certain uncashed checks from 2014 and transferring the associated funds into miscellaneous revenue.

A-4 RESOLUTION APPOINTING A MEMBER TO THE WORKFORCE INVESTMENT BOARD.

This Resolution will authorize the appointment of Stephen Hart to an unexpired term ending December 31, 2015.

A-5 RESOLUTION REAPPOINTING MEMBERS TO THE ROWAN COLLEGE AT GLOUCESTER COUNTY BOARD OF TRUSTEES.

This Resolution will authorize the reappointments of Benjamin T. Griffith and Virginia Scott for the term November, 2015 to October 31, 2019 to the Rowan College at Gloucester County Board of Trustees.

A-6 RESOLUTION AUTHORIZING THE ACCEPTANCE AND RATIFICATION OF A COLLECTIVE BARGAINING AGREEMENT WITH THE PBA #122 (POLICEMEN'S BENEVOLENT ASSOCIATION), EXCLUSIVE MAJORITY REPRESENTATIVE FOR THE INVESTIGATORS/DETECTIVES OF THE GLOUCESTER COUNTY PROSECUTOR'S OFFICE, AND THE COUNTY OF GLOUCESTER BOARD OF CHOSEN FREEHOLDERS AND THE PROSECUTOR OF GLOUCESTER COUNTY, FROM JANUARY 1, 2015 TO DECEMBER 31, 2019.

This Resolution authorizes a collective bargaining agreement with the PBA #122 (Investigators/Detectives of the Gloucester County Prosecutor's Office). The parties seek to renew the existing collective bargaining agreement which expired on December 31, 2014, except as modified in the attached Memorandum of Agreement. This Agreement encompasses those employees of the Gloucester County Prosecutor's Office holding titles of Investigator/Detective represented by the PBA #122. The duration of the Agreement is from January 1, 2015 to December 31, 2019.

A-7 RESOLUTION AUTHORIZING THE ACCEPTANCE AND RATIFICATION OF A COLLECTIVE BARGAINING AGREEMENT WITH THE TEAMSTERS #331, REPRESENTING THE SOCIAL SERVICES SUPERVISORS AND CHILD SUPPORT COORDINATORS OF THE GLOUCESTER COUNTY DIVISION OF SOCIAL SERVICES, AND THE COUNTY OF GLOUCESTER BOARD OF CHOSEN FREEHOLDERS, FROM JANUARY 1, 2015 TO DECEMBER 31, 2019.

This Resolution authorizes a collective bargaining agreement with the Teamsters #331 (Social Services Supervisors and Child Support Coordinators of the Gloucester County Division of Social Services). The parties seek to renew the existing collective bargaining agreement which expired on December 31, 2014, except as modified in the attached Memorandum of Agreement. This Agreement encompasses those employees of Gloucester County Division of Social Services holding Social Services Supervisory and Child Support Coordinator titles represented by the Teamsters Local #331. The duration of the Agreement is from January 1, 2015 to December 31, 2019.

A-8 RESOLUTION AUTHORIZING A CONTRACT WITH COMMUNITY CHAMPIONS CORPORATION FOR A COUNTY-WIDE REGISTRATION PROGRAM FOR ABANDONED PROPERTIES FROM NOVEMBER 1, 2015 TO OCTOBER 31, 2016.

This Resolution authorizes the award of a professional services contract to Community Champions Corporation, for the provision of a County-wide Registration Program for abandoned properties subject to mortgages that are in default from November 1, 2015 to October 31, 2016 as per RFP# 015-033. This program will be used as a mechanism whereby municipalities can take timely action to protect neighborhoods from becoming blighted through the lack of adequate maintenance of abandoned and vacated properties subject to a mortgage or properties subject to mortgages that are in default.

A-9 RESOLUTION AUTHORIZING A CONTRACT WITH AVAYA COMMUNICATIONS FROM NOVEMBER 1, 2015 TO OCTOBER 31, 2016 THROUGH STATE CONTRACT #A80802 FOR \$101,161.32.

The County has Avaya Voice Switches (Phones) in ten locations. Avaya's contract will provide hardware and software support at these locations for a period of 12 months at a cost of \$101,161.32. The County will recoup \$6,093.72 for maintenance and support of the telephone switches used by the Department of Social Services. CAF# 15-08607 was obtained to certify funds.

A-10 RESOLUTION ENDORSING AND SUPPORTING TRANSFER OF BLOCK 598, LOT 19 FROM THE STATE OF NEW JERSEY TO THE CITY OF MILLVILLE OR ITS DESIGNEE.

The City of Millville is seeking to have a 81-acre parcel (Block 578, Lot 19) transferred to the city for industrial development purposes. The parcel was purchased utilizing New Jersey Green Acres Program funding and is dedicated open space. The City has filed a diversion application with the New Jersey State House Commission that would remove the development constraints on this parcel of land. The proposed use would create an estimated 500 new jobs in one of the poorest areas of the state. The resolution supports approval of the diversion application by the New Jersey State House Commission.

**DEPARTMENT OF PUBLIC SAFETY,
VETERANS AFFAIRS & ELECTIONS**

**FREEHOLDER CHILA
FREEHOLDER SIMMONS**

B-1 RESOLUTION AUTHORIZING THE EXECUTION OF THE DELAWARE RIVER REGIONAL COALITION OPERATIONS CHARTER.

Referred to as the Delaware River Regional Coalition (DRRC), this is a Homeland Security Grant related alliance which is representative of the multi-disciplinary public safety stakeholder agencies and organizations from the counties of Burlington, Camden, Cumberland, Gloucester, Mercer and Salem counties. These stakeholders share the common goal of collaboratively improving terrorism preparedness in the region, as quantified through the entire (disaster readiness) spectrum of prevention, protection, response and recovery. National and state preparedness priorities provide the guidelines and measurable standards for determining organizational capabilities. It has been proposed by the State Office of Homeland Security and Prevention (OHSP), the state's administrative agency for the Homeland Security Grant, that each of the four grant-related Regions in our state establish an Operations Charter. This charter is meant to provide an organizational structure which facilitates the decision making processes among the member counties, as applied towards spending the grant funding awarded the region. Adopting the charter is meant to improve the region's efforts to enhance both the individual and

combined capabilities of the member counties by compelling the membership to exercise a grant expenditure methodology that is strategic in its' application and results in greater capacity throughout the region for preventing and mitigating not only terrorist related threats but, the risks and consequences which accompany the industrial/technological and natural hazards which also threaten our region. The charter requires the establishment of a governing body consisting of the Emergency Management Coordinators from the six member counties that will administer the grant. This resolution designates J. Thomas Butts as the Gloucester County representative

B-2 RESOLUTION AUTHORIZING AGREEMENT WITH VARIOUS POLICE DEPARTMENTS, FIRE DEPARTMENTS AND BASIC LIFE SUPPORT SERVICES (EMS) ENTITIES FOR A FIVE YEAR PERIOD.

The County of Gloucester has procured by State Contract certain public safety radio communications equipment (mobile, portable, and control station radios) for the purpose of interfacing with the new Gloucester County Emergency Response 700 MHz radio system. The County will make available to various police departments, fire departments and Basic Life Support Services (EMS), the use of the public safety radio communications equipment.

B-3 RESOLUTION AUTHORIZING A CONTRACT WITH VERIZON WIRELESS THROUGH STATE CONTRACT #A82583, FROM NOVEMBER 1, 2015 TO OCTOBER 31, 2016, IN AN AMOUNT NOT TO EXCEED \$75,000.00.

The County's total aggregate for Verizon Wireless Services for all county offices will not exceed \$75,000.00. This figure includes cell phones charged to State & Federal Grant Programs.

B-4 RESOLUTION AUTHORIZING A CONTRACT WITH GEN-EL SAFETY & INDUSTRIAL PRODUCTS, LLC THROUGH STATE CONTRACT #A85088 AND STATE CONTRACT #A85086, FOR A TOTAL CONTRACT AMOUNT OF \$21,741.30.

Resolution authorizing the purchase of Environmental HazMat Testing Equipment and Supplies, through State Contract #A85088 for line items 1 – 17 and through State Contract #A85086 for line items 18 – 52. CAF# 15-08290 has been obtained to certify funds.

**DEPARTMENT OF ECONOMIC DEVELOPMENT
& PUBLIC WORKS**

**FREEHOLDER SIMMONS
FREEHOLDER CHRISTY**

C-1 RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH THE U.S. DEPARTMENT OF AGRICULTURE EXTENDING THE USDA HOUSING PRESERVATION GRANT PROGRAM THROUGH MAY 8, 2016.

This Resolution authorizes an Amendment to extend the Contract with U.S. Department of Agriculture for the Housing Preservation Grant Program until May 8, 2016. This extension will provide the County with the opportunity to expend the remaining unused grant funds.

DEPARTMENT OF EDUCATION

**FREEHOLDER BARNES
FREEHOLDER JEFFERSON**

**DEPARTMENT OF PARKS &
LAND PRESERVATION**

**FREEHOLDER DIMARCO
FREEHOLDER CHILA**

E-1 RESOLUTION AUTHORIZING A PURCHASE FROM LAWN AND GOLF SUPPLY COMPANY, INC. FOR \$26,998.00.

This Resolution authorizes the purchase of a Triplex Greens Mower for use at Pitman Golf Course from Lawn and Golf Supply Company, Inc., with an address of 647 Nutt Road, PO Box 447, Phoenixville, PA 19460-0447, as per PD# 015-049. CAF# 15-08685 was obtained to certify the funds.

E-2 RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE COUNTY AND MANTUA FOR THE MAINTENANCE OF TALL PINES NATURE PRESERVE.

This Resolution authorizes a Shared Services Agreement between the County and Mantua Township for the provision of the maintenance of a portion of Tall Pines Nature Preserve for a term of 25 years from October 20, 2015. The agreement specifies the respective maintenance responsibilities of the county and municipality.

**DEPARTMENT OF BUILDINGS &
GOVERNMENT SERVICES**

**FREEHOLDER CHRISTY
FREEHOLDER DIMARCO**

F-1 RESOLUTION EXTENDING THE CONTRACT WITH U.S. LUMBER, INC., FROM NOVEMBER 6, 2015 TO NOVEMBER 5, 2016 IN AN AMOUNT NOT TO EXCEED \$80,000.00.

This Resolution authorizes a one year extension of the current contract with U.S. Lumber, Inc., 668 S. Evergreen Avenue, Woodbury Heights, NJ 08097, for the supply and delivery of various building materials from November 6, 2015 to November 5, 2016 in an amount not to exceed \$80,000.00. This extension is the final one year extension exercised pursuant to bid specifications PD# 013-046.

F-2 RESOLUTION AUTHORIZING A CONTRACT WITH CORE MECHANICAL, INC., FROM NOVEMBER 1, 2015 TO OCTOBER 31, 2017 IN AN AMOUNT NOT TO EXCEED \$500,000.00 PER YEAR.

This Resolution authorizes a contract with Core Mechanical, Inc., 905 Browning Road, Suite 110, Pennsauken, NJ 08109, for the provision of full service heating and air conditioning maintenance and emergency repair services to various County buildings, as per bid PD# 015-046. The term of the contract will be from November 1, 2015 to October 31, 2017 in an amount not to exceed \$500,000.00 per year. The contract includes a County option to extend for a one (1) two (2) year period, or two (2) one (1) year periods.

F-3 RESOLUTION IN SUPPORT OF THE GLOUCESTER COUNTY MINORITY RECRUITMENT ADVISORY COMMITTEE TO INCREASE THE DIVERSITY OF LAW ENFORCEMENT AGENCIES IN GLOUCESTER COUNTY.

The Gloucester County Prosecutor's Office, Gloucester County Police Chief's Association, Gloucester County NAACP and other community leaders have formed the Gloucester County Minority Recruitment Advisory Committee ("Committee") to engage the public with the goal of attracting minorities and women to a career in law enforcement. This Resolution supports the Gloucester County Minority Recruitment Advisory Committee. Law enforcement is an integral component of a safe and vibrant community. Each law enforcement agency should strive to create a workforce that contains a broad range of diversity including race, gender and cultural background to improve understanding and effectiveness in dealing with all communities. These outreach efforts will greatly contribute to the success of this initiative and will benefit the community.

**DEPARTMENT OF HEALTH &
HUMAN SERVICES**

**FREEHOLDER JEFFERSON
FREEHOLDER BARNES**

G-1 RESOLUTION AUTHORIZING A TWO (2) YEAR EXTENSION TO THE CONTRACT WITH COLLINS TRANSPORTATION, LLC, FROM NOVEMBER 7, 2015 TO NOVEMBER 6, 2017, IN AN AMOUNT NOT TO EXCEED \$37,500.00 PER YEAR.

This Resolution authorizes a two year extension to a contract with Collins Transportation, LLC, awarded pursuant to PD# 013-048, from November 7, 2015 to November 6, 2017, in an amount not to exceed \$37,500.00 per year. The vendor provides non-emergent, specialized medical transport services for clients.

Old Business

New Business

Public Portion (time limit of five (5) minutes per person)

Adjournment

MINUTES

7:00 p.m. Wednesday, October 7, 2015

Call to order

Salute to the flag

Open Public Meetings Statement

Roll Call

	Present	Absent
Chila	X	
Barnes	X	
Christy	X	
DiMarco	X	
Simmons	X	
Jefferson	X	
Damminger	X	

Also in attendance: Administrator Bruner, Deputy Administrator White, Chief Counsel Lyons

Changes to the Agenda - Pulled A-3

Approval of the regular meeting minutes as amended from September 16, 2015.

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

49442 Proclamation to Honor the West Deptford Boys U-13 Little League, 2015 Intermediate 50-70 New Jersey Champions (Chila) (to be presented).

49443 Proclamation Honoring Joseph Randazzo upon his resignation after 20 years of public service as a member of the Gloucester County Agricultural Development Board (DiMarco) (to be presented).

49444 Proclamation Celebrating Inspira Medical Center in Woodbury's 100th Anniversary (Simmons) (to be presented at a later date).

Public portion on agenda items only (time limit of five (5) minutes per person, per public portion)

OPEN

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

CLOSE

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

DEPARTMENT OF ADMINISTRATION

DIRECTOR DAMMINGER
FREEHOLDER CHILA

49445 RESOLUTION AUTHORIZING AND CONFIRMING SETTLEMENT OF THE WORKERS' COMPENSATION CLAIM OF PETITIONER, MICHAEL MCLAUGHLIN, C.P. 2006-30965.

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

49446 RESOLUTION PROVIDING FOR THE INSERTION OF SPECIAL ITEMS OF REVENUE INTO THE 2015 BUDGET PURSUANT TO N.J.S.A. 40A:4-87.

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

RESOLUTION AUTHORIZING THE ACCEPTANCE OF A BID AND SALE OF 55 DELAWARE STREET, WOODBURY.

	Motion	Second	Yes	No	Abstain
Chila					
Barnes					
Christy					
DiMarco					
Simmons					
Jefferson					
Damminger					

PULLED

Comments: N/A

49447 RESOLUTION AUTHORIZING A CONTRACT WITH TVS INC., T/A TRISTATE FOOD AND BEVERAGE SERVICES FROM OCTOBER 11, 2015 TO OCTOBER 10, 2017.

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

49448 RESOLUTION ADOPTING REVISED PLAN 82-PD-LINCOLN-0508012.

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

DEPARTMENT OF PUBLIC SAFETY,
VETERANS AFFAIRS & ELECTIONS

FREEHOLDER CHILA
FREEHOLDER SIMMONS

49449 RESOLUTION AUTHORIZING CONTRACT INCREASE WITH MOTOROLA SOLUTIONS, INC. BY \$740,192.00 THROUGH STATE CONTRACT #A83909.

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

49450 RESOLUTION AUTHORIZING AWARD OF SPLIT CONTRACTS FOR THE PURCHASE OF MEDICAL SUPPLIES AND PRODUCTS FOR EMS FROM OCTOBER 7, 2015 TO OCTOBER 3, 2016.

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

49451 RESOLUTION AUTHORIZING CONTRACT WITH DM MEDICAL BILLINGS, IN AN AMOUNT NOT TO EXCEED \$200,000.00 PER YEAR, FROM SEPTEMBER 18, 2015 TO SEPTEMBER 17, 2020.

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

49452 RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING AND A REVOCABLE LICENSE FOR FEDERAL USE OF REAL PROPERTY.

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

**DEPARTMENT OF ECONOMIC DEVELOPMENT
& PUBLIC WORKS**

**FREEHOLDER SIMMONS
FREEHOLDER CHRISTY**

49453 RESOLUTION AUTHORIZING THE PURCHASE OF A 2016 CHEVROLET EXPRESS VAN FROM MALL CHEVROLET FOR \$28,700.00.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes			X		
Christy		X	X		
DiMarco			X		
Simmons	X		X		
Jefferson			X		
Damminger			X		

Comments: N/A

49454 RESOLUTION AUTHORIZING THE EXECUTION OF AGREEMENT MODIFICATION #01 TO FEDERAL AID AGREEMENT 13-DT-BLA-666 WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION TO INCREASE FUNDING BY \$39,970.00.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes			X		
Christy		X	X		
DiMarco			X		
Simmons	X		X		
Jefferson			X		
Damminger			X		

Comments: N/A

49455 RESOLUTION AUTHORIZING CONTRACT CHANGE ORDER #01 INCREASE WITH JPC GROUP, INC. FOR \$58,286.90.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes		X	X		
Christy					X
DiMarco			X		
Simmons	X		X		
Jefferson			X		
Damminger			X		

Comments: N/A

49456 RESOLUTION AUTHORIZING CONTRACTS WITH SIGNAL CONTROL PRODUCTS, INC., GENERAL TRAFFIC EQUIPMENT CORP., TRAFFIC PARTS, INC., AND FLEMINGTON ALUMINUM & BRASS, INC. FROM OCTOBER 7, 2015 TO OCTOBER 6, 2016 IN AN AGGREGATE AMOUNT NOT TO EXCEED \$616,001.95.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes			X		
Christy		X	X		
DiMarco			X		
Simmons	X		X		
Jefferson			X		
Damminger			X		

Comments: N/A

49457 RESOLUTION AUTHORIZING THE EXECUTION OF THREE (3) TRAFFIC SIGNAL AGREEMENTS WITH THE TOWNSHIP OF DEPTFORD FOR THE INSTALLATION AND MAINTENANCE OF TRAFFIC SIGNALS.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes			X		
Christy		X	X		
DiMarco			X		
Simmons	X		X		
Jefferson			X		
Damminger			X		

Comments: N/A

49458 RESOLUTION AUTHORIZING MUNICIPAL AGREEMENTS FOR PUBLIC FACILITIES PROJECTS USING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FROM OCTOBER 7, 2015 TO OCTOBER 6, 2016.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes			X		
Christy		X	X		
DiMarco			X		
Simmons	X		X		
Jefferson			X		
Damminger			X		

Comments: N/A

49459 RESOLUTION TO EXECUTE HUD FORMS FOR THE GLOUCESTER COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIP (HOME) PROGRAMS FOR FY2015.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes			X		
Christy		X	X		
DiMarco			X		
Simmons	X		X		
Jefferson			X		
Damminger			X		

Comments: N/A

49460 RESOLUTION AUTHORIZING AN AGREEMENT WITH THE TOWNSHIP OF ELK FOR A PUBLIC FACILITIES PROJECT USING PRIOR YEARS' RE-PROGRAMMED COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FROM OCTOBER 7, 2015 TO OCTOBER 6, 2016 FOR \$50,000.00.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes			X		
Christy		X	X		
DiMarco			X		
Simmons	X		X		
Jefferson			X		
Damminger			X		

Comments: N/A

49461 RESOLUTION AUTHORIZING AN AGREEMENT WITH HABITAT FOR HUMANITY TO CONSTRUCT A SINGLE FAMILY HOME IN WOODBURY FOR \$71,183.00.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes			X		
Christy		X	X		
DiMarco			X		
Simmons	X		X		
Jefferson			X		
Damminger			X		

Comments: N/A

49462 RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE HOUSING AUTHORITY OF GLOUCESTER COUNTY TO MANAGE A TENANT BASED RENTAL ASSISTANCE PROGRAM FROM SEPTEMBER 1, 2015 TO AUGUST 31, 2016 FOR \$70,000.00.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes			X		
Christy		X	X		
DiMarco			X		
Simmons	X		X		
Jefferson			X		
Damminger			X		

Comments: N/A

DEPARTMENT OF EDUCATION

FREEHOLDER BARNES
FREEHOLDER JEFFERSON

DEPARTMENT OF PARKS &
LAND PRESERVATION

FREEHOLDER DIMARCO
FREEHOLDER CHILA

49463 RESOLUTION AUTHORIZING A LEASE WITH GEORGE C. LEWIS FROM OCTOBER 7, 2015 TO OCTOBER 6, 2017 FOR \$4,901.00 PER YEAR.

