

AGENDA

7:00 p.m. Wednesday, April 1, 2015

Call to order

Salute to the flag

Open Public Meetings Statement

Roll Call

Changes to the Agenda

Approval of the regular meeting minutes from March 18, 2015

P-1 Proclamation to Honor George R. Brown on his 90th Birthday Celebration, March 10, 2015 (Chila) (previously presented)

P-2 Proclamation Recognizing the National Coalition of 100 Black Women Inc. - Southern NJ Chapter- 12th Annual Candace Award Ceremony (Jefferson) (previously presented)

P-3 Proclamation Recognizing St. John of God on its 50th Anniversary 1965 – 2015 (Simmons) (to be presented at a later date)

Public portion on agenda items only (time limit of five (5) minutes per person, per public portion)

DEPARTMENT OF ADMINISTRATION

**DIRECTOR DAMMINGER
FREEHOLDER CHILA**

A-1 RESOLUTION AUTHORIZING AND CONFIRMING SETTLEMENT OF THE WORKERS' COMPENSATION CLAIM OF PETITIONER, BARBARA ROSS v. GLOUCESTER COUNTY, C.P. 2010-32659.

This matter involves a claim made under the New Jersey Workers' Compensation statute, wherein County employees Barbara Ross (Petitioner) alleged a work-related injury. This Resolution will authorize settlement for Barbara Ross (Petitioner) in the amount of \$3,500.00 under Section 20, as per the recommendation of the County's workers' compensation attorney, Prudence Higbee of Capehart & Scatchard. Petitioner alleges injuries which occurred during the course of employment. Pursuant to N.J.S.A. 34:15-128.3a the matter is being resolved. Barbara Ross, (Petitioner) is represented by Ann Madden Tufano, Esquire. The matter was the subject of a closed session on March 18, 2015.

A-2 RESOLUTION AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS.

This Resolution is needed to increase funds in the temporary budget where needed before the permanent budget is adopted.

A-3 RESOLUTION AUTHORIZING CANCELLATION OF CERTAIN ITEMS FROM THE TEMPORARY BUDGET.

This Resolution cancels amounts that were funded higher in the temporary budget than will be in the adopted final budget.

A-4 RESOLUTION REQUESTING APPROVAL OF THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES TO ESTABLISH A DEDICATED TRUST BY RIDER; STUDENT SUMMIT DONATIONS PURSUANT TO N.J.S.A. 40A:5-29 ET SEQ.

This Resolution requests approval of the Director of the Division of Local Government Services to establish a dedicated Trust by Rider: SURE Student Summit - The SURE (Students United for Respect and Equality) Student Summit is a committee with members from various fields within our community such as criminal justice, education and social services. Annually there are approximately 350 high school students that attend the Summit. The goal is to build awareness on cultural diversity and individual differences instilling dignity and respect in these high schools students, to help them succeed in facing the challenges and decisions in their lives. They receive monetary support from various organizations and businesses within our community to organize this event for this goal. The dedicated trust fund account will allow us to use, with Freeholder approval, donations as they are received.

A-5 RESOLUTION AUTHORIZING AND CONSENTING TO THE REFUNDING OF CERTAIN OUTSTANDING BONDS OF THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY ISSUED TO FINANCE THE COSTS OF ACQUISITION OF CERTAIN CAPITAL EQUIPMENT AND/OR CONSTRUCTION OF CERTAIN INFRASTRUCTURE IMPROVEMENTS IN, BY AND FOR THE COUNTY THROUGH THE ISSUANCE OF COUNTY GUARANTEED LEASE REVENUE REFUNDING BONDS, SERIES A OF 2015 BY THE AUTHORITY TO PROVIDE FINANCING FOR SUCH PROJECT.

This Resolution provides authorization from the County for the Improvement Authority to issue refunding bonds in an amount not to exceed \$7,500,000 to refund its currently outstanding County Guaranteed Lease Revenue Refunding Bonds, Series A of 2004.

A-6 RESOLUTION AUTHORIZING AND CONSENTING TO THE REFUNDING OF CERTAIN OUTSTANDING BONDS OF THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY ISSUED TO FINANCE THE COSTS OF A CAPITAL IMPROVEMENT PROGRAM IN, BY AND FOR THE COUNTY THROUGH THE ISSUANCE OF COUNTY GUARANTEED LEASE REVENUE REFUNDING BONDS, SERIES A OF 2015 BY THE AUTHORITY TO PROVIDE FINANCING FOR SUCH PROJECT.

This Resolution provides authorization from the County for the Improvement Authority to issue refunding bonds in an amount not to exceed \$80,000,000 to refund its currently outstanding County Guaranteed Loan Revenue Bonds (County Capital Program), Series 2008 initially issued to finance the County Courthouse Project.

A-7 RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE COUNTY OF ESSEX FOR SECURITY SERVICES AT THE SECURE MEDICAL UNIT AT EAST ORANGE HOSPITAL FROM JUNE 14, 2015 TO JUNE 13, 2017 IN AN AMOUNT NOT TO EXCEED \$335.00 PER DAY, PER INMATE ADMITTED.

This Resolution authorizes execution of a two-year agreement with the County of Essex whereby the Essex County Department of Corrections will be compensated for provision of security services associated with the sixteen bed Secure Medical Unit at East Orange General Hospital. Gloucester County will pay a per diem rate of \$335.00 per inmate admitted as an inpatient to the Secure Medical Unit. This per diem rate is a significant savings when measured against Gloucester County's current cost to provide security at area hospitals when an inmate is receiving inpatient care.

A-8 RESOLUTION TO PURCHASE OFFICE SUPPLIES FROM STAPLES THROUGH STATE CONTRACT #A77249 IN AN AMOUNT NOT TO EXCEED \$100,000.00 FROM FEBRUARY 6, 2015 TO MAY 6, 2015.

This Resolution authorizes the purchase of office supplies and equipment from Staples located at 125 Mushroom Blvd., Rochester, NY 14623, through State Contract Western States Contracting Alliance "WSCA" Contract #A77249, from February 6, 2015 to May 6, 2015 in an amount not to exceed \$100,000.00.

A-9 RESOLUTION TERMINATING A LEASE AGREEMENT WITH THE CITY OF WOODBURY FOR 55 DELAWARE STREET.

The County and Woodbury previously entered into a ten year Lease Agreement. Woodbury adopted a resolution on March 24, 2015 to cancel the Lease with the County. The County is formalizing the termination of the lease via this Resolution.

**DEPARTMENT OF PUBLIC SAFETY,
VETERANS AFFAIRS & ELECTIONS**

**FREEHOLDER CHILA
FREEHOLDER SIMMONS**

B-1 RESOLUTION AUTHORIZING THE PURCHASE OF WORK STATIONS FROM GROUP LACASSE, LLC THROUGH BELLIA OFFICE AS THE DEALER OF RECORD, THROUGH STATE CONTRACT #A81714, FOR \$36,292.75.

The purchase of work stations is needed for the Emergency Operations Center from Group Lacasse, LLC through Bellia Office as the dealer of record, through State Contract #A81714, for a total amount of \$36,292.75. C.A.F. #15-02246 has been obtained to certify funds. This resolution will cancel the state contract authorized on February 18, 2015 with Affordable Interior Systems for the purchase of work stations.

B-2 RESOLUTION AUTHORIZING APPLICATION TO DEPARTMENT OF LAW & PUBLIC SAFETY, DIVISION OF NJ STATE POLICE AND ACCEPTANCE OF FY2014 EMERGENCY MANAGEMENT AGENCY ASSISTANCE GRANT, IN THE TOTAL AMOUNT OF \$110,000.00 WHICH INCLUDES AN IN-KIND MATCH OF \$55,000.00, FROM JULY 1, 2014 TO JUNE 30, 2015.

This resolution is authorizing the FY 2014 Emergency Management Assistance Agency Grant in the total amount of \$110,000.00, which includes \$55,000.00 in Grant Funds and a \$55,000.00 county in-kind match. These funds are to be used to offset salaries for the staff of Emergency Management. Pursuant to the County Work Plan for the grant and the directive of the State, the County will accept an additional \$10,000.00 which is to be equally distributed in the amount of \$5,000.00 to the Township of Greenwich and Township of Deptford, for the grant period of July 1, 2014 to June 30, 2015.

**DEPARTMENT OF ECONOMIC DEVELOPMENT
& PUBLIC WORKS****FREEHOLDER SIMMONS
FREEHOLDER CHRISTY****C-1 RESOLUTION TO AMEND THE CONTRACT WITH THE NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT DECREASING THE CONTRACT AMOUNT BY \$4,437.00.**

The New Jersey Department of Labor and Workforce Development revised our funding for Program Year 2013 (7/1/13 to 6/30/14). WorkFirst NJ funds are being rescinded in the amount of \$4,437.00. These monies needed to be fully liquidated by December 31, 2014. The original NJLWD Workforce Development Area Contract for Program Year 2013 is being modified to reflect this decrease in funds. The grant period shall be reflected as July 1, 2013 through June 30, 2014. The total funding for our County in PY 2013 is \$3,815,428.00.

C-2 RESOLUTION TO APPROVE THE 2014 COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY UPDATE.

The Gloucester County Department of Economic Development seeks Freeholder approval of the 2014 Comprehensive Economic Development Strategy Update. The changing economic circumstances facing the County during the economic downturn prompted the update of the approved 2010 CEDS. As required by the USEDA guidelines, the CEDS committee was drawn from all the major interests of the County including women, minorities and the private sector to institute a continuing planning process. Public notice for the CEDS Update was posted on December 1, 2014 in the South Jersey Times. The 2014 CEDS Update is available for public review at the Budd Boulevard Complex in West Deptford and is posted on the County's website at www.gloucestercountynj.gov.

C-3 RESOLUTION AUTHORIZING CONTRACT CHANGE ORDER #03 INCREASE WITH P & A CONSTRUCTION, INC. BY \$56,755.62.

This Resolution authorizes and approves a Contract Change Order #03-Increase in the amount of \$56,755.62 for a total revised contract amount of \$2,542,484.09 between the County and P & A Construction, Inc. Contract Change Order #03-Increase is based upon changes in quantities reflecting the adjustment to the proposed vinyl fence removal, disposal and installation, revision to the estimated man hours for police traffic directors needed to complete the project, and the decrease adjustment of completed items based on as-built measurements. The overall change order results in a project cost increase, resulting in a new total contract amount of \$2,542,484.09, for the Engineering Project "Phase 2 – Reconstruction of Egg Harbor Road, County Route 630, between Pembroke Drive and Medical Center Drive, Washington Township, County of Gloucester, New Jersey," Federal Project Number STP-4048 (107) Construction, Engineering Project #14-01FA. This Contract was awarded based upon bids that were publicly received and opened by the County for the Project on Wednesday, May 21, 2014. P & A Construction, Inc. was determined to be the lowest responsive and responsible bidder for the Project, for an original contract in the total amount of \$2,365,843.47. Change Order Increase #01 was adopted by Resolution on November 5, 2014 for \$72,600.00 and Change Order Increase #02 passed December 3, 2014 for \$47,285.00. This project is 100% Federal Aid Funded. CAF #15-02232 has been obtained to certify funds.

C-4 RESOLUTION AUTHORIZING CONTRACT CHANGE ORDER #01 INCREASE WITH SOUTH STATE, INC. FOR \$49,900.00.

This Resolution authorizes and approves a Contract Change Order #01-Increase in the amount of \$49,900.00 for a total revised contract amount of \$889,217.82 between the County and South State, Inc. This Contract was awarded based upon bids that were publicly received and opened by the County for the Project on Wednesday, October 8, 2014. South State, Inc. was determined to be the lowest responsive and responsible bidder for the Project, for an original contract amount of \$839,317.82. Contract Change Order #01-Increase is based upon supplemental items for the relocation of an 8" HDPE water main along Jessup Mill Road. The overall change order results in a project cost increase, resulting in a new total contract amount of \$889,217.82 for the Engineering Project "Replacement of Bridge 4-H-5, Jessup Mill Road Bridge over Edwards Run in the Township of Mantua, County of Gloucester," Engineering Project #14-06, (hereinafter the "Project"). CAF #15-02265 has been obtained to certify funds.

C-5 RESOLUTION AUTHORIZING THE NEW JERSEY DEPARTMENT OF TRANSPORTATION TO INSTALL A TRAFFIC SIGNAL IN A COUNTY RIGHT OF WAY AND FOR ACCESS ACROSS A PART OF COUNTY OWNED PROPERTY IN THE TOWNSHIP OF LOGAN.

The County of Gloucester owns a parcel of real property along High Hill Road, adjacent to the intersection of Route U. S. 130 in the Township of Logan and used principally as ingress and egress to the Gloucester County Dream Park. The New Jersey Department of Transportation has requested authorization to construct a traffic signal this County owned Property and for a 30 foot access across the County right of way to maintain any necessary traffic signal equipment. This Resolution provides the authorization for the installation and signing of any necessary agreements, including the concurrence letter with the State dated March 2, 2015.

C-6 RESOLUTION AUTHORIZING THE EXECUTION AND SUBMISSION OF A GRANT APPLICATION AND AGREEMENT IN THE AMOUNT OF \$3,674,000.00 WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE 2015 STATE AID TO COUNTIES.

This Resolution authorizes and approves an Agreement between the State of New Jersey and the County of Gloucester for the County Aid Portion of the New Jersey Department of Transportation Trust Fund Authority Act for the Fiscal Year 2015 per Engineering SA-33-01. The Resolution authorizes the County's annual allocation for 2015 from the Transportation Trust Fund in the amount of \$3,674,000.00. The money is anticipated and incorporated into the Department's Capital Budget Request.

DEPARTMENT OF EDUCATION

**FREEHOLDER BARNES
FREEHOLDER JEFFERSON**

**DEPARTMENT OF PARKS &
LAND PRESERVATION**

**FREEHOLDER DIMARCO
FREEHOLDER CHILA**

E-1 RESOLUTION ACQUIRING A DEVELOPMENT EASEMENT IN THE TOWNSHIP OF FRANKLIN ON APPROXIMATELY 41.686 ACRES OF FARM PROPERTY OWNED BY JOSEPH P. NICHOLS AND VICTORIA A. NICHOLS FOR \$216,767.20.

The Office of Land Preservation is preserving this farm property, known as Block 2801, Lots 45 and 49, in the Township of Franklin, in cooperation with the State Agriculture Development Committee (SADC) and Franklin Township through the Township's Municipal Farmland Preservation Program. Through this program the Township, County, and SADC are each responsible for a portion of the \$216,767.20 acquisition costs associated with this property. The County will initially be providing funds for the purchase of the said development easement in the amount of \$181,334.10, and Franklin Township will be providing funds in the amount of \$35,433.10, for a total purchase price of \$216,767.20 (based on the certified value of \$5,200.00 per acre). The SADC will reimburse the County the sum of \$145,901.00 for their portion of the total acquisition price either at or before settlement. As this property made application through the Franklin Township Municipal Farmland Preservation Program, the County is not responsible for any costs in relation to the required professional work necessary for settlement (appraisals, survey work, title work). Settlement on this property is expected to occur in the next two months. This property is in close proximity to more than 1,000-acres of previously preserved farmland. CAF #15-02261 has been obtained to certify funds.

E-2 RESOLUTION MODIFYING THE CURRENT CONTRACT AND ALL OTHER DOCUMENTS WITH AGRIMUM ADVANCED TECHNOLOGIES TO REFLECT THE COMPANY'S CONSOLIDATION AND NAME CHANGE TO CROP PRODUCTION SERVICES.

This Resolution authorizes the modification of a Contract for fungicides and plant protectants with Agrium Advance Technologies (1470 Jersey Avenue, North Brunswick, NJ 08902) to reflect a consolidation and name change within the Agrium company line. The new name of the company servicing this contract is Crop Production Services. All other terms and conditions will remain the same for the duration of the Contract.

**DEPARTMENT OF BUILDINGS &
GOVERNMENT SERVICES**

**FREEHOLDER CHRISTY
FREEHOLDER DIMARCO**

F-1 RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH INSPIRA HEALTH NETWORK AND KENNEDY UNIVERSITY HOSPITAL, INC.

This Resolution authorizes a Memorandum of Understanding with Inspira Health Network ("Inspira") and Kennedy University Hospital, Inc. ("Kennedy") to establish the Gloucester County Narcan Pilot Program. The goal of this program is to reduce the number of overdose deaths and serious injury due to opiate addiction. Inspira and Kennedy will replenish the supply of Narcan (opiate antidote) utilized by law enforcement officers trained in the administration of the antidote in Gloucester County. Inspira and Kennedy will provide the Narcan to the Gloucester County Prosecutor's Office for distribution to the municipal agencies at no cost.

F-2 RESOLUTION AUTHORIZING THE EXECUTION OF ALL DOCUMENTS RELATED TO THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM, MEGAN'S LAW AND LOCAL LAW ENFORCEMENT ASSISTANCE COMPONENT GRANT FROM APRIL 1, 2015 TO MARCH 31, 2016 FOR \$7,470.00.

The Resolution authorizes funds to implement the requirements of Megan's Law, which provides community notification to law enforcement, schools, community organizations and neighbors of moderate and high risk sexual offenders living and/or working in Gloucester County. Funds are used to purchase equipment and/or supplies that would otherwise be purchased with operating funds.

F-3 RESOLUTION AUTHORIZING AMENDMENT TO THE VICTIMS OF CRIME ACT GRANT TO AMEND THE GRANT NUMBER V-08-13.

The purpose of this resolution is to amend the resolution to reflect the grant number V-08-13 for the (VOCA) grant. The grant provides services for victims of violent crime in Gloucester County mandated by the New Jersey Crime Victim's Bill of Rights under N.J.S.A. 52:4B-36. Funds are used to ensure that crime victims are treated with fairness, compassion, and respect by the criminal justice system to prevent secondary victimization by the system.

**DEPARTMENT OF HEALTH &
HUMAN SERVICES**

**FREEHOLDER JEFFERSON
FREEHOLDER BARNES**

G-1 RESOLUTION AUTHORIZING THE SUBMISSION OF THE 2015/2016 COUNTY MUNICIPAL ALLIANCE PLAN AND GRANT APPLICATION TO THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE IN THE AMOUNT OF \$391,915.00, INCLUDING \$60,000.00 FOR THE COUNTY'S COST OF ADMINISTRATION.

