

**AGENDA**

7:00 p.m. Wednesday, August 19, 2015

Call to order

Salute to the flag

Open Public Meetings Statement

Roll Call

Changes to the Agenda

Approval of the regular meeting minutes and closed session minutes from August 5, 2015.

P-1 Proclamation recognizing Tyler John Ellis on achieving Rank of Eagle Scout (Jefferson) (previously presented)

**PUBLIC HEARING and SECOND READING**

**ORDINANCE TO AMEND THE SCHEDULE OF FEES FOR EMERGENCY MEDICAL SERVICES.**

Insurance rules permit BLS providers to charge reasonable reimbursement fees related to consumable supplies like Epi-Pens, Naxalone, cervical collars, etc. This ordinance establishes the fees to be charged by GCEMS. Per established policy, Gloucester County residents are not required to pay any out-of-pocket costs associated with these fees. The Ordinance was introduced and passed on first reading at the regular meeting of the Gloucester County Board of Chosen Freeholders held on August 5, 2015.

Public portion on agenda items only (time limit of five (5) minutes per person, per public portion)

**DEPARTMENT OF ADMINISTRATION**

**DIRECTOR DAMMINGER  
FREEHOLDER CHILA**

**A-1 RESOLUTION AUTHORIZING A CLOSED SESSION TO DISCUSS THE STATUS OF AND POSSIBLE SETTLEMENT OF WORKERS' COMPENSATION CLAIM CAPTIONED THOMAS BAALS V. GLOUCESTER COUNTY, C.P. 2013-28700.**

The general nature of the subject to be discussed at the closed meeting of August 19, 2015, shall be the possible settlement of the above workers' compensation matter. The Petitioner, Thomas Baals is represented by Jan Evans, Esquire.

**A-2 RESOLUTION AUTHORIZING APPROVAL OF THE BILL LISTS FOR THE MONTH OF AUGUST 2015.**

The Treasurer of Gloucester County submits the bill list for August for Freeholder approval, including ratification of payments made to cover emergency payments made by the Division of Social Services. Upon approval, the Treasurer is then authorized to render payment to vendors appearing on the list. Checks will be mailed August 20, 2015.

**DEPARTMENT OF PUBLIC SAFETY,  
VETERANS AFFAIRS & ELECTIONS**

**FREEHOLDER CHILA  
FREEHOLDER SIMMONS**

**DEPARTMENT OF ECONOMIC DEVELOPMENT  
& PUBLIC WORKS**

**FREEHOLDER SIMMONS  
FREEHOLDER CHRISTY**

**C-1 RESOLUTION AUTHORIZING CONTRACT CHANGE ORDER DECREASE #04-FINAL WITH P & A CONSTRUCTION, INC. BY \$188,458.91.**

This Resolution authorizes and approves a Contract Change Order Decrease #04-Final in the amount of \$188,458.91 between the County and P & A Construction, Inc. Contract Change Order Decrease #04-Final necessitated by increases, decreases and supplementary quantities which are based on actual as built quantities and projected to be used to satisfactorily complete the based on as-built measurements for the project. The overall change order results in a project cost decrease, resulting in a new total contract amount of \$2,354,025.18, for the Engineering Project "Phase 2 – Reconstruction of Egg Harbor Road, County Route 630, between Pembroke Drive and Medical Center Drive, Washington Township,

County of Gloucester, New Jersey," Federal Project Number STP-4048 (107) Construction, Engineering Project #14-01FA. This Contract was awarded based upon bids that were publicly received and opened by the County for the Project on Wednesday, May 21, 2014. P & A Construction, Inc. was determined to be the lowest responsive and responsible bidder for the Project, for an original contract in the total amount of \$2,365,843.47 adopted by Resolution May 21, 2015. Change Order Increase #01 was adopted by Resolution on November 5, 2014 for \$72,600.00, Change Order Increase #02 passed December 3, 2014 for \$47,285.00 and Change Order Increase #03 was passed April 1, 2015 for \$56,755.62. This project is 100% Federal Aid Funded.

**DEPARTMENT OF EDUCATION**

**FREEHOLDER BARNES  
FREEHOLDER JEFFERSON**

**DEPARTMENT OF PARKS &  
LAND PRESERVATION**

**FREEHOLDER DIMARCO  
FREEHOLDER CHILA**

**E-1 RESOLUTION AUTHORIZING MODIFICATION AND RENEWAL OF THE SHARED SERVICES AGREEMENT BETWEEN THE COUNTY AND ROWAN UNIVERSITY FOR FUNDING OF THE MEGAN M. GIORDANO FELLOWSHIP FROM SEPTEMBER 1, 2015 TO AUGUST 31, 2016 WITH A TOTAL COST TO THE COUNTY OF \$45,303.00.**

This Agreement represents a one-year renewal of the Megan M. Giordano Fellowship, established in 2012, in honor of late Parks and Recreation employee Megan M. Giordano, a former curator at the Red Bank Battlefield, who passed away at age 31 in 2011. This joint funding agreement with Rowan University's Department of Public History, shares the salary expense of the Giordano Fellowship. The terms of the current renewal would also add the part-time position of "Graduate Assistant" under the direction of the Giordano Fellow. Both the Giordano Fellow and the Graduate Assistant are employees of Rowan University and are not employees of the County of Gloucester. The "Fellowship" position was created for the purpose of promoting awareness of and enhancing the Red Bank Battlefield/ James and Ann Whitall House historic area experience. The Fellow also acts as Curator of the Red Bank Battlefield/ Whitall House in National Park, whose primary responsibilities are to promote the historical significance of the site, develop educational events and programming to enhance visitation, assist in the design and utilization of volunteer programs, develop internships, and to formulate grant and foundation funding proposals in addition to duties to Rowan's Department of Public History. The Student Assistant's primary duties include assisting in managing visitor programs and other activities at the Whitall House, serving as site manager during public visitations, overseeing the guest experience; facilitating interaction between staff and guests, preparing educational materials for school visitations and performing educational outreach to local schools and organizations. Under this agreement the County will contribute \$45,303.00 toward the shared salaries of the positions (\$33,303.00 for the Fellow and \$12,000.00 for the Student Assistant position) with Rowan University contributing \$17,984.00, for a total compensation of \$63,287.00. CAF# 15-06734 has been obtained to certify funds.

**E-2 RESOLUTION AUTHORIZING AN AMENDMENT TO A CONTRACT WITH COMMONWEALTH CULTURAL RESOURCES GROUP, INC., D/B/A JMA IN AN AMOUNT NOT TO EXCEED \$2,000.00 RESULTING IN A REVISED CONTRACT AMOUNT NOT TO EXCEED \$44,200.00.**

On January 21, 2015, a contract was awarded to Commonwealth Cultural Resources Group, Inc., D/B/A JMA, 535 North Church Street, West Chester, PA 19380-2303, for a public archeology investigation at Red Bank Battlefield Park. The Department of Parks and Recreation in conjunction with the Vendor have determined that additional metal detection and archeological investigation work is necessary to properly complete the Battlefield mapping project. This Resolution will authorize and approve an Amendment to the contract. The Amendment results in a contract increase in an amount not to exceed \$2,000.00, bringing the revised contract to a maximum total of \$44,200.00. Both the original contract and this Amendment are fully funded by a grant awarded to the County through the American Battlefield Protection Program of the National Park Service. CAF # 15-06282 has been obtained to certify funds.

**E-3 RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION #49277 BY REDUCING THE ACQUISITION PRICE OF THE DEVELOPMENT EASEMENT BY \$9,900.00 AND REVISING THE AGREEMENT OF SALE FOR A TOTAL AMOUNT OF \$862,200.00.**

This Resolution authorizes an Amendment to Resolution #49277 passed on June 10, 2015, by the Board of Chosen Freeholders authorizing the purchase of the development rights on properties in the Township of Logan known as Block 703, Lot 2, owned by Barbara Previtera, Nedda Cashore, Rose Luscan, Salvatore Previtera, Mary Previtera, Alfio Previtera, and Michael Previtera. The original resolution was based on a final surveyed area of 96.9 acres and a certified value of \$9,000.00 per acre, resulting in an acquisition price of \$872,100.00. Due to a change detected in the County and Township right-of-ways associated with the property, the County's contracted engineer for this project, Bach Associates, recently informed the Office of Land Preservation that the final surveyed area has been revised to 95.8 acres. As such this resolution authorizes a new acquisition price of \$862,200.00, based on a final surveyed area of 95.8 acres and a certified value of \$9,000.00 per acre. All other conditions of the actions taken by the Board of Chosen Freeholders at its June 10, 2015 regarding the acquisition of the developments rights for this property are unchanged. CAF# 15-06561 was obtained to certify funds.

**DEPARTMENT OF BUILDINGS &  
GOVERNMENT SERVICES**

**FREEHOLDER CHRISTY  
FREEHOLDER DIMARCO**

**F-1 RESOLUTION AUTHORIZING THE EXECUTION OF ANY DOCUMENTS NECESSARY TO APPLY TO THE NJ DEPARTMENT OF LAW & PUBLIC SAFETY, DIVISION OF CRIMINAL JUSTICE, FOR THE 2015 STATE BODY ARMOR REPLACEMENT GRANT PROGRAM IN AN AMOUNT TO BE DETERMINED FROM AUGUST 29, 2015 TO AUGUST 28, 2016.**

This Resolution authorizes the submission of a grant application to the State of NJ, Department of Law and Public Safety, Division of Criminal Justice and the Gloucester County Department of Correctional Services. Award to be determined at a later date and monies to be used for the replacement of vest that are outdated or damaged for existing employees and/or new vests. Vests have a life expectancy of five (5) years.

**F-2 RESOLUTION TO CONTRACT WITH PEOPLE FOR ANIMALS, INC., TO PERFORM SPAY/NEUTER SERVICES FROM AUGUST 19, 2015 TO AUGUST 18, 2020.**

This Resolution awards a contract to People for Animals, Inc., to perform spay/neuter services for adoptable dogs and cats impounded at the Gloucester County Animal Shelter as set forth on the bid summary sheet and specifications PD# 15-009. The Contract shall be for a period of five years from the date of the award. The Vendor shall pay to the County \$600.00 per month for the first year, thereafter each year the fee will be adjusted on July 1<sup>st</sup> using the CPI-Philadelphia.

**DEPARTMENT OF HEALTH &  
HUMAN SERVICES**

**FREEHOLDER JEFFERSON  
FREEHOLDER BARNES**

**G-1 RESOLUTION ENDORSING THE YOUTH SERVICES COMMISSION 2016 PLAN UPDATE AND AUTHORIZING THE COUNTY TO APPLY TO THE STATE OF NEW JERSEY JUVENILE JUSTICE COMMISSION FOR STATE/COMMUNITY PARTNERSHIP AND FAMILY COURT FUNDS TOTALING \$557,805.00.**

This grant provides services for family court involved youth & youth at-risk. It will fund services which will include counseling, job skills and education assistance to probationers, sex offender counseling, and several prevention programs, as well as administrative funding for YSC staff. This is the second year of funding under a five year comprehensive planning cycle; all required funds were put out for competitive bid RFP-014-045 for services beginning in 2015.

**G-2 RESOLUTION ENDORSING THE COUNTY COUNCIL ON JUVENILE JUSTICE SYSTEM IMPROVEMENT & YOUTH SERVICES COMMISSION'S 2016 JUVENILE DETENTION ALTERNATIVE INITIATIVE (JDAI) INNOVATIONS PROPOSALS AND AUTHORIZING THE COUNTY TO APPLY TO THE STATE OF NEW JERSEY JUVENILE JUSTICE COMMISSION FOR THE JUVENILE DETENTION ALTERNATIVE INITIATIVE (JDAI) INNOVATIONS GRANT, IN THE TOTAL AMOUNT OF \$123,663.00.**

This grant provides services for family court involved to provide alternatives to juvenile detention. These funds were put out for competitive bid in the fall of 2014 to provide probation alternative programs for an intervention coach for youth who are and are in danger of being violated for probation. The funding is annual, but requires application each successive year; this is the second of a five year cycle. The funding may be renewed by three additional years beyond the initial award.

Old Business

New Business

Public Portion (time limit of five (5) minutes per person)

Adjournment

**MINUTES**

7:00 p.m. Wednesday, August 5, 2015

Call to order

Salute to the flag

Open Public Meetings Statement

Roll Call

	Present	Absent
Chila	X	
Barnes		X
Christy	X	
DiMarco	X	
Simmons	X	
Jefferson	X	
Damminger	X	

Also in attendance: Administrator Bruner, Deputy Administrator White, Chief Counsel Lyons

Changes to the Agenda

Approval of the regular meeting minutes from July 22, 2015.

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes					
Christy					X
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: \_\_\_\_\_

49355 Proclamation in Honor and Recognition of Daniel Viveiros on his election as State Commander of the Veterans of Foreign War (Chila) (previously presented).

49356 Proclamation in Recognition of Life Saving Rescue with Naloxone Patrolman Robert Clark, Jr., Patrolman Anthony D'Amico and Patrolman Robert Marzi of the Monroe Township Police Department (Jefferson) (previously presented)

**49357 INTRODUCTION**

**ORDINANCE TO AMEND THE SCHEDULE OF FEES FOR EMERGENCY MEDICAL SERVICES.**

	Motion	Second	Yes	No	Abstain
Chila		X	X		
Barnes					
Christy			X		
DiMarco			X		
Simmons	X		X		
Jefferson			X		
Damminger			X		

Comments: \_\_\_\_\_

Public portion on agenda items only (time limit of five (5) minutes per person, per public portion)

OPEN

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes					
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

CLOSE

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes					
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

DEPARTMENT OF ADMINISTRATION

DIRECTOR DAMMINGER  
FREEHOLDER CHILA

**49358 RESOLUTION AUTHORIZING A CLOSED SESSION TO DISCUSS THE STATUS OF AND POSSIBLE SETTLEMENT OF NJ DEP V. GLOUCESTER COUNTY; BENNY A. SORBELLO FAMILY, LLC; TIMOTHY AVSEC; AND DIANNE AVSEC (BASGALORE DAM); NJDEP v. GLOUCESTER COUNTY; AND DAVID DUFFIELD (STERLING DAM); NJDEP v. GLOUCESTER COUNTY; ROBERT AND RUTH GRAY; AND WILLIAM BLACKMAN ESTATE; PETER E. DRISCOLL; J. THOMAS DUNLEVY AND THE GLENMEDE TRUST CO., N.A., TRUSTEES OF THE WILLIAM F. BLACKMAN CHARITABLE FARM TRUST (KINCAID DAM)**

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes					
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

**49359 RESOLUTION PROVIDING FOR THE INSERTION OF SPECIAL ITEMS OF REVENUE INTO THE 2015 BUDGET PURSUANT TO N.J.S.A. 40A:4-87.**

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes					
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

**49360 RESOLUTION AUTHORIZING A MASTER SERVICE AGREEMENT BETWEEN THE COUNTY AND THE STATE OF NEW JERSEY REGARDING TELEPHONE SERVICES.**

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes					
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

**49361 RESOLUTION AUTHORIZING A CONTRACT WITH CVR COMPUTER SUPPLIES FROM AUGUST 5, 2015 TO AUGUST 4, 2017 IN AN AMOUNT NOT TO EXCEED \$80,000.00 PER YEAR.**

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes					
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

**49362 RESOLUTION AUTHORIZING AND CONFIRMING SETTLEMENT OF STATE TAX COURT TAX APPEAL.**

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes					
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

**DEPARTMENT OF PUBLIC SAFETY,  
VETERANS AFFAIRS & ELECTIONS**

**FREEHOLDER CHILA  
FREEHOLDER SIMMONS**

**49363 RESOLUTION AUTHORIZING AWARD OF A PURCHASE CONTRACT WITH CORE POWER, INC., FOR \$13,300.00.**

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes					
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

**49364 RESOLUTION AUTHORIZING APPLICATION TO DEPARTMENT OF LAW & PUBLIC SAFETY, DIVISION OF NJ STATE POLICE AND ACCEPTANCE OF FY2014 EMERGENCY MANAGEMENT AGENCY ASSISTANCE GRANT, IN THE TOTAL AMOUNT OF \$130,000.00 WHICH INCLUDES AN IN-KIND MATCH OF \$65,000.00, FROM JULY 1, 2014 TO JUNE 30, 2015.**

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes					
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

**49365 RESOLUTION AUTHORIZING AWARD OF CONTRACT WITH INTERSTATE ALL BATTERY CENTER, FOR \$18,277.00.**

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes					
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

**DEPARTMENT OF ECONOMIC DEVELOPMENT  
& PUBLIC WORKS**

**FREEHOLDER SIMMONS  
FREEHOLDER CHRISTY**

**49366 RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH ROWAN COLLEGE AT GLOUCESTER COUNTY TO PROVIDE WORKPLACE LITERACY PROGRAMS FROM JULY 1, 2015 TO JUNE 30, 2016, IN AN AMOUNT NOT TO EXCEED \$35,000.00.**

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes					
Christy		X	X		
DiMarco			X		
Simmons	X		X		
Jefferson			X		
Damminger			X		

Comments: N/A

**49367 RESOLUTION AUTHORIZING AGREEMENTS WITH SIX NON PROFIT AGENCIES FOR PUBLIC SERVICE PROJECTS USING PROGRAM YEAR 2015 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FROM SEPTEMBER 1, 2015 TO AUGUST 31, 2016.**

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes					
Christy		X	X		
DiMarco			X		
Simmons	X		X		
Jefferson			X		
Damminger			X		

Comments: N/A

**49368 RESOLUTION AUTHORIZING THE PURCHASE OF A 2016 FORD F250 4X4 SUPERCAB FROM WINNER FORD FOR \$30,367.00.**

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes					
Christy		X	X		
DiMarco			X		
Simmons	X		X		
Jefferson			X		
Damminger			X		

Comments: N/A

**49369 RESOLUTION AUTHORIZING A SERVICE CONTRACT WITH KLINE CONSTRUCTION CO., INC. FROM AUGUST 5, 2015 TO AUGUST 4, 2017 IN AN AMOUNT NOT TO EXCEED \$90,000.00 PER CONTRACT YEAR.**

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes					
Christy		X	X		
DiMarco			X		
Simmons	X		X		
Jefferson			X		
Damminger			X		

Comments: N/A

**49370 RESOLUTION AUTHORIZING CONTRACT CHANGE ORDER DECREASE #02-FINAL WITH SOUTH STATE, INC. BY \$93.08.**

	Motion	Second	Yes	No	Abstain
Chila		X	X		
Barnes					
Christy					X
DiMarco			X		
Simmons	X		X		
Jefferson			X		
Damminger			X		

Comments: N/A

**49371 RESOLUTION AUTHORIZING CONTRACT CHANGE ORDER INCREASE #03 WITH BUD CONCRETE, INC., BY \$9,657.00.**

	Motion	Second	Yes	No	Abstain
Chila		X	X		
Barnes					
Christy					X
DiMarco			X		
Simmons	X		X		
Jefferson			X		
Damminger			X		

Comments: N/A

**49372 RESOLUTION AUTHORIZING THE COUNTY TO VACATE A PORTION OF EAST AVENUE IN THE BOROUGH OF CLAYTON.**

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes					
Christy		X	X		
DiMarco			X		
Simmons	X		X		
Jefferson			X		
Damminger			X		

Comments: N/A

DEPARTMENT OF EDUCATION

FREEHOLDER BARNES  
FREEHOLDER JEFFERSON

DEPARTMENT OF PARKS &  
LAND PRESERVATION

FREEHOLDER DIMARCO  
FREEHOLDER CHILA

DEPARTMENT OF BUILDINGS &  
GOVERNMENT SERVICES

FREEHOLDER CHRISTY  
FREEHOLDER DIMARCO

**49373 RESOLUTION AUTHORIZING A PURCHASE CONTRACT WITH MORPHOTRAK, INC. THROUGH STATE CONTRACT #A81520 FOR \$39,103.55.**

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes					
Christy	X		X		
DiMarco		X	X		
Simmons			X		
Jefferson			X		
Damminger			X		

Comments: N/A

**49374 RESOLUTION AUTHORIZING AWARD OF A PURCHASE CONTRACT WITH COUNTY BUSINESS SYSTEMS, INC., FROM AUGUST 5, 2015 TO AUGUST 4, 2016, FOR \$9,750.00.**

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes					
Christy	X		X		
DiMarco		X	X		
Simmons			X		
Jefferson			X		
Damminger			X		

Comments: N/A

**49375 RESOLUTION AUTHORIZING THE PURCHASE OF TWO (2) VEHICLES FROM HERTRICH FLEET SERVICES THROUGH STATE CONTRACT #A86922 FOR A TOTAL CONTRACT AMOUNT OF \$36,486.00.**

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes					
Christy	X		X		
DiMarco		X	X		
Simmons			X		
Jefferson			X		
Damminger			X		

Comments: N/A

**49376 RESOLUTION AUTHORIZING COUNTY COUNSEL AND COUNSEL TO THE ANIMAL SHELTER TO ACT TO CLAIM THE PROCEEDS OF AN INVESTMENT ACCOUNT GIFTED TO THE SHELTER AT THE BEQUEST OF RONALD J. POOLE.**

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes					
Christy	X		X		
DiMarco		X	X		
Simmons			X		
Jefferson			X		
Damminger			X		

Comments: N/A

DEPARTMENT OF HEALTH &  
HUMAN SERVICES

FREEHOLDER JEFFERSON  
FREEHOLDER BARNES

Old Business

New Business

Public Portion (time limit of five (5) minutes per person)

OPEN

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes					
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

CLOSE

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes					
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

Adjournment 7:14 PM

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes					
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

# Gloucester County

# Board of Chosen Freeholders Proclamation

## In Recognition Of Tyler John Ellis Achieving Rank of Eagle Scout Boy Scouts of America, Troop 55

WHEREAS, the Gloucester County Board of Chosen Freeholders would like to take this time to honor and recognize Tyler John Ellis on his achievements as a member of the Boy Scouts of America, Troop 55; and

WHEREAS, Tyler started his journey in Boy Scouts as a Tiger Cub. On August 9, 2015, Tyler distinguished himself by earning the "Rank of Eagle Scout", the highest award offered by the Boy Scouts of America; and

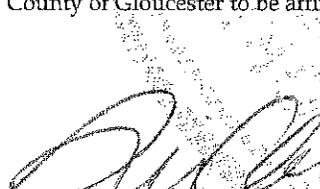
WHEREAS, Tyler has earned the required Merit Badges to receive his Eagle Scout Ranking. He has exhibited exceptional leadership throughout his time in the Boy Scouts, serving in positions of Senior Patrol Leader (Troop 55), Crew Chief (A Scouting High Adventure trek) and attending the National Youth Leadership Training in 2013 through the Boy Scouts of America; and

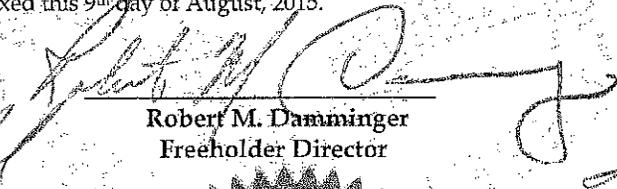
WHEREAS, Tyler is the son of Cathy Tetreault and Peter Ellis. He is a 2015 graduate of the Gloucester County Institute of Technology School of Construction Program with a concentration in HVAC. Tyler plans to continue his education at Rowan College at Gloucester County, studying business, while pursuing a career in HVAC. Tyler's passion is the outdoors, enjoying many hiking and camping adventures; and

WHEREAS, Tyler exhibited his commitment to public service by selecting as his Eagle Scout project the upgrading and updating of the "League's Snack Stand" at the Pitman Little League field on Edgemoor Avenue. As the leader, Tyler planned, designed and executed a safer work flow inside and renewed the appearance to the exterior. This project took 103 man hours to complete with the help of his family, Troop, friends and donations from The Sherwin Williams Company, Peter Lumber of Pitman, NJ and the Lowe's Home Improvement Store in Mantua, NJ; and

NOW THEREFORE, BE IT PROCLAIMED, that I, Robert M. Damminger, as Director, and on behalf of the 2015 Gloucester County Board of Chosen Freeholders, Giuseppe (Joe) Chila, Lyman Barnes, Daniel Christy, Frank J. DiMarco, James B. Jefferson and Heather Simmons do hereby honor and recognize Tyler John Ellis for his leadership, personal achievements and dedicated service to his community as a member of the Boy Scouts of America, Troop 55.

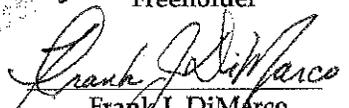
IN WITNESS WHEREOF, the Director and Clerk have caused these presents to be executed and the seal of the County of Gloucester to be affixed this 9<sup>th</sup> day of August, 2015.

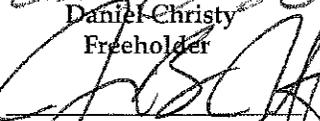
  
Giuseppe (Joe) Chila  
Freeholder Deputy Director

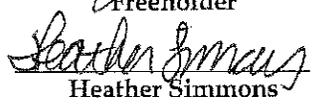
  
Robert M. Damminger  
Freeholder Director

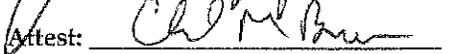
  
Lyman Barnes  
Freeholder

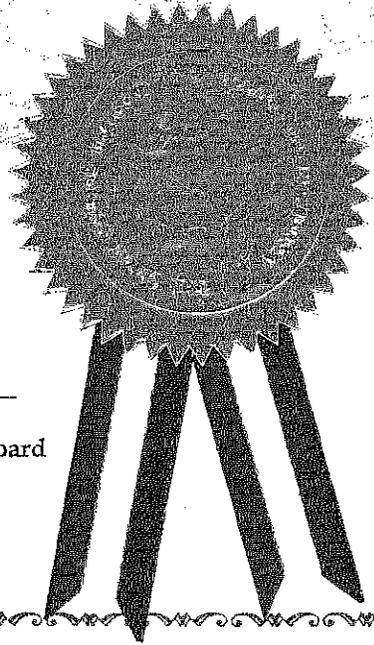
  
Daniel Christy  
Freeholder

  
Frank J. DiMarco  
Freeholder

  
James B. Jefferson  
Freeholder

  
Heather Simmons  
Freeholder

Attest:   
Chad M. Bruner  
Administrator/Clerk of the Board



**ORDINANCE TO AMEND THE SCHEDULE OF FEES  
FOR EMERGENCY MEDICAL SERVICES**

**WHEREAS**, the County of Gloucester has created a division of Emergency Medical Services through which it will provide basic life support emergency medical services; and

**WHEREAS**, by ordinance enacted on September 5, 2007, the County established a schedule of fees for transportation and related services in connection with such emergency medical services; and

**WHEREAS**, such Ordinance provided for the periodic review and, if necessary, adjustment of such fees; and

**WHEREAS**, at this time it is necessary and appropriate to establish a revised schedule of fees.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED**, by the Board of Chosen Freeholders of the County of Gloucester, State of New Jersey as follows:

1. A revised basic schedule of fees for services provided by the County of Gloucester through its Division of Emergency Medical Services is hereby implemented as follows:

A. Basic Transport:	\$750.00
B. Additional Fee per Mile	
For Patient Transport:	\$17.00
C. Use of Cervical Collar:	\$45.00
D. Provision of Oxygen:	\$65.00
E. CPR Training:	\$25.00
F. Safe Sitter Training:	\$50.00
G. Naloxone:	\$95.00
H. Epi-Pen:	\$150.00
I. CPAP:	\$95.00
J. BLS Disposable:	\$25.00
K. Standby Fee:	\$225.00 per hour, per staffed ambulance
2. That all other provisions not inconsistent with this Ordinance shall remain in full force and effect as previously ordained and enacted.
3. That this Ordinance shall take effect upon passage and consistent with the procedures applicable to adoption and implementation of County ordinances.



**COUNTY OF GLOUCESTER**

\_\_\_\_\_  
**CHAD M. BRUNER,**  
**ADMINISTRATOR/CLERK OF THE BOARD**

\_\_\_\_\_  
**ROBERT M. DAMMINGER, DIRECTOR**

Notice is hereby given that the foregoing Ordinance was introduced and passed on a first reading at the regular meeting of the Gloucester County Board of Chosen Freeholders, held on the 5<sup>th</sup> day of August, 2015, and will be considered for second reading and final passage at the next meeting of the Gloucester County Board of Chosen Freeholders, to be held on the 19<sup>th</sup> day of August, 2015 or as soon after as the matter can be reached, in the ceremonial courtroom of the Gloucester County Courthouse, located at 1 North Broad Street, Woodbury, New Jersey 08096, at which time all persons interested shall be given an opportunity to be heard concerning this ordinance. Prior to second reading a copy of this Ordinance shall be posted on the bulletin board in the Gloucester County Courthouse and copies shall be made available at the office of the Clerk of The Board of Chosen Freeholders in the Gloucester County Administration Building, located at 2 South Broad Street, Woodbury, New Jersey 08096 for the members of the general public who shall request copies.

In addition, this Ordinance shall be published in its entirety, or by title, or by title and summary in the County's official newspaper, which publication shall be made at least one week prior to the time fixed for the second reading and the final passage.

---

**CHAD M. BRUNER**  
**ADMINISTRATOR/CLERK OF THE BOARD**

This is to certify that this Ordinance was passed upon second reading after a public hearing on August 19, 2015.

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**CHAD M. BRUNER**  
**ADMINISTRATOR/CLERK OF THE BOARD**

A-1

**RESOLUTION AUTHORIZING A CLOSED SESSION TO DISCUSS THE STATUS  
OF AND POSSIBLE SETTLEMENT OF WORKER'S COMPENSATION  
CLAIM CAPTIONED THOMAS BAALS V. GLOUCESTER COUNTY,  
C.P. NO. 2013-28700**

**WHEREAS**, the Board of Chosen Freeholders of the County of Gloucester is subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. seq.; and

**WHEREAS**, the Open Public Meetings Act of the State of New Jersey generally requires that all meetings of public bodies be open to the public; and

**WHEREAS**, the Open Public Meetings Act further provides that a public body may exclude the public from a portion of a meeting at which the public body discusses items enumerated in the Open Public Meetings Act at N.J.S.A. 10:4-12b, which items are recognized as requiring confidentiality; and

**WHEREAS**, it is necessary and appropriate for the Board of Chosen Freeholders of the County of Gloucester to discuss certain matters in a meeting not open to the public consistent with N.J.S.A. 10:4-12b.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Gloucester, pursuant to the Open Public Meetings Act of the State of New Jersey that:

1. The Board of Chosen Freeholders of the County of Gloucester shall hold a closed meeting, from which the public shall be excluded, on August 19, 2015.
2. The general nature of the subjects to be discussed at said closed meeting shall be the status of and possible settlement of the Worker's Compensation claim, and the litigation matters as entitled above.
3. The minutes of said closed meeting shall be made available for disclosure to the public, consistent with N.J.S.A. 10:4-13, when the items which are the subject of the closed session discussion are resolved and a reason for confidentiality no longer exists.

**ADOPTED** at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester, held on Wednesday, August 19, 2015 at Woodbury, New Jersey.



**COUNTY OF GLOUCESTER**

**ROBERT M. DAMMINGER, DIRECTOR**

**ATTEST:**

\_\_\_\_\_  
**CHAD M. BRUNER,**  
**ADMINISTRATOR/CLERK OF THE BOARD**

A.2

**RESOLUTION AUTHORIZING APPROVAL OF THE  
BILL LISTS FOR THE MONTH OF AUGUST 2015**

**WHEREAS**, the Board of Chosen Freeholders of the County of Gloucester has received and reviewed the Bill List for the County as prepared, reviewed and approved by the County Treasurer for the monthly period ending August 14, 2015; and

**WHEREAS**, the County Treasurer has received and reviewed the Bill List for the Division of Social Services, including daily payments made by the Division and Administrative payments to be issued, which List has been reviewed and approved by the Division of Social Services Finance Officer, the Division of Social Services Director and the County Treasurer, for the monthly period ending August 14, 2015.

**NOW, THEREFORE, BE IT RESOLVED** that the County's Bill List for the period ending August 14, 2015, as prepared, reviewed and approved by the County Treasurer is hereby approved by the Gloucester County Board of Chosen Freeholders, and said Treasurer is authorized to render payment to each vendor appearing on said list; and

**BE IT FURTHER RESOLVED** that the Division of Social Services' Bill List for the period ending August 14, 2015, as prepared, reviewed and approved by the Social Services Finance Officer, the Social Services Director and the County Treasurer, which List includes ratification of prior emergency payments made, is hereby approved and said Treasurer is authorized to render payment to each vendor appearing on said list.

**ADOPTED** at a meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, August 19, 2015 at Woodbury, New Jersey.



**COUNTY OF GLOUCESTER**

**ROBERT M. DAMMINGER, DIRECTOR**

**ATTEST:**

\_\_\_\_\_  
**CHAD M. BRUNER**  
**ADMINISTRATOR/CLERK OF THE BOARD**

C-1

**RESOLUTION AUTHORIZING CONTRACT CHANGE ORDER DECREASE #04-FINAL WITH P & A CONSTRUCTION, INC. BY \$188,458.91**

**WHEREAS**, the County of Gloucester (hereinafter the "County") previously received public bids for the construction of the County's roadway improvement project known as "Phase 2 – Reconstruction of Egg Harbor Road, County Route 630, between Pembroke Drive and Medical Center Drive, Washington Township, County of Gloucester, New Jersey," Federal Project Number STP-4048 (107) Construction, Engineering Project #14-01FA (hereinafter the "Project"); and

**WHEREAS**, a contract for the Project was awarded by the County by Resolution on May 21, 2014 to P & A Construction, Inc. (hereinafter "P & A"), with an office address of PO Box 28, Colonia, NJ 07067 in the amount of \$2,365,843.47 (hereinafter the "Contract"); and

**WHEREAS**, the Contract was previously revised by Resolution on November 5, 2013 through Change Order #01-Increase in the amount of \$72,600.00; and

**WHEREAS**, the Contract was previously revised by Resolution on December 3, 2014 through Change Order #02-Increase in the amount of \$47,285.00; and

**WHEREAS**, the Contract was previously revised by Resolution on April 1, 2015 through Change Order #03-Increase with P & A in the amount of \$56,755.62; and

**WHEREAS**, Vincent M. Voltaggio, P.E. County Engineer, has recommended Change Order Decrease #04-Final with P & A in the amount of \$188,458.91, resulting in a new total contract amount of \$2,354,025.18; and

**WHEREAS**, the said Change Order is based upon increases, decreases and supplementary quantities are based on actual as built quantities and projected to be used to satisfactorily complete the based on as-built measurements for the project. The overall change order results in a project cost decrease, resulting in a new total contract amount of \$2,354,025.18; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Gloucester, as follows:

1. The hereinabove referenced Change Order Decrease #04-Final to increase the County's Contract with P & A for the Project in the amount of \$188,458.91, resulting in a new total adjusted contract amount of \$2,354,025.18, be, and the same hereby is, approved; and
2. The Freeholder Director is hereby authorized and directed to execute and the Clerk of the Board is authorized and directed to attest to the said Change Order for the aforementioned purposes on behalf of the County.

**ADOPTED** at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester, held on Wednesday, August 19, 2015, at Woodbury, New Jersey.



**COUNTY OF GLOUCESTER**

**ROBERT M. DAMMINGER, DIRECTOR**

**ATTEST:**

\_\_\_\_\_  
**CHAD M. BRUNER,**  
**ADMINISTRATOR/CLERK OF THE BOARD**

**COUNTY OF GLOUCESTER  
CHANGE ORDER FORM**

- 1. Name & Address of Vendor: P&A Construction, Inc.  
P.O.Box 28  
Colonia, NJ 07067
- 2. Description of Project or Contract: Phase 2- Reconstruction of Egg Harbor Road (CR630) between Pembroke Drive and Medical Center Drive in the Township of Washington
- 3. Date of Original Contract: May 21, 2014
- 4. P.O. Number: 14-03893
- 5. Amount of Original Contract: \$2,365,843.47
- 6. Amount of Previously Authorized Change Order \$0.00
- 7. Amount of this Change Order No. 1: \$72,600.00
- 8. Amount of this Change Order No. 2: \$47,285.00
- 9. Amount of this Change Order No. 3: \$56,755.62
- 10. Amount of this Change Order No. 4 -Final: -\$188,458.91
- 11. New Total Amount of Contact (Total of Numbers 5, 6, 7, 8, 9 & 10 Above) \$2,354,025.18

12. Need or Purpose of this Change Order: Increases, decreases and supplementary quantities are based on actual as built quantities used and projected to be used to satisfactorily complete the project. The project is 100% Federally Funded.

This change order requested by [Signature] on 8/7/15  
(Department Head) (Date)

Accepted by [Signature] on 7/1/15  
(Vendor) (Date)

Approved by the Board of Chosen Freeholders, County of Gloucester

Attest:

\_\_\_\_\_  
Chad M. Bruner  
Administrator/Clerk of the Board

By: \_\_\_\_\_  
Robert M. Damminger, Director

**To All Vendors:**  
*This Change Order is not official nor authorized until such time as this Change Order is accepted by The Board of Chosen Freeholders, County of Gloucester with appropriate Resolution.*

NEW JERSEY DEPARTMENT OF TRANSPORTATION  
LOCAL AID  
FEDERAL AID CHANGE ORDER

Sheet 1 of 2  
Order No: 4-Final  
Order Letter: \_\_\_\_\_  
Date: 06/30/2015

C-1

Project: Phase 2 - Reconstruction of Egg Harbor Road (OR630) between Pembroke Drive and Medical Center Drive in the Township of Washington, Gloucester County, NJ  
Federal Project No: STP-4048-(107)Con Doc. No. \_\_\_\_\_  
Contractor: F&A Construction, Inc

You are hereby directed to implement the following changes in accordance with the provisions of the specifications for this contract.

Location of the proposed order: Egg Harbor Road, Township of Washington, NJ

Nature and reason for order: Closeout Change Order. Increases, decreases and supplementary quantities are based on actual as built quantities used to satisfactorily complete the project

Extension  Reduction of time recommended for this order: \_\_\_\_\_

CONTRACT AMOUNT	ROAD	BRIDGE	TOTAL	CONTRACT TIME
Original Contract Amount:	\$2,365,843.47	\$0.00	\$2,365,843.47	Original Completion Date: 12/16/2014 Adjustment This Order: (+ or -) 12E Previous Adjustments: (+ or -) 0 Adjusted Completion Date: 4/20/2015
Adjusted amount based on orders No. 1:	\$2,438,443.47	\$0.00	\$2,438,443.47	
Adjusted amount based on orders No. 2:	\$2,485,728.47	\$0.00	\$2,485,728.47	
Adjusted amount based on orders No. 3:	\$2,542,484.09	\$0.00	\$2,542,484.09	
Adjusted amount based on orders No. 4 - Final:	\$2,354,025.18	\$0.00	\$2,354,025.18	

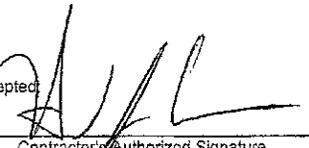
ORDER NO.	X Road	Bridge	Other	RESERVED FOR FHWA OR F.T.A.
4 - Final	Road	Bridge	Total	
Extra Work:	\$2,857.79	\$0.00	\$2,857.79	
Increases:	\$159,563.23	\$0.00	\$159,563.23	
Decreases:	(\$350,878.93)	\$0.00	(\$350,878.93)	
Total:	(\$188,458.91)	\$0.00	(\$188,458.91)	

Recommended:   
Vincent M. Voltaggio, P.E.  
Gloucester County Engineer  
Date: 8/7/15

Approved: \_\_\_\_\_  
Freeholder Director

Approved for Funding Participation Purposes: \_\_\_\_\_

ALTERNATE PROCEDURES PROJECTS  
This order is approved for Federal participation:  
\_\_\_\_\_  
Director, Local Aid & Economic Development Date

Accepted:   
Contractor's Authorized Signature Date

Name: \_\_\_\_\_  
Title: \_\_\_\_\_

CONTRACTS PAYABLE SECTION  
Reviewed by: \_\_\_\_\_ Date  
Input Submitted by: \_\_\_\_\_ Date  
Certification of Funds:  
\_\_\_\_\_  
Director of Accounting & Auditing Date

Unprotected  
 Protested by letter dated \_\_\_\_\_ attached.