	Motion	Second	Yes	No	Abstain
Chila		X	X		
Barnes			X		
Christy			X		
DiMarco	X		X		
Simmons			X		
Jefferson			X		
Damminger			X		

Comments: N/A

DEPARTMENT OF BUILDINGS &
GOVERNMENT SERVICES

FREEHOLDER CHRISTY
FREEHOLDER DIMARCO

49464 RESOLUTION AMENDING THE CONTRACT WITH AP PLUMBING & HEATING SUPPLY, LLC TO INCREASE THE MAXIMUM AMOUNT BY \$16,000.00 RESULTING IN A CONTRACT AMOUNT NOT TO EXCEED \$96,000.00 FOR FIRST YEAR OF CONTRACT.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes			X		
Christy	X		X		
DiMarco		X	X		
Simmons			X		
Jefferson			X		
Damminger			X		

Comments: N/A

49465 RESOLUTION AWARDDING A CONTRACT TO SOUTH JERSEY ENERGY SOLUTIONS IN AN AMOUNT NOT TO EXCEED \$500,000.00 PER YEAR, PURSUANT TO THE SOUTH JERSEY POWER COOPERATIVE SYSTEM BID PROCESS, FROM THE OCTOBER 2015 METER READING PERIOD TO THE JUNE 2017 METER READING PERIOD.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes			X		
Christy	X		X		
DiMarco		X	X		
Simmons			X		
Jefferson			X		
Damminger			X		

Comments: N/A

49466 RESOLUTION EXTENDING THE CONTRACT WITH ACE ELEVATOR, LLC, FROM OCTOBER 5, 2015 TO OCTOBER 4, 2017 IN AN AMOUNT NOT TO EXCEED \$85,000.00 PER YEAR.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes			X		
Christy	X		X		
DiMarco		X	X		
Simmons			X		
Jefferson			X		
Damminger			X		

Comments: N/A

49467 RESOLUTION AUTHORIZING THE EXECUTION OF ALL DOCUMENTS RELATIVE TO THE DRUNK DRIVING ENFORCEMENT FUND GRANT THROUGH THE NJ DIVISION OF HIGHWAY TRAFFIC SAFETY IN THE AMOUNT OF \$15,000.00 FROM SEPTEMBER 1, 2015 TO AUGUST 31, 2016.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes			X		
Christy	X		X		
DiMarco		X	X		
Simmons			X		
Jefferson			X		
Damminger			X		

Comments: N/A

DEPARTMENT OF HEALTH & HUMAN SERVICES

**FREEHOLDER JEFFERSON
FREEHOLDER BARNES**

49468 RESOLUTION AUTHORIZING AN APPLICATION FOR THE COUNTY ENVIRONMENTAL HEALTH ACT GRANT FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, FROM JULY 1, 2015 TO JUNE 30, 2016 IN THE AMOUNT OF \$168,671.00.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes		X	X		
Christy			X		
DiMarco			X		
Simmons			X		
Jefferson	X		X		
Damminger			X		

Comments: N/A

49469 RESOLUTION AUTHORIZING AN APPLICATION FOR THE 2016-2018 AREA PLAN CONTRACT WITH THE STATE DEPARTMENT OF HUMAN SERVICES, FOR \$1,501,153.00 FOR THE CALENDAR YEAR 2016.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes		X	X		
Christy			X		
DiMarco			X		
Simmons			X		
Jefferson	X		X		
Damminger			X		

Comments: N/A

49470 RESOLUTION AUTHORIZING AN AGREEMENT WITH THE NJ DEPARTMENT OF COMMUNITY AFFAIRS FOR RECEIPT OF THE UNIVERSAL SERVICE FUND CWA ADMINISTRATION GRANT FOR THE STATE PROGRAM YEAR 2016 IN THE AMOUNT OF \$6,309.00.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes		X	X		
Christy			X		
DiMarco			X		
Simmons			X		
Jefferson	X		X		
Damminger			X		

Comments: N/A

49471 RESOLUTION AUTHORIZING A CONTRACT WITH NMS LABS FROM OCTOBER 7, 2015 TO OCTOBER 6, 2017 IN AN AMOUNT NOT TO EXCEED \$50,000.00 PER YEAR.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes		X	X		
Christy			X		
DiMarco			X		
Simmons			X		
Jefferson	X		X		
Damminger			X		

Comments: N/A

Old Business

New Business

Public Portion (time limit of five (5) minutes per person)

OPEN

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: Lee Lucas, Gibbstown, spoke about the shootings in Paulsboro over the last month. He is not in favor of less incarcerations of inmates.

CLOSE

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

Adjournment 7:35 PM

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

Gloucester County

Board of Chosen Freeholders Proclamation

RECOGNIZING AMERICANS WITH DISABILITIES ACT ~25TH ANNIVERSARY~

WHEREAS, On July 26, 1990, President George H.W. Bush signed into law the Americans with Disabilities Act (ADA) to ensure the civil rights of people with disabilities; and

WHEREAS, this legislation established a clear and comprehensive national mandate for the elimination of discrimination against individuals with disabilities; and

WHEREAS, the Americans with Disabilities Act has expanded opportunities for Americans with disabilities by reducing barriers and changing perceptions and increasing full participation in community life; and

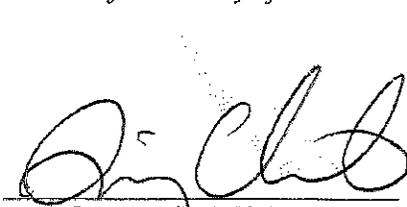
WHEREAS, the full promise of the Americans with Disabilities Act can only be reached if we remain committed to continue our efforts to fully implement the ADA; and

WHEREAS, the Gloucester County Board of Chosen Freeholders encourages all residents of the County of Gloucester to expand opportunities by increasing accessibility to education, employment and financial independence; and

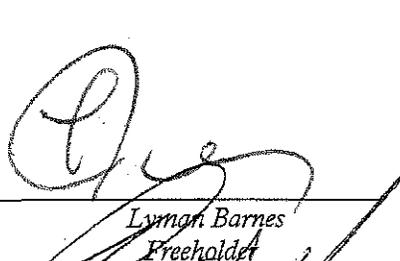
WHEREAS, the Gloucester County Board of Chosen Freeholders recognizes employers such as Zallies ShopRite: Glassboro, Gibbstown and West Deptford, for their commitment on this 25th Anniversary of the Americans with Disabilities Act. It is through their commitment that ShopRite employees have received equal access, equal opportunity and equal respect; and

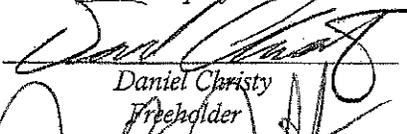
NOW, THEREFORE, BE IT PROCLAIMED, that I, Robert M. Damminger, as Director, and on behalf of the 2015 Gloucester County Board of Chosen Freeholders, Giuseppe (Joe) Chila, Lyman Barnes, Daniel Christy, Frank J. DiMarco, James B. Jefferson and Heather Simmons do hereby recognize the progress that has been made by reaffirming the principles of equality, inclusion and recommitting our efforts to reach full Americans with Disabilities Act compliance.

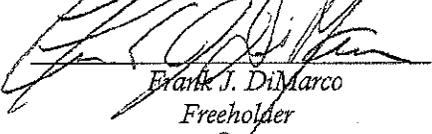
IN WITNESS WHEREOF, the Board of Chosen Freeholders have caused these presents to be executed and the seal of the County of Gloucester to be affixed this 21st day of October, 2015.

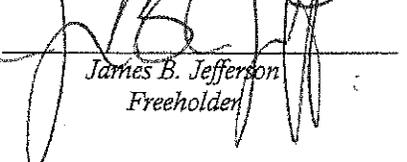

Giuseppe (Joe) Chila
Freeholder Deputy Director

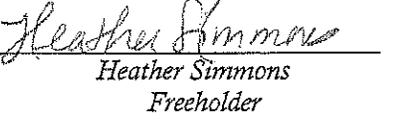

Robert M. Damminger
Freeholder Director


Lyman Barnes
Freeholder


Daniel Christy
Freeholder


Frank J. DiMarco
Freeholder


James B. Jefferson
Freeholder


Heather Simmons
Freeholder

Attest:

Chad M. Bruner, Administrator / Clerk of the Board

Gloucester County

Board of Chosen Freeholders

Proclamation

RECOGNIZING AMERICANS WITH DISABILITIES ACT ~25TH ANNIVERSARY~

WHEREAS, On July 26, 1990, President George H.W. Bush signed into law the Americans with Disabilities Act (ADA) to ensure the civil rights of people with disabilities; and

WHEREAS, this legislation established a clear and comprehensive national mandate for the elimination of discrimination against individuals with disabilities; and

WHEREAS, the Americans with Disabilities Act has expanded opportunities for Americans with disabilities by reducing barriers and changing perceptions and increasing full participation in community life; and

WHEREAS, the full promise of the Americans with Disabilities Act can only be reached if we remain committed to continue our efforts to fully implement the ADA; and

WHEREAS, the Gloucester County Board of Chosen Freeholders encourages all residents of the County of Gloucester to expand opportunities by increasing accessibility to education, employment and financial independence; and

WHEREAS, the Gloucester County Board of Chosen Freeholders recognizes employers such as Northland Group, Inc, West Deptford for their commitment on this 25th Anniversary of the Americans with Disabilities Act. It is through their commitment that Northland Group, Inc employees have received equal access, equal opportunity and equal respect; and

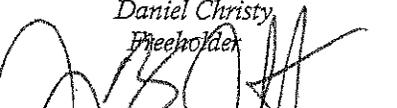
NOW, THEREFORE, BE IT PROCLAIMED, that I, Robert M. Damminger, as Director, and on behalf of the 2015 Gloucester County Board of Chosen Freeholders, Giuseppe (Joe) Chila, Lyman Barnes, Daniel Christy, Frank J. DiMarco, James B. Jefferson and Heather Simmons do hereby recognize the progress that has been made by reaffirming the principles of equality, inclusion and recommitting our efforts to reach full Americans with Disabilities Act compliance.

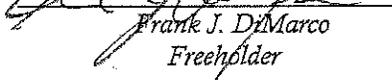
IN WITNESS WHEREOF, the Board of Chosen Freeholders have caused these presents to be executed and the seal of the County of Gloucester to be affixed this 21th day of October, 2015.

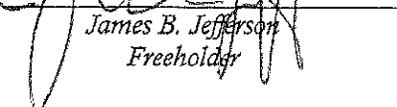

Giuseppe (Joe) Chila
Freeholder Deputy Director


Robert M. Damminger
Freeholder Director


Lyman Barnes
Freeholder


Daniel Christy
Freeholder


Frank J. DiMarco
Freeholder


James B. Jefferson
Freeholder


Heather Simmons
Freeholder

Attest:

Chad M. Bruner, Administrator / Clerk of the Board

A-1

**RESOLUTION AUTHORIZING APPROVAL OF THE
BILL LISTS FOR THE MONTH OF OCTOBER 2015**

WHEREAS, the Board of Chosen Freeholders of the County of Gloucester has received and reviewed the Bill List for the County as prepared, reviewed and approved by the County Treasurer for the monthly period ending October 16, 2015; and

WHEREAS, the County Treasurer has received and reviewed the Bill List for the Division of Social Services, including daily payments made by the Division and Administrative payments to be issued, which List has been reviewed and approved by the Division of Social Services Finance Officer, the Division of Social Services Director and the County Treasurer, for the monthly period ending October 16, 2015.

NOW, THEREFORE, BE IT RESOLVED that the County's Bill List for the period ending October 16, 2015, as prepared, reviewed and approved by the County Treasurer is hereby approved by the Gloucester County Board of Chosen Freeholders, and said Treasurer is authorized to render payment to each vendor appearing on said list; and

BE IT FURTHER RESOLVED that the Division of Social Services' Bill List for the period ending October 16, 2015, as prepared, reviewed and approved by the Social Services Finance Officer, the Social Services Director and the County Treasurer, which List includes ratification of prior emergency payments made, is hereby approved and said Treasurer is authorized to render payment to each vendor appearing on said list.

ADOPTED at a meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, October 21, 2015 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

CHAD M. BRUNER
ADMINISTRATOR/CLERK OF THE BOARD

A-2

RESOLUTION PROVIDING FOR THE INSERTION OF SPECIAL ITEMS OF REVENUE INTO THE 2015 BUDGET PURSUANT TO N.J.S.A. 40A:4-87

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law, and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the County of Gloucester hereby requests the Director of the Division of Local Government Services approve the insertion of special items of revenue into the Gloucester County budget for the year 2015 as follows:

- (1) The sum of **\$12,000.00**, which item is now available as a revenue from the New Jersey Department of Human Services County Mental Health Administrator, to be appropriated under the caption of the New Jersey Department of Human Services County Mental Health Administrator - Other Expenses;
- (2) The sum of **\$2,729.00**, which item is now available as a revenue from the New Jersey Department of Human Services Area Plan Contract, to be appropriated under the caption of the New Jersey Department of Human Services Area Plan Contract - Other Expenses.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, October 21, 2015 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

CHAD M. BRUNER,
ADMINISTRATOR/CLERK OF THE BOARD

A3

**RESOLUTION AUTHORIZING THE CANCELLATION OF CERTAIN
UNCASHED CHECKS AND TRANSFERRING THE ASSOCIATED FUNDS
INTO MISCELLANEOUS REVENUE**

WHEREAS, certain checks of the County of Gloucester were issued in the past to various payees in various amounts and were never cashed; and

WHEREAS, as evidenced the attached Exhibit "A" the County Chief Financial Officer has requested authorization to cancel said checks from 2014 and transfer the associated funds into surplus.

NOW, THEREFORE, BE IT RESOLVED, by the Gloucester County Board of Chosen Freeholders that the checks indicated on the list attached hereto as Exhibit "A", and incorporated herein by reference, are hereby authorized for cancellation and the associated funds are hereby transferred into miscellaneous revenue.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on October 21, 2015 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT DAMMINGER, DIRECTOR

ATTEST:

**CHAD M. BRUNER,
ADMINISTRATOR/CLERK OF THE BOARD**

A-3

EXHIBIT A

CURRENT ACCOUNT

Check #	Date	Vendor	Amount
355472	1/27/14	Jason Diggs	\$ 58.02
355478	1/29/14	Jason Diggs	\$ 87.03
356627	4/7/14	Robert Ackerman	\$ 50.00
356636	4/7/14	Horace Broughton	\$ 247.62
356637	4/7/14	Jason Diggs	\$ 58.02
359779	8/21/14	Tamika Hill	\$ 60.00
		TOTAL	<u>\$ 560.69</u>

A.4

**RESOLUTION APPOINTING A MEMBER TO THE
WORKFORCE INVESTMENT BOARD**

WHEREAS, investments in training and education foster high skill/high wage jobs, provide economic leadership and offer a better standard of living for our citizens; and

WHEREAS, to remain economically competitive, a strategy must be developed for an integrated education and job training system based on current and future local labor market demands; and

WHEREAS, a coordinated workforce readiness system in concert with an economic development strategy, will maximize the effectiveness of Federal, State and local resources in promoting a high quality, globally competitive workforce; and

WHEREAS, there exists a current county Workforce Investment Board serving the Gloucester County area; and

WHEREAS, a vacancy exists on the Workforce Investment Board due to the resignation of Dan Angelucci, which vacancy the Board of Chosen Freeholders desires to fill; and

WHEREAS, the Gloucester County Board of Chosen Freeholders has received a recommendation for the aforesaid appointment to fill said vacancy; and

WHEREAS, it has been further determined that the individual to be appointed is qualified, and desirous of serving in said Board.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Gloucester that **Stephen Hart** is hereby appointed to the Gloucester County Workforce Investment Board to fill the unexpired term of Dan Angelucci, which term expires on December 31, 2015; and

BE IT FURTHER RESOLVED that said appointment is subject to and contingent upon strict compliance by the appointee to all applicable State and County financial/ethical disclosure laws, rules, regulations and requirements.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, October 21, 2015 in Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

CHAD M. BRUNER,
ADMINISTRATOR/CLERK OF THE BOARD

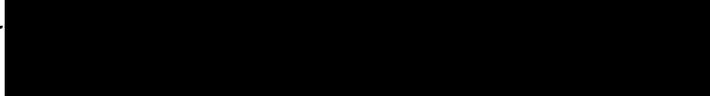
A4

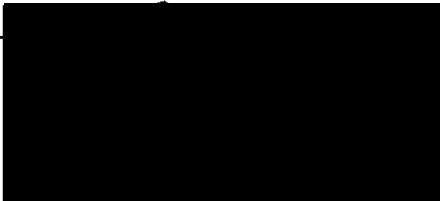
**GLOUCESTER COUNTY
WORKFORCE INVESTMENT BOARD
MEMBERSHIP/COMMITTEE
APPLICATION**

Please complete the following questionnaire to the best of your ability.
Information you provide is for informational use only.

A. APPLICANT

1. Name- STEPHEN O. HART

2. Home Address- 

3. Home Phone  _____
Work Phone _____
Cell Phone _____
Fax _____
Email _____

B. PLEASE ATTACH A COPY OF YOUR RESUME.

C. EMPLOYMENT

1. Employer/Address- Gloucester County One-Stop (Thorofare)
America's Job Center
215 Crown Point Road, Suite 200,
Thorofare, N.J. 08086

2. Years with employer- 25

3. Position/Title- Acting Supervising Employment Specialist-Division of
Workforce Development

4. Number of years in current position-1
5. Do you have any hiring responsibilities?-NO
6. Provide a brief description of your job duties.-Supervisor in charge of the Division of Workforce Development's counseling staff at the Gloucester County One-Stop, located in Thorofare.