This Resolution authorizes the submission of 2015-2016 Municipal Alliance Plan and Grant to the New Jersey Governor's Council on Alcoholism and Drug Abuse from July 1, 2015 to June 30, 2016 in the amount of \$391,915.00, which includes the County's cost of administration in the amount of \$60,000.00 and \$331,915.00 for countywide Municipal Prevention Activity Coordination. The Municipal Alliance program, alcoholism and drug abuse services are provided through 23 individual municipalities for the purposes of prevention, education and intervention within the communities. Once the funding is approved, the County will designate approved funding to each of the municipalities by contractual agreements. The County Department of Health, Senior & Disability Services, Division of Disability Services will be responsible for grant implementation.

G-2 RESOLUTION AUTHORIZING THE EXECUTION OF A PARTICIPATION AGREEMENT WITH THE NEW JERSEY HOUSING AND MORTGAGE FINANCE AGENCY TO PARTICIPATE IN THE NEW JERSEY HOMELESS MANAGEMENT INFORMATION SYSTEM COLLABORATIVE.

This Resolution authorizes the signing of a Participation Agreement with the New Jersey Housing and Mortgage Finance Agency (NJHMFA) for the County to participate in the New Jersey Homeless Management Information System Collaborative (HMISC). The County receives Social Services for the Homeless (SSH) grant funds from the State Division of Family Development to provide emergency assistance to County residents who are experiencing short-term, non-recurring emergencies that could render them homeless, but who are ineligible for Work First New Jersey Emergency Assistance. The HMISC was created on a statewide level to improve the quality of homeless and housing emergency services. It contains a client information system of data collection that records the use of housing and services which can be used to determine the utilization of services of participating agencies. The NJHMFA is the Administrator for the HMISC. As a recipient of the SSH funds, the County, through the Division of Social Services, is required to sign the Participation Agreement as a participating agency with access to the HMISC Program.

Old Business

New Business

Public Portion (time limit of five (5) minutes per person)

Adjournment

MINUTES

7:00 p.m. Wednesday, March 18, 2015

Call to order

Salute to the flag

Open Public Meetings Statement

Roll Call

	Present	Absent
Chila	X	
Barnes	X	
Christy	X	
DiMarco	X	
Simmons	X	
Jefferson	X	
Damminger	X	

Also in attendance: Administrator Bruner, Deputy Administrator White, Clerk of the Board DiLella, Chief Counsel Lyons

Changes to the Agenda

Approval of the regular meeting minutes from March 4, 2015

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

49083 Proclamation recognizing March as Red Cross Month 2015 (Simmons) (to be presented)

49084 Proclamation honoring Lillie Wells, a Deptford Community Leader and President Emeritus of the National Coalition of 100 Black Women, Southern New Jersey Chapter (DiMarco) (previously presented)

49085 Proclamation recognizing Glassboro Shoprite Hunger Fighting Heroes as a winner of the Shoprite Partners in Caring Cherrios Contest 2015 (Simmons) (to be presented at a later date)

INTRODUCTION

THE 2015 BUDGET FOR THE COUNTY OF GLOUCESTER.

The purpose of this item is to provide for the introduction of the 2015 County Budget. Copies have been provided to all Freeholders and are also available through the Office of the Clerk of the Board. A public hearing and vote for adoption are scheduled for April 15, 2015.

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

49086 INTRODUCTION

BOND ORDINANCE AUTHORIZING THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS AND THE ACQUISITION OF VARIOUS PIECES OF EQUIPMENT IN AND FOR THE COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$16,453,031 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE COUNTY OF GLOUCESTER, NEW JERSEY IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$7,501,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING.

This ordinance is to fund the Capital Project Program. A public hearing and vote for adoption are scheduled for April 15, 2015.

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

49087 PUBLIC HEARING

AN ORDINANCE OF THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF GLOUCESTER, NEW JERSEY, AUTHORIZING THE GUARANTY BY THE COUNTY OF THE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON THE COUNTY GUARANTEED LOAN REVENUE REFUNDING BONDS (COUNTY CAPITAL PROGRAM), SERIES 2015, TO BE ISSUED BY THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY IN ONE OR MORE SERIES IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$80,000,000 FOR THE PURPOSE OF PROVIDING ADDITIONAL SECURITY FOR THE PAYMENT OF SAID BONDS; AND DETERMINING CERTAIN MATTERS IN CONNECTION THEREWITH.

This Ordinance will allow the County to move forward with the potential refunding of the GCIA Loan Bond of 2008 that funded the Justice Complex renovations. This Ordinance was introduced at the February 18, 2015 Freeholder Meeting.

OPEN

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

CLOSE

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

ADOPT

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

Public portion on agenda items only (time limit of five (5) minutes per person, per public portion)

OPEN

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

CLOSE

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

DEPARTMENT OF ADMINISTRATION

**DIRECTOR DAMMINGER
FREEHOLDER CHILA**

49088 RESOLUTION AUTHORIZING A CLOSED SESSION TO DISCUSS THE STATUS OF AND POSSIBLE SETTLEMENT OF WORKERS' COMPENSATION CLAIMS CAPTIONED WILLIAM BREWER V. GLOUCESTER COUNTY, C.P. 2010-6744, AND BARBARA ROSS V. GLOUCESTER COUNTY, C.P. 2010-32659.

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

MOTION TO GO INTO CLOSED SESSION

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

MOTION TO GO INTO OPEN SESSION

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

49089 RESOLUTION AUTHORIZING 2014 APPROPRIATION RESERVE BUDGET TRANSFERS.

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

49090 RESOLUTION AUTHORIZING APPROVAL OF THE BILL LISTS FOR THE MONTH OF MARCH 2015.

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		15-00108 15-00158 15-01356
Christy			X		
DiMarco			X		
Simmons		X	X		15-00287 15-02598 15-03603 15-00283
Jefferson			X		
Damminger			X		

Comments: N/A

49091 RESOLUTION APPOINTING A MEMBER TO THE GLOUCESTER COUNTY CONSTRUCTION BOARD OF APPEALS.

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

49092 RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE COUNTY OF CAMDEN FOR REGIONALIZED JUVENILE DETENTION FROM APRIL 1, 2015 TO MARCH 31, 2018 IN AN AMOUNT NOT TO EXCEED \$500,000.00.

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

49093 RESOLUTION AUTHORIZING AND CONFIRMING SETTLEMENT OF STATE TAX COURT TAX APPEAL COMPLAINTS OF LOWES HOME CENTER, LLC, V. MANTUA.

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

49094 RESOLUTION TO CONTRACT WITH PICTOMETRY INTERNATIONAL CORPORATION, FOR LICENSING AGREEMENT OF PROPRIETARY SOFTWARE FOR DIGITAL AERIAL IMAGING FROM FEBRUARY 21, 2015 TO FEBRUARY 20, 2017 FOR \$38,215.00.

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

49095 RESOLUTION AUTHORIZING AN EASEMENT AND USE AGREEMENT WITH THE TOWNSHIP OF MONROE TO PERMIT THE COUNTY TO CONSTRUCT, INSTALL AND MAINTAIN A TOWER AND RELATED NECESSARY EQUIPMENT AT 295 WHITEHALL ROAD, WILLIAMSTOWN, NEW JERSEY 08094, BLOCK 8601, LOT 24.

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

DEPARTMENT OF ECONOMIC DEVELOPMENT & PUBLIC WORKS

**FREEHOLDER SIMMONS
FREEHOLDER CHRISTY**

49096 RESOLUTION AUTHORIZING CONTRACT CHANGE ORDER INCREASE #02 WITH BUD CONCRETE, INC., BY \$5,800.00.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes		X	X		
Christy					X
DiMarco			X		
Simmons	X		X		
Jefferson			X		
Damminger			X		

Comments: N/A

49097 RESOLUTION AUTHORIZING FINAL CONTRACT CHANGE ORDER #05-DECREASE WITH P & A CONSTRUCTION, INC. BY \$128,550.90.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes		X	X		
Christy					X
DiMarco			X		
Simmons	X		X		
Jefferson			X		
Damminger			X		

Comments: N/A

49098 RESOLUTION TO CONTRACT WITH SOUTH STATE, INC. FOR PROPOSED RESURFACING AND SAFETY IMPROVEMENTS TO NORTH MAIN STREET IN THE TOWNSHIP OF HARRISON FOR \$458,775.13.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes		X	X		
Christy					X
DiMarco			X		
Simmons	X		X		
Jefferson			X		
Damminger			X		

Comments: N/A

49099 RESOLUTION TO CONTRACT WITH SOUTH STATE, INC. FOR IMPROVEMENTS TO COUNTY ROUTE 654 IN THE TOWNSHIP OF WASHINGTON FOR \$1,510,767.04.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes		X	X		
Christy					X
DiMarco			X		
Simmons	X		X		
Jefferson			X		
Damminger			X		

Comments: N/A

49100 RESOLUTION TO DISCONTINUE AND VACATE THE COUNTY'S INTEREST IN ROWAN BOULEVARD ENTRUSTING IT TO THE SOLE JURISDICTION AND CONTROL OF THE BOROUGH OF GLASSBORO.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes			X		
Christy		X	X		
DiMarco			X		
Simmons					X
Jefferson	X		X		
Damminger			X		

Comments: N/A

DEPARTMENT OF EDUCATION

**FREEHOLDER BARNES
FREEHOLDER JEFFERSON**

**DEPARTMENT OF PARKS &
LAND PRESERVATION**

**FREEHOLDER DIMARCO
FREEHOLDER CHILA**

**DEPARTMENT OF BUILDINGS &
GOVERNMENT SERVICES**

**FREEHOLDER CHRISTY
FREEHOLDER DIMARCO**

49101 RESOLUTION TO CONTRACT WITH DR. ROBERT W. HARRIS AND PITMAN ANIMAL HOSPITAL IN AN AMOUNT NOT TO EXCEED \$40,000.00; CROSS KEYS ANIMAL HOSPITAL IN AN AMOUNT NOT TO EXCEED \$30,000.00; AND CLAYTON VETERINARY ASSOCIATES, LLC, IN AN AMOUNT NOT TO EXCEED \$30,000.00 FOR VETERINARY SERVICES FROM APRIL 1, 2015 TO MARCH 31, 2016.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes			X		
Christy	X		X		
DiMarco		X	X		
Simmons			X		
Jefferson			X		
Damminger			X		

Comments: N/A

49102 RESOLUTION EXTENDING THE CONTRACT WITH JC MAGEE SECURITY SOLUTIONS FROM APRIL 6, 2015 TO APRIL 5, 2017 IN AN AMOUNT NOT TO EXCEED \$50,000.00 PER YEAR.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes			X		
Christy	X		X		
DiMarco		X	X		
Simmons			X		
Jefferson			X		
Damminger			X		

Comments: N/A

49103 RESOLUTION AMENDING THE CONTRACT WITH GREENSCAPE LANDSCAPE COMPANY TO INCREASE THE MAXIMUM AMOUNT BY \$18,000.00 RESULTING IN A CONTRACT AMOUNT NOT TO EXCEED \$108,000.00.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes			X		
Christy	X		X		
DiMarco		X	X		
Simmons			X		
Jefferson			X		
Damminger			X		

Comments: N/A

**DEPARTMENT OF HEALTH &
HUMAN SERVICES**

**FREEHOLDER JEFFERSON
FREEHOLDER BARNES**

49104 RESOLUTION AUTHORIZING EXECUTION OF A LICENSE MAINTENANCE AGREEMENT WITH UNITRONIX DATA SYSTEMS, INC., FOR MAINTENANCE AND PROPRIETARY SOFTWARE FOR THE DIVISION OF SOCIAL SERVICES FROM APRIL 1, 2015 TO MARCH 31, 2016 FOR \$58,199.28.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes		X	X		
Christy			X		
DiMarco			X		
Simmons			X		
Jefferson	X		X		
Damminger			X		

Comments: N/A

49105 RESOLUTION AUTHORIZING THE EXECUTION OF CONTRACTS FOR THE OUTSTATIONING OF DIVISION OF SOCIAL SERVICES STAFF AT HEALTH CARE FACILITIES TO PROVIDE MEDICAID APPLICATION SERVICES.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes		X	X		
Christy			X		
DiMarco			X		
Simmons			X		
Jefferson	X		X		
Damminger			X		

Comments: N/A

49106 RESOLUTION AUTHORIZING THE DIVISION OF SOCIAL SERVICES TO MAKE ALL NECESSARY STATE-MANDATED PAYMENTS FROM ITS "ASSISTANCE ACCOUNT" FOR VARIOUS PURPOSES AS REQUIRED BY THE STATE TEMPORARY ASSISTANCE TO NEEDY FAMILIES AND FEDERAL SUPPLEMENTAL SECURITY INCOME PROGRAMS.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes		X	X		
Christy			X		
DiMarco			X		
Simmons			X		
Jefferson	X		X		
Damminger			X		

Comments: N/A

Old Business

New Business

Public Portion (time limit of five (5) minutes per person)

OPEN

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: County Agricultural Agent introductions

CLOSE

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

Adjournment 7:40 pm

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Simmons		X	X		
Jefferson			X		
Damminger			X		

Comments: N/A

Gloucester County

P

Board of Chosen Freeholders Proclamation

In Honor Of
George R. Brown
90th Birthday Celebration ~ March 10, 2015

WHEREAS, the Gloucester County Board of Chosen Freeholders would like to take this time to honor and recognize **George R. Brown**, as family and friends come together to celebrate his 90th Birthday; and

WHEREAS, **George R. Brown** served in the United States Army from January 16, 1945 to November 26, 1946 and obtained the Rank of Technician 4th Grade. He was assigned to Headquarters and Service Company, 1315th Engineer Construction Battalion; and

WHEREAS, **George R. Brown** has earned the *Good Conduct Medal*, the *Asiatic Pacific Theater Medal*, the *World War II Victory Medal*, the *Marksmanship Badge with Rifle Bar*, and the *WW II Honorable Service Lapel Button (Ruptured Duck)*; and

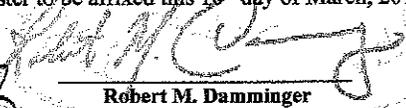
WHEREAS, **George R. Brown** has been a member of the VFW Post 1616 since 1986 and has served as their Post Commander from 1997 to 1999. **George** has also served as Commander of the VFW District 13 from 2000 to 2001 and for the last 10 years was Assistant Sergeant of Arms for the State of New Jersey; and

WHEREAS, **George R. Brown** is a charter member of the original Cemetery Advisory Committee which was in charge of overseeing the construction of the Gloucester County Veterans Memorial Cemetery. **George** was also the Founder of the Gloucester County Veterans Memorial Cemetery Honor Guard and was appointed the Guard's first Captain of the thirty members recruited from various Veterans Organizations; and

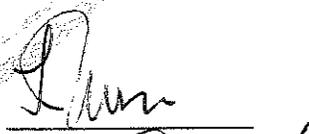
WHEREAS, **George R. Brown** was honored and chosen in 2014 as the Grand Marshal for the 95th Annual New Jersey Veterans of Foreign Wars State Convention in Wildwood, New Jersey. On December 15, 2010 the Washington Township Memorial Post 6332 under Commander Joseph Rullo, honored **George** as "*Veteran of the Year*"; and

NOW THEREFORE, BE IT PROCLAIMED, that I, Robert M. Damming, as Director, and on behalf of the 2015 Gloucester County Board of Chosen Freeholders, Giuseppe (Joe) Chila, Lyman Barnes, Daniel Christy, Frank J. DiMarco, James B. Jefferson and Heather Simmons do hereby honor and recognize **George R. Brown** on celebrating his 90th Birthday on March 10, 2015.

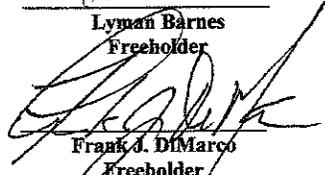
IN WITNESS WHEREOF, the Director and Clerk have caused these presents to be executed and the seal of the County of Gloucester to be affixed this 10th day of March, 2015.

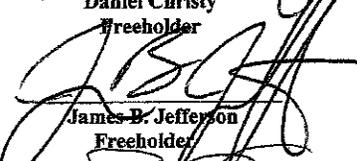

Robert M. Damming
Freeholder Director

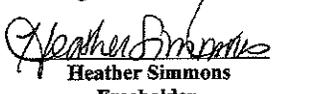

Giuseppe (Joe) Chila
Freeholder Deputy Director


Lyman Barnes
Freeholder

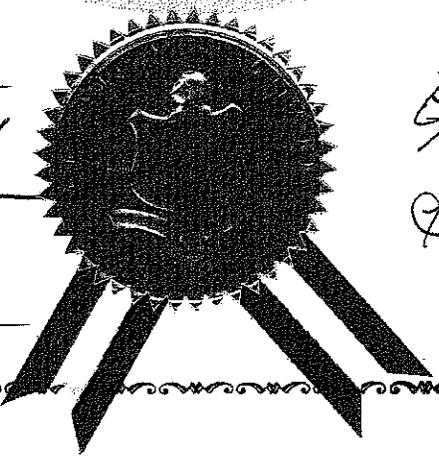

Daniel Christy
Freeholder


Frank J. DiMarco
Freeholder


James B. Jefferson
Freeholder


Heather Simmons
Freeholder

Attest: 
Robert N. DiLella, Clerk



RECOGNIZING THE NATIONAL COALITION OF 100 BLACK WOMEN, INC. - SOUTHERN NJ CHAPTER – 12TH ANNUAL CANDACE AWARDS CEREMONY

WHEREAS, on Saturday, March 21, 2015, the National Coalition of 100 Black Women, Inc. – Southern New Jersey Chapter will hold its 12th Annual Candace Women of Achievement Awards Ceremony and Luncheon recognizing Candace “Jewels of Excellence”; and

WHEREAS, the Candace Women of Achievement Award recognizes individuals who have made a major contribution to the African American community through their achievement, character and service; and

WHEREAS, the 2015 12th Annual Candace Women of Achievement recipients are The Honorable Barbara A. Wallace – Civic Awareness; Marlo A. Wilson – Corporate Trailblazer; Jacqueline Linda Rocker-Brown – Education; Lynda Y. Flake – Health; Dr. Gertrude Still-Brown – Science and Technology; Jasmine Lawrence – Youth Leader; and

NOW, THEREFORE, BE IT PROCLAIMED, that I, Robert M. Damminger, as Director, and on behalf of the 2015 Gloucester County Board of Chosen Freeholders, Giuseppe (Joe) Chila, Lyman Barnes, Daniel Christy, Frank J. DiMarco, Jim Jefferson and Heather Simmons, do hereby recognize the National Coalition of 100 Black Women, Inc., Southern New Jersey Chapter and award the honorees for their contributions to the citizens of Gloucester County.