NEW JERSEY DEPARTMENT OF TRANSPORTATION  
LOCAL AID  
FEDERAL AID CHANGE ORDER

Sheet 2 of 2  
Order No: 4-Final  
Order Letter:  
Date:06/30/2015

C-1

Project: Phase 2 - Reconstruction of Egg Harbor Road (CR630) between Pembroke Drive and Medical Center Drive in the Township of Washington, Gloucester County, NJ  
Federal Project No: STP-4048-(107)Con Doc. No. \_\_\_\_\_  
Contractor: P&A Construction, Inc

ITEM NO.	DESCRIPTION	QUANTITY (+/-)	UNIT PRICE	AMOUNT
<b>EXTRA WORK</b>				
Sup 4	Power Inverter Cabinet	1	\$2,857.79	\$2,857.79
<b>SUBTOTAL EXTRA WORK</b>				<b>\$2,857.79</b>
<b>INCREASES</b>				
32	Temporary Pavement Marking	176	\$1.00	\$176.00
51	HMA Milling, 3" or Less	5731	\$2.00	\$11,462.00
53	Polymerized Joint Adhesive	3029	\$0.05	\$151.45
56	Hot Mix Asphalt 12.5 H 76 Surface Course	1108.94	\$77.00	\$85,388.38
80	Concrete Sidewalk, 4" Thick	3.5	\$40.00	\$140.00
81	Hot Mix Asphalt Driveway, 2" Thick	337	\$32.00	\$10,784.00
82	Hot Mix Asphalt Driveway, 6" Thick	18	\$60.00	\$1,080.00
83	Concrete Driveway, 6" Thick	14	\$65.00	\$910.00
85	9" x 18" Concrete Vertical Curb	204	\$15.00	\$3,060.00
86	Traffic Stripes, Long Life, Epoxy Resin 4"	13574	\$0.35	\$4,750.90
87	Traffic Markings, Thermoplastic	1062	\$4.25	\$4,513.50
94	Regulatory And Warning Sign	97.5	\$27.00	\$2,632.50
95	Reset Sign	14	\$92.00	\$1,288.00
103	Top Soiling, 4" Thick	6817	\$4.00	\$27,268.00
106	Fertilizing And Seeding, Type A-3	6817	\$0.50	\$3,408.50
112	Evergreen Tree, 5-6' High, B&B	15	\$170.00	\$2,550.00
<b>SUBTOTAL INCREASES</b>				<b>\$159,563.23</b>
<b>DECREASES</b>				
1	Performance Bond And Payment Bond	-0.06268	\$25,000.00	-\$1,567.00
5	Monument	-5	\$200.00	-\$1,000.00
6	Monument Box	-5	\$100.00	-\$500.00
7	Heavy Duty Silt Fence, Orange	-816	\$5.00	-\$4,080.00
8	Heavy Duty Silt Fence, Black	-218	\$5.00	-\$1,090.00
9	Hay Bale	-108	\$7.50	-\$810.00
10	Hay Bale Check Dam with Temporary Stone Outlet	-30	\$15.00	-\$450.00
11	Inlet Filter Type 2, 2' x 4'	-9	\$15.00	-\$135.00
12	Inlet Filter Type 2, 4' x 4'	-5	\$32.50	-\$162.50
13	Floating Turbidity Barrier, Type 1	-20	\$0.01	-\$0.20
14	Sediment Control Bag	-200	\$2.50	-\$500.00
15	Removable Pumping Station	-1	\$0.01	-\$0.01
16	Construction Driveway	-22	\$35.00	-\$770.00
18	Oil Only Emergency Spill Kit, Type 1	-1	\$500.00	-\$500.00
19	Erosion Control Sediment Removal	-291	\$0.01	-\$2.91
20	Infiltration Sand Layer, 6" Thick	-52	\$8.50	-\$442.00
21	Breakaway Barricade	-17	\$0.01	-\$0.17
22	Drum	-51	\$0.01	-\$0.51
23	Traffic Cone	-17	\$0.01	-\$0.17
24	Construction Signs	-1330	\$9.00	-\$11,970.00
25	Construction Identification Sign, 4' x 8'	-2	\$500.00	-\$1,000.00
26	Flashing Arrow Board, 4' x 8'	-2	\$0.01	-\$0.02
29	Removable Black Line Masking Tape, 6"	-10000	\$0.65	-\$6,500.00
30	Temporary Pavement Marking Tape, 4"	-10000	\$0.35	-\$3,500.00
31	Temporary Traffic Stripes, 4"	-40557	\$0.25	-\$10,139.25
33	HMA Patch	-5	\$100.00	-\$500.00
34	Police Traffic Directors	-387.5	\$60.00	-\$23,250.00
36	Fuel Price Adjustment	-6.465411	\$6,800.00	-\$43,964.79
37	Asphalt Price Adjustment	-1.02325313	\$29,000.00	-\$29,674.34
41	Excavation, Test Pit	-60	\$72.50	-\$4,350.00
42	Excavation, Unclassified	-544	\$0.01	-\$5.44
43	Excavation, Regulated Material	-120	\$0.01	-\$1.20
44	Disposal Of Regulated Material	-200	\$0.01	-\$2.00
45	1-14 Soil Aggregate	-300	\$0.01	-\$3.00
46	Geotextile, Roadway Stabilization	-3245	\$0.30	-\$973.50
47	Subbase	-200	\$0.01	-\$2.00

NEW JERSEY DEPARTMENT OF TRANSPORTATION  
LOCAL AID  
FEDERAL AID CHANGE ORDER

Sheet 2 of 2  
Order No: 4-Final  
Order Letter:  
Date:06/30/2015

C-1

DECREASES				
48	Dense-Graded Aggregate Base Course, 7" Thick	-4081	\$7.00	-\$28,567.00
49	Dense-Graded Aggregate Base Course, 10" Thick	-484	\$11.00	-\$5,324.00
50	Coarse Aggregate, Size No. 57	-100	\$25.00	-\$2,500.00
52	Hot Mix Asphalt Pavement Repair	-1885	\$12.50	-\$23,562.50
54	Tack Coat	-6940	\$0.01	-\$69.40
55	Prime Coat	-1000	\$0.01	-\$10.00
57	Hot Mix Asphalt 25 H 64 Base Course	-507.18	\$59.00	-\$29,923.62
58	Landscape Retaining Wall	-12	\$50.00	-\$600.00
63	Underdrain, Type X	-280	\$10.00	-\$2,800.00
64	Cleaning Existing Pipe, 12" to 24" Diameter	-500	\$3.75	-\$1,875.00
67	Concrete Headwall	-6	\$1.00	-\$6.00
77	Wood Stockade Fence	-850	\$36.75	-\$31,237.50
78	Vinyl Fence	-62	\$41.00	-\$2,542.00
79	Reset Fence	-144	\$26.00	-\$3,744.00
84	Detectable Warning Surface, Brick Pavers	-1.44	\$400.00	-\$576.00
88	RPM, Mono-Directional, White Lens	-45	\$27.25	-\$1,226.25
89	RPM, Mono-Directional, Amber Lens	-12	\$27.25	-\$327.00
90	RPM, Bi-Directional, Amber Lens	-18	\$27.25	-\$490.50
91	Removal Of RPM	-110	\$0.01	-\$1.10
92	Removal Of Traffic Stripes	-1927	\$0.70	-\$1,348.90
93	Removal Of Traffic Markings	-162	\$2.15	-\$348.30
97	Relocate Fire Hydrant	-2	\$2,200.00	-\$4,400.00
98	Reset Water Valve Box	-5	\$25.00	-\$125.00
99	Sanitary Sewer Cleanout	-8	\$1,000.00	-\$8,000.00
100	Reset Gas Valve Box	-1	\$25.00	-\$25.00
104	Borrow Topsoil	-272	\$41.00	-\$11,152.00
105	Turf Repair Strip	-200	\$3.00	-\$600.00
107	Fertilizing And Seeding, Type F	-517	\$0.55	-\$284.35
108	Topsoil Stabilization, Type 1 Mat	-90	\$3.20	-\$288.00
109	Straw Mulching	-5690	\$0.45	-\$2,560.50
110	Wood Mulching, 2" Thick	-200	\$4.60	-\$920.00
113	Small Deciduous Tree, 7-8' High, B&B	-50	\$265.00	-\$13,250.00
114	Deciduous Shrub, 3-4' High, B&B	-150	\$65.00	-\$9,750.00
115	Perennial, #1 Container	-200	\$15.00	-\$3,000.00
116	Miscellaneous Concrete	-58	\$200.00	-\$11,600.00
SUBTOTAL DECREASES				(\$350,879.93)
<b>Total Amount Change Order No.4 - Final</b>				<b>-\$188,458.91</b>

Amount of Original Contract:	\$2,365,843.47
Adjusted Amount Based on Change Order No. 1:	\$2,438,443.47
Adjusted Amount Based on Change Order No. 2:	\$2,485,728.47
Adjusted Amount Based on Change Order No. 3:	\$2,542,484.09
Adjusted Amount Based on Change Order No. 4 - Final:	\$2,354,025.18
Total Change (+ or -):	(\$188,458.91)
% of Change in Contract: [(+) Increase or (-) Decrease]	-0.49953812%

3-1

**RESOLUTION AUTHORIZING MODIFICATION AND RENEWAL OF THE SHARED SERVICES AGREEMENT BETWEEN THE COUNTY AND ROWAN UNIVERSITY FOR FUNDING OF THE MEGAN M. GIORDANO FELLOWSHIP FROM SEPTEMBER 1, 2015 TO AUGUST 31, 2016 WITH A TOTAL COST TO THE COUNTY OF \$45,303.00**

**WHEREAS**, in order to promote the historical significance of the Red Bank Battlefield/ James and Ann Whitall House, the County and Rowan University entered into an Agreement establishing joint funding of the Megan M. Giordano Fellowship in Public History in 2012, with one-year renewals extending through August 31, 2015; and

**WHEREAS**, the Megan M. Giordano Fellow acts as Curator for the Whitall House at Red Bank Battlefield in National Park, and in that capacity takes a leading role in all educational and historical events at the site, promoting its significance to County and American history, and, in coordinating grant and funding proposals for its benefit; and

**WHEREAS**, with the purpose of maintaining and augmenting historical programming at the Red Bank Battlefield/Whitall House historic site, the parties desire to renew and modify the Agreement for the period September 1, 2015 to August 31, 2016; and

**WHEREAS**, this renewal agreement will serve to further enhance the visitation experience and promotional opportunities at this historic site by adding the services of a Rowan University Student Assistant in Public History, whose primary duties, under the direction of the Giordano Fellow would include: assisting in managing visitor programs and activities at the Whitall House; serving as site manager during public visitations; overseeing the guest experience; facilitating positive interaction between staff and guests; preparing educational materials for school visitations and performing educational outreach to local schools and organizations; and

**WHEREAS**, this renewal agreement would establish the County's contribution to the Giordano Fellowship and Student Assistant positions at \$45,303.00 per year. Rowan's contribution for these positions will be \$17,984.00, for a total of \$63,287.00 per year; with all remaining terms and conditions of the current Agreement to remain in full force and effect; and

**WHEREAS**, the Purchasing Agent has certified to the availability of funds in the amount of \$13,000.00 pursuant to CAF# 15-06734, which amount shall be immediately charged against budget line item #5-01-28-370-001-20215. An additional amount will be encumbered by fiscal year end 2015 with remaining balance to be encumbered upon approval of the 2016 Gloucester County Budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders, County of Gloucester that the Director be and is hereby authorized to execute and the Clerk of the Board be and is hereby authorized to attest to the execution of a one-year modification and renewal of the current Agreement between the County and Rowan University for the shared sponsorship of the Megan M. Giordano Fellowship and Student Assistant positions from September 1, 2015 to August 31, 2016, at a total cost to the County of \$45,303.00; and

**BE IT FURTHER RESOLVED**, that the County Administrator and Gloucester County Counsel are hereby authorized to negotiate the final terms of the Agreement, provided that the Agreement in final form is in substantially in the same form as approved by this Resolution.

**ADOPTED** at a regular meeting of the Gloucester County Board of Chosen Freeholders, County of Gloucester, held on Wednesday, August 19, 2015, at Woodbury, New Jersey.



**COUNTY OF GLOUCESTER**

**ROBERT M. DAMMINGER, DIRECTOR**

**ATTEST:**

**CHAD M. BRUNER,  
ADMINISTRATOR/CLERK OF THE BOARD**

COUNTY OF GLOUCESTER

E-R

CERTIFICATE OF AVAILABILITY OF FUNDS

PURCHASE ORDER # 15-06734 DATE 8-12-15

BUDGET NUMBER 5-01-28-370-001-20215

AMOUNT OF CERTIFICATION \$ 13,000.00

DEPARTMENT Parks & Recreation

COUNTY COUNSEL Lynn McClintock

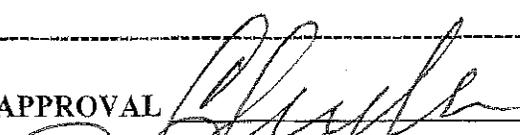
DESCRIPTION OF PRODUCT OR SERVICE

Shared Services agreement with Rowan University  
for Megan Giordano fellowship. Encumbrance  
for part of 2015 balance 2015 to be encumbered  
in November 2015

VENDOR NAME Rowan University

ADDRESS Robinson Hall -201 Mullica Hill Rd

CITY/STATE/ZIP Glassboro NJ 08028

DEPARTMENT HEAD APPROVAL 

PURCHASING AGENT  DATE 8-13-15

FREEHOLDER MEETING DATE Aug 19, 2015

WHITE: CLERK OF THE BOARD  
YELLOW: USING DEPARTMENT

PINK: PURCHASING DEPARTMENT  
GOLD: COUNTY COUNSEL



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**SHARED SERVICES AGREEMENT  
BETWEEN THE  
COUNTY OF GLOUCESTER, NEW JERSEY**

**AND  
ROWAN UNIVERSITY**

**FOR MODIFICATION AND RENEWAL OF THE MEGAN M. GIORDANO  
PUBLIC HISTORY FELLOWSHIP**

**EFFECTIVE SEPTEMBER 1, 2015**

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Prepared By: Lynn A. McClintock  
Assistant County Counsel

## SHARED SERVICES AGREEMENT

**THIS SHARED SERVICES AGREEMENT**, dated September 1, 2015, by and between the County of Gloucester, a body politic and corporate of the State of New Jersey ("County"), and Rowan University ("Rowan");

**WHEREAS**, there is presently an Agreement in effect between the County and Rowan for the joint funding of the Megan M. Giordano Public History Fellowship (the "Fellowship"), for the purpose of promoting awareness of and enhancing the Red Bank Battlefield/ James and Ann Whitall House historic area experience; and

**WHEREAS**, the term of the existing Agreement is September 1, 2014 to August 31, 2015; and

**WHEREAS**, the parties desire to modify and to renew the Agreement, in accord with the terms and conditions provided herein, for the period September 1, 2015 to August 31, 2016; and

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S. 40A:65-1 et seq., authorizes the parties to enter into such an Agreement;

**NOW, THEREFORE**, in consideration of the mutual promises, agreements and other considerations made by and between the parties, the County and Rowan do hereby agree as follows:

- A. The Agreement between the parties for the joint funding of the Giordano Fellowship is hereby renewed for the period September 1, 2015 through August 31, 2016 and is modified to include the additional services of a Rowan Student Assistant in Public History ("Student Assistant"), both of whose duties are as described herein.
- B. The *Giordano Fellow* shall act as Curator of the James and Ann Whitall House at the Red Bank Battlefield in National Park, and, in that capacity, promote the historical significance of the site, develop interactive activities and educational events and programming to enhance the Red Bank Battlefield/Whitall House experience, assist in the design and utilization of volunteer programs, develop a formal internship program, and formulate grant and foundation funding proposals in addition to his/her duties/responsibilities to Rowan's Department of Public History.
- C. Under the direction of the Giordano Fellow, the *Student Assistant* shall, in addition to his/her duties/responsibilities to Rowan's Department of Public History:
  - a. Assist in managing visitor programs and activities at the Whitall House, including public tours and educational programming.
  - b. Serve as site manager during public visitation, overseeing the guest experience and facilitating positive interaction between staff and guests.
  - c. Provide training and guidance for volunteers.
  - d. Prepare educational materials for school visitations and perform educational

outreach to local schools and organizations.

e. Conduct historical research as directed by the Giordano Fellow and prepare educational materials for staff training.

f. Perform similar other duties as assigned by the Giordano Fellow.

D. The County's annual contribution to the Giordano Fellowship and Student Assistant positions will be \$45,303.00. Rowan's contribution for these positions will be \$17,984.00, for a total of \$63,287.00 per year.

E. All of the remaining terms and conditions of the current Agreement shall remain in full force and effect.

F. **COMPLIANCE WITH LAWS AND REGULATIONS.** The parties agree that they will at their own cost and expense promptly comply with, or cause to be complied with, all laws, rules, regulations and other governmental requirements which may be applicable to its performance of the services described in this agreement.

G. **NO PERSONAL LIABILITY.** No covenant, condition or agreement contained in this Shared Services Agreement shall be deemed to be a covenant, condition or agreement of any past, present or future officer, agent or employee of Rowan or the County, in his or her individual capacity, and neither the officers, agents or employees of Rowan or the County nor any official executing this Shared Services Agreement shall be liable personally under this Shared Services Agreement by reason of the execution hereof by such person or arising out of any transaction or activity relating to this Shared Services Agreement.

H. **MISCELLANEOUS.**

1. **Amendment.** This Shared Services Agreement may not be amended or modified for any reason without the express prior written consent of the parties.

2. **Successors and Assigns.** This Shared Services Agreement shall inure to the benefit of and shall be binding upon the parties and their respective successors and assigns.

3. **Counterparts.** This Shared Services Agreement may be simultaneously executed in several counterparts, each of which shall constitute an original document and all of which shall constitute but one and the same instrument.

4. **Entire Agreement.** This Shared Services Agreement sets forth all the promises, covenants, agreements, conditions and undertakings between the parties with respect to the subject matter hereof, and supersedes all prior or contemporaneous agreements and undertakings, inducements, or conditions, express or implied, oral or written between the parties hereto.

5. **Further Assurances and Corrective Instruments.** The parties shall execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, such supplements hereto and such further instruments as may reasonably be required

for correcting any inadequate or incorrect description of the Project or to correct any inconsistent or ambiguous term hereof.

6. **Non-Waiver**. It is understood and agreed that nothing which is contained in this Shared Services Agreement shall be construed as a waiver on the part of the parties, or any of them, of any right which is not explicitly waived in this Shared Services Agreement.
7. **Governing Law**. The terms of this Shared Services Agreement shall be governed by and construed, interpreted and enforced in accordance with the laws of the State of New Jersey.

ATTEST:

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ATTEST:

\_\_\_\_\_  
CHAD M. BRUNER,  
ADMINISTRATOR/CLERK OF THE BOARD

ROWAN UNIVERSITY:

\_\_\_\_\_  
JOSEPH F. SCULLY, JR.  
SR. VP FOR FINANCE & CFO

COUNTY OF GLOUCESTER:

\_\_\_\_\_  
ROBERT M. DAMMINGER, DIRECTOR

E2

**RESOLUTION AUTHORIZING AN AMENDMENT TO A CONTRACT WITH COMMONWEALTH CULTURAL RESOURCES GROUP, INC., D/B/A JMA IN AN AMOUNT NOT TO EXCEED \$2,000.00 RESULTING IN A REVISED CONTRACT AMOUNT NOT TO EXCEED \$44,200.00**

**WHEREAS**, the Board of Chosen Freeholders of the County of Gloucester adopted a Resolution on January 21, 2015, authorizing the execution of a Contract between the County of Gloucester and Commonwealth Cultural Resources Group, Inc., D/B/A JMA, with offices at 535 North Church Street, West Chester, PA 19380-2303, for the provision of archeology investigation at Red Bank Battlefield Park under a grant from the National Park Service; and

**WHEREAS**, the Department of Parks and Recreation in conjunction with the Vendor have determined that additional metal detection and archeological investigation work is crucial to a complete understanding of the Battlefield mapping project; and

**WHEREAS**, this Resolution will authorize and approve an Amendment to the original contract, resulting in an increase in an amount not to exceed \$2,000.00 for the additional services to be provided under original RFP-14-051; bringing the revised contract amount to a maximum of \$44,200.00. Both the original contract and this Amendment are fully funded by a grant awarded to the County through the American Battlefield Protection Program of the National Park Service; and

**WHEREAS**, notwithstanding the status of this Amendment as open ended, the Purchasing Agent has certified the availability of funds in the amount of \$2,000.00 pursuant to CAF#15-06282, which amount shall be charged against budget line item #G-02-14-606-000-20215; and

**WHEREAS**, all terms and provisions of the original Contract that are not amended herein shall remain in full force and effect.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Gloucester that the Director of the Board be and is hereby authorized to execute and the Clerk of the Board be and is hereby authorized to attest to an amendment to the Contract between the County of Gloucester and Commonwealth Cultural Resources Group, Inc., D/B/A JMA to increase the Contract by an amount not to exceed \$2,000.00 resulting in a revised Contract amount not to exceed \$44,200.00.

**ADOPTED** at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, August 19, 2015, at Woodbury, New Jersey.



**COUNTY OF GLOUCESTER**

**ROBERT M. DAMMINGER, DIRECTOR**

**ATTEST:**

**CHAD M. BRUNER,  
ADMINISTRATOR/CLERK OF THE BOARD**

E-2

**AMENDMENT TO A CONTRACT BETWEEN THE COUNTY OF GLOUCESTER AND COMMONWEALTH CULTURAL RESOURCES GROUP, INC., D/B/A JMA**

**THIS** is an amendment to a Contract dated February 1, 2015, between the County of Gloucester ("Gloucester") and Commonwealth Cultural Resources Group, Inc., D/B/A JMA, with offices at 535 North Church Street, West Chester, PA 19380-2303 (hereinafter "Contractor"), for the provision of archeology investigation services at Red Bank Battlefield Park under a grant from the National Park Service.

**In further consideration** of the mutual promises made by and between Contractor and County in the above-described Contract for the provision of archeological services, Contractor and County hereby agree to amend the Contract as follows:

**This Amendment will result in an increase to the original Contract in an amount not to exceed \$2,000.00 for the additional services to be provided under Requisition R5-06496, and Vendor's correspondence dated July 27, 2015 and amending the terms of RFP-14-051; bringing the revised contract amount to a maximum of \$44,200.00.**

All other terms and provisions of the Contract that are consistent with this Addendum shall remain in full force and effect.

**THIS AMENDMENT** is effective as of the 19<sup>th</sup> day of August, 2015.

**ATTEST:**

**COUNTY OF GLOUCESTER**

\_\_\_\_\_  
**CHAD M. BRUNER,  
ADMINISTRATOR/CLERK OF THE BOARD**

\_\_\_\_\_  
**ROBERT M. DAMMINGER,  
DIRECTOR**

**ATTEST:**

**COMMONWEALTH CULTURAL  
RESOURCES GROUP, INC., D/B/A  
JMA**

\_\_\_\_\_

\_\_\_\_\_  
**WADE P. CATTS, RPA  
REGIONAL DIRECTOR, CULTURAL  
RESOURCES**

COUNTY OF GLOUCESTER

E2

CERTIFICATE OF AVAILABILITY OF FUNDS

PURCHASE ORDER # 15-06282 DATE 7/28/15

BUDGET NUMBER G-02-14-606-000-20215

AMOUNT OF CERTIFICATION \$ 2,000.00

DEPARTMENT PARKS & RECREATION

COUNTY COUNSEL Lynn McClintock

DESCRIPTION OF PRODUCT OR SERVICE

Change order #1 \$2,000 - New Contract  
# 44,200 - RFP 14-051 Resolution signed  
1/12/15 to add additional field  
work for Archeological study.

VENDOR NAME JMA, ACCRG COMPANY

ADDRESS 535 NORTH CHURCH ST.

CITY/STATE/ZIP WEST CHESTER, PA 19380-2303

DEPARTMENT HEAD APPROVAL [Signature]

PURCHASING AGENT [Signature] DATE 8-13-15

FREEHOLDER MEETING DATE Aug 19, 2015

WHITE: CLERK OF THE BOARD  
YELLOW: USING DEPARTMENT

PINK: PURCHASING DEPARTMENT  
GOLD: COUNTY COUNSEL

E-2

COUNTY OF GLOUCESTER

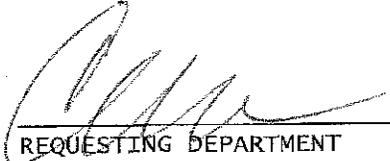
2 SOUTH BROAD STREET  
P.O. BOX 337  
WOODBURY, NJ 08096  
TEL (856)853-3411 FAX (856)853-8504

REQUISITION	
NO.	R5-06496

SHIP TO	GLOUC. CO PARKS & REC DEPT. 254 COUNTY HOUSE RD. SHADY LANE COMPLEX CLARKSBORO, NJ 08020
VENDOR	VENDOR #: JMA00010 JMA, A CCRG COMPANY 535 NORTH CHURCH STREET WEST CHESTER, PA 19380-2303

ORDER DATE: 07/28/15  
DELIVERY DATE:  
STATE CONTRACT:  
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	TO SUPPLEMENT THE ONGOING AMERICAN BATTLEFIELD PROTECTION PROGRAM (ABPP) GRANT PROJECT AT REB BANK BATTLEFIELD PARK. GRANT MANAGER AGREES THAT ONE ADDITIONAL DAY OF METAL DETECTING IS CRUCIAL TO A COMPLETE UNDERSTANDING OF THE BATTLE. WE ANTICIPATE THE ADDITIONAL DAY OF FIELD WORK WOULD BE SATURADAY AUGUST 22.	G-02-14-606-000-20215 Consultants, Surveys, and Appraisals	1,500.0000	1,500.00
1.00	IF FURTHER ARCHEOLOGICAL WORK IN ASSOCIATION WITH ABPP GRANT IS NEEDED OR REQUESTED, IT WOULD BE UNDERTAKEN AT THE RATE OF \$75.00 PER HOUR. MAX OF \$500.	G-02-14-606-000-20215 Consultants, Surveys, and Appraisals	500.0000	500.00
1.00	CHANGE ORDER #1 \$2000 - NEW CONTRACT \$44,200 - RFP 14-051 RESOLUTION SIGNED 1/12/15.	G-02-14-606-000-20215 Consultants, Surveys, and Appraisals	0.0000	0.00
			TOTAL	2,000.00

  
 \_\_\_\_\_  
 REQUESTING DEPARTMENT

7/27/15  
 \_\_\_\_\_  
 DATE

E-2



**ELECTRONIC COMMUNICATION**

July 27, 2015

Ms. Lorrie L. Hawthorn  
Gloucester County Buildings & Grounds  
County of Gloucester  
Two S. Broad Street  
Woodbury, NJ 08096

**Re. Professional Services Proposal**  
Request for Supplement - Public Archeology Investigation  
Red Bank Battlefield Park  
National Park, New Jersey  
Purchase Order 15-03053

Dear Ms. Hawthorn,

JMA, a CCRG company, is requesting an additional \$1,500 (one thousand five hundred dollars) to supplement the ongoing American Battlefield Protection Program (ABPP) grant project at Red Bank Battlefield Park (ABPP grant # GA-2887-14-004). The archeological investigations to date at Red Bank Battlefield Park have been quite successful. The ABPP grant manager agrees that one additional day of metal detecting is crucial to a complete understanding of the battle. We anticipate the additional day of field work would be Saturday August 22.

The requested funds would provide for one additional day of metal detecting by JMA's subconsultant BRAVO with archeological supervision provided by JMA professional archeologists. Archeological methods and procedures would be identical to those already being followed as per the agreement with Gloucester County (RFP 14-051 RESOLUTION SIGNED 1/21/15; P.O. 15-03053).

If further archeological work in association with the ABPP grant is needed or requested, it would be undertaken at the rate of \$75.00 per hour.

Please feel free to contact me by email ([wcatts@johnmillerassociates.com](mailto:wcatts@johnmillerassociates.com)) or phone (610.436.9000) if you have any questions or concerns regarding this request for supplement.

Sincerely,

JMA, a CCRG Company

A handwritten signature in black ink that reads 'Wade P. Catts'.

Wade P. Catts, RPA  
Regional Director, Cultural Resources

cc. Jennifer Janofsky, Ph.D

8-3

**RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION #49277 BY  
REDUCING THE ACQUISITION PRICE OF THE DEVELOPMENT EASEMENT BY  
\$9,900.00 AND REVISING THE AGREEMENT OF SALE FOR A TOTAL AMOUNT OF  
\$862,200.00**

**WHEREAS**, on June 10, 2015, the County adopted Resolution #49277 to purchase the development rights on Block 703, Lot 2 in the Township of Logan based on a surveyed area of 96.9 acres and a certified value of \$9,000.00 per acre, resulting in a total acquisition price of **\$872,100.00**; and

**WHEREAS**, the County's contracted engineer for this project recently informed the Office of Land Preservation that due to an abnormality detected in the volume of County and Township right-of-ways associated with the property, an amended survey revealed the applicable property to contain 95.8 acres which necessarily modifies the sale price of the development easement to **\$862,200.00**; and

**WHEREAS**, the Purchasing Agent for the County has certified the availability of funds in the amount of **\$862,200.00**, pursuant to CAF# 15-06561, which amount shall be charged against County budget line item T-03-08-509-372-20548.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Gloucester, that the County is, authorized to acquire development easements in the farm premises owned by **Barbara Previtiera, Nedda Cashore, Rose Luscan, Salvatore Previtiera, Mary Previtiera, Alfio Previtiera, and Michael Previtiera**, known as **Block 703, Lot 2**, in the Township of Logan, County of Gloucester, State of New Jersey for the amended amount of **\$862,200.00**, with all provisions and directives of Resolution #49277 in full force excepting the sale price and the total acreage as modified herein; and

**ADOPTED** at the regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, August 19, 2015, at Woodbury, New Jersey.



**COUNTY OF GLOUCESTER**

**ROBERT M. DAMMINGER, DIRECTOR**

**ATTEST:**

**CHAD M. BRUNER,  
ADMINISTRATOR/CLERK OF THE BOARD**

COUNTY OF GLOUCESTER

CERTIFICATE OF AVAILABILITY OF FUNDS

PURCHASE ORDER # 15-06561 DATE August 4, 2015

BUDGET NUMBER T-03-08-509-372-20548

AMOUNT OF CERTIFICATION \$ \$862,200.00

DEPARTMENT Office of Land Preservation

COUNTY COUNSEL Emmett Primas, Esq.

DESCRIPTION OF PRODUCT OR SERVICE

Resolution authorizing an amendment to the Agreement of Sale (CAF 15-04102) for the  
acquisition of a development easement on the farm property of Barbara Previtara,  
Nedda Cashore, Rose Luscan, Salvatorre Previtara located in the Township of Logan,  
decreasing the amount \$9,900.00, for a total amount of \$862,200.00

VENDOR NAME Foundation Title

ADDRESS 13000 Lincoln Drive West

CITY/STATE/ZIP Marlton, NJ 08053

DEPARTMENT HEAD APPROVAL 

PURCHASING AGENT  DATE 8-7-15

FREEHOLDER MEETING DATE 8/19/15

WHITE: CLERK OF THE BOARD  
YELLOW: USING DEPARTMENT

PINK: PURCHASING DEPARTMENT  
GOLD: COUNTY COUNSEL

CONTRACT TO SELL DEVELOPMENT EASEMENT

\*\*\*\*\*

BARBARA PREVITERA, Executrix of the Estate of John Previtera,  
Deceased, NEDDA CASHORE, ROSE LUSCAN, SALVATORE PREVITERA, MARY  
PREVITERA, ALFIO PREVITERA, and MICHAEL PREVITERA

TO

THE COUNTY OF GLOUCESTER

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CONTRACT TO SELL DEVELOPMENT EASEMENTS

Transaction Summary

SELLER: BARBARA PREVITERA, Executrix of the Estate of John Previtera, Deceased, NEDDA CASHORE, ROSE LUSCAN, SALVATORE PREVITERA, MARY PREVITERA, ALFIO PREVITERA, and MICHAEL PREVITERA, having an address of 1253 Kings Highway, Swedesboro, NJ, 08085 (hereinafter referred to as the "Seller")

BUYER: THE COUNTY OF GLOUCESTER, with administrative offices at 2 South Broad Street, Woodbury, New Jersey 08096 (hereinafter "Buyer")

PROPERTY: Lot 2, Block 703, in the Township of Logan, County of Gloucester, and State of New Jersey (hereinafter collectively the "Property")

END OF COMMITMENT PERIOD: At Closing.

PRICE PER ACRE: \$ 9,000.00 ASSUMED ACREAGE: Approximately 95.80 acres

ESTIMATED GROSS SALES PRICE: \$862,200.00

# OF RESIDENTIAL DWELLING SITE OPPORTUNITIES: NONE

# OF EXCEPTION AREAS: 1 one acre non-severable exception

ATTACHMENTS TO CONTRACT: A - Deed of Easement - yes  
B - Conditions on Excepted Land - no  
C - Fuel Tank Disclosure - yes

**WITNESSETH:**

**WHEREAS**, Buyer is a body politic and corporate of the State of New Jersey which believes that the permanent preservation of lands devoted to agricultural use is in the public interest and benefits the citizens of Gloucester County and that the purchase of development rights to accomplish the preservation of said land is a worthwhile and prudent expenditure of public funds; and

**WHEREAS**, Buyer has promoted and funded the Gloucester County Farmland Preservation Program (hereinafter, the "Program"), which program makes monies available for the purchase of development rights and credits to properties in agricultural use in order to permanently restrict said properties to such use; and

**WHEREAS**, Seller has represented that it is the exclusive owner of the real property described in the Transaction Summary; and

**WHEREAS**, Seller is committed to the continued agricultural use of the Property and wishes to permanently preserve and restrict the Property to agricultural use for itself and Seller's heirs, executors, administrators, successors and assigns and for the public good; and

**WHEREAS**, Seller has applied to the Gloucester County Agriculture Development Board ("GCADB") to participate in the Program through the sale of the development rights to the Buyer; and

**WHEREAS**, Buyer may elect to accomplish this purchase in a manner that will give Buyer the opportunity to apply to the State Agriculture Development Committee (hereinafter, the "SADC") pursuant to the Agriculture Retention and Development Act, N.J.S.A. 4:1C-11 et seq. (hereinafter, the "Act") and the regulations adopted pursuant thereto or other State or other funding source in order to either secure supplemental funds to make this purchase or to recover a portion of the cost of this purchase; and

**WHEREAS**, Buyer has offered to purchase the development rights and credits and a development easement from the Property from Seller on certain conditions and Seller, by execution hereof, has accepted Buyer's offer; and

**WHEREAS**, Seller and Buyer wish to permanently preserve and restrict the Property to agricultural use for and in

consideration of payment to be made by the Buyer in accordance with the terms and conditions stated in this agreement, each agreeing that said permanent preservation shall occur and be effective upon Seller's execution of a deed of easement conveying the nonagricultural development rights and credits to the Property and a development easement to the Buyer;

**NOW, THEREFORE**, in consideration of the foregoing and of the benefits accruing to each, the parties agree to the following:

#### **1.0. Definitions.**

**"Agricultural use"** means the use of land for common farmsite activities including, but not limited to, production, harvesting, storage, grading, packaging, processing and the wholesale and retail marketing of crops, plants, animals and other related commodities and the use and application of techniques and methods of soil preparation and management, fertilization, weed, disease and pest control, disposal of farm waste, irrigation, drainage and water management and grazing and related activities.

**"Application processing costs"** means the costs incurred by Buyer in processing Seller's Application and Offer to Sell a Development Easement. Said costs include the cost of obtaining appraisals, a survey, title work and obtaining a letter of nonapplicability pursuant to the Industrial Site Recovery Act or Environmental Clean-up Responsibility Act.

**"Assumed Gross Acreage"** means the size of the Property, in acres, as reported to the Buyer by Seller in Seller's Application or as otherwise reported in the official tax map.

**"Closing"** means the date on which all conditions to the making of this purchase by Buyer have been satisfied; the Seller delivers the Deed to Buyer and buyer delivers the consideration to Seller.

**"Commitment Period"** means the period of time starting on the Effective Date and ending on the date stated in the Transaction Summary.

**"Consideration"** means the sum that is due to Seller as payment for Seller's execution and delivery of a Deed of Easement.

**"Development Credit"** means an instrument of development potential representative of the number of dwelling units or other designated development opportunities attributed or which might be attributed, currently or in the future, to the Property by a

transfer-of-development-rights ordinance.

**"Development Easement"** means an interest in land, less than fee simple absolute title thereto, allowing the owner to develop land for any nonagricultural purposes allowed by law.

**"Development Rights"** means the right to develop the Property in any way other than in accordance with the Deed of Easement to be executed by Seller.

**"Effective Date"** of this agreement shall be the sixth (6<sup>th</sup>) day following the day that both parties have executed this agreement.

**"Hazardous Substance"** means any substance, chemical or waste that is listed as hazardous, toxic or dangerous under any Federal or New Jersey law or regulation.

**"IRS"** means the Internal Revenue Service.

**"Like-Kind Exchange"** means a transaction structured with the intention of satisfying the conditions and requirements of section 1031(a)(1) of the Internal Revenue Code and the rules and regulations applicable thereto.

**"Non-County Funds"** means monies from any of the following: (a) the Municipality in which the Property is located; (b) the SADC; (c) the State Transfer of Development Rights Bank; or, (d) any other public or private entity which provides funds for the purpose of preserving agricultural lands.

**"Nonagricultural Development Rights"**: See Definition for Development Rights above.

**2.0. BUYER'S AND SELLER'S COMMITMENTS.** In accordance and compliance with the terms and conditions of this agreement, Seller agrees to sell and Buyer agrees to buy the Nonagricultural Development Rights and Development Credits appurtenant to the Property and a Development Easement in the Property. Seller agrees to execute a Deed of Easement making said conveyance to Buyer. Seller's commitment to sell and Buyer's commitment to purchase shall expire at the end of the Commitment Period, unless the parties agree otherwise.

**2.1 FORM OF DEED.** Attachment A hereto is the Deed of Easement form currently required to be used by the SADC. Seller agrees to sign a Deed of Easement containing the terms, conditions and restrictions which are contained in Attachment A, or such other

modified Deed of Easement form that may be required by a provider of Non-County Funds which (a) has committed to provide all or a portion of monies to be paid to Seller hereunder or (b) is a potential source of reimbursement of funds expended by Buyer to make this purchase. Seller shall not be required to sign an easement document which contains restrictions on use of the Property that are materially and substantially more burdensome than those contained in Attachment A.

**2.2. DOCUMENTS REQUIRED FOR SALE FROM SELLER.** At or prior to closing, Seller shall deliver a Deed of Easement, affidavits of title acceptable to County Counsel, and any other documentation required by Buyer, a Buyers title insurer. If Seller is a corporation or partnership, Seller shall provide appropriate resolutions or other documents authorizing this sale and execution of the Deed of Easement, and all appropriate documents by proper corporate officers or partners. Seller shall also deliver an incumbency certificate for the officer(s) signing the Deed; and all corporate or partnership documents that may be required by Buyer's title company. On delivery of this agreement, Seller shall also provide copies of Seller's formation documents, and reasonably satisfactory evidence that Seller has been duly organized and is validly subsisting.

**2.2.1 DOCUMENTS REQUIRED FOR SALE FROM BUYER.** At or prior to closing, Buyer shall deliver the following to Seller:

(a) The County's Resolution authorizing the purchase hereunder.

**2.3. SELLER'S CONDITIONAL.** During the Commitment Period Seller shall be entitled to rescind, cancel or terminate this Agreement. Subject to paragraph 4.2, and any other term or condition of this agreement, the Seller shall have the right to terminate this agreement if Buyer fails to close on or before the last day of the Commitment Period and such failure is not attributable to conduct of the Seller. If Seller elects to terminate, this agreement shall be null and void and the parties shall have no further rights or obligations hereunder.

**2.4. LIKE KIND EXCHANGE.** Seller may elect to accomplish this sale as part of a like-kind exchange transaction. Seller shall be solely responsible for selecting the exchange property and negotiating its purchase as well as for the preparation of all documents, forms and filings with respect to accomplishing such a transaction. Such an election shall not relieve or modify Seller's responsibility to perform pursuant to this agreement. The foregoing notwithstanding, nothing shall obligate Buyer to

participate in a proposed like-kind exchange if any of the Buyer's advisors (attorneys, bond counsel, auditors or accountants) counsel against Buyer's participation.

**2.5. LIKE KIND EXCHANGE ELECTION.** The Seller shall have sixty (60) days from the Effective Date of this agreement to investigate its interest in consummating this sale as part of a like-kind exchange. In the event that Seller fails to advise Buyer in writing by said date of Seller's desire the sales price shall be paid in accordance with the Buyer's policy concerning payment for farmland easement purchases. Seller shall also be obligated to report on the Property that Seller has identified for a like-kind exchange transaction within this said period.

**2.6. SELLER'S COSTS TO PERFORM.** Seller shall be responsible for retaining and compensating Seller's own expert advisors (including, but not limited to, attorneys, accountants and tax advisors) with respect to all matters pertaining to this transaction. Seller shall provide Buyer with the name, address and telephone number of each of Seller's advisors.

**2.7. NOTICE OF BUYER DISCLAIMER OF RESPONSIBILITY AND LIABILITY.** In paragraphs 2.7.1 and 2.7.2 Buyer is placing full responsibility on Seller to learn about and understand the tax consequences of this sale transaction. Seller is required to rely exclusively on Seller's advisers. Seller is not entitled to rely on the statements or opinions of Buyer, or Buyer's representatives.

**2.7.1. NO ASSURANCES AS TO TAX CONSEQUENCES.** Regardless of any statements or representations made by Buyer, or by representatives or consultants or contractors of Buyer, whether contemporaneous with or prior or subsequent to the parties' execution of this agreement, Buyer makes no assurances, promises or representations that the Internal Revenue Service, the State of New Jersey or any other agency or entity having the right or power to review the tax consequences of the sale contemplated by this agreement will consider and approve, acknowledge or accept the sale by Seller pursuant to this agreement as a transaction which entitles Seller to defer capital gains taxes or other taxes which might be due as a result of the sale contemplated herein.

**2.7.2. NO RELIANCE ON BUYER.** Seller shall not be entitled to rely on the opinions of Buyer, its staff, agents or employees or Buyer's advisors -- including Buyer's tax, legal and financial consultants -- with respect to any potential benefits that Seller might realize as a result of this transaction or as a result of Buyer's payment of the purchase price (or any part thereof) on an

installment basis. Seller hereby acknowledges and agrees that Seller and Seller's successors, administrators, personal and legal representatives and assigns shall have no claim against the Buyer, its officers, agents, servants and contractors for any damages or otherwise in the event that the tax consequences of this transaction are not as Seller expects.

**2.8. SELLER'S TITLE AND RIGHT OF ACCESS.** Responsibility for establishing Seller's title to the Property and Seller's legal right to access to it from a public road, including resolving any issues to Buyer's satisfaction, shall be Seller's. At closing Seller's title shall be marketable and insurable by the title insurance firm of Buyer's choice and Seller's right of access to the Property shall be established to the satisfaction of Buyer's legal counsel. A marketable title is one which is insurable by any title company authorized to do business in the State of New Jersey at regular rates.

If a defect in title is found in any portion of the Property, Seller shall make a good faith effort to resolve the defect. If the defect cannot be resolved, Buyer has the right to not accept that portion of the Property that cannot be delivered with good and marketable title. If Buyer does not accept any portion of the Property due to a defect in title, Seller will not be responsible for any costs associated with that portion of the Property.

**2.8.1. SUBORDINATION OF CLAIMS.** Unless the Transaction Summary in this agreement provides that a portion of the sales price is to be applied for the payment of encumbrances on, or claims against, the Property or Seller, Buyer shall not be required to pay more at closing than is reported in the said Transaction Summary. In the event there are any outstanding mortgage liens, tax obligations or any other encumbrances or claims against the Property or which might be asserted against the Property which will not be cancelled at or prior to closing, Buyer's performance pursuant to this agreement shall be contingent on the consent of all mortgagees and all other claimants against the Property to subordinate their claims to the Deed of Easement to be executed by Seller. The subordination shall be acceptable in all respects to Buyer, and to any provider of non-County funds.

**2.9. SELLER'S COVENANTS AS TO USE.** Seller's execution of this agreement shall constitute a certification and covenant to Buyer that no use of or on the Property that is not "agricultural" as defined in paragraph 1.0 has commenced since the time that Seller filed the application to sell a development easement to the Buyer. Seller further covenants, warrants and agrees that no new

use of the Property that is not within the meaning of an "agricultural use" as defined in paragraph 1.0 shall be commenced.