D. ORGANIZATION/BUSINESS-(COUNTY GOVERNMENT)

1. Name of Organization _____

2. Business Telephone _____
Business Fax _____
3. What service/product does the business provide? _____

4. Size of organization/business _____

Owner, Chief Executive, Chief Operating Officer, other/
Please specify:
Name(s) _____ Title _____

5. Status of Organization/Business

- A. Public Agency ✓
 - B. Private for Profit _____
 - C. Private, Non Profit _____
 - D. Community Based Organization _____
 - E. Educational Agency _____
- E. OTHER

1. Have you served on committees in the past?-YES

If yes, please list those committees and what role you played on the committee. WELFARE TO WORK,

YOUTH COUNCIL

2. Please indicate previous community involvement. Woodbury Heights, Planning Board Member, First Baptist Church, Youth Ministries, Scout Leader-Parent's Association Troop # 225

3. Please list professional/civic associations to which you belong.- Division of Consumer Affairs Certified Social Worker, Garden State Employment Training Association (GSETA)

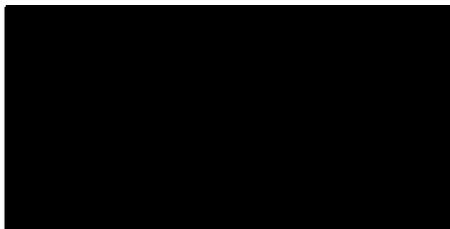
4. Does having an active role in the development of Gloucester County's economic future appeal to you and your employer?-YES

5. Will your business obligations allow you to devote the time to attend monthly meetings?-YES

F. Please indicate in order of preference on which Committee you would like to serve:

1. Apprentice & Industry Development
2. Marketing & Business Outreach
3. Community Needs Assessment/Literacy/Disability - 1
4. Resource Analysis & Budget 3
5. Youth Development 2

Stephen O. Hart 9/18/15
Signature: STEPHEN O. HART Date: 9/18/15



STEPHEN O. HART, CSW

HIGHLIGHTS OF QUALIFICATIONS

Experienced in planning, organizing, directing and coordinating program activities. Demonstrated research development, implementation and monitoring skills. Perceptive, sensitive supervisory skills. Extensive knowledge and expertise in concepts, methods and procedures involved in ascertaining vocational needs of individuals, and employability development. Over 20 years of experience and knowledge in US Department of Labor Laws, NJ State regulations regarding unemployment compensation, wage and hour standards, and current employment and industrial conditions in New Jersey.

PROFESSIONAL ACHIEVEMENTS

Certified Social Worker (CSW)	Certified Employment Specialist
Certified Workforce Development Counselor	Certified Senior Employment Counselor
Disability Navigator and Consultant	Youth Council Committee Member
GSETA Member-Garden State Employ. & Trng. Assoc.	N.J. Planning Board Official
Youth Council Committee Member	

PROFESSIONAL EXPERIENCE

Administration/Planning
Responsible for planning, directing, coordinating WIOA program operations as a means of improving the employability for program participants. Reviews, analyzes reports, assessing program operations, evaluation of procedures, practices and the development of policies to improve efficiency/effectiveness of staff members. Assigns, delegates specific work functions, activities to various program personnel. Ability to develop and maintain cooperative working relationships with associates, applicants, employers and public and private community agency representatives. Budgetary/resource allocation/monitoring program responsibilities

Counseling
Assessed client vocational, educational and employment needs. Developed and implemented counseling procedures, standards of performance. Evaluated characteristics, physical capacities, education, training, work histories and potential abilities and interests of applicants while developing employability plans as it related to prevailing occupational requirements in N.J.

WORK HISTORY

Acting Supervising Employment Counselor, Gloucester County Department of Economic Development
August 2015-Present

Senior Employment Counselor, Gloucester County Department of Economic Development
October 2014-August 2015

Employment Specialist/Counselor, Disability Navigator, Summer Youth Coordinator & Director,
Gloucester County Department of Economic Development
April 1992-October 2014

EDUCATION

BSW, Bachelor of Social Work in Social Work, Delaware State University, Dover, Delaware (1990)

BSW, Bachelor of Social Work, Delaware State University, Dover, Delaware (1991)

45

**RESOLUTION REAPPOINTING MEMBERS TO THE ROWAN COLLEGE AT
GLOUCESTER COUNTY BOARD OF TRUSTEES**

WHEREAS, there currently exists a Rowan College at Gloucester County Board of Trustees which provides valuable services to the Board of Chosen Freeholders and the County of Gloucester; and

WHEREAS, two vacancies exist; and

WHEREAS, the Board of Chosen Freeholders desires to fill said vacancies, based upon the recommendations of the College Board of Trustees Search Committee.

WHEREAS, the Board of Chosen Freeholders desires to reappoint members based upon the recommendations of the College Board of Trustees Search Committee.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Gloucester as follows:

1. Benjamin T. Griffith is hereby reappointed to the Rowan College at Gloucester County Board of Trustees to serve a four year term which shall commence November 1, 2015 and shall terminate on October 31, 2019; and
2. Virginia Scott is hereby reappointed to the Rowan College at Gloucester County Board of Trustees to serve a four year term which shall commence November 1, 2015 and shall terminate on October 31, 2019; and
3. Said appointments are subject to and contingent upon strict compliance by the appointees to all applicable State and County financial/ethical disclosure laws, rules, regulations and requirements.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, October 15, 2015, at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

**CHAD M. BRUNER,
ADMINISTRATOR/CLERK OF THE BOARD**

AS

Benjamin T. Griffith

Benjamin T. Griffith, is the former President/CEO of South Jersey Federal Credit Union, leading SJFCU from 1974 to 2015. South Jersey Federal Credit Union (SJFCU) serves public employees, schools, hospitals, postal workers, casinos and more than 500 additional private businesses and organizations which are SJFCU's Select Employee Groups (SEGs).

In the 40 years he directed SJFCU's operations, he has overseen the credit union's growth from a company with a membership of 1,500 to a membership base of more than 45,500 and from assets less than \$1 million to over \$335 million, making it South Jersey's largest credit union. He is currently a member of the board of directors of SJFCU.

He was known in the community for being a strong supporter of local organizations and of the local communities that South Jersey Federal Credit Union served. That legacy of service to the local communities is reflected in the numerous awards and honors presented to Griffith in recognition of that service.

The United Way of Gloucester County awarded its highest individual honor, the **Volunteer Leadership Award**, to Griffith in 2014. He remains an active member of that organization's Board of Directors, to which he was first elected in 2005.

In June 2014, Griffith received the "**Champion of Children**" Award from the Camden Children's Garden, given to those who work on behalf of the children and residents of Camden. Also in June, Griffith accepted the "**Sponsor of the Year**" award from the Parada San Juan Bautista organization, which promotes Puerto Rican culture and heritage in Camden and surrounding areas; the credit union is a long-time supporter of Parada events and donates annually to its scholarship fund.

In October 2014, the Gloucester County chapter of the N.A.A.C.P. presented Griffith with its "**President's Award**" for distinguished service to the South Jersey community at the organization's annual "**Freedom Fighters**" ceremony.

Griffith serves as treasurer of the Gloucester County Chamber of Commerce and is also a past chairman of the chamber. The Gloucester County Chamber honored Griffith in 2011 for his many years of service. Also in 2011, Griffith received the "**Distinguished Citizen of the Year**" award for Gloucester County from the Southern New Jersey (now Garden State) Council, Boy Scouts of America.

Griffith was named to the Board of Trustees of Rowan College at Gloucester County in February 2015, having been appointed to the post by the Gloucester County Board of Chosen Freeholders. He was also appointed to the Inspira Health Network Joint Hospital Board of Trustees in July 2015. Griffith has served on the Board of Trustees of the Southern New Jersey Development Council. He was also appointed a member of the very first Credit Union Advisory Council of the Philadelphia Federal Reserve Board. He is a past chairman and current member of the Deptford Township Business Advisory Committee.

Griffith is a past member and chairman of the **New Jersey Credit Union League**. His work with the New Jersey Credit Union League included the Hay Study for Salary Administration, the DCIB Study for Operations Effectiveness, a complete revision of the NJCUL bylaws, and the establishment of the Dues Study Task Force for Fair and Equitable Dues Structure. Griffith has also served as a director of the **Credit Union National Association (CUNA)**. In that capacity he served as a national director from New Jersey for nearly two decades. In that capacity, he participated in numerous CUNA committees, including the CUNA Examination and Supervision Task Force committee, the CUNA Bankruptcy Open Committee, the CUNA Bankruptcy Task Force and the CUNA Resolutions Committee.

Griffith is a lifelong resident of New Jersey and currently lives in Washington Township with his wife, Mary Jane.

AS
GCC Board

Virginia N. Scott



Retired Director of Municipal Welfare 1995 – 2005
Retired Staff Manager – Bell of Pennsylvania

Community and College Experience

- Vice Chair, Past Chair and Secretary of Gloucester County College Board of Trustees.
Member of Policy and Academic and Student Service Committees
- Past Chair New Jersey Council of County Colleges
Member of Trustee Ambassadors representing Gloucester County College
- Past member of the Association of Community Colleges Trustees Board of Directors
Chaired Association of Community Colleges Trustees Trust Fund Board
Chaired of Association of Community Colleges Trustees Diversity Committee
- Secretary Greater Paulsboro Chamber of Commerce 2007
Past President 2001 – 2006
- Member Gibbstown and Paulsboro Community Advisory Panel (GAPCAP)
- Secretary Oziel Grand Chapter, Order of Eastern Star, Prince Hall Affiliation State of New Jersey.
Member of Tuscan Chapter No. 53 Order of Eastern Star, Paulsboro, NJ

Recognitions/Honors

- 2006 Recognition for leadership to the Borough of Paulsboro
- Lifetime Membership in the National Association of Community College Trustees
- Northeast Region Association of Community College Trustees Trustee of the Year
- 2002 honored by the Gloucester County Board of Chosen Freeholders with the naming of the Science and Technology building (Scott Hall) in my honor located on the campus of Gloucester County College.
- Elliot Heard Upstream navigator Service Award
- Gloucester County Women's Commission Award

Church Affiliation

- Member of Bethel A.M.E. Church, Woodbury, NJ
Member of the Board of Stewards, Financial Secretary and Secretary to the Phyllis Anne Ricco Missionary Society

Publication

- 2000 Association of Community College Trustee Quarterly " Board of Trustees in time of Transition" Scott/Mellow

AL

RESOLUTION AUTHORIZING THE ACCEPTANCE AND RATIFICATION OF A COLLECTIVE BARGAINING AGREEMENT WITH THE PBA #122 (POLICEMEN'S BENEVOLENT ASSOCIATION), EXCLUSIVE MAJORITY REPRESENTATIVE FOR THE INVESTIGATORS/DETECTIVES OF THE GLOUCESTER COUNTY PROSECUTOR'S OFFICE AND THE COUNTY OF GLOUCESTER BOARD OF CHOSEN FREEHOLDERS AND THE PROSECUTOR OF GLOUCESTER COUNTY, FROM JANUARY 1, 2015 TO DECEMBER 31, 2019

WHEREAS, the County of Gloucester and the PBA Local #122, Gloucester County Prosecutor Investigators and Detectives, have negotiated Collective Bargaining Agreements (hereinafter referred to as "Agreements") for those employees of the Gloucester County Prosecutor's Office represented by said PBA Local #122; and

WHEREAS, under the terms of the Collective Bargaining Agreements, the parties seek to renew the existing collective bargaining agreement, except as modified in the attached Memorandum of Agreement for the period January 1, 2015 through December 31, 2019.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Gloucester as follows:

1. That the County of Gloucester hereby ratifies and accepts the Collective Bargaining Agreement between the County of Gloucester and PBA Local #122, Gloucester County Prosecutor Investigators and Detectives, which Agreement is incorporated herein by reference, except as modified in the attached Memorandum of Agreement;
2. Said Agreement shall be effective for the period beginning January 1, 2015 and concluding December 31, 2019;
3. That the appropriate County Officials shall be authorized to execute the Agreement, the Memorandum of Agreement and/or other documents necessary to effectuate said Collective Bargaining Agreement and the terms contained therein.

ADOPTED at a regular meeting of the Board of Chosen Freeholders, County of Gloucester, held on Wednesday, October 21, 2015 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

**CHAD M. BRUNER,
ADMINISTRATOR/CLERK OF THE BOARD**

AC

MEMORANDUM OF AGREEMENT
BETWEEN THE COUNTY OF GLOUCESTER
BOARD OF CHOSEN FREEHOLDERS/
THE PROSECUTOR OF GLOUCESTER COUNTY
and
PBA LOCAL 122

PBA Local 122 ("Local 122") and the County of Gloucester Board of Chosen Freeholders/the Prosecutor of Gloucester County (hereinafter referred to as "the Employer") (collectively and jointly referred to as the "parties") agree to the following Memorandum of Agreement, which resolves all contract issues in disputes, sets forth the material terms to be recommended for approval by the Gloucester County Board of Chosen Freeholders and for ratification by the membership of Local 122 as soon as practicable. Having negotiated in good faith over the terms of a new collective negotiations agreement, the Employer and Local 122 have agreed to renew their existing Agreement which expired on December 31, 2014, except as modified below. The following terms set forth the terms to which the parties have agreed for a successor collective negotiations agreement to be effective from January 1, 2015 through December 31, 2019. Where there are no additions, deletions or revisions noted, the parties intend that the provisions of the existing Agreement, which expired on December 31, 2014, shall remain in full force and effect.

1. **Duration** – A five year contract running from January 1, 2015 through December 31, 2019. All dates throughout the contract shall be changed accordingly.

2. **Article VII (Rates of Pay)** – The following represents the salary guide, effective January 1, 2015, for all unit employees, and includes the base salary for each step of the guide.

Employees Hired Prior to January 1, 2014

Steps	2015	2016 1.5%	2017 1.5%	2018 1.5%	2019 1.75%
9	\$79,430	\$80,422	\$81,428	\$82,649	\$83,888
8	\$83,004	\$84,249	\$85,513	\$86,795	\$88,314
7	\$86,739	\$88,040	\$89,361	\$90,701	\$92,288
6	\$90,079	\$91,430	\$92,802	\$94,194	\$95,135
5	\$93,457	\$94,859	\$96,282	\$97,005	\$98,703
4	\$96,728	\$98,179	\$99,652	\$100,400	\$102,157
3	\$99,629	\$101,123	\$102,640	\$104,180	\$106,003
2	\$101,622	\$103,146	\$104,694	\$106,264	\$107,326
1	\$102,892	\$104,435	\$106,002	\$107,592	\$109,475

Employees Hired After January 1, 2014

Steps	2015	2016 1.5%	2017 1.5%	2018 1.5%	2019 1.75%
Recruit/Academy	\$76,252	\$77,3496	\$78,557	\$79,735	\$80,931
Post Academy	\$77,015	\$78,170	\$79,343	\$80,533	\$81,741
Post Academy/One Year Experience	\$77,785	\$78,952	\$80,136	\$81,338	\$82,558
9	\$79,430	\$80,422	\$81,428	\$82,649	\$83,888
8	\$83,004	\$84,249	\$85,513	\$86,795	\$88,314
7	\$86,739	\$88,040	\$89,361	\$90,701	\$92,288
6	\$90,079	\$91,430	\$92,802	\$94,194	\$95,135
5	\$93,457	\$94,859	\$96,282	\$97,005	\$98,703
4	\$96,728	\$98,179	\$99,652	\$100,400	\$102,157
3	\$99,629	\$101,123	\$102,640	\$104,180	\$106,003
2	\$101,622	\$103,146	\$104,694	\$106,264	\$107,326
1	\$102,892	\$104,435	\$106,002	\$107,592	\$109,475

Salary increases retroactive to January 1, 2015 and step increases retroactive to Employee's anniversary date of hire. The above guide represents the following increases:

- a. 2015, 1.25% increase on base salary for the following steps: Steps 9, 1, Recruit and Academy, Post-Academy, Post-Academy/One Year Experience, and reconfiguration of step increments for Steps 8 through 2 as indicated above;
- b. 1.5% increase on base salary on all steps effective January 1, 2016;
- c. 1.5% increase on base salary on all steps effective January 1, 2017;
- d. 1.5% increase on base salary on all steps effective January 1, 2018; and
- e. 1.75% increase on base salary on all steps effective January 1, 2019.

The last line of this Article shall be amended to now read as follows:

The employee shall move to the next increment effective the following pay period after said Employee's anniversary date, *effective through December 31, 2015. Effective January 1, 2016, the employee shall move to the next increment on April 1st, regardless of length of time within the step.*

3. **Article VIII (Longevity)** – This Article shall be deleted and replaced with the phrase “Intentionally Left Blank.”

4. **Article IX (Sick Leave)** – The first sentence shall be deleted. The following shall be added as the last sentence to the first paragraph of bereavement:

Employees shall be entitled to one (1) day leave per incident with pay, for death of any other relative not referenced in this paragraph.

5. **Article X (Vacations)** – Section entitled “Reimbursement of Unused Vacation Time” shall be deleted.

6. **Article XIV (Telephone)** – This Article shall be deleted and shall be replaced with the phrase “Intentionally Left Blank.”

7. **Article XVI (Educational Assistance/Incentive)** – Delete “Incentive” from title of this article and delete the second paragraph relating to educational bonus for an Associate or Bachelor's Degree. The first paragraph shall now read as follows:

The Employer agrees to reimburse tuition and book costs upon satisfactory completion, up to a maximum of \$1,050 per year, per employee as of January 1, 2015; \$1,100 per year, per employee as of January 1, 2016; \$1,150 per year, per employee as of January 1, 2017; \$1,200 per year, per employee as of January 1, 2018; and \$1,250 per year, per employee as of January 1, 2019, for courses that are approved in advance and related to or may lead to the advancement in related positions, as determined by the Gloucester County Prosecutor and/or his/her designee.

8. **Article XXI (Medical Coverage)** – The Article shall be changed as follows: Section 1, first sentence, “after his or her family,” add “inclusive of all eligible dependents.” Section 1A shall now read:

A. Medical coverage will be in accordance with any of the plans offered by the State Health Benefits Program (SHBP) as of the signing of this Agreement. Co-payments, co-insurance, coverage limits and exclusions shall not be materially changed.

Section 1C shall now read as follows:

C. Prescription drug coverage will be in accordance with any of the employee prescription drug plans offered by the State Health Benefits Program. Co-payments, co-insurance, coverage limits and exclusions shall not be materially changed.

Section 1D shall now read as follows:

D. Effective January 1, 2015, all active unit employees who have not withdrawn from the County's health insurance program, shall contribute towards the cost of health insurance in accordance with the provisions of P.L. 2011, Chapter 78. These payments shall be made on a pre-tax basis pursuant to an I.R.S. §125 Salary Reduction Premium-Only Plan, in accordance with the County's regular payroll practices. *This contribution shall not be made by any active employee who has opted out of medical and prescription insurance coverage and/or who receives only dental or vision coverage, and unless expressly stated by law.*

Section 3, dental insurance, shall now read as follows:

3. The Employer shall continue to provide dental insurance in accordance with the current indemnity plan for Employees only. As an alternative to the indemnity plan, the employee shall offer coverage through a dental plan organization, the terms of which shall be agreed upon by the Employer and PBA Local 122. Employees who elect to enroll in the dental plan organization may also enroll their dependents. Employees who do not have medical and prescription coverage pursuant to Sections 1(A) and (C) above but receive dental coverage under this Section, at a cost to the Employer which shall be capped at \$22 per month, will make contributions towards the cost of coverage on a pre-tax basis pursuant to an I.R.S. §125, Salary Reduction Premium Only Plan, in accordance with the County's regular payroll practices. Any and all premium costs over \$22 per month shall be the responsibility of the employee. Open enrollment periods for the dental plan shall be in November of each year, for coverage beginning January 1.

Section 5, relating to waiver of coverage, shall be changed as follows: Section (B) shall be eliminated, Section (D), the first sentence shall read as follows: "Waivers of coverage will take effect January 1, following the employee's election." The second sentence is deleted. Section (E) is deleted and the remaining Section re-lettered. Current Section (F), at the end of the last sentence, replace "not less than one year prior to retirement" with "at open enrollment."