IN WITNESS WHEREOF, the Board of Chosen Freeholders have caused these presents to be executed and the seal of the County of Gloucester to be affixed this 21st day of March, 2015.

*Robert M. Damminger
Freeholder Director*

*Giuseppe (Joe) Chila
Freeholder Deputy Director*

*Lyman Barnes
Freeholder*

*Daniel Christy
Freeholder*

*Frank J. DiMarco
Freeholder*

*Jim Jefferson
Freeholder*

*Heather Simmons
Freeholder*

ATTEST: _____
Robert N. DiLella, Clerk

**RECOGNIZING
ST. JOHN OF GOD
ON ITS 50TH ANNIVERSARY
1965-2015**

WHEREAS, it is the desire of the Board of Chosen Freeholders to recognize and honor St. John of God Community Services on its 50th Anniversary; and

WHEREAS, in 1965 Father Damien O'Shea and five other Brothers of St. John of God came to the United States from Ireland to work among the American people. At that time, children with disabilities were denied the opportunity of an education in traditional schools. The Brothers succeeded in completing an innovative and truly groundbreaking vision to establish a school that would provide special education, training and therapies for children with special needs; and

WHEREAS, first established in Christ the King Parish in Haddonfield, the Brother's school grew quickly and in 1968 moved to Westville Grove, Gloucester County. Today, St. John of God Community Services is a multi-service agency that provides comprehensive programs for children and adults with disabilities, including Early Intervention, an inclusive Childcare and Pre-School Program, a fully approved Special Education Day School, Vocational Rehabilitation and Adult Services including a Skill Development Center and Supported Employment, and Education and Counseling Programs for parents; and

WHEREAS, the Hospitaller Order of St. John of God serves the unmet needs of individuals in more than 50 countries on five continents and Gloucester County is proud and honored to be called home by St. John of God Community Services; and

NOW, THEREFORE, BE IT PROCLAIMED, that I, Robert M. Damminger, as Director, and on behalf of the 2015 Gloucester County Board of Chosen Freeholders Giuseppe (Joe) Chila, Lyman Barnes, Daniel Christy, Frank J. DiMarco, James B. Jefferson and Heather Simmons do hereby recognize St. John of God Community Services on its 50th Anniversary.

IN WITNESS WHEREOF, the Board of Chosen Freeholders have caused these presents to be executed and the seal of the County of Gloucester to be affixed this 1st day of April 2015.

Robert M. Damminger
Freeholder Director

Giuseppe (Joe) Chila
Freeholder Deputy Director

Lyman Barnes
Freeholder

Daniel Christy
Freeholder

Frank J. DiMarco
Freeholder

James B. Jefferson
Freeholder

Heather Simmons
Freeholder

ATTEST:

Robert N. DiLella, Clerk

A-1

RESOLUTION AUTHORIZING AND CONFIRMING SETTLEMENT OF THE WORKERS' COMPENSATION CLAIM OF PETITIONER, BARBARA ROSS v. GLOUCESTER COUNTY, C.P. 2010-32659

WHEREAS, the Petitioner, *Barbara Ross*, filed a claim against the County of Gloucester with the State of New Jersey, Department of Labor, Division of Workers' Compensation; and

WHEREAS, the parties through Legal Counsel have reached a proposed resolution of the matter and the proposal was reviewed by the Court for reasonableness.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Gloucester that disposition of the claim filed by the herein mentioned Petitioner is hereby authorized as follows:

<u>Claimant</u>	<u>Petition/Doc.#</u>	<u>Award Amt.</u>	<u>Event</u>
Barbara Ross	2010-32659	\$3,500.00 (Section 20)	Occupational

BE IT FURTHER RESOLVED that the appropriate legal representative of the County is hereby authorized to execute such documents as shall be necessary to effectuate the dispositions and/or settlements as set forth hereinabove.

ADOPTED at a regular meeting of the Board of Chosen Freeholders, County of Gloucester held on Wednesday, April 1, 2015 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

ROBERT N. DILELLA, CLERK

A2

RESOLUTION AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS

WHEREAS, an emergent condition has arisen with respect to certain programs; and

WHEREAS, there is a need to include additional monies in the 2015 Gloucester County temporary budget; and

WHEREAS, because no adequate provision has been made in the 2015 temporary appropriations for the aforesaid purpose, and N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned; and

WHEREAS, the total emergency temporary resolutions adopted in the year 2015, pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this Resolution total \$12,899,738.00.

NOW, THEREFORE, BE IT RESOLVED (not less than two thirds of all members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20, the following is hereby authorized and approved:

1. An emergency temporary appropriation shall be:

<u>General Administration</u>	
Surrogate – S&W	\$6,000.00
 <u>Public Safety Functions</u>	
Medical Examiner – S&W	\$76,000.00
Sheriff – OE	\$10,000.00
Prosecutor – OE	\$27,000.00
 <u>Public Works</u>	
Buildings & Grounds - OE	\$30,000.00
 <u>Educational</u>	
Gloucester County College	\$1,913,736.00
County Vocational School	\$2,000,000.00
Special Services School District	\$140,789.00

2. That said emergency temporary appropriations have been provided for in the 2015 budget under the same titles;

3. That one certified copy of this Resolution shall be filed with the Director of Local Government Services.

ADOPTED at a regular meeting of the Gloucester County Board of Chosen Freeholders, County of Gloucester held on Wednesday, April 1, 2015 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

ROBERT N. DILELLA, CLERK

A3

**RESOLUTION AUTHORIZING CANCELLATION OF CERTAIN ITEMS
FROM THE TEMPORARY BUDGET**

WHEREAS, after review, it has been determined that certain items must be canceled from the County's temporary budget; and

WHEREAS, the Treasurer has recommended the passage of a resolution to formally cancel certain items contained in the Temporary Budget as follows:

<u>General Administration</u>	
Advertising - OE	\$2,000.00

WHEREAS, said action has been reviewed and approved by the County Administrator, and the County Treasurer.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Gloucester that the certain items contained in the Temporary Budget as stated above shall be canceled.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, April 1, 2015, at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT DAMMINGER, DIRECTOR

ATTEST:

ROBERT N. DILELLA, CLERK

AM

RESOLUTION REQUESTING APPROVAL OF THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES TO ESTABLISH A DEDICATED TRUST BY RIDER; STUDENT SUMMIT DONATIONS PURSUANT TO N.J.S.A. 40A:5-29 ET SEQ

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by the County of Gloucester when the revenue is not subject to reasonable accurate estimates in advance; and

WHEREAS, N.J.S.A. 40A:5-29 et seq. allows the County of Gloucester to receive amounts for cost incurred for Student Summit donations; and

WHEREAS, N.J.S.A. 40A:4-39 provides that the Director of the Division of Local Government Services shall have the authority to approve expenditures of monies by dedication by rider.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Gloucester, State of New Jersey as follows:

- (1) that the governing body of the County of Gloucester hereby requests authorization from the Director of the Division of Local Government Services to pay expenditures for Student Summit donations as per N.J.S.A. 40A:4-39;
- (2) that the Clerk of the Board of Chosen Freeholders of the County of Gloucester is hereby directed to forward two (2) certified copies of this Resolution to the Director of the Division of Local Government Services upon adoption.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, April 1, 2015 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

ROBERT N. DILELLA, CLERK

A 5

RESOLUTION AUTHORIZING AND CONSENTING TO THE REFUNDING OF CERTAIN OUTSTANDING BONDS OF THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY ISSUED TO FINANCE THE COSTS OF ACQUISITION OF CERTAIN CAPITAL EQUIPMENT AND/OR CONSTRUCTION OF CERTAIN INFRASTRUCTURE IMPROVEMENTS IN, BY AND FOR THE COUNTY THROUGH THE ISSUANCE OF COUNTY GUARANTEED LEASE REVENUE REFUNDING BONDS, SERIES A OF 2015 BY THE AUTHORITY TO PROVIDE FINANCING FOR SUCH PROJECT

WHEREAS, pursuant to (A) a resolution adopted by The Gloucester County Improvement Authority ("Authority") on November 22, 1999 entitled, "Resolution Authorizing the Issuance of Property and Equipment Program Lease Revenue Bonds and Notes of The Gloucester County Improvement Authority" ("Original Bond Resolution"), the Authority issued its (i) County Guaranteed Lease Revenue Bonds, Series A of 1999 in the aggregate principal amount of \$8,120,000 ("Series 1999A Bonds"); (ii) County Guaranteed Lease Revenue Bonds, Series B of 1999 in the aggregate principal amount of \$4,020,000 ("Series 1999B Bonds"); and (iii) County Guaranteed Lease Revenue Bonds, Series C of 1999 in the aggregate principal amount of \$8,635,000 ("Series 1999C Bonds" and together with the Series 1999A Bonds and Series 1999B Bonds, the "Series 1999 Bonds"); and (B) the Original Bond Resolution and a supplemental resolution adopted by the Authority on May 4, 2000 entitled, "First Supplemental Resolution to a Bond Resolution Adopted on November 22, 1999; Authorizing the Issuance of Additional Bonds and Notes Under Said Bond Resolution; Amending, Supplementing and Clarifying Certain Provisions of Said Bond Resolution; and Taking Related Actions" ("First Supplemental Resolution"), the Authority issued its County Guaranteed Lease Revenue Bonds, Series A of 2000 in the aggregate principal amount of \$6,600,000 ("Series 2000A Bonds"); and

WHEREAS, on December 21, 2000, the Authority adopted a resolution authorizing the substitution of approximately 1,661.39 acres of land located in Logan Township, Gloucester County, New Jersey ("New Site") and the acquisition and installation of certain equipment thereon and completion of various improvements thereto for use as a County park and recreational facility (collectively, the "New 1999B Equipment and Improvements") for approximately 280 acres of land located in Franklin Township, Gloucester County, New Jersey ("Original Site") and the acquisition and installation of certain equipment thereon and completion of various improvements thereto for use as a County park and recreational facility previously authorized to be financed with the proceeds of the Series 1999B Bonds; and

WHEREAS, in connection with the substitution of the New 1999B Equipment and Improvements, the Authority (A) prepared an Addendum to Exhibit A to the County Ground Lease (as defined in the Original Bond Resolution), as amended by the First Amendment to County Ground Lease (as defined in the First Supplemental Resolution); and (B) executed, delivered and recorded an Amended and Restated First Amendment to Memorandum of Lease, each of which contains a revised Exhibit A setting forth a description of the New Site in place of the description of the Original Site; and

WHEREAS, pursuant to the Original Bond Resolution, as amended and supplemented by the First Supplemental Resolution and a supplemental resolution adopted by the Authority on September 20, 2001 entitled, "Second Supplemental Resolution to a Bond Resolution Adopted on November 22, 1999, as Amended and Supplemented on May 4, 2000; Authorizing the Issuance of Additional Bonds and Notes Under Said Bond Resolution; Amending, Supplementing and Clarifying Certain Provisions of Said Bond Resolution; and Taking Related Actions" ("Second Supplemental Resolution"), the Authority issued its (i) County Guaranteed Lease Revenue Bonds, Series A of 2001 in the aggregate principal amount of \$7,495,000 ("Series 2001A Bonds"); and (ii) County Guaranteed Lease Revenue Bonds, Series B of 2001 in the aggregate principal amount of \$880,000 ("Series 2001B Bonds" and together with the Series 2001A Bonds, the "Series 2001 Bonds"); and

WHEREAS, pursuant to the Original Bond Resolution, as supplemented by the First Supplemental Resolution, the Second Supplemental Resolution and a Third Supplemental Resolution adopted on August 15, 2002 ("Third Supplemental Resolution"), the Authority authorized the issuance of its County Guaranteed Lease Revenue Refunding Bonds, Series A of 2002 in an aggregate principal amount not to exceed \$14,500,000 ("Series 2002A Bonds") to

advance refund its outstanding callable: (i) \$2,515,000 aggregate principal amount of the Series 1999B Bonds scheduled to mature on December 1 in each of the years 2010 through 2019, inclusive ("Series 1999B Refunded Bonds"); (ii) \$5,400,000 aggregate principal amount of the Series 1999C Bonds scheduled to mature on December 1 in each of the years 2010 through 2019, inclusive ("Series 1999C Refunded Bonds"); and (iii) \$3,970,000 aggregate principal amount of the Series 2000A Bonds scheduled to mature on August 1 in each of the years 2011 through 2019, inclusive ("Series 2000A Refunded Bonds") (the advance refunding of the Series 1999B Refunded Bonds, the Series 1999C Refunded Bonds and the Series 2000A Refunded Bonds is hereinafter collectively referred to as the "Series 2004A Project"), subject to the realization of sufficient present value savings; and

WHEREAS, the Series 2002A Bonds were never issued by the Authority due to market conditions which prevented the Authority from realizing sufficient present value savings; and

WHEREAS, on June 11, 2003 and pursuant to the Original Bond Resolution, as supplemented by the First Supplemental Resolution, the Second Supplemental Resolution, the Third Supplemental Resolution and a Fourth Supplemental Resolution adopted on March 20, 2003 ("Fourth Supplemental Resolution"), the Authority issued its: (i) County Guaranteed Lease Revenue Bonds, Series A of 2003 in the aggregate principal amount of \$18,020,000 ("Series 2003A Bonds"); and (ii) County Guaranteed Lease Revenue Bonds, Series B of 2003 in the aggregate principal amount of \$2,380,000 ("Series 2003B Bonds" and together with the Series 2003A Bonds, the "Series 2003 Bonds"); and

WHEREAS, on March 2, 2004 and pursuant to the Original Bond Resolution, as supplemented by the First Supplemental Resolution, the Second Supplemental Resolution, the Third Supplemental Resolution and the Fourth Supplemental Resolution, and as further amended and supplemented by an Award Resolution (in the form of a certificate) executed by the Executive Director of the Authority, the Authority issued its County Guaranteed Lease Revenue Refunding Bonds, Series 2004 in the aggregate principal amount of \$13,295,000 ("Series 2004A Bonds"); and

WHEREAS, on December 7, 2004 and pursuant to the Original Bond Resolution, as supplemented by the First Supplemental Resolution, the Second Supplemental Resolution, the Third Supplemental Resolution, the Fourth Supplemental Resolution and a Fifth Supplemental Resolution adopted on July 7, 2004 ("Fifth Supplemental Resolution"), the Authority issued its: (i) County Guaranteed Lease Revenue Bonds, Series B of 2004 in the aggregate principal amount of \$1,480,000 ("Series 2004B Bonds"); and (ii) County Guaranteed Lease Revenue Bonds, Series C of 2004 in the aggregate principal amount of \$3,415,000 ("Series 2004C Bonds" and together with the Series 2004B Bonds, the "Series 2004B/C Bonds"); and

WHEREAS, on November 10, 2005 and pursuant to the Original Bond Resolution, as supplemented by the First Supplemental Resolution, the Second Supplemental Resolution, the Third Supplemental Resolution, the Fourth Supplemental Resolution, the Fifth Supplemental Resolution and a Sixth Supplemental Resolution adopted on August 18, 2005 ("Sixth Supplemental Resolution"), the Authority issued its County Guaranteed Lease Revenue Bonds, Series A of 2005 in the aggregate principal amount of \$33,895,000 ("Series 2005A Bonds") to finance (i) the construction and equipping of riding trails and equestrian center facilities as part of the County park and recreational facility located in Logan Township, in the County, financed with the proceeds of the Series 1999B Bonds; (ii) the Local Share, in the amount of \$7,149,773, of the costs of completion of design, construction, furnishing and equipping of the approximately 52,016 square foot special services school known as Bankbridge Development Center to be located on property leased from the Gloucester County College in Deptford Township, in the County, previously financed with a portion of the proceeds of the Series 2004B Bonds; and (iii) the costs of Phase II of the County Court Facilities project, in the City of Woodbury, in the County, including design costs relating to the Justice Complex expansion and demolition costs and construction of a 600-700 space parking garage (collectively, the "Series 2005 Program Improvements and Equipment"); and

WHEREAS, on August 24, 2006 and pursuant to the Original Bond Resolution, as supplemented by the First Supplemental Resolution, the Second Supplemental Resolution, the Third Supplemental Resolution, the Fourth Supplemental Resolution, the Fifth Supplemental Resolution, the Sixth Supplemental Resolution, and a Seventh Supplemental Resolution adopted on March 16, 2006 ("Seventh Supplemental Resolution"), the Authority issued its County Guaranteed Lease Revenue Bonds, Series A of 2006 in the aggregate principal amount of

\$5,845,000 ("Series 2006A Bonds") to finance the State Share of the costs of completion of design, construction, furnishing and equipping of an approximately 52,016 square foot special services school building in Deptford Township, New Jersey, operated and administered, on behalf of the County, by the Gloucester County Special Services School District serving approximately 140 autistic and multiply disabled students ages 3-21 years of age. ("Series 2006 County Project"); and