**2.10. SELLER'S ACTIONS PRIOR TO CLOSING.** Seller promises, covenants and agrees to take no action with respect to the Property that is detrimental to the Property's ability or capability of being put to agricultural use -- including, but not limited to, removing soil, rocks or any other earthen materials from the Property or allowing regulated wetlands conditions to develop -- unless the practice is a component of a soil conservation plan approved by the Natural Resource Conservation Service ("NRCS").

**2.11. SELLER'S COMMITMENT TO COOPERATE.** Seller promises, covenants and agrees to cooperate with Buyer and the Provider of non-County funds in processing, reviewing and considering all matters pertaining to the Buyer's application, regardless of whether the Provider of non-County funds is solicited by the Buyer prior or subsequent to purchasing an easement from Seller pursuant to this agreement. Seller agrees to sign such documents or forms which may be reasonably required by Buyer, and to provide access to the Property for inspection in order for Buyer to qualify for such funds. The commitment in this paragraph shall survive closing.

**2.12. ASSIGNMENT OF RIGHT OF OFFER TO SELL.** Seller acknowledges that a Provider of Non-County funds may require that the owner of Property interested in selling the development rights for the purpose of farmland preservation make an offer to sell said rights for a specified per-acre amount. Seller hereby agrees that until such time as Seller conveys an easement to Buyer pursuant to this agreement Buyer, as contract purchaser, shall have the right to make the offer to sell the development rights to the Property to the provider of said funds and Seller hereby assigns said right to Buyer. Seller further agrees to cooperate with Buyer in satisfying requirements of said provider for offers of sale. The amount offered by Buyer to sell shall have no effect on the purchase price to be paid pursuant to this agreement.

**2.13. HAZARDOUS SUBSTANCES ON THE PROPERTY.** By execution of this agreement, Seller certifies and warrants to Buyer the following:

- a. Seller has no knowledge that the Property was ever used for the manufacture, refining, transportation, treatment, storage, handling or disposing of hazardous substances or toxic wastes of any nature other than in

connection with use that was in accordance with commonly accepted agricultural practices.

- b. Seller has not placed any hazardous waste or hazardous substances on or under the Property, except in accordance with commonly accepted agricultural practices.
- c. Seller has no knowledge that hazardous substances were ever spilled on or buried in the Property.
- d. To Seller's knowledge there is neither an operating nor a closed landfill on the Property.
- e. To Seller's knowledge there are no hazardous waste or hazardous substances on or under the Property other than that used in connection with agricultural use of the Property in accordance with commonly accepted agricultural practices.
- f. Only those tanks described on Attachment C hereto are located on the Property.
- g. To the best of Seller's knowledge, none of the tanks containing fuel or hazardous substance on the Property are leaking and all comply with current governmental regulations pertaining thereto.

Any exception(s) to the foregoing certifications shall be declared in writing by Seller, which document shall be attached to and incorporated in this agreement.

**2.13.1. INDUSTRIAL SITE RECOVERY ACT/ENVIRONMENTAL CLEANUP RESPONSIBILITY ACT.** Unless Buyer waives the requirement, this agreement is contingent upon Buyer's receipt of a letter of nonapplicability from the New Jersey Department of Environmental Protection ("DEP") stating that the Property is not subject to the Industrial Site Recovery Act, N.J.S.A. 13:1K-6 et seq. Seller agrees to cooperate in Buyer's application to the DEP. Buyer shall be responsible for the cost of said application.

**2.14. SEPTIC SYSTEM USE.** In the event that the Property is serviced by a septic system, Seller hereby promises, certifies, represents and warrants that only structures located on the Property are connected to or utilize the system.

**2.15. CONDEMNATION PROCEEDINGS.** Seller affirms and declares that no entity having the right to institute condemnation proceedings

has done so as to all or any portion of the Property.

**2.16. EXCLUSIVE AGREEMENT.** Seller affirms and certifies that no other agreement to sell all or any part of the Property or any interest in the Property to any other person, whether oral or written, has been made or executed and Seller has given no person an option to purchase all or any part of the Property or any interest in the Property.

**2.17. NO LITIGATION OR VIOLATIONS PENDING.** Seller hereby warrants and certifies that there are no judgments or proceedings pending in any court or before any governmental or regulatory board or agency which affect or may affect the Property. Seller further warrants and certifies that Seller has received no notice of violation of any statute, ordinance, rule, regulation or insurance requirement which has not been corrected, and Seller has no knowledge of any such violation.

**3.0. COMPENSATION TO SELLER.** In consideration of Seller's execution and delivery of a Deed of Easement conveying the Nonagricultural Development Rights and Development Credits and an easement to the Buyer, and execution and delivery of such other documents as Buyer deems necessary, Buyer shall pay Seller the per-acre amount stated in the Transaction Summary of this agreement. The estimated sales price stated in the Transaction Summary is based on the assumption that the Property to be subject to the easement is the size stated thereon. The actual amount of the purchase price shall be computed on the actual acreage determined by a survey of the Property obtained by the Buyer (see paragraph 5.0), subject to deductions and adjustments described in paragraph 3.1.

**3.1. COMPUTATION OF PURCHASE PRICE.** Computation of the payment to be made to Seller pursuant to paragraph 3.0 shall take into account any Residential Dwelling Site Opportunities ("RDSO") or Land Exceptions stated in the Transaction Summary. For purposes of computing the sum payable to Seller the number which is four times the per-acre value shall be deducted from the sum otherwise due Seller for each RDSO. The deduction for excepted acreage shall be the number which is the per-acre value attributed to the acreage of the land to be excepted.

In addition, computation of the sum payable shall be subject to the following terms and conditions:

- a. The acreage which will be restricted by the Deed of Easement shall not include acreage for (i) rights-of-way (or provision for constructing, widening or

improving rights-of-way) along any Federal, State, County or Municipal roads which abut the Property; (ii) facilities for the drainage of storm, ground or surface waters or improvements thereto required for the safety of the roads which abut the Property, as determined by the Buyer; (iii) improvements to road intersections which Buyer, the State or Municipality has identified as necessary and (iv) potential improvements to bridges or dams which abut the Property.

b. Computation of the amount payable shall not include acreage attributable to water bodies which are on the Property, or along a Property boundary.

c. The acreage on which payment will be based shall not include acreage of any portion of the Property which the Buyer's title insurer is unwilling to insure.

d. Buyer may elect to exclude from the acreage amount any or all portions of the Property to which Seller is unable to establish a legal right of access to the Buyer's satisfaction.

**3.2. PAYMENT OF PURCHASE PRICE.** Buyer shall pay the Purchase Price in accordance with the following:

a. The Seller shall be entitled to payment of the amount stated in the Transaction Summary of this agreement at closing, subject to any deductions and adjustments as provided in this agreement.

**3.3. EASEMENT EFFECTIVE AT CLOSING.** All restrictions on use of the Property imposed by the Deed of Easement shall be effective on closing. Seller and all persons who succeed to Seller's interest in the Property shall be obligated to comply with all terms and conditions of the Deed of Easement.

**4.0. TITLE INSURANCE.** The Buyer agrees to be responsible for the cost to insure Buyer's interest in the Property. Seller agrees to cooperate with the Buyer's title company and insurer, and to execute such documents as may be required to confirm Seller's title. The agreement of Buyer's title company to insure Buyer's interest in the Property shall be a precondition to closing.

**4.1. EVIDENCE OF SELLER'S TITLE.** Seller shall use its best efforts to provide Buyer with copies of any documents which evidence or confirm Seller's title to the Property which include,

but are not limited to, copies of "marked up" title commitments and policies of title insurance. Said documents shall be provided within ten (10) days of the Effective Date of this agreement.

**4.2. ACTIONS NECESSARY TO PROVE SELLER'S TITLE.** The parties agree that Buyer has no responsibility whatsoever in taking any action needed to confirm or establish Seller's title. Buyer's title company shall not be liable for researching Seller's title beyond sixty (60) years prior to the current year. If Buyer's title company is unwilling to insure title to all or any portion of the Property on the basis of such a search, responsibility for establishing Seller's good title, and the costs incurred to do so, shall be on Seller.

**4.3. EXTENSION OF COMMITMENT PERIOD.** Seller and Buyer agree that the Commitment Period defined in the Transaction Summary of this agreement shall be extended for up to forty five (45) days if Buyer's title company encounters difficulty in confirming Seller's title to all or any portion of the Property.

**4.4. ENCUMBRANCES ON TITLE/PROPERTY'S SIZE.** The Buyer's offer to buy is made on the basis of its knowledge about the Property at the time this agreement is executed, including that the Property is the Assumed Acreage in size. The Buyer shall have the right to cancel this agreement, or to issue a new offer, in the event that the Property's size is not at least ninety percent (90%) of the Assumed Acreage, or is in some way significantly different from what was appraised, or if Seller's title is subject to restrictions on use, or to an easement which Buyer believes impacts on the value of the Property's development rights, or on the public need to make this purchase.

**4.5. SELLER'S PERFORMANCE REQUIRED NOTWITHSTANDING TITLE DISPUTE.** Seller shall not be relieved from performance notwithstanding Seller's dispute with the determination of Buyer's title company and/or surveyor about the size of the Property owned by Seller. Buyer may elect, but is not required, to (a) extend the time for closing if Seller desires to establish Seller's good title to such portion of the Property deemed not insurable by the Buyer's title company or (b) complete the purchase for that portion of the Property that has been determined by Buyer's title company to be insurable at regular rates.

**5.0. SURVEY OF PROPERTY.** Seller agrees that as a condition to making this purchase, Buyer shall be entitled to obtain a survey of the Property by the surveyor of Buyer's choice, and at Buyer's expense. Seller agrees to cooperate with the surveyor in all

respects. Execution of this agreement shall constitute Seller's authorization to Buyer's surveyors to enter upon the Property as necessary to complete the survey. Seller shall not be relieved from performance notwithstanding Seller's dispute with the determination of Buyer's surveyor about the boundaries of the Property. Seller shall be responsible for providing Buyer with a copy of any survey of the Property in Seller's possession within ten (10) days of the Effective Date.

**6.0. INSPECTIONS OF THE PROPERTY.** Representatives of the Buyer, the County of Gloucester, the GCADS, or the SADC, shall have the right to inspect the Property at any time prior to closing. In addition, Representatives of the Buyer, the County of Gloucester, the GCADB, or the SADC shall have the right to inspect the Property following Seller's execution of the Deed of Easement for the purpose of verifying that Seller is not in violation of any of the terms and conditions of this agreement or of the Deed of Easement. Absent special need therefor, all inspections shall be conducted during daylight hours and on twenty four (24) hours' advance notice to Seller.

**7.0. RISK OF LOSS.** Risk of loss or damage to the Property by fire or other cause prior to closing shall be and is assumed by the Seller. At its sole discretion the Buyer may elect to cancel this agreement or limit the area of the Property subject to this agreement in the event that the Property is substantially damaged or the potential for agricultural use of the Property is substantially impaired as a result of any occurrence between the date of this agreement and closing. Seller is required to advise the Buyer of any occurrence which results in loss of or damage to the Property or the impairment of the Property's availability or usability for agricultural purposes.

**7.1. CONDITION OF THE PROPERTY.** Seller hereby represents, warrants and certifies to Buyer that the Property is substantially and materially in the condition it was when Seller applied to the Program, and that Seller knows of no existing circumstance or condition which may impair agricultural use of the Property following closing.

**8.0. INDEMNIFICATION OF BUYER FOR HAZARDOUS CONDITION OF THE PROPERTY.** Seller hereby indemnifies and holds Buyer harmless from and against any and all claims which may be made by any parties that are involved in this transaction, judgments awarded, penalties assessed or orders entered, which now exist or which may subsequently exist of or pertaining to the discharge of hazardous substances from or onto the Property which discharges were determined to have occurred during Seller's period of

ownership. Buyer's acceptance of a Deed of Easement from Seller conveying to Buyer the Nonagricultural Development Rights and Credits and an easement to the Property and Buyer's payment to Seller therefor shall not constitute nor be deemed to be an assumption of liability for any hazardous substances on or discharges from the Property, regardless of whether said discharge occurred or occurs prior or subsequent to closing.

**8.1. INDEMNIFICATION OF BUYER FOR USE OF THE PROPERTY.** Seller hereby indemnifies and holds Buyer harmless from and against any and all claims which may be made, judgments awarded, penalties assessed or orders entered pertaining to (a) Seller's failure to comply with the terms and conditions of the Deed of Easement or (b) Seller's use of the Property in accordance with the Deed of Easement. Buyer's acceptance of the Deed of Easement shall not constitute an assumption of liability or responsibility for any damages or losses sustained by any person or entity as a result of Seller's use of the Property -- whether or not in conformity with the Deed of Easement.

**8.2. INDEMNIFICATION OF SELLER.** Buyer agrees to indemnify and hold Seller harmless against any and all claims, demands, damages, costs and expenses, including reasonable attorney's fees, for the defense of such claims and demands arising from the conduct of Buyer, its agents, employees, invitees, or licensees in connection with any of their activities in or about the Property. Seller shall promptly notify Buyer of the commencement of any claim, demand, action or proceeding.

**9.0 REDUCTION OF PROPERTY'S VALUE.** Seller acknowledges Seller's understanding that execution of the Deed of Easement and conveyance of the Property's nonagricultural Development Rights and Credits and an easement to Buyer may reduce the value of the Property. Seller agrees that acceptance of Buyer's payment to it, computed in accordance with paragraphs 3 and 3.1, shall constitute full and complete consideration for Seller's execution of the Deed of Easement. Seller acknowledges and agrees that Seller shall have no further claim for compensation for any loss in value of the Property that may occur subsequent to closing which may be attributable to this sale.

**10.0. USE OF PROPERTY AFTER SALE.** Neither Buyer nor Seller makes any warranty to the other that economic market conditions will continue to make agricultural use of the Property a viable or profitable choice. Seller understands, acknowledges and agrees that Seller's sale of the Property's Nonagricultural Development Rights and Credits and an easement to Buyer shall permanently and forever restrict the Property to agricultural use regardless of

whether Seller or any other person is subsequently able to make profitable use of the Property so restricted and that Seller shall have no claim for additional compensation from Buyer notwithstanding any inability to put or retain the Property for agricultural use.

**10.1. NO RELIEF FROM RESTRICTIONS.** No law, rule or regulation, whether Federal, State or local, shall relieve Seller or Seller's successors, heirs, assigns, personal or legal representatives or subsequent owners of the Property of the restrictions on the Property imposed by the Deed of Easement, provided however that nothing contained herein shall require the Buyer, their heirs and assigns to actively engage in agricultural use of the Property.

**11. DEFAULT BY SELLER.** Violation of any term or condition of this agreement by Seller shall constitute a default. "Default" includes, but is not limited to, the following actions by Seller:

(a) Seller advises Buyer that Seller does not intend to sell the Property's Nonagricultural Development Rights, Credits and an easement to Buyer.

(b) Seller violates or fails to comply with any material term of this agreement and fails to cure said default within five (5) days of the date of Buyer's demand upon Seller to do so. If Seller asserts that more than five (5) days are needed to cure a default, Seller shall so advise Buyer in writing and request such additional period as Seller believes necessary. Buyer shall agree to said additional period if the period to cure proposed by Seller is objectively reasonable; in no case, however, shall Seller be relieved from performance pursuant to this agreement if the period to cure extends beyond the Commitment Period.

(c) Seller fails to execute and deliver a Deed of Easement and all required supporting documentation on the date of closing scheduled in accordance with the terms of this agreement. Supporting documentation includes, but is not limited to, affidavit(s) of title acceptable to Buyer, and mortgage subordination agreements.

(d) Seller or any person acting on Seller's behalf has made a misrepresentation of material fact in the application or in or through any other written or oral communication with Buyer concerning the Property.

(e) Seller commences a nonagricultural use on the Property.

(f) Seller fails to cooperate with Buyer, Buyer's title company, surveyor or Provider or potential provider of non-County funds in accomplishing this sale transaction.

**12. BUYER'S RIGHTS ON SELLER'S DEFAULT.** In the event that Seller defaults in any term, covenant, requirement or condition of this agreement, Buyer shall have the right to declare Seller in default, and take any of the following actions:

- a. sue for specific performance;
- b. cancel the agreement;
- c. require the Seller to pay Buyer all of the Application Processing Costs it has incurred after the date of this Agreement;
- d. require that Seller restore the Property to the condition it was in prior to the time that nonagricultural use activity commenced subsequent to the submissions of the Seller's application;
- e. reduce the amount payable pursuant to paragraph 3.0 by four times the easement value for each day and for each acre or part of any acre that soil or other earthen material is removed from the Property in violation of paragraph 2.11; and
- f. require Seller to replace soil removed from the Property in violation of paragraph 2.11 with topsoil approved as to quality by the NRCS.

**13. ENFORCEMENT OF AGREEMENT AND EASEMENT.** Buyer and Seller shall each have the right to enforce the terms of this agreement and the restrictions to be imposed on the Property contemplated by this agreement by any lawful means available. The parties hereby agree and consent to the jurisdiction of the Superior Court of New Jersey, Gloucester County vicinage, in any action brought by Buyer or Seller to enforce the terms of this agreement or the terms and conditions of the Deed of Easement.

**14. ASSIGNMENT OF AGREEMENT/TRANSFER OF PROPERTY.** Seller may

not sell, transfer or convey the Property, in whole or in part, to any person unless the purchaser, transferee or assignee agrees to comply with and perform in accordance with the terms of this agreement. Seller shall be responsible for providing a writing acceptable to Buyer in which Seller's transferee or assignee agrees to comply with and be bound by the terms of this agreement. Seller may not assign this agreement without the approval of the Buyer, which approval shall not be unreasonably withheld.

**15. REVIEW OF AGREEMENT BY SELLER'S ATTORNEY.** Seller may submit this agreement to an attorney for review. In the event that Seller fails to submit this agreement to an attorney for review, or if Seller's attorney neither disapproves nor requests modification to this agreement within five (5) business days of Seller's execution hereof, Seller shall be bound hereby. Seller shall be responsible for the cost of any attorney retained to represent or counsel Seller with respect to this matter.

**16. COMPLETE AGREEMENT.** This agreement is the entire and only agreement between Buyer and Seller and no other statements, promises or communications, whether written or oral, shall be effective to modify or supersede this agreement or any term herein. This agreement can only be changed by a writing signed by both Buyer and Seller.

**17. LOCATION OF CLOSING.** Closing shall be conducted at the offices of Gloucester County, or such other place specified by Buyer.

**18. TIME FOR CLOSING.** Buyer shall notify Seller when all preconditions to consummation of this sale have been satisfied, and Buyer is ready to schedule closing. Buyer and Seller shall establish a date for closing which is acceptable to both parties.

**18.1. DELAY IN CLOSING BY SELLER.** Seller's inability (except for objectively reasonable reasons) or unwillingness to close on the date for closing scheduled pursuant to paragraph 18, or failure to cooperate in scheduling a date for closing, shall constitute a breach of this agreement entitling Buyer to the remedies therefor set forth in paragraph 12.

**19. NO COLLUSION.** Seller hereby affirms that neither Seller nor any person on Seller's behalf has made or agreed to make any valuable gift, whether in the form of service, loan, thing or promise, to Buyer or to any employees, servants or agents of Buyer for the purpose of influencing Buyer to make this purchase. In the event that Seller's affirmation herein is untrue, Buyer

shall have all rights on default described above as well as any other right that might be available to it under New Jersey law.

**20. NOTICES.** All notices to each party shall be made in writing delivered personally or by first-class, postage prepaid mailed to the other party at the addresses stated in the Transaction Summary in this agreement.

**21. SURVIVABILITY OF COVENANTS.** All covenants and agreements made by Seller in this Agreement are binding on Seller and on Seller's agents, attorneys-in-fact, heirs, administrators, executors, personal and legal representatives, successors and assigns and shall survive closing for the applicable statute of limitations period, measured from Buyer's discovery of a claim for Seller's violation of a covenant or agreement made herein. Buyer shall be entitled to record this agreement, or a Notice reporting the existence of this agreement.

**22. WAIVER OF BREACH.** The waiver of a breach of any provision of this agreement by Buyer or Buyer's failure to insist upon strict compliance with any term, covenant or conditions hereof shall not operate or be construed as a waiver of any subsequent breach. Delay in or failure of Buyer to declare Seller in breach of this agreement shall not operate or be construed as a waiver thereof.

**23. GOVERNING LAW.** This agreement shall be governed by and construed in accordance with New Jersey law, and shall be subject to the requirements of all applicable laws and regulations adopted by State or Federal Non-County Funding Sources. If any provision of this agreement shall be or become invalid under any law, such invalidity shall not affect the validity or enforceability of any other provision hereof.

**24. PERSONS BOUND.** This agreement shall be binding on the parties and on their heirs, executors, administrators, personal or legal representatives, successors and assigns.

**25. SELLER ENTITY.** If Seller is a corporation or other business entity Seller warrants and certifies that it is duly formed and validly existing under New Jersey law. Seller has the full power, right and authority to enter into this agreement, to perform its obligations under this agreement, and to execute and deliver all documents required to be executed and delivered by Seller under this agreement. The person signing this agreement on behalf of Seller has the requisite power and authority to execute and deliver this agreement in the name of Seller and to create a binding obligation of Seller. Upon request, Seller shall deliver to Buyer such evidence and documentation as Buyer

may reasonably require in order to verify the truth of the statements made in this Paragraph.

**26. COUNTERPARTS.** This agreement may be signed in any number of counterparts, each of which shall be an original and all of which taken together shall constitute a single agreement, with the same effect as if the signatures thereto and hereto were upon the same instrument.

**27. CAPTIONS.** The captions contained in this agreement are for the convenience of the parties and do not in any way modify, amplify or give full notice of any of the provisions of this agreement.

**28. NUMBER AND GENDER.** For purposes of this agreement, the masculine shall be deemed to include the feminine and the neuter, and the singular shall be deemed to include the plural, and the plural the singular, as the context may require.

**IN WITNESS WHEREOF,** and intending to be legally bound hereby, the Seller has caused this agreement to be executed. If Seller, whether in whole or in part, is other than a natural person, the making and execution of this agreement has been properly authorized and effected.

**IN FURTHER WITNESS WHEREOF,** and intending to be legally bound thereby, the Buyer has caused this agreement to be executed by its duly authorized agents.

**SELLER:**

BY: \_\_\_\_\_  
**BARBARA PREVITERA, Executrix,  
Estate of John Previtera**

\_\_\_\_\_  
Social Security Number

BY: \_\_\_\_\_  
**NEDDA CASHORE**

\_\_\_\_\_  
Social Security Number

**BUYER:**

**COUNTY OF GLOUCESTER**

BY: \_\_\_\_\_  
**ROBERT M. DAMMINGER,  
FREEHOLDER DIRECTOR**

BY: \_\_\_\_\_  
**ROSE LUSCAN**

\_\_\_\_\_  
Social Security Number

BY: \_\_\_\_\_  
**SALVATORE PREVITERA**

\_\_\_\_\_  
Social Security Number

BY: \_\_\_\_\_  
**MARY PREVITERA**

\_\_\_\_\_  
Social Security Number

BY: \_\_\_\_\_  
**ALFIO PREVITERA**

\_\_\_\_\_  
Social Security Number

BY: \_\_\_\_\_  
**MICHAEL PREVITERA**

\_\_\_\_\_  
Social Security Number



**CONTRACT TO SELL NONAGRICULTURAL DEVELOPMENT RIGHTS,  
DEVELOPMENT CREDITS AND A DEVELOPMENT EASEMENT**

**ATTACHMENT C - FUEL TANK DISCLOSURE**

We hereby certify that only the fuel tanks described below are located on, over or under the property which is the subject of this agreement of sale:

**Tank No. 1:**

Location:

Contents:

Purpose (use):

Age (in years):

**Tank No. 2:**

Location:

Contents:

Purpose (use):

Age (in years):

**Tank No. 3:**

Location:

Contents:

Purpose (use):

Age (in years):

**Use additional sheet(s) if more than three tanks are on the Property.**

All property owners must sign:

BY: \_\_\_\_\_  
**BARBARA PREVITERA, Executrix,**  
**Estate of John Previtera**

\_\_\_\_\_  
Date

BY: \_\_\_\_\_  
**NEDDA CASHORE**

\_\_\_\_\_  
Date

BY: \_\_\_\_\_  
**ROSE LUSCAN**

\_\_\_\_\_  
Date

BY: \_\_\_\_\_  
**SALVATORE PREVITERA**

\_\_\_\_\_  
Date

BY: \_\_\_\_\_  
**MARY PREVITERA**

\_\_\_\_\_  
Date

BY: \_\_\_\_\_  
**ALFIO PREVITERA**

\_\_\_\_\_  
Date

BY: \_\_\_\_\_  
**MICHAEL PREVITERA**

\_\_\_\_\_  
Date

F-1

**RESOLUTION AUTHORIZING THE EXECUTION OF ANY DOCUMENTS NECESSARY TO APPLY TO THE NJ DEPARTMENT OF LAW & PUBLIC SAFETY, DIVISION OF CRIMINAL JUSTICE, FOR THE 2015 STATE BODY ARMOR REPLACEMENT GRANT PROGRAM IN AN AMOUNT TO BE DETERMINED FROM AUGUST 29, 2015 TO AUGUST 28, 2016**

**WHEREAS**, the County of Gloucester through the Gloucester County Department of Corrections, wished to apply for and obtain funding in an amount to be determined to purchase body armor vests for existing officers; and

**WHEREAS**, the Board of Chosen Freeholders of the County of Gloucester deems this to be beneficial to the citizens of the County of Gloucester; and

**WHEREAS**, the Gloucester County Department of Correctional Services reviewed all data supplied or to be supplied in the application and in its attachments , and certifies to the Board of Chosen Freeholders of the County of Gloucester that all data contained in the application and in its attachments is true and correct; and

**WHEREAS**, the Board of Chosen Freeholders of the County of Gloucester understand and agrees that any grant received as a result of the application will be subject to grant conditions and other policies, regulations and rules issued by the State of New Jersey, Department of Law and Public Safety, Division of Criminal Justice for the administration of grant projects; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Gloucester that the Director of the Board be and is hereby authorized to execute and the Clerk of the Board be and is hereby authorized to attest to any and all documents necessary to apply to the State of New Jersey, Department of Law and Public Safety, Division of Criminal Justice for the 2015 Body Armor Replacement Program Grant; and

**BE IT FURTHER RESOLVED**, that the Board of Chosen Freeholders hereby confirms that it shall comply with all applicable regulations of the granting authority as referred to above and shall provide any necessary additional assurances as may be requires.

**ADOPTED** at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester, held on Wednesday, August 19, 2015, at Woodbury, New Jersey.



**COUNTY OF GLOUCESTER**

**ROBERT M. DAMMINGER, DIRECTOR**

**ATTEST:**

**CHAD M. BRUNER**  
**ADMINISTRATOR/CLERK OF THE BOARD**



15. TOTAL PROGRAM COST (GRANT REVIEW SHEET)

TOTAL SALARY & WAGES (a): \$ 0

TOTAL OTHER EXPENSES (b): \$ ALL FUNDS

TOTAL FRINGE (c): \$ 0

TOTAL PROGRAM COST (d): \$ \_\_\_\_\_

TOTAL GRANT FUNDING (e): \$ \_\_\_\_\_

TOTAL COUNTY FUNDING (f): \$ 0

DEPT. HEAD: \_\_\_\_\_

  
Signature

DATE: \_\_\_\_\_

07/28/15

\*\*\*PLEASE FORWARD ONE HARD COPIES AND ONE ELECTRONIC COPY OF THE FOLLOWING ITEMS TO YOUR ACCOUNTANT AT THE TREASURER'S OFFICE:

- GRANT REQUEST FORM
- GRANT REVIEW SHEET
- C-2 FORM
- GRANT APPLICATION
- RESOLUTION AND BLURB

\*\*\*IF SIGNATURES ARE REQUIRED PLEASE HAVE THE NAME TYPED OUT AND FLAGGED.

\*\*\*IF THE GRANT PROVIDES FOR OUTSIDE CONTRACTING, INCLUDE AN EXPLANATION OF YOUR SELECTION PROCEDURES FOR SUB-GRANTEES.

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7-1

Agency Information	
Agency Id	647
DCJ Tracking Number	17354
Treasury Location Code	04
Tax ID	21-600-0660
Agency Name	Gloucester County Department of Correctional Services
Agency Type	Jail
County	Gloucester
Municipality	GLOUCESTER
Address	PO Box 689, 70 Hunter st
City, State, ZIP	Woodbury, NJ 08096
Phone Number	(856) 384-4607
Fax Number	(856) 853-3503

Agency Contact Information	
Name	Mrs Amanda L. Liberto
Title	Sr. Accountant
Email Address	aliberto@co.gloucester.nj.us
Address	PO Box 337
City, State, ZIP	Woodbury, NJ 08096
Phone Number	(856) 853-3356
Fax Number	(856) 251-6778

<b>Agency Head/Chief Law Enforcement Officer</b>	
<b>Name</b>	Eugene J. Caldwell II
<b>Title</b>	Warden
<b>Email Address</b>	ecaldwell@co.gloucester.nj.us
<b>Address</b>	PO Box 689,70 hunter st
<b>City, State, ZIP</b>	woodbury, nj 08096
<b>Phone Number</b>	(856) 384-4633
<b>Fax Number</b>	(856) 384-4613
<b>Submission Date</b>	07/28/2015
<b>Current Officers</b>	54, in 2014: 62

<b>Chief Financial Officer</b>	
<b>Name</b>	Mr. Gary M. Schwarz
<b>Title</b>	CFO
<b>Email Address</b>	aliberto@co.gloucester.nj.us
<b>Address</b>	P.O. Box 337
<b>City, State, ZIP</b>	Woodbury, NJ 08096
<b>Phone Number</b>	(856) 853-3353
<b>Fax Number</b>	(856) 251-6778
<b>Submission Date</b>	07/28/2015

Body Armor Application 2015

Financial History							
Year	# Officers	Funding	State Funded Expenditure	Cumulative Unexpended Balance	Vests Purchased	Reason Not Spent	Other Reason
2003	112	\$10,283.83	\$0.00	\$10,283.83	0	PRC	
2004	112	\$10,352.75	\$0.00	\$20,636.58	0	PRC	
2005	137	\$12,181.33	\$20,525.67	\$12,292.24	41		
2006	169	\$15,754.58	\$12,170.44	\$15,876.38	24	PRC	
2007	177	\$19,214.80	\$15,876.38	\$19,214.80	30	OTH	Purch planned for 08 hires/expired vests
2008	154	\$14,890.52	\$4,394.28	\$29,711.04	12		
2009	153	\$4,235.94	\$15,152.50	\$18,794.48	22		
2010	134	\$11,065.50	\$18,794.98	\$11,065.01	23	PRC	
2011	131	\$11,662.18	\$11,065.00	\$11,662.19	15	PRC	
2012	121	\$11,095.45	\$11,662.00	\$11,095.64	14	PRC	
2013	62	\$7,578.24	\$18,673.88	\$0.00	21		
2014	62	\$5,729.78	\$5,729.78	\$0.00	10		
<b>Totals</b>		<b>\$134,044.91</b>	<b>\$134,044.91</b>	<b>\$0.00</b>	<b>212</b>		

Vest Purchase Details for 2014			
Manufacturer	Model	Quantity	Price
GH Armor Systems	Talonix II	10	\$5,729.78
<b>Totals</b>		<b>10</b>	<b>\$5,729.78</b>

F-2

**RESOLUTION AUTHORIZING CONTRACT WITH PEOPLE FOR ANIMALS, INC., TO PERFORM SPAY/NEUTER SERVICES FROM AUGUST 19, 2015 TO AUGUST 18, 2020**

**WHEREAS**, the County of Gloucester, after due notice and advertisement, received sealed bids to perform spay/neuter services for adoptable dogs and cats impounded at the Gloucester County Animal Shelter as per specifications in PD#-15-009; and

**WHEREAS**, bids were publicly received and opened on February 11, 2015; and

**WHEREAS**, after following proper public bidding procedure, it was determined that People for Animals, Inc., with offices at 401 Hillside Avenue, Hillside, NJ 07205, was the highest responsive and responsible bidder to perform said services. The Contract shall be for a period of five years from the date of the award with service commencement contingent upon completion of construction of the Spay/Neuter Clinic; and

**WHEREAS**, the Vendor shall pay to the County \$600.00 per month for the first year; with the monthly fee adjusted on July 1<sup>st</sup> of each subsequent year based upon the prior year Consumer Price Index (CPI) for Philadelphia; and

**WHEREAS**, no Certificate of Availability of Funds is required as Vendor is providing rental fees to the County in the initial amount of \$600.00 per month.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Gloucester, that the Director be and is hereby authorized to execute and the Clerk of the Board be and is hereby authorized to attest to a Contract with People for Animals, Inc., for a period of five year from the date of the award with the Vendor paying the County \$600.00 per month for the first year; with the monthly rental fee adjusted on July 1st of each subsequent year based upon the prior year CPI for Philadelphia.

**ADOPTED** at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, August 19, 2015 at Woodbury, New Jersey.



**COUNTY OF GLOUCESTER**

**ROBERT M. DAMMINGER, DIRECTOR**

**ATTEST:**

**CHAD M. BRUNER,**  
**ADMINISTRATOR/CLERK OF THE BOARD**

**CONTRACT BETWEEN  
THE COUNTY OF GLOUCESTER  
AND  
PEOPLE FOR ANIMALS, INC.**

**THIS CONTRACT** is made effective the 19<sup>th</sup> day of August, 2015, by and between **THE COUNTY OF GLOUCESTER**, a body politic and corporate, with offices in Woodbury, New Jersey, hereinafter referred to as "**County**", and **PEOPLE FOR ANIMALS, INC.**, with offices at 401 Hillside Avenue, Hillside, NJ 07205, hereinafter referred to as "**Vendor**."

**RECITALS**

**WHEREAS**, there exists a need for the County of Gloucester to contract for spaying and neutering services for adoptable dogs and cats impounded at the Gloucester County Animal Shelter as per specifications in PD#-15-009; and

**WHEREAS**, Vendor represents that it is qualified to supply and deliver said services and supplies and desires to so perform pursuant to the terms and provisions of this Contract.

**NOW THEREFORE**, in consideration of the mutual promises, agreements and other considerations made by and between the parties, the County and the Vendor do hereby agree as follows:

**TERMS OF AGREEMENT**

1. **TERMS**. This Contract shall be for a period of five years from the date of the award with service commencement contingent upon completion of construction of the Spay/Neuter Clinic.
2. **COMPENSATION**. Vendor shall pay to the County \$600.00 per month for the first year with the monthly fee adjusted on July 1<sup>st</sup> of each subsequent year based upon the prior year Consumer Price Index (CPI) for Philadelphia. Compensation to be provided pursuant to and subject to all terms and provisions of the specifications identified as PD# 15-009.
3. **DUTIES OF VENDOR**. The specific duties of the Vendor shall be as set forth in the specifications identified as PD# 15-009, which are incorporated herein and made a part hereof by reference. Vendor to provide the following items due to liability concerns: Anesthesia Machines (\$1,800.00 to \$2,000.00 each); Breathing Circuits, Oxygen Delivery System Equipment including low-flow alarms (\$2,500.00); Pulse Ox Monitors (\$650.00 each); Large Capacity Autoclave (\$6,500.00) – re-manufactured and annual equipment inspection/maintenance contracts for these items (\$450.00 per month); and Anesthesia waste Gas Scavenger System (\$850.00).

Should there occur a conflict between this form of Contract and the bid documents, the bid documents shall prevail.

Vendor agrees that it has or will comply with, and where applicable shall continue throughout the period of this Contract to comply with, all of the requirements of the bid documents.

4. **FURTHER OBLIGATIONS OF THE PARTIES.** During the performance of this Contract, the Vendor agrees as follows:

The Vendor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the Vendor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Vendor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The Vendor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the Vendor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The Vendor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the Vendor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The Vendor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The Vendor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

5. **LICENSING AND PERMITTING.** If the Vendor or any of its agents is required to maintain a license, or to maintain in force and effect any permits issued by any governmental or quasi-governmental entity in order to perform the services which are the subject of this Contract, then prior to the effective date of this Contract, and as a condition precedent to its taking effect, Vendor shall provide to County a copy of its current license and permits required to operate in the State of New Jersey, which license and permits shall be in good standing and shall not be

subject to any current action to revoke or suspend, and shall remain so throughout the term of this Contract.

Vendor shall notify County immediately in the event of suspension, revocation or any change in status (or in the event of the initiation of any action to accomplish such suspension, revocation and/or change in status) of license or certification held by Vendor or its agents.

6. **TERMINATION.** This Contract may be terminated as follows:

A. Pursuant to the termination provisions set forth in the bid specifications identified as PD#-15-009, which are specifically referred to and incorporated herein by reference.

B. If Vendor is required to be licensed in order to perform the services which are the subject of this Contract, then this Contract may be terminated by County in the event that the appropriate governmental entity with jurisdiction has instituted an action to have the Vendor's license suspended, or in the event that such entity has revoked or suspended said license. Notice of termination pursuant to this subparagraph shall be effective immediately upon the giving of said notice.

C. If, through any cause, the Vendor or subcontractor, where applicable, shall fail to fulfill in timely and proper manner his obligations under this Contract, or if the Vendor shall violate any of the covenants, agreements, or stipulations of this Contract, the County shall thereupon have the right to terminate this Contract by giving written notice to the Vendor of such termination and specifying the effective date thereof. In such event, all finished or unfinished documents, data, studies, and reports prepared by the Vendor under this Contract, shall be forthwith delivered to the County.

D. The County may terminate this Contract for public convenience at any time by a notice in writing from the County to the Vendor. If the Contract is terminated by the County as provided herein, the Vendor will be paid for the services rendered to the time of termination.

E. Notwithstanding the above, the Vendor or subcontractor, where applicable, shall not be relieved of liability to the County for damages sustained by the County by virtue of any breach of the Contract by the Vendor, and the County may withhold any payments to the Vendor for the purpose of set-off until such time as the exact amount of damages due the County from the Vendor is determined.

F. Termination shall not operate to affect the validity of the indemnification provisions of this Contract, nor to prevent the County from pursuing any other relief or damages to which it may be entitled, either at law or in equity.

7. **NO ASSIGNMENT OR SUBCONTRACT.** This Contract may not be assigned nor subcontracted by the Vendor, except as otherwise agreed in writing by both parties. Any attempted assignment or subcontract without such written consent shall be void with respect to the County and no obligation on the County's part to the assignee shall arise, unless the County shall elect to accept and to consent to such assignment or subcontract.

8. **INDEMNIFICATION.** The Vendor or subcontractor, where applicable, shall be responsible for, shall keep, save and hold the County of Gloucester harmless from, and shall indemnify and shall defend the County of Gloucester against any claim, loss, liability, expense (specifically including but not limited to costs, counsel fees and/or experts' fees), or damage resulting from all mental or physical injuries or disabilities, including death, to employees or recipients of the Vendor's services or to any other persons, or from any damage to any property sustained in connection with this Contract which results from any acts or omissions, including negligence or malpractice, of any of its officers, directors, employees, agents, servants or independent Vendors, or from the Vendor's failure to provide for the safety and protection of its employees, or from Vendor's performance or failure to perform pursuant to the terms and provisions of this Contract. The Vendor's liability under this Agreement shall continue after the termination of this Agreement with respect to any liability, loss, expense or damage resulting from acts occurring prior to termination.

9. **INSURANCE.** Vendor shall, if applicable to the services to be provided, maintain general liability, automobile liability, business operations, builder's insurance, and Workers' Compensation insurance in amounts, for the coverages, and with carriers deemed satisfactory by County, and which shall be in compliance with any applicable requirements of the State of New Jersey. Vendor shall, simultaneously with the execution of this Contract, deliver certifications of said insurance to County, naming County as an additional insured.

If Vendor is a member of a profession that is subject to suit for professional malpractice, then Vendor shall maintain and continue in full force and effect an insurance policy for professional liability/malpractice with limits of liability acceptable to the County. Vendor shall, simultaneously with the execution of this Contract, and as a condition precedent to its taking effect, provide to County a copy of a certificate of insurance, verifying that said insurance is and will be in effect during the term of this Contract. The County shall review the certificate for sufficiency and compliance with this paragraph, and approval of said certificate and policy shall be necessary prior to this Contract taking effect. Vendor also hereby agrees to continue said policy in force and effect for the period of the applicable statute of limitations following the termination of this Contract and shall provide the County with copies of certificates of insurance as the certificates may be renewed during that period of time.

10. **SET-OFF.** Should Vendor either refuse or neglect to perform the service that Vendor is required to perform in accordance with the terms of this Contract, and if expense is incurred by County by reason of Vendor's failure to perform, then and in that event, such expense shall be deducted from any payment due to Vendor. Exercise of such set-off shall not operate to prevent County from pursuing any other remedy to which it may be entitled.

11. **PREVENTION OF PERFORMANCE BY COUNTY.** In the event that the County is prevented from performing this Contract by circumstances beyond its control, then any obligations owing by the County to the Vendor shall be suspended without liability for the period during which the County is so prevented.

12. **METHODS OF WORK.** Vendor agrees that in performing its work, it shall employ such methods or means as will not cause any interruption or interference with the operations of County or infringe on the rights of the public.

13. **NON-WAIVER.** The failure by the County to enforce any particular provision of this Contract, or to act upon a breach of this Contract by Vendor, shall not operate as or be construed as a waiver of any subsequent breach, nor a bar to any subsequent enforcement.
14. **PARTIAL INVALIDITY.** In the event that any provision of this Contract shall be or become invalid under any law or applicable regulation, such invalidity shall not affect the validity or enforceability of any other provision of this Contract.
15. **CHANGES.** This Contract may be modified by approved change orders, consistent with applicable laws, rules and regulations. The County, without invalidating this Contract, may order changes consisting of additions, deletions, and/or modifications, and the Contract sum shall be adjusted accordingly. This Contract and the Contract terms may be changed only by change order. The cost or credit to the County from change in this Contract shall be determined by mutual agreement before executing the change involved.
16. **NOTICES.** Notices required by this Contract shall be effective upon mailing of notice by regular and certified mail to the addresses set forth above, or by personal service, or if such notice cannot be delivered or personally served, then by any procedure for notice pursuant to the Rules of Court of the State of New Jersey.
17. **COMPLIANCE WITH APPLICABLE LAW.** Vendor shall at all times during the course of the effective period of this Contract comply with and be subject to all applicable laws, rules and regulations of the State of New Jersey and of any other entity having jurisdiction pertaining to the performance of Vendor's services.
18. **INDEPENDENT VENDOR STATUS.** The parties acknowledge that Vendor is an independent Vendor and is not an agent of the County.
19. **CONFIDENTIALITY.** Vendor agrees not to divulge or release any information, reports, or recommendations developed or obtained in connection with the performance of this Contract, during the term of this Contract, except to authorized County personnel or upon prior approval of the County.
20. **BINDING EFFECT.** This Contract shall be binding on the undersigned and their successors and assigns.
21. **CONTRACT PARTS.** This Contract consists of this Contract document and the specifications identified as PD#-15-009, and the bidder's bid package, all of which are referred to and incorporated herein by reference. Should there occur a conflict between this form of Contract and the specifications, then this Contract shall prevail. If there should occur a conflict between either this form of Contract or the specifications and the bid package, then this Contract and the specifications shall prevail.