Add following provision as new Section 6 regarding Flexible Spending Account (FSA):

6. Flexible Spending – Pursuant to P.L. 2011, Chapter 78, the Employer shall provide a flexible spending account (FSA) to permit employees to voluntarily set aside, on a pre-tax basis, a portion of their earnings to pay for qualified medical, vision, and dental expenses not otherwise covered by their health benefits plan, pursuant to §125 of the Internal Revenue Code, 26 U.S.C. §125.

9. **Article XXII (Medical Coverage Upon Retirement)** – Letter the first two paragraphs as “A” and “B” and add the following three paragraphs as Sections C, D and E.

C. The County will reimburse eligible retirees for the excess costs incurred for prescription co-payments under the State Health Benefits Program (SHBP) as compared to what they would have incurred for the same prescription benefits under the corresponding SHBP plan had they remained active employees with the County.

D. Eligible retirees may submit claims for reimbursement of excess co-payments by submitting a claim form to the Gloucester County Human Resources Department identifying the actual charges for each prescription and the date the prescription was filled, together with a receipt or other statement from the pharmacy or the prescription benefits manager verifying the charges. Each claim form must cover at least one (1) full calendar quarter.

E. Effective January 1, 2015, employees with less than 20 years of creditable service in one or more State or locally administered retirement systems as of June 28, 2011, and who subsequently retire after the signing of this contract, shall only make health care contributions during retirement and in accordance with any applicable requirements in P.L. 2011, Chapter 78. Employees with 20 or more years of creditable service as of June 28, 2011 are exempt from this contribution obligation.

10. **Article XXIV (Clothing Allowance)** – Section 1 shall be deleted and Section 2 shall be re-numbered as Section 1.

11. **New Article** – The following Article entitled “Worker’s Compensation” shall be added as Article XXXI and the remaining Article shall be re-numbered. This Article shall read as follows:

A. Under the New Jersey Worker’s Compensation Law, employees of Gloucester County injured while in the course of their

employment are entitled to be paid by the County's Worker's Compensation Insurance Carrier, provided the insurance carrier has determined that the disability is job-related. The Board of Chosen Freeholders has, by policy, declared that it will supplement the insurance check *up to the employee's full salary* for one (1) year.

B. Employees on Worker's Compensation after the first year shall receive only the amount of compensation due them from the Worker's Compensation. No additional financial compensation shall be provided to the employee by the County.

12. **Article XXXII (Duration)** – The first paragraph shall now read as follows:

This Agreement shall be effective as of *January 1, 2015* and shall remain in full force and effect until the 31st day of *December 2019*, or until a new Agreement is signed.

All other proposals by the Employer and PBA Local 122 are withdrawn.

The parties shall make a good faith effort to promptly ratify the MOA and execute the contract.

The undersigned hereby agree to recommend ratification for approval.

**County of Gloucester Board of Chosen
Freeholders/Prosecutor of Gloucester County**

PBA Local 122

Sean Dalton
Dated:

Dated:

Robert Damminger
Dated:

Dated:

Chad M. Bruner
Dated:

Dated:

A 7

RESOLUTION AUTHORIZING THE ACCEPTANCE AND RATIFICATION OF A COLLECTIVE BARGAINING AGREEMENT WITH THE TEAMSTERS #331, REPRESENTING THE SOCIAL SERVICES SUPERVISORS AND CHILD SUPPORT COORDINATORS OF THE GLOUCESTER COUNTY DIVISION OF SOCIAL SERVICES, AND THE COUNTY OF GLOUCESTER BOARD OF CHOSEN FREEHOLDERS, FROM JANUARY 1, 2015 TO DECEMBER 31, 2019

WHEREAS, the County of Gloucester and the Teamsters #331 have negotiated a Collective Bargaining Agreement for those employees of Gloucester County Division of Social Services represented by said Teamsters #331; and

WHEREAS, under the terms of the Collective Bargaining Agreements, the parties seek to renew the existing collective bargaining agreement, except as modified in the attached Memorandum of Agreement for the period January 1, 2015 through December 31, 2019.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Gloucester as follows:

1. That the County of Gloucester hereby ratifies and accepts the Collective Bargaining Agreement between the County of Gloucester and Teamsters #331 which Agreement is incorporated herein by reference, except as modified in the attached Memorandum of Agreement;
2. Said Agreement shall be effective for the period beginning January 1, 2015 and concluding December 31, 2019.
3. That the appropriate County Officials shall be authorized to execute the Agreement the Memorandum of Agreement and/or other documents necessary to effectuate said Collective Bargaining Agreement and the terms contained therein.

ADOPTED at a regular meeting of the Board of Chosen Freeholders, County of Gloucester, held on Wednesday, October 21, 2015, at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

**CHAD M. BRUNER,
ADMINISTRATOR/CLERK OF THE BOARD**

A7

**Memorandum of Agreement between the
Teamsters Local 331 and the County of Gloucester Board of Chosen Freeholders**

The Teamsters Local 331 and the County of Gloucester Board of Chosen Freeholders (hereinafter referred to as "the Employer") (collectively and jointly referred to as the "parties") agree to the following Memorandum of Agreement, which resolves all contract issues in disputes, sets forth the material terms to be recommended for approval by the Gloucester County Board of Chosen Freeholders and for ratification by the membership of Local 331 as soon as practicable. Having negotiated in good faith over the terms of a new collective bargaining agreement, the Employer and the Local 331 representing Gloucester County Division of Social Services Supervisors and Child Support Coordinators have agreed to renew their existing agreement, which expired on December 31, 2014, except as modified below. The following terms set forth the terms to which the parties have agreed for a successor collective negotiations agreement to be effective from January 1, 2015 through December 31, 2019. Where there are no additions, deletions or revisions noted, the parties intend that the provisions of the existing Agreement, which expired on December 31, 2014, shall remain in full force and effect.

Article 2, Section 4, Compressed Workweek: Grandfather in employees currently in the collective bargaining unit and any employees entering the unit works a 5 day workweek as of the settlement date of the contract.

Article 2, Section 9, Lateness: eliminate this section entirely

Article 5, Section 1, Salaries and Section 2, Longevity: Salaries shall be paid in accordance with the Salary Schedule as shown in Appendix 1 attached to this Agreement. The Administrative Supervisor of SW is a Scale F and the Assistant Administrative Supervisor/Training Supervisor is a Scale D. All other title classifications remain at the same scale as expired contract.

Article 5, Section 1, Salaries:

Tier 1: For employees in the collective bargaining unit at the signing of this Agreement, this salary schedule includes a one-time roll-in of longevity which is applied to the base salary for all purposes; a roll-in of longevity payment in an amount as it existed for each bargaining unit member as of December 31, 2014; a 2.00% across-the-board annual increase for all scales for each year, effective as of January 1, 2015, 2016, 2017, 2018 and 2019.

Tier 2: All employees entering into this collective bargaining unit after the date of the signing of the Agreement, who are promoted to a title represented by this Agreement at a Scale C, shall have a salary set at the value of a top step HSS4 plus the top level of longevity of the contract for that title plus 4%.

For employees promoted to a Scale D after the signing of this Agreement, salary shall be set at the value of a top step HSS4 plus the top level of longevity of the contract for that title plus 4% + \$1,500.

For employees promoted to a Scale F, salary shall be set at the value of a top step HSS4 plus the top level of longevity of the contract for that title plus 8%.

In calendar years subsequent to the promotion, a 2.00% across-the-board annual increase for all scales for each year, effective as of January 1st through the year 2019.

Article 5, Section 2, Longevity:

Tier 1: Effective January 1, 2015, all current employees of this Agreement shall roll-in their longevity amount as of December 31, 2014 into their base salary for all purposes. These employees shall not receive any additional longevity in future years.

Tier 2: All employees entering into this collective bargaining unit after the date of the signing of the Agreement are not eligible for longevity.

Article 5, Section 3, Paychecks: delete reference to issuance of paychecks as pay now issued by direct deposit

Article 6, Section 1, Educational Assistance: Increase maximum tuition reimbursement to \$2,500

Article 9, Section 1, Personal Leave days: Strike "as follows" through "after 10 months employment"

Article 13, Section 2, Health Benefits, Employee Contributions: Strike first paragraph and replace with "Employees will contribute toward the cost of health benefit coverage as required by law."

Article 13, Section 6 (b), Health Benefits, Post Retirement Coverage: add "or better than" to the existing language "substantially the same as or equivalent to"

Article 34, Duration: 1/1/15 to 12/31/19 with a reopener clause that states upon request of either party upon full implementation of Chapter 78 all financial terms of the collective bargaining unit may be re-opened to negotiations.

All aspects of this Agreement, including salary and economic benefits, shall be retroactive to January 1, 2015 and shall be paid to all employees on the payroll at the

time the Agreement has been signed. All retroactive monies will be paid as soon as possible but no later than 30 days after execution of this Agreement.

The undersigned hereby agree to recommend ratification and approval.

**For the Gloucester County Board of
Chosen Freeholders**

For Teamsters Local 331

Robert M. Damminger
Freeholder Director

Marcus W. King
President

Chad M. Bruner
County Administrator

Dated:

Dated:

AM

APPENDIX I
Title Classification and Salary Schedule

2015				
TITLE	TIER 1**		TIER 2***	
	Scale	Salary*	Scale	Salary
Assistant Administrative Supervisor SW Assistant Administrative Supervisor of IM Coordinator of Child Support & Paternity Program	C1	\$98,361 \$98,361 \$98,361	C2	Promotional Value = Top Step HSS4 + Top Long + 4%; 2% ATB each year thereafter
Asst Administrative Supervisor of IM/Training Supervisor	D1	\$99,861	D2	Promotional Value = C2 (see above) + \$1500; 2% ATB each year thereafter
Administrative Supervisor of SW Administrative Supervisor of IM	F1	\$111,330 \$111,330	F2	Promotional Value = C2 (see above) + 4%

2016				
TITLE	TIER 1		TIER 2	
	Scale	Salary 2%	Scale	Salary
Assistant Administrative Supervisor SW Assistant Administrative Supervisor of IM Coordinator of Child Support & Paternity Program	C1	\$100,328 \$100,328 \$100,328	C2	Promotional Value = Top Step HSS4 + Top Long + 4%; 2% ATB each year thereafter
Asst Administrative Supervisor of IM/Training Supervisor	D1	\$101,858	D2	Promotional Value = C2 (see above) + \$1500; 2% ATB each year thereafter
Administrative Supervisor of SW Administrative Supervisor of IM	F1	\$113,557 \$113,557	F2	Promotional Value = C2 (see above) + 4%

2017				
TITLE	TIER 1		TIER 2	
	Scale	Salary 2%	Scale	Salary
Assistant Administrative Supervisor SW Assistant Administrative Supervisor of IM Coordinator of Child Support & Paternity Program	C1	\$102,335 \$102,335 \$102,335	C2	Promotional Value = Top Step HSS4 + Top Long + 4%; 2% ATB each year thereafter
Asst Administrative Supervisor of IM/Training Supervisor	D1	\$103,895	D2	Promotional Value = C2 (see above) + \$1500; 2% ATB each year thereafter
Administrative Supervisor of SW Administrative Supervisor of IM	F1	\$115,828 \$115,828	F2	Promotional Value = C2 (see above) + 4%

2018				
TITLE	TIER 1		TIER 2	
	Scale	Salary 2%	Scale	Salary
Assistant Administrative Supervisor SW Assistant Administrative Supervisor of IM Coordinator of Child Support & Paternity Program	C1	\$104,381 \$104,381 \$104,381	C2	Promotional Value = Top Step HSS4 + Top Long + 4%; 2% ATB each year thereafter
Asst Administrative Supervisor of IM/Training Supervisor	D1	\$105,973	D2	Promotional Value = C2 (see above) + \$1500; 2% ATB each year thereafter
Administrative Supervisor of SW Administrative Supervisor of IM	F1	\$118,144 \$118,144	F2	Promotional Value = C2 (see above) + 4%

2019				
TITLE	TIER 1		TIER 2	
	Scale	Salary 2%	Scale	Salary
Assistant Administrative Supervisor SW Assistant Administrative Supervisor of IM Coordinator of Child Support & Paternity Program	C1	\$106,469 \$106,469 \$106,469	C2	Promotional Value = Top Step HSS4 + Top Long + 4%; 2% ATB each year thereafter
Asst Administrative Supervisor of IM/Training Supervisor	D1	\$108,093	D2	Promotional Value = C2 (see above) + \$1500; 2% ATB each year thereafter
Administrative Supervisor of SW Administrative Supervisor of IM	F1	\$120,507 \$120,507	F2	Promotional Value = C2 (see above) + 4%

*Roll-in of Longevity in 2015 and eliminated in future years.

**Tier 1: Members of the Collective Bargaining Unit (CBU) as of signing of contract

***Tier 2: Members of CBU after signing of contract (ie., employees promoting into the collective bargaining unit as well as these same employees subsequently promoting within the CBU)

A-8

RESOLUTION AUTHORIZING A CONTRACT WITH COMMUNITY CHAMPIONS CORPORATION FOR A COUNTY-WIDE REGISTRATION PROGRAM FOR ABANDONED PROPERTIES FROM NOVEMBER 1, 2015 TO OCTOBER 31, 2016

WHEREAS, the County of Gloucester has determined that there is a need for a County-wide Registration Program for abandoned properties subject to mortgages that are in default; and

WHEREAS, the County requested proposals, from interested providers via RFP #015-033 and evaluated those proposals consistent with the County's fair and open procurement process; and

WHEREAS, the evaluation, based on the established criteria, concluded that the Community Champions Corporation, with offices at 6767 N. Wickham Road, Melbourne, FL 32940 made the most advantageous proposal; and

WHEREAS, this contract has been awarded pursuant to Gloucester County's fair and open procurement process, consistent with the terms and provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, Community Champions shall be the collector of the registration fee established by the municipality. The fee shall be apportioned and distributed as follows: Community Champions shall receive a flat fee of \$100.00 per registered property; the second \$100.00 shall be disbursed by Community Champions to the Municipality; after Community Champions receives \$100.00 and Municipality receives \$100.00, the County shall receive portion of fee in excess of \$200.00 up to a \$100.00 maximum to the County; any registration fee amount in excess of \$300.00 shall be retained by the Municipality; and

WHEREAS, this contract may be awarded without public advertising for bids pursuant to the provisions of the Local Public Contracts Law of the State of New Jersey in that the subject matter of the contract is the provision of professional services for which competitive bids could not be received.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Gloucester that the Director of the Board be and is hereby authorized to execute and the Clerk of the Board be and is hereby authorized to attest to the contract with Community Champions Corporation, for a county-wide registration program for abandoned properties subject to mortgages that are in default from November 1, 2015 to October 31, 2016; and

BE IT FURTHER RESOLVED, that a brief notice stating the nature, duration, service and amount of the contract, if applicable, and a copy of this Resolution and the contract are on file and available for public inspection in the Office of the Clerk of the Board of Gloucester County. The aforementioned notice shall be published once in the South Jersey Times pursuant to the requirements of the Local Public Contracts Law.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester, held on Wednesday, October 21, 2015, at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

CHAD M. BRUNER,
ADMINISTRATOR/CLERK OF THE BOARD

A-8

**PROFESSIONAL SERVICES CONTRACT
BETWEEN
COUNTY OF GLOUCESTER
AND
COMMUNITY CHAMPIONS CORPORATION**

THIS CONTRACT is made effective this 1st day of November, 2015, by and between **THE COUNTY OF GLOUCESTER**, a body politic and corporate, with offices in Woodbury, New Jersey, hereinafter referred to as "**County**", and **COMMUNITY CHAMPIONS CORPORATION**, with offices at 6767 N. Wickham Road, Melbourne, FL 32940, hereinafter referred to as "**Vendor**".

RECITALS

WHEREAS, the County of Gloucester has determined that there is a need for a County-wide registration program for abandoned properties subject to mortgages that are in default from November 1, 2015 to October 31, 2016; and

WHEREAS, this contract has been awarded pursuant to Gloucester County's fair and open procurement process, consistent with the terms and provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, Vendor represents that it is qualified to perform said services and desires to so perform pursuant to the terms and provisions of this Contract.

NOW, THEREFORE, in consideration of the mutual promises, agreements and other considerations made by and between the parties, the County and Vendor do hereby agree as follows:

TERMS OF AGREEMENT

1. **TERM.** The term of the contract shall be for the period beginning November 1, 2015 and concluding October 31, 2016.
2. **COMPENSATION.** The Vendor shall be the collector of the registration fee established by the municipality. The fee shall be apportioned and distributed as follows: The Vendor shall receive a flat fee of \$100.00 per registered property; the second \$100.00 shall be disbursed by the Vendor to the Municipality; after the Vendor receives \$100.00 and Municipality receives \$100.00, the County shall receive portion of fee in excess of \$200.00 up to a \$100.00 maximum to the County; any registration fee amount in excess of \$300.00 shall be retained by the Municipality.
3. **DUTIES OF VENDOR.** The specific duties of the Vendor shall be as set forth in the County's RFP #015-033, and Vendor's responsive proposal, which are incorporated in their entirety and made a part of this Contract. Should there occur a conflict between this form of contract and RFP #015-033, this contract shall prevail.

Vendor agrees that it has or will comply with, and where applicable shall continue throughout the period of this Contract to comply with, all of the requirements of the RFP documents.

4. FURTHER OBLIGATIONS OF THE PARTIES. During the performance of this Contract, the Vendor agrees as follows:

The Vendor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the Vendor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The vendor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The Vendor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the vendor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The Vendor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the vendor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The Vendor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The Vendor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

5. LICENSING AND PERMITTING. If the Vendor or any of its agents is required to maintain a license, or to maintain in force and effect any permits issued by any governmental or quasi-governmental entity in order to perform the services which are the subject of this Contract, then prior to the effective date of this Contract, and as a condition precedent to its taking effect,

Vendor shall provide to County a copy of its current license and permits required to operate in the State of New Jersey, which license and permits shall be in good standing and shall not be subject to any current action to revoke or suspend, and shall remain so throughout the term of this Contract.

Vendor shall notify County immediately in the event of suspension, revocation or any change in status (or in the event of the initiation of any action to accomplish such suspension, revocation and/or change in status) of license or certification held by Vendor or its agents.

6. **TERMINATION.** This Contract may be terminated as follows:

A. Pursuant to the termination provisions set forth in the RFP# 015-033, which are specifically referred to and incorporated herein by reference.

B. If Vendor is required to be licensed in order to perform the services which are the subject of this Contract, then this Contract may be terminated by County in the event that the appropriate governmental entity with jurisdiction has instituted an action to have the Vendor's license suspended, or in the event that such entity has revoked or suspended said license. Notice of termination pursuant to this subparagraph shall be effective immediately upon the giving of said notice.

C. If, through any cause, the Vendor or subcontractor, where applicable, shall fail to fulfill in timely and proper manner his obligations under this Contract, or if the Vendor shall violate any of the covenants, agreements, or stipulations of this Contract, the County shall thereupon have the right to terminate this Contract by giving written notice to the Vendor of such termination and specifying the effective date thereof. In such event, all finished or unfinished documents, data, studies, and reports prepared by the Vendor under this Contract, shall be forthwith delivered to the County.

D. The County may terminate this Contract for public convenience at any time by a notice in writing from the County to the Vendor. If the Contract is terminated by the County as provided herein, the Vendor will be paid for the services rendered to the time of termination.