WHEREAS, on October 27, 2010, pursuant to the Original Bond Resolution, as supplemented by the First Supplemental Resolution, the Second Supplemental Resolution the Third Supplemental Resolution, the Fourth Supplemental Resolution, the Fifth Supplemental Resolution, the Sixth Supplemental Resolution, the Seventh Supplemental Resolution and an Eighth Supplemental Resolution adopted on September 8, 2010 ("Eighth Supplemental Resolution"), the Authority sold its County Guaranteed Lease Revenue Refunding Bonds, Series A of 2010 in an aggregate principal amount of 7,520,000 consisting of County Guaranteed Lease Revenue Refunding Bonds, Series 2010A-1 in an aggregate principal amount of \$2,805,000 ("Series 2010A-1 Bonds") and County Guaranteed Lease Revenue Refunding Bonds, Series 2010A-2 in an aggregate principal amount of \$4,715,000 ("Series 2010A-2 Bonds" and together with the Series 2010A-1 Bonds the "Series 2010A Bonds"), the proceeds of which were used to finance: (i) the current refunding of \$2,770,000 aggregate principal amount of the Outstanding Series 1999A Bonds maturing serially on December 1 in each of the years 2011 through 2014, inclusive, and (ii) the advance refunding of \$4,415,000 aggregate principal amount of the Outstanding Series 2001A Bonds maturing serially on September 1 in each of the years 2012 through 2016, inclusive, and the term Series 2001A Bonds maturing on September 1, 2021; and

WHEREAS, on August 24, 2011, pursuant to the Original Bond Resolution, as supplemented by the First Supplemental Resolution, the Second Supplemental Resolution, the Third Supplemental Resolution, the Fourth Supplemental Resolution, the Fifth Supplemental Resolution, the Sixth Supplemental Resolution, the Seventh Supplemental Resolution, the Eighth Supplemental Resolution and a Ninth Supplemental Resolution adopted on November 18, 2010 ("Ninth Supplemental Resolution"), the Authority sold its County Guaranteed Lease Revenue Refunding Bonds, Series A of 2011 in an aggregate principal amount of \$10,700,000 ("Series 2011A Bonds"), the Proceeds of which were used to finance the advance refunding of \$10,895,000 aggregate principal amount of the Outstanding Series 2003A Bonds maturing serially on July 15 in each of the years 2014 through 2023, inclusive; and

WHEREAS, on March 20, 2013, pursuant to the Original Bond Resolution, as supplemented by the First Supplemental Resolution, the Second Supplemental Resolution, the Third Supplemental Resolution, the Fourth Supplemental Resolution, the Fifth Supplemental Resolution, the Sixth Supplemental Resolution, the Seventh Supplemental Resolution, the Eighth Supplemental Resolution, the Ninth Supplemental Resolution and a Tenth Supplemental Resolution, adopted on December 20, 2012 ("Tenth Supplemental Resolution"), the Authority sold its County Guaranteed Lease Revenue Refunding Bonds, Series A of 2013 in an aggregate principal amount of \$24,595,000 ("Series 2013A Bonds"), the Proceeds of which were used to finance the advance refunding of \$24,395,000 aggregate principal amount of the Outstanding Series 2005A Bonds maturing serially on September 1 in each of the years 2016 through 2025, inclusive, and the Series 2005A Term Bonds maturing on September 1, 2030; and

WHEREAS, the Authority has determined to currently refund all or a portion of the Series 2004A Bonds currently Outstanding in the aggregate principal amount of \$7,130,000 and maturing serially on December 1 in each of the years 2015 through 2019, inclusive (collectively, the "Series 2004A Refunded Bonds") (the purpose described above is hereinafter referred to as the "Series 2015A Refunding Project"), subject to the realization of sufficient present value savings; and

WHEREAS, in order to provide funds for the Series 2015A Refunding Project, the Authority intends to issue its County Guaranteed Lease Revenue Refunding Bonds, Series A of 2015 ("Series 2015A Bonds") in an aggregate principal amount not-to-exceed \$7,500,000; and

WHEREAS, the Series 2015A Bonds will be issued as Additional Bonds pursuant to the provisions of the Original Bond Resolution, as supplemented by the First Supplemental Resolution, the Second Supplemental Resolution, the Third Supplemental Resolution, the Fourth Supplemental Resolution, the Fifth Supplemental Resolution, the Sixth Supplemental Resolution,

the Seventh Supplemental Resolution, the Eighth Supplemental Resolution, the Ninth Supplemental Resolution, the Tenth Supplemental Resolution and an Eleventh Supplemental Resolution adopted by the Authority on December 18, 2014 entitled, "ELEVENTH SUPPLEMENTAL RESOLUTION TO A BOND RESOLUTION ADOPTED ON NOVEMBER 22, 1999, AS AMENDED AND SUPPLEMENTED ON MAY 4, 2000, SEPTEMBER 20, 2001, AUGUST 15, 2002, MARCH 20, 2003, JULY 7, 2004, AUGUST 18, 2005, MARCH 16, 2006, SEPTEMBER 8, 2010, NOVEMBER 18, 2010 AND DECEMBER 20, 2012; AUTHORIZING THE ISSUANCE OF ADDITIONAL BONDS AND NOTES UNDER SAID BOND RESOLUTION; FURTHER AMENDING, SUPPLEMENTING AND CLARIFYING CERTAIN PROVISIONS OF SAID BOND RESOLUTION; AND TAKING RELATED ACTIONS" ("Eleventh Supplemental Resolution" and together with the Original Bond Resolution, the First Supplemental Resolution, the Second Supplemental Resolution, the Third Supplemental Resolution, the Fourth Supplemental Resolution, the Fifth Supplemental Resolution, the Sixth Supplemental Resolution, the Seventh Supplemental Resolution, the Eighth Supplemental Resolution, the Ninth Supplemental Resolution and the Tenth Supplemental Resolution, the "Bond Resolution"); and

WHEREAS, pursuant to *N.J.S.A. 40:37A-56*, the Authority shall not construct or acquire any public facilities or make any lease or other agreement relating to the use of such public facilities for a term in excess of five (5) years until there has been filed with the Authority a copy of a resolution adopted by the governing body of the County describing such public facilities and consenting to the construction or acquisition thereof by the Authority or the making of such leases or other agreements; and

WHEREAS, the Authority, after investigation and study, made a detailed report to the Board of Chosen Freeholders of the County ("Board") dated April 1, 2015 concerning the Series 2015A Refunding Project, the Series 2015A Bonds, the Eleventh Supplemental Resolution, the Eleventh Amendment to County Ground Lease, the Eleventh Amendment to Lease Purchase Agreement and the Escrow Deposit Agreement (each as defined in the Bond Resolution) to effect the Series 2015A Refunding Project ("Report"), and the Board desires to satisfy the requirements of *N.J.S.A. 40:37A-56* by means of the adoption of this Resolution; and

WHEREAS, the County has reviewed the Report setting forth the nature of the Series 2015A Refunding Project in sufficient detail to enable it to make the necessary findings which are required by *N.J.S.A. 40:37A-56* with respect to the Series 2015A Refunding Project and with respect to the Series 2015A Bonds.

NOW THEREFORE, BE IT RESOLVED, that:

1. In accordance with *N.J.S.A. 40:37A-56* and all other applicable law, the Board hereby consents to: (i) the undertaking and implementation of the Series 2015A Refunding Project by the Authority, such Series 2015A Refunding Project constituting public facilities, as such term is defined in the county improvement authorities law of the State of New Jersey, *N.J.S.A. 40:37A-44 et seq.* ("Act"), as contemplated in and permitted by the provisions of the Act, and the financing thereof by means of the Series 2015A Bonds, the Eleventh Amendment to County Ground Lease, the Eleventh Amendment to Lease Purchase Agreement, the Eleventh Supplemental Resolution, the Escrow Deposit Agreement and any other agreements to which the Authority shall be a party and as may be necessary for the issuance by the Authority of the Series 2015A Bonds and/or the financing of the Series 2015A Refunding Project; (ii) the execution and delivery by the Authority of the Eleventh Amendment to County Ground Lease, the Eleventh Amendment to Lease Purchase Agreement, the Escrow Deposit Agreement and any other agreements to which the Authority shall be a party and as may be necessary for the issuance by the Authority of the Series 2015A Bonds and/or the financing of the Series 2015A Refunding Project; (iii) the adoption by the Authority of the Eleventh Supplemental Resolution (provided that the aggregate principal amount of Series 2015A Bonds authorized thereunder shall not exceed \$7,500,000); and (iv) the issuance, sale and delivery of the Series 2015A Bonds.

2. The County Administrator and any designee thereof (each an "Authorized Officer") are each severally authorized to execute and deliver, in the name of the County and on its behalf, any and all documents necessary to effectuate the purposes of this Resolution.

3. This Resolution shall take effect in accordance with law.

4. Pursuant to *N.J.S.A.* 40:37A-56, the Clerk of the Board shall file a certified copy of this Resolution, when adopted, with the Authority.

ADOPTED at a regular meeting of the Gloucester County Board of Chosen Freeholders held on Wednesday, April 1, 2015 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

ROBERT N. DILELLA, CLERK

A-6

RESOLUTION AUTHORIZING AND CONSENTING TO THE REFUNDING OF CERTAIN OUTSTANDING BONDS OF THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY ISSUED TO FINANCE THE COSTS OF A CAPITAL IMPROVEMENT PROGRAM IN, BY AND FOR THE COUNTY THROUGH THE ISSUANCE OF COUNTY GUARANTEED LOAN REVENUE REFUNDING BONDS, SERIES A OF 2015 BY THE AUTHORITY TO PROVIDE FINANCING FOR SUCH PROJECT.

WHEREAS, pursuant to a resolution adopted by The Gloucester County Improvement Authority ("Authority") on February 21, 2008, as amended and supplemented on April 16, 2008, entitled, "Resolution of the Gloucester County Improvement Authority Authorizing the Issuance of County Guaranteed Loan Revenue Bonds (County Capital Program)" ("Original Bond Resolution"), the Authority issued its County Guaranteed Loan Revenue Bonds (County Capital Program), Series 2008 in the aggregate principal amount of \$86,650,000 ("Series 2008 Bonds") to finance a capital improvement program for the County of Gloucester ("County"), consisting of: (i) the implementation of the final phase of the County Justice Complex expansion consisting of construction, furnishing and equipping of an approximately 130,000 square foot addition to the existing County Justice Complex, renovation of the existing County Justice Complex, utility and site improvements, and construction of a 350-space parking garage (with retail space on the first floor); (ii) additional site remediation and utility and other site improvements for the County recreational facilities located in the Township of Logan, in the County; and (iii) the completion of such other improvements and work and acquisition of equipment and materials as may be necessary or appropriate for the completion of the capital improvements described above, all as more particularly described in the documentation prepared in respect thereof and on file and available for inspection in the offices of the County Administrator (collectively, the "2008 Project"); and

WHEREAS, the Authority has determined to advance refund all or a portion of the Series 2008 Bonds currently Outstanding in the aggregate principal amount of \$69,570,000 and maturing serially on April 1 in each of the years 2019 through 2023, inclusive, and the term Series 2008 Bonds maturing on April 1 in the years 2028, 2033 and 2038 (the purpose described above is hereinafter referred to as the "Series 2015 Refunding Project"), subject to the realization of sufficient present value savings; and

WHEREAS, in order to provide funds for the Series 2015 Refunding Project, the Authority intends to issue its County Guaranteed Loan Revenue Refunding Bonds (County Capital Program), Series 2015 ("Series 2015 Bonds") in an aggregate principal amount not-to-exceed \$80,000,000; and

WHEREAS, the Series 2015 Bonds will be issued as Additional Bonds pursuant to the provisions of the Original Bond Resolution, as supplemented by a First Supplemental Resolution to be adopted by the Authority on April 16, 2015 entitled, "FIRST SUPPLEMENTAL RESOLUTION TO A BOND RESOLUTION ADOPTED ON FEBRUARY 21, 2008, AUTHORIZING THE ISSUANCE OF REFUNDING BONDS UNDER SAID BOND RESOLUTION; AMENDING, SUPPLEMENTING AND CLARIFYING CERTAIN PROVISIONS OF SAID BOND RESOLUTION; AND TAKING RELATED ACTIONS" ("First Supplemental Resolution" and together with the Original Bond Resolution, the "Bond Resolution"); and

WHEREAS, pursuant to *N.J.S.A. 40:37A-56*, the Authority shall not construct or acquire any public facilities or make any lease or other agreement relating to the use of such public facilities for a term in excess of five (5) years until there has been filed with the Authority a copy of a resolution adopted by the governing body of the County describing such public facilities and consenting to the construction or acquisition thereof by the Authority or the making of such leases or other agreements; and

WHEREAS, the Authority, after investigation and study, made a detailed report to the Board of Chosen Freeholders of the County ("Board") dated April 1, 2015 concerning the Series 2015 Refunding Project, the Series 2015 Bonds, the First Supplemental Resolution, the First Amendment to Loan and Security Agreement and the Escrow Deposit Agreement (each as defined in the Bond Resolution) to effect the Series 2015 Refunding Project ("Report"), and the

Board desires to satisfy the requirements of *N.J.S.A. 40:37A-56* by means of the adoption of this Resolution; and

WHEREAS, the County has reviewed the Report setting forth the nature of the Series 2015 Refunding Project in sufficient detail to enable it to make the necessary findings which are required by *N.J.S.A. 40:37A-56* with respect to the Series 2015 Refunding Project and with respect to the Series 2015 Bonds.

NOW THEREFORE, BE IT RESOLVED, that:

1. In accordance with *N.J.S.A. 40:37A-56* and all other applicable law, the Board hereby consents to: (i) the undertaking and implementation of the Series 2015 Refunding Project by the Authority, such Series 2015 Refunding Project constituting public facilities, as such term is defined in the county improvement authorities law of the State of New Jersey, *N.J.S.A. 40:37A-44 et seq.* ("Act"), as contemplated in and permitted by the provisions of the Act, and the financing thereof by means of the Series 2015 Bonds, the First Amendment to Loan and Security Agreement, the First Supplemental Resolution, the Escrow Deposit Agreement and any other agreements to which the Authority shall be a party and as may be necessary for the issuance by the Authority of the Series 2015 Bonds and/or the financing of the Series 2015 Refunding Project; (ii) the execution and delivery by the Authority of the First Amendment to Loan and Security Agreement, the Escrow Deposit Agreement and any other agreements to which the Authority shall be a party and as may be necessary for the issuance by the Authority of the Series 2015 Bonds and/or the financing of the Series 2015 Refunding Project; (iii) the adoption by the Authority of the First Supplemental Resolution (provided that the aggregate principal amount of Series 2015 Bonds authorized thereunder shall not exceed \$80,000,000); and (iv) the issuance, sale and delivery of the Series 2015 Bonds.

2. The County Administrator and any designee thereof (each an "Authorized Officer") are each severally authorized to execute and deliver, in the name of the County and on its behalf, any and all documents necessary to effectuate the purposes of this Resolution.

3. This Resolution shall take effect in accordance with law.

4. Pursuant to *N.J.S.A. 40:37A-56*, the Clerk of the Board shall file a certified copy of this Resolution, when adopted, with the Authority.

ADOPTED at a regular meeting of the Gloucester County Board of Chosen Freeholders held on Wednesday, April 1, 2015 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

ROBERT N. DILELLA, CLERK

A-7

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE
COUNTY OF ESSEX FOR SECURITY SERVICES AT THE SECURE MEDICAL UNIT AT
EAST ORANGE HOSPITAL FROM JUNE 14, 2015 TO JUNE 13, 2017 IN AN AMOUNT NOT
TO EXCEED \$335.00 PER DAY, PER INMATE ADMITTED**

WHEREAS, Gloucester and Essex Counties (hereinafter the "Counties") recognize that it is, at times, necessary to admit County inmates in need of medical treatment and care to a secured medical unit such as the East Orange General Hospital Secured Medical Unit (SMU) in accordance with each County's individual contract with that facility; and

WHEREAS, the Counties also recognize that the security staffing needed to oversee the medical treatment and care of inmates and detainees at the SMU requires a substantial commitment of scarce personnel and resources; and

WHEREAS, the Counties wish to enter into an agreement, pursuant to the Shared Services Act N.J.S.A. 40A:65-1, whereby Essex shall have and exercise sole responsibility and control over security for Gloucester inmates and detainees admitted as inpatients to the SMU, subject to the terms of the Shared Services Agreement; and

WHEREAS, the contract is for estimated units of service and is therefore open ended, which does not obligate the County of Gloucester to make any purchase; and, therefore, no Certificate of Availability of Funds is required at this time, and continuation of the contract beyond December 31, 2015 is conditioned upon the approval of the 2016 Gloucester County Budget. Continuation of the contract beyond December 31, 2016 is conditioned upon the approval of the 2017 Gloucester County Budget.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Gloucester that the Director of the Board be and hereby is authorized to execute a Shared Service Agreement between the County of Gloucester and the County of Essex for security services at the Secure Medical Unit at East Orange Hospital for a period of two years for an amount not to exceed \$335.00 per day per inmate; and

BE IT FURTHER RESOLVED before any purchase be made or service rendered pursuant to the within award, a certification must be obtained from the Purchasing Agent of the County of Gloucester certifying that sufficient funds are available at that time for that particular purchase and identifying the line item of the County budget out of which said funds will be paid; and

BE IT RESOLVED, that the Administrator of the County of Gloucester and the Gloucester County Counsel are hereby authorized to negotiate the final terms of the Agreement authorized by this Resolution, provided that the Agreement in final form is in substantially the same form as approved by this Resolution.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, April 1, 2015, at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

ROBERT N. DILELLA, CLERK

AD

**SHARED SERVICES AGREEMENT BETWEEN THE COUNTY OF
GLOUCESTER AND THE COUNTY OF ESSEX**

This Shared Services Agreement, ("Agreement") dated this 14th day of June, 2015, between the County of Gloucester Department of Corrections ("Gloucester"), and the County of Essex Department of Corrections ("Essex"), collectively referred to as the "Counties," hereby provides as follows:

WHEREAS, the Counties recognize that it is, at times, necessary to admit county inmates in need of medical treatment and care to a secured medical unit such as the East Orange General Hospital Secured Medical Unit ("SMU") in accordance with each County's individual contract with that facility; and

WHEREAS, the Counties also recognize that the security staffing needed to oversee the medical treatment and care of inmates and detainees at the SMU requires a substantial commitment of scarce personnel and resources; and

WHEREAS, the Counties wish to enter into an agreement, pursuant to the Shared Services Act, N.J.S.A. 40A:65-1, et seq., whereby Essex shall have and exercise sole responsibility and control over security for Gloucester inmates and detainees admitted as inpatients to the SMU, subject to the terms set forth in this Agreement.