**THIS CONTRACT** is dated this 15<sup>th</sup> day of April, 2015.

IN WITNESS WHEREOF, the County has caused this instrument to be signed by its Director, attested by its Clerk, and its corporate seal affixed hereunto, pursuant to a Resolution of the said party of the first part passed for that purpose, and Vendor has caused this instrument to be signed by its properly authorized representative.

ATTEST:

COUNTY OF GLOUCESTER

\_\_\_\_\_  
CHAD M. BRUNER,  
ADMINISTRATOR/CLERK OF THE BOARD

\_\_\_\_\_  
ROBERT M. DAMMINGER,  
DIRECTOR

ATTEST:

PEOPLE FOR ANIMALS, INC.

\_\_\_\_\_  
JANE GUILLAUME, EXECUTIVE  
DIRECTOR

<p>PD 015-009                  Bid Opening 2/20/2015 10:00am</p>	<p><b>SPECIFICATIONS AND PROPOSAL FORMS FOR A QUALIFIED CONTRACTOR TO PERFORM VETERINARY SPAY/NEUTER SERVICES AT A COUNTY OWNED FACILITY FOR ADOPTABLE DOGS AND CATS IMPOUNDED BY THE COUNTY</b></p> <p><b>VENDOR</b>                  People for Animals Inc.                  401 Hillside Ave.                  Hillside, NJ 07205                  Jane Guilfaume Exec. Dir.                  973 282-0890 Ext. 208                  973 282-0894 Fax                  jane@pfaonline.org</p>	<p><b>VENDOR</b>                  Kristin Mcann DMV LLC                  150 Love Lane                  Bridgeton, NJ 08302                  Dr. Kristin McCann Owner                  856 906-9201                  856 939-0320 Fax                  kristinmccannmv@gmail.com</p>	<p><b>ITEM DESCRIPTION</b></p> <p>Monthly Use Fee For Facility</p> <p><b>VARIATIONS</b></p> <p>Due to liability concerns PFA will provide the following:                  Anesthesia Machines (\$1,800-\$2,000 Each) Breathing circuits, oxygen delivery system equip. including low-flow alarms (\$2,500) pulse ox monitors (\$650 each) large capacity autoclave (\$6,500 re manufactured and annual equipment inspection/maintenance contracts for these items (\$450/Month) anesthesiawaste gas scavenger system (\$850) The County will provide all other equipment as stated in bid</p> <p>Acceptance of the contract should PFA be awarded this bid, will be contingent upon PFA Board approval</p> <p>Will you extend your prices to local government entities within the County</p> <p>Bid specifications sent to:                  Prime Vendor                  CSTAR Animal Care</p> <p>The period of this Concession Contract shall be for five (5) years from date of award.</p> <p>Based upon the bids received, I recommend People for Animals Inc. be awarded a contract as the highest, responsive, responsible bidder.</p> <p>Sincerely,                  Robert J. McErlane                  Purchasing</p>
		<p><b>Lump Sum</b></p> <p>\$600.00</p>	<p><b>Lump Sum</b></p> <p>\$150.00</p>

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**To Board of Chosen Freeholders of the County of Gloucester Freeholders:**

The undersigned hereby declares that the/she has carefully examined that Specifications and Proposal from for the above project, for which bids were advertised to be opened and read in public on **February 11, 2015 at 10:00 AM**, local time, at the Office of the Purchasing Agent, County Administration Building, 2<sup>nd</sup> floor, 2 South Broad Street, Woodbury, New Jersey 08096.

The bidder further declares that he/she will contact to furnish all items in accordance with the prescribed specifications at the prices specified below

**Item # Description**

1. **Monthly use fee for the Facility** **\$ 600**

**VARIATIONS:** People for Animals, Inc. (PFA) reserves the right to adjust the fees for spay/neuter of dogs and cats according to the CPI-Philadelphia each July 1<sup>st</sup> (coincident to the County's adjustment of the monthly use fee) to a maximum not to exceed the fees for shelter animals published on our website at the time of the adjustment. Fees for additional services beyond those described herein are available on our website: [www.pfaonline.org](http://www.pfaonline.org) and will be provided upon request for the fees published at the time of service.

Due to liability concerns, PFA will provide our own anesthesia machines (\$1,800-2,000 each) plus breathing circuits, oxygen delivery system equipment including low-flow alarms (~\$2,500); pulse ox monitors (\$650 each), large capacity autoclave (~\$6,500 remanufactured), and annual equipment inspection/maintenance contracts for these items (~\$450/month).

PFA will also provide an active anesthesia waste gas scavenger system (~\$850). The law requires us to provide a safe workplace for our employees. In addition to central nervous system effects, epidemiological studies have indicated that adverse reproductive effects, congenital abnormalities, and adverse effects on the liver and kidneys are possible as a result of over exposure to anesthetic gases. PFA considers passive activated charcoal canisters inadequate to maintain environmental waste gas concentration at a safe level for workers who are regularly exposed during their employment in a high volume surgery environment. An active waste gas scavenger system and regular testing of environmental waste gas levels are mandatory to ensure a safe workplace for employees.

The County will provide all other equipment stated in the bid specifications; surgery tables provided by the County will tilt, have four point tie-down cleats, and hydraulic height adjustment capabilities.

Gloucester County will ensure the building is fully prepared for use as a spay/neuter facility including adequate electrical service and outlets for equipment including appropriate voltage electric outlet for autoclave, appropriately located electrical outlets or wiring for other equipment, in-wall plumbing infrastructure for oxygen gas and active anesthesia waste gas removal as required for two anesthesia machines, and internal telephone wiring. The County will permit installation of network infrastructure as needed for PFA's IT equipment at PFA's expense.

PFA will pay the monthly lease fee of \$600 to Gloucester County Animal Shelter beginning on first day of the month following the date the building construction is complete, ready to receive installation of anesthesia/oxygen equipment, and has received a Certificate of Occupancy.

PFA will also assist with administration of Rabies vaccinations (which by NJ law must be administered by a licensed veterinarian) for shelter animals at a discounted rate of \$15 each when our veterinarian is present at the facility. The veterinarian will also be available to evaluate ill and injured shelter animals before or after surgery hours during his/her usual shifts. Treatment of illness or injury in shelter animals may be offered at our usual fees upon request provided such treatment falls within our scope of ability.

*James M. Williams cont'd*

PFA will provide high quality low cost spay/neuter and preventative wellness services to the public from this location. The clinic will be open for business no more than two months from completion of construction and receipt of CO contingent upon PFA hiring a qualified, licensed, experienced veterinary surgeon to staff the Gloucester County facility and delivery of equipment to be provided by the County.

PFA will operate in adherence to all state laws and accepted veterinary standards. While PFA will make every effort to work cooperatively with the Gloucester County Animal Shelter, all policies and procedures concerning the operation of the spay/neuter clinic will remain under the sole control of People for Animals, Inc.

Acceptance of the contract, should PFA be awarded this bid, will be contingent upon PFA Board approval.

A handwritten signature in cursive script, appearing to read "Jane Guilleaume".

# SIGNATURE PAGE

SIGNED: Jane Guillaume COMPANY: People for Animals, Inc.

NAME: Jane Guillaume  
(PRINTED OR TYPED)

ADDRESS: 401 Hillside Ave  
Hillside, NJ 07205

TITLE: Executive Director TELE# 973-282-0890 ext 208

DATE: 2/11/15 FAX #: 973-282-0894

**RESOLUTION ENDORSING THE YOUTH SERVICES COMMISSION 2016 PLAN UPDATE AND AUTHORIZING THE COUNTY TO APPLY TO THE STATE OF NEW JERSEY JUVENILE JUSTICE COMMISSION FOR STATE/COMMUNITY PARTNERSHIP AND FAMILY COURT FUNDS TOTALING \$557,805.00**

**WHEREAS**, it is desired by the County of Gloucester Board of Chosen Freeholders to accept and endorse the Youth Services Commission 2016 Plan Update and authorize the County of Gloucester to apply to the State of New Jersey Juvenile Justice Commission for State/Community Partnership and Family Court Funds; and

**WHEREAS**, the State/Community Partnership and Family Court Grants shall be for a total amount of \$557,805.00, from January 1, 2016 to December 31, 2016; and

**WHEREAS**, it is desired by the County of Gloucester Board of Chosen Freeholders to participate in the Juvenile Justice Commission Comprehensive County Funding Program beginning January 1, 2016 through December 31, 2016; and

**WHEREAS**, the funding will provide delinquency prevention, diversion, detention and disposition services for family court-involved and at-risk youth as well as the administration of these programs; and

**WHEREAS**, the following is a breakdown of Gloucester County's Comprehensive Funding Allocation:

<b>State/Community Partnership</b>	
Program Services Funds	\$223,732.00
Program Management Funds	\$ 55,550.00
<b>Family Court Services</b>	
Program Services	\$141,848.00
Family Crisis Intervention Unit	\$136,675.00

**WHEREAS**, the Family Crisis Intervention Unit funding will provide Family Crisis Intervention Unit (FCIU) services to Gloucester, Salem and Cumberland Counties. The Gloucester County funding will be transferred to the Department of Children and Families (DCF) by the Grantor, the New Jersey Juvenile Justice Commission (JJC), the funding will be combined with DCF funding for the Mobile Response and Stabilization Services (MRSS) and contracted to Robin's Nest for vicinage-wide services, pursuant to the Memorandum of Understanding entered into on November 16, 2005.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Gloucester that the Director of the Board, is hereby authorized and directed to execute and the Clerk of the Board is authorized to attest to the execution of any and all documents endorsing the YSC Plan Update 2016 and making application to the State of New Jersey Juvenile Justice Commission for the 2016 State/Community Partnership and Family Court grants for a total amount \$557,805.00, from January 1, 2016 to December 31, 2016; and

**BE IT FURTHER RESOLVED**, that the County of Gloucester, Department of Health and Human Services is responsible for grant implementation; and

**BE IT FURTHER RESOLVED**, that the County will submit to the Juvenile Justice Commission a Comprehensive Youth Services plan and application for funding including a spending plan and that the County model the program to its requirements is hereby adopted.

**ADOPTED** at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester and the State of New Jersey held on Wednesday, August 19, 2015 in Woodbury, New Jersey.



**COUNTY OF GLOUCESTER**

**ATTEST:**

**ROBERT M. DAMMINGER, DIRECTOR**

**CHAD M. BRUNER,  
ADMINISTRATOR/CLERK OF THE BOARD**

**GRANT REQUEST FORM**

DATE: August 6, 2015

1. TYPE OF GRANT  
       NEW GRANT                      X   RENEWAL

2. GRANT TITLE: State/Community Partnership

3. GRANT TERM: FROM:   1/1/16   TO:   12/31/16  

4. DATE APPLICATION DUE TO GRANTOR: 9/1/16

5. CFDA NUMBER: \_\_\_\_\_

6. STATE GRANT NUMBER: CY 2016 Comprehensive County Funding Allocation

7. COUNTY DEPARTMENT: Health & Human Services/Division of Human & Disability Services

8. DEPT. CONTRACT PERSON & PHONE NO. Lisa Cerny: 856-384-6874

9. NAME OF FUNDING AGENCY: Juvenile Justice Commission

10. BRIEF DESCRIPTION OF GRANT PROGRAM (TO BE USED FOR CLERK OF BOARD): This grant provides services for Family court involved youth & youth at-risk. It will fund services which will include counseling, job skills and education assistance to probationers, sex offender counseling, and several prevention programs, as well as administrative funding for YSC staff. This is the second year of funding under a five year comprehensive planning cycle; all required funds were put out for competitive bid RFP 041-045 for services beginning in 2015

11. DID YOU READ THE GRANT AND UNDERSTAND ITS TERMS? yes

12. INDIRECT COST (IC) RATE n/a %

13. IC CHARGED TO GRANT : \$n/a

14. FINANCIAL:	<u>REQUESTED</u>	<u>MANDATED</u>
GRANT FUNDS	\$ <u>\$279,282</u>	
CASH MATCH	\$ _____	_____

(Attach Documentation)

IN-KIND MATCH \$ \_\_\_\_\_  
(Attached Documentation)  
TOTAL PROGRAM BUDGET \$ 279,282

15. TOTAL PROGRAM COST (GRANT REVIEW SHEET)

TOTAL SALARY & WAGES (a): \$ 52,550

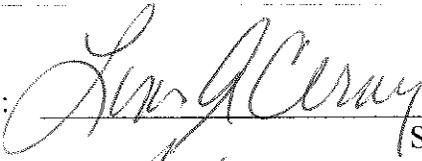
TOTAL OTHER EXPENSES (b): \$ 3,000

TOTAL FRINGE (c): \$n/a \_\_\_\_\_

TOTAL PROGRAM COST (d): \$ 223,732

TOTAL GRANT FUNDING (e): \$ 279,282

TOTAL COUNTY FUNDING (f): \$ \_\_\_\_\_

DEPT. HEAD:  Signature

DATE: 8/4/15

\*\*\*PLEASE FORWARD ONE HARD COPIES AND ONE ELECTRONIC COPY OF THE FOLLOWING ITEMS TO YOUR ACCOUNTANT AT THE TREASURER'S OFFICE:

- GRANT REQUEST FORM
- GRANT REVIEW SHEET
- C-2 FORM
- GRANT APPLICATION
- RESOLUTION AND BLURB

\*\*\*IF SIGNATURES ARE REQUIRED PLEASE HAVE THE NAME TYPED OUT AND FLAGGED.

\*\*\*IF THE GRANT PROVIDES FOR OUTSIDE CONTRACTING, INCLUDE AN EXPLANATION OF YOUR SELECTION PROCEDURES FOR SUB-GRANTEES.

FORM C-2

STATE COMMUNITY PARTNERSHIP GRANT BUDGET

JANUARY 1, 2016 – DECEMBER 31, 2016

DEPT #333-001

Budget Category	Item	Description	Amount
10101	Salary	salary for support staff	\$52,550.00
20970	Mileage	reimbursement for YSC Staff	\$ 1,000.00
20930	Training	reimbursement for YSC Staff	\$ 500.00
20652	Data Proc Equipment	need a new laptop	\$ 1,500.00
<b>Total Program Management Expenditures</b>			<b>\$55,550.00</b>
20299	Outside Services		\$223,732.00
<b>Total Program Services Funds</b>			<b>\$223,732.00</b>
<b>Total Grant Funds</b>			<b>\$279,282.00</b>

Department: Health & Human Services/Division of Human & Disability Services  
 Grant Title: State Community Partnership Grant

**Salary and Wages Detail**

List all Employees within the program  
 Insert more lines if necessary  
 Highlighted cells are formulas and should not be changed

Fringe  
 Update the fringe rate if necessary  
 2015 Fringe is 59.21% for PERs and 69.18% for Police and Fire

Name	Title	Salary	Fringe	Grant Funds	County Funds	Total Funds
Donna Pinto	Sr. Comm. Aide	\$ 53,796	59.21% \$ 31,852.61	\$52,550	\$ 1,246.00	\$ 53,796.00

\$ 53,796	(a)	\$ 31,853	(c)	\$ 52,550	\$ 1,246	\$ 53,796
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Other Expenses	Grant Funds	County Funds	Total OE
#20970	\$ 1,000.00		\$ 1,000.00
#20930	\$500.00		\$ 500.00
#20652	\$1,500.00		\$ 1,500.00
#20299	\$223,732.00		\$223,732.00

\$ 226,732.00 \$ - \$ 226,732.00 (b)

Total Program Cost	Grant	County	Total
\$ 279,282.00	\$ 1,246	\$ 280,528.00	
(e)	(f)	(d)	

**Grant Funding History**

	New	15-XXX	14-XXX	13-XXX	12-XXX
S&W, Fringe	\$ 52,550.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00
OE	\$ 226,732.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
	\$ 279,282.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00



TOTAL PROGRAM BUDGET \$ 141,848

15. TOTAL PROGRAM COST (GRANT REVIEW SHEET)

TOTAL SALARY & WAGES (a): \$ \_\_\_\_\_

TOTAL OTHER EXPENSES (b): \$ \_\_\_\_\_

TOTAL FRINGE (c): \$n/a \_\_\_\_\_

TOTAL PROGRAM COST (d): \$ \_\_\_\_\_

TOTAL GRANT FUNDING (e): \$ 141,848

TOTAL COUNTY FUNDING (f): \$ \_\_\_\_\_

DEPT. HEAD: *Jim Alcorn* Signature

DATE: 8/6/15

\*\*\*PLEASE FORWARD ONE HARD COPIES AND ONE ELECTRONIC COPY OF THE FOLLOWING ITEMS TO YOUR ACCOUNTANT AT THE TREASURER'S OFFICE:

- GRANT REQUEST FORM
- GRANT REVIEW SHEET
- C-2 FORM
- GRANT APPLICATION
- RESOLUTION AND BLURB

\*\*\*IF SIGNATURES ARE REQUIRED PLEASE HAVE THE NAME TYPED OUT AND FLAGGED.

\*\*\*IF THE GRANT PROVIDES FOR OUTSIDE CONTRACTING, INCLUDE AN EXPLANATION OF YOUR SELECTION PROCEDURES FOR SUB-GRANTEES.

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FORM C-2

FAMILY COURT GRANT BUDGET

JANUARY 1, 2016 – DECEMBER 31, 2016

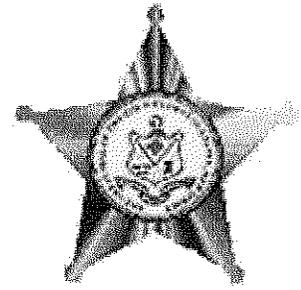
DEPT #333-001

Budget Category	Item	Description	Amount
20299	Outside Services		\$141,848.00

**Total Grant Program Services Funds** **\$141,848.00**



2016



**New Jersey Juvenile  
Justice Commission**

**Comprehensive Plan Update & Application**

**Gloucester County**

**Board of Chosen Freeholders**

Robert Damminger, Freeholder Director

Jim Jefferson, Freeholder Liaison

**Department of Health & Human Services**

Director: Tamarisk L. Jones

**Division of Human & Disability Services**

Director: Lisa A. Cerny

by the **Gloucester County Youth Services Commission**

**Co-Chairs**

Michael "Mick" Wiler

Charles "Chuck" Goldstein

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- County:       > Allocations letter from JJC, Establishment Law  
                 > Grant Announcement (NOAF)

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- II. Planning Process
- III. Continuum

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- B. Budget
- C. Cover Budget & Program Profiles
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- D. Membership
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STATE OF NEW JERSEY  
JUVENILE JUSTICE COMMISSION  
COMPREHENSIVE COUNTY FUNDING APPLICATION  
JANUARY 1, 2016- DECEMBER 31, 2016

County: Gloucester

Chief Executive Officer: Robert M. Damminger

Title:  Freeholder Director  County Executive

Mailing Address: Board of Chosen Freeholders - Gloucester County Administrative Offices,  
2 South Broad Street, P.O. Box 337, Woodbury, NJ 08096

Telephone: (856) 853-3395 Fax: (856) 853-3308

Email Address: rdamminger@co.gloucester.nj.us

Chief Financial Officer: Gary M. Schwarz

Title: Chief Financial Officer / Treasurer

Mailing Address: Administrative Offices, 2 South Broad Street, P.O. Box 337, Woodbury, NJ 08096

Telephone: (856) 853-3353 Fax: (856) 251-6778

Email Address: gschwarz@co.gloucester.nj.us

Federal Identification #: 216-000-660/000

**County Youth Services Commission Administrator:**

Name: Lisa A. Cerny

Title: [Interim] Youth Services Administrator

Mailing Address: GC Dept of Health & Human Services, 115 Budd Blvd, West Deptford NJ 08096

Telephone: (856) 384-6874 Fax: (856) 384-0207

Email Address: lcerny@co.gloucester.nj.us

**Supervisor of the County Youth Services Commission Administrator:**

Name: Lisa A. Cerny

Title: Director, Division of Human & Disability Services

Mailing Address: GC Dept Health & Human Services, 115 Budd Blvd, West Deptford NJ 08096

Telephone: (856) 384-6874 Fax: (856) 384-0207

Email Address: lcerny@co.gloucester.nj.us

**County Youth Services Commission Chairperson:**

Name: Michael "Mick" Wiler

Title: Chairperson

Mailing Address: 82 Holly Drive, West Deptford, NJ 08086

Telephone: (856) 816-1344

Fax: ( )

Email Address: Mick.wiler@gmail.com

**County Youth Services Commission Chairperson:**

Name: Charles "Chuck" Goldstein

Title: Chief Executive Officer, Unified Care Management Organization, CGS Family Partnership

Mailing Address: 445 Woodbury/Glassboro Road, Suite 1 | Sewell , NJ 08080

Telephone: (856)716-2100

Fax: (856) 716-2109

Email Address: cgoldstein@cgscmo.org

COMPREHENSIVE COUNTY YOUTH SERVICES  
PLAN UPDATE

JANUARY 2016 – DECEMBER 2016

GUIDELINES



*NEW JERSEY  
JUVENILE JUSTICE COMMISSION*

By Gloucester County

John J. Hoffman, Acting Attorney General  
Chair, JJC Executive Board

Kevin M. Brown, Executive Director

*Comprehensive County Youth Services Plan Update  
January 1, 2016 - December 31, 2016*

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**III. CONTINUUM OF CARE**

- A. Definitions: Describes each Point of Intervention on the Continuum
- B. Instructions for completing Work Sheet
- C. CY 2015 Continuum of Care - Points of Intervention

***I. INTRODUCTION***

This plan update provides each of the 21 New Jersey counties with a coordinated process to plan for State/Community Partnership Grant Program Funds and Family Court Services Program Funds.

A cover letter from the Co-Chairs, on behalf of the County Youth Services Commission indicating their support for this Plan Update as submitted, must accompany one original (single sided) and six (6) copies. The Plan Update must be received at the Juvenile Justice Commission on or before **September 1, 2015 at 3:00 pm.**

*Applications should be submitted to:*

*Juvenile Justice Commission*

*Office of Local Programs and Services*

*1001 Spruce Street, Suite 202*

*P.O. Box 107, Trenton, NJ 08625*

*Attention: Safiya L. Baker, Manager*

*Youth Services Commission Grants Management Unit*

## II. PLANNING PROCESS

### *GLOUCESTER County*

#### Instructions

This section will allow you to describe to the public your county's planning process regarding identifying the needs of youth in your county. Your answers to each of the following questions should describe your county's planning process, **not the results/outcome** of the planning process. Answer all questions using this form.

1. Please describe the preparation activities the county took in completing the Comprehensive Plan Update (e.g., met with planning committee to discuss having focus groups, surveys, identify other data needed, etc.). State the total number and types of committee meetings (e.g., planning, executive, YSC, etc.) held to develop the 2016 Comprehensive Plan Update.

The Gloucester County Youth Services Commission Planning Committee met a total of seven times since January, 2015. We also met as a Commission six times, including the SURE Student Summit in March. With Camden County, we co-hosted a viewing of the gender-specific documentary "I Am a Girl" April 9<sup>th</sup> with over 100 attendees. We reviewed data at each planning meeting as it pertained to the point of the continuum and relevant newspaper articles and data sources were disseminated electronically as they became available.

2. Describe the planning process as it relates to key information reviewed or activities initiated (surveying, focus groups and data review) that determine whether the needs identified in the 2015 – 2017 Comprehensive Plan have changed or remained the same. If surveys and/or questionnaires were used, submit a blank copy with this Plan Update.

Prevention: In Prevention, we review 2015 Kids Count Data, JJC-provided commitments data, and UCR Juvenile Arrest Municipal Arrest Data. Analysis and studies were made regarding municipal trends such as the extreme downward trend in Truancy complaints as a result of ACLU action as supported by the Paulsboro Curfew article. The YSC helped present four prevention events since the last plan. All four have agendas and evaluations attached.

(1) "Heroin Is Here" in October, 2014 which was attended by almost 200 people.

(2) The SURE "Survivor" Student Summit had over 300 attending.

(3) "I am a Girl", the award-winning gender specific documentary "I am a Girl..." was presented with Camden County with almost 120 in attendance.

(4) After closing out purchasing in March, the Delsea Middle School Mosaic was dedicated on June 12<sup>th</sup>. Each student completed a tile.

Diversion: In Diversion, we reviewed Stationhouse Adjustment data provided by the Prosecutor as well as the MRSS / FCIU statistic provided by our Vicinage service provider. The rising use of Narcan by police departments was followed as was the accessibility to rehabilitation services for youth. Although Planning is concerned regarding the underutilization of the Family Support Center for dispositional and afterschool youth, the program now includes homeless youth while preserving the other alternatives.

Detention: The Planning Committee reviewed Juvenile Detention Unit reports submitted by the JDU Liaisons and tracked by our office. Our numbers continue to be small but DMC is high. The use of tiered supervision is providing a detention alternative our Public Defenders ensure.

Disposition: Planning was concerned that non-white youth make up approximately 90% of those juveniles waived to adult court according to an action statement by the NJPC. We continue to have few youth committed. The limited availability of residential placements by DCSOC continues to delay treatment for special needs youth.

Reentry: We reviewed JJC-provided data on Re-Entry. We continue to have very few youth who are part of this process as we have few committed youth. A continued trend for youth to be placed in Group Homes in Camden County or the North instead of returning to their homes was a concern. The JETs continued to examine Projected Release Date reports provided by the JJC.

- Using your answers to the recommendation sections of the 2015-2017 Plan for all points of the continuum, describe how services and/or gaps were addressed using the recommendations as noted in Plan. If recommendations have changed, describe how they were modified. Also, include the recommendations or strategies your county made with regards to policy and practice through the lens of race and ethnicity. What recommendations or strategies did your county consider to ensure similar outcomes for similarly situated youth?

The ever-shortening timelines between the availability of secured written notice of funding and the data the Application is due limited the YSC's planning to change allocations or programming. Especially for new school-based programs, proper evaluation wasn't realistic. Incoming data continues to support our focus on the target communities of Glassboro, Paulsboro, and Woodbury. Epidemic increases in the youth use and ODs from heroin led to our assisting the Municipal Alliances and Prosecutor with their October "Heroin is Here" conference which featured our Prosecutor, a former DEA agent, and a recovering addict.

- Was additional data, other than that provided by the JJC (i.e. JJC Residential and Commitments Data, Detention Statistics Report, etc.) used in your county's update planning process? If so, what data was used? How was this information used? What is the source of the data? What is the timeframe of the data used? (For example, "UCR data from 2012 was analyzed by municipalities to see where prevention services or efforts should be implemented.") If additional data was used, submit a copy with this Plan Update.

Title of Data	Source	Timeframe /Year(s)	How was the data used?	Comments
<i>Juvenile Municipal Arrest</i>	<i>State Police, Uniform Crime Report</i>	<i>2010-2013</i>	<i>To focus on municipalities that had high arrest for youth and note offense trends.</i>	<i>Most arrest rates are down. Opiate arrests are up.</i>
JJC Commitments	JJC	2014	To focus on committed and aftercare youth.	Our numbers continue downwards

Waivers	NJ courts	2014	Review Dispositions	We had no youth waived
NJ Kids Count	ACNJ.org	2015	Compare our youth indicators	GC rose up the life scale by one from 11 to 10
Incarceration of youth in adult prisons	NJparentcaucus.org	2007-2014	To compare life measure of youth detained in JJC vs. waived youth in adult prisons	Low but disproportionate numbers
Alumni of Youth Court	Phillynews.com	2015	Compare youth court in the "tough" neighborhood of Chester HS	ISC and JJC's continue to provide a vital resource
Paulsboro Curfew	Phillynews.com	2015	Look at effect of ACLU lawsuits on target community	Curfew arrests are down; they may go up shortly.
JDU Log Book and Data Summary	GC JDC & YSC	2011 – 2 <sup>nd</sup> Quarter 2015	To focus on admissions, length of stay, municipality of residence (when known) and dispositions of JDU	↓ Admissions ↑ length of stay targeted towns continue. Failures to appear are down.
Racial Impacts Placement	Coalition of Juvenil Justice webinar	2011	Despite rapidly declining number, the rates of disparity in the Juvenile Justice System continue.	To continue to study the problem
Narcan Aid	Phillynews.com	2015	To review the progress of anti-OD use by authorities	Lives are saved
Stationhouse Adjustments	Prosecutor's Office	2012 - 2014	To review the change in police adjustments.	Rates are decreasing for police.
<b><u>Events:</u></b> Heroin SURE I am a Girl Delsea	Agenda / evals Agenda / evals Agenda / attend Final Display	10/ 3/14 3/19/15 4/ 9/15 6/12/15	Deaths & arrests increasing "Survival: School Summit Cultural & Gender Training Inspiration and Appreciation	Prevention training & events help participants & community

*Comments: Our numbers continue downward but resources are limited. Presently we utilize the Camden County Juvenile Detention Center with a per diem of \$350 with Burlington as a backup. One of our previous backup facilities, Cumberland, closed in June, 2015.*

- If you are a JDAI site, describe topics and discussion points that were shared between the Youth Services Commission and the JDAI County Council on Juvenile Justice System Improvement and any activities that help facilitated the completion of this Comprehensive Plan Update.

The YSC shared with the County Council on Juvenile Justice System Improvement that the Family Support Center continues to provide a low level of service despite utilizing it for pre-adjudicated

youth. Minority disparity and disproportionality across all levels of the continuum continued, as well as the need for increasing options for the alternatives to detention. The Coalition for Juvenile Justice presented a webinar on the subject.

To expedite services, the YSC took the lead in fast-tracking the JDAI innovations grant and supervised the competitive bid process. Two proposals were received for the approved three areas of programming. One proposal addressed all aspects so the Center for Family Services was selected. Achieving Consistent Excellence began February 1 to immediately provide transportation assistance and achievement rewards. The formal Innovations award arrived April 20, 2015. The YSC and JJSI met with CFS on multiple occasions to work out specifics. The life-coach was off to a slow start when the program staff had to change but was successfully monitored July 14<sup>th</sup>. The JJSI met to review the 2016 application several times during the second week of July.

Juvenile Probation is pleased with the removal of transportation barriers for their clients. Training on the Tool implementation is postponed until probably this fall.

**Additional Comments:**

*Many active YSC members retired this year. YSC Administrator Nancy Chard Jones stepped down after 26-years of service, Juvenile Detention Unit supervisor Nancy Puglisi Sweeney, Salem/Gloucester Mental Health Administrator Dr. Kathleen Spinosi, WIB liaisons Dan Angelucci and Karen Dickel, Probation's Donna Waters, and several other key partners left service with the County.*

*Freeholder Liaison Adam Talaferro moved up to the State Assembly and Juvenile Parole's Jim Jefferson was appointed our new Freeholder. An Associate Board Member of the Juvenile Panel for the New Jersey State Parole Board, Mr. Jefferson helped establish Community Program Policies and brings an expertise to juvenile matters. He is also a member of the Saints Prison Ministry and has visited prisons in many states to help combine faith, athletics and personal responsibility for the rehabilitation of incarcerated individuals.*

*DHS Director Lisa Cerny stepped in as interim Administrator for both Ms. Chard and Mental Health Administrator. Director Cerny also had the Division of Disabilities and Addiction Services including Youth Municipal Alliances returned to her supervision.*

*The YSC appreciates all of their dedication and assistance.*

## **III. CONTINUUM OF CARE**

- A. Definitions: Defines and describes each Point of Intervention on the Continuum.
- B. Instructions for Completing Work Sheet
- C. CY 2015 Continuum of Care - Points of Intervention

### **POINTS OF INTERVENTION DEFINITIONS**

#### ***PREVENTION***

Delinquency Prevention Programs are strategies and services designed to increase the likelihood that youth will remain free from initial involvement with the formal or informal juvenile justice system. The goal of delinquency prevention is to prevent youth from engaging in anti-social and delinquent behavior and from taking part in other problem behaviors that are pathways to delinquency. Primary Delinquency Prevention programs are those directed at the entire juvenile population without regard to risk of involvement in the juvenile justice system. Secondary Delinquency Prevention programs are those directed at youth who are at higher risk of involvement in the juvenile justice system than the general population. Given this goal, Delinquency Prevention programs developed through the comprehensive planning process should clearly focus on providing services that address the known causes and correlates of delinquency.

Delinquency Prevention data describe trends in juvenile delinquency and in factors that reflect the causes and correlates of delinquent activity. By understanding the nature and extent of delinquent behavior and the factors associated with involvement in delinquency, Counties can better identify the content and scope of prevention programs needed. This information will help Counties make informed decisions regarding the allocation of resources to delinquency prevention, including those disseminated by the Juvenile Justice Commission (e.g., Title II, State/Community Partnership, and Family Court Services).

The Delinquency Prevention data required for this Comprehensive Plan is meant to become the foundation for prevention program planning. However, it should be noted that the typical prevention planning process requires an in-depth analysis of community, family, peer, and education factors that identify problem areas in a particular municipality or County.

This Comprehensive Plan requires only a small portion of the data that could potentially be collected at the County or municipal level. Counties are encouraged to examine all other data not provided by the JJC in its planning process.

## ***DIVERSION***

The Diversion stage of the juvenile justice system offers alleged juvenile offenders an opportunity to avoid arrest and/or prosecution by providing alternatives to the formal juvenile justice system process. The goal of Diversion is to provide services and/or informal sanctions to youth who have begun to engage in antisocial and low level delinquent behavior in an effort to prevent youth from continuing on a delinquent pathway. Youth who do not successfully complete a diversion program may ultimately have their case referred for formal processing by the juvenile court. Given this goal, Diversion programs developed through the comprehensive planning process should clearly focus on providing services and/or informal sanctions that address the known causes and correlates of delinquency.

### Diversion Process

In New Jersey, juveniles are dealt with informally through one or more of the following: Law Enforcement Station House Adjustments, Family Crisis Intervention Units (FCIU), Family Court Juvenile Conference Committees, or Family Court Intake Service Conferences.

Law enforcement officers might divert a youth suspected of a delinquent act if, in lieu of making an arrest, the officer chooses to dismiss the youth with a warning and reprimand, or to refer the youth to a social service agency. This process is known as a station house adjustment.

Youth who are accused of committing a delinquent act directly tied to family dysfunction may be diverted, with their families, to the Family Crisis Intervention Unit. The FCIU can provide services to youth and their families to resolve the immediate crisis leading to delinquency, thereby preventing the juvenile and his or her family from entering the formal court system.

Diversion within Family Court occur after a complaint has been filed, but prior to the case being formally heard by a judge. At this point, youth may be diverted to either a Juvenile Conference Committee (JCC) or to an Intake Services Conference (ISC). First and second time offenders charged with low level delinquent offenses may be diverted first to the JCC - a committee of volunteers from the community who attempt to settle the complaint. Complaints not resolved at the JCC level are referred to an Intake Service Conference. An ISC is a meeting between the youth and an intake officer who attempts to settle the case. Complaints not resolved at the ISC may be referred to a judge for formal processing.

### Diversion Programs

Diversion programs are the structured services and sanctions typically provided to youth and/or their families at any point in the Diversion process. A law enforcement agency or the court might operate a Diversion program directly or the youth might participate in a program operated by a contracted service provider.

Diversion data describe trends in the extent and nature of cases diverted in your county that reflect the causes and correlates of delinquent activity. By understanding the volume of the existing types of diversion cases and the factors associated with involvement in delinquency, counties can more effectively plan the content and scope of Diversion programs. This information will help counties make informed decisions regarding the allocation of resources to Diversion programming, including those disseminated by the Juvenile Justice Commission (e.g., State/Community Partnership, Family Court Services and Title II).

## ***DETENTION***

The Detention phase/component of juvenile justice includes detention, the temporary care of juveniles and the provision of Detention Alternative Programs.

#### Detention

"Detention" is defined as the temporary care of juveniles in physically restricting facilities pending court disposition (N.J.A.C. 13:92-1.2).

An objective of detention is to provide secure custody for those juveniles who are deemed a threat to the physical safety of the community and/or whose confinement is necessary to insure their presence at the next court hearing (N.J.A.C. 13:92-1.3). For the purpose of this plan a limited amount of funding may be provided to support court ordered evaluations for adjudicated youth who reside in the detention center, if all other resources have been exhausted.

#### Detention Alternatives

Detention Alternative Programs provide supervision to juveniles who would otherwise be placed in a secure detention facility while awaiting final disposition of their case, expanding the array of pre-disposition placement options available to the judiciary. Detention Alternative Programs/Services are not to be provided in the detention center. These programs are designed to provide short-term (30 – 60 days) supervision sufficient to safely maintain appropriate youth in the community while awaiting the final disposition of their case. As such, these programs help to reduce the overall detention population and relieve detention overcrowding and its related problems where it exists.

Detention data describe the number of juveniles placed in detention, the characteristics of those juveniles, and the types of offenses for which they are detained. By understanding the nature and extent of the detained population and the extent to which detention is used and the characteristics of the youth, planners can better identify the content and scope of Detention Alternative Programs needed in their counties. As such, counties will be better equipped to make informed decisions regarding the allocation of resources to Detention Alternative Programs, including those disseminated by the Juvenile Justice Commission (State/Community Partnership, Family Court Services, Juvenile Detention Alternatives Initiatives, and Title II).

#### **DISPOSITION**

Disposition is the phase of the juvenile justice system where youth adjudicated delinquent are ordered by the court to comply with specific sanctions, supervision, and services as a consequence for their delinquent behavior. In New Jersey, the range of dispositions available to the court includes but is not limited to restitution/fines, community service, probation, and commitment to the Juvenile Justice Commission. For youth disposed to a term of probation supervision, among the conditions of probation that might be imposed by the court is the completion of a Dispositional Option Program. The structure of these Dispositional Option Programs are varied, but common among these options are intensive supervision programs, day and evening reporting centers, and structured day and residential programs. Given this goal, Disposition programs developed through the comprehensive planning process should clearly focus on providing sanctions, supervision, and services that address the known causes and correlates of delinquency.

When determining the appropriate disposition in a given case, the court faces the complex task of considering multiple goals, including promoting public safety, ensuring offender accountability, and providing juveniles with opportunities for personal growth and skill development through rehabilitative

efforts. By developing and enhancing local Dispositional Option Programs, counties can facilitate the achievement of these goals by providing the court with the range of options that matches best the supervision and service needs of youth in their communities. Research and experience indicate that well developed community-based Dispositional Option Programs can effectively reduce the likelihood of continued delinquency, improving the lives of the youth they serve, and the quality and safety of the local community and its citizens.

Disposition data describe the number of youth adjudicated delinquent and disposed by the court, as well as the characteristics of these juveniles that reflect the causes and correlates of delinquent activity. By understanding the nature and extent of the juvenile population facing disposition and the factors associated with involvement in delinquency, planners can better identify the content and scope of Dispositional Option Programs needed in their counties. As such, counties will be better equipped to make informed decisions regarding the allocation of resources to Dispositional Option Programs, including those resources disseminated by the Juvenile Justice Commission (State/Community Partnership, Family Court Services, Juvenile Detention Alternatives Initiatives and Title II).

### ***REENTRY***

In the juvenile justice system Reentry generally refers to the period of community-based supervision and services that follows a juvenile's release from a secure facility, residential program, or other structured dispositional placement.

However, for the purposes of this plan, the use of the term Reentry only applies to committed youth paroled from a Juvenile Justice Commission (JJC) facility and supervised by the JJC's Office of Juvenile Parole and Transitional Services and to juveniles disposed to a JJC program as a condition of probation and supervised by the Juvenile Probation Division. Reentry is a mechanism for providing the additional support during this transitional period that is necessary to foster the successful reintegration of juveniles into their communities. Given this goal, Reentry programs developed through the comprehensive planning process should clearly focus on providing services to youth, regardless of their age, that address the known causes and correlates of delinquency.

By developing Reentry services that complement the supervision provided by the JJC and Probation, Counties can increase the likelihood that juveniles returning to their communities will reintegrate successfully. This type of cooperative effort in the delivery of Reentry services and supervision improves each youth's chance of becoming productive, law-abiding citizens, which in turn enhances the safety and quality of the local communities in which these juveniles reside.