E. Notwithstanding the above, the Vendor or subcontractor, where applicable, shall not be relieved of liability to the County for damages sustained by the County by virtue of any breach of the Contract by the Vendor, and the County may withhold any payments to the Vendor for the purpose of set off until such time as the exact amount of damages due the County from the Vendor is determined.

F. Termination shall not operate to affect the validity of the indemnification provisions of this Contract, nor to prevent the County from pursuing any other relief or damages to which it may be entitled, either at law or in equity.

7. **NO ASSIGNMENT OR SUBCONTRACT.** This Contract may not be assigned nor subcontracted by the Vendor, except as otherwise agreed in writing by both parties. Any attempted assignment or subcontract without such written consent shall be void with respect to

the County and no obligation on the County's part to the assignee shall arise, unless the County shall elect to accept and to consent to such assignment or subcontract.

8. INDEMNIFICATION. The Vendor or subcontractor, where applicable, shall be responsible for, shall keep, save and hold the County of Gloucester harmless from, and shall indemnify and shall defend the County of Gloucester against any claim, loss, liability, expense (specifically including but not limited to costs, counsel fees and/or experts' fees), or damage resulting from all mental or physical injuries or disabilities, including death, to employees or recipients of the Vendor's services or to any other persons, or from any damage to any property sustained in connection with this contract which results from any acts or omissions, including negligence or malpractice, of any of its officers, directors, employees, agents, servants or independent contractors, or from the Vendor's failure to provide for the safety and protection of its employees, or from Vendor's performance or failure to perform pursuant to the terms and provisions of this Contract. The Vendor's liability under this agreement shall continue after the termination of this agreement with respect to any liability, loss, expense or damage resulting from acts occurring prior to termination.

9. INSURANCE. Vendor shall, if applicable to the services to be provided, maintain general liability, automobile liability, business operations, builder's insurance, and Workers' Compensation insurance in amounts, for the coverages, and with carriers deemed satisfactory by County, and which shall be in compliance with any applicable requirements of the State of New Jersey. Vendor shall, simultaneously with the execution of this Contract, deliver certifications of said insurance to County, naming County as an additional insured.

If Vendor is a member of a profession that is subject to suit for professional malpractice, then Vendor shall maintain and continue in full force and effect an insurance policy for professional liability/malpractice with limits of liability acceptable to the County. Vendor shall, simultaneously with the execution of this Contract, and as a condition precedent to its taking effect, provide to County a copy of a certificate of insurance, verifying that said insurance is and will be in effect during the term of this Contract. The County shall review the certificate for sufficiency and compliance with this paragraph, and approval of said certificate and policy shall be necessary prior to this Contract taking effect. Vendor also hereby agrees to continue said policy in force and effect for the period of the applicable statute of limitations following the termination of this Contract and shall provide the County with copies of certificates of insurance as the certificates may be renewed during that period of time.

10. SET-OFF. Should Vendor either refuse or neglect to perform the service that Vendor is required to perform in accordance with the terms of this Contract, and if expense is incurred by County by reason of Vendor's failure to perform, then and in that event, such expense shall be deducted from any payment due to Vendor. Exercise of such set-off shall not operate to prevent County from pursuing any other remedy to which it may be entitled.

11. PREVENTION OF PERFORMANCE BY COUNTY. In the event that the County is prevented from performing this Contract by circumstances beyond its control, then any obligations owing by the County to the Vendor shall be suspended without liability for the period during which the County is so prevented.

12. **METHODS OF WORK.** Vendor agrees that in performing its work, it shall employ such methods or means as will not cause any interruption or interference with the operations of County or infringe on the rights of the public.
13. **NON-WAIVER.** The failure by the County to enforce any particular provision of this Contract, or to act upon a breach of this Contract by Vendor, shall not operate as or be construed as a waiver of any subsequent breach, nor a bar to any subsequent enforcement.
14. **PARTIAL INVALIDITY.** In the event that any provision of this Contract shall be or become invalid under any law or applicable regulation, such invalidity shall not affect the validity or enforceability of any other provision of this Contract.
15. **CHANGES.** This Contract may be modified by approved change orders, consistent with applicable laws, rules and regulations. The County, without invalidating this Contract, may order changes consisting of additions, deletions, and/or modifications, and the contract sum shall be adjusted accordingly. This Contract and the contract terms may be changed only by change order. The cost or credit to the County from change in this Contract shall be determined by mutual agreement before executing the change involved.
16. **NOTICES.** Notices required by this Contract shall be effective upon mailing of notice by regular and certified mail to the addresses set forth above, or by personal service, or if such notice cannot be delivered or personally served, then by any procedure for notice pursuant to the Rules of Court of the State of New Jersey.
17. **COMPLIANCE WITH APPLICABLE LAW.** Vendor shall at all times during the course of the effective period of this Contract comply with and be subject to all applicable laws, rules and regulations of the State of New Jersey and of any other entity having jurisdiction pertaining to the performance of Vendor's services.
18. **INDEPENDENT CONTRACTOR STATUS.** The parties acknowledge that Vendor is an independent contractor and is not an agent of the County.
19. **CONFIDENTIALITY.** Vendor agrees not to divulge or release any information, reports, or recommendations developed or obtained in connection with the performance of this Contract, during the term of this Contract, except to authorized County personnel or upon prior approval of the County.
20. **BINDING EFFECT.** This Contract shall be binding on the undersigned and their successors and assigns.
21. **CONTRACT PARTS.** This Contract consists of this Contract document, RFP #015-033 issued by the County of Gloucester and Vendor's responsive proposal. Should there occur a conflict between this form of contract and the County's RFP #015-033, then this Contract shall prevail. If there should occur a conflict between this Contract or RFP #015-033 issued by the County of Gloucester and the Vendor's Proposal, then this Contract or the RFP, as the case may be, shall prevail.

THIS CONTRACT is effective as of this 1st day of November, 2015.

IN WITNESS WHEREOF, the County has caused this instrument to be signed by its Director, attested by its Clerk, and its corporate seal affixed hereunto, pursuant to a Resolution of the said party of the first part passed for that purpose, and Vendor has caused this instrument to be signed by its properly authorized representative.

ATTEST:

COUNTY OF GLOUCESTER

CHAD M. BRUNER
ADMINISTRATOR/CLERK OF THE BOARD

ROBERT M. DAMMINGER,
DIRECTOR

ATTEST:

COMMUNITY CHAMPIONS
CORPORATION

DAVID MULBERRY,
PRESIDENT/CEO

BASIS OF AWARD

(To be completed by County evaluation committee)
(100 Point total will be used to determine the Award)

The County will select the vendor deemed most advantageous to the County, based on price and other factors considered.

RFP-15-033 - County-Wide Registration Program for Abandoned Properties. - Community Champions Corporation

EVALUATION FACTORS Points awarded will be based on the information contained in the technical proposal, any supplemental information obtained and information gathered during the interview, if one is conducted.	SCORE
A. <u>Proposal contains all required checklist information</u> <u>5</u> points All required documentation submitted.	5
B. <u>Relevance and Extent of Qualifications, Experience, and Training of Personnel to be assigned</u> <u>25</u> points Company has 5 years of experience in this field. Management Team has 6 members with experience.	21
C. <u>Relevance and Extent of Similar Engagements performed</u> <u>25</u> points This is our current Vendor for these services. Vendor also submitted a list of Towns where similar engagements were performed in Pennsylvania and Florida	21
D. <u>Plan for performing engagement is realistic, thorough, and demonstrates knowledge of requirements and personnel availability</u> <u>25</u> points Plan covers all aspects related to the specifications detailed in the RFP.	23
E. <u>Reasonableness of Cost Proposal</u> <u>20</u> points There is no cost to the County. The County shall receive a portion of the fee in excess of 200.00 up to a maximum of 100.00	20
	90

A-9

**RESOLUTION AUTHORIZING A CONTRACT WITH AVAYA COMMUNICATIONS
FROM NOVEMBER 1, 2015 TO OCTOBER 31, 2016 THROUGH STATE CONTRACT
#A80802 FOR \$101,161.32**

WHEREAS, N.J.S.A. 40A:11-12 permits the purchase of materials, supplies and equipment, through the state contract, without the need for public bidding; and

WHEREAS, the County of Gloucester has a need to purchase an Avaya maintenance and support contract on phone switches for the following locations: Clayton Complex Emergency Response Building, Health Department, Shady Lane, Courthouse, Justice Complex, Adult Probation-5 Points Facility, Administration Building, Budd Boulevard, Board of Elections and Social Services; and

WHEREAS, it has been determined that the County of Gloucester can purchase the said one year maintenance and support contract from Avaya Communications for a total amount of \$101,161.32 through State Contract #A80802; and

WHEREAS, the Purchasing Agent of the County has certified the availability of funds in the amount of \$15,844.60, pursuant to CAF# 15-08607 which amount shall be charged against budget line item 5-01-20-140-001-20370, for coverage through November and December 2015. The balance of \$79,223.00 shall be encumbered upon the approval of the 2016 budget. The County will recoup \$6,093.72 for maintenance and support of telephone switches used by the Department of Social Services.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Gloucester that the County Purchasing Agent is authorized to purchase a one year hardware and software maintenance and support contract for County telephone switches from Avaya Communications for a total amount of \$101,161.32 through State Contract #A80802 from November 1, 2015 to October 31, 2016.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, October 21, 2015 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ATTEST:

ROBERT M. DAMMINGER, DIRECTOR

**CHAD M. BRUNER,
ADMINISTRATOR/CLERK OF THE BOARD**

A 9

COUNTY OF GLOUCESTER

CERTIFICATE OF AVAILABILITY OF FUNDS

PURCHASE ORDER # 15-08607 DATE 10/6/2015

BUDGET NUMBER 5-01-20-140-001-20370
\$15,844.60

AMOUNT OF CERTIFICATION \$ _____

DEPARTMENT IT

COUNTY COUNSEL Emmitt Primas

DESCRIPTION OF PRODUCT OR SERVICE

Maintenance and support of telephones switches in
various County Buildings. Contract term 11/1/2015-10/31/2016
Payment covers November and December 2015 portion of contract
Balance of \$79,223.00 to be encumbered upon approval of
2016 Budget. In addition, Social Services will pay \$693.72
as per service agreement.

VENDOR NAME AVAYA

ADDRESS 14400 Hertz Blvd. Spring

CITY/STATE/ZIP OKlahoma City, OK 73134

DEPARTMENT HEAD APPROVAL William R. Taylor

PURCHASING AGENT [Signature] DATE 10-9-15

FREEHOLDER MEETING DATE 10/2/15

WHITE: CLERK OF THE BOARD
YELLOW: USING DEPARTMENT

PINK: PURCHASING DEPARTMENT
GOLD: COUNTY COUNSEL

A-10

**RESOLUTION ENDORSING AND SUPPORTING TRANSFER OF
BLOCK 598, LOT 19 FROM THE STATE OF NEW JERSEY
TO THE CITY OF MILLVILLE OR ITS DESIGNEE**

WHEREAS, Block 578, Lot 19 located within the City of Millville is an approximate 81 acre parcel which has been zoned industrial, is located in the Millville Industrial Park; and

WHEREAS, the property is bordered by and is approximately a half a mile from Route 55, the only four lane limited access road in Cumberland County and the parcel has rail siding and has water and sewer service, and

WHEREAS, the parcel has been designated by the State as located in a PA 2 zoning area, designating the property suitable for growth in an urban or suburban area; and

WHEREAS, the property was approved for inclusion in the County Sewer Service Area in February, 2013, by the NJDEP allowing development of the property and the possibility of bringing economic growth and jobs to Cumberland County; and

WHEREAS, Cumberland County has experienced the lowest level of per capita income within the State of New Jersey, the highest unemployment rate, and is in need of economic stimulation and growth; and

WHEREAS, a development opportunity existed to bring an additional 500 jobs into Cumberland County but was thwarted when the New Jersey Department of Environmental Protection through the Green Acres Program acquired the property in July, 2013; and

WHEREAS, the aforesaid purchase took place with no notice to the County of Cumberland and no meaningful notice to the City of Millville, without public notice, a publication in any local newspaper or media, and no public hearings were held; and

WHEREAS, the property was purchased using direct Green Acres funding (100% State funded) and it is believed that the New Jersey Department of Environmental Protection failed to abide by its own guidelines by failing to consider local zoning and local opinion with respect to the acquisition of the property; and

WHEREAS, the New Jersey Department of Environmental Protection has filed an application to allow the property to be diverted to the City of Millville or its designee for the sum of \$395,000; and

WHEREAS, the Board of Chosen Freeholders of the County of Gloucester believes that the acquisition of lands for preservation or conservation needs to be pursued through a public process in which local government entities have the right to participate and express their opinions and concerns with regard to Green Acres acquisitions in order to effectively balance economic growth, job creation, and conservation of natural resources; and

WHEREAS, no such process took place with respect to the purchase of the aforesaid property.

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Gloucester that the State House Commission and its members are hereby urged and implored to favorably consider the diversion application pending with respect to Block 578, Lot 19 on the Tax Map of the City of Millville in order that the property may be transferred to the City of Millville to be utilized for its intended industrial purpose; and

BE IT FURTHER RESOLVED by Board of Chosen Freeholders of the County of Gloucester that the State House Commission and its members are urged to consider that nearly 40% of Cumberland County is preserved or restricted land, that only approximately 10,000 acres within the County is developable, and that the needs of Cumberland County to stimulate economic activity and job creation are paramount to the welfare of the residents of Cumberland County and

that the State House Commission and its members should be mindful and sensitive of the needs of Cumberland County to maintain an adequate economic base in order to provide for the continued welfare of its citizens; and

BE IF FURTHER RESOLVED by the Board of Chosen Freeholders of the County of Gloucester that a copy of this Resolution be provided to the New Jersey State House Commission and its members as well as Governor Chris Christie, and the legislative offices of Stephen Sweeney and Senator Jeff Van Drew and Assemblyman Robert Andrzejczak and Assemblyman John Burzichelli with a request that these elected officials support the diversion of the property to City of Millville, or its designee, for the reasons stated herein.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, October 21, 2015 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

CHAD M. BRUNER,
ADMINISTRATOR/CLERK OF THE BOARD

B-1

**RESOLUTION AUTHORIZING THE EXECUTION OF THE DELAWARE RIVER
REGIONAL COALITION OPERATIONS CHARTER**

WHEREAS, referred to as the Delaware River Regional Coalition (DRRC) is a Homeland Security Grant related alliance from the counties of Burlington, Camden, Cumberland, Gloucester, Mercer and Salem counties; and

WHEREAS, the goal is the entire (disaster readiness) spectrum of prevention, protection, response and recovery from National and State preparedness the guidelines; and

WHEREAS, the State Office of Homeland Security and Prevention (OHSP), the state's administrative agency for the Homeland Security Grant has proposed that the four grant-related Regions establish an Operations Charter; and

WHEREAS, this charter is to provide an organizational structure which facilitates the decision making processes among the member counties, as applied towards spending the grant funding awarded the region for preventing and mitigating not only terrorist related threats but, the risks and consequences which accompany the industrial/technological and natural hazards which also threaten our region; and

WHEREAS, the charter requires the establishment of a governing body consisting of the Emergency Management Coordinators from the six member counties, this assembly will be referred to as the Executive Board, and will be led by a Chairperson and Vice Chairperson elected from among the members.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Gloucester that Joseph T. Butts, Gloucester County Emergency Response Coordinator be authorized to sign as the Gloucester County Representative the Delaware River Region Coalition.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, October 21, 2015 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

**CHAD M. BRUNER,
ADMINISTRATOR/CLERK OF THE BOARD**

B-1

**DELAWARE RIVER REGIONAL COALITION
OPERATING CHARTER**

Article I: Preamble

Name

The name of the organization shall be the Delaware River Regional Coalition, hereafter referred to as the "DRRC".

Background

Established in 2003, the Homeland Security Grant Program (HSGP) was designated to incorporate all projects that provide funding to local, state and federal government agencies by the Department of Homeland Security. One of those projects supported by the HSGP is the State Homeland Security Grant Program in which the New Jersey Office of Homeland Security & Preparedness (NJOHSP) is the designated State Administrative Agency. In 2013, the NJOHSP required all twenty-one (21) counties to form four (4) Regional Executive Committees to identify their respective manmade threats and natural/accidental hazards. This regional structure also provided a strategic planning framework that allows the counties within each of the four (4) regions (Northwest, Delaware River, Shore and Urban Areas Security Initiative Region) to establish capability targets as well as monitor progress towards building, sustaining and managing the risk they each face. The Delaware River Region consists of the Burlington, Camden, Cumberland, Gloucester, Mercer and Salem Counties. It should be noted that the HSGP must support terrorism preparedness, however many capabilities that support terrorism simultaneously support preparedness for other hazards.

Mission

The mission of the DRRC is to increase the capabilities of the six (6) county jurisdictions located within the Delaware River Region to build and sustain capabilities to prevent, protect against, respond to and recover from threats or acts of terrorism or other emergencies.

Article II: Purpose and Objective

Purpose

The purpose of the DRRC is to establish a strategic partnership to manage and reduce the risks created by all hazards through an integrative, collaborative and cooperative program that builds, maintains, enhances and closes gaps in preparedness capabilities amongst stakeholders within the region. This partnership respects the primary operational responsibility and authority to respond to emergencies vested in county and municipal governments within the region.

Objective

The objective of the DRRC is to collaborate across disciplines and jurisdictions to develop a regional approach to preparedness including, but not limited to:

- Define strategic goals and objectives;
- Identify funding methodology, in coordination with the NJOHSP and
- Determine equipment gaps, training and exercise needs

Article III: Organizational Structure

Section I: Executive Board

- A. The DRRC shall be governed by an Executive Board of six (6) voting members consisting of the County Emergency Management Coordinators from each of the political subdivisions in the Delaware River Region.
 - 1. Administration of the DRRC shall be led by a Chairperson and Vice Chairperson appointed by the Executive Board.
 - a. The Chairperson and Vice Chairperson shall lead the Executive Board and establish and maintain liaison with an appropriately selected fiduciary agent in management of all regional fiscal activities.
 - 2. The Executive Board may establish discipline-specific regional workgroups to advance the purpose of the DRRC.
 - a. Workgroup leadership will be established as appropriate.
 - 3. The executive board shall be guided in legal matters by a consensus of the county solicitors.

Article IV: Membership

Section I: Stakeholders

- A.Members of the DRRC can represent any entity operating within the region that has a role in preventing, protecting, preparing for, responding to, and recovering from an emergency or disaster.
 - 1.Participation is at the discretion of the Executive Board; members may be delegated to specific workgroups.
 - 2.Stakeholders cannot directly involve making a profit or creating a conflict of interest (as determined by the board).

Article V: Procedures

Section I: Operating Policies

- A.The Executive Board shall have a governing set of operating policies and/or by-laws by which to convene their meetings, identify voting members, elect leaders and conduct business.
- B.Official action of the Executive Board shall be decided by a majority of the voting members present, providing there is a quorum, and documented in meeting minutes.
 - 1.A quorum shall consist of no less than five (5) voting members.
- C.Each voting member of the Executive Board shall be permitted to authorize another individual from their agency as a proxy.
 - 1.The proxy shall have all rights and privileges of the voting member while serving in their absence.