NOW, THEREFORE the Counties hereby agree as follows:

1. **Transaction.** The Counties hereby agree that the County of Essex will staff and manage the Secured Medical Unit at East Orange General Hospital ("SMU") and may accept into its custody Gloucester County inmates and detainees in need of

hospital inpatient care based upon bed availability. Essex shall provide security to Gloucester County inmates and detainees for transport within the hospital for various medical tests relative to inpatient admissions.

2. **Term.** This Agreement shall remain in effect, until terminated by either of the Counties, for a period of two (2) years, commencing with its approval by resolution of both the Gloucester and Essex Freeholder Boards.
3. **Cost.** Gloucester County agrees to pay to Essex County, for the security Essex provides, a per diem rate of \$335.00 per inmate and detainee admitted as an inpatient to the SMU.
 - a. If in the opinion of the Essex County Director of Corrections, a higher security level is needed for a Gloucester inmate(s), an additional cost to manage such inmate(s) or detainee(s) will be assessed with Gloucester being responsible for the additional cost at a rate of forty-nine dollars and fifty cents (\$49.50) per hour per officer assigned.
 - b. Whenever possible, written notification of the need for higher security will be made to the Gloucester County Warden via email before implementation and, where notification is not possible prior to implementation, notification will be made within two (2) hours of such implementation.
 - c. Gloucester acknowledges that Essex is neither legally responsible for nor assumes any responsibility for the cost or payment of any medical bills, hospital costs or any other fees/expenses incurred by or on behalf of Gloucester inmates or detainees relating to or arising from their care and/or treatment in the SMU. Payment of all such medical/hospital expenses for or on behalf of Gloucester

inmates and detainees shall legally remain the sole and exclusive obligation of Gloucester.

4. **Secured Medical Unit (SMU).** The SMU shall be a secure medical unit within East Orange General Hospital. The SMU shall consist of two (2) separate maximum security rooms with cameras; two (2) telemetry rooms with cameras; one (1) isolation/seclusion room with camera; three (3) two (2)-patient medical/surgical rooms and two (2) treatment rooms for outpatient clinic appointments. Security at the SMU shall be provided by the Essex County Department of Corrections ("ECDC") in accordance with applicable law and ECDC Policy PS.CUS.025. Gloucester shall be afforded an opportunity for input and review of changes to said Policy. However, all final determination(s) concerning security shall be made at the sole discretion of the ECDC director or his designee.
5. **Staffing.** Security staffing of the SMU shall be determined by Essex County, in accordance with recognized standards, applicable provisions of the New Jersey Administrative Code, and ECDC Policy PS.CUS.025.
6. **Liaisons.** Gloucester agrees to name its own medical liaison and custodial liaison. Gloucester liaison after hours contact information shall be made available to the SMU supervisor and the Essex Director of Corrections. The custodial liaison shall be a person of the rank of captain or higher. The Gloucester medical liaison shall be the Gloucester Medical Director or designee.
7. **Notification.** Gloucester agrees to notify Essex prior to dropping off any inmate or detainee for admission into the SMU. Paperwork (medical and criminal) along

with a photo identification must accompany each inmate and detainee. If these procedures are not adhered to, admission to the SMU may be denied at the discretion of the Essex Director of Corrections or his designee.

8. **Transfers out of East Orange General Hospital.** In the event that a procedure is required at a level of care that is not available at East Orange General Hospital, the Hospital will contact Lynn Heiss at (856) 384-4666 for authorization and guidance as to which facility the inmate or detainee being transferred. Gloucester is to take-over security for Gloucester inmates and detainees should be transferred from the SMU to another facility upon their leaving the SMU. Gloucester shall also arrange transportation, except when emergent, for Gloucester inmates and detainees being transferred and provide security for them at the facility to which they are transferred. Once the inmate or detainee is no longer in need of treatment at the outside facility, Gloucester shall transport the inmate or detainee back to SMU or Essex County Correctional Facility as deemed appropriate.
9. **Emergencies.** Any Gloucester inmate or detainee requiring emergency medical care shall remain in the custody of Gloucester officers until properly admitted to the SMU.
10. **Procedures.** The Counties agree to the following security procedures:
 - A. At the change of each eight (8) hour shift, the Essex officers assigned to the SMU shall be responsible for:
 - i. Examining documentation and photo identification for each inmate and detainee housed in the SMU;
 - ii. Identifying each inmate and detainee by way of photograph and/or

wrist band;

- iii. Checking each inmate and detainee to see whether the inmate is in obvious need of immediate medical attention;
 - iv. A count shall be called into the Gloucester Liaison xxx-xxx-xxxx and to the Essex Master Control at designated times/regular intervals.
 - v. Conducting a security inspection of each inmate and detainee's person and room (bed, bedside table, closets, bathroom, and windows);
 - vi. Performing an equipment/utility count and inspection to ascertain that all assigned equipment/utilities are accounted for and are in serviceable condition. This inspection shall minimally include, but not be limited to, all keys, locks, restraining devices, electronic surveillance equipment, two-way radios, and intercom. In the event of any discrepancy during the relief process, the area supervisor, Essex Master Control and Gloucester Liaison shall be notified immediately.
- B. Inmates and detainees shall be kept secure and receive treatment, and not subjected to unnecessary restraint. However, it shall be standard practice at the SMU for all inmate and detainee patients to be locked in their respective rooms for the duration of their hospitalization.

- C. Officers shall be constantly alert while on duty, pay close attention to their surroundings and activities within their sight/hearing and shall routinely patrol their posts during their tour of duty.
- D. The SMU shall not be left unattended and/or unsupervised by security staff at any time.
- E. Inmates and detainees shall be locked in their respective rooms during their hospitalization in the SMU except when required by medical staff to leave same for purposes of treatment.
- F. Inmates and detainees shall not be permitted to visit the rooms of other inmates and detainees.
- G. Any and all unusual behavior, conditions or occurrences shall be immediately reported to the area supervisor, Essex Master Control. Gloucester Liaison shall be advised by email and in due emergency requiring immediate action, by phone.

11. Inmate and Detainee Services.

A. Mail.

Outgoing correspondence from inmates and detainees shall be collected by officers staffing the SMU on a regular basis. A representative from Gloucester shall be responsible for transporting the mail from the SMU to Gloucester in accordance with Gloucester's internal policy. Incoming correspondence for inmates and detainees shall be delivered by a representative from Gloucester to the SMU. SMU staff shall distribute the mail in a timely manner.

B. Visits.

i. Attorney:

Requests shall be submitted to the Essex Director of Corrections. Attorneys are encouraged to visit with inmate and detainee clients during normal working hours, i.e., 9:00 A.M. to 5:00 P.M. but may visit at other times. The Essex Director of Corrections shall notify the SMU supervisor who, in turn, shall make the necessary arrangements.

ii. Clergy:

The Gloucester County Warden shall forward the request to the Essex Director of Corrections who, in turn, shall notify the SMU supervisor and make the necessary arrangements.

iii. Terminal Illness:

The Gloucester County Warden shall submit requests by an inmate's family to the Essex Director of Corrections or his designee. The Essex Director of Corrections or his designee shall in turn notify the SMU supervisor and make the necessary arrangements.

C. Grievances.

Inmate and detainee grievances shall be collected by officers assigned to the SMU.

The 1st level of grievance resolution shall be with the SMU supervisor.

The 2nd level of grievance resolution shall be addressed by a Gloucester County social services staff member on at least a weekly basis.

Any subsequent level of grievance shall be in accord with Gloucester's internal policy except that any remedy must be approved by the Essex Director of Corrections or designee.

D. Social Services.

A social services representative from Gloucester County shall visit, as needed, to address inmates' and detainees' concerns, to collect/deliver mail, to collect grievances, etc.

12. **Prisoners discharged from custody.** Gloucester pre-trial detainees released from custody pursuant to a court ordered release or who have their bail posted while they are in the SMU along with Gloucester sentenced inmates who complete their sentences while in the SMU are to be discharged into the custody of Gloucester County officers. The above described activities shall be coordinated through Central Control at Essex and the Gloucester County Liaison. Gloucester will arrange for the pickup of each of its inmates and detainees from the SMU, upon receiving medical clearance, within five (5) hours during the hours of 7AM-7PM. County inmates hospitalized in the SMU will sometimes be discharged from custody during their hospitalization. Detainees who have been discharged from custody but require continued hospitalization will be removed from the SMU by medical staff.

13. **Inmate Death.** In the event of an inmate or detainee death, SMU staff shall immediately notify the SMU supervisor who shall notify Gloucester County's Custody Liaison and Medical Liaison. In all cases, the Essex Director of Corrections or designee shall also be notified. Responsibility for notifying the New

Jersey Regional Medical Examiner's Office of a "death in custody" shall rest with Gloucester County.

14. **Governing Law.** This Agreement shall be construed in accordance with and governed by the laws of the State of New Jersey.

15. **Indemnification.**

(a) In addition to the other rights and remedies of the parties herein, Gloucester agrees to defend, indemnify and hold harmless Essex and its officers, employees, officials and agents, from and against any and all liability and claims for damages or injury caused by, or resulting from, the negligent acts or omissions by Gloucester and/or its officers, employees, officials and agents arising from the execution, performance and existence of this Agreement.

(b) In addition to the other rights and remedies of the parties herein, Essex agrees to defend, indemnify and hold harmless Gloucester and its officers, employees, officials and agents, from and against any and all liability and claims for damages or injury caused by, or resulting from, the negligent acts or omissions by Essex and/or its officers, employees, officials and agents arising from the execution, performance and existence of this Agreement.

16. **Termination.** Either County may terminate this Agreement in writing upon notice to the other County: (i) without cause with not less than ninety (90) days advance notice; (ii) in the event of a material breach after thirty (30) days notice and an opportunity to cure; or (iii) as otherwise set forth in this Agreement. Termination shall take immediate effect upon failure of the Hospital to maintain its license, certification, or other necessary legal or regulatory qualification or

upon bankruptcy or dissolution. Further, Gloucester may immediately terminate this Agreement upon the determination by its Warden or his designee that termination is necessary in order to protect the health, safety or welfare of its inmates or detainees, patients, visitors and/or employees. Likewise, Essex may immediately terminate this Agreement upon the determination by its Director of the Department of Corrections or his designee that termination is necessary in order to protect the health, safety or welfare of its inmates or detainees, patients, visitors and/or employees.

17. **Autonomy.** Under this Agreement, both Gloucester and Essex shall continue to be autonomous and shall be governed independently by their respective governing bodies and administrations except insofar as this Agreement specifically states to the contrary. Neither County shall have the right or authority to create any obligation or responsibility, either express or implied, on behalf of or in the name of the other County, that is not set forth herein, or to bind the other County contractually in any manner whatsoever.
18. **Entire Agreement.** This Agreement contains the entire Agreement between the Counties. Any amendment or addendum to this Agreement must be in writing, must specifically refer to this Agreement and must be signed by both Counties.
19. **Non-Waiver.** Failure by either County to exercise any right or demand performance of any obligation under this Agreement shall not be deemed a waiver of such right or obligation.
20. **Non-Assignment.** Neither County may assign, delegate or otherwise transfer any of its rights or obligations under this Agreement without prior written consent of

the other.

21. **Invalidity.** If any of the provisions of this Agreement are or become invalid to any extent, the other provisions of this Agreement shall not be effected thereby. In the event of invalidity of a provision, the parties hereto agree to accept a provision that reflects as closely as possible the intention of the invalid provision.
20. **Supersession.** This Agreement shall supersede any and all previous agreements covering the same subject matter between Gloucester and Essex.

IN WITNESS WHEREOF, the Agencies have executed this Agreement by their duly authorized representatives as set forth below.

ATTEST:

COUNTY OF GLOUCESTER

ROBERT N. DILELLA, CLERK

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

COUNTY OF ESSEX

DEBORAH DAVIS FORD, CLERK

RALPH J. CIALLELLA
COUNTY ADMINISTRATOR

A8

**RESOLUTION TO PURCHASE OFFICE SUPPLIES FROM STAPLES
THROUGH STATE CONTRACT #A77249 IN AN AMOUNT NOT TO EXCEED
\$100,000.00 FROM FEBRUARY 6, 2015 TO MAY 6, 2015**

WHEREAS, N.J.S.A. 40A:11-12 permits the purchase of materials, supplies and equipment, through New Jersey State Contracts, without the need for public bidding; and

WHEREAS, the County of Gloucester (hereinafter the "County") has a need to purchase office supplies from or the year 2015; and

WHEREAS, New Jersey State WSCA Contract #A77249 provides for the purchase of office supplies through May 6, 2015 with the option to extend their contract through December 31, 2015 or until a new bid is awarded; and

WHEREAS, it has been determined to be advantageous that the County purchase the office supplies it requires for 2015 from Staples, with offices located at 125 Mushroom Blvd., Rochester, NY 14623 in an amount not to exceed \$100,000.00 from February 6, 2015 to May 6, 2015 with the option to extend through the December 31, 2015 or until the State of New Jersey awards a new bid.

WHEREAS, the contract shall be for estimated units of service and is therefore open ended, which does not obligate the County of Gloucester to make any purchase; and, therefore, no Certificate of Availability of Funds is required at this time.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholder of the County of Gloucester that the County Purchasing Agent be, and is, authorized to purchase office supplies for the County for the year 2015 from Staples through New Jersey State WSCA Contract #A77249; and

BE IT FURTHER RESOLVED, that the County Purchasing Agent is authorized to sign any contracts, purchase orders, requisitions, or other required documents in order to effectuate the purposes of this Resolution; and

BE IT FURTHER RESOLVED before any purchase of the other services be made pursuant to the within award, a certification must be obtained from the Purchasing Agent of the County of Gloucester certifying that sufficient funds are available at that time for that particular purchase and identifying the line item of the County budget out of which said funds will be paid.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, April 1, 2015 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

ROBERT N. DILELLA, CLERK

AS

**RESOLUTION TERMINATING A LEASE AGREEMENT WITH THE
CITY OF WOODBURY FOR 55 DELAWARE STREET**

WHEREAS, the County of Gloucester (hereinafter the "County") is the owner of the land and premises located at 55 Delaware Street, Woodbury, New Jersey (the Premises); and

WHEREAS, the County previously leased 55 Delaware Street to Woodbury to use as offices for general municipal governmental purposes; and

WHEREAS, the term of the lease was for a period of 10 years, as permitted by the aforesaid Local Lands and Buildings Law in the amount of One Dollar (\$1.00) per year payable by Woodbury to the County; and

WHEREAS, due to the City of Woodbury Municipal Court merging with East Greenwich, the use of 55 Delaware Street is no longer needed; and

WHEREAS, the Lease Agreement shall be terminated effective June 30, 2015, as per the provisions of Section T., Termination, whereby the County will provide 90 days written notice.

NOW, THEREFORE, BE IT RESOLVED by the Gloucester County Board of Chosen Freeholders that the Freeholder Director hereby authorizes the termination of the Lease Agreement with Woodbury effective June 30, 2015; and

BE IT FURTHER RESOLVED that the County Administrator and County Counsel are hereby authorized to take such actions as are necessary to terminate said lease.

ADOPTED at a regular meeting of the Gloucester County Board of Chosen Freeholders held on Wednesday, April 1, 2015, at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

ROBERT N. DILELLA, CLERK

A 9

**RESOLUTION AUTHORIZING THE TERMINATION OF
A LEASE FOR 55 DELAWARE STREET**

WHEREAS, the City of Woodbury entered into a lease with the County of Gloucester for 55 Delaware Street; and

WHEREAS, the purpose of the lease of the property was the potential relocation of the Woodbury City Municipal Court; and

WHEREAS, the City of Woodbury Municipal Court has merged with East Greenwich and 55 Delaware Street is no longer needed.

THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Woodbury that the City Administrator is hereby authorized to take such actions as are necessary to cancel said lease.

ADOPTED at the regular meeting of the Mayor and City Council of the City of Woodbury held March 24, 2015.

CITY OF WOODBURY



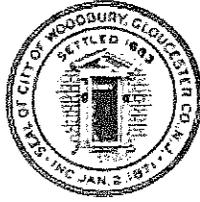
DAVID TROVATO
President of Council

ATTEST:


ROY A. DUFFIELD, City Clerk

Certified to be a true copy of
Ordinance/Resolution # 15-78 adopted by
Mayor and Council of the City of Woodbury, on
the 24 day of March, 2015


CITY CLERK



A-9

March 25, 2015

Robert M. Damminger
Director, Gloucester County Board of Chosen Freeholders
PO Box 337
Woodbury, NJ 08096

Director Damminger,

In July of 2013, the City of Woodbury entered into a lease agreement with the County for the use of the property located at 55 Delaware Street. At the time, the City was considering using the facility to house our municipal court. Subsequent to the lease agreement, however, the City was able to enter into a joint court with another municipality, therefore eliminating the need for the City to utilize 55 Delaware Street.

At the City Council meeting held on March 24th, resolution 15-78 (attached) was passed unanimously. The resolution authorized me to take such actions as are necessary to cancel the lease. Please accept this letter as a formal request from the City to cancel the lease agreement.

On behalf of the City of Woodbury, I would like to thank you for giving us this opportunity, and we look forward to working with you in the future. If you have any questions, or if there is anything I can do, please do not hesitate to contact me.

Thank you in advance for your attention to this matter.