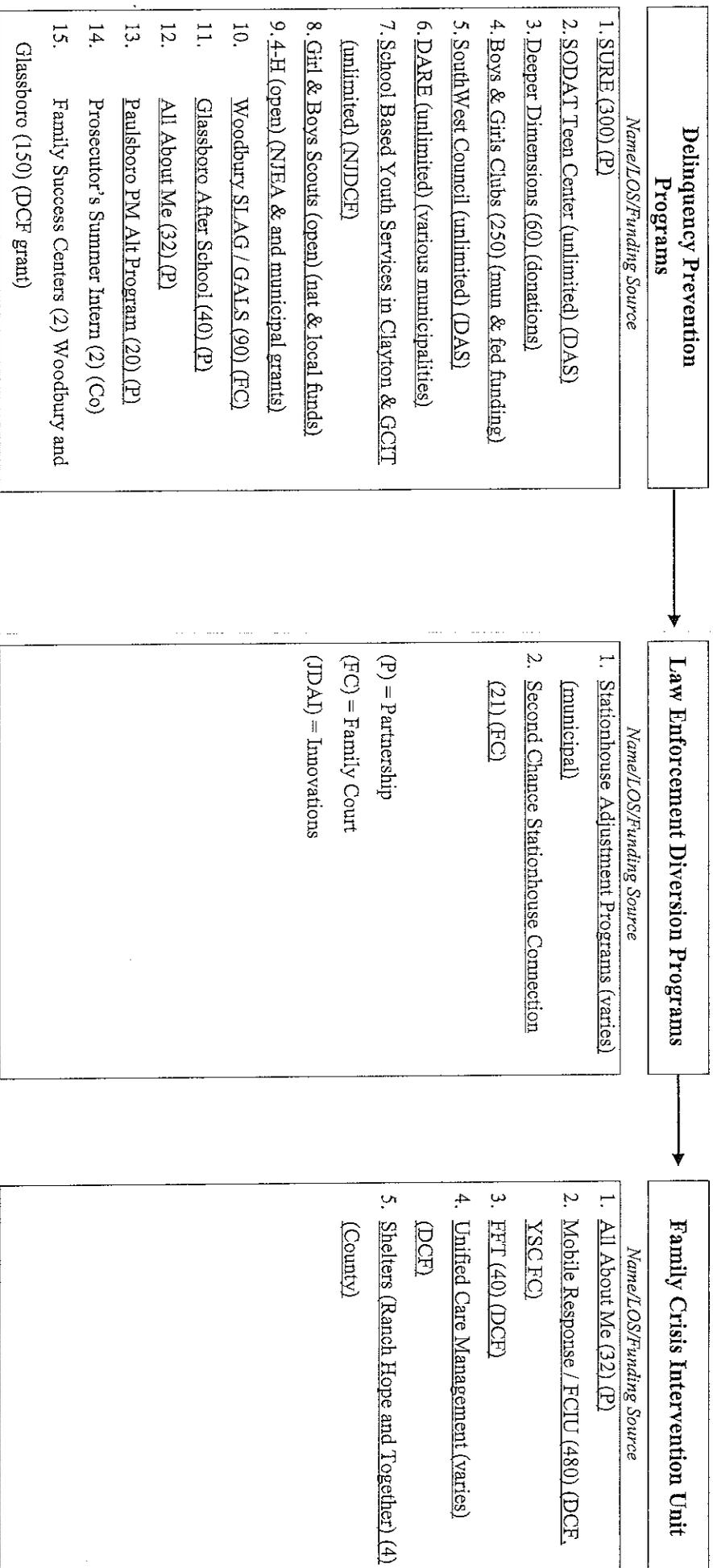
Reentry data describe the number of committed youth and probationers returning to the community from JJC facilities and programs, as well as the demographic and offense characteristics of these juveniles that reflect the causes and correlates of delinquent activity. By understanding the nature and extent of the population released to Reentry and the factors associated with involvement in delinquency, planners can better identify the content and scope of Reentry services and programs needed in their counties. As such, counties will be better equipped to make informed decisions regarding the allocation of resources to Reentry services, including those resources disseminated by the Juvenile Justice Commission (State/Community Partnership, Family Court Services, and Title II).

CY 2015 Existing Services  
Continuum of Care - Points of Intervention

CY 2015 Continuum of Care - Points of Intervention

1. List the programs/services your county considers a part of its continuum of care regardless of funding. *List the name of the program and/or agency. Also indicate the annual level of service and funding source in parenthesis.* Additional pages may be utilized.
2. Programs/services should include those funded through the Juvenile Justice Commission (State/Community Partnership & Family Court, JJDP and JDAI) and all other programs/services considered a part of the county's continuum.
3. Level of Restrictiveness – List programs from least restrictive to most restrictive. For example – A Mentoring program is less restrictive than an In-Home Detention Program. If you are a JDAI Site, consider using the continuum of Detention Alternatives developed by your local Council on Juvenile Justice Systems Improvement.

**CY 2015 Existing Services  
Continuum of Care (Points of Intervention)  
County of Gloucester**



**Family Court Diversion Programs**

*Name/OS/Funding Source*

1. Juvenile Conference Committees (varies) (AOCC)
2. Intake Service Conferences (varies)(AOCC)
3. Second Chance (21) (FC)
4. Juvenile Referee (varies) (AOCC)

**Community Based Disposition Options**  
*(Post-Adjudicated Youth)*

*Name/OS/Funding Source*

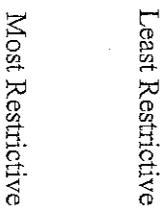
1. JETs (2-10) (P)
2. Case Management Org (varies) (DCF)
3. Community Services (varies) (AOCC)
4. Probation Accountability Cognitive Life Skills program (2) (FC)
5. Substance Abuse Treatment for indigent juv. probation + re-entry (30) (FC)
6. Street Dreams job / education (25) (FC + P)
7. PASO Sex Offender treatment (9) (P)
8. Family Support Center and Post Dispositional Alternative Program (5) (Co)
9. Achieving Consistent Excellence (varies) (JDAD)



**Detention Alternative Programs**  
*(Pre-Adjudicated Youth)*

*Name/OS/Funding Source*

1. House Arrest (varies) (parental)
2. Home Detention (10) (Co)
3. Juvenile Home Electronic Monitoring (2-10) (Co)
4. Family Support Center (5) (Co)
5. Shelter Placement (4) (Co)
6. DAP (8 for the entire state) (DCF)

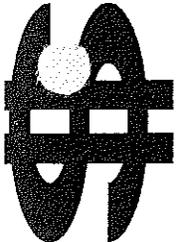


**Reentry Programs**

*Name/OS/Funding Source*

1. JETs (2-10) (P)
2. Care Management Org (varies) (DCF)
3. Outpatient Substance Abuse Treatment for Indigent Probation / Parole youth (30) (FC)
4. Street Dreams (25) (FC + P)

USE ADDITIONAL SHEETS AS NECESSARY



# 2016 PROGRAMS AND/OR TYPE OF SERVICES TO BE FUNDED

County: Gloucester Original Date: 8/19/2015 Revision Date: \_\_\_\_\_

<p><b>Delinquency Prevention Programs</b> <i>Name/Profile Number/Funding Source</i></p> <ol style="list-style-type: none"> <li>1. <u>SURE (1) P</u></li> <li>2. <u>SLAG/GALS (2) FC</u></li> <li>3. <u>Paulsboro (3) P</u></li> <li>4. <u>BLAST (4) P</u></li> <li>5. <u>All About Me (5) P</u></li> </ol>	<p><b>Law Enforcement Diversion Programs</b> <i>Name/Profile Number/Funding Source</i></p> <ol style="list-style-type: none"> <li>1. <u>Second Chance (6) FC</u></li> <li>2. _____</li> <li>3. _____</li> <li>4. _____</li> </ol>	<p><b>Family Crisis Intervention Unit</b> <i>Name/Profile Number/Funding Source</i></p> <ol style="list-style-type: none"> <li>1. <u>FCIU/MR Vic (7) FC</u></li> <li>2. _____</li> <li>3. _____</li> <li>4. _____</li> </ol>
<p><b>Family Court Diversion Programs</b> <i>Name/Profile Number/Funding Source</i></p> <ol style="list-style-type: none"> <li>1. <u>Second Chance (6) FC</u></li> <li>2. _____</li> <li>3. _____</li> <li>4. _____</li> </ol>	<p><b>Detention Alternative Programs</b> <i>(Pre-Adjudicated Youth)</i> <i>Name/Profile Number/Funding Source</i></p> <ol style="list-style-type: none"> <li>1. _____</li> <li>2. _____</li> <li>3. _____</li> <li>4. _____</li> </ol>	<p><b>(Client Specific Funds): Other</b> <i>Name/Profile Number/Funding Source</i></p> <ol style="list-style-type: none"> <li>1. <u>JETs (12) P</u></li> <li>2. _____</li> <li>3. _____</li> <li>4. _____</li> </ol>
<p><b>Community Based Disposition Options</b> <i>(Post-Adjudicated Youth)</i> <i>Name/Profile Number/Funding Source</i></p> <ol style="list-style-type: none"> <li>1. <u>Ad Sub Abuse (8) FC</u></li> <li>2. <u>Pro Account CLS (9) FC P</u></li> <li>3. <u>Street Dreams (10) P</u></li> <li>4. <u>PASO (11) P</u></li> </ol>	<p><b>Re-Entry Programs</b> <i>Name/Profile Number/Funding Source</i></p> <ol style="list-style-type: none"> <li>1. <u>Ad Sub Abuse (8) FC</u></li> <li>2. <u>Street Dreams (10) P</u></li> <li>3. _____</li> <li>4. _____</li> </ol>	<p><b>Re-Entry Programs</b> <i>Name/Profile Number/Funding Source</i></p> <ol style="list-style-type: none"> <li>1. <u>Ad Sub Abuse (8) FC</u></li> <li>2. <u>Street Dreams (10) P</u></li> <li>3. _____</li> <li>4. _____</li> </ol>

← Least Restrictive  
 ←-----→  
 Most Restrictive →

Comments (Identify "Other"): \_\_\_\_\_

**ALLOCATION OF FUNDS PER PROGRAM CATEGORY & FUNDING SOURCE  
JANUARY 1, 2016 TO DECEMBER 31, 2016**

County: Gloucester

Original Date: 8/19/15

Revision Date:

PROGRAM CATEGORY/BUDGET SUMMARY	PARTNERSHIP		FAMILY COURT		TOTAL ALLOCATION PER PROGRAM AREA
1) DELINQUENCY PREVENTION	\$	87,930.00	\$	50,000.00	\$ 137,930.00
2) DIVERSION (Law Enforcement, FCIU and Family Court)	\$	-	\$	178,915.00	\$ 178,915.00
3) DETENTION	\$	-	\$	-	\$ -
4) DISPOSITION	\$	135,552.00	\$	49,608.00	\$ 185,160.00
5) REENTRY	\$	-	\$	-	\$ -
6) ADMINISTRATION	\$	55,550.00	\$	-	\$ 55,550.00
7) OTHER (Client Specific Funds):	\$	250.00	\$	-	\$ 250.00
<b>TOTAL</b>	\$	279,282.00	\$	278,523.00	\$ 557,805.00

Comments: none

- All funds must be represented on this form.
- \*Identify the source of the local cash match in the above comment section.
- Information should correspond with Attachment A; Programs and/or Type of Services to be Funded chart and Attachment C; Program Profile(s).
- A detailed explanation for *each program* in each category is to be provided in Attachment C; Program Profile.
- If the County's RFP results in a change in how the dollars are allocated above, then a revised Attachment B-1 must be submitted after the RFP process.





## Gloucester County 2016 Proposed Program Profile Cover Sheet

"Approved" by YSC Planning Committee July 13, 2015

Continuum	Pro-file	Grant	Budget	Program Name	Description of Services	Provider
Prevention	1	Partnership	3,600	SURE	Student Summit	Prosecutor
Prevention	2	Family Court	50,000	SLAG / GALS	Two gender specific targeted youth program in three elementary schools	Woodbury Schools
Prevention	3	Partnership	21,000	Alternative Coach	Lifeskills coach at the Alternative Evening Program in Paulsboro	Paulsboro Schools
Prevention	4	Partnership	21,000	BLAST	Afterschool program	Glassboro Schools
Prevention	5	Partnership	42,330	All About Me	Evaluations and counseling for victims of sexual abuse	Robins' Nest
Diversion	6	Family Court	42,240	Second Chance	Station House Adjustment & JCC / ISC Diversion	Robins' Nest
Diversion	7	Family Court	136,675	FCIU	Family Crisis Intervention Unit (combined with Mobile Response)	Robins' Nest
Disposition Re-Entry	8	Family Court	37,440	Adolescent Substance Abuse Treatment	Substance abuse evaluation and outpatient treatment in two locations	Center Family Services
Disposition	9	Family Court Partnership	11,918 11,082	Probation Account	Two courses of Cognitive Life Skills group counseling with low ropes course at the start and high ropes at the close of project.	Robins' Nest
Disposition Re-Entry	10	Partnership	70,000	Street Dreams	Employment / Education Advocacy Program for Juvenile Probationers / Parolees	Robins' Nest
Disposition	11	Partnership	54,720	PASO	Sex Offender Treatment – evaluation and counseling	CFS
Disposition	12	Family Court	250	JETs	Client Specific Funding	YAP
			<b>502,255</b>			

**PROGRAM PROFILE**  
CY 2016

A Program Profile must be completed for *each* proposed program and/or service to be funded with State/Community Partnership and Family Court. **Note: If the County's RFP results in changes to the information submitted on this Program Profile, a revised Attachment C must be submitted no later than 30 days after the County Freeholder has approved the contract/award.**

County: Gloucester      Original Date: 8/19/2015      Revision Date: \_\_\_\_\_

**FUNDING DETAILS**

Funding Source(s):  Partnership     Family Court

Funding Allocation and Source: \$3600/Partnership    \$ \_\_\_\_\_/\_\_\_\_    \$ \_\_\_\_\_/\_\_\_\_    \$ \_\_\_\_\_/\_\_\_\_

*If multiple funding source, show breakdown. Examples: \$50,000/Part    \$2,500/JABG Match*

**PROGRAM GOAL**

- Prevention:* To prevent youth from engaging in anti-social and delinquent behavior and from taking part in other problem behaviors that are pathways to delinquency.
- Diversion:* To provide services and/or informal sanctions to youth who have begun to engage in antisocial and low level delinquent behavior in an effort to prevent youth from continuing on a delinquent pathway.
- Detention/Detention Alternatives:* To insure the youth's presence at the next court hearing and to provide short-term (45-60 days) supervision sufficient to safely maintain appropriate youth in the community while awaiting the final disposition of their case.
- Disposition:* To provide the court with a range of options that match the supervision and service needs of youth in their communities in an effort to reduce recidivism.
- Re-entry:* To provide youth transitioning from a JJC residential or day program with additional support for successful reintegration into their communities in an effort to reduce recidivism.

**PROGRAM & PROGRAM DESCRIPTION**

Program Category: Prevention \_\_\_\_\_

Program Name or Service to be RFP'd: SURE Student Summit  
(Schools United for Respect and Equality)

Implementing Agency (*if known*): Gloucester County Prosecutor's Office

**Program/Services Description** (When providing the information below, please limit your description to what the County Youth Services Commission is funding and not what the entire agency/program can provide, unless funding the entire program.)

- **Program Components/Services** (The description must minimally include the program components and the referral source): Students from area high schools will gather for a one-day summit at Rowan University in March, 2016. This is a student-driven event in which their planning committee selects a theme, workshop subjects, designs the t-shirts, implements workshops, and chooses a motivational speaker based on that year's theme. The Prosecutor's Office and YSC Administrator staff the committee to coordinate logistics and payment. It is a yearly event with the focus on tolerance, diversity, respect, and equality. The program is run by the County Prosecutor's Office as part of a large multi-agency commitment which includes the Youth Services Commission, Rowan University, the Municipal Alliances, Gloucester County High Schools and County Government. The SURE mission is to impact the community through ideals of respect and equality by portraying these values in everyday life, through student involvement and teamwork. In 2013, students from every public high school in the county attended the Summit. In 2014, only one high school did not attend due to funding issues. In 2015, again one high school was unable to secure appropriate permissions / transportation for the event.

- **Target Population:** Must reflect the Program Category selected above based on its Definition and Rationale. The description must include age, gender (admission criteria): Students from local high schools (ages 15-19) in Gloucester County, both male and female. Many of these youth participate in Diversity Clubs in their schools, but not all do.

- **Geographic area to be served:** Gloucester County  
Type:  Rural  Suburban  Tribal  Urban

- **Level of Service**

Service Type: Youth/Slots

Maximum number of Youth / Slots in program at any given time: 325

Minimum number of unduplicated Youth/Slots served during contract period: 325

Comments: This is a one-day event, although monthly planning sessions are held.

Service Type: Classes

Maximum number of Classes in program at any given time: 8

Minimum number of unduplicated Classes served during contract period: 8

Comments: A minimum of six school districts will design a workshop for the Summit based on the Summit theme and results of the post-event survey.

Service Type: \_\_\_\_\_

Maximum number of \_\_\_\_\_ in program at any given time: \_\_\_\_\_

Minimum number of unduplicated \_\_\_\_\_ served during contract period: \_\_\_\_\_

Comments: \_\_\_\_\_

Service Type: \_\_\_\_\_

Maximum number of \_\_\_\_\_ in program at any given time: \_\_\_\_\_

Minimum number of unduplicated \_\_\_\_\_ served during contract period: \_\_\_\_\_

Comments: \_\_\_\_\_

**PROGRAM OUTCOME**

Describe this program's outcomes. Provide the result or expected impact on youth served and/or the system. For example: Eighteen of the twenty youth involved in the program will not have a formal complaint signed against them for the time that they are in our program.

Outcome:
Outcome #1: <u>Out of 15 total public high schools in the county, a minimum of 10 will attend the Summit.</u>
Outcome #2: <u>Students will design workshops for the Summit based on the theme; each workshop will have twenty (20) participants and 70% positive survey results.</u>
Outcome #3: <u>An evaluation of the Summit will be completed the day of the event by students participating, with a return rate of 60%.</u>
Outcome #4: _____

**JUSTIFICATION**

(A) What specific data supports funding this program or service? In addition to the source of the data, list the specific measure(s) that expresses to the problem this program or service will be address.

The Prosecutor's Office supports and coordinates this initiative in collaboration with the schools, Youth Services, and Municipal Alliances. In 2012-13 statistics, Gloucester County's school violence rate dropped by 22%. Incidents of Harrassment, Bullying and Intimidation dropped by 36% from 500 in the 2011-12 school year to 320 in 2012-13.

The following data has been provided by Tolerance.org, reported at glsen.org

- 9 in 10 (86.2%) LGBT students reported being bullied.
- More than half (60.8%) reported they felt unsafe in school because of their sexual orientation.
- 32.7% of LGBT students missed a day of school because of feeling unsafe, compared to only 4.5% of a national sample of secondary school students.

• Nearly a third (31.1%) of the students who did report an incident said that school staff did nothing in response. GLSEN's LGBT Educator Training Program for Secondary Schools in NYC.

• Suicide is one of the top three causes of death among young people ages 15 through 24 (2006 National Adolescent Health Information).

"The 411 of Bullying" (The George Washington University, Sept. 2004)  
ncjrs.gov/pdffiles1/ojjdp/grants/226235.pdf

- Of children in sixth through tenth grade, more than 3.2 million—nearly one in six—are victims of bullying each year, while 3.7 million bully other children (Fox, et al, 2003).
- Compared to their peers, bullied boys are four times more likely to be suicidal; bullied girls are eight times more likely to be suicidal (Bullying Prevention is Crime Prevention, 2003)

(B) Was the provider sought through a Request for Proposal (RFP) or open competitive process for this funding application cycle?  Yes

(C) If this program or service was not sought through a RFP process or open competitive process, describe why: This program is funded in part by the Prosecutor's office, the schools and Municipal Alliance funding. The Youth Services Commission voted to include this program in the 1/3 set-aside of Partnership funding. It is an inter-departmental County initiative, held yearly at Rowan, and is a key component of our prevention work at the high-school level.

**(D) IF THIS PROGRAM OR SERVICE IS A RENEWAL, PART OF THE COUNTY 1/3 SET ASIDE OR INTERGOVERNMENTAL AGREEMENT, NOT REQUIRING A RFP OR COMPETITIVE PROCESS.**

Outcome(s) achieved:

Outcome #1: We exceeded our goal of ten districts participating with 14 of 15 total districts sending at least 20 youth each.

Outcome #2: Schools volunteered to create and run a total of the six workshops which ran concurrently for three sessions. 99.4% of the 173 respondents in 2015 rated the workshops positively.

Outcome #3: Student surveys from the previous year were used to plan the Summit, as well as workshop evaluations and emerging needs.

A copy of the 2015 survey and the results are included in the data section along with the event's program. The 2015 surveys were taken the day of the Summit, and were paired with the lunch tickets to insure a decent return

ii. Provide the date and results of the last monitoring: This project is continuously monitored in the monthly planning meetings, as well as the day of the event. The YSC Administrator is co-advisor to the event with the Community Justice Coordinator. Several of our YSC members, as well as our JJC Liaison attended this year. The detailed survey analysis of the 2015 event is attached as is the program.

Comments:

**PROGRAM PROFILE  
CY 2016**

A Program Profile must be completed for *each* proposed program and/or service to be funded with State/Community Partnership and Family Court. **Note: If the County's RFP results in changes to the information submitted on this Program Profile, a revised Attachment C must be submitted no later than 30 days after the County Freeholder has approved the contract/award.**

County: Gloucester

Original Date: 8/19/2015

Revision Date: \_\_\_\_\_

**FUNDING DETAILS**

Funding Source(s):  Partnership  Family Court

Funding Allocation and Source: \$50,000/Family Court \$\_\_\_\_\_/\_\_ \$\_\_\_\_\_/\_\_ \$\_\_\_\_\_/\_\_

*If multiple funding source, show breakdown. Examples: \$50,000/Part \$2,500/JABG Match*

**PROGRAM GOAL**

- Prevention:* To prevent youth from engaging in anti-social and delinquent behavior and from taking part in other problem behaviors that are pathways to delinquency.
- Diversion:* To provide services and/or informal sanctions to youth who have begun to engage in antisocial and low level delinquent behavior in an effort to prevent youth from continuing on a delinquent pathway.
- Detention/Detention Alternatives:* To insure the youth's presence at the next court hearing and to provide short-term (45-60 days) supervision sufficient to safely maintain appropriate youth in the community while awaiting the final disposition of their case.
- Disposition:* To provide the court with a range of options that match the supervision and service needs of youth in their communities in an effort to reduce recidivism.
- Re-entry:* To provide youth transitioning from a JJC residential or day program with additional support for successful reintegration into their communities in an effort to reduce recidivism.

**PROGRAM & PROGRAM DESCRIPTION**

Program Category: Delinquency Prevention \_ \_ \_

Program Name or Service to be RFP'd: SLAG / GALS Targeted youth life skills and mentoring program for boys and girls incorporating Girls Circle and Boys Council in three Woodbury elementary schools.

**Implementing Agency (if known):** Woodbury Schools

**Program/Services Description** (When providing the information below, please limit your description to what the County Youth Services Commission is funding and not what the entire agency/program can provide, unless funding the entire program.)

- **Program Components/Services** (The description must minimally include the program components and the referral source): The program features gender-specific groups for boys and girls meeting weekly for a minimum of 1.5 hours after school, and in the summer four hours/week. Services during the school year and summer must take place in Woodbury, and serve students referred from each of the three elementary schools; summer activities must serve population from all three schools as well. School teachers, guidance counselors or administrators will choose youth from the third, fourth and fifth grades who are at-risk or need additional help in school, with the particular focus of serving the minority population. Group size is a maximum of 15 youth with three facilitators. Programming be include evidence-based including Girls Circle and Boys Council. Recreation and arts enhancement activities should be part of the curriculum as well as a community service project.

- **Target Population:** *Must reflect the Program Category selected above based on its Definition and Rationale. The description must include age, gender (admission criteria):* Students in the 3rd, 4th, and 5th grades attending Evergreen, Walnut Street, and West End elementary schools in Woodbury.

- **Geographic area to be served:** Woodbury  
Type:  Rural X  Suburban  Tribal X  Urban

- **Level of Service**  
Service Type: Youth/Slots  
Maximum number of Youth/Slots in program at any given time: 90  
Minimum number of unduplicated Youth/Slots served during contract period: 130  
Comments: Youth can participate for up to twelve (12) months.

Service Type: \_\_\_\_\_  
Maximum number of \_\_\_\_\_ in program at any given time: \_\_\_\_\_  
Minimum number of unduplicated \_\_\_\_\_ served during contract period: \_\_\_\_\_  
Comments: \_\_\_\_\_

Service Type: \_\_\_\_\_  
Maximum number of \_\_\_\_\_ in program at any given time: \_\_\_\_\_  
Minimum number of unduplicated \_\_\_\_\_ served during contract period: \_\_\_\_\_  
Comments: \_\_\_\_\_

Service Type: \_\_\_\_\_  
Maximum number of \_\_\_\_\_ in program at any given time: \_\_\_\_\_  
Minimum number of unduplicated \_\_\_\_\_ served during contract period: \_\_\_\_\_  
Comments: \_\_\_\_\_

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**PROGRAM OUTCOME**

Describe this program's outcomes. Provide the result or expected impact on youth served and/or the system. For example: Eighteen of the twenty youth involved in the program will not have a formal complaint signed against them for the time that they are in our program.

Outcome:
Outcome #1: <u>The program will reduce the number of discipline problems reported with the youth who participate in the program by 20% as compared to the general population which will be formally reported out on in January to do full 1 year baseline of comparison.</u>
Outcome #2: <u>The program will reduce reports of truancy and absenteeism with youth who participate in the program by 20% as compared to the general population which will be formally reported out on in January to do full 1 year baseline of comparison.</u>
Outcome #3: <u>The program will improve social climate in classrooms and throughout the school environment, to be demonstrated by teacher reports of improved order and discipline, and the outcome of a student survey comparing SLAG/GALS students to remaining students in district.</u>
Outcome #4: <u>The program will provide 100% of participating youth with an opportunity to perform a community service project.</u>

### **JUSTIFICATION**

(A) What specific data supports funding this program or service? In addition to the source of the data, list the specific measure(s) that expresses to the problem this program or service will be address. Municipal arrest data shows that 60% of youth arrested in Woodbury are minorities. Minorities represent 34% of the population in the town. Targeted youth prevention will provide gender-specific programming and role modeling for youth who are at-risk, as chosen by their teachers. 64% of the 2015 SLAG / GALS youth were minority.

(B) Was the provider sought through a Request for Proposal (RFP) or open competitive process for this funding application cycle?  Yes

(C) If this program or service was not sought through a RFP process or open competitive process, describe why: Woodbury School District is a governmental entity. Local Public Contracts Law 40A:11-5. Exceptions: Any contract the amount of which exceeds the bid threshold, may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor and shall be awarded by resolution of the governing body if:... (2) It is to be made or entered into with the United States of America, the State of New Jersey, county or municipality or any board, body, officer, agency or authority thereof or any other state or subdivision thereof."

**(D) IF THIS PROGRAM OR SERVICE IS A RENEWAL, PART OF THE COUNTY 1/3 SET ASIDE OR INTERGOVERNMENTAL AGREEMENT, NOT REQUIRING A RFP OR COMPETITIVE PROCESS.**

i. Outcome(s) achieved:

**Individual Outcomes Status**

Objective Details	Outcome	Evaluation Method	2014 1 <sup>st</sup> Quarter	2014 2 <sup>nd</sup> Quarter	2014 3 <sup>rd</sup> Quarter	2014 4 <sup>th</sup> Quarter	2015 1 <sup>st</sup> Quarter
The program will reduce reports of truancy and absenteeism with youth who participate by 20% as compared to the general population which will be formally reported out on in January to do full 1 year baseline of comparison.	20% reduction in the reports of truancy and absenteeism with youth who participate in the program as compared to the general population.	Truancy and absenteeism reports which will be formally reported out on in January to do full 1 year baseline of comparison.	Will be assessed at end of academic year	Final data comparing 12-13 and 13-14 numbers to be available when next NJ School Report Card data becomes available	Formal report shared with YSC indicated significant evidence for lower truancy rate for SLAG/GALS students compared to the general population	End of year data will be collected to review this construct	
The program will improve social climate in classrooms and throughout the school environment, to be demonstrated by teacher reports of improved order and discipline, more positive social relationships and a more positive attitude toward schoolwork.	improve social climate in classrooms and throughout the school environment,	Teacher reports of improved order and discipline, more positive social relationships and a more positive attitude toward schoolwork.	Teacher, student and admin input gathered throughout year indicating qualitative positive results	According to both Principals and Staff students enrolled in GALS/SLAG have clearly established strong relationships and a culture of belonging within their SLAG/GALS club and school in general		Feedback from staff continues to be positive regarding this construct. The added benefit of a teacher on site at West End has helped bolster this strand for that building.	Teacher reports those students enrolled in program are demonstrating sense of pride and belonging to SLAG/GALS and use this pride as leverage to motivate positive behaviors
The program will provide participating youth with an opportunity to perform a community service project.	80% of participating youth will perform a community service project	Community service project report.	Pennies for Patients Leukemia Fundraiser organized and implemented in all three elementary buildings in March of 2014	Students completed multiple service projects including Pop Tabs for Ronald McDonald house and Pennies for Patients Fund Raiser as well	Over the course of the summer program students in both GALS and SLAG worked together on a community project at West End Memorial School	Completed for both SLAG and GALS program	Both groups in planning phase of community service project that will be implemented next quarter
The program will reduce the number of discipline problems reported with the youth who participate by 20% as compared to the general population which will be formally reported out on in January to do full 1 year baseline of comparison.	20% reduction in discipline reports for the youth who participate in the program compared to the students in general.	Discipline reports which will be formally reported out in January to do full one year baseline of comparison.	This data is still being reviewed by building Principals			Qualitative data reported back from building principals indicate favorable responses to discipline referrals of program participants	

ii. Provide the date and results of the last monitoring: This program was monitored July 22, 2015 with all performance standards met satisfactorily or better; file review took place August 3<sup>rd</sup>.

Comments: This program continues to excel in getting the at-risk students involved and engaged in learning and identifying with pride their school club culture.

**PROGRAM PROFILE  
CY 2016**

A Program Profile must be completed for *each* proposed program and/or service to be funded with State/Community Partnership and Family Court. **Note: If the County's RFP results in changes to the information submitted on this Program Profile, a revised Attachment C must be submitted no later than 30 days after the County Freeholder has approved the contract/award.**

County: Gloucester      Original Date: 8/19/2015      Revision Date: \_\_\_\_\_

**FUNDING DETAILS**

Funding Source(s):  Partnership     Family Court

Funding Allocation and Source: \$21,000/Partnership \$\_\_\_\_\_/\_\_\_\_\_ \$\_\_\_\_\_/\_\_\_\_\_ \$\_\_\_\_\_/\_\_\_\_\_  
*If multiple funding source, show breakdown. Examples: \$50,000/Part \$2,500/JABG Match*

**PROGRAM GOAL**

- Prevention*: To prevent youth from engaging in anti-social and delinquent behavior and from taking part in other problem behaviors that are pathways to delinquency.
- Diversion*: To provide services and/or informal sanctions to youth who have begun to engage in antisocial and low level delinquent behavior in an effort to prevent youth from continuing on a delinquent pathway.
- Detention/Detention Alternatives*: To insure the youth's presence at the next court hearing and to provide short-term (45-60 days) supervision sufficient to safely maintain appropriate youth in the community while awaiting the final disposition of their case.
- Disposition*: To provide the court with a range of options that match the supervision and service needs of youth in their communities in an effort to reduce recidivism.
- Re-entry*: To provide youth transitioning from a JJC residential or day program with additional support for successful reintegration into their communities in an effort to reduce recidivism.

**PROGRAM & PROGRAM DESCRIPTION**

Program Category: Delinquency Prevention \_ \_ \_

Program Name or Service to be RFP'd: Prevention Coach in Paulsboro School District  
Alternative program

Implementing Agency (if known): Paulsboro School District

**Program/Services Description** (When providing the information below, please limit your description to what the County Youth Services Commission is funding and not what the entire agency/program can provide, unless funding the entire program.)

- **Program Components/Services** (The description must minimally include the program components and the referral source): This program will provide drop out prevention in the evening alternative program at Paulsboro High School. Youth are referred to the alternative school for reasons including behavior issues, multiple absences, pregnancy, etc. The facilitator will work with students as a group in the beginning of the alternative school day (3 pm) and individually with youth throughout the course of the evening. The facilitator should have knowledge of youth and the community to encourage and support them in addressing reasons for their being in the program and to assist them in making the necessary steps to return to mainstream classes.

- **Target Population:** *Must reflect the Program Category selected above based on its Definition and Rationale. The description must include age, gender (admission criteria):* Youth who attend Paulsboro High School and who have been placed in the evening alternative school in grades 7-12. These youth have been referred by the school to the evening program for issues that put them at high risk to offend, re-offend in some cases, and/or drop out of school.

- **Geographic area to be served:** City of Paulsboro  
Type:  Rural  Suburban  Tribal  Urban

- **Level of Service**

Service Type: Youth/Slots

Maximum number of Youth/Slots in program at any given time: 9

Minimum number of unduplicated youth/slots served during contract period: 100

Comments: this program runs on a school calendar.

Service Type: Individual Sessions

Maximum number of Individual Sessions in program at any given time: 9

Minimum number of unduplicated Individual Sessions served during contract period: 50

Comments: \_\_\_\_\_

Service Type: \_\_\_\_\_

Maximum number of \_\_\_\_\_ in program at any given time: \_\_\_\_\_

Minimum number of unduplicated \_\_\_\_\_ served during contract period: \_\_\_\_\_

Comments: \_\_\_\_\_

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## **PROGRAM OUTCOME**

*Describe this program's outcomes. Provide the result or expected impact on youth served and/or the system. For example: Eighteen of the twenty youth involved in the program will not have a formal complaint signed against them for the time that they are in our program.*

Outcome
Outcome #1: 50% of youth will improve attendance in alternative school, earning their way back into regular classrooms
Outcome #2: 50% of youth will improve behavior in alternative school, earning their way back into regular classrooms

As of June, they have 24 active clients and 70% are on Juvenile Probation.

**JUSTIFICATION**

(A) What specific data supports funding this program or service? In addition to the source of the data, list the specific measure(s) that expresses to the problem this program or service will be address. Municipal Arrest Data (2012) shows that 79% of the youth arrested in Paulsboro are minorities. Minorities represent 46% of the population of the town. Youth in the alternative school are at high risk to offend or re-offend, and a significant percentage of these youth are minorities. Currently, 70% of the youth in the alternative school are on Probation, so a program can be of benefit in preventing youth from recidivating.

(B) Was the provider sought through a Request for Proposal (RFP) or open competitive process for this funding application cycle?  Yes

(C) If this program or service was not sought through a RFP process or open competitive process, describe why: Paulsboro School District is another government entity. Local Public Contracts Law 40A:11-5. Exceptions: Any contract the amount of which exceeds the bid threshold, may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor and shall be awarded by resolution of the governing body if... (2) It is to be made or entered into with the United States of America, the State of New Jersey, county or municipality or any board, body, officer, agency or authority thereof or any other state or subdivision thereof."

**(D) IF THIS PROGRAM OR SERVICE IS A RENEWAL, PART OF THE COUNTY 1/3 SET ASIDE OR INTERGOVERNMENTAL AGREEMENT, NOT REQUIRING A RFP OR COMPETITIVE PROCESS.**

i. Outcome(s) achieved: Individual Outcomes Status 1<sup>st</sup> Quarter

Objective Details	Outcome	Evaluation Method	Status
Youth will improve attendance in the Alternative Evening Program	50% of youth will improve attendance in alternative school, earning their way back into regular classrooms.	Attendance reports	54.2% of the students' attendance has improved since they entered AEP.
Youth will improve behavior in alternative school.	50% of youth will improve behavior in alternative school, earning their way back into regular classrooms	Return to regular classroom programming.	Student behavior has improved in the smaller class setting. Students do not disrupt other students as frequently. Counseling sessions about appropriate behavior are positive.

ii. Provide the date and results of the last monitoring: May 7, 2015 found that all performance standards were met satisfactorily.

Comments:

**PROGRAM PROFILE  
CY 2016**

A Program Profile must be completed for *each* proposed program and/or service to be funded with State/Community Partnership and Family Court. **Note: If the County's RFP results in changes to the information submitted on this Program Profile, a revised Attachment C must be submitted no later than 30 days after the County Freeholder has approved the contract/award.**

County: Gloucester      Original Date: 8/19/2015      Revision Date: \_\_\_\_\_

**FUNDING DETAILS**

Funding Source(s):  Partnership    Family Court

Funding Allocation and Source: \$21,000/Partnership \$\_\_\_\_\_/\_\_ \$\_\_\_\_\_/\_\_ \$\_\_\_\_\_/\_\_

*If multiple funding source, show breakdown.*

**PROGRAM GOAL**

- Prevention:* To prevent youth from engaging in anti-social and delinquent behavior and from taking part in other problem behaviors that are pathways to delinquency.
- Diversion:* To provide services and/or informal sanctions to youth who have begun to engage in antisocial and low level delinquent behavior in an effort to prevent youth from continuing on a delinquent pathway.
- Detention/Detention Alternatives:* To insure the youth's presence at the next court hearing and to provide short-term (45-60 days) supervision sufficient to safely maintain appropriate youth in the community while awaiting the final disposition of their case.
- Disposition:* To provide the court with a range of options that match the supervision and service needs of youth in their communities in an effort to reduce recidivism.
- Re-entry:* To provide youth transitioning from a JJC residential or day program with additional support for successful reintegration into their communities in an effort to reduce recidivism.

**PROGRAM & PROGRAM DESCRIPTION**

Program Category: Delinquency Prevention \_ \_ \_

Program Name or Service to be RFP'd: BLAST – targeted prevention program (Bowe's Lively After School Team) program at Bowe Elementary School

Implementing Agency (if known): Glassboro School District

**Program/Services Description** (When providing the information below, please limit your description to what the County Youth Services Commission is funding and not what the entire agency/program can provide, unless funding the entire program.)

- **Program Components/Services** (The description must minimally include the program components and the referral source): This targeted youth program will take place after school and will include youth who have been selected by staff as being at-risk. Program will be gender-specific and follow an evidence-based curriculum like The Boys' Council or Girls' Circle. Each activity project has four sessions and the students help select their activity. This includes Building Dreams (Lego Club), Theatre Workshop, Art & Crafts, Game Club, and Cross Fitness.

- **Target Population:** Must reflect the Program Category selected above based on its Definition and Rationale. The description must include age, gender (admission criteria): Youth in grades 4-6 of both genders who have been specifically selected for the program by their teachers, student advisors, or social workers because they are deemed to be at-risk due to academic, absenteeism, socioeconomic, family, or behavioral indicators.

- **Geographic area to be served: Glassboro Middle School**  
Type:  Rural  Suburban  Tribal  Urban

- **Level of Service**  
Service Type: Group Sessions  
Maximum number of Group Sessions in program at any given time: 36  
Minimum number of unduplicated Group Sessions served during contract period: 30  
Comments: this program operates on a school calendar

Service Type: \_\_\_\_\_  
Maximum number of \_\_\_\_\_ in program at any given time: \_\_\_\_\_  
Minimum number of unduplicated \_\_\_\_\_ served during contract period: \_\_\_\_\_  
Comments: \_\_\_\_\_

Service Type: \_\_\_\_\_  
Maximum number of \_\_\_\_\_ in program at any given time: \_\_\_\_\_  
Minimum number of unduplicated \_\_\_\_\_ served during contract period: \_\_\_\_\_  
Comments: \_\_\_\_\_

**PROGRAM OUTCOME**

Describe this program's outcomes. Provide the result or expected impact on youth served and/or the system. For example: Eighteen of the twenty youth involved in the program will not have a formal complaint signed against them for the time that they are in our program.

<b>Outcome:</b>
Outcome #1: <u>70% of youth shall show improvement in behavior.</u>
Outcome #2: <u>60% of youth shall show improvement in attendance.</u>

As of June, they ended the school year with about 17 students; they started with 35. There is another new 21<sup>st</sup> Century-funded program offering after school childcare in the students' neighborhood. The program will be revised over the summer and a new Profile will be submitted when specifics are approved.

**JUSTIFICATION**

(A) What specific data supports funding this program or service? In addition to the source of the data, list the specific measure(s) that expresses to the problem this program or service will be address.

Municipal arrest data (2012) shows that 70% of the youth arrested in Glassboro are minorities. Minorities represent 39% of the population of the town. School data shows a high percentage of minority male youth being suspended for behavioral issues.

(B) Was the provider sought through a Request for Proposal (RFP) or open competitive process for this funding application cycle?  Yes

(C) If this program or service was not sought through a RFP process or open competitive process, describe why: Glassboro School District is a government entity. Local Public Contracts Law 40A:11-5. Exceptions: Any contract the amount of which exceeds the bid threshold, may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor and shall be awarded by resolution of the governing body if:... (2) It is to be made or entered into with the United States of America, the State of New Jersey, county or municipality or any board, body, officer, agency or authority thereof or any other state or subdivision thereof.”

(D) IF THIS PROGRAM OR SERVICE IS A RENEWAL, PART OF THE COUNTY 1/3 SET ASIDE OR INTERGOVERNMENTAL AGREEMENT, NOT REQUIRING A RFP OR COMPETITIVE PROCESS.

*i. Outcome(s) achieved: Individual Outcomes Status (first Quarter)*

Objective Details	Outcome	Evaluation Method	Status
Improvement in afterschool youths' behavior.	70% of youth shall show improvement in behavior	70% of youth shall show improvement in behavior as measured by disciplinary reports when compared to nonparticipants.	Program just beginning, behavior reports and attendance data to be analyzed
Attendance improvement	60% of youth shall show improvement in attendance.	Improvement in attendance as measured by attendance reports when compared to nonparticipants.	Attendance records will be reviewed

According to JAMS, 38 youth were enrolled in the afterschool program. Four students withdrew in the first quarter. During the second quarter, it became apparent that BLAST youth were being siphoned off by a 21<sup>st</sup> Century Learning grant program. As it is an apparent duplication of services, the Glassboro School District will redirect this funding towards a different population of at-risk youth.

ii. Provide the date and results of the last monitoring: May 19, 2015 found that all performance standards were met satisfactorily.

Comments: A new Program Profile will be submitted after the new programming is set and approved by the YSC.

**PROGRAM PROFILE  
CY 2016**

A Program Profile must be completed for *each* proposed program and/or service to be funded with State/Community Partnership and Family Court. **Note: If the County's RFP results in changes to the information submitted on this Program Profile, a revised *Attachment C* must be submitted no later than 30 days after the County Freeholder has approved the contract/award.**

County: Gloucester      Original Date: 8/19/2015      Revision Date: \_\_\_\_\_

**FUNDING DETAILS**

Funding Source(s):  Partnership    Family Court

Funding Allocation and Source: \$42,330/Partnership \$\_\_\_\_\_/\_\_ \$\_\_\_\_\_/\_\_ \$\_\_\_\_\_/\_\_

*If multiple funding source, show breakdown. Examples: \$50,000/Part \$2,500/JABG Match*

**PROGRAM GOAL**

- Prevention:* To prevent youth from engaging in anti-social and delinquent behavior and from taking part in other problem behaviors that are pathways to delinquency.
- Diversion:* To provide services and/or informal sanctions to youth who have begun to engage in antisocial and low level delinquent behavior in an effort to prevent youth from continuing on a delinquent pathway.
- Detention/Detention Alternatives:* To insure the youth's presence at the next court hearing and to provide short-term (45-60 days) supervision sufficient to safely maintain appropriate youth in the community while awaiting the final disposition of their case.
- Disposition:* To provide the court with a range of options that match the supervision and service needs of youth in their communities in an effort to reduce recidivism.
- Re-entry:* To provide youth transitioning from a JJC residential or day program with additional support for successful reintegration into their communities in an effort to reduce recidivism.