Section II: Meetings

- A. Executive Board Meetings
 - 1. Members shall meet at least bi-monthly on dates, times and locations determined by a majority vote.
- B. Executive Board/Workgroup Meetings
 - 1. Workgroup leaders shall meet on a quarterly basis with the Executive Board on dates, times and locations determined by a majority vote of the board members.
 - 2. Workgroup and Executive Board members shall be notified of each meeting by electronic notice specifying the date, time and location of said meeting and shall be circulated to the stakeholders at least three (3) business days in advance of said meeting.
- C. Workgroup Meetings
 - 1. Workgroups shall meet as needed and may be convened by their group leader, or the Executive Board. The date, time and location will be determined by the leader calling such meeting.
 - 2. Members shall be notified of each meeting by electronic notice specifying the date, time and location of said meeting and shall be circulated to the stakeholders at least three (3) business days in advance of said meeting.
- D. Special Meetings
 - 1. The Executive Board shall be empowered to call special meetings as needed on dates, times and locations determined by a majority vote of the board members.
 - 2. Executive Board members and others invited to special meetings shall be notified of each meeting by electronic notice specifying the date, time and location of said meeting and shall be circulated to the stakeholders at least three (3) business days in advance of said meeting.

Article VI: Executive Board

Section I: Members

- A. The Executive Board will consist of the six (6) County Emergency Management Coordinators from each of the political subdivisions in the Delaware River Region.
 - 1. Additional individuals may be established as non-voting ex-officio members by a majority vote of the Executive Board.

Section II: Duties and Powers

- A. The Executive Board shall be responsible for setting the strategic and operational direction of the DRRC.
- B. Duties may include, but not limited to the following:
 - 1. Selecting a Chairperson and Vice Chairperson;

2. Assessing the needs of the Delaware River Region relating to homeland security;
3. Establishing a methodology and process for allocating regional funding awarded under the HSGP;
4. Selecting a fiduciary agent for procurement management of regional fiscal activities;
5. Establishing and terminating workgroups; appointing and removing members from workgroups in the absence of operating policies and/or by-laws;
6. Establishing programs and undertaking projects that support the purpose and structure of the DRRC and
7. Providing guidance and direction to all workgroups.

Section III: Chairperson

- A.The Executive Board shall elect a Chairperson in December for a two (2) year term.
1.His/her term will start on the January 1st following the election.
 2.The position shall rotate through each member of the Executive Board.
 - a.Members may decline the position.
 3.The incumbent Chairperson shall not be eligible to serve consecutive terms unless all non-incumbent Executive Board members decline the position.
 4.Vacancies of the Chairperson shall be filled by election at the next Executive Board meeting following the vacancy.
- B.The Chairperson, if present, shall preside at all meetings of the Executive Board. If absent, the Vice Chairperson shall preside at the meeting.
- C.Duties may include, but not limited to, the following:
1. Coordinating with the selected fiduciary organization to accomplish the timely payment of vendors and others in accordance with appropriate Federal and State grant guidance;
 2. Overseeing management and administration of the projects funded under the HSGP and
 3. Establishing programs and undertaking projects that support the purpose and structure of the DRRC.

Section IV: Vice Chairperson

- A.The Executive Board shall elect a Vice Chairperson in December for a two (2) year term.
1.His/her term will start on the January 1st following the election.
 2.The position shall rotate through each member of the Executive Board.
 - a.Members may decline the position.
 3.The incumbent Vice Chairperson shall not be eligible to serve consecutive terms unless all non-incumbent Executive Board members decline the position.

4. Vacancies of the Vice Chairperson shall be filled by election at the next Executive Board meeting following the vacancy.

B. The Vice Chairperson shall preside at all meetings of the Executive Board if the Chairperson is absent.

C. If the Vice Chairperson is absent, then any other Executive Board member may preside with agreement of those present.

Section V: Official Acts

A. Actions taken by the Executive Board bind the organization to those decisions.

B. Except as otherwise provided by law, action approved by a majority of the votes of the Executive Board at any meeting at which a quorum is present shall be considered an action of the DRRC.

C. Any programmatic or financial action by the Executive Board or its members shall be documented in meeting minutes.

Section VI: Compensation

A. Members of the Executive Board serve with no compensation from the DRRC and shall receive no compensation fees or fees for their service from any entity they engage for coalition business.

Article VII: Workgroups

Section 1: Structure

A. The DRRC may establish discipline-specific regional workgroups to advance the purpose of the coalition.

B. Stakeholders of DRRC may serve on several workgroups with approval of the Executive Board.

C. Each workgroup shall serve at the pleasure of the Executive Board and, unless otherwise stated by law, shall be governed by the rules and regulations stated within this Operating Charter.

Article VIII: Records

Section 1: Books and Records

A. DRRC shall keep as permanent records the minutes of all meetings of the Executive Board

B. DRRC shall keep as permanent records documentation of all actions taken by the Executive Board and Workgroups.

C. DRRC shall keep as permanent a record in a form that permits preparation of a list of the names, physical mailing addresses, telephone numbers, e-mail addresses, and Executive Board and Workgroup memberships of all stakeholders.

D. DRRC shall keep as permanent record governing documents, such as By-laws and Operating Policies and all amendments thereto currently in effect.

- E. DRRC shall keep as permanent any financial record, including but not limited to grant applications and award notices, budgets and allocation tables, ledgers, and invoices and payment vouchers for no less than ten (10) years after the closing of each grant.

Article IX: Amendment of Charter

The Executive Board shall have the power to amend, from time to time, the Operating Charter of Delaware River Regional Coalition with a two-thirds (2/3) vote.

This Charter is hereby enacted by the Executive Board of the Delaware River Regional Coalition on this _____ day of _____, 2015

Burlington County Representative: _____

Camden County Representative: _____

Cumberland County Representative: _____

Gloucester County Representative: _____

Mercer County Representative: _____

Salem County Representative: _____

B-2

RESOLUTION AUTHORIZING AGREEMENT WITH VARIOUS POLICE DEPARTMENTS, FIRE DEPARTMENTS AND BASIC LIFE SUPPORT SERVICES (EMS) ENTITIES FOR A FIVE YEAR PERIOD

WHEREAS, the County of Gloucester has procured by State Contract certain public safety radio communications equipment (mobile, portable, and control station radios) for the purpose of interfacing with the new Gloucester County Emergency Response 700 MHz radio system; and

WHEREAS, the County will make available to various police departments, fire departments and Basic Life Support Services (EMS), the use of the public safety radio communications equipment; and

WHEREAS, there is mutual interest of the County of Gloucester and Receiving Entity to enter into an agreement to set forth the responsibilities and maintenance, ownership and use of the equipment.

NOW, THEREFORE BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Gloucester, that the Director of the Board, is hereby authorized and directed to execute and the Clerk of the Board is authorized to attest to the execution of the agreement to facilitate and set forth the agreement between the County of Gloucester and various entities for the use, maintenance and ownership and to provide for return of said equipment if no longer used by the entity.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, October 21, 2015 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ATTEST:

ROBERT M. DAMMINGER, DIRECTOR

**CHAD M. BRUNER,
ADMINISTRATOR/CLERK OF THE BOARD**

B-2

AGREEMENT BETWEEN THE COUNTY OF GLOUCESTER AND

This document constitutes an agreement entered into between the County of Gloucester (hereinafter "County"), a body politic and corporate of the State of New Jersey and _____, (hereinafter "Receiving Entity") located at _____, New Jersey _____.

RECITALS

WHEREAS, the County has procured by State Contract certain public safety radio communications equipment (mobile, portable, and control station radios) for the purpose of interfacing with the new Gloucester County 700 MHz radio system, (hereinafter "System"); and

WHEREAS, the County will provide and transfer ownership of said public safety radio communications equipment (mobile, portable, and control station radios) to the accepting municipal police departments for use with the new System; and

WHEREAS, the County and Receiving Entity shall enter into an agreement in order to ensure appropriate and optimum use of equipment and to set forth the rights, duties, and obligations between the parties hereto; and

WHEREAS, Receiving Entity shall receive certain equipment as a Public Safety Service Entity pursuant to the terms of the within agreement; and

WHEREAS, the County will be responsible for the installation of mobile and control station radios in the appropriate and authorized vehicles and headquarters of the entity; and

WHEREAS, the Receiving Entity will be responsible for maintaining and servicing as may be needed, its designated public safety radio communications equipment through a one-year warranty period provided by Motorola, said warranty to be transferred from the County to the entity pursuant to a Warranty Transfer Agreement by and between the County of Gloucester and Motorola; and

WHEREAS, the County and the Receiving Entity agree that their mutual public purposes and their best interests will be promoted by the execution and delivery of an Agreement in order to ensure appropriate and optimum use of the equipment and to set forth the rights, duties, and obligations between the parties hereto; and

WHEREAS, pursuant to Resolution adopted _____, 2015, the Gloucester County Board of Chosen Freeholders have authorized the execution of this agreement.

NOW, THEREFORE, in consideration of the mutual promises, agreements and other considerations made by and between the parties, the County and Receiving Entity do hereby agree as follows:

TERMS OF AGREEMENT

1. TERM.

The term of this agreement shall be for a period of five years commencing upon delivery to and acceptance of the equipment by the Receiving Entity located at the address listed herein above.

2. RESPONSIBILITIES OF THE PARTIES.

COUNTY:

- a. The County shall supply, deliver, install and program the public safety radio communications equipment as identified in several appendices to this agreement which will be provided upon the delivery and installation of the equipment for the use by the Receiving Entity for the purpose of public safety communications within Gloucester County and the Gloucester County Emergency Response, Division of Communications during emergency incidents, training exercises, and for other appropriate and authorized circumstances.
- b. Supply, delivery, installation and programming of the equipment (mobile, portable, and/or control station radios, as the case may be) shall be at no cost to the Receiving Entity and all costs associated with the supply, delivery, installation and programming of the equipment shall be borne by the County.
- c. The programming of any additional equipment not provided by the County and purchased by the entity shall be performed by the Gloucester County Department of Emergency Response, Division of Communications in order for the equipment to properly function on the County's public safety radio communications system. Appropriate programming software must be provided by Entity if necessary.
- d. Appropriate programming software must be provided by the Receiving Entity if necessary.
- e. The County reserves the right to remove or electronically disable the equipment in the case of misuse by the Receiving Entity.

RECEIVING ENTITY:

- a. Upon delivery and acceptance of the equipment, the Receiving Entity shall be solely responsible for all maintenance, repair, and/or replacement of the equipment.
- b. The Receiving Entity shall use and maintain the equipment for its intended purpose as described herein.

- c. The cost for insuring the equipment provided by the County shall be the responsibility of the Receiving Entity.
- d. While utilizing the equipment provided in accordance with the terms of this agreement, the Receiving Entity shall adhere to all Gloucester County Department of Emergency Response Division of Communications' policies and procedures enacted for the County's public safety radio communications system.
- e. The Receiving Entity shall maintain the equipment provided by the County through a one-year warranty from Motorola which was purchased by the County. Said warranty shall be provided by the entity pursuant to a Warranty Transfer agreement entered into by and between the County of Gloucester and Motorola.
- f. The Receiving Entity will be responsible for the cost of any modifications it desires to make to the equipment and shall be required to confirm with Motorola, prior to making any modifications that said modifications shall not be a cause for breach of the Equipment Warranty.
- g. The Receiving Entity acknowledges that any misuse of the equipment will result in the forfeit of ownership of the equipment and the equipment shall be returned to the County.
- h. In the event that the Receiving Entity discontinues providing its current service to its municipality or area of service in the County, the equipment shall be returned to the Gloucester County Department of Emergency Response, Division of Communications within thirty (30) days of the discontinuation of services; said removal of equipment shall be conducted by agents of the County's Department of Emergency Response.
- i. The Receiving Entity is accepting the equipment on an "as is, where is" basis and shall be responsible for any and all maintenance, repairs or replacement of the equipment that may be required.

3. PROHIBITION AGAINST TRANSFER OF EQUIPMENT.

It is specifically understood that the equipment delivered and accepted by the Receiving Entity contains proprietary, encrypted software of a highly sensitive and secure nature to be used for law enforcement purposes and the equipment shall be used solely by the Receiving Entity for the purpose intended by this agreement. The equipment shall not be transferred, traded, substituted, loaned, leased, sold, given or donated by the Receiving Entity or otherwise disposed of by the receiving entity without the express written consent of the County.

This agreement should be construed in accordance with the laws in the State of New Jersey and any paragraph considered null and void will not void the entire agreement and the balance of the agreement shall remain in effect.

ATTEST:

COUNTY OF GLOUCESTER

**CHAD M. BRUNER,
ADMINISTRATOR/CLERK OF THE BOARD**

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

(RECEIVING ENTITY)

By:
Title:

B-2

AGREEMENT BETWEEN THE COUNTY OF GLOUCESTER AND

This document constitutes an agreement entered into between the County of Gloucester (hereinafter "County"), a body politic and corporate of the State of New Jersey and _____, (hereinafter "Receiving Entity") located at _____, New Jersey _____.

RECITALS

WHEREAS, the County has procured by State Contract certain public safety radio communications equipment (mobile, portable, and control station radios) for the purpose of interfacing with the new Gloucester County 700 MHz radio system, (hereinafter "System"); and

WHEREAS, the County will provide and transfer ownership of certain public safety radio communications equipment (mobile, portable, and control station radios) to the various accepting municipal fire departments, fire districts, fire companies, and emergency medical services agencies for use with the new System; and

WHEREAS, the County and Receiving Entity shall enter into an agreement in order to ensure appropriate and optimum use of equipment and to set forth the rights, duties, and obligations between the parties hereto; and

WHEREAS, Receiving Entity shall receive certain equipment as a Public Safety Service Entity pursuant to the terms of the within agreement; and

WHEREAS, the County will be responsible for the installation of mobile and control station radios in the appropriate and authorized vehicles and headquarters of the entity; and

WHEREAS, the Receiving Entity will be responsible for maintaining and servicing as may be needed, its designated public safety radio communications equipment through a one-year warranty period provided by Motorola, said warranty to be transferred from the County to the entity pursuant by a Warranty Transfer Agreement by and between the County of Gloucester and Motorola; and

WHEREAS, the County and the Receiving Entity agree that their mutual public purposes and their best interests will be promoted by the execution and delivery of an Agreement in order to ensure appropriate and optimum use of the equipment and to set forth the rights, duties, and obligations between the parties hereto.

WHEREAS, pursuant to Resolution adopted _____, 2015, the Gloucester County Board of Chosen Freeholders have authorized the execution of this agreement.

NOW, THEREFORE, in consideration of the mutual promises, agreements and other considerations made by and between the parties, the County and Receiving Entity do hereby

agree as follows:

1. **TERM.**

The term of this agreement shall be for a period of five years commencing upon delivery to and acceptance of the equipment by the Receiving Entity located at the address listed herein above.

2. **RESPONSIBILITIES OF THE PARTIES.**

COUNTY:

- a. The County shall supply, deliver, install and program the public safety radio communications equipment as identified in several appendices to this agreement which will be provided upon the delivery and installation of the equipment for the use by the Receiving Entity for the purpose of public safety communications within Gloucester County and the Gloucester County Department of Emergency Response, Division of Communications during emergency incidents, training exercises, and for other appropriate and authorized circumstances.
- b. Supply, delivery, installation and programming of the equipment (mobile, portable, and/or control station radios, as the case may be) shall be at no cost to the Receiving Entity and all costs associated with the supply, delivery, installation and programming of the equipment shall be borne by the County.
- c. The programming of any additional equipment not provided by the County and purchased by the entity shall be performed by the Gloucester County Department of Emergency Response, Division of Communications in order for the equipment to properly function on the County's public safety radio communications system.
- d. Appropriate programming software must be provided by the Receiving Entity if necessary.
- e. The County reserves the right to remove or electronically disable the equipment in the case of misuse by the Receiving Entity.

RECEIVING ENTITY:

- a. Upon delivery and acceptance of the equipment, the Receiving Entity shall be solely responsible for all maintenance, repair, and/or replacement of the equipment.
- b. The Receiving Entity shall use and maintain the equipment for its intended purpose as described herein.

- c. The cost for insuring the equipment provided by the County shall be the responsibility of the Receiving Entity.
- d. While utilizing the equipment provided in accordance with the terms of this agreement, the entity shall adhere to all Gloucester County Department of Emergency Response, Division of Communications' policies and procedures enacted for the County's public safety radio communications system.
- e. The Receiving Entity shall maintain the equipment provided by the County through a one-year warranty from Motorola which was purchased by the County. Said warranty shall be provided by the entity pursuant to a Warranty Transfer agreement entered into by and between the County of Gloucester and Motorola.
- f. The Receiving Entity will be responsible for the cost of any modifications it desires to make to the equipment and shall be required to confirm with Motorola, prior to making any modifications That said modifications shall not be a cause for breach of the Equipment Warranty.
- g. The Receiving Entity acknowledges that any misuse of the equipment will result in the forfeit of ownership of the equipment and the equipment shall be returned to the County.
- h. In the event that the Receiving Entity discontinues providing its current service to its municipality or area of service in the County, the equipment shall be returned to the Gloucester County Department of Emergency Response, Division of Communications within thirty (30) days of the discontinuation of services; said removal of equipment shall be conducted by agents of the County's Department of Emergency Response.
- i. The Receiving Entity is accepting the equipment on an "as is, where is" basis and shall be responsible for any and all maintenance, repairs or replacement of the equipment that may be required.

3. PROHIBITION AGAINST TRANSFER OF EQUIPMENT

It is specifically understood that the equipment delivered and accepted by the Receiving Entity shall be used solely by the Receiving Entity for the purpose intended by this Agreement. The equipment shall not be transferred, traded, substituted, loaned, leased, sold, given or donated by the Receiving Entity or otherwise disposed of by the receiving entity without the express written consent of the County.

This agreement should be construed in accordance with the laws in the State of New Jersey and any paragraph considered null and void will not void the entire agreement and the balance of the agreement shall remain in effect.

ATTEST:

COUNTY OF GLOUCESTER

**CHAD M. BRUNER,
ADMINISTRATOR/CLERK OF THE BOARD**

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

(RECEIVING ENTITY)

By:
Title:

B-3

RESOLUTION AUTHORIZING A CONTRACT WITH VERIZON WIRELESS THROUGH STATE CONTRACT #A82583, FROM NOVEMBER 1, 2015 TO OCTOBER 31, 2016, IN AN AMOUNT NOT TO EXCEED \$75,000.00

WHEREAS, the County of Gloucester has a need to purchase cellular service for the Gloucester County; and

WHEREAS, N.J.S.A. 40A:11-12 permits the purchase of materials, supplies and equipment, through the State Contract, without the need for public bidding; and

WHEREAS, it has been determined that the County can purchase said wireless service from Verizon Wireless, in an amount not to exceed \$75,000.00, from November 1, 2015 to October 31, 2016 through State Contract #A82583; and

WHEREAS, the contract shall be for an estimated units of service, in an amount not to exceed \$75,000.00. The contract is therefore open-ended, which does not obligate the County of Gloucester to make any purchase; and, therefore, no Certificate of Availability of Funds is required at this time. The continuation of this contract beyond the first three (3) months of 2016 is conditioned upon the approval of the 2016 Gloucester County budget.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Gloucester that the County Purchasing Agent be authorized to purchase wireless service for the County of Gloucester from Verizon Wireless, in an amount not to exceed \$75,000.00, from November 1, 2015 to October 31, 2016 through State Contract #A82583; and

BE IT FURTHER RESOLVED, before any purchase can be made pursuant to the within award, a certification must be obtained from the Purchasing Agent of the County of Gloucester certifying that sufficient funds are available at that time for that particular purchase and identifying the line item of the County budget out of which said funds will be paid.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, October 21, 2015 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

**CHAD M. BRUNER,
ADMINISTRATOR/CLERK OF THE BOARD**

B-4

RESOLUTION AUTHORIZING A CONTRACT WITH GEN-EL SAFETY & INDUSTRIAL PRODUCTS, LLC THROUGH STATE CONTRACT #A85088 AND STATE CONTRACT #A85086, FOR A TOTAL CONTRACT AMOUNT OF \$21,741.30

WHEREAS, the County of Gloucester has a need to purchase Environmental HazMat Testing Equipment and Supplies; and

WHEREAS, N.J.S.A. 40A:11-12 permits the purchase of materials, supplies and equipment, through the State Contract, without the need for public bidding; and

WHEREAS, it has been determined that the County can purchase the said equipment from Gen-El Safety & Industrial Products, LLC, Randolph Business Campus, 961 Route 10 East, Suite 2M, Randolph, New Jersey 07869, for a total amount of \$21,742.30 through State Contract #A85088 and State Contract #A85086; and

WHEREAS, the Purchasing Agent for the County has certified the availability of funds for the emergency provisions in the amount of \$21,741.30, pursuant to C.A.F. #15-08290, which amount shall be charged against budget line item G-02-15-181-000-20699.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Gloucester that the County Purchasing Agent be authorized to purchase Environmental HazMat Testing Equipment and Supplies from Gen-El Safety & Industrial Products, LLC, for a total contract amount of \$21,742.30, through State Contract #A85088 and State Contract #A85086.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, October 21, 2015 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

CHAD M. BRUNER,
ADMINISTRATOR/CLERK OF THE BOARD

COUNTY OF GLOUCESTER
P. O. Box 337
Woodbury, N. J. 08096

B-4

Certificate of Availability of Funds

TREASURER'S NO. 15-08290 DATE 9/29/15

BUDGET NUMBER - CURRENT YR 6-02-15-181-000-20699 B _____ DEPARTMENT Emergency Resp.