Sincerely,

Michael Theokas
Administrator, City of Woodbury

CC: James Pierson, City Solicitor
Chad Bruner, County Administrator
Peter Mercanti, Director-Purchasing

B-1

RESOLUTION AUTHORIZING THE PURCHASE OF WORK STATIONS FROM GROUP LACASSE, LLC THROUGH BELLIA OFFICE AS THE DEALER OF RECORD, THROUGH STATE CONTRACT #A81714, FOR \$36,292.75

WHEREAS, the purchase of work stations is needed for the Emergency Operations Center; and

WHEREAS, N.J.S.A. 40A:11-12 permits the purchase of materials, supplies and equipment, through State Contract, without the need for public bidding; and

WHEREAS, it has been determined that the County can purchase said work stations from Group Lacasse, LLC through Bellia Office as the dealer of record for \$36,292.75, through State Contract #A81714; and

WHEREAS, the Purchasing Agent of Gloucester County has certified the availability of funds in the amount of \$36,292.75, pursuant to C.A.F. # 15-02246, shall be charged against budget line item #C-04-14-023-250-23212; and

WHEREAS, the resolution authorized on February 18, 2015 for the purchase of work stations from Affordable Interior Systems is revoked and the purchase order for said purchase is canceled.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Gloucester that the County Purchasing Agent be authorized to purchase work stations for the Emergency Operations Center for the County of Gloucester from Group Lacasse, LLC through Bellia Office as the dealer of record for \$36,292.75, through State Contract #A81714; and

BE IT FURTHER RESOLVED, the resolution authorized on February 18, 2015 for the purchase of work stations from Affordable Interior Systems is revoked and the purchase order for said purchase is canceled.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, April 1, 2015 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

ROBERT N. DILELLA, CLERK

COUNTY OF GLOUCESTER
P. O. Box 337
Woodbury, N. J. 08096

B1

Certificate of Availability of Funds

TREASURER'S NO. 15-02246 DATE 3/19/15

BUDGET NUMBER - CURRENT YR C-04-14-023-250-23212 DEPARTMENT Emergency Response

AMOUNT OF CERTIFICATION \$36,292.75 COUNTY COUNSEL Tom Campo

DESCRIPTION: EM Work Stations

VENDOR: Group Lacasse, LLC

ADDRESS: 99 St. Pierre Street
St. Pte, Quebec Canada
CA J0H 1W0

[Signature]
DEPARTMENT HEAD APPROVAL

APPROVED [Signature]
PURCHASING AGENT

RETURNED TO DEPARTMENT
 NOT APPROVED

DATE PROCESSED 3-23-15

B-2

RESOLUTION AUTHORIZING APPLICATION TO DEPARTMENT OF LAW & PUBLIC SAFETY, DIVISION OF NJ STATE POLICE AND ACCEPTANCE OF FY2014 EMERGENCY MANAGEMENT AGENCY ASSISTANCE GRANT, IN THE TOTAL AMOUNT OF \$110,000.00 WHICH INCLUDES AN IN-KIND MATCH OF \$55,000.00, FROM JULY 1, 2014 TO JUNE 30, 2015

WHEREAS, the Gloucester County Office of Emergency Management prepared a FY2014 Emergency Management Assistance Agency Grant application in accordance with the State and Federal Laws and Regulations applicable to the Department of Law & Public Safety, Division of New Jersey State Police; and

WHEREAS, the Gloucester County Board of Chosen Freeholders deem this to be beneficial to the citizens of the County; and

WHEREAS, the Department of Emergency Management reviewed all data supplied or to be supplied in the application and in its attachments, and certifies to the Gloucester County Board of Chosen Freeholders that all data contained in the application and in its attachments is true and correct; and

WHEREAS, pursuant to the County Work Plan for the grant, the County will accept an additional \$10,000.00 which is to be equally distributed in the amount of \$5,000.00 to the Township of Greenwich and Township of Deptford, for the grant period of July 1, 2014 to June 30, 2015; and

WHEREAS, the Board of Chosen Freeholders acknowledges that the amount of County grant funds to be requested is \$55,000.00, with an in-kind match of \$55,000.00, for a total amount of \$110,000.00, from July 1, 2014 to June 30, 2015; and

WHEREAS, the Gloucester County Board of Chosen Freeholders authorize Thomas Butts, Gloucester County Emergency Response Coordinator to execute any and all documents related to the FY2014 Emergency Management Agency Assistance Grant.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Gloucester that:

1. The Gloucester County Board of Chosen Freeholders hereby authorizes the grant application with the Department of Law & Public Safety, Division of New Jersey State Police, requesting funds for the FY2014 Emergency Management Assistance Agency Grant, in the total amount of \$110,000.00, which includes an in-kind match of \$55,000.00, from July 1, 2014 to June 30, 2015.
2. The Gloucester County Board of Chosen Freeholders hereby confirms that it shall comply with all applicable regulations of the granting authority as referred to above and shall provide any necessary assurances as may be required.
3. The Gloucester County Board of Chosen Freeholders hereby authorize Thomas Butts, Gloucester County Emergency Response Coordinator to execute any and all documents related to the FY2014 Emergency Management Agency Assistance Grant.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester and State of New Jersey held on Wednesday, April 1, 2015.



COUNTY OF GLOUCESTER

ATTEST:

ROBERT N. DILELLA, CLERK

ROBERT M. DAMMINGER, DIRECTOR



BOARD OF
CHOSEN FREEHOLDERS
COUNTY OF GLOUCESTER
STATE OF NEW JERSEY

OFFICE OF EMERGENCY MANAGEMENT

1200 North Delsea Drive
Clayton, NJ 08312

March 17, 2015

FREEHOLDER DIRECTOR
Robert M. Damminger

New Jersey Office of Emergency Management

ATTN:

FREEHOLDER LIAISON
Giuseppe (Joe) Chila

P.O. Box 7068

River Road

West Trenton, New Jersey 08628



RE: FY 2014 EMAA

Dear Major Mottley:

The Grant County Board of Chosen Freeholders authorizes:

DEPARTMENT OF
EMERGENCY RESPONSE

NAME: Thomas Butts

TITLE: Gloucester County Emergency Response Coordinator

EMERGENCY RESPONSE
COORDINATOR
J. Thomas Butts


(Signature of Authorized Person)

1200 N. Delsea Drive
Clayton, NJ 08312

Phone 856.307.7100
Fax 856.863.5839

whose specimen signature appears on the above line, to authenticate and certify claims for payment and other related documentation and schedules under the provisions of the attached agreement of FY 2014 EMAA awarded to Grant County for the Department of Public Safety.

www.co.gloucester.nj.us
tbutts@co.gloucester.nj.us

Robert M. Damminger, Freeholder Director

New Jersey Relay Service-711
Or Toll Free 1-800-852-7897

GRANT REQUEST FORM

INCLUDE THE GRANT APPLICATION AND COMPLETED PROPOSAL. IF THE GRANT PROVIDES FOR OUTSIDE CONTRACTING, INCLUDE AN EXPLANATION OF YOUR SELECTION PROCEDURES FOR SUB-GRANTEES. ALSO INCLUDE BUDGET WITH COUNTY ACCOUNT NUMBERS.

DATE: August 12, 2013

1. TYPE OF GRANT
 NEW GRANT
 x RENEWAL/CONTINUATION-PREVIOUS YR. BUDGET NUMBER

2. GRANT TITLE: FY 2014 Emergency Management Assistance Agency Grant

3. GRANT TERM: FROM: 07/01/14 TO: 06/30/2015

4. COUNTY DEPARTMENT: Emergency Response

5. DEPT. CONTACT PERSON & PHONE NUMBER: Dennis McNulty (856)307-7156

6. NAME OF FUNDING AGENCY: Dept of Law & Public Safety, Div. of NJ State Police

7. BRIEF DESCRIPTION OF GRANT PROGRAM (TO BE USED FOR CLERK OF BOARD): The FY 14 Emergency Management Assistance Agency Grant provides funding to assist in enhancing and sustaining all-hazard emergency management capabilities. Funds are made available to county and municipal agencies under this sub grant program. Gloucester County will distribute 5,000.00 to the townships of Greenwich and Deptford.

8. PERSONNEL-EMPLOYEE NAME & AMOUNT OF SALARY FUNDED THROUGH PROPOSED GRANT PROGRAM (INDICATE A NEW HIRE WITH AN ASTERISK " * "):

NAME	AMOUNT	NAME	AMOUNT
<u> Dennis McNulty </u>	<u> \$30,000.00 </u>	<u> Jack DeAngelo </u>	<u> \$25,000.00 </u>

9. TOTAL SALARY CHARGED TO GRANT: \$ 55,000.00

10. INDIRECT COST (IC) RATE: %

11. IC CHARGED TO GRANT \$

12. FRINGE BENEFIT RATE CHARGED TO GRANT: %

STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF STATE POLICE
OFFICE OF EMERGENCY MANAGEMENT
FY14 EMERGENCY MANAGEMENT AGENCY ASSISTANCE
SUBGRANT APPLICATION KIT

CFDA 97.042

All Assurances and Certifications (listed on the Subgrant Application Checklist) that require signatures are attached at the end of the Subgrant Application forms.

2014 EMAA Subgrant Applicant Information

Official Name of Applicant Agency: County of Gloucester

Type of Agency: State County Municipality Nonprofit

Address: 1200 North Delsea Drive

City/State: Clayton Zip Code: 08312 County: Gloucester

Implementing Agency (if different than applicant): _____

Federal ID Number: 21-6000660

Agency DUNS Number: 070591979

Is Applicant Agency registered with the Central Contractor Registry? Yes No
If no, please explain: _____

Name of Project: FY2014 EMAA

Type of Application: New Continuation CFDA#: 97.042

Name of Project Contact: Dennis McNulty, Emergency Management Assistance Agency

Address (if different from above): _____

Telephone Number: 856-307-7156

Fax Number: 856-307-7154 Email Address: dmcnulty@co.gloucester.nj.us

Congressional District: 1st

Areas affected by the Project (Statewide, county, city): Gloucester

Proposed Project start and end dates: July 1, 2014 thru June 2015

Name of Chief Financial Officer: Gary Schwarz, CFO Telephone: 856-853-3322

Name/Title of Authorized Representative Thomas Butts, Emergency Management Coordinator

Signature of Authorized Representative: _____

EMAA Subgrant Project Narrative

Attach copy of signed County or Municipal Workplan which will serve as the Project Narrative except when Training or Exercise cost reimbursements are requested.

If requesting Training or Exercise cost reimbursements, then a detailed description of these activities must be included in this section, along with, the County or Municipal Workplan.

EMAA Subgrant Budget Detail Worksheet

The Budget Detail Worksheet is for the preparation of the budget requested in support of the proposed project. All required information must be provided.

A. Personnel – List each position by title and name of employee, if available. Show the annual salary rate or overtime rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Name/Position	Annual Salary	% of time on project	Federal amount requested	Non-Federal amount
Jack DeAngelo Deputy Emergency Management Coord	\$73,112	35%	25,000.00	25,589.20
Dennis McNulty, Deputy Emergency Management Coord.	\$82,906	13%	10,000.00	10,777.78
Janeen Brown, Acct Asst	\$53,608.00	38%	20,000.00	20,371.04
			55,000.00 Federal Subtotal	56,738.02 Non-Federal Subtotal

Sub-Total: 111,738.02

B. Fringe Benefits – Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for personnel listed in Category A and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA Workman's Compensation, and Unemployment Compensation.

Name/Position	Annual Salary	% of time on project	Federal amount requested	Non-Federal amount

Sub-Total: _____

C. Training – List all costs associated with the proposed training activities. Include: type of training, date(s) of training, location, etc. Prior approval for all training related expenditures must be obtained. In the Budget Narrative, show the basis of computation.

Type of Training	Date(s)	Location	# persons	Other	Federal amount requested	Non-Federal amount

Total: _____

D. Equipment – List non-expendable items with a value of over \$5,000 that are to be purchased. (Agency’s own capitalization policy for classification of equipment should be used.)

Item	# of Units	Cost per Unit	Federal amount requested	Non-Federal amount

Total: XXXXXXXX

E. Exercise(s) – List items for which reimbursement is requested. Prior approval for all exercise related expenditures must be obtained. In the Budget Narrative, show the basis of computation.

Item	# of Units	Cost per Unit	Federal amount requested	Non-Federal amount

Total: _____

F. Construction – As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Consult with the program office before budgeting funds in this category.

Purpose	Description of Work	Federal amount requested	Non-Federal amount

Total: XXXXXXXX

G. Consultants/Contracts – Indicate in the Budget Narrative whether the applicant’s formal, written Procurement Policy or the Federal Acquisition Regulation is used.

Consultant Fee: For each consultant, enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on project. Consultant fees in excess of \$450 per day require additional justification and prior approval from FEMA through the Division of State Police Grants Administration Bureau, Program Management Unit.

Name of Consultant	Service to be provided	Hourly or daily fee	% of time on project	Federal amount requested	Non-Federal amount

Subtotal: _____

Consultant Expenses: List all expenses to be paid from the grant to the individual consultant in addition to their fees (travel, meals, lodging, etc.).

Item	Location	Cost per unit	# of units	Federal amount requested	Non-Federal amount

Subtotal: _____

Contracts: Provide a description of the product or services to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification for sole source contracts in excess of \$100,000 must be provided in the Budget Narrative.

Item	Vendor	Service to be provided	Federal amount requested	Non-Federal amount
SubGrant	Greenwich Township	Satisfied Municipal Workplan	5,000.00	5,000.00
SubGrant	Deptford Township	Satisfied Municipal Workplan	5,000.00	5,000.00
SubGrant		Satisfied Municipal Workplan		
SubGrant		Satisfied Municipal Workplan		
			10,000.00	10,000.00
			Federal Subtotal	Non-Federal Subtotal

Subtotal: 20,000.00

Consultants/Contracts Subtotal: \$20,000.00

H. Other Costs – List items (e.g.) rent, reproduction, telephone, janitorial services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot rent, and provide a monthly rental cost and how many months to rent.

Description	Cost per unit (define unit)	# of units	Federal amount requested	Non-Federal amount
Non-applicable				

Total: XXXXXXXX

EMAA Subgrant Budget Summary

When the budget worksheet is completed, transfer the totals for each category to the spaces below. Compute the total costs and the total project costs. Indicate the amount of Federal funds requested and the amount of non-Federal funds, if applicable.

Budget Category	Federal Amount	Non-Federal Amount	Total
A. Personnel	55,000.00	56,264.42	111,264.42
B. Fringe Benefits			
C. Training			
D. Equipment			
E. Exercises			
F. Construction			
G. Consultants/Contracts	10,000.00	10,000.00	20,000.00
H. Other			
Total Direct Costs			
Total Project Costs	65,000.00	66,264.42	131,264.42

EMAA Subgrant Budget Narrative

Provide a detailed narrative for the use of Federal funds requested in each budget category and/or line item to describe why it is necessary and appropriate to the project scope. Provide description of what is used to meet the non-Federal required amount.

The Federal funds requested are being used for reimbursement of funds expended to compensate the two Deputy Emergency Management Coordinators to complete the tasks listed on the FY 2014 County Workplan.

The County will provide an in-kind match for the non-federal required amount to compensate the two Deputy Emergency Management Coordinators to complete the tasks listed on the FY 2014 County Workplan.

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE Emergency Response Coordinator
APPLICANT ORGANIZATION Gloucester County Emergency Management	DATE SUBMITTED March 20, 2015

**STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF STATE POLICE
OFFICE OF EMERGENCY MANAGEMENT
FY14 EMERGENCY MANAGEMENT AGENCY ASSISTANCE GRANT PROGRAM**

**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions (Subrecipients)**

This certification is required by the regulations implementing Executive Orders 12549 and 12689, Debarment and Suspension, which provide protection against waste, fraud and abuse by debarment or suspending those persons deemed irresponsible in their dealings with the Federal government.

- 1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- 2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Certification Regarding Lobbying

All recipients must comply with 31 U.S.C. § 1352, which provides that none of the funds provided under an award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any Federal action concerning the award or renewal. The subrecipient certifies, to the best of its knowledge and belief, that

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee or any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement,

the undersigned shall complete and submit Standard form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352 , Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.

Certification Regarding a Drug- Free Workplace (Grantees Other Than Individuals)

All recipients must comply with the Drug-Free Workplace Act of 1988 (412 U.S.C. § 701 et seq.), which requires that all organizations receiving grants from any Federal agency agree to maintain a drug-free workplace. These regulations are codified at 2 CFR 3001. The applicant certifies that it will or will continue to provide a drug-free workplace by:

- a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- b. Establishing an on-going drug-free awareness program to inform employees about
 - i. The dangers of drug abuse in the workplace;
 - ii. The grantee's policy of maintaining a drug-free workplace;
 - iii. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - iv. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- d. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will
 - i. Abide by the terms of the statement; and
 - ii. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such a conviction;
- e. Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such

conviction. Employers or convicted employees must provide notice, including position title, to:

Notice shall include the identification number(s) of each affected grant.

- f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d) (2), with respect to any employee who is so convicted.
 - i. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended or
 - ii. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approve for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

Place of Performance for the site(s) for the work done in connection with the specific grant. (Street address, city, county, State, zip code).

1200 North Dealsea Drive, Clayton, NJ 08312

Pursuant to 44-CFR Part 13, the undersigned shall require that the language of this certification be included in the award documents for all sub-awards (including sub-grants, contracts under grants, cooperative agreements, and sub-contracts) and that all sub-recipients shall certify and disclose accordingly.

Certification

As the duly authorized representative of the Subgrantee, I hereby certify that the Subgrantee will comply with the above-referenced requirements in accordance with the FY2014 Emergency Management Agency Assistance Grant Program.

County of Gloucester
Subgrantee Agency

FY 14-EMPG-EMAA-0800
Subgrant Number

Signature of Authorized Official

Emergency Response Coord.
Title of Authorized Official

Thomas Butts
Printed Name of Authorized Official

March 17, 2015
Date

APPLICATION AUTHORIZATION

I certify that the information in this application is true and correct, the application has been authorized by the governing body of the applicant or other authorized party, and the applicant will comply with all Conditions and Assurances associated with this program.

The undersigned gives authorization to submit the application to the State of New Jersey, Division of State Police, Office of Emergency Management for the following sub-grant project:

Emergency Management Performance Grant – Emergency Management Agency Assistance Sub-grant Program

at an estimated project total of \$130,000.00, which includes \$65,000.00 in federal funding and \$65,000.00 cash or in-kind match.

(Signature of Authorized Official)

March 17, 2015
(Date)

Thomas Butts, Emergency Response Coordinator
(Print Name and Title)

Gloucester County
(Name of Unit of Government)

DEBARMENT AND SUSPENSION CERTIFICATION

Subgrantee: County of Gloucester

Subgrant Award Number: FY14-EMPG-EMAA-2200

Federal law requires that a state or agency receiving federal funds does not award them to entities that have been excluded or disqualified from participating in federal contracts or grants. Accordingly, the State of New Jersey, Department of Law & Public Safety, Consolidated Grants Management Office requires that all subgrantees certify that they are not excluded from receiving federal funds. Please have your Project Director designee complete this certification and return it with your completed award package. Packages received without a completed certification will be considered incomplete.