**PROGRAM & PROGRAM DESCRIPTION**

Program Category: **Delinquency Prevention** \_ \_ \_

Program Name or Service to be RFP'd: "All About Me"  
Therapeutic Services for Sexually Abused Youth

Implementing Agency (if known): Robins' Nest

**Program/Services Description** (When providing the information below, please limit your description to what the County Youth Services Commission is funding and not what the entire agency/program can provide, unless funding the entire program.)

- **Program Components/Services** (The description must minimally include the program components and the referral source): The program should provide treatment for sexually abused pre-adolescent and adolescent males and females and their non-offending parent(s). Service components should include a comprehensive assessment, group treatment for youth and non-offending parent(s), individual therapy sessions for those not ready or able to participate in group, and referrals for a psychiatric evaluation and medication monitoring. Case management will also be provided. Referrals may come from Mobile Response/FCIU, DCP&P, family court, schools, private practitioners and community providers. Families may also self-refer.

- **Target Population:** Must reflect the Program Category selected above based on its Definition and Rationale. The description must include age, gender (admission criteria): Pre-adolescent and adolescent males and females ages 8-17, along with their non-offending parent(s)/caretaker(s) with either substantiated or alleged/disclosed sexual abuse/assault history and are involved in or at risk of family court involvement.

- **Geographic area to be served:** \_\_\_\_\_  
Type:  Rural  Suburban  Tribal  Urban

- **Level of Service**  
Service Type: Youth/Slots  
Maximum number of Youth/Slots in program at any given time: 16  
Minimum number of unduplicated Youth/Slots served during contract period: 64  
Comments: These numbers do not include the number of non-offending parents served by the program and should be based on current funding.

Service Type: Individual Sessions  
Maximum number of Individual Sessions in program at any given time: 4  
Minimum number of unduplicated Individual Sessions served during contract period: 50  
Comments: On an as-needed basis.

Service Type: Evaluations  
Maximum number of Evaluations in program at any given time: 16  
Minimum number of unduplicated Evaluations served during contract period: 36  
Comments: On an as-needed basis.

Service Type: \_\_\_\_\_  
Maximum number of \_\_\_\_\_ in program at any given time: \_\_\_\_\_  
Minimum number of unduplicated \_\_\_\_\_ served during contract period: \_\_\_\_\_  
Comments: \_\_\_\_\_

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**PROGRAM OUTCOME**

Describe this program's outcomes. Provide the result or expected impact on youth served and/or the system. For example: Eighteen of the twenty youth involved in the program will not have a formal complaint signed against them for the time that they are in our program.

<b>Outcome:</b>
Outcome #1: 85% of youth will have no formal criminal complaints filed against them while they are in the program and 75% will remain complaint free for one year after completion.
Outcome #2: Of 36 assessments done, 32 youth and their non-offending parent(s) will enroll and participate in group counseling and/or individual/family/dyadic therapy.
Outcome #3: 85% of enrolled youth will exhibit a reduction in social problems, family problems, somatic complaints and will exhibit improved behavior and be measured by comparison of pre and post Assessment of Child Behavior and Strengths Difficulties Questionnaire.
Outcome #4: 80% of non-offending parents will report via a Parent Satisfaction Questionnaire their improved ability to cope with their child's abuse and facilitate the healing process.

### **JUSTIFICATION**

- (A) What specific data supports funding this program or service? In addition to the source of the data, list the specific measure(s) that expresses to the problem this program or service will be address. RAINN (Rape, Abuse, and Incest National Network) statistics show 7% of girls in grades 5-8 and 12% of girls in grades 9-12 report they had been sexually abused. For boys, 3% in grades 5-8 and 5% in grades 9-12 said that they had been sexually abused.
- (B) Was the provider sought through a Request for Proposal (RFP) or open competitive process for this funding application cycle?  Yes
- (C) If this program or service was not sought through a RFP process or open competitive process, describe why:
- (D) **IF THIS PROGRAM OR SERVICE IS A RENEWAL, PART OF THE COUNTY 1/3 SET ASIDE OR INTERGOVERNMENTAL AGREEMENT, NOT REQUIRING A RFP OR COMPETITIVE PROCESS.**
- i. Outcome(s) achieved: [see next page]

## Individual Outcomes Status 2014 - 2015

Objective Details	Outcome	Evaluation Method	2014 1 <sup>st</sup> Quarter	2014 2 <sup>nd</sup> Quarter	2014 3 <sup>rd</sup> Quarter	2014 4 <sup>th</sup> Quarter	2015 1 <sup>st</sup> Quarter
Provide group services for 8-10 parents in each cycle to support them in promoting their child's healing from abuse	80% of non-offending parents improve their ability to cope with their child's abuse and facilitate the healing process	Parent Satisfaction Questionnaire	There are 12 parents/caretakers attending group. They completed the opening parent questionnaire.	Twelve participants report ability to cope with child's abuse as per questionnaire	Questionnaires were completed with four parents who completed spring cycle. All report improved ability to cope. Summer parent group had 15 attendees.	100% (10) parent/caretakers reported being able to cope with their child's abuse and assist in the healing process.	There are 9 parents regularly attending group. Survey will be completed in second quarter.
Interview and assess 36 pre-adolescents and adolescents to determine if youth is a victim of sexually abusive/assaultive behavior and prepare the youth for group services	Of 36 assessments done, 32 youth and their non-offending parent(s) will enroll in All About Me and participate in group counseling and/or individual/family/dyadic therapy.	Analyze attendance sheets from group session to determine number who enroll and attend.	Five new referrals were received and assessed this quarter.	Twelve children attended group during this quarter. One is new to group. Two are new to program and attend individual sessions only	Nine new assessments were completed and all agreed to enroll in program.	4 new assessments were completed and all 4 were enrolled/participated in program.	There were 8 new assessments completed. Three others were scheduled but family did not show.
Provide individual and group treatment to a minimum of 26 youth to diminish symptoms which place them at risk.	85% of enrolled youth will see a reduction in social problems, family problems, somatic complaint and will exhibit improved behavior as measured by comparison of the pre and post Assessment of Child Behavior tool and JAMS.	Pre and Post-treatment aggregate data from the following standardized instruments: Strengths and Difficulties Questionnaire and the Traumatic Assessment and Belief Scale.	There are a total of 12 youth attending group. Pre measurement tools were completed for each.	As per the SDQ and Assessment of Child Behavior tools, 92% have a reduction in problems.	Thirteen youth participated in the summer groups. 100% had a reduction in social and family problems as well as somatic complaints	As per the Assessment of Child Behavior: 3 of 7 children showed improvement. As per the SDQ, 6 of 7 showed low risk for diagnosis of emotional, social and behavioral problems.	Assessment of Child Behavior (ACB) and JAMS are the tools being used. ACB outcomes will be submitted in second quarter. JAMS will be submitted at completion.
Youth will be tracked to determine their legal status during and for one year after the program.	85% of youth will have no formal criminal complaints filed against them while they are in the program and 75% will remain complaint free for one year after completion.	Follow-up with family court and with clients done at 3, 6 and 12 month intervals.	There are no follow ups due at this time.	The current twelve have no complaints filed against them. Eight former clients (100%) remain complaint free one year after completion.	Two 12 month follow ups reveal 100% had no formal criminal complaints filed against them.	Follow up was done for 5 youth. 100% have remained complaint free one year post termination of services. 100% of youth active in program this quarter had no criminal complaints filed against them.	Follow ups not due at this time. 100% of current participating youth have no formal complaints against them.

ii. Provide the date and results of the last monitoring: July 23, 2015 saw all found that all performance standards were met satisfactorily or above.

Comments:

**PROGRAM PROFILE  
CY 2016**

A Program Profile must be completed for *each* proposed program and/or service to be funded with State/Community Partnership and Family Court. **Note: If the County's RFP results in changes to the information submitted on this Program Profile, a revised *Attachment C* must be submitted no later than 30 days after the County Freeholder has approved the contract/award.**

County: Gloucester      Original Date: 8/19/2015      Revision Date: \_\_\_\_\_

**FUNDING DETAILS**

Funding Source(s):  Partnership  Family Court

Funding Allocation and Source: \$42,420 / Family Court \$ \_\_\_\_\_ / \_\_\_\_\_ \$ \_\_\_\_\_ / \_\_\_\_\_ \$ \_\_\_\_\_ / \_\_\_\_\_  
*If multiple funding source, show breakdown. Examples: \$50,000/Part \$2,500/JABG Match*

**PROGRAM GOAL**

- Prevention:* To prevent youth from engaging in anti-social and delinquent behavior and from taking part in other problem behaviors that are pathways to delinquency.
- Diversion:* To provide services and/or informal sanctions to youth who have begun to engage in antisocial and low level delinquent behavior in an effort to prevent youth from continuing on a delinquent pathway.
- Detention/Detention Alternatives:* To insure the youth's presence at the next court hearing and to provide short-term (45-60 days) supervision sufficient to safely maintain appropriate youth in the community while awaiting the final disposition of their case.
- Disposition:* To provide the court with a range of options that match the supervision and service needs of youth in their communities in an effort to reduce recidivism.
- Re-entry:* To provide youth transitioning from a JJC residential or day program with additional support for successful reintegration into their communities in an effort to reduce recidivism.

**PROGRAM & PROGRAM DESCRIPTION**

Program Category: Diversion \_ \_ \_

Program Name or Service to be RFP'd: "Second Chance" Stationhouse Adjustment

Implementing Agency (if known): Robins' Nest

**Program/Services Description** (When providing the information below, please limit your description to what the County Youth Services Commission is funding and not what the entire agency/program can provide, unless funding the entire program.)

- **Program Components/Services** (The description must minimally include the program components and the referral source): Stationhouse Adjustments should be a family-focused program designed to address the immediate delinquency offense and also the underlying family issues that impact the youths' behaviors. Service components include comprehensive Strengths and Needs assessment of the youth and his/her family; supportive counseling for the youth and the family; planning with the youth and providing oversight of the implementation of a restorative justice project with input from the family and/or referral source; case management and linkages to formal and informal community resources which address the needs of the family and youth which were identified during sessions; and aftercare planning. Referrals come from three sources: police officers in Gloucester County, the Gloucester County Juvenile Conference Committees or the Gloucester County Intake Service Conference staff.

- **Target Population:** Must reflect the Program Category selected above based on its Definition and Rationale. The description must include age, gender (admission criteria): Gloucester County youth, both female and male, under age 18

- **Geographic area to be served:**  
Type:  Rural  Suburban  Tribal  Urban

- **Level of Service**  
Service Type: Youth/Slots  
Maximum number of Youth/Slots in program at any given time: 7  
Minimum number of unduplicated Youth/Slots served during contract period: 21  
Comments: \_\_\_\_\_

Service Type: \_\_\_\_\_  
Maximum number of \_\_\_\_\_ in program at any given time: \_\_\_\_\_  
Minimum number of unduplicated \_\_\_\_\_ served during contract period: \_\_\_\_\_  
Comments: \_\_\_\_\_

Service Type: \_\_\_\_\_  
Maximum number of \_\_\_\_\_ in program at any given time: \_\_\_\_\_  
Minimum number of unduplicated \_\_\_\_\_ served during contract period: \_\_\_\_\_  
Comments: \_\_\_\_\_

Service Type: \_\_\_\_\_  
Maximum number of \_\_\_\_\_ in program at any given time: \_\_\_\_\_  
Minimum number of unduplicated \_\_\_\_\_ served during contract period: \_\_\_\_\_  
Comments: \_\_\_\_\_

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**PROGRAM OUTCOME**

Describe this program's outcomes. Provide the result or expected impact on youth served and/or the system. For example: Eighteen of the twenty youth involved in the program will not have a formal complaint signed against them for the time that they are in our program.

Outcomes
Outcome #1: <u>70% of youth enrolled in the program will not have formal complaints signed against them while they are participating in the program</u>
Outcome #2: <u>50% of youth who successfully complete the program will remain complaint-free for a year after they are discharged</u>
Outcome #3: <u>80% of youth and families will follow up on appropriate referrals assessed while participating in the program</u>
Outcome #4: <u>80% of youth will demonstrate behavioral improvement at successful completion of the program</u>

**JUSTIFICATION**

(A) What specific data supports funding this program or service? In addition to the source of the data, list the specific measure(s) that expresses to the problem this program or service will be address.

*Stationhouse adjustment has been prioritized by NJ Attorney General. Stationhouse and was found to be a key to addressing DMC in the juvenile justice system.*

(B) Was the provider sought through a Request for Proposal (RFP) or open competitive process for this funding application cycle?  Yes

(C) If this program or service was not sought through a RFP process or open competitive process, describe why:

**(D) IF THIS PROGRAM OR SERVICE IS A RENEWAL, PART OF THE COUNTY 1/3 SET ASIDE OR INTERGOVERNMENTAL AGREEMENT, NOT REQUIRING A RFP OR COMPETITIVE PROCESS.**

i. Outcome(s) achieved: [next page]

2014 – 2015 Individual Outcomes Status

Objective Details	Outcome	Evaluation Method	2014 1 <sup>st</sup> Quarter	2014 2 <sup>nd</sup> Quarter	2014 3 <sup>rd</sup> Quarter	2014 4 <sup>th</sup> Quarter	2015 1 <sup>st</sup> Quarter
Youth will not have formal complaints signed against them while enrolled in the program.	70% of the youth enrolled in the program will not have formal complaints signed against them while they are enrolled in the program.	YSC and JETs monthly meeting reviews.	100% (9/9)	100% (12/12)	100% (15/15)	92% (12/13)	100% (13/13)
Youth enrolled with program will have measurable behavioral improvement.	80% of the youth enrolled with the program will have measurable behavioral improvement.	Parent satisfaction surveys, monthly JETs and YSC reviews.	89% (8/9)	80% (4/5)	78% (7/9)	50% (3/6).	83% (5/6).
Half of the youth who successfully completed the program will remain complaint-free for a year after they graduate	50% of the youth who successfully completed the program will remain complaint-free for a year after they graduate.	YSC and JETs monthly meeting reviews. Satisfaction surveys.	No Data	100% (2/2)	100% (3/3)	100% (5/5)	100% (4/4)
Families will be referred to services as deemed appropriate.	80% of participating youth and families will follow up on appropriate referred services based on the assessment.	Follow-up with families and agencies referred.	100% or (1/1)	100% or (1/1)	ongoing.		

ii. Provide the date and results of the last monitoring: April 22, 2015 field visit found that all performance standards were met satisfactorily or above.

Comments:

**PROGRAM PROFILE  
CY 2016**

A Program Profile must be completed for *each* proposed program and/or service to be funded with State/Community Partnership and Family Court. **Note: If the County's RFP results in changes to the information submitted on this Program Profile, a revised Attachment C must be submitted no later than 30 days after the County Freeholder has approved the contract/award.**

County: Gloucester      Original Date: 8/19/2015      Revision Date: \_\_\_\_\_

**FUNDING DETAILS**

Funding Source(s):  Partnership  Family Court

Funding Allocation and Source: \$136,675/Family Court \$\_\_\_\_/\_\_\_\_ \$\_\_\_\_/\_\_\_\_ \$\_\_\_\_/\_\_\_\_  
*If multiple funding source, show breakdown. Examples: \$50,000/Part \$2,500/JABG Match*

**PROGRAM GOAL**

- Prevention:* To prevent youth from engaging in anti-social and delinquent behavior and from taking part in other problem behaviors that are pathways to delinquency.
- Diversion:* To provide services and/or informal sanctions to youth who have begun to engage in antisocial and low level delinquent behavior in an effort to prevent youth from continuing on a delinquent pathway.
- Detention/Detention Alternatives:* To insure the youth's presence at the next court hearing and to provide short-term (45-60 days) supervision sufficient to safely maintain appropriate youth in the community while awaiting the final disposition of their case.
- Disposition:* To provide the court with a range of options that match the supervision and service needs of youth in their communities in an effort to reduce recidivism.
- Re-entry:* To provide youth transitioning from a JJC residential or day program with additional support for successful reintegration into their communities in an effort to reduce recidivism.

**PROGRAM & PROGRAM DESCRIPTION**

Program Category: Diversion \_ \_ \_

Program Name or Service to be RFP'd: Vicinage Family Crisis Intervention Unit

Implementing Agency (if known): Robins' Nest

**Program/Services Description** (When providing the information below, please limit your description to what the County Youth Services Commission is funding and not what the entire agency/program can provide, unless funding the entire program.)

- **Program Components/Services** (The description must minimally include the program components and the referral source): The initiative is to provide Family Crisis Intervention Unit emergency and crisis intervention for the vicinage youth and their families. Since the funding was limited, it was awarded to the vicinage as a lump sum, and it was combined with our Mobile Response Stabilization Services. Referrals come from the local police via Perform Care.

- **Target Population:** Must reflect the Program Category selected above based on its Definition and Rationale. The description must include age, gender (admission criteria): Cumberland / Salem / Gloucester Counties are served. Both genders and all ages up to 18 are serviced by the combined unit, but most are teens.

- **Geographic area to be served:**  
Type:  Rural  Suburban  Tribal  Urban

- **Level of Service**  
Service Type: Youth/Slots  
Maximum number of Youth/Slots in program at any given time: 40  
Minimum number of unduplicated Youth/Slots served during contract period: 480  
Comments: Vicinage service Gloucester County is about 45% of the clientele.

Service Type: \_\_\_\_\_  
Maximum number of \_\_\_\_\_ in program at any given time: \_\_\_\_\_  
Minimum number of unduplicated \_\_\_\_\_ served during contract period: \_\_\_\_\_  
Comments: \_\_\_\_\_

Service Type: \_\_\_\_\_  
Maximum number of \_\_\_\_\_ in program at any given time: \_\_\_\_\_  
Minimum number of unduplicated \_\_\_\_\_ served during contract period: \_\_\_\_\_  
Comments: \_\_\_\_\_

Service Type: \_\_\_\_\_  
Maximum number of \_\_\_\_\_ in program at any given time: \_\_\_\_\_  
Minimum number of unduplicated \_\_\_\_\_ served during contract period: \_\_\_\_\_  
Comments: \_\_\_\_\_

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**PROGRAM OUTCOME**

Describe this program's outcomes. Provide the result or expected impact on youth served and/or the system. For example: Eighteen of the twenty youth involved in the program will not have a formal complaint signed against them for the time that they are in our program.

**Outcome:**  
Outcome #1: 80% of referred youth will have no further involvement with the Family Court.

**JUSTIFICATION**

(A) What specific data supports funding this program or service? In addition to the source of the data, list the specific measure(s) that expresses to the problem this program or service will be address. This service is mandated by the State of New Jersey. It was privitized to augment the Vicinage XV Mobile Response contract

(B) Was the provider sought through a Request for Proposal (RFP) or open competitive process for this funding application cycle?  Yes

(C) If this program or service was not sought through a RFP process or open competitive process, describe why: This service is included in the Mobile Response Contract for Vicinage XV. The money for the FCIU is waived back to the JJC, who give it to the DCF to augment the MRSS contract.

(D) IF THIS PROGAM OR SERVICE IS a renewal, part of the County 1/3 set aside, or intergovernmental agreement not requiring a RFP or competitive process:

- i. Outcome(s) achieved: FCIU Director Nicole Stemberger sent the following report:  
 Year to date in Mobile/FCIU January-June 2015,  
 90% of the youth seen in stabilization made positive change by the time services ended with MRSS.  
 99% of the youth closed in CMRSS remained in the community at closing.  
 96% of immediate dispatch calls where seen within one hour of the call.

ii. Provide the date and results of the last monitoring: The program is monitored through the New Jersey Division of Children and Families, who holds the contract. All results have met or exceeded standards. Dispatches take place through the "Perform Care" privitized service that receives emergency calls regarding youth and selects appropriate services.

Comments: Almost 45% of the vicinage dispatches were for Gloucester County.

MRSS 2015	1 <sup>st</sup> Quarter		2 <sup>nd</sup> Quarter	
	Male	Female	Male	Female
White	66	60	96	49
Black	24	20	32	21
Hispanic	7	0	7	4
Other	5	16	14	7
TOTAL	102	96	149	81
Totals	198		230	
	428			

**PROGRAM PROFILE  
CY 2016**

A Program Profile must be completed for *each* proposed program and/or service to be funded with State/Community Partnership and Family Court. **Note: If the County's RFP results in changes to the information submitted on this Program Profile, a revised *Attachment C* must be submitted no later than 30 days after the County Freeholder has approved the contract/award.**

County: Gloucester      Original Date: 8/19/2015      Revision Date: \_\_\_\_\_

**FUNDING DETAILS**

Funding Source(s):  Partnership  Family Court

Funding Allocation and Source: \$37,440/Family Court \$\_\_\_\_\_/\_\_\_\_ \$\_\_\_\_\_/\_\_\_\_ \$\_\_\_\_\_/\_\_\_\_

*If multiple funding source, show breakdown. Examples: \$50,000/Part \$2,500/JABG Match*

**PROGRAM GOAL**

- Prevention:* To prevent youth from engaging in anti-social and delinquent behavior and from taking part in other problem behaviors that are pathways to delinquency.
- Diversion:* To provide services and/or informal sanctions to youth who have begun to engage in antisocial and low level delinquent behavior in an effort to prevent youth from continuing on a delinquent pathway.
- Detention/Detention Alternatives:* To insure the youth's presence at the next court hearing and to provide short-term (45-60 days) supervision sufficient to safely maintain appropriate youth in the community while awaiting the final disposition of their case.
- Disposition:* To provide the court with a range of options that match the supervision and service needs of youth in their communities in an effort to reduce recidivism.
- Re-entry:* To provide youth transitioning from a JJC residential or day program with additional support for successful reintegration into their communities in an effort to reduce recidivism.

**PROGRAM & PROGRAM DESCRIPTION**

Program Category: Disposition Re-Entry \_\_\_\_\_

Program Name or Service to be RFP'd: Adolescent Substance Abuse  
Evaluation and Oupatient Treatmen

Implementing Agency (if known): Center for Family Services

**Program/Services Description** (When providing the information below, please limit your description to what the County Youth Services Commission is funding and not what the entire agency/program can provide, unless funding the entire program.)

- **Program Components/Services** (The description must minimally include the program components and the referral source): To provide supplemental funding for indigent, uninsured, or under-insured youth in need of substance abuse evaluation / assessments and outpatient treatment for youth referred by the Family Court, Probation, or Re-entry. This funding is supplemental to existing resources and will be used as a last resort, for court-involved youth only. All youth should be screened for Medicaid eligibility and billed to Medicaid if appropriate.

- **Target Population:** Must reflect the Program Category selected above based on its Definition and Rationale. The description must include age, gender (admission criteria): Gloucester County youth, both female and male, under age 18, referred by Family Court, Probation, or Re-entry who are indigent or unable to pay for treatment through other resources.

- **Geographic area to be served:** Gloucester County – treatment locations are in Williamstown and Woodbury.  
Type: X Rural X Suburban  Tribal X Urban

- **Level of Service**

Service Type: Evaluations

Maximum number of Evaluations in program at any given time: 16

Minimum number of unduplicated Evaluations served during contract period: 30

Comments: Evaluations should last 1.5 to 2.5 hours each

Service Type: Individual Sessions

Maximum number of Individual Sessions in program at any given time: 16

Minimum number of unduplicated Individual Sessions served during contract period: 30

Comments: Individual sessions should run one hour. Family orientation sessions run from one hour to ninety minutes.

Service Type: Group Sessions

Maximum number of Group Sessions in program at any given time: 16

Minimum number of unduplicated Group Sessions served during contract period: 30

Comments: Groups meet weekly for 1.5 to 2.5 hours

Service Type: Hours

Maximum number of Hours in program at any given time: 16

Minimum number of unduplicated Hours served during contract period: 30

Comments: Case management hours

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**PROGRAM OUTCOME**

Describe this program's outcomes. Provide the result or expected impact on youth served and/or the system. For example: Eighteen of the twenty youth involved in the program will not have a formal complaint signed against them for the time that they are in our program.

**Outcome:**

Outcome #1: 75% of youth who complete the cycle of treatment will test negative for substance abuse 90 days after the end of the treatment period  
50% of the youth will not have additional substance abuse charges filed within six months of completing treatment

**JUSTIFICATION**

(A) What specific data supports funding this program or service? In addition to the source of the data, list the specific measure(s) that expresses to the problem this program or service will be address.

In spite of a population decline of youth by 1.6% between 2006 and 2009, there has been a 19% increase in substance use. Substance abuse is the second most common charge resulting in a court referral.

(B) Was the provider sought through a Request for Proposal (RFP) or open competitive process for this funding application cycle? X Yes

(C) If this program or service was not sought through a RFP process or open competitive process, describe why:

**(D) IF THIS PROGRAM OR SERVICE IS A RENEWAL, PART OF THE COUNTY 1/3 SET ASIDE OR INTERGOVERNMENTAL AGREEMENT, NOT REQUIRING A RFP OR COMPETITIVE PROCESS.**

i. Outcome(s) achieved:

Objective Details	Outcome	Evaluation Method	2014 2 <sup>nd</sup> Quarter	2014 3 <sup>rd</sup> Quarter	2014 4 <sup>th</sup> Quarter	2015 1 <sup>st</sup> Quarter
75% of youth who complete the cycle of treatment will test negative for substance abuse 90 days after the end of the treatment period	75% negative	Substance abuse screenings	All youth completing must test negative for 90 days in order to complete	15% completed their treatment plan successfully to date this year; 15% were unsuccessful discharges; 4% were referred to a higher level of care; 65% remain in treatment	All those completing treatment will have had negative UDs results for a minimum of 90 days	All those completing treatment are required to have negative UDS results for a min. of 90 days
50% of the youth will not have additional substance abuse charges filed within six months of completing treatment	50% no additional substance abuse charges filed within six months of completing treatment	Family Court arrest reports	Data ongoing	Data ongoing	Only 2 of 42 clients had additional charges post-completion	Most recent report from JJC regarding recidivism indicates 85% of youth did not have additional charges

ii. Provide the date and results of the last monitoring: July 9, 2015 with all results satisfactory.

Comments:

**PROGRAM PROFILE  
CY 2016**

A Program Profile must be completed for *each* proposed program and/or service to be funded with State/Community Partnership and Family Court. **Note: If the County's RFP results in changes to the information submitted on this Program Profile, a revised *Attachment C* must be submitted no later than 30 days after the County Freeholder has approved the contract/award.**

County: Gloucester      Original Date: 8/19/2015      Revision Date: \_\_\_\_\_

**FUNDING DETAILS**

Funding Source(s): X Partnership X Family Court

Funding Allocation and Source: \$10,832/Partnership \$12,168/Family Court /\_ \$\_\_\_\_/ \_

*If multiple funding source, show breakdown.*

**PROGRAM GOAL**

- Prevention:* To prevent youth from engaging in anti-social and delinquent behavior and from taking part in other problem behaviors that are pathways to delinquency.
- Diversion:* To provide services and/or informal sanctions to youth who have begun to engage in antisocial and low level delinquent behavior in an effort to prevent youth from continuing on a delinquent pathway.
- Detention/Detention Alternatives:* To insure the youth's presence at the next court hearing and to provide short-term (45-60 days) supervision sufficient to safely maintain appropriate youth in the community while awaiting the final disposition of their case.
- X *Disposition:* To provide the court with a range of options that match the supervision and service needs of youth in their communities in an effort to reduce recidivism.
- Re-entry:* To provide youth transitioning from a JJC residential or day program with additional support for successful reintegration into their communities in an effort to reduce recidivism.

**PROGRAM & PROGRAM DESCRIPTION**

Program Category: Disposition \_ \_ \_

Program Name or Service to be RFP'd: Probation Accountabilty Life Skills Group

Implementing Agency (if known): Robins' Nest

**Program/Services Description** (When providing the information below, please limit your description to what the County Youth Services Commission is funding and not what the entire agency/program can provide, unless funding the entire program.)

- Program Components/Services** (The description must minimally include the program components and the referral source): The Probation Accountability / Cognitive Life Skills Group is a service for youth on juvenile probation referred by Probation for group counseling for anger management and life skills development. Youth in the program should attend a weekly (90) minute group which utilizes an evidence-based cognitive life skills curriculum (Crossroads). A (30) minute reporting session and dinner will be included as part of the program immediately before the start of group. These groups will be held at the Gloucester County Juvenile Probation office. In addition to the (15) group sessions, youth in the program and the group facilitator will arrange and complete a community service project, will experience a high / low ropes course with the accompaniment of probation, and will attend a graduation ceremony held at Gloucester County Family Court. The program provides two 15- week cycles in the contract year, one in the spring and one in the fall. It will also provide an educational field trip and use incentives to encourage compliance.

- Target Population:** Must reflect the Program Category selected above based on its Definition and Rationale. The description must include age, gender (admission criteria): The target population is male or female youth between the ages of 13-18 who can benefit from a group model to attain life skills and are referred by probation as a disposition option.

- Geographic area to be served:**  
 Type: X Rural X Suburban  Tribal X Urban

- Level of Service**  
 Service Type: Youth/Slots  
 Maximum number of Youth/Slots in program at any given time: 12  
 Minimum number of unduplicated Youth/Slots served during contract period: 20  
 Comments: \_\_\_\_\_

Service Type: \_\_\_\_\_  
 Maximum number of \_\_\_\_\_ in program at any given time: \_\_\_\_\_  
 Minimum number of unduplicated \_\_\_\_\_ served during contract period: \_\_\_\_\_  
 Comments: \_\_\_\_\_

**PROGRAM OUTCOME**

Outcome
Outcome #1: <u>70% of youth will complete the program and graduate</u>
Outcome #2: <u>60% of youth completing the program will not have new charges filed against them for a period of one year after graduating</u>
Outcome #3: <u>75% of the youth who graduate from the group will demonstrate increased attainment of life skills based on pre / post test results.</u>

## JUSTIFICATION

(A) What specific data supports funding this program or service? In addition to the source of the data, list the specific measure(s) that expresses to the problem this program or service will be address.

Juvenile probation management prioritizes this program. Based on 50 studies incorporating 1,640 subjects, it was found that Cognitive Behavioral Therapy produced a grand mean weighted effect size of .70, indicating that the average CBT recipient was better off than 76% of untreated subjects in terms of anger reduction. This effect was statistically significant, robust, and relatively homogeneous across studies. These findings represent a quantitative integration of 20 years of research into a coherent picture of the efficacy of CBT for anger management. The results also serve as an impetus for continued research on the treatment of anger.

--- Cognitive Therapy and Research , Vol. 22, No. 1, 1998, pp. 63-74.

(B) Was the provider sought through a Request for Proposal (RFP) or open competitive process for this funding application cycle? X Yes

(C) If this program or service was not sought through a RFP process or open competitive process, describe why:

**(D) IF THIS PROGRAM OR SERVICE IS A RENEWAL, PART OF THE COUNTY 1/3 SET ASIDE OR INTERGOVERNMENTAL AGREEMENT, NOT REQUIRING A RFP OR COMPETITIVE PROCESS.**

i. Outcome(s) achieved: According to JAMS data for this program,

In 2015, for the first round of programming, eight of the eleven who started completed for a 72% success rate.

In 2014, of the eleven youth participating during the first round of counseling, one youth was expelled due to rule infractions. There was moderate improvement amongst a majority in the peer relations (5 improved), personal (7 improved), and attitudes (9 improved) life domains. During the second round, all eight enrolled youth graduated from Cognitive Life Skills.

In 2013, of eleven youth who participated in the second round of counseling, two were discharged due to serious infractions of the rules. Of the nine remaining clients, there was moderate improvement in the peer (6 improved) and personality (4 improved) domains. Only three of the youth improved their poor attitudes.

[continued on next page]

**Individual Outcomes Status**

Objective Details	Outcome	Evaluation Method	2014 1 <sup>st</sup> Quarter	2014 2 <sup>nd</sup> Quarter	2014 3 <sup>rd</sup> Quarter	2014 4 <sup>th</sup> Quarter	2015 1 <sup>st</sup> Quarter
70% of youth will complete program	Youth will attend weekly sessions and graduate	Number of youth at graduation ceremony	Ongoing Data	82% or (9/11) achieved this goal.	Ongoing Data	100% or (8/8) youth achieved this goal.	Data Collection is ongoing until the current group graduates in Q2.
60% of youth graduating will not incur new charges for a period of one year	Youth will not recidivate for one year after graduation	Checking in with Family Court to track recidivism		88% or (7/8) achieved this goal		100% or (9/9) youth achieved this goal).	Data Collection is ongoing until the 12-month post graduation from Spring 2014 is met.
75% of youth who graduate from group will demonstrate increased life skills	Youth will exhibit better decision making and ability to stay out of trouble	Pre and post test		43% or (3/7) achieved this goal; (3) increased, (4) decreased and (2) remained the same.		75% or (6/8) youth achieved this goal.	Data Collection is ongoing; a Post Test will be administered prior to graduation.

ii. Provide the date and results of the last monitoring: April 22, 2015 found that all performance standards were met satisfactorily or above standard except for the records review. The laptop to access their electronic records was not working well. File review successfully took place on August 5<sup>th</sup>.

Comments:

**PROGRAM PROFILE  
CY 2016**

A Program Profile must be completed for *each* proposed program and/or service to be funded with State/Community Partnership and Family Court. **Note: If the County's RFP results in changes to the information submitted on this Program Profile, a revised Attachment C must be submitted no later than 30 days after the County Freeholder has approved the contract/award.**

County: Gloucester      Original Date: 8/19/2015      Revision Date: \_\_\_\_\_

**FUNDING DETAILS**

Funding Source(s):  Partnership    Family Court

Funding Allocation and Source: \$70,000/Partnership \$\_\_\_\_\_/\_\_\_\_ \$\_\_\_\_\_/\_\_\_\_ \$\_\_\_\_\_/\_\_\_\_  
*If multiple funding source, show breakdown. Examples: \$50,000/Part \$2,500/JABG Match*

**PROGRAM GOAL**

- Prevention*: To prevent youth from engaging in anti-social and delinquent behavior and from taking part in other problem behaviors that are pathways to delinquency.
- Diversion*: To provide services and/or informal sanctions to youth who have begun to engage in antisocial and low level delinquent behavior in an effort to prevent youth from continuing on a delinquent pathway.
- Detention/Detention Alternatives*: To insure the youth's presence at the next court hearing and to provide short-term (45-60 days) supervision sufficient to safely maintain appropriate youth in the community while awaiting the final disposition of their case.
- Disposition*: To provide the court with a range of options that match the supervision and service needs of youth in their communities in an effort to reduce recidivism.
- Re-entry*: To provide youth transitioning from a JJC residential or day program with additional support for successful reintegration into their communities in an effort to reduce recidivism.

**PROGRAM & PROGRAM DESCRIPTION**

Program Category: Disposition   Re-Entry   \_ \_ \_

Program Name or Service to be RFP'd: "Street Dreams"  
Employment / Education Advocacy Program including supportive work.

Implementing Agency (if known): Robins' Nest

**Program/Services Description** (When providing the information below, please limit your description to what the County Youth Services Commission is funding and not what the entire agency/program can provide, unless funding the entire program.)

- **Program Components/Services** (The description must minimally include the program components and the referral source): The program will provide referred juvenile probationers and parole re-entry clients with employment opportunities facilitated by community outreach to specific employers willing to participate in supportive work program. Referrals should come from Juvenile Probation and JJC Re-entry.

- Develop, identify & maintain productive contacts with businesses in the Gloucester County area for the placement of probation/parole re-entry clients into jobs.

- Promote positive changes in the attitude and behavior of juvenile probationers/ re-entry clients by providing them with the exposure to a productive work ethic, specific job training, and the opportunity to earn his or her own salary.

- Network with existing department programs such as group work, volunteers/mentoring, community service, home confinement, and other collateral agencies to the benefit of the youths and their families.

- Maintain weekly contact with probationers and youth in their school and community to ensure successful engagement and progress.

- Conduct mandatory life skills and goal setting once a quarter.

- Conduct mandatory group sessions once per quarter.

- Work with employers to establish a "supportive work program" to maintain employment opportunities.

- **Target Population:** Must reflect the Program Category selected above based on its Definition and Rationale. The description must include age, gender (admission criteria): Juvenile Probation/Parole clients in need of educational and employment advocacy ages 16-19.

- **Geographic area to be served:**

Type:  Rural  Suburban  Tribal  Urban

- **Level of Service**

Service Type: Youth / Slots

Maximum number of Youth / Slots in program at any given time: 10

Minimum number of unduplicated Youth / Slots served during contract period: 20

Comments: \_\_\_\_\_

Service Type: \_\_\_\_\_

Maximum number of \_\_\_\_\_ in program at any given time: \_\_\_\_\_

Minimum number of unduplicated \_\_\_\_\_ served during contract period: \_\_\_\_\_

Comments: \_\_\_\_\_

Service Type: \_\_\_\_\_

Maximum number of \_\_\_\_\_ in program at any given time: \_\_\_\_\_

Minimum number of unduplicated \_\_\_\_\_ served during contract period: \_\_\_\_\_

Comments: \_\_\_\_\_

Service Type: \_\_\_\_\_

Maximum number of \_\_\_\_\_ in program at any given time: \_\_\_\_\_  
Minimum number of unduplicated \_\_\_\_\_ served during contract period: \_\_\_\_\_  
Comments: \_\_\_\_\_

### **PROGRAM OUTCOME**

*Describe this program's outcomes. Provide the result or expected impact on youth served and/or the system. For example: Eighteen of the twenty youth involved in the program will not have a formal complaint signed against them for the time that they are in our program.*

<b>Outcome:</b>
Outcome #1: <u>60% of the youth enrolled in the program will not have a formal complaint signed against them while in the program</u>
Outcome #2: <u>50% of the youth enrolled in the program will exhibit positive improvement in their educational endeavors (i.e. better grades at school, improved attendance)</u>
Outcome #3: <u>60% of youth in the program will maintain successful employment for at least three months</u>
Outcome #4: <u>100% of youth in the program will develop a resume while in the program.</u>
Outcome #5: <u>100% of youth in the program will experience at least one job interview with a supportive work employer.</u>

### **JUSTIFICATION**

(A) What specific data supports funding this program or service? In addition to the source of the data, list the specific measure(s) that expresses to the problem this program or service will be address. According to Youth Today, the group of working-age teens experiencing the largest relative decline in their employment rate over the past decade are high school students. In calendar year 2000, during an average month, close to 35 of every 100 high school students were working. By 2010, their employment rate had dropped to only slightly above 16%, a decline of more than half. Only 1 of every 6 high school students held a job in 2010, the lowest ratio in the near 30 year period for which such teen employment data are available. White high school students (21%) were more than twice as likely to work as Asians (8%) and Blacks (9%) and nearly twice as likely to do so as Hispanics (11%). Only 5-6% of low income Black and Hispanic high school students were able to obtain some employment in 2010.

The Times of Trenton's July 9, 2012 "Youth Employment Numbers Drop" reads : "Fewer than three in 10 American teenagers have summer jobs, and upper-income teens are three times as likely as poor teens to find employment... More than 44 percent of teens who want summer jobs don't get them or work fewer hours than they prefer, according to Census Bureau data."

Camden and Gloucester Counties showed especially sharp rises in poverty, specifically among children. Childhood poverty rose from 19.8 percent to 23.8 percent between 2012 and 2013 in Camden County

(B) Was the provider sought through a Request for Proposal (RFP) or open competitive process for this funding application cycle? X Yes

(C) If this program or service was not sought through a RFP process or open competitive process, describe why:

(D) IF THIS PROGRAM OR SERVICE IS A RENEWAL, PART OF THE COUNTY 1/3 SET ASIDE OR INTERGOVERNMENTAL AGREEMENT, NOT REQUIRING A RFP OR COMPETITIVE PROCESS.

i. Outcome(s) achieved:

**2014 – 2015 (1<sup>st</sup> Quarter) Individual Outcomes Status**

Objective Details	Outcome	Evaluation Method	2014 1 <sup>st</sup> Quarter	2014 2 <sup>nd</sup> Quarter	2014 3 <sup>rd</sup> Quarter	2014 4 <sup>th</sup> Quarter	2015 1 <sup>st</sup> Quarter
Youth will not acquire formal complaints.	60% of youth enrolled in the program will not have a formal complaint signed against them while they are in the program.	YSC and JET's monthly reports at meetings.	55% (5 of 9)	90% (9 of 10)	100%	100%	100% (12 of 12)
Youths educational endeavors will improve.	50% of youth enrolled in the program will exhibit positive improvement in their educational endeavors (i.e. better grades, progress toward GED or high-school diploma, etc).	YSC and JET's monthly reports at meetings.	No data	80% (8 of 10)	100%	100%	92% (11 of 12)
Youth will get on the job training.	60% of youth will gain employment skills through supportive work.	Reporting out at JETS and YSC meetings.	22% (2 of 9)	40% (4 of 10)	33% (3 of 9)	50% (5 of 10)	45% (5 of 11)
Youth will develop a resume.	100% of youth will develop a resume while in the program.	YSC and JET's monthly reports at meetings.	22% (2 of 9)	100%	100%	100%	100% (10 of 10)
Youth will experience a real job interview.	100% of youth will experience at least one job interview with a supportive work employer.	YSC and monthly reports at meetings	33 % (3 of 9)	100%	89% (8 of 9)	100%	100% (10 of 10)

ii. Provide the date and results of the last monitoring: April 22, 2015 found that all performance standards were met satisfactorily or above.

Comments:

**PROGRAM PROFILE**  
CY 2016

A Program Profile must be completed for *each* proposed program and/or service to be funded with State/Community Partnership and Family Court. **Note: If the County's RFP results in changes to the information submitted on this Program Profile, a revised *Attachment C* must be submitted no later than 30 days after the County Freeholder has approved the contract/award.**

County: Gloucester      Original Date: 8/19/2015      Revision Date: \_\_\_\_\_

**FUNDING DETAILS**

Funding Source(s):  Partnership     Family Court

Funding Allocation and Source: \$54,720/Partnership \$\_\_\_\_\_/\_\_\_\_ \$\_\_\_\_\_/\_\_\_\_ \$\_\_\_\_\_/\_\_\_\_  
*If multiple funding source, show breakdown. Examples: \$50,000/Part \$2,500/JABG Match*

**PROGRAM GOAL**

- Prevention:* To prevent youth from engaging in anti-social and delinquent behavior and from taking part in other problem behaviors that are pathways to delinquency.
- Diversion:* To provide services and/or informal sanctions to youth who have begun to engage in antisocial and low level delinquent behavior in an effort to prevent youth from continuing on a delinquent pathway.
- Detention/Detention Alternatives:* To insure the youth's presence at the next court hearing and to provide short-term (45-60 days) supervision sufficient to safely maintain appropriate youth in the community while awaiting the final disposition of their case.
- Disposition:* To provide the court with a range of options that match the supervision and service needs of youth in their communities in an effort to reduce recidivism.
- Re-entry:* To provide youth transitioning from a JJC residential or day program with additional support for successful reintegration into their communities in an effort to reduce recidivism.