AMOUNT OF CERTIFICATION \$21,742.30 COUNTY COUNSEL TOM CAMPO

DESCRIPTION: Haz Mat equipment and Supplies

VENDOR: Gen-El Safety + Ind Products

ADDRESS: RANDOLPH BUSINESS CAMPUS
961 ROUTE 10 EAST, Suite 2M
RANDOLPH, NJ 07869

J. Butte
DEPARTMENT HEAD APPROVAL

APPROVED [Signature]
PURCHASING AGENT

RETURNED TO DEPARTMENT
 NOT APPROVED

DATE PROCESSED 9-30-15

2-1

RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH THE U.S. DEPARTMENT OF AGRICULTURE EXTENDING THE USDA HOUSING PRESERVATION GRANT PROGRAM THROUGH MAY 8, 2016

WHEREAS, the Board of Chosen Freeholders of the County of Gloucester adopted a Resolution on July 24, 2013 authorizing the execution of a Contract with the U.S. Department of Agriculture (USDA) for the Housing Preservation Grant which provides funding to rehabilitate owner occupied properties in target areas within Gloucester County that might otherwise become sources of blight, in the amount of \$50,000.00; and

WHEREAS, with unspent funds available and eligible Gloucester County homeowners still seeking the program, an extension of the Contract to May 8, 2016 would be beneficial to expend remaining Grant funds; and

WHEREAS, all terms and provisions of the previously executed Contract, with the exception of the end date will continue in full force and effect.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Gloucester that the Director of the Board is hereby authorized to execute and the Clerk of the Board to attest to an Amendment extending the Contract with the USDA to provide eligible owner occupied rehabilitation services under the Housing Preservation Grant Program through May 8, 2016.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, October 21, 2015 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

CHAD M. BRUNER,
ADMINISTRATOR/CLERK OF THE BOARD

CA

AMENDMENT
TO
HOUSING PRESERVATION GRANT AGREEMENT

This amendment between GLOUCESTER COUNTY,
herein called the "Grantee," and the United States of America acting through
the Rural Development, Department of Agriculture, herein called "Rural
Development," hereby amends the Housing Preservation Grant Agreement
originally executed by said parties on NOVEMBER 8, 2013.

Said grant agreement is amended by extending the ending date of the grant
agreement to MAY 8, 2016, and/or by making the following changes
noted in the attachments hereto (list and identify proposal(s) and any other
documents pertinent to the grant agreement which are attached to this
amendments).

The grantee has caused this "Amendment To Housing Preservation Grant
Agreement" to be executed by its duly authorized FREEHOLDER DIRECTOR,
properly attested to and its corporate seal affixed by its duly authorized
ADMINISTRATOR/CLERK OF THE BOARD.

Attest:

Grantee:

By: _____

ROBERT M. DAMMINGER, FREEHOLDER DIRECTOR
(Title)

Date of Execution of Amendment to Grant
Agreement by Grantee:

United States of America
Rural Development:

By: _____

HOWARD HENDERSON, STATE DIRECTOR
(Title)

Date of Execution of Amendment to Grant
Agreement by Rural Development:

oOo

9 E-1

RESOLUTION AUTHORIZING A PURCHASE FROM LAWN AND GOLF SUPPLY COMPANY, INC. FOR \$26,998.00

WHEREAS, the County of Gloucester has the need for a greens mower for use at the Pitman Golf Course and solicited bids to purchase a mower consistent with the specifications set forth in PD# 015-049; and

WHEREAS, the County received sealed bids on September 22, 2015, and after following the appropriate public bidding procedures, it was determined that Lawn and Golf Supply Company, Inc. with an address of 647 Nutt Road, PO Box 447, Phoenixville, PA 19460-0447, was the lowest responsive and responsible bidder to provide the equipment pursuant to the bid specifications; and

WHEREAS, the Purchasing Agent of the County has certified the availability of funds in the amount of \$26,998.00, pursuant to CAF# 15-08685 which amount shall be charged against budget line item C-04-15-019-315-19210.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Gloucester approves the purchase of a Triplex Greens Mower with a gasoline engine, to be utilized by the Pitman Golf Course pursuant to and in accordance with the bid submitted by Lawn and Golf Supply Company, Inc., and the specifications promulgated by the County PD# 015-049.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester, held on Wednesday, October 21, 2015, at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

**CHAD M. BRUNER,
ADMINISTRATOR/CLERK OF THE BOARD**

Bid Opening 9/22/2015 10:00am

SPECIFICATIONS AND PROPOSAL FORM FOR THE PURCHASE OF A TRIPLEX GREENS MOWER FOR USE BY THE GLOUCESTER COUNTY GOLF COURSE AND EXISTING UNITS WITHIN THE COUNTY AS ALLOWED THROUGH THE COUNTY CONTRACT PURCHASING SYSTEM NUMBERS CK-01-GC & 16GLCP

VENDOR:

Lawn and Golf Supply Company Inc.

647 Nutt Rd. PO Box 447

Phoenixville, PA 19460-0447

Ken Jeinnings Senior VP

610 933-5801

610 933-8890 Fax

kleinnings@lawn-golf.com

DESCRIPTION

1 Triplex Greens Mower

\$30,990.00

2 Option 1 (3) Narrow grooved front rollers

\$895.00

3 Option 2 (1) Hydraulic oil cooler kit with installation

N/C

4 Option 3 Deduct for gasoline engine (17 hp Briggs & Stratton 4 cycle twin cylinder engine

\$4,887.00

Total with Options

\$26,998.00

MAKE & MODEL OFFERED

62708 Jacobsen Model GP-400 Diesel

62706 Jacobsen Model GP-400 Gas

DELIVERY ARO

14 to 30 Days

Variations: (if any)

The hydraulic oil cooler kit is part of the diesel unit and does not need to be added

Will you extend your prices to local government entities within the County

YES

Bid specifications sent to:

Prime Vendor
Construction Journal

Based upon the bids received, I recommend Lawn and Golf Supply Company be awarded the contract as the lowest responsive, responsible bidder.

Sincerely,

Robert J. McLane
Purchasing

E-1

COUNTY OF GLOUCESTER
P. O. Box 337
Woodbury, N. J. 08096

Certificate of Availability of Funds

TREASURER'S NO. 15-08685 DATE 10-13-15

BUDGET NUMBER - CURRENT YR 04-15-019-315-19210 B DEPARTMENT Golf Course

AMOUNT OF CERTIFICATION \$26,998.00 COUNTY COUNSEL Emmett Primes, Esquire

DESCRIPTION: Purchase of Jacobsen Model GP 406 Triplex Greens Mower with 3 narrow grooved front rollers and Hydraulic oil cooler kit installation

VENDOR: Lawn and Golf Supply Company Inc.

ADDRESS: 647 Nutt Rd. PO Box 447
Phoenixville, PA 19360-0447

[Signature]
DEPARTMENT HEAD APPROVAL

APPROVED [Signature]
PURCHASING AGENT

RETURNED TO DEPARTMENT
 NOT APPROVED

DATE PROCESSED 10-13-15

FOR October 21st Meeting

ER

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT
BETWEEN THE COUNTY AND MANTUA TOWNSHIP**

WHEREAS, WHEREAS, the Department of Environmental Protection (hereinafter “the Department”) owns certain real estate located in Mantua Township and Deptford Township, County of Gloucester consisting of approximately 110.47 acres which contains natural features of recognized value, hereinafter referred to as the “Property”; and

WHEREAS, the County, along with the Township of Mantua, hereinafter “the Township” and the South Jersey Land and Water Trust, provided funding towards the acquisition of the Property and transferred its interest to the Department at closing; and

WHEREAS, the Department’s State Park Service has accepted assignment of the Property but does not maintain an adjacent or nearby park or wildlife management area from which to manage the Property; and

WHEREAS, the County, as local entity and funding partner in the purchase, is uniquely suited to assume the administration, management, monitoring and maintenance (collectively “management”) responsibilities for the Property on behalf of the Department and in accordance with all applicable statutes and regulations in effect on or after the date of this Agreement; and

WHEREAS, the Parties are interested in preserving the Property and are committed to preserving the natural features of the Property; and

WHEREAS, the Township is required to assist the County in the management of the Property; and

WHEREAS, the County and the Township wish to set forth the rights and obligations of each party concerning management of the Property; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq. (hereinafter the “Act”), specifically authorizes local government units, including counties and municipalities; to enter into agreements for the provision of shared services.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Gloucester that the Director be and is hereby authorized to execute and the Clerk of the Board be and is hereby authorized to attest to the Shared Services Agreement at no cost to either party for a period of twenty five years for the management of the Property.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, October 21, 2015, at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

CHAD M. BRUNER,
ADMINISTRATOR/CLERK OF THE BOARD

ER

**SHARED SERVICES AGREEMENT BETWEEN THE
TOWNSHIP OF MANTUA
AND
THE COUNTY OF GLOUCESTER**

This Uniform Shared Services Agreement (“Shared Services Agreement”), dated this 20th day of October, 2015, by and between the **Township of Mantua**, a body politic and corporate of the State of New Jersey (hereinafter the “**Township**”), and the **County of Gloucester**, a body politic and corporate of the State of New Jersey (hereinafter the “**County**”).

RECITALS

WHEREAS, the Department of Environmental Protection (hereinafter “the Department”) owns certain real estate located in Mantua Township and Deptford Township, County of Gloucester consisting of approximately 110.47 acres which contains natural features of recognized value, more specifically identified in paragraph 1, hereinafter referred to as the “**Property**” (attached hereto as Schedule A); and

WHEREAS, the County, along with the Township of Mantua, hereinafter “the Township” and the South Jersey Land and Water Trust, provided funding towards the acquisition of the Property and transferred its interest to the Department at closing; and

WHEREAS, the Department’s State Park Service has accepted assignment of the Property but does not maintain an adjacent or nearby park or wildlife management area from which to manage the Property; and

WHEREAS, the County, as local entity and funding partner in the purchase, is uniquely suited to assume the administration, management, monitoring and maintenance (collectively “management”) responsibilities for the Property on behalf of the Department and in accordance with all applicable statutes and regulations in effect on or after the date of this Agreement; and

WHEREAS, the Parties are interested in preserving the Property and are committed to preserving the natural features of the Property; and

WHEREAS, the County and the Township wish to set forth the rights and obligations of each party concerning management of the Property; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq. (hereinafter the “Act”), specifically authorizes local government units, including counties and municipalities, to enter into agreements for the provision of shared services.

NOW, THEREFORE, in consideration of the mutual promises, agreements and other considerations made by and between the parties hereto, the Township and the County do hereby agree as follows:

AGREEMENT

A. DESCRIPTION OF CERTAIN SERVICES.

1. Responsibility of the County:

- a. Brush trimming;
- b. Removal of Stream snags;
- c. Pedestrian bridge maintenance;
- d. Parking lot maintenance;
- e. Cart path repairs/rip-outs
- f. Repair of storm drains;
- g. Armor bridge footing;
- h. Research grant funding opportunities.

2. Responsibility of the Township:

- a. Police response to the portion of the tract located within the borders of Mantua Township;
- b. Trash removal;
- c. Path perimeter mowing;
- d. AC Electric easement gate installation.

3. Responsibility of the County and the Township:

- a. Bollard installation;
- b. Maintenance of ponds;
- c. Spring clean-up;
- d. Wayfinding/Rule Signage;
- e. Coordination with non-profit support groups for litter removal and other assistance.

4. Responsibility of the State of New Jersey - Project sign;

B. NO PAYMENT FROM COUNTY TO TOWNSHIP OR TOWNSHIP TO COUNTY.

The parties agree that the County is not obligated to pay for or reimburse the Township for the cost of services provided under this agreement. The Township is not obligated to pay or reimburse the County for the cost of any services rendered by the County in accordance with this Agreement.

C. DURATION OF AGREEMENT.

This Shared Services Agreement shall be effective on the date set forth below in Section G., and shall conclude twenty five (25) years from the effective date unless renewed by mutual consent of the County and the Township.

D. LIMITATION OF DELEGATION; INDEMNIFICATION; INSURANCE.

Neither County nor Township intends by this Shared Services Agreement to create any agency relationship other than that which may be specifically required by the Act for the limited purpose of providing the services in connection with the project described in this Shared Services Agreement.

Notwithstanding any such agency relationship which may be created by the Act, the Township and the County hereby specifically agree to indemnify and hold each other harmless with regard to any claim of any kind, and with regard to cost for the same (including, without limitation, counsel fees, experts' costs, court costs and the like), arising out of any act or omission by them and/or any of its agents or employees in connection with the performance of the services which are the subject of this Shared Services Agreement.

The Township and the County represent that they maintain General Liability and all other necessary and appropriate insurances related to the work to be performed, and the use to be made of the completed project. Simultaneously with the execution of this Shared Services Agreement, the Township and the County shall provide to the other Certificates of Insurance for the relevant policies, and shall provide that each is named as an additional insured on such policies. The said insurance policies and coverage shall be acceptable to the County and the Township in their sole discretion.

E. COMPLIANCE WITH LAWS AND REGULATIONS.

The Township agrees that it will at its own cost and expense promptly comply with, or cause to be complied with, all laws, rules, regulations and other governmental requirements which may be applicable to the performance of the services described in this Shared Services Agreement.

F. MISCELLANEOUS.

1. **Amendment.** This Shared Services Agreement may not be amended or modified for any reason without the express prior written consent of the parties hereto.
2. **Successors and Assigns.** This Shared Services Agreement shall inure to the benefit of and shall be binding upon the County, the Township, and their respective successors and assigns.
3. **Severability.** In the event that any provision of this Shared Services Agreement shall be held to be invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.
4. **Counterparts.** This Shared Services Agreement may be simultaneously executed in several counterparts, each of which shall constitute an original document and all of which shall constitute but one and the same instrument.

5. **Entire Agreement.** This Shared Services Agreement sets forth all the promises, covenants, agreements, conditions and undertakings between the parties hereto with respect to the subject matter hereof, and supersedes all prior or contemporaneous agreements and undertakings, inducements, or conditions, express or implied, oral or written between the parties hereto.
6. **Further Assurances and Corrective Instruments.** The Township and the County shall execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, such supplements hereto and such further instruments, as may reasonably be required for correcting any inadequate or incorrect description of the project, or to correct any inconsistent or ambiguous term hereof.
7. **Headings.** The Article and Section headings in this Shared Services Agreement are included herein for convenience of reference only and are not intended to define or limit the scope of any provision of this Shared Services Agreement.
8. **Non-Waiver.** It is understood and agreed that nothing which is contained in this Shared Services Agreement shall be construed as a waiver on the part of the parties, or any of them, of any right which is not explicitly waived in this Shared Services Agreement.
9. **Governing Law.** The terms of this Shared Services Agreement shall be governed by and construed, interpreted and enforced in accordance with the laws of the State of New Jersey applicable to agreements made and to be performed entirely within such State, including all matters of enforcement, validity and performance.

G. EFFECTIVE DATE.

This Shared Services Agreement shall be effective as of the 20th day of October, 2015 which date shall be considered the commencement date of this Shared Services Agreement.

ATTEST:

COUNTY OF GLOUCESTER

**CHAD M. BRUNER,
 ADMINISTRATOR/CLERK OF THE BOARD**

**ROBERT M. DAMMINGER,
 DIRECTOR**

ATTEST:

TOWNSHIP OF MANTUA

JENNICA BILECI, CLERK

PETER SCIRROTTO, MAYOR

F-1

RESOLUTION EXTENDING THE CONTRACT WITH U.S. LUMBER, INC., FROM NOVEMBER 6, 2015 TO NOVEMBER 5, 2016 IN AN AMOUNT NOT TO EXCEED \$80,000.00

WHEREAS, the County of Gloucester (hereinafter the "County") originally entered into a contract on November 6, 2013, with U.S. Lumber, Inc., for the supply and delivery of various building materials as per PD# 013-046 for a one year term. The Contract provided the County with the option to extend the Contract for one (1) two (2) year period or two (2) one (1) year periods; and

WHEREAS, the option for the first extension was exercised and passed by Resolution on October 15, 2014; and

WHEREAS, the Director of Buildings and Grounds has recommended exercising the final option to extend the contract for one year from November 6, 2015 to November 5, 2016, in an amount not to exceed \$80,000.00; and

WHEREAS, the Contract is open-ended, and as such, does not obligate the County of Gloucester to make any purchase; and, therefore, no Certificate of Availability of Funds is required at this time; and

WHEREAS, continuation of the said contract beyond December 31, 2015 is conditioned upon the approval of the 2016 County Budget; and

WHEREAS, all terms and provisions of the previously executed Contract, with the exception of the extension of the term, will continue in full force and effect.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Gloucester hereby exercises its option to extend the Contract with U.S. Lumber, Inc., for the supply and delivery of various building materials for an additional one year period from November 6, 2015 to November 5, 2016 and the County Purchasing Agent is directed to so inform the Contractor; and

BE IT FURTHER RESOLVED that before any purchase be made pursuant to the said contract, that a certification shall be obtained from the Purchasing Agent of the County certifying that sufficient funds are available at that time for that particular purchase, and identifying the line item of the County budget out of which said funds will be paid.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester, held on Wednesday, October 21, 2015, at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ATTEST:

ROBERT M. DAMMINGER, DIRECTOR

**CHAD M. BRUNER,
ADMINISTRATOR/CLERK OF THE BOARD**

7	Nail Gun Nails (Stanley/Bostitch Only)			
	6p (Per Box)	\$99.99		
	8p (Per Box)	\$99.99		
	10p (Per Box)	\$99.99		
	12p (Per Box)	\$99.99		
	DAP Alex Plus Acrylic Caulk CLEAR	\$4.99		
	DAP Alex Plus Acrylic Caulk WHITE	\$4.99		
	Variations: (if any)			
	Will you extend your prices to local government entities within the County	Yes		
	Bid specifications sent to:	Prime vendor Warrens Hardware	Mortons Paint Center Construction Journal	
	Term of contract is for one (1) year with an option to extend the term for one (1) 2 year or 2 one (1) year extensions.			
	Based upon the bids received, I recommend U.S. Lumber Inc. be awarded a contract as the lowest responsive responsible bidder.			
			Sincerely,	
			Robert J. McErlane	
			Purchasing	

fz

**RESOLUTION AUTHORIZING A CONTRACT WITH CORE MECHANICAL, INC.,
FROM NOVEMBER 1, 2015 TO OCTOBER 31, 2017 IN AN AMOUNT NOT TO EXCEED
\$500,000.00 PER YEAR**

WHEREAS, the County of Gloucester, after due notice and advertisement, received sealed bids for heating and air conditioning full service maintenance and emergency repair services for various County buildings, as per specifications PD# 015-046; and

WHEREAS, bids were publicly received and opened on September 24, 2015; and

WHEREAS, after following proper public bidding procedure, it was determined that Core Mechanical, Inc., with offices at 7905 Browning Road, Suite 110, Pennsauken, NJ 08109, was the lowest responsive and responsible bidder to perform said services in an amount not to exceed \$500,000.00 per year from November 1, 2015 to October 31, 2017, as set forth in the bid specifications; and

WHEREAS, the Contract is open-ended, and as such, does not obligate the County of Gloucester to make any purchase; and, therefore, no Certificate of Availability of Funds is required at this time. Continuation of the Contract beyond December 31, 2015 is conditioned upon the approval of the 2016 Gloucester County budget. Continuation of the Contract beyond December 31, 2016 is conditioned upon the approval of the 2017 Gloucester County budget.