Proof of eligibility for federal funds must be attached. You may access and search your agency through the Federal System For Award Management (SAM) website at:

<https://www.sam.gov/>

The prospective lower tier participant certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from receiving federal funds by any federal department or agency.

Printed Name of Project Director or designee: Thomas Butts

Title: Emergency Reposnse Coordinator

Signature: _____

Date: March 17, 2015



**NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF STATE POLICE
OFFICE OF EMERGENCY MANAGEMENT
SUBGRANT AWARD**

PROJECT TITLE	SUBGRANT AMOUNT			
FY2014Emergency Management Agency Assistance	Federal Match	County County	\$	55,000.00
IMPLEMENTING AGENCY/PROJECT DIRECTOR	Federal Match	Municipal Municipal	\$	10,000.00
			\$	10,000.00
	TOTAL			130,000.00
SUBGRANTEE County of Gloucester	DATE OF AWARD: Feb. 11, 2015			
STATE ACCOUNT NO.:	CFDA No. : 97.042			

In accordance with the provisions of the 2014Emergency Management Performance Grant and Emergency Management Agency Assistance Program and based on the application, the Department of Law and Public Safety hereby awards to the above-named Subgrantee a subgrant in the amount specified for the purposes set forth in the approved application.

This subgrant is subject to the requirements set forth in the appropriate Federal Management Circulars, the General Conditions for subgrants promulgated by the Department of Law and Public Safety (copy of which is attached hereto), all applicable Statutes of the State of New Jersey and the requirements of the State of New Jersey for State and local financial accounting including the filing of single audits as required under OMB Circular A-133 or State Circular Letter 04-04 (if applicable)It is subject also to any general conditions and assurances, approved budget, application authorization, certifications, workplans, and special conditions attached to this program. This Subgrant Award incorporates all conditions and representations contained or made in the application and notice of award (as applicable).

FOR THE SUBGRANTEE

**FOR THE STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY**

Signature of Authorizing Official

Attorney General or Designee

Thomas Butts, Emergency Response Coord.
Printed Name of Official And Title

Date

March 17, 2015
Date

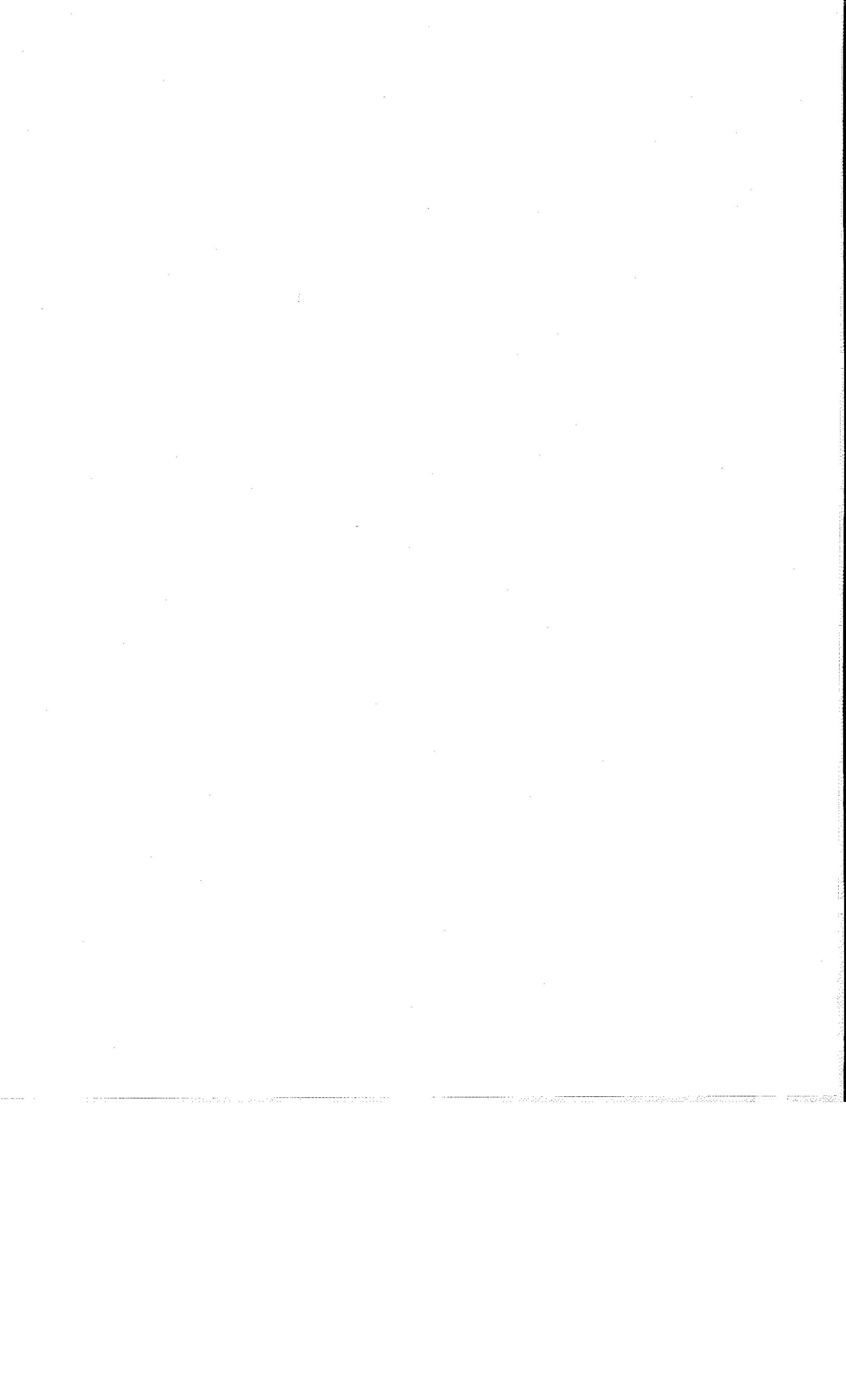
FY14-EMPG-EMAA-0800
Sub grant Award Number

Chief Fiscal Officer
(If applicable)

Subgrant Period July 1, 2014 – June 30, 2015

Project Director
(If applicable)

Jan 1, 2015
Subgrantee Fiscal Year Start Date



**STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF STATE POLICE
OFFICE OF EMERGENCY MANAGEMENT
FY14 EMERGENCY MANAGEMENT AGENCY ASSISTANCE PROGRAM**

County Certification of Local Agencies Applications

The county of Gloucester certifies that the applications received from the following local agencies were reviewed and determined to be complete. A Subgrant Applicant Checklist was completed for each local agency(ies) and is retained with the local agency(ies) subgrant application. Therefore, these agencies have met the subgrant application requirements and are eligible to receive funding under the FY14 EMAA program.

List name(s) of local agencies and award amounts:

Greenwich Township	\$10,000.00
Deptford Township	\$10,000.00

Thomas Butts
Name of Authorized Representative

Signature of Authorized Representative

Emergency Response Coordinator
Title of Authorized Representative

MARCH 17, 2015
Date

Federal Financial Accountability and Transparency Act Information Form

To be completed by Subrecipient:

1. Agency Name: County of Gloucester
2. City: Clayton 3. State :NJ 4. Congressional District: 1ST
5. County: Gloucester
6. DUNS number: 070591979
(<http://www.dnb.com/us/>)
7. Location of Primary Place of Performance of Project (if different than above):
City: _____ State: _____
Congressional District: _____ County: _____
8. Central Contractor Registration Completed: Yes No
(<http://www.ccr.gov/>)
If No, please explain: _____
9. The names and total compensation of the five most highly compensated officers of the entity (and parent if owned by another entity) if:
 - (i) the entity in the preceding fiscal year received
 - (a) 80 percent or more of its annual gross revenues in Federal awards; and
 - (b) \$25,000,000 or more in annual gross revenues from Federal awards; and
 - (ii) the public does not have access to information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d) or section 6104 of the Internal Revenue Code of 1986.

<u>Officer Name</u>	<u>Total Compensation</u>
#1 _____	_____
#2 _____	_____
#3 _____	_____
#4 _____	_____
#5 _____	_____

10. Signature of Agency Representative: _____

To be completed by Division/SubGrantor:

1. Amount of Award: _____
2. Federal: _____ 3. Match or State Share: _____
4. Award Title: FY14EMAA 5. Award Number FY14-EMPG-EMAA-0800
6. Transaction Type: Subgrant
7. CFDA Number: 97.042
8. Program Source: FY14EMPG

**STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF STATE POLICE
OFFICE OF EMERGENCY MANAGEMENT
FY14 EMERGENCY MANAGEMENT AGENCY ASSISTANCE GRANT PROGRAM
AWARD CONDITIONS**

STATE CONDITIONS

Compliance with State and Federal Laws

1. The Subgrantee agrees to comply with all requirements imposed by the United States Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA), the New Jersey Department of Law and Public Safety (Department), and the New Jersey Division of State Police (DSP), Office of Emergency Management (OEM) concerning all federal, state, and municipal laws, rules, regulations, policies, guidelines, directives, and requirements (including licenses, permits and background checks) that are generally applicable to the activities in which the Subgrantee is engaged in the performance of this grant. Failure to comply with these laws, rules, regulations, and State Department of Treasury, Circular Letters (State Circulars) will be grounds for termination of this subaward.
2. The Subgrantee assures that it will comply, and all of its contractors will comply with the requirements of the state's anti-discrimination and affirmative action laws and regulations, including N.J.A.C. 17:27, applicable provisions of N.J.S.A. 10:5-1, et al., as amended, and all implementing regulations and state circulars as amended or superseded. Failure to comply with these laws, rules, regulations, and state circulars will be grounds for termination of this subaward.
3. The Subgrantee understands and agrees that, in compliance with the Corruption of Public Resources Act, N.J.S.A. 2C:27-12, it cannot knowingly misuse state grant funds for an unauthorized purpose, and violations under this act could result in a prison term of up to 20 years, and, under N.J.S.A. 2C:30-8, subject to a fine of up to \$500,000.

Legal Authority for Application; Resolution

4. The Subgrantee assures that it possesses legal authority to apply for the grant; that, if applicable, a resolution or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required. The Subgrantee assures that it has the institutional, managerial, and financial capability (including funds sufficient to pay

any required non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.

Availability of Grant Funds

5. The Subgrantee shall recognize and agree that both the initial provision of funding and the continuation of funding under this agreement are expressly dependent upon the availability of the funds appropriated by the State Legislature from State or Federal revenue or such or other funding sources as may be applicable and, in addition, if the Subgrantee's program is deemed a priority by the New Jersey Attorney General. A failure of the Department to make any payment under this agreement or to observe and perform any condition on its part to be performed under the agreement as a result of the failure of the Legislature to appropriate shall not in any manner constitute a breach of the agreement by the Department or an event of default under the agreement and the Department shall not be held liable for any breach of the agreement because of the absence of available funding appropriations. In addition, future funding shall not be anticipated from the Department beyond the duration of the award period set forth in the grant agreement and in no event shall the agreement be construed as a commitment by the Department to expend funds beyond the termination date set in the grant agreement.

Performance Period

6. The Subgrantee agrees that the work will be performed within the subgrant period.

Employment

7. The Subgrantee understands and agrees that non-State employees or other persons performing services in connection with a subgrant shall not be considered employees of the State of New Jersey for any purpose, including but not limited to, defense and indemnification for liability claims, workers compensation or unemployment.

Indemnification

8. The Subgrantee agrees that it shall be solely responsible for and shall defend, indemnify, keep, save, and hold the State of New Jersey harmless from all claims, loss, liability, expense, or damage resulting from all mental or physical injuries or disabilities, including death, to its employees or recipients of the Subgrantee's services or to any other persons, or from any damage to any property sustained in connection with the delivery of the Subgrantee's services that results from any acts or omissions, including negligence or malpractice of any of its officers, directors, employees, agents, servants or independent contractors, or from the Subgrantee's failure to provide for the safe and protection of its employees, whether or not due to negligence, fault, or default of the Subgrantee. The Subgrantee's responsibility shall also include all legal fees and costs that may arise from these actions. The Subgrantee's liability under this agreement shall continue after the termination of this agreement with respect to

any liability, loss, expense, or damage resulting from acts occurring prior to termination.

High Risk Subgrantees

9. The Subgrantee agrees that under certain instances it may be considered "High Risk":
 - A. If the Department determines that a Subgrantee:
 1. Has a history of unsatisfactory performance.
 2. Is not financially stable.
 3. Has a financial management system which does not appear adequate according to the General Conditions, or meet the standards expressed according to the current State Circular Standard Grant Agreement Form, VIII Financial Management System, 07-05-OMB.
 4. Has not conformed to terms and conditions of previous awards.
 5. Is otherwise not responsible; and the Department determines that an award will be made; special conditions and/or restrictions shall correspond to the high risk condition and shall be included in the award.
 - B. If a Subgrantee is considered "High Risk," then the Department may impose additional Special Conditions or restrictions on the Subgrantee at any time including:
 1. Payment on a reimbursement basis.
 2. Withholding authority to proceed to the next phase until receipt or evidence of acceptable performance within a given funding period.
 3. Requiring additional, more detailed financial reports.
 4. Additional project monitoring.
 5. Requiring the Subgrantee to obtain technical or management assistance.
 6. Establishing additional prior approvals.
 - C. If the Department decides to impose such special conditions, it will notify the Subgrantee as soon as possible, in writing, of:
 1. The nature of the special conditions/restrictions.
 2. The reason(s) for imposing the special conditions.
 3. The corrective actions that must be taken before the special conditions will be removed by the Department and the time allowed for completing the corrective actions.
 4. The method of requesting reconsideration of the conditions/restrictions imposed.

Amendments and Extensions

10. No amendments or contract extensions to the approved budget, objectives, or program scope as outlined in the funding Application may be made without written approval by the OEM. The amendment request must be made in writing

by the program director or authorized representative and must be accompanied by the revision of applicable application documents and written justification.

11. The Subgrantee shall request approval when there is reason to believe a revision or modification will be necessary for the following reasons:
 - A. Changes in the scope, objective, financial assistance, key personnel, timing of the project or program, or deviations from the approved budget.
 - B. To provide financial assistance to a third party by sub-granting, if authorized, or by another means to obtain the services of a third party to perform activities which are central to the purpose of the award.
 - C. The need for additional funding or to extend the period of availability of funds.
 - D. Adjustments between cost categories and/or shifts of funding to direct cost categories that are not part of the approved budget.
12. When requesting approval for budget revisions, the Subgrantee shall clearly show the change in cost categories.
13. The Department or OEM may request changes in the scope of services of the Subgrantee to be performed hereunder. Such changes, which are mutually agreed upon by and between the Department or OEM and the Subgrantee must be incorporated in written amendments to this grant.
14. If the Subgrantee is making program expenditures or providing grant services at a rate which, in the judgment of the OEM, will result in substantial failure to expend the grant amount or provide grant services, the OEM may so notify the Subgrantee. If, after consultation, the Subgrantee is unable to develop to the satisfaction of the OEM a plan to rectify its low level of program expenditures or grant services, the OEM may upon thirty (30) days notice to the Subgrantee, reduce the grant amount by a sum so that the revised grant amount fairly projects program expenditures over the grant period. This reduction shall take into account the Subgrantee's fixed costs and shall establish the committed level of services for each program element of grant services at the reduced grant amount. If such a determination is made by the OEM subsequent to the awarding of the grant and the funds have already been received by the Subgrantee, the reduced amount will be remitted to the OEM.
15. If the revision requested will result in a change to the Subgrantee's approved project which requires federal prior approval, the Department or OEM will obtain the federal agency's approval before approving the Subgrantee's request.

Timekeeping & Overtime

16. Subgrantee must maintain a timekeeping system which provides, at a minimum, records for all personnel charged to the grant as follows: positions, employee name, title, rank, date hired, annual salary, total daily hours worked, hourly overtime rate, daily overtime charged to the grant, and signature of the

employee, supervisor and project director regarding time charged to the grant. If an employee works solely on subgrant activities, the Subgrantee's employee and supervisor will sign a certification every six months verifying salary and wage charges to the project.

17. The Subgrantee agrees that overtime expenses must be directly related to approved subgrant activities. Monthly overtime charges to the subgrant must be reported on the Detailed Cost Statement (DCS) report. The DCS should include employee's name, daily overtime charged, and activity for which overtime expenses were incurred.
18. The Subgrantee shall include in its official grant file copies of any contract with subcontractors or vendors regarding this grant program and copies of its monthly timekeeping system records. OEM reserves the right to give final written approval of subcontract or vendor budgets reimbursed with subgrant funds. The Subgrantee agrees to include in any contract with a subcontractor or vendor and make binding on both the Subgrantee and any of its subcontractors or vendors the following conditions:
 - a. A timekeeping system requirement as specified above.
 - b. The hourly rate for certified providers will be based on experience and comparable rates for field of service. All rates must be pre-approved by OEM.
 - c. The subcontractor or vendor must develop and maintain written, internal policy and procedures for participant service purchases (i.e., transportation, food and other emergency aid), with appropriate monitoring, oversight, and authority. Types and amounts of purchases per project participant paid for with subgrant funds must be pre-approved by OEM.

Financial Management

19. The Subgrantee agrees to give the Department, OEM, DHS, or FEMA through any authorized representative, access to and the right to examine all paper and electronic records, books, papers, and documents related to the grant including pertinent accounting records, books, documents, and papers as may be necessary to monitor and audit the Subgrantee's operations. The OEM reserves the right to have access to all work papers produced in connection with audits made by the Subgrantee or independent certified public accountants, registered municipal accountants, or licensed public accountants hired by the Subgrantee to perform such audits.
20. The OEM reserves the right to conduct an audit regarding funds granted to the Subgrantee. As a requirement for further involvement in the programs, the Subgrantee shall cooperate with any such audit and make available permanent records.