**PROGRAM & PROGRAM DESCRIPTION**

Program Category: Disposition \_\_\_\_\_

Program Name or Service to be RFP'd: "PASO - Providing Adolescents Second Chances"  
Juvenile Sex Offenders' Counseling

Implementing Agency (if known): Center for Family Services

**Program/Services Description** (When providing the information below, please limit your description to what the County Youth Services Commission is funding and not what the entire agency/program can provide, unless funding the entire program.)

- **Program Components/Services** (The description must minimally include the program components and the referral source): The program provides specialized evaluation / assessment, individual, group, and family therapy for adjudicated adolescent sex offenders.

- **Target Population:** Must reflect the Program Category selected above based on its Definition and Rationale. The description must include age, gender (admission criteria): adolescent sex offenders, ages 10-18, male and female, referred by Probation.

- **Geographic area to be served:**  
Type: X Rural X Suburban  Tribal X Urban

- **Level of Service**  
Service Type: Evaluation  
Maximum number of Evaluation(s) in program at any given time: 2-4  
Minimum number of unduplicated Evaluation(s) served during contract period: 4-8  
Comments: As needed

Service Type: Youth/Slots  
Maximum number of Youth/Slots in program at any given time: 9  
Minimum number of unduplicated Youth/Slots served during contract period: 9  
Comments: \_\_\_\_\_

Service Type: Group Sessions  
Maximum number of Group Sessions in program at any given time: once a week  
Minimum number of unduplicated Group Sessions served during contract period: 40  
Comments: Group sessions are held once a week, usually with the specialized probation officer present.

Service Type: Individual Sessions  
Maximum number of Individual Sessions in program at any given time: 1 a quarter  
Minimum number of unduplicated Individual Sessions served during contract period: 3-4  
Comments: As needed as determined by the counselor. Usually at least once a quarter if youth is progressing well. Group is the best practice method of working with sex offenders

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### **PROGRAM OUTCOME**

*Describe this program's outcomes. Provide the result or expected impact on youth served and/or the system. For example: Eighteen of the twenty youth involved in the program will not have a formal complaint signed against them for the time that they are in our program.*

Outcome:
Outcome #1: <u>80% of the youth enrolled in the program will not have a formal sex offense complaint signed against them while in the program</u>
Outcome #2: <u>70% of youth involved in the program will not have an additional sex offense complaint one year after successful discharge from the program.</u>
Outcome #3: _____
Outcome #4: _____

**JUSTIFICATION**

(A) What specific data supports funding this program or service? In addition to the source of the data, list the specific measure(s) that expresses to the problem this program or service will be address.

According to "New Hope for Sex Offender Treatment" from APA.org, "Meta-analysis on the effectiveness of treatment for sex offenders published in Sexual Abuse: A Journal of Research and Treatment (Vol. 14, No. 2) in 2002: The analysis showed for the first time a significant difference between the recidivism rates for sex offenders who were treated and those who were not. The study revealed, among the most recent research samples, sexual recidivism rates of 17.3% for untreated offenders, compared with 9.9 for treated offenders.

According to JAMS, between 2012 and 2014, of the 15 youth who completed PASO services, only one acquired additional sexual offense charges and was expelled to a higher level of restriction. One other violated his probation by acquiring non-sexual charges while one other refused to cooperate and was expelled. All of the other graduating youth exhibited moderate or substantive improvements in life domains such as personality, attitudes, and peer relations.

According to the Gloucester County Juvenile Detention Unit Master Log Book, despite a considerable 48% drop in admittances to detention for Gloucester County youth, the special needs sex offenders continue to be a difficult problem:

- 2010 there were 16 sex offense GC admits to the JDUs 149 admits (1386 total arrests)
- 2011 there were 20 sex offense GC admits to the JDUs 99 admits (1334 total arrests)
- 2012 there were 16 sex offense GC admits to the JDUs 83 admits (1010 total arrests)
- 2013 there were 17 sex offense GC admits to the JDUs 85 admits ( 775 total arrests)
- 2014 there were 2 sex offense GC admits to the JDUs 55 admits (arrests not available)
- 2015 there was 1 sex offense GC admit to the JDUs (as of 7/2, arrests not available)

According to the Gloucester County Municipal UCR data, charges of violent sex offenses continue to be a concern:

Year	Total	White	Non-white
2010	10	5=W	5=M
2011	8	6=W	2=M
2012	9	0=W	9=M
2013	7	6=W	1=M

(B) Was the provider sought through a Request for Proposal (RFP) or open competitive process for this funding application cycle? X Yes

(C) If this program or service was not sought through a RFP process or open competitive process, describe why:

(D) IF THIS PROGRAM OR SERVICE IS A RENEWAL, PART OF THE COUNTY 1/3 SET ASIDE OR INTERGOVERNMENTAL AGREEMENT, NOT REQUIRING A RFP OR COMPETITIVE PROCESS.

i. Outcome(s) achieved:

**2015 Individual Outcomes Status (1<sup>st</sup> Quarter)**

Objective Details	Evaluation Method	2015 1 <sup>st</sup> Quarter
80% of the youth enrolled in the program will not have a formal sex offense complaint signed against them while in the program.	Family Court Reports	100%
70% of youth involved in the program will not have an additional sex offense complaint one year after successful discharge from the program.	Family Court Reports	100%

**2014 Individual Outcomes Status**

Objective Details	Outcome	Evaluation Method	2014 1 <sup>st</sup> Quarter	2014 2 <sup>nd</sup> Quarter	2014 3 <sup>rd</sup> Quarter	2014 4 <sup>th</sup> Quarter
Youth who graduate will have been taught the life skills to be able to function in the general population without engaging in criminal sexual activity.	70% of youth involved in the program will not have additional sex offenses for one year after successful discharge from the program.	Family Court list will be reviewed at six month intervals to ascertain if youth have reoffended.	Probation has not reported any reoffenses concerning past participants.	As reported by the assigned PASO probation officer, none of the youth recently discharged reoffended sexually as well.	As per the assigned probation officer, no youth who participated in PASO reoffended after being discharged from the program.	PASO provided six youth with counseling and case management this past quarter. None of the youth reoffended while in the program this entire funding year.
Probation shall be updated on a timely basis on the status of youth in program. Probation Officer attends counseling sessions as it counts as part of their reporting court obligation.	Progress of each youth will be traced on a monthly basis via the JETs and YSC meetings.	Counselor will submit a written report to the administrator before each meeting.	The counselors report to the assigned probation officer each youth's status in the program often.	The Director submitted a monthly report to the YSC meetings.	PASO works closely with the assigned probation officer, Sylvia Sampson. PASO also submits a monthly program status report to the YSC.	PASO and probation communicate on a regular basis.
Agency will provide up to 894 hours of group, individual, family therapy and psycho-sexual assessment with a maximum of 102 hours annually per juvenile. There are nine treatment slots.	80% of youth will not have a repeat sexual offense during their time in PASO.	PASO staff report out at monthly YSC meetings. A probation officer attends group monthly as well.	This past quarter there were five youth served. None sexually reoffended and remained in the community.	This quarter, PASO treated seven youth total. None of the youth reoffended while in the program.	PASO staff report out at monthly YSC meetings. A probation officer attends group monthly as well.	100% of the youth involved in PASO did not get charged with any new sexual offenses during their time in PASO.

ii. Provide the date and results of the last monitoring: 7/15/15 showed all results were satisfactory or above.

Comments:

**PROGRAM PROFILE  
CY 2016**

A Program Profile must be completed for *each* proposed program and/or service to be funded with State/Community Partnership and Family Court. **Note: If the County's RFP results in changes to the information submitted on this Program Profile, a revised Attachment C must be submitted no later than 30 days after the County Freeholder has approved the contract/award.**

County: Gloucester      Original Date: 8/19/2015      Revision Date: \_\_\_\_\_

**FUNDING DETAILS**

Funding Source(s):  Partnership     Family Court

Funding Allocation and Source: \$250/Partnership \$\_\_\_\_\_/\_\_\_\_ \$\_\_\_\_\_/\_\_\_\_ \$\_\_\_\_\_/\_\_\_\_  
*If multiple funding source, show breakdown. Examples: \$50,000/Part \$2,500/JABG Match*

**PROGRAM GOAL**

- Prevention:* To prevent youth from engaging in anti-social and delinquent behavior and from taking part in other problem behaviors that are pathways to delinquency.
- Diversion:* To provide services and/or informal sanctions to youth who have begun to engage in antisocial and low level delinquent behavior in an effort to prevent youth from continuing on a delinquent pathway.
- Detention/Detention Alternatives:* To insure the youth's presence at the next court hearing and to provide short-term (45-60 days) supervision sufficient to safely maintain appropriate youth in the community while awaiting the final disposition of their case.
- Disposition:* To provide the court with a range of options that match the supervision and service needs of youth in their communities in an effort to reduce recidivism.
- Re-entry:* To provide youth transitioning from a JJC residential or day program with additional support for successful reintegration into their communities in an effort to reduce recidivism.

**PROGRAM & PROGRAM DESCRIPTION**

Program Category: Client Specific Funds \_ \_ \_

Program Name or Service to be RFP'd: Client specific service brokerage

Implementing Agency (if known): YAP – Youth Advocate Program

**Program/Services Description** (When providing the information below, please limit your description to what the County Youth Services Commission is funding and not what the entire agency/program can provide, unless funding the entire program.)

- **Program Components/Services** (The description must minimally include the program components and the referral source): Broker will process payments for services authorized by the JETs / MDT. Client specific funds are to be used after all other avenues for services have been exhausted or to purchase services to keep youth from being detained. These funds are specifically for detention alternatives, community dispositions and re-entry clients. They are not intended for ongoing services while the youth is on probation or parole.

- **Target Population:** Must reflect the Program Category selected above based on its Definition and Rationale. The description must include age, gender (admission criteria): Both male and female court referred detention Juvenile Probation / Parole Re-Entry clients in need of client specific services as a one-time resource of last funding to prevent JJC commitment. This service provider will be able to purchase goods and services much more quickly than a governmental agency

- **Geographic area to be served:**  
Type: X Rural X Suburban  Tribal X Urban

- **Level of Service**  
Service Type: Other  
Maximum number of Other in program at any given time: 2  
Minimum number of unduplicated Other served during contract period: 4  
Comments: Funds will be used for individualized client-specific services as requested by the court or youth returning from the JJC.

Service Type: \_\_\_\_\_  
Maximum number of \_\_\_\_\_ in program at any given time: \_\_\_\_\_  
Minimum number of unduplicated \_\_\_\_\_ served during contract period: \_\_\_\_\_  
Comments: \_\_\_\_\_

Service Type: \_\_\_\_\_  
Maximum number of \_\_\_\_\_ in program at any given time: \_\_\_\_\_  
Minimum number of unduplicated \_\_\_\_\_ served during contract period: \_\_\_\_\_  
Comments: \_\_\_\_\_

Service Type: \_\_\_\_\_  
Maximum number of \_\_\_\_\_ in program at any given time: \_\_\_\_\_  
Minimum number of unduplicated \_\_\_\_\_ served during contract period: \_\_\_\_\_  
Comments: \_\_\_\_\_

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**PROGRAM OUTCOME**

Describe this program's outcomes. Provide the result or expected impact on youth served and/or the system. For example: Eighteen of the twenty youth involved in the program will not have a formal complaint signed against them for the time that they are in our program.

Outcome
Outcome #1: <u>90 % of payments will be processed within two weeks of authorization.</u>
Outcome #2: _____
Outcome #3:
Outcome #4:

**JUSTIFICATION**

(A) What specific data supports funding this program or service? In addition to the source of the data, list the specific measure(s) that expresses to the problem this program or service will be address.

Number of authorizations actually utilized:

YEAR	Services	Authorizations	Youth served
2012	New Jersey Transit	2	2
2013	None (transferred to Young Adult Guides in prevention)		
2014	New Jersey Transit	1	1
2015	No authorizations so far		

(B) Was the provider sought through a Request for Proposal (RFP) or open competitive process for this funding application cycle?  Yes

(C) If this program or service was not sought through a RFP process or open competitive process, describe why:

**(D) IF THIS PROGRAM OR SERVICE IS A RENEWAL, PART OF THE COUNTY 1/3 SET ASIDE OR INTERGOVERNMENTAL AGREEMENT, NOT REQUIRING A RFP OR COMPETITIVE PROCESS.**

i. Outcome(s) achieved:

ii. Provide the date and results of the last monitoring: JJC audited the Gloucester County DHS in January, 2015..

Comments: Due to JJC requirements, Gloucester County created an MDT in December, 1996. Our MDT is known as the Juvenile Expediting Team – (JETs) and meets 10-12 times a year.

**Youth Services Commission Membership**  
**COUNTY OF Gloucester**  
**CY 2016**

NAME & DESIGNEE	POSITION/ REPRESENTATIVE	***RACE/ ETHNICITY
1. **Lisa Cerny (interim)	Youth Services Commission Administrator	w
2. Colleen A. Maier	Presiding Judge – Family Part of the Superior Court	w
3. <b>Curtis Hurff</b> {Terry Miles}	Chief Probation Officer	w {w}
4. <b>Sean Dalton</b> (Shannon Eden) {**Vanessa Craveiro}	County Prosecutor	w (w) {h}
5. P. Jeffrey Winter (Janine Faulkner) or {**Fred Last}	County Public Defender	w
6. Jessica Froba	Juvenile Justice Commission Court Liaison	w
7. <b>Jason Corter</b> (Shirley Douglas) – {Emily Kohri}	Case Manager – Family Part of the Superior Court / Juvenile Court	w h w
8. <b>Margaret J. Nicolosi</b> (James McBee)	Interim Executive Regional Superintendent County Superintendent of Schools	w b
9. <b>Michael C. Dicken</b> (James McBee)	Superintendent of the County Vocational School	w
10. Detective David Datz 11. Kenneth Ridinger	President – Juvenile Officers Association or other law enforcement representative who works primarily with youth / Police	w w
12. **Stephen O. Hart, CSW	Workforce Investment Board Representative / Business Representative	b
13. Chad Bruner 14. **Jim Jefferson (Amy Swanton)	Highest elected official of County government (e.g., Freeholder / County Executive)	w b
15. Adrienne Jackson 16. (Chelsea Porter)	Manager – County DCP&P District Office	B (w)
17. *Retired (Cerny interim)	County Mental Health Administrator	w
18. Lisa A. Cerny	County Human & Disability Services Division Director	w
19. Erin Klein (Justin Caruso)	Youth Shelter Director	w w
20. +Deatri “Dee” Johnson	Youth Detention Center Director	b
21. Nicole Stemberger	Director – Juvenile Family Crisis Intervention Unit	w
22. Judith Tobia-Johnson	County Alcoholism & Drug Abuse Director	w

## Gloucester County Youth Services Commission Membership Page 2

NAME & DESIGNEE	POSITION/ REPRESENTATIVE	***RACE/ ETHNICITY
23. *Charles "Chuck" Goldstein *Co-Chair and Chairs Monitoring / Allocations	CGS CMO Director	w
24. Sonnie DeCencio	Community, retired Principal, Camden Co Juvenile Detention	w
25. *Michael "Mick" Wiler *Chair YSC and Planning	Community, retired Family Court Intake Supervisor	w
26. Gloria Goode	Community, retired School Social Worker	h / b
27. Tiffany Williams-Uwagboe	Juvenile Parole and Transitional Services, Southern Region	b
Above are Planning People	<b><u>Below are the remaining official YSC members</u></b>	
28. Sue Bergmann	Center for Family Services	w
29. Susan Buchwald	Community Treatment Solutions	w
30. Guy Collins / Jill Manson	Sheriff's Office	w
31. Preston Forchion, III	Washington Twp. Police Officer	b
32. Rev. Dr. A.B. Frazier	Pastor, Second Baptist Church of Paulsboro	b
33. Diane Macris	Cultural & Heritage Coordinator	w
34. MaryBeth Monroe	Municipal Alliance Coordinator	w
35. Dr. Walter Quint	Paulsboro Schools Superintendent	w
36. Jennifer Rodriguez	Salem / Gloucester Youth Advocate Program	h
37. Linda Strieter	Rutgers Co-Op Extension 4-H	w
38. Dr. Carole Subotich	Associate Professor, Rowan College of Gloucester Co.	w
39. Robert Taylor	Boys & Girls Clubs of Gloucester County	w
40. **Tara Clay	SouthWest Council	w

*NOTE: If a position is vacant, you must submit a copy of the letter sent to the individual requesting their representation.*

*NOTE: Positions listed in rows 1-19 are required pursuant to N.J.A.C 13:90-2.4.*

*Comments: Wiler Chair YSC / Planning. Goldstein Chair Allocations / Monitoring*

***People in Bold are unable to attend and may be represented by other(s)***

**PLEASE IDENTIFY CHAIR/CO-CHAIRS OF THE YOUTH SERVICES COMMISSION WITH AN ASTERISK (\*).**

**PLEASE IDENTIFY NEW MEMBERS OR INDIVIDUALS FILLING VACANCIES WITH TWO ASTERISKS (\*\*).**

\* RACE/ETHNICITY: WHITE, BLACK, HISPANIC OR OTHER  
(OTHER REPRESENTS NATIVE AMERICAN, ALASKAN NATIVE AND ASIAN OR PACIFIC ISLANDER).

**PARTNERSHIP 1/3 SET-ASIDE JUSTIFICATION**

**CY 2016**

**COUNTY OF Gloucester**

Provide a justification to support a determination by the county to set aside a portion (not to exceed 1/3 of the county's Partnership Program Services allocation) to be used for county-operated sanctions and services.

>Students United for Respect and Equality's Summit is an interdepartmental initiative coordinated by the Prosecutor's Office with assistance from the Youth Services Commission, Municipal Alliances, and local schools (Profile 1).

>In 2012-13 statistics, Gloucester County's school violence rate dropped by 22%. Incidents of Harrassment, Bullying and Intimidation dropped by 36% from 500 in the 2011-12 school year to 320 in 2012-13.

>SURE Clubs operate in most high schools and this event is their chance to experience a nationally known speaker, as well as workshops with experts on bullying, GLBTQ issues, human trafficking, gender specific issues, life-skills, and tolerance globally as well as locally. Rowan University provides free use of their facilities as many of these students may soon be attending Rowan.

>The 2015 Summit featured Seth Franco, a former Globetrotter who recovered from a leg injury to fulfill his dream of playing basketball professionally. Many other workshops were held, including interviewing skills and time management to focus on the "Survivor" theme. Out of 173 returned surveys, only seven reviews were negative.

Program Profile Number(s): 1

Partnership 1/3 Set-Aside total: \$3,600

Has the above justification been approved and endorsed by the County Youth Services Commission by a 2/3 vote?

YES

NO

**Required Attachments:**

- *Program Profile (Attachment C) for each service to be provided*
- *Line Item Budget*
- *Minutes reflecting the Youth Services Commission 2/3 vote approving the 1/3 Set-Aside*



BOARD OF  
CHOSEN  
FREEHOLDERS

COUNTY OF  
GLOUCESTER  
STATE OF NEW  
JERSEY

FREEHOLDER  
DIRECTOR  
**Robert M. Damminger**

FREEHOLDER LIAISON  
**Jim Jefferson**



DEPARTMENT OF  
HEALTH &  
HUMAN SERVICES

DIRECTOR  
**Tamarisk L. Jones**

DIVISION OF HUMAN  
AND DISABILITY  
SERVICES

DIRECTOR  
**Lisa A. Cerny**

115 Budd Boulevard  
West Deptford, NJ  
08096

Phone: 856.384.6900  
Fax: 856.686.8343

[www.gloucestercountynj.gov](http://www.gloucestercountynj.gov)

New Jersey Relay Service - 711

Ms. Safiya Baker, Administrator  
JJC State/Community Partnership  
Juvenile Justice Commission  
1001 Spruce Street, Suite 202  
P.O. Box 107  
Trenton, NJ 08625-0107

August 20, 2015

Dear Mrs. Baker:

Enclosed are five copies plus the original of the 2016 Application for Funding from the Gloucester County Youth Services Commission as formally approved at August 19<sup>th</sup>'s plenary YSC meeting and by the Board of Chosen Freeholders meeting also held August 19<sup>th</sup>.

We will transmit the "raised seal" Freeholder Resolution and YSC minutes when they are available. We wanted you to have these advance copies so that the review process may begin.

Along with the Gloucester County YSC Steering Committee, we are endorsing the 2016 Application for funding.

A copy was already given to our JJC liaison, Jessica Froba. If you have any questions, please let me know. Thank you for your assistance.

Sincerely,

**Michael "Mick" Wiler**  
YSC Co-Chairperson

**Charles "Chuck" Goldstein**  
YSC Co-Chairperson

Cc: Jessica Froba, JJC; Lisa Cerny, DHS



State of New Jersey

Office of the Attorney General  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
Juvenile Justice Commission  
P.O. Box 107  
Trenton, New Jersey 08625-0107

Chris Christie  
Governor

John J. Hoffman  
Acting Attorney General

Kim Guadagno  
Lt. Governor

Kevin M. Brown  
Executive Director

July 6, 2015

Lisa Cerny  
Gloucester County Youth Services Commission  
115 Budd Blvd.  
Department of Human Services  
Woodbury, NJ 08096

Re: CY 2016 Comprehensive County Funding Allocation

Dear Ms. Cerny:

I am pleased to provide you with Gloucester County's allocation for the State/Community Partnership and the Family Court Services grant programs for the period January 1, 2016 to December 31, 2016.

These figures are provided to assist in the completion of the 2016 Comprehensive County Youth Services Commission Plan and Application, which was previously sent to you. The Juvenile Justice Commission (JJC) must receive the 2016 Comprehensive County Youth Services Commission Plan and Application by 3:00 p.m. on September 1, 2015. Once the JJC receives, reviews, and approves the County's submission we will begin the award approval process.

A breakdown of Gloucester County's Comprehensive Funding Allocation for the one year period January 1, 2016 to December 31, 2016 follows:

<b>State/Community Partnership</b>	
Program Services Funds	\$223,732.00
Program Management Funds	\$55,550.00
<b>Award Total</b>	<b>\$279,282.00</b>
<b>Family Court Services</b>	
Program Services	\$141,848.00
Family Crisis Intervention Unit	\$136,675.00
<b>Award Total</b>	<b>\$278,523.00</b>
<b>Comprehensive Funding Grand Total</b>	<b>\$557,805.00</b>



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Lisa Cerny  
July 6, 2015  
Page 2 of 2

Thank you for your cooperation with the implementation of the State/Community Partnership and Family Court Services grant programs. If you have any questions about this process, please call Safiya L. Baker at (609) 341-3632. I look forward to continuing to work with you and the Gloucester County Youth Services Commission.

Sincerely,



Kevin M. Brown  
Executive Director

KMB: slb

c: Gary M. Schwarz, Treasurer, Gloucester County  
Robert Montalbano, Acting Deputy Executive Director of Programs, JJC  
Jennifer LeBaron, Ph.D., Director, Local Programs & Services, JJC  
Paul Summers, Chief of Budget & Finance, JJC  
Safiya L. Baker, Manager, YSC Grants Management Unit, JJC  
Jessica Froba, Court Liaison, JJC

**NEW JERSEY JUVENILE JUSTICE COMMISSION**  
**N.J.A.C. Title 13. Law And Public Safety**  
**Chapter 90. Juvenile Justice Commission**  
**As Readopted June 16, 2008**

3. Approving the State Juvenile Justice Master Plan;
4. Approving the budget of the Commission;
5. Promulgating rules and regulations;
6. Designating an acting executive director, as necessary;
7. Establishing education and training requirements for corrections officers;
8. Establishing a mechanism to coordinate juvenile justice matters with the Supreme Court:

and;

9. Performing such other duties as prescribed by law and this chapter.

(c) The Executive Board meets at least once on a quarterly basis and at such other times as may be designated by the Chair.

13:90-1.4      Advisory Council

(a) The Advisory Council consists of: the Commissioners of Labor, Personnel, Health and Senior Services and Community Affairs, the Public Defender, a county prosecutor and three appointees each of the Governor, Speaker of the Assembly and President of the Senate, which appointees are qualified by knowledge, experience or interest in issues involved in the juvenile justice system.

(b) The Advisory Council is responsible for advising the Executive Director on the:

1. Implementation of recommendations of the Governor's Advisory Council on Juvenile

Justice;

2. Implementation, coordination and collaboration of programs, services and sanctions for

juveniles;

3. Actions to be taken to increase public awareness of the juvenile justice system and its

needs;

4. State Juvenile Justice Master Plan; and

5. Actions to be taken to ensure the programs, services and sanctions for juvenile offenders are striving to provide balanced attention to the protection of the community, imposing accountability for offenses committed, fostering interaction and dialogue between the offender, victim and community and developing competencies in the juveniles to enable them to become responsible and productive members of the community.

(c) The Advisory Council meets at least quarterly and at such other times as designated by the Executive Director or the Chair of the Advisory Council.

13:90-1.5      Executive Director

(a) The Executive Director is the chief operating officer of the Commission.

(b) The Executive Director is responsible for:

**NEW JERSEY JUVENILE JUSTICE COMMISSION**  
**N.J.A.C. Title 13. Law And Public Safety**  
**Chapter 90. Juvenile Justice Commission**  
**As Readopted June 16, 2008**

1. Supervising and managing each juvenile facility and juvenile program operated by the Commission and designating the chief executive officer of each program;
2. Supervising the work of the Commission and the day-to-day exercise and performance of the functions, powers and duties of the Commission;
3. Appointing all deputy directors and superintendents, with the approval of the Executive Board; and;
4. Performing such other duties as prescribed by law and this chapter.

13:90-1.6 Definitions

The following words and terms, as used in this chapter, shall have the following meanings, unless the context clearly indicates otherwise:

“Advisory Council” means the Advisory Council of the Juvenile Justice Commission.

“Commission” means the Juvenile Justice Commission established pursuant to N.J.S.A. 52:17B-170.

“County youth services commission” or “commission” means the single county designated agency responsible for the planning, implementation, monitoring and evaluation of a community-based plan of sanctions and services for juveniles adjudicated or charged as delinquent and delinquency prevention programs.

“Executive Board” means the Executive Board of the Juvenile Justice Commission.

“Executive Director” means the Executive Director of the Juvenile Justice Commission.

“Governor’s Advisory Council on Juvenile Justice” means the Advisory Council established pursuant to Executive Order No. 10 (1994) to examine the juvenile justice system and to make recommendations for its improvement.

“Partnership Program” or “Partnership” means the State/Community Partnership Grant Program established pursuant to N.J.S.A. 52:17B-179.

“Provider” means a person, group, unincorporated business, partnership, profit or nonprofit corporation, county agency or other entity with whom a county contracts to supply sanctions and services for juveniles adjudicated or charged as delinquent and/or delinquency prevention programs.

**SUBCHAPTER 2. COUNTY YOUTH SERVICES COMMISSION**

13:90-2.1 Purpose

This subchapter sets forth the rules that consolidate within a single county community agency the planning, implementation, monitoring and evaluation of the juvenile justice service system.

**NEW JERSEY JUVENILE JUSTICE COMMISSION**  
**N.J.A.C. Title 13. Law And Public Safety**  
**Chapter 90. Juvenile Justice Commission**  
**As Readopted June 16, 2008**

13:90-2.2      Scope

This subchapter establishes the organizational requirements for county youth services commissions and sets forth the duties and responsibilities of the commissions.

13:90-2.3      Establishment

(a) Each county shall establish a county youth services commission to identify, plan and oversee the implementation of community-based sanctions and services for juveniles charged or adjudged a delinquent, and delinquency prevention programs.

(b) Each county shall establish a county youth services commission to perform the duties and responsibilities set forth in this subchapter to satisfy the purpose identified in N.J.A.C. 13:90-2.1.

(c) Upon the approval of the Executive Director, a county may designate an agency other than a commission, which agency shall perform the duties and responsibilities of a commission and shall comply with all rules applicable to a commission. In order to secure the approval of the Executive Director, the county shall demonstrate that the members of the designated agency are sufficiently representative of persons and agencies interested in the juvenile justice system to satisfactorily perform the duties and responsibilities of a commission; are qualified to perform the duties and responsibilities of a commission; and that the county has delegated to the agency the authority and responsibility to carry out the duties and responsibilities of a commission.

(d) In order to qualify for funds from the Partnership Program, each county shall submit triennially and obtain Commission approval of a comprehensive plan of sanctions and services for juveniles adjudicated or charged as delinquent and delinquency prevention programs, which promotes the goals of the Partnership Program and which satisfies all additional requirements set forth in N.J.S.A. 52:17B-180a(2). The plan shall account for the multiple funding streams, State and Federal, administered by the Commission and allocated to counties for juvenile justice purposes.

(e) Each county shall designate adequate staff or organization to administer the duties and responsibilities set forth in this chapter.

13:90-2.4      Membership

(a) Each commission shall consist of no fewer than 21 members and shall include both voting and non-voting members.

(b) The commission shall be composed of members who have knowledge relevant to the county's population involved in, or at risk of involvement in the juvenile justice system. The membership of each commission shall include:

1. The Presiding Judge of the Family Part of the Superior Court of the vicinage within which the county is located, or a Superior Court Family Part Judge who hears delinquency matters in the county, as his or her designee;

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2. The Vicinage Family Division Manager or the Assistant Family Division Manager for the county;
3. The chief probation officer of the county;
4. The highest elected official of county government;
5. The county prosecutor;
6. The regional public defender for the county;
7. The manager of the county district office of the Division of Youth and Family Services, Department of Children and Families;
8. The county mental health administrator;
9. The county superintendent of schools;
10. The superintendent of the county vocational school;
11. The director of the county human services department or such other department of county government directly responsible for providing services to youth;
12. The director of the youth shelter located in the county;
13. The director of the detention center located in the county;
14. The director of the juvenile family crisis intervention unit established pursuant to N.J.S.A. 2A:4A-76;
15. The president of the juvenile officers association of the county or other law enforcement representative who works primarily with youth;
16. The county alcoholism and drug abuse director;
17. A representative of the regional workforce investment board (WIB), established under Executive Order No. 36 (July 12, 1995); and
18. A representative of the business community in the county.

(c) The members identified in (b) above may appoint designees to sit on the commission in their absence, except as provided in (b)1 above, provided that no more than one designee for any member may be appointed and further provided that the designee is qualified by knowledge and/or experience to perform the duties of a member of a commission. The names of designees shall be submitted to the commission chairperson annually.

(d) In addition to the members identified in (b) above, the membership of each commission shall include persons who represent a wide range of public and private community-based organizations, for example, representatives of schools, mental health, family counseling, child advocacy, domestic violence, and/or victims rights groups; parents; clergy; the Family Law practice section of the county bar association; the minority concerns vicinage advisory committee of the Administrative Office of the Courts; civic organizations; representatives of major urban areas within the county; youth representatives; municipal youth services commissions; and interested persons who deal with the children.

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(e) In addition to the members identified in (b) and (d) above, the membership of each commission shall include as an ex-officio member, a Juvenile Justice Commission Court Liaison and may also include as ex-officio members regional representatives of the Department of Children and Families, and its divisions, and representatives of the Departments of Labor, Education, Health and Senior Services and Community Affairs.

(f) Each member appointed pursuant to (b), (c) and (d) above shall be a voting member.

(g) The membership of each commission shall reflect the racial, ethnic and cultural demographic make-up of the county and the youth in the county served by the sanctions and services and the delinquency prevention programs planned, implemented, monitored and evaluated by the commission.

13:90-2.5        Bylaws

Each commission shall adopt bylaws which shall be submitted to the Juvenile Justice Commission for its review, to assure compliance with applicable rules.

13:90-2.6        Chairpersons and committees

(a) The Chair of the commission shall be determined by the membership of the commission in accordance with commission bylaws.

(b) Each commission shall establish standing committees to consider issues relating to:

1. The development of a comprehensive youth services plan that includes a needs assessment of sanctions and services for juveniles adjudicated or charged as delinquent and of delinquency prevention programs;

2. The development of a continuum of sanctions and services for juveniles adjudicated or charged as delinquent;

3. The development of delinquency prevention programs;

4. The review of proposals from providers seeking to provide sanctions and services and/or delinquency prevention programs;

5. Monitoring and evaluation of sanctions and services for juveniles adjudicated or charged as delinquent, and delinquency prevention programs;

6. Education, training and community awareness; and

7. Minority over-representation in the juvenile justice system.

(c) If permitted by the bylaws of a commission, non-members may be included on the committees established pursuant to (b) above.

13:90-2.7        Meetings

NEW JERSEY JUVENILE JUSTICE COMMISSION  
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(a) Each commission shall meet no less frequently than nine times annually and at such other times as designated by the chair. Meetings shall be held at such times and in such locations as to encourage maximum public attendance.

(b) Each commission shall comply with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.

(c) Upon the prior written approval of the Executive Director, each commission may satisfy the meeting requirement set forth in (a) above by alternating full commission meetings with committee meetings.

13:90-2.8 Conflict of interest policy

Each commission shall adopt a written conflict of interest policy which shall be submitted to the Commission with a written statement by county counsel that the policy is in compliance with applicable law.

13:90-2.9 Duties and responsibilities

(a) Each commission shall:

1. Coordinate and integrate existing sanctions and services for juveniles adjudicated or charged as delinquent and delinquency prevention programs;
2. Assess and prioritize the needs of youth adjudicated or charged delinquent;
3. Assess existing delinquency prevention programs to determine whether such programs meet the needs of youth, are effective in meeting program goals and in ensuring financial accountability;
4. Determine, through the collection and maintenance of data, the breadth of juvenile offenses and problems in the county and identify the geographical regions within the county where such offenses and problems are most prevalent;
5. Identify gaps in the system of sanctions and services for youth adjudicated or charged as delinquent and develop and implement an appropriate plan for closing the gap;
6. Develop and implement delinquency prevention programs to better meet the needs of youth in geographical regions within the county where existing programs do not satisfy the needs of the youth;
7. Seek to expand existing delinquency prevention programs to better meet the needs of the youth of the county and to ensure the maximum availability of service to the youth of the county;
8. Review, evaluate and monitor through at least one site visit annually, existing sanctions and services under the jurisdiction, control or proposed by the commission, for juveniles adjudicated or charged delinquent and existing delinquency prevention programs to determine effectiveness in meeting program goals and in ensuring financial accountability;

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9. Cooperate with other State, county and municipal agencies in the planning of ongoing efforts relating to delinquency prevention programs;
10. Inform the public of the breadth of juvenile offenses, the needs of youth in the county and the availability of sanctions and services, and advocate for the needs of youth;
11. Serve as the advisory body of the county on issues relating to sanctions and services for juveniles adjudicated or charged as delinquent and delinquency prevention programs;
12. Coordinate the efforts of municipal and regional youth services commissions and ensure their participation in the county planning process;
13. Appoint liaisons to participate in planning and related activities with appropriate county bodies, for example, the Human Services Advisory Council, the Mental Health Board, the local council on Alcohol and Drug Abuse, and the County Interagency Coordinating Council, as invited, to maximize efficient and effective use of Partnership funds;
14. Determine whether a need exists, and if so, sponsor the establishment of multi-disciplinary teams (MDTs) to plan specific sanctions and services to individual youth: as an alternate to detention for a juvenile charged as delinquent; as a recommendation for a disposition option for a judge of the Family Court upon an adjudication of delinquency; and, as a component of aftercare following the commitment of a juvenile to the Juvenile Justice Commission by a judge of the Family Court;
15. Coordinate the planning of aftercare sanctions and services for juveniles returning to the community following commitment to the Juvenile Justice Commission by a judge of the Family Court;
16. Comply with all applicable rules of the Commission;
17. Recommend to the county governing body, the approval or disapproval of contracts with providers seeking to participate in the Partnership;
18. Monitor the operations of programs of sanctions and services and delinquency prevention receiving Partnership funds and/or other funds administered by the Juvenile Justice Commission with reference to compliance with rules established by the Commission;
19. Monitor and evaluate the impact of programs of sanctions and services and delinquency prevention receiving Partnership funds and/or other funds administered by the Juvenile Justice Commission and prepare annually, a written report with relevant documentation to the Commission as part of the triennial comprehensive plan and annual update; and
20. Encourage the involvement of youth and families in the planning of services and sanctions and program development.

**SUBCHAPTER 3. STATE/COMMUNITY PARTNERSHIP GRANT PROGRAM**

13:90-3.1 Purpose

NEW JERSEY JUVENILE JUSTICE COMMISSION  
N.J.A.C. Title 13. Law And Public Safety  
Chapter 90. Juvenile Justice Commission  
As Readopted June 16, 2008

This subchapter sets forth rules to implement the Partnership Program established for the purposes set forth in N.J.S.A. 52:17B-179.

13:90-3.2 Scope

The rules in this subchapter address the criteria and procedures applicable to counties and youth services commissions as they relate to the application for, and the allocation, disbursement and monitoring and evaluation of grants through, the Partnership Program.

13:90-3.2 Definitions

The following words and terms, as used in this subchapter, shall have the following meanings, unless the context clearly indicates otherwise:

“Accounting records” means records that adequately identify authorizations, obligations, unobligated balances, assets, liabilities, outlays, expenditures and income relating to contract awards funded by the Partnership.

“Budgetary control” means financial information related to performance or productivity data.

“Equipment” means an item with an original cost of \$1,000 or more and an expected useful life of three or more years.

“Financial reporting” means accurate, current and complete disclosure of financial results of contract activities.

“Internal control” means effective control and accountability of cash, real and personal property and other assets.

“Proposal” means a written document submitted by a provider in response to an RFP.

“Request for Proposal (RFP)” means a written solicitation that defines services and sanctions and/or delinquency prevention programs required by a county and which invites written competitive responses from qualified providers.

“Source documentation” means accounting records such as canceled checks, paid bills, payrolls, time and attendance records and contract documents.

13:90-3.4 Participants

(a) The State/Community Partnership Grant Program is established to support the facilities, sanctions and services for juveniles adjudicated or charged as delinquent and delinquency prevention programs through the award of grants allocated to county youth services commissions.

(b) Each county may participate in the Partnership Program, provided that the county establishes a youth services commission or, in the alternative, receives approval from the Executive Director to designate another body to perform the duties and responsibilities of a youth services commission in accordance with the provisions of N.J.A.C. 13:90-2.3(c).

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**As Readopted June 16, 2008**

13:90-3.5 Allocation and funding formula

(a) Partnership funds are distributed to all participating counties in compliance with these rules, through the youth services commissions or other county designated body approved by the Executive Director to provide needed sanctions and services for juveniles adjudicated or charged as delinquent and delinquency prevention programs. Each county shall seek support from all available Federal, State and local sources to supplement the funding received through the Partnership.

(b) The Commission shall determine Partnership allocations by application of a formula which shall include the following elements;

1. A minimum base amount;
2. An amount calculated on the basis of a formula reflective of the scope of the juvenile justice problem in the county; and
3. An amount for program management, monitoring and administration.

(c) Program management funds are applied to salary and the reasonable administrative costs that support staff hired to administer Partnership funds and other sanctions and services undertaken by the county in implementing the county comprehensive plan. Upon the approval of the Executive Director, program management funds may be directed into sanctions and services for juveniles adjudicated or charged as delinquent and/or delinquency prevention programs. Approval is conditioned upon the demonstration by a county that adequate program management, monitoring and administration funds are available from sources other than the Partnership.

(d) Neither minimum base funds nor formula funds may be used for program management, monitoring and administration.

(e) The Commission allocates and expends, consistent with its Juvenile Justice Master Plan, the share of Partnership funding of any county that does not participate in the Partnership program.

13:90-3.6 Applications and planning process

(a) The Juvenile Justice Commission shall determine the Statewide categories for Partnership funding, and recognize the priorities of the counties as determined through the county planning process consistent with the statutory goals of the Partnership which include:

1. Encouraging the development of sanctions and services and delinquency prevention programs that protect the public, ensure accountability and foster rehabilitation;
2. Increasing the range of sanctions for juveniles adjudicated delinquent;
3. Reducing overcrowding in State juvenile justice system institutions and facilities to ensure adequate bed space for serious, violent and repetitive offenders;
4. Reducing overcrowding in county detention facilities;

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5. Providing greater access to community-based sanctions and services for minority and female offenders;

6. Expanding programs designed to prevent delinquency; and
7. Promoting public safety by reducing recidivism.

(b) Each county shall submit triennially a comprehensive plan for needed sanctions and services for juveniles adjudicated or charged as delinquent and delinquency prevention programs, or an annual update, as applicable. Each submission shall include:

1. A written report with relevant documentation, of the nature of the juveniles and juvenile offenders served by the sanctions and services and the juveniles served by the delinquency prevention programs;
2. A list of the membership of the county youth services commission or other approved county designated body, which list identifies the chair and the co-chair, and all staff, including the person responsible for the administration of Partnership funds;
3. Certification of compliance with all rules pertaining to county youth services commissions and the Partnership;
4. Efforts employed to ensure that sanctions and services are culturally appropriate; and
5. A written justification in support of a determination by a county to apply a portion of Partnership funding to hire additional county personnel to expand or implement county-operated sanctions and services.



2 of 29 DOCUMENTS

NEW JERSEY REGISTER

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VOLUME 47, ISSUE 4

ISSUE DATE: FEBRUARY 17, 2015

PUBLIC NOTICES

LAW AND PUBLIC SAFETY  
JUVENILE JUSTICE COMMISSION

*47 N.J.R. 502(a)*

Notice of Availability of Funds

**State/Community Partnership Grant Program and Family Court Services Program**

Take notice that, in compliance with *N.J.S.A. 52:14-34.4*, the Juvenile Justice Commission hereby announces the availability of the following grant program funds, which are accessed through one Comprehensive Plan Update and Application process:

**a. Name of program:** Calendar Year (CY) 2016 State/Community Partnership Grant Program and Calendar Year (CY) 2016 Family Court Services Program.