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Gloucester, that the Freeholder Director be and is hereby authorized to execute and the Clerk of the Board be and is hereby authorized to attest to a Contract between the County and Core Mechanical, Inc., from November 1, 2015 to October 31, 2017 in an amount not to exceed \$500,000.00 per year for the aforementioned purpose; and

BE IT FURTHER RESOLVED before any purchase be made or service rendered pursuant to the within award, a certification must be obtained from the Purchasing Agent of the County of Gloucester certifying that sufficient funds are available at that time for that particular purchase, and identifying the line item of the County budget out of which said funds will be paid.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, October 21, 2015 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

**CHAD M. BRUNER,
ADMINISTRATOR/CLERK OF THE BOARD**

F2

**CONTRACT BETWEEN
THE COUNTY OF GLOUCESTER
AND
CORE MECHANICAL, INC.**

THIS CONTRACT is made effective the 1st day of November, 2015 by and between **THE COUNTY OF GLOUCESTER**, a body politic and corporate, with offices in Woodbury, New Jersey, hereinafter referred to as "**County**", and **CORE MECHANICAL, INC.**, with offices at 7905 Browning Road, Suite 110, Pennsauken, NJ 08109, hereinafter referred to as "**Vendor**".

RECITALS

WHEREAS, there exists a need for the County to contract for heating and air conditioning full service maintenance and emergency repair services for various Gloucester County buildings, as set forth in PD #015-046; and

WHEREAS, Vendor represents that it is qualified to supply and deliver said services and desires to so perform pursuant to the terms and provisions of this Contract.

NOW, THEREFORE, in consideration of the mutual promises, agreements and other considerations made by and between the parties, the County and the Vendor do hereby agree as follows:

TERMS OF AGREEMENT

1. **TERMS**. This Contract shall be effective from November 1, 2015 to October 31, 2017, with the County reserving an option to extend the Contract for one (1) two (2) year period or two (2) one (1) year periods.
2. **COMPENSATION**. Vendor shall be compensated pursuant to and subject to all terms and provisions of the specifications identified as PD #015-046, in an amount not to exceed \$500,000.00, for heating and air conditioning full service maintenance and emergency repair service for various Gloucester County buildings consistent with Vendor's Bid.

Vendor shall be paid in accordance with this Contract document upon receipt of an invoice and a properly executed voucher. Each invoice shall contain an itemized, detailed description of all work performed during the billing period. Failure to provide sufficient specificity shall be cause for rejection of the invoice until the necessary details are provided. After approval by County, the payment voucher shall be placed in line for prompt payment.

It is also agreed and understood that the acceptance of the final payment by Vendor shall be considered a release in full of all claims against the County arising out of, or by reason of, the work done and materials furnished under this Contract.

3. **DUTIES OF VENDOR.** The specific duties of the Vendor shall be as set forth in the specifications identified as PD #015-046, which is incorporated herein and made a part hereof by reference. Should there occur a conflict between this form of Contract and the bid documents, the bid documents shall prevail.

Vendor agrees that it has or will comply with, and where applicable shall continue throughout the period of this Contract to comply with, all of the requirements of the bid documents.

4. **FURTHER OBLIGATIONS OF THE PARTIES.** During the performance of this Contract, the parties agree as follows, where applicable:

The Vendor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the Vendor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Vendor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The Vendor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the Vendor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The Vendor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the Contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The Vendor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The Vendor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

5. **LICENSING AND PERMITTING.** If the Vendor or any of its agents is required to maintain a license, or to maintain in force and effect any permits issued by any governmental or quasi-governmental entity in order to perform the services which are the subject of this Contract, then prior to the effective date of this Contract, and as a condition precedent to its taking effect,

Vendor shall provide to County a copy of its current license and permits required to operate in the State of New Jersey, which license and permits shall be in good standing and shall not be subject to any current action to revoke or suspend, and shall remain so throughout the term of this Contract.

Vendor shall notify County immediately in the event of suspension, revocation or any change in status (or in the event of the initiation of any action to accomplish such suspension, revocation and/or change in status) of license or certification held by Vendor or its agents.

6. **TERMINATION.** This Contract may be terminated as follows:

A. Pursuant to the termination provisions set forth in the Bid Specifications identified as PD #015-046, which are specifically referred to and incorporated herein by reference.

B. If Vendor is required to be licensed in order to perform the services which are the subject of this Contract, then this Contract may be terminated by County in the event that the appropriate governmental entity with jurisdiction has instituted an action to have the Vendor's license suspended, or in the event that such entity has revoked or suspended said license. Notice of termination pursuant to this subparagraph shall be effective immediately upon the giving of said notice.

C. If, through any cause, the Vendor or subcontractor, where applicable, shall fail to fulfill in timely and proper manner his obligations under this Contract, or if the Vendor shall violate any of the covenants, agreements, or stipulations of this Contract, the County shall thereupon have the right to terminate this Contract by giving written notice to the Vendor of such termination and specifying the effective date thereof. In such event, all finished or unfinished documents, data, studies, and reports prepared by the Vendor under this Contract, shall be forthwith delivered to the County.

D. The County may terminate this Contract for public convenience at any time by a notice in writing from the County to the Contractor. If the Contract is terminated by the County as provided herein, the Contractor will be paid for the services rendered to the time of termination.

E. Notwithstanding the above, the Vendor or subcontractor, where applicable, shall not be relieved of liability to the County for damages sustained by the County by virtue of any breach of the Contract by the Vendor, and the County may withhold any payments to the Vendor for the purpose of set-off until such time as the exact amount of damages due the County from the Vendor is determined.

F. Termination shall not operate to affect the validity of the indemnification provisions of this Contract, nor to prevent the County from pursuing any other relief or damages to which it may be entitled, either at law or in equity.

7. **NO ASSIGNMENT OR SUBCONTRACT.** This Contract may not be assigned nor subcontracted by the Vendor, except as otherwise agreed in writing by both parties. Any attempted assignment or subcontract without such written consent shall be void with respect to

the County and no obligation on the County's part to the assignee shall arise, unless the County shall elect to accept and to consent to such assignment or subcontract.

8. **INDEMNIFICATION.** The Vendor or subcontractor, where applicable, shall be responsible for, shall keep, save and hold the County of Gloucester harmless from, and shall indemnify and shall defend the County of Gloucester against any claim, loss, liability, expense (specifically including but not limited to costs, counsel fees and/or experts' fees), or damage resulting from all mental or physical injuries or disabilities, including death, to employees or recipients of the Vendor's services or to any other persons, or from any damage to any property sustained in connection with this Contract which results from any acts or omissions, including negligence or malpractice, of any of its officers, directors, employees, agents, servants or independent Vendors, or from the Vendor's failure to provide for the safety and protection of its employees, or from Vendor's performance or failure to perform pursuant to the terms and provisions of this Contract. The Vendor's liability under this Agreement shall continue after the termination of this Agreement with respect to any liability, loss, expense or damage resulting from acts occurring prior to termination.

9. **INSURANCE.** Vendor shall, if applicable to the services to be provided, maintain general liability, automobile liability, business operations, builder's insurance, and Workers' Compensation insurance in amounts, for the coverages, and with carriers deemed satisfactory by County, and which shall be in compliance with any applicable requirements of the State of New Jersey. Vendor shall, simultaneously with the execution of this Contract, deliver certifications of said insurance to County, naming County as an additional insured.

If Vendor is a member of a profession that is subject to suit for professional malpractice, then Vendor shall maintain and continue in full force and effect an insurance policy for professional liability/malpractice with limits of liability acceptable to the County. Vendor shall, simultaneously with the execution of this Contract, and as a condition precedent to its taking effect, provide to County a copy of a certificate of insurance, verifying that said insurance is and will be in effect during the term of this Contract. The County shall review the certificate for sufficiency and compliance with this paragraph, and approval of said certificate and policy shall be necessary prior to this Contract taking effect. Vendor also hereby agrees to continue said policy in force and effect for the period of the applicable statute of limitations following the termination of this Contract and shall provide the County with copies of certificates of insurance as the certificates may be renewed during that period of time.

10. **SET-OFF.** Should Vendor either refuse or neglect to perform the service that Vendor is required to perform in accordance with the terms of this Contract, and if expense is incurred by County by reason of Vendor's failure to perform, then and in that event, such expense shall be deducted from any payment due to Vendor. Exercise of such set-off shall not operate to prevent County from pursuing any other remedy to which it may be entitled.

11. **PREVENTION OF PERFORMANCE BY COUNTY.** In the event that the County is prevented from performing this Contract by circumstances beyond its control, then any obligations owing by the County to the Vendor shall be suspended without liability for the period during which the County is so prevented.

12. **METHODS OF WORK.** Vendor agrees that in performing its work, it shall employ such methods or means as will not cause any interruption or interference with the operations of County or infringe on the rights of the public.
13. **NON-WAIVER.** The failure by the County to enforce any particular provision of this Contract, or to act upon a breach of this Contract by Vendor, shall not operate as or be construed as a waiver of any subsequent breach, nor a bar to any subsequent enforcement.
14. **PARTIAL INVALIDITY.** In the event that any provision of this Contract shall be or become invalid under any law or applicable regulation, such invalidity shall not affect the validity or enforceability of any other provision of this Contract.
15. **CHANGES.** This Contract may be modified by approved change orders, consistent with applicable laws, rules and regulations. The County, without invalidating this Contract, may order changes consisting of additions, deletions, and/or modifications, and the Contract sum shall be adjusted accordingly. This Contract and the Contract terms may be changed only by change order. The cost or credit to the County from change in this Contract shall be determined by mutual agreement before executing the change involved.
16. **NOTICES.** Notices required by this Contract shall be effective upon mailing of notice by regular and certified mail to the addresses set forth above, or by personal service, or if such notice cannot be delivered or personally served, then by any procedure for notice pursuant to the Rules of Court of the State of New Jersey.
17. **COMPLIANCE WITH APPLICABLE LAW.** Vendor shall at all times during the course of the effective period of this Contract comply with and be subject to all applicable laws, rules and regulations of the State of New Jersey and of any other entity having jurisdiction pertaining to the performance of Vendor's services.
18. **INDEPENDENT VENDOR STATUS.** The parties acknowledge that Vendor is an independent Vendor and is not an agent of the County.
19. **CONFIDENTIALITY.** Vendor agrees not to divulge or release any information, reports, or recommendations developed or obtained in connection with the performance of this Contract, during the term of this Contract, except to authorized County personnel or upon prior approval of the County.
20. **BINDING EFFECT.** This Contract shall be binding on the undersigned and their successors and assigns.
21. **CONTRACT PARTS.** This Contract consists of this Contract document and the specifications identified as PD #015-046, and the bidder's bid package, all of which are referred to and incorporated herein by reference. Should there occur a conflict between this form of Contract and the specifications, then this Contract shall prevail. If there should occur a conflict between either this form of Contract or the specifications and the bid package, then this Contract and the specifications shall prevail.

THIS CONTRACT is dated this 1st day of November, 2015.

IN WITNESS WHEREOF, the County has caused this instrument to be signed by its Director, attested by its Clerk, and its corporate seal affixed hereunto, pursuant to a Resolution of the said party of the first part passed for that purpose, and Contractor has caused this instrument to be signed by its properly authorized representative.

ATTEST:

COUNTY OF GLOUCESTER

CHAD M. BRUNER,
ADMINISTRATOR/CLERK OF THE BOARD

ROBERT M. DAMMINGER,
DIRECTOR

ATTEST:

CORE MECHANICAL, INC.

(Please Print Name)

F2

ITEM	DESCRIPTION	VENDOR:
	PD 015-046 Bid Opening 9/24/2015 10:00am SPECIFICATIONS AND PROPOSAL FORM FOR PROVIDING HEATING AND AIR CONDITIONING FULL SERVICE MAINTENANCE AND EMERGENCY REPAIR SERVICES FOR GLOUCESTER COUNTY BUILDINGS AND EXISTING UNITS WITHIN THE COUNTY AS ALLOWED THROUGH THE COUNTY CONTRACT PURCHASING SYSTEM NUMBER CK-01-GC	Core Mechanical Inc. 7905 Browning Rd. Ste. 110 Pennsauken, NJ 08109 Daniel Meissner VP 856 665-0636 856 488-2241 Fax contracts@coremeq.com
1	Full Service HVAC to be Paid Monthly	
	Mantua Highway Garage	\$6,904.00
	Sheriffs Addition	\$2,135.00
	Board of Elections	\$11,415.00
	Glover St.	\$11,642.00
	Golf Course	\$11,642.00
	Golf Course (tent)	\$2,084.00
	Paulsboro WIC	\$2,814.00
	Red Bank Mansion	\$6,816.00
	Red Bank Maintenance	\$3,084.00
	Budd Blvd.	\$14,562.00
	Justice Complex	\$42,250.00
	County Administration Building	\$31,450.00
	Veterans Cemetery	\$2,270.00
	Animal Shelter	\$7,546.00
	Animal Shelter (Spay/Neuter Clinic)	\$7,815.00
	Old Womans Prison	\$2,502.00
	911 Back-up Center	\$7,428.00
	Office of Gov. Services	\$14,102.00
	Offices at 5 Points	\$5,316.00
	Health Services Building	\$19,730.00
	Communications (Receiver Sites)	\$6,550.00
	Communications (Clayton)	\$9,642.00
	Swedesboro Garage	\$1,667.00
	Atkinson Park	\$1,732.00
	Scotland Run Park	\$2,232.00
	Social Services	\$18,968.00
	Public Works Building & Garages	\$1,840.00
	EMS Building 82-1	\$1,152.00
	EMS Station 82-4	\$1,404.00
	EMS Station 82-5	\$1,152.00
	EMS Station 82-8	\$1,728.00
	EMS Station 83-1	\$1,728.00
	EMS Station 83-2	\$1,728.00
	Straight Rate	\$72.45 Hour
	Overtime Rate	\$108.68 Hour
	Overtime Hours	4pm to 7am M-F, Sat.
	Sundays & Holidays	144.900

<p>Variations: (if any)</p>	<p>NONE</p>	
<p>Will you extend your prices to local government entities within the County</p>	<p>YES</p>	
<p>Bid specifications sent to:</p>	<p>Construction Journal Marlee Contractors Modern Controls Inc.</p>	<p>iSqFt Herman Goldrner Co. Elliott Lewis Co.</p>
<p>THIS IS A TWO (2) YEAR CONTRACT WITH ONE TWO (2) YEAR EXTENSION OR TWO ONE (1) YEAR EXTENSIONS.</p>		<p>Falasca Mechanical Prime Vendor Capital Reach LLC.</p>
<p>Based upon the bids received, I recommend Core Mechanical be awarded the contract as the lowest responsive, responsible bidder.</p>		<p>Sincerely, Robert J. McErlane Purchasing</p>

F-3

**RESOLUTION IN SUPPORT OF THE GLOUCESTER COUNTY MINORITY
RECRUITMENT ADVISORY COMMITTEE TO INCREASE THE DIVERSITY OF
LAW ENFORCEMENT AGENCIES IN GLOUCESTER COUNTY**

WHEREAS, law enforcement is an integral component of a safe and vibrant community; each law enforcement agency should strive to create a workforce that contains a broad range of diversity including race, gender and cultural background to improve understanding and effectiveness in dealing with all communities; and

WHEREAS, the President's Task Force on Policing in the 21st century recommends recruitment, training and outreach efforts in order to accomplish this goal; and

WHEREAS, the Gloucester County Prosecutor's Office, Gloucester County Police Chief's Association, Gloucester County NAACP and other community leaders have formed the Gloucester County Minority Recruitment Advisory Committee ("Committee") to engage the public with the goal of attracting minorities and women to a career in law enforcement; and

WHEREAS, it is agreed that every law enforcement agency should strive to hire the best possible candidate available; it is the mission of the Committee to educate, train and mentor minorities and women to become quality applicants and compete for those law enforcement positions; and

WHEREAS, the support of the governing body in encouraging a more diverse police department and advance these outreach efforts will contribute greatly to the success of this initiative and will benefit this community.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Gloucester that:

1. The governing body supports the efforts of the Gloucester County Minority Recruitment Advisory Committee to attract minorities and women to a career in law enforcement in Gloucester County;
2. The governing body agrees to take all necessary and appropriate steps to support this initiative within Gloucester County.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, October 21, 2015 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

**CHAD M. BRUNER,
ADMINISTRATOR/CLERK OF THE BOARD**

G-1

RESOLUTION AUTHORIZING A TWO (2) YEAR EXTENSION TO THE CONTRACT WITH COLLINS TRANSPORTATION, LLC, FROM NOVEMBER 7, 2015 TO NOVEMBER 6, 2017, IN AN AMOUNT NOT TO EXCEED \$37,500.00 PER YEAR

WHEREAS, a contract was awarded to Collins Transportation, LLC, 2249 42nd Street, Pennsauken, New Jersey 08110 on November 6, 2013, for outside transportation services for Gloucester County residents to travel to/from non-emergency medical appointments and other scheduled appointments; and

WHEREAS, the specifications provided the County of Gloucester with the option to extend for one (1) two year term or two (2) one year terms; and

WHEREAS, the Purchasing Director has recommended that the option to extend be exercised, extending the term of the Contract for one (1) two year term through November 6, 2017; and

WHEREAS, this contract extension shall be for a period of two years, from November 7, 2015 to November 6, 2017, in an amount not to exceed \$37,500.00 per year.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Gloucester does hereby exercise its option to extend the contract with Collins Transportation, LLC, for outside transportation services for the County residents to travel to/from non-emergency medical appointments and other scheduled appointments for an additional two year period, from November 7, 2015 to November 6, 2017, in an amount not to exceed \$37,500.00 per year and the County Purchasing Agent is directed to so inform the Vendor.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, October 21, 2015 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

**CHAD M. BRUNER,
ADMINISTRATOR/CLERK OF THE BOARD**