**b. Purpose:** The State/Community Partnership Grant Program and the Family Court Services Program offer grants to each county through their County Youth Services Commissions to plan and implement community-based sanctions and services for juveniles adjudicated or charged as delinquent and delinquency prevention programs as provided for in *N.J.A.C. 13:90*. County Youth Services Commissions use these grant funds to develop continuums of care covering the categories of Prevention, Diversion, Detention, Disposition, and Reentry during the grant period.

**c. Amount of money in the fund:** The total amount cannot be determined at this time. The Juvenile Justice Commission will notify each county of its respective CY 2016 allocation when the State Fiscal Year 2016 budget is finalized. All funds will be based on a formula. These funding allocations are for the one-year period of January 1, 2016 [page=503] through December 31, 2016. Future Federal and State legislative appropriations for these grant programs are subject to appropriation and availability of sufficient funds. Every county that submits a timely and complete Plan Update and Application will receive a formula award.

**d. Organizations which may apply for funding under this program:** Each county through their County Youth Services Commission may apply for funding.

**e. Qualifications needed by an applicant to be considered for funding:** To be considered for funding, an eligible applicant must submit a completed CY 2016 Comprehensive Plan Update and CY 2016 Comprehensive Application, in accordance with the requirements of the program.

**f. Procedures for eligible organizations to apply:** Counties are to submit their CY 2016 Comprehensive County Plan Update and CY 2016 Comprehensive Application when applying for State Community Partnership Grant Program funds and Family Court Services funds. The Plan Update and Application will be mailed to each County Youth Services Commission Office simultaneously with the posting of this notice in the New Jersey Register. Additional copies of the Plan Update and Application are available at <http://www.nj.gov/oag/jjc/noafs.htm>.

Applicants must complete and submit a Plan Update and Application by September 1, 2015. One original single-sided (with original signatures) and six copies of the Plan Update and Application must be submitted.

**g. Address of the State agency receiving the applications:**

**Courier Services, US Postal Service, Fed Ex, UPS, or Hand Delivery**

Safiya L. Baker, Manager  
Juvenile Justice Commission  
Youth Services Grants Management Unit  
1001 Spruce Street, Suite 202  
Ewing, NJ 08638

**h. Deadline by which applications must be submitted:** All Plan Updates and Applications must be completed and received, not postmarked, on or before September 1, 2015, by 3:00 P.M.

**i. Date by which notices shall be mailed of approval or disapproval of applications:** Within 30 days of receipt of a completed Plan Update and Application.



**State of New Jersey**

**Office of the Attorney General  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
Juvenile Justice Commission  
P.O. Box 107  
Trenton, New Jersey 08625-0107**

**Chris Christie  
Governor**

**Kim Guadagno  
Lt. Governor**

**John J. Hoffman  
Acting Attorney General**

**Kevin M. Brown  
Executive Director**

July 6, 2015

Lisa Cerny  
Gloucester County Youth Services Commission  
115 Budd Blvd.  
Department of Human Services  
Woodbury, NJ 08096

Re: CY 2016 Comprehensive County Funding Allocation

Dear Ms. Cerny:

I am pleased to provide you with Gloucester County's allocation for the State/Community Partnership and the Family Court Services grant programs for the period January 1, 2016 to December 31, 2016.

These figures are provided to assist in the completion of the 2016 Comprehensive County Youth Services Commission Plan and Application, which was previously sent to you. The Juvenile Justice Commission (JJC) must receive the 2016 Comprehensive County Youth Services Commission Plan and Application by 3:00 p.m. on September 1, 2015. Once the JJC receives, reviews, and approves the County's submission we will begin the award approval process.

A breakdown of Gloucester County's Comprehensive Funding Allocation for the one year period January 1, 2016 to December 31, 2016 follows:

<b>State/Community Partnership</b>	
Program Services Funds	\$223,732.00
Program Management Funds	\$55,550.00
<b>Award Total</b>	<b>\$279,282.00</b>
<b>Family Court Services</b>	
Program Services	\$141,848.00
Family Crisis Intervention Unit	\$136,675.00
<b>Award Total</b>	<b>\$278,523.00</b>
<b>Comprehensive Funding Grand Total</b>	<b>\$557,805.00</b>



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*Lisa Cerny*  
*July 6, 2015*  
*Page 2 of 2*

Thank you for your cooperation with the implementation of the State/Community Partnership and Family Court Services grant programs. If you have any questions about this process, please call Safiya L. Baker at (609) 341-3632. I look forward to continuing to work with you and the Gloucester County Youth Services Commission.

Sincerely,



Kevin M. Brown  
Executive Director

KMB: slb

c: Gary M. Schwarz, Treasurer, Gloucester County  
Robert Montalbano, Acting Deputy Executive Director of Programs, JJC  
Jennifer LeBaron, Ph.D., Director, Local Programs & Services, JJC  
Paul Sumners, Chief of Budget & Finance, JJC  
Safiya L. Baker, Manager, YSC Grants Management Unit, JJC  
Jessica Froba, Court Liaison, JJC

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**RESOLUTION ENDORSING THE COUNTY COUNCIL ON JUVENILE JUSTICE SYSTEM IMPROVEMENT & YOUTH SERVICES COMMISSION'S 2016 JUVENILE DETENTION ALTERNATIVE INITIATIVE (JDAI) INNOVATIONS PROPOSALS AND AUTHORIZING THE COUNTY TO APPLY TO THE STATE OF NEW JERSEY JUVENILE JUSTICE COMMISSION FOR THE JUVENILE DETENTION ALTERNATIVE INITIATIVE (JDAI) INNOVATIONS GRANT, IN THE TOTAL AMOUNT OF \$123,663.00**

**WHEREAS**, the County desires to accept and endorse the County Council on Juvenile Justice System Improvement & Youth Services Commission's 2016 JDAI Innovations proposal and authorize application to the State of New Jersey Juvenile Justice Commission for JDAI Innovations Grant Funds; and

**WHEREAS**, the JDAI Innovations Grant is for a total amount of \$123,663.00, from January 1, 2016 to December 31, 2016; and

**WHEREAS**, the funding will provide detention alternative services for family court-involved youth as well as the administration of these programs; and

**WHEREAS**, the following is a breakdown of Gloucester County's JDAI Innovations Funding Application is:

Program Services Funds	\$117,450.00
5% Administrative Funds	\$ 6,213.00
Total	\$123,663.00

**WHEREAS**, the Board of Chosen Freeholders of the County of Gloucester deems this to be beneficial to the citizens of the County of Gloucester; and

**WHEREAS**, the Gloucester County Department of Health and Human Services reviewed all data supplied or to be supplied in the application and in its attachments, and certifies to the Board of Chosen Freeholders of the County of Gloucester that all data contained in the application and in its attachments is true and correct.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Gloucester, that the Director of the Board, is hereby authorized and directed to execute and the Clerk of the Board is authorized to attest to the execution of any and all documents relative to the application and acceptance of the JDAI Innovations Grant, in the total amount of \$123,663.00, from January 1, 2016 to December 31, 2016; and

**BE IT FURTHER RESOLVED**, that the County of Gloucester, Department of Health and Human Services is responsible for the grant implementation; and

**BE IT FURTHER RESOLVED**, that the County will submit to the New Jersey Juvenile Justice Commission an application for the JDAI Innovations Grant funding including a spending plan and that the County model the program to its requirements.

**ADOPTED** at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester and the State of New Jersey held on Wednesday, August 19, 2015 in Woodbury, New Jersey.



**COUNTY OF GLOUCESTER**

**ATTEST:**

**ROBERT M. DAMMINGER, DIRECTOR**

**CHAD M. BRUNER,  
ADMINISTRATOR/CLERK OF THE BOARD**

G-2

**GRANT REQUEST FORM**

DATE: August 6, 2015

- 1. TYPE OF GRANT  
 NEW GRANT       RENEWAL
- 2. GRANT TITLE: Juvenile Detention Alternatives Initiative (JDAI) Innovations Grant
- 3. GRANT TERM: FROM: 1/1/16 TO: 12/31/16
- 4. DATE APPLICATION DUE TO GRANTOR: 8/7/15
- 5. CFDA NUMBER: \_\_\_\_\_
- 6. STATE GRANT NUMBER: \_\_\_\_\_
- 7. COUNTY DEPARTMENT: Health & Human Services/Division of Human & Disability Services
- 8. DEPT. CONTRACT PERSON & PHONE NO. Lisa Cerny: 856-384-6874
- 9. NAME OF FUNDING AGENCY: Juvenile Justice Commission

10. BRIEF DESCRIPTION OF GRANT PROGRAM (TO BE USED FOR CLERK OF BOARD): This grant provides services for Family court involved youth to provide alternatives to juvenile detention. These funds were put out for competitive bid in the fall of 2014 to provide probation alternatives program for an intervention coach for youth who are and are in danger of being violated for probation. The funding is annual, but requires application each successive year; this is the second of a five year cycle. The funding may be renewed by to three additional years beyond the initial award.

11. DID YOU READ THE GRANT AND UNDERSTAND ITS TERMS? yes

12. INDIRECT COST (IC) RATE n/a %

13. IC CHARGED TO GRANT : \$n/a

14. FINANCIAL:	<u>REQUESTED</u>	<u>MANDATED</u>
GRANT FUNDS	\$ <u>\$123,663</u>	
CASH MATCH	\$ _____	_____

(Attach Documentation)

IN-KIND MATCH \$ \_\_\_\_\_

(Attached Documentation)

TOTAL PROGRAM BUDGET \$ \$123,633

15. TOTAL PROGRAM COST (GRANT REVIEW SHEET)

TOTAL SALARY & WAGES (a): \$ 6,213

TOTAL OTHER EXPENSES (b): \$ \_\_\_\_\_

TOTAL FRINGE (c): \$n/a \_\_\_\_\_

TOTAL PROGRAM COST (d): \$ 117,450

TOTAL GRANT FUNDING (e): \$ 123,663

TOTAL COUNTY FUNDING (f): \$ \_\_\_\_\_

DEPT. HEAD: *Sam A. Cray* Signature

DATE: 8/4/15

\*\*\*PLEASE FORWARD ONE HARD COPIES AND ONE ELECTRONIC COPY OF THE FOLLOWING ITEMS TO YOUR ACCOUNTANT AT THE TREASURER'S OFFICE:

- GRANT REQUEST FORM
- GRANT REVIEW SHEET
- C-2 FORM
- GRANT APPLICATION
- RESOLUTION AND BLURB

\*\*\*IF SIGNATURES ARE REQUIRED PLEASE HAVE THE NAME TYPED OUT AND FLAGGED.

\*\*\*IF THE GRANT PROVIDES FOR OUTSIDE CONTRACTING, INCLUDE AN EXPLANATION OF YOUR SELECTION PROCEDURES FOR SUB-GRANTEES.

FORM C-2

JUVENILE DETENTION ALTERNATIVE INITIATIVE INNOVATIONS BUDGET

JANUARY 1, 2016 – DECEMBER 31, 2016

DEPT #333-001

Budget Category	Item	Description	Amount
10101	Salary	salary for YSC Administrator	\$ 6,213.00
<b>Total Program Management Expenditures</b>			<b>\$ 6,213.00</b>
20299	Outside Services		\$117,450.00
<b>Total Program Services Funds</b>			<b>\$117,450.00</b>
<b>Total Grant Funds</b>			<b>\$123,663.00</b>

Budget Explanation

Salary - \$6,213 will be used towards the salary of the Youth Services Commission Administrator which is currently vacant due to the retirement of Nancy Chard Jones

Outside Services - \$117,450 will be used to provide Detention Alternatives for Family court involved youth

**Department:** Health & Human Services/Division of Human & Disability Services  
**Grant Title:** State Community Partnership Grant

**Salary and Wages Detail**

List all Employees within the program  
 Insert more lines if necessary  
 Highlighted cells are formulas and should not be changed

**Fringe**  
 Update the fringe rate if necessary  
 2015 Fringe is 59.21% for PERS and 69.18% for Police and Fire

Name	Title	Salary	Fringe	Grant Funds	County Funds	Total Funds
Donna Pinto	Sr. Comm. Aide	\$ 53,796	59.21% \$ 31,852.61	\$52,550	\$1,246.00	\$ 53,796.00

\$ 53,796	(a)	\$ 31,853	\$ 52,550	\$ 1,246	\$ 53,796
		(c)			

Other Expenses	Grant Funds	County Funds	Total OE
#20970	\$ 1,000.00		\$1,000.00
#20930	\$500.00		\$ 500.00
#20652	\$1,500.00		\$ 1,500.00
#20299	\$223,732.00		\$223,732.00

\$ 226,732.00	\$	\$ 226,732.00
		(b)

Total Program Cost	Grant	County	Total
\$ 279,282.00	\$ 1,246	\$ 280,528.00	
	(e)	(d)	

**Grant Funding History**

	New	15-XXX	14-XXX	13-XXX	12-XXX
S&W, Fringe	\$ 52,550.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00
OE	\$ 226,732.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
	\$ 279,282.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00

G-2

CY 2016  
New Jersey Juvenile Detention Alternatives Initiative  
Innovations Funding

INNOVATION PROPOSAL

COUNTY: Gloucester

Project Type: (check one)  New  Renewal\*  Renewal with Modifications\*

Original or Revision: (check one)  Original Proposal  Revised Proposal\*\*  
Revision Date:

\* If "Renewal" or "Renewal with Modifications" is checked, please use a formatting change such as shading, highlighting, or underlining to draw attention to all information that represents a change from last year's proposal. Information intended for deletion should in fact be deleted (i.e., do not use strikethroughs or other formatting to indicate intended deletions).

\*\* Similarly, if the proposal originally submitted is revised as a result of the review process or as a result of a future amendment/modification request made by the county, please use a formatting change such as shading, highlighting, or underlining to draw attention to all information that represents a change from the original proposal or most recent revision. Information intended for deletion should in fact be deleted (i.e., do not use strikethroughs or other formatting to indicate intended deletions).

**General Instructions**

Sites should follow this application strictly and avoid providing extra information that is not directly requested. Sites must use this proposal format, typing directly into this document. Any site seeking to use these funds for more than one innovative purpose must complete a separate Innovation Proposal for each of these proposed innovations. However, a maximum of three innovations proposals per site are allowed.

**Innovation Proposal Summary Information**

Innovation Proposal # 1 of 2  
Project Title for this Innovation Proposal Probation Enrichment Coach, Incentive & Orientation Program  
Requested Amount for this Innovation Proposal \$ 114,450.00

## **Purpose**

*Provide a brief overview of the innovation for which the funds will be used.*

The Gloucester County Innovations subcommittee determined that there are advantages to providing appropriate support to encourage probationers to successfully complete their Court ordered conditions of probation, including reducing the number of violations of probations (VOPs) filed and in turn decrease the number of youth admitted to detention for VOPs. The subcommittee believes this can be achieved by:

1. Providing youth with the appropriate mentoring/coaching needed to remain in compliance with the conditions of their probation.
2. Providing youth with transportation to probation appointments, evaluations, enrichment activities & trips.
3. Rewarding positive behavior through healthy/educational activities and Enrichment trips for youth and families. Involving families in healthy activities will strengthen the family unit and in turn hopefully lead to success for youth on probation.
4. Providing youth and families with an overview of the expectations of probation, along with informational flyers/pamphlets, cultural and educational opportunities for youth and families

The Program will consist of multiple components consisting of an enrichment coach, enrichment trips, transportation and a probation orientation.

The enrichment coach will provide services for youth who are at immediate risk of violating the terms of their probation. The role of the enrichment coach is to assist the youth to maintain compliance with the conditions of their probation by facilitating the action steps necessary to face challenges that arise in everyday activities. The coach will provide crisis support, aid in building up life skills including time-management, physical and nutritional well-being, career and academic guidance, financial management and sobriety support.

Enrichment trips will aid as an incentive for youth who remain compliant with the terms and conditions of their probation.

Transportation will be made available, as needed, to probation reporting and court ordered evaluations and services for youth and families under probation supervision or with juvenile matters.

Probation Orientations will provide youth and families with an overview of probation services, enrichment trips, transportation services and how the family can aid in keeping youth compliant with their terms of probation.

## **Identification of Problem/Systems-Improvement Need**

*Briefly describe the problem/systems-improvement need the innovation will address within the context of the one or two JDAI core strategies most relevant to the proposed use of funds. Briefly describe how this problem affects detention utilization (Admissions, LOS, ADP, etc.).*

### ✓ Problem/Need as it Relates to the Most Relevant Core Strategy(ies)

The core strategy most relevant to the proposed use of funds is "Special Detention Cases" which includes youth in custody as a result of probation violations. The core strategy requires these populations be re-examined and new practices implemented to minimize their presence in the secure facility.

✓ Impact of Problem/Need on Detention Utilization

Youth admitted to secure detention for a VOP (regardless of how admitted) begins with the process of filing a VOP. If the number of VOPs filed continues to increase each year then the number of youth who could potentially be admitted to detention for a VOP also increases each year, thereby, impacting detention admissions, average daily populations (ADP), and length of stay (LOS). In Gloucester, admissions to detention for VOPs have increased over 100% since 2011.

Over the past year Gloucester has had decreased in VOPs, however when compared to pre-JDAI year data, there is still a 60% increase in the number of violations resulting in a detention admission.

**Specific Nature of Problem**

*Identify the primary factors contributing to the problem in this site. Briefly describe these factors, how the factors affect detention utilization, and the data used to assess each factor's presence in the site.*

✓ Contributing Factor #1

Failure to understand the terms and conditions of probation contributes to increased admissions to detention for a violation of probation only (meaning, no new offense was committed).

✓ Description & Data Regarding Factor #1

Since the implementation of JDAI, admissions to detention for violations of probation (VOPs) have substantially increased through 2013.

The 2013 JDAI Annual Data Report indicates several findings with regards to VOPs: VOPs in Gloucester County increased over 100% through 2012 when compared to pre-JDAI data.

Additionally, through 2013, the number of VOPs filed increased 70% when compared to 2012 data and 240% when compared to pre-JDAI data.

VOPs were the lead reason for detention in 20.2% of admissions in Gloucester County.

✓ Contributing Factor #2

A lack of coaching/mentoring services available to youth and families on probation in Gloucester County contributes to non-compliance resulting in a VOP. Additionally, youth who violate the terms and conditions of their probation due to substance abuse represent over half of VOPs filed in 2013.

✓ Description & Data Regarding Factor #2

Admissions to detention for violations of probation (VOPs) continued to increase from 5 in 2011 to 17 in 2013.

In 2013 8 of 15 VOPs were filed due to *substance abuse treatment non-compliance*.

✓ Contributing Factor #3

In Gloucester County, there is currently a dearth of incentives and transportation options available for youth who remain compliant with the terms and conditions of their probation. As such, this may

be a contributing reason as to why youth who violate the terms and conditions of their probation represent nearly a third of youth admitted to detention in in 2013.

✓ Description & Data Regarding Factor #3:

The number of youth admitted to detention in Gloucester County for VOPs has increased from 2011 through 2013. In 2011, 5.1% of youth in Gloucester County were admitted to secure detention for a VOP. That percentage more than doubled by the end of 2013 by +15.1 percentage points with 20.2% of admissions to secure detention in Gloucester County comprised of youth admitted to detention for a VOP.

**Proposed Solution to Identified Problem**

*(Action words for this section might include create, establish, serve, implement, etc.) Describe the solution to the identified problem and how the requested funds will be used to implement this solution. List the specific objectives this solution seeks to achieve, and where possible, describe these objectives in terms of the JDAI core strategies and the contributing factors described earlier. Describe the specific elements/components of the solution.*

Proposed Solution

To implement a multi-component enrichment program that will first, provide a starting point for youth on probation with an overview of rules, regulations and expectations. Second, probation officers, on the verge of violating youth for non-compliance, will have the ability to call on a trained enrichment coach who will provide short-term crisis intervention, along with ongoing follow-up mentoring & support. In addition the enrichment coach will engage youth and families in informational and positive activities help ensure successful completion of probation. Third, youth who abide by the conditions of probation and remain compliant, will be eligible to participate in enrichment trips. Positive reinforcement aids in controlling misbehavior in youth, ensuring that they will continue to make appropriate choices resulting in decreasing VOPs and increasing successful completions of probation. Finally, provide appropriate transportation opportunities for post disposition youth and their families.

- ✓ Objective #1: To mobilize an enrichment coach for immediate and targeted intervention for youth who are at imminent risk of probation violation and detention admission due to non-compliance with the conditions of probation, including but not limited to youth non-compliant due to substance abuse issues.
- ✓ Objective #2: Enhance the current Gloucester County Guidelines for Compliance Incentives, Interventions & Sanctions by providing incentives to youth who remain compliant with the terms and conditions of their probation, in the form of healthy/educational trips and activities.
- ✓ Objective #3: To provide transportation options for youth and families under probation supervision or with juvenile matters, for probation reporting, court ordered evaluations & services and enrichment activities.
- ✓ Objective # 4: Implement a bi-monthly Probation Orientation program led by a Gloucester County Juvenile Probation Officer(s) for youth and their families to assist youth and families with the transition onto probation, if adjudicated and disposed to probation, helping them to obtain an understanding of the rules and conditions of probation and expectations of the youth and family to ensure compliance and success.

✓ Specific Elements/Components

*ROLE AND PURPOSE OF ENRICHMENT COACH:* To manage youth effectively in a community based setting under probation supervision to avoid the filing of a violation that would result in admission to juvenile detention by connecting youth, at imminent risk of a violation of probation, with a positive adult role model to provide guidance and assistance in meeting the conditions set forth by the Probation Division.

The assigned coach, will work to establish rapport and trust with the youth through individual, group and family engagement activities. Through meaningful pro-social activities and incentives, positive youth development will be promoted. Activities/incentives will include a focus on the youth's compliance with court ordered conditions of probation. They will be designed to assist the youth in gaining compliance with probation. Some examples of activities/incentives include: lunch, movie tickets, and group events such as bowling, and skating trips).

It is hoped that through the relationship-building between the coach and the youth, the youth will seek the support of the coach in addressing concerns that they may have with their peer group or family situation. It is critical that the coach understands their limitations in handling certain situations and seek the assistance of probation when necessary. Information on referral resources for crisis intervention is to be included in the training provided to the coach. The enrichment coach will engage parents and other family members in program activities and share information on the services and resources that exists within the community. Activities that encourage the development of clear consistent parental supervision and strong family ties (bonding & attachment) are to be included.

A strategy to obtain feedback from the youth on probation supervision and their parents regarding the Enrichment coach program is to be developed and implemented.

*ENRICHMENT ACTIVITIES/STEP REINFORCEMENTS:* Healthy/educational activity incentives will include participation in team building activities such as a Ropes course, trips to educational sites such as museums, and partaking in positive organized sporting events. Step reinforcements throughout the probation term will be provided to youth and families, including items such as meal gift cards and movie theater tickets. Youth will also be provided an opportunity to earn a voucher to participate in a community-based, healthy/educational activity after at least 90 days of Probation compliance. The 90 days starts when the youth and his/her Probation Officer have a conversation about earning the healthy/educational incentive. The conversation should be noted in the youth's journal and progress tracked by youth and Probation Officer during routine probation reporting and on enrichment trips. Healthy/educational incentives include opportunities to participate in positive activities through the distribution of vouchers for art classes, CPR Certification classes, Lifeguard Certification classes, Drivers' License School, or other opportunities selected by the youth. Youth will also be encouraged to keep notes in their journals about their experiences in enrichment activities or family outings and report on them to their Probation Officers.

Youth who are already under Probation Supervision and youth newly under Probation Supervision will be eligible for Enrichment activities. All components of the program are voluntary and lack of participation will not result in sanctions or a Violation of Probation.

*TRANSPORTATION:* Transportation will be made available for youth and families. Transportation will be provided to youth and families under probation supervision or with juvenile matters, with probation reporting and court ordered evaluations and services.

*PROBATION ORIENTATION:* This will include an orientation agenda with an accompanying brochure to explain the probation process, and enrichment activities/step reinforcements. A folder

and notebook will be provided to hold these items and other documents pertaining to the individual youth's court appearances, conditions of probation, program services, evaluations, etc. Youth and families who have successfully completed a term of probation will be asked to participate in the orientation to help new families navigate the process. Engaging youth and families in this process will foster an environment where youth and families can feel comfortable to ask questions and/or express concerns about the expectations of being on probation

### **Tracking Implementation of the Solution/Process Measures**

*Describe the various measures that will be used to track the implementation of the solution and how this information will be collected/maintained. (These are the "process" or "output" measures, and should reflect the steps taken to actually implement the project and its components. As general examples, process measures include things like: number of youth served, number/type of service hours provided, number/type of incentives awarded, mentors/employers recruited, beds/units acquired, reports produced, etc.)*

#### ✓ Process/Output/Implementation Measures

- **ENRICHMENT COACH:** The Enrichment Coach Program will produce the following:
  - 1 Community-Based Organization selected to receive a sub-grant to implement the project.
  - Minimum of 2 trained intervention coaches.
  - Minimum of 5 youth on probation introduced to an enrichment coach at any given time when youth are at imminent risk of violation/detention admission.
  - An enrichment coach will initially meet with the youth for a one hour "orientation" session. (This can be an individual or group orientation depending on the number of referrals received by probation).
  - Additional one-on-one mentoring/coaching sessions will be established between the coach and youth/family, with sessions to occur at least once per week and maximum 3 times per week.
  - Upon completion of enrichment coach services, youth/families will be provided with an exit survey to gauge their experience/participation with coaching services to be completed anonymously.
  - Number of youth served.
  - Number of direct service hours provided.

Monthly contact and activity logs will be submitted to Gloucester Probation Division and the Administrator of the Gloucester County Youth Services Commission.  
Provider will participate in keeping data on the Juvenile Automated Management System (JAMS), including intakes, completion, and quarterly reporting.

- **ENRICHMENT TRIPS:** All youth under the supervision of Gloucester County Probation will be eligible to participate in Enrichment Trips. Eligibility for and participation in enrichment trips will be determined based on the attached criteria. Probation Officers will be responsible for identifying when criteria have been met and requesting/recommending permission for a youth/family to be eligible for step reinforcements and/or participate in enrichment activities.
- **TRANSPORTATION:** Probation Staff will identify youth and families in need of transportation. The following data will be tracked:
  - The total number of times transportation is used and to where.
  - Total number of youth and families served.
  - Total number of times transportation is provided, broken out by type of transportation and destination.

- Total number of times transportation was requested and the transportation was not used by the family without notifying the appropriate agency

➤ PROBATION ORIENTATION: Approximately 5-10 youth a month are newly admitted to Gloucester County Probation. Probation orientation will be held every two months with the expected participation of anywhere between 5-20 youth/families participating. To gauge the number of youth and families in attendance at orientation, probation will maintain an attendance log of youth and families participating in the orientations.

✓ Methods for Maintaining/Collecting Data Regarding Process/Output/Implementation Measures  
(See page 10 for spreadsheet examples)

The Gloucester County YSC Administrator and Staff will be responsible for oversight of Innovations funds, monitoring of program services, and initiating the competitive bidding process for a Probation Enrichment Coach & Transportation program.

Develop a mechanism for tracking participation in enrichment activities.

Enrichment Coach: The number of youth referred to the program by the Probation Division will be tracked by: name, race/ethnicity, gender and age. A master client list will be maintained by the implementing agency that includes demographic information on all referrals received by the Probation Division. The master client list will also include the referral date, the admission date, the discharge date, the length of stay in the program, and the discharge status for each youth (i.e. successful Completion; new charge(s); violation/non-compliance/no new charges). The number of VOPs filed or avoided will be tracked to determine the program's outcome.

The provider will be required to document and report the level of service (number of youth served and the number of direct service hours provided) by the enrichment coach on a monthly basis. A list/description of the small and large group activities, conducted by the enrichment coach with the referred youth, will be requested on a monthly basis with the attendance records/sign in sheets. Identification of the actual types of service and the format (i.e. individual, family, group...face to face, phone contact) provided by the enrichment coach will be recorded in a client contact log sheet for each youth assigned.

The provider will be registered in the JAMS system and will complete intakes, completions and quarterly reports in a timely manner.

Data will be collected by the contracted provider agency which will be provided to the YSC Administrator, and will be shared with the Gloucester County Detention Alternatives/Probation Subcommittee & CJJSI.

Transportation: Probation Staff will identify youth and families in need of transportation. The following data will be tracked:

- The total number of times transportation is used and to where.
- Total number of youth and families served.
- Total number of times transportation is provided, broken out by type of transportation and destination.
- Total number of times transportation was requested and was not used by the family without notifying the appropriate agency.

Probation Orientation: Probation staff will maintain an attendance sheet that will track the number of youth and families that attended orientation.

### **Impact of Proposed Solution & Outcome Measures**

*Briefly state the anticipated impact of the proposed solution in terms of the contributing factors described earlier and their effect on the detention system (action words include reduce, increase, etc.). Describe the various measures that will be used to evaluate these anticipated outcomes. Then, briefly describe the potential unintended consequences of the solution, and the measures/methods that will be used to monitor the occurrence of these unintended outcomes. Finally, describe how the data needed to report all of these outcome measures will be maintained/collected.*

#### ✓ Expected Impact

- The number of youth admitted to secure detention for a VOP will decrease.
- The number of VOPs filed will decrease.
- The number of youth successfully completing probation will increase.

#### ✓ Outcome Measures to Gauge Expected Impact

- The number of enrichment activities organized and the number of youth and family participants.
- The number of community-based healthy/educational activities and the number of youth participants.
- The number of youth/families who utilize the available transportation option.
- Number of incentives given out.
- Number of youth that received incentives.
- The number of youth eligible to participate in the bi-monthly Probation Orientation and the number of actual participants.

#### ✓ Potential Unintended Consequences

- Judge may want to court order the youth to the enrichment program.
- Youth may be violated for not participating in the enrichment program.

#### ✓ Outcome Measures to Monitor Unintended Consequences

Number of Judicial referrals to the enrichment program  
Number of VOPs for non-compliance with the enrichment program

#### ✓ Maintaining/Collecting Data Needed to Report on All of the Above Outcomes

#### ✓ (See page 10 for spreadsheet examples)

The Gloucester County Juvenile Probation will implement and maintain a VOP database to track data on VOPs filed. This information will be shared and discussed within the detention alternatives/probation subcommittee.

Gloucester County Juvenile Probation will maintain an excel spreadsheet for tracking participants in Enrichment Activities. The spreadsheet includes information on the following:

- Name of youth
- Criterion met
- Date achieved

- Enrichment activity and/or community-based healthy/educational activity.

The selected agency will be responsible for gathering and maintaining the following information, which will be reported monthly to probation and quarterly to the YSC Administrator:

- Name of youth/family
- Date transportation needed
- Destination
- One-way or roundtrip
- Mode of transportation
- Did youth/family attend appointment/court appearance
- Cost of the trip

All outcomes will be shared and discussed with the Gloucester County Council on Juvenile Justice Systems Improvement.

**PROBATION ENRICHMENT CRITERIA**

Gloucester County Probation uses the following incentives grid:

<i>Compliance</i>	<i>Incentives</i>
<ul style="list-style-type: none"><li>• Negative Drug Test</li><li>• Improved School Attendance</li><li>• Improved School Behavior</li><li>• Improved payment of fines/restitution/fees</li><li>• Improved performance of community service</li><li>• Improved compliance with curfew</li><li>• Improved compliance with treatment</li><li>• Improved compliance with reporting</li><li>• Improved compliance with parents' rules</li><li>• Early completion of condition</li><li>• Other improved behavior</li></ul>	<ul style="list-style-type: none"><li>• Verbal feedback/encouragement</li><li>• Written feedback to juvenile/parent</li><li>• Ongoing review/feedback to juvenile of Case Plan Objectives and goal attainment</li><li>• Removal of a sanction (i.e., curfew, reporting requirements)</li><li>• Participation in Positive Interventions Committee activities</li><li>• Selection for peer advisory committee</li><li>• Selection for peer mentoring activity</li><li>• Early Termination with written notification to juvenile/parent</li></ul>

In addition to the above grid, the following criteria will have to be met in order for a youth to be eligible to participate in the Enrichment Trip program components:

- Upon successful completion of Probation Intake, youth will be eligible for participation in the next scheduled enrichment activity.
- Youth remaining compliant for 30 day increments will be eligible for a step reinforcement for his or her family such as restaurant gift certificates and/or movie theater tickets.
- Youth must remain compliant at least 30 days prior to the scheduled enrichment activity in order to participate.
- As an enhanced incentive, youth remaining compliant for 90 days will be eligible to receive a voucher to participate in a community-based enrichment trip/activity. The 90 day period begins when the youth and probation officer conference about the activity.

**PROBATION ORIENTATION**

Gloucester County Juvenile Probation will maintain an excel spreadsheet for tracking participants in Probation Orientation.

**Tracking Forms**

Gloucester County Probation Enrichment Coach Referrals									
Month, 2015									
Name of Youth	Referral Date	Gender	DOB	Race/ Ethnicity	VOP Type (If VOP would have been Filed)	EC Admit Date	Completion Date	Discharge Status	LOS (Days)
John Doe	2/1/2015	Male	11/26/1999	Other	Technical Violation	2/10/2015	6/15/2015	Successful	125
									0
									0

Gloucester County Probation Enrichment Trips/Incentives Log					
Month, 2015					
Name of Youth	Criterion Met	Date Achieved	Enrichment Activity	Did Youth Attend Trip?	Notes
Jaric Doe	Yes/90 Days Compliant	3/15/2015	Phila. Art Mus.	Y	N/A

**Tracking Forms Cont'd**

Gloucester County Innovations Transportation Log						
Month, 2015						
Name of youth/family	Date transportation needed	Destination	One Way or Round-Trip	Mode of Transportation	Did youth/family attend appointment/court appearance	Cost of Trip
Joey Doe & Mrs. Doe	5/16/2015	Prob. Orientation	Round Trip	Taxi	Yes	\$20.00
						\$0.00
						\$0.00

CY 2016  
New Jersey Juvenile Detention Alternatives Initiative  
Innovations Funding

INNOVATION PROPOSAL

COUNTY: Gloucester

Project Type: (check one)  New  
 Renewal\*  
 Renewal with Modifications\*

Original or Revision: (check one)  Original Proposal  
 Revised Proposal\*\*  
Revision Date:

\* If "Renewal" or "Renewal with Modifications" is checked, please use a formatting change such as shading, highlighting, or underlining to draw attention to all information that represents a change from last year's proposal. Information intended for deletion should in fact be deleted (i.e., do not use strikethroughs or other formatting to indicate intended deletions).

\*\* Similarly, if the proposal originally submitted is revised as a result of the review process or as a result of a future amendment/modification request made by the county, please use a formatting change such as shading, highlighting, or underlining to draw attention to all information that represents a change from the original proposal or most recent revision. Information intended for deletion should in fact be deleted (i.e., do not use strikethroughs or other formatting to indicate intended deletions).

**General Instructions**

Sites should follow this application strictly and avoid providing extra information that is not directly requested. Sites must use this proposal format, typing directly into this document. Any site seeking to use these funds for more than one innovative purpose must complete a separate Innovation Proposal for each of these proposed innovations. However, a maximum of three innovations proposals per site are allowed.

**Innovation Proposal Summary Information**

Innovation Proposal # 2 of 2  
Project Title for this Innovation Proposal Probation Notification Program  
Requested Amount for this Innovation Proposal \$ 3,000.00

## **Purpose**

*Provide a brief overview of the innovation for which the funds will be used.*

The proposed funding will be utilized to fund a probation notification system that will provide text, email and voice notification to youth (parent/guardian) who have probation reporting appointments reminders for enrichment trips. Youth (parent/guardian) will receive the alerts in addition to the notices that are mailed to their homes.

Through previous planning and identification of need, the County Council Innovations Planning Committee identified that the county has had high rates of violations of probation since the implementation of JDAI. Although rates have decreased between 2013 and 2014, when comparing 2014 to pre JDAI data, VOPs resulting in detention increased 60% and as such a notification system will aid in further reductions with VOPs. Implementation of a notification system will have many positive impacts such as:

- An increase in the number of youth report to probation appointments
- An increase in the number of youth who report on time for enrichment trips.
- A decrease in the number of youth who are placed into Detention based upon receiving a violation of probation

The program will be implemented and overseen by Gloucester County Probation Division staff. Staff will obtain cell phone numbers and email addresses from youth and parents/guardians during intake. Staff will send reporting appointment reminders one week prior to reporting day. Alerts for enrichment trips will be sent three days prior to the schedule activity.

While the County Council understands that court staff are currently calling the home phone number to alert youth and their families of the upcoming reporting/enrichment trip dates, data collected has consistently shown staff have only had on average a 60% success rate in contacting parties. A majority of youth and families do not have home phone lines and many of those that do have a working home phone line do not have voicemail. Consensus is that a far majority of youth, (parent/guardian), rely on cell phones and email now more than ever and home phone lines are not as common as in the past. The proposed structure of the program will allow for consistent and efficient notification to the youth (parent/guardian).

## **Identification of Problem/Systems-Improvement Need**

*Briefly describe the problem/systems-improvement need the innovation will address within the context of the one or two JDAI core strategies most relevant to the proposed use of funds. Briefly describe how this problem affects detention utilization (Admissions, LOS, ADP, etc.).*

### ✓ Problem/Need as it Relates to the Most Relevant Core Strategy(ies)

The core strategy most relevant to the proposed use of funds is "Special Detention Cases" which includes youth in custody as a result of probation violations. The core strategy requires these populations be re-examined and new practices implemented to minimize their presence in the secure facility.

### ✓ Impact of Problem/Need on Detention Utilization

Youth admitted to secure detention for a VOP (regardless of how admitted) begins with the process of filing a VOP. If the number of VOPs filed continues to increase each year then the number of youth who could potentially be admitted to detention for a VOP also increases each year, thereby,

impacting detention admissions, average daily populations (ADP), and length of stay (LOS). In Gloucester, admissions to detention for VOPs have increased over 100% since 2011.

Over the past year Gloucester has had decreased in VOPs, however when compared to pre-JDAI year data, there is still a 60% increase in the number of violations resulting in a detention admission.

### **Specific Nature of Problem**

*Identify the primary factors contributing to the problem in this site. Briefly describe these factors, how the factors affect detention utilization, and the data used to assess each factor's presence in the site.*

#### ✓ Contributing Factor #1

The lack of a more developed notification system contributes to increases in VOPs as a result of noncompliance.

#### ✓ Description & Data Regarding Factor #1

The 2014 Annual Data report revealed that 14.5% of detention admissions are comprised of violations of probation

#### ✓ Contributing Factor #2

Although through various JDAI policy/practice the rates of violations of probation have observed a one year decrease between 2013 and 2014, however when comparing to pre-JDAI year data, VOPs are still substantially high.

#### ✓ Description & Data Regarding Factor #2

According to the 2014 Annual Data Report:

- The number of VOPs between 2013 and 2014 have decreased 52% however, when comparing to pre JDAI year data in 2013 there was a 240% increase in the number of VOPs filed
- In 2014 the percentage decreased however there were still 60% more violations filed when compared to pre JDAI year data.

### **Proposed Solution To Identified Problem**

*(Action words for this section might include create, establish, serve, implement, etc.) Describe the solution to the identified problem and how the requested funds will be used to implement this solution. List the specific objectives this solution seeks to achieve, and where possible, describe these objectives in terms of the JDAI core strategies and the contributing factors described earlier. Describe the specific elements/components of the solution.*

✓ Proposed Solution

Create a notification program that will send text, email and voice alerts to youth notifying them of upcoming court dates.

✓ Objective #1

To ensure youth attend mandatory reporting appointments.

✓ Objective #2

To provide additional notification to youth. People are on the move now more than ever and rely on cell phones for text and email and by using this technology we anticipate greater success in contacting youth before their scheduled reporting date.

✓ Objective #3

Provide youth general information about probation, transportation services, and general information on a variety of community based services available to youth and families to continue assisting efforts of decreasing VOP rates.

✓ Specific Elements/Components

NOTIFICATION SYSTEM: Probation will devote one (1) staff member to oversee the program that will consist of entering basic identifiers into a database which will, in turn, notify the youth of the hearings. All probation officers will be trained to serve as a backup in the event the primary staff member is unavailable. The program will track all text, email, and voice alerts sent and provide the County Council with notification success rates.

**Tracking Implementation of the Solution/Process Measures**

*Describe the various measures that will be used to track the implementation of the solution and how this information will be collected/maintained. (These are the "process" or "output" measures, and should reflect the steps taken to actually implement the project and its components. As general examples, process measures include things like: number of youth served, number/type of service hours provided, number/type of incentives awarded, mentors/employers recruited, beds/units acquired, reports produced, etc.)*

✓ Process/Output/Implementation Measures

- Number of youth and families served
- Number of texts sent to youth and family
- Number of emails sent to youth and family
- Number of voice alerts sent to youth and family
- Process by which information is gathered by staff
- VOP rates

✓ Methods for Maintaining/Collecting Data Regarding Process/Output/Implementation Measures

The Gloucester County YSC Administrator will be responsible for oversight of Innovations funds, monitoring of program services, and will initiate a notice of intent (NOI) or Memorandum of Agreement (MOA). Data will be collected by probation staff which will be provided to the YSC Administrator, and will be shared with the Gloucester County CJJSI.

Probation staff will be responsible for collecting and maintaining all records regarding the notification system. Oversight of the collection of data regarding process/output/implementation measures will occur jointly with Gloucester County YSC and representatives of the County Council.

**Impact of Proposed Solution & Outcome Measures**

*Briefly state the anticipated impact of the proposed solution in terms of the contributing factors described earlier and their effect on the detention system (action words include reduce, increase, etc.). Describe the various measures that will be used to evaluate these anticipated outcomes. Then, briefly describe the potential unintended consequences of the solution, and the measures/methods that will be used to monitor the occurrence of these unintended outcomes. Finally, describe how the data needed to report all of these outcome measures will be maintained/collected.*

✓ Expected Impact

- The number of youth admitted to secure detention for a VOP will decrease.
- The number of youth reporting to probation appointments will increase

✓ Outcome Measures to Gauge Expected Impact

- Secure detention admissions and process by which admitted to detention.
- Youth/families will complete exit surveys to gauge their response to the program.

✓ Potential Unintended Consequences

- If youth/families provide inaccurate information, reminders may be sent to incorrect recipients

✓ Outcome Measures to Monitor Unintended Consequences

- Ensure contact information is correct during the intake phase

✓ Maintaining/Collecting Data Needed to Report on All of the Above Outcomes

- Probation staff will maintain an excel spreadsheet for tracking participants in the program. The spreadsheet will include information on the following:
  - Name of youth
  - Beginning date of involvement in the juvenile justice system
  - Contacts attempted
  - Successful contacts