21. The Subgrantee agrees to monitor all subawards, if applicable, for performance and fiscal integrity, including any required cash match. In addition, the Subgrantee will monitor all subgrantees to assure that required audits are performed.
22. The Subgrantee agrees to enter, maintain and record all grant funds received by the State for this program in accounting records separate from all other fund accounts, including funds derived from other grant awards. Disbursed grant funds shall be available for expenditure by the Subgrantee in accordance with the provisions of the subgrant throughout the project period subject to such conditions as OEM may prescribe.
23. The Subgrantee assures that it will maintain fund accounting, auditing monitoring, and such evaluation procedures as may be necessary; that it will keep such records as the OEM shall prescribe; that it will assure fiscal control, proper management, and efficient disbursement of funds received under this grant.
24. The Subgrantee agrees to maintain an adequate financial management system in accordance with generally accepted principles of accounting. The Subgrantee shall maintain accurate and current financial reports, accounting records, internal controls, budget controls, and cash management procedures for receiving, holding, and expending grant funds. The Subgrantee shall maintain accurate and complete disclosure of financial results of each subgrant in the DCS, have procedures to determine allowable costs, and provide source documentation for financial records.
25. Payments will be made to the Subgrantee in the manner determined by the Department and after receipt by the Department of a properly executed copy of this grant.
26. Subgrantee may charge to the award only costs resulting from obligations of the funding period unless carryover of unobligated balances is permitted, in which case the carryover balances may be charged for costs resulting from obligations of the subsequent funding period.
27. If applicable, the Subgrantee agrees that it will deposit advances of state grants in interest bearing accounts.
28. Program Income
 - A. Program income is defined as gross income earned by the Subgrantee from grant-supported activities. Such earnings include, but will not be limited to, income from service fees, sale of commodities, usage or rental fees, and royalties on patents and copyrights.

- B. The Subgrantee must comply with applicable State Circular Letters regarding interest earned of \$250 or more in a fiscal year on advances of grant funds.
- C. Unless the grant provides otherwise, the Subgrantee shall have no obligation to the Department with respect to royalties received as a result of copyrights or patents produced under the grant.
- D. All other program income earned during the grant period shall be retained by the Subgrantee and used in accordance with the allowable costs of the subgrant.

Procurement

- 29. The Subgrantee agrees that it will comply with all the requirements of the State of New Jersey for State and Local financial accounting.
- 30. The Subgrantee shall not subcontract any of the work or services covered by this grant, nor shall any interest be assigned or transferred except as may be provided for in this grant or with the express written approval of the Department. No rights or obligations of the Subgrantee under this subgrant, in whole or part, may be assigned or subcontracted to another entity for any reason without the prior written approval of OEM and the Department. The Subgrantee may not transfer any rights or obligations under this subgrant pursuant to an acquisition, affiliation, consolidation, merger or other synergy with another entity.
- 31. The Subgrantee agrees that procurement of supplies, equipment, and other services with funds provided by this grant shall be accomplished in a manner generally consistent with federal and state requirements. Adherence to the standards contained in the applicable federal and state laws and regulations does not relieve the Subgrantee of the contractual responsibilities arising under its procurement. The Subgrantee is the responsible authority, without recourse to the Department, regarding the settlement and satisfaction of all contractual and administrative issues arising out of procurement entered in support of a grant.
- 32. The Subgrantee agrees to comply with the current State Circular on Entertainment, Meals, and Refreshments, 11-09-OMB and the OJP Financial Guide, Food and Beverage, when using subgrant funds to purchase food, beverages and refreshments for project activities.
- 33. The Subgrantee agrees that all equipment purchased or leased with grant funds will be acquired by following standard county and local bidding/ procurement procedures, including P.L. 2004, c. 19 (N.J.S.A. 19:44A-20.4 and N.J.S.A. 19:44A-20.5) or state bidding/procurement procedures, including P.L. 2005, c. 51 (N.J.S.A. 19:44A-20.13), when applicable.
- 34. The Subgrantee agrees that all consumable supplies purchased or leased with grant funds will be acquired by following standard county and local

bidding/procurement procedures, including P.L. 2004, c. 19 (N.J.S.A. 19:44A-20.4 and N.J.S.A. 19:44A-20.5) or state bidding/procurement procedures, including P.L. 2005, c. 51 (N.J.S.A. 19:44A-20.13), when applicable. The Subgrantee agrees to maintain an inventory list on all consumable supplies purchased with grant funds in the official grant file.

35. Subgrantee certifies that all services purchased with grant funds must be acquired by following standard county and local bidding/procurement procedures, including P.L. 2004, c. 19 (N.J.S.A. 19:44A-20.4 and N.J.S.A. 19:44A-20.5) or state bidding/procurement procedures, including P.L. 2005, c. 51 (N.J.S.A. 19:44A-20.13), when applicable.
36. For purchase of services by State Agencies, Independent State Agencies or Legislature, the Subgrantee agrees to comply with N.J.S.A. 52:34-13.2, and that all services performed under a contract or through any subcontract shall be performed in the United States, unless the appropriate officer provides a certification, which is approved by the appropriate authority, which states that a required service cannot be provided by a contractor or subcontractor within the United States.

Problems Affecting Subgrant Performance

37. The Subgrantee shall inform the Department of the following types of conditions which affect program objectives and performance as soon as they become known:
 - A. Problems, delays, or adverse conditions which will materially impair the ability to attain program objectives, prevent meeting time schedules and goals, or preclude the attainment of project work units or established time periods. This disclosure shall be accompanied by a statement of the action taken, or contemplated, and any assistance by L&PS required to resolve the situation.
 - B. Favorable developments or events which enable meeting time schedules and goals sooner than anticipated, at a lower than anticipated cost, or produces a greater benefit than originally planned.
38. The Department may, at its discretion, make site visits to:
 - A. Review program accomplishments and management control systems.
 - B. Provide such technical assistance as may be required.
 - C. Perform fiscal reviews to ensure grant funds are being properly expended in a timely manner.
 - D. Ensure compliance with all pertinent civil rights laws and regulations.

Enforcement

39. The Subgrantee agrees that it will maintain data and information and submit timely reports, including programmatic progress and financial reports, as the Department may require. If reports are not submitted as required, the Department may, at its discretion, suspend payments on this subgrant. The

State of New Jersey may, at its discretion, take such action to withhold payments to the Subgrantee on this or any grant with other state agencies until the required reports have been submitted.

40. The Subgrantee must assure compliance with applicable Federal requirements and that performance goals are being achieved. Subgrantee monitoring must cover each program, function, or activity to monitor performance under grant supported activities to assure time schedules and objectives are being met, projected work units by time periods are being accomplished, and other performance goals are being achieved as applicable.
41. If the Subgrantee materially fails to comply with the terms of an award, whether stated in a state or federal statute or regulation, an assurance, general condition, special condition, in a state plan or application, a notice of award, or elsewhere, the Subgrantee agrees that the Department may take one or more of the following actions, as appropriate in the circumstances:
 - A. Temporarily withhold cash payments pending correction of the deficiency by the Subgrantee or take more severe enforcement action.
 - B. Disallow all or part of the cost of the activity or action not in compliance.
 - C. Wholly or partly suspend or terminate the current award for the Subgrantee's program.
 - D. Withhold further awards for the program.
 - E. Request the balance of grant funds to be returned and/or seek reimbursement for funds expended that were not in compliance with the terms and conditions of the grant agreement.
 - F. Take other remedies that may be legally available.
42. In taking an enforcement action, the OEM may provide the Subgrantee an opportunity for such hearing, appeal or other administrative proceeding to which the Subgrantee is entitled under any statute or regulation applicable to the action involved.
43. The enforcement remedies identified in this Section, including suspension and termination, do not preclude the Subgrantee from being subject to State and Federal debarment and suspension procedures.
44. When the Subgrantee has failed to comply with grant award requirements, stipulations, standards, or conditions, the Subgrantee agrees that the Department may suspend the grant and withhold further payments; prohibit the Subgrantee from incurring additional obligations of grant funds pending corrective action by the Subgrantee; or decide to terminate the grant in accordance with the below paragraph. The Department shall allow all necessary and proper costs, which the Subgrantee could not reasonably avoid during the period of suspension, provided they meet federal and state requirements.

45. The Subgrantee agrees that the Department may terminate the grant in whole or in part whenever it is determined that the Subgrantee has failed to comply with the conditions of the grant. The Department shall notify the Subgrantee in writing of the determination and the reasons for the termination together with the effective date. Payments made to the Subgrantee or recoveries by the Department under the grant terminated for cause shall be in accord with the legal right and liability of the parties.
46. The Department and the Subgrantee may terminate the grant in whole, or in part, when both parties agree that the continuation of the project would not produce beneficial results commensurate with the further expenditure of funds. The two parties shall agree upon the termination conditions, including the effective date and in case of partial terminations, the portion to be terminated. The Subgrantee shall not incur new obligations for the terminated portion after the effective date and shall cancel as many outstanding obligations as possible.
47. The Department or OEM may terminate this grant for convenience, upon 60 days written advance notice to the Subgrantee, for any reason whatsoever, including lack of funding available to the Department. Upon receipt of a notice of termination for convenience, the Subgrantee shall cease incurring additional obligations of subgrant funds. However, the Department shall allow the Subgrantee to incur all necessary and proper costs which the Subgrantee cannot reasonably avoid during the termination process, as long as these costs comply with all program requirements.
48. If the Subgrant award is terminated for the Subgrantee's failure to comply with Federal statutes, regulations, or terms and conditions of the Subgrant, the Department will provide notification to the Subgrantee, including information that the decision may be considered in evaluating future applications received from the Department.

Record Retention

49. Unless otherwise directed by OEM, state or federal statute, all grant records shall be retained for a period of seven years. This period is extended until otherwise directed if there is any litigation, claim, negotiation, action, or audit in progress or audit finding involving grant records started before the end of the seven year period.

Training and Travel

50. The Subgrantee agrees to submit a written request to OEM and receive written approval before expending any grant funds allocated for training or travel (other than that which had been specifically listed, described and cost figures provided for in the approved grant application). A Subgrantee's use of any grant funds for allowable travel is controlled by the current State Travel regulations, State Circular 12-14-OMB. Exceptions to this policy may be considered on a case by case basis when justified by extenuating circumstances. A Subgrantee seeking

an exception to these travel regulations must seek prior preapproval for the travel exception by submitting a written request to the awarding agency 60 days prior to commencement of travel.

Work Product Publication

51. The Subgrantee agrees that the Department reserves the right to require the Subgrantee not to publish any work, which right shall not be exercised unreasonably. The Subgrantee assures that any publication by the Subgrantee shall include, on the title page, a standard disclaimer of responsibility by the Department for any opinions or conclusions contained therein.

Public Works Contractor Registration

52. The Subgrantee's subcontractors, instructors, and consultants must maintain Public Works Contractor Registration with the Department of Labor and Workforce Development, as required by N.J.S.A. 34:11-56.48 etseq.

Bonding and Insurance

53. Bonding and insurance, as applicable, shall be provided by the Subgrantee and proof of bonding and insurance must be retained on file by the Subgrantee.

Property and Disposal

54. The Subgrantee agrees that all equipment purchased under the subgrant will be tagged and properly inventoried to reflect use of federal or State funds, as applicable. The Subgrantee agrees to maintain an inventory list consistent with federal or State requirements for all equipment purchased or leased with grant funds and listing the date of delivery.
55. The Subgrantee agrees that property furnished by the Department or acquired in whole or in part with federal or State funds or whose cost was charged to a project supported by federal or State funds shall be utilized and disposed of in a manner generally consistent with state and federal requirements.

Grant Closeout Procedures

56. The Subgrantee shall submit final expenditure and performance reports as prescribed by the Department and in the timeframes set forth in the subgrant agreement upon completion of the grant period or termination of the grant.
57. The Department may permit extensions when requested in writing by the Grantee.
58. The Grantee will, together with the submission of the final report, refund to the Department any unexpended funds or unobligated (unencumbered) cash advanced, except such sums that have been otherwise authorized in writing by the Department to be retained.

59. In the event a final audit has not been performed prior to the closeout of the grant, the Department retains the right to recover any appropriate amount after fully considering the recommendations on disallowed costs resulting from the final audit.

FEDERAL CONDITIONS

Applicable Requirements

60. The Subgrantee will follow all applicable requirements and procedures as required by the DHS, FEMA, Emergency Management Performance Grant (EMPG) Program, Emergency Management Agency Assistance (EMAA), any Grant Program Solicitation Reference Guides, the current EMMA Administration and Funding Guidelines, and as outlined in the notification, award, and other letters sent to the Subgrantee.
61. The Subgrantee agrees to comply and assure the compliance of its contractors with the applicable provisions of the EMPG Program, including Section 662 of the Post-Katrina Emergency Management Reform Act of 2006 (PKEMRA), as amended, (Pub. L. No. 109-295) (6 U.S.C. § 762); the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended (Pub. L. No. 93-288) (42 U.S.C. §§ 5121 etseq.); the Earthquake Hazards Reduction Act of 1977, as amended (Pub. L. No. 95-124) (42 U.S.C. §§ 7701 etseq.); and the National Flood Insurance Act of 1968, as amended (Pub. L. No. 90-448) (42 U.S.C. §§ 4001 etseq.).

Single Audit Act

62. The Subgrantee agrees to comply with the organizational audit requirements of Federal OMB Circular, A-133, Audits of States, Local Governments and Non-Profit Organizations, and further understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) from OMB Circular A-133 audits (and any other audits of OJP grant funds) are not satisfactorily and promptly addressed, as further described in State Circular, Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid Payments, 04-04-OMB. The Subgrantee agrees to submit to OEM any copies of any exceptions or findings regarding this project as a result of a single audit.

Copy of Audit Report

63. Subgrantees are required to submit to the DSP, Grants Administration Bureau, a copy of their audit report completed for the year (fiscal or calendar) in which the subgrant funds were awarded and for the open years of the subgrant.

Employee and Consultant Compensation

64. The Subgrantee agrees that federal grant funds should not be used to pay employee annual cash compensation in an amount that exceeds 110% of the

maximum salary payable to a member of the Federal government's Senior Executive Service at an agency with a Certified SES Performance Appraisal System for that year. (The salary table for SES employees is available at <http://www.opm.gov>).

Employment Eligibility Form

65. Organizations funded under this federal grant program must agree to complete and keep on file, as appropriate, the Immigration and Naturalization Service Employment Eligibility form (I-9). This form is to be used by the recipient of Federal Funds to verify that persons employed by the recipient are eligible to work in the United States.

Central Contractor Registration and Universal Identifier Requirements

66. The Subgrantee agrees to comply with applicable requirements of the Financial Accountability Act (FFATA) and its associated regulations, and must register with the Central Contractor Registration (CCR) and obtain a Data Universal Numbering System (DUNS) number in order to receive funds provided through this Subgrant award.

Reporting and Data Collection

67. The Subgrantee agrees to comply with all reporting, data collection, and evaluation requirements, as required by the DHS, FEMA, OEM, and the Department.

Quarterly Reports

68. The Subgrantee assures that it shall maintain such data and information and submit such reports, in such form, at such times, and containing such information, as the DSP may require. Specifically, the Subgrantee must submit to the NJOEM, DSP, Grants Administration Bureau, financial reports including DCS, and process reports every three months and at the end of the subgrant project period. Funds will be distributed on a reimbursement basis as costs are incurred. Payments will be generated when both narrative and fiscal reports have been received by the DSP. Failure to submit reports as required may result in the forfeiture of funds for the reporting period in question. Reporting periods and due dates are as follows:

A.	July 1 – September 30	Due October 10, 2014
B.	October 1 – December 31	Due January 10, 2015
C.	January 1 – March 31	Due April 10, 2015
D.	April 1 – June 30	Due July 10, 2015

Procurement and Sole Source Justification

69. All noncompetitive (e.g., sole source) procurements by grant and cooperative agreement recipients in excess of \$150,000.00, which is currently the Simplified Acquisition Threshold stated in the Federal Acquisition Regulations, must receive prior approval from OEM. (The simplified acquisition threshold is set by Federal

Acquisition Regulation at 48 CFR Subpart 2.1 (Definitions) and in accordance with 41 U.S.C. 1908.

A noncompetitive procurement process may be used when a Subgrantee can document:

- A. The item or service is available only from a single source;
- B. A true public exigency or emergency exists; or
- C. After a competitive solicitation, competition is considered inadequate.

Note: If an entity is ineligible to be a direct recipient of a specific Federal award, it may not be awarded a sole source contract under that program.

Conflict of Interest

70. The Subgrantee will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

Hatch Act

71. The Subgrantee agrees to comply with provisions of the Hatch Act, the federal law which limits certain political activities of employees of a state or local unit of government whose principal employment is in connection with an activity financed in whole or in part by federal grants. 5 U.S.C. §1501-08 and §7324-26.

Relocation Assistance

72. The Subgrantee agrees to comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 U.S.C. §4601 etseq., which provides for fair and equitable treatment of persons displaced as a result of federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of federal participation in purchases.

Labor and Wage Requirements

73. The Subgrantee agrees to comply with the minimum wage and maximum hours provision of the Federal Fair Labor Standards Act, 29 U.S.C. § 201 etseq., and the New Jersey Prevailing Wage Act, N.J.S.A. 34:11-56.25 etseq.

Vehicle Operation Requirements

74. Pursuant to Executive Order 13513, Subgrantees and their contractors are encouraged to adopt and enforce policies that ban text messaging while driving company-owned or -rented vehicles or government-owned vehicles, or while driving personally-owned vehicles when on official Government business or when performing any work for or on behalf of the Government. These efforts may include conducting education, awareness, and other outreach for employees about the safety risks associated with texting while driving and should encourage voluntary compliance with the Subgrantee's text messaging policy when off duty.

75. In accordance with Executive Order 13043, the Subgrantee is encouraged to adopt on-the-job seat belt use policies and programs for its employees when operating government-owned, company-owned, rented, or personally-owned vehicles.

Environmental and Historic Preservation

76. The Subgrantee will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969, 42 U.S.C. §4321, and Executive Order No. (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972, 16 U.S.C. §1451 etseq. and the Coastal Barrier Resources Act, 16 U.S.C. §3501 etseq., which limits federal expenditures affecting the Coastal Barrier Resources System; (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended, 42 U.S.C. §7401 etseq.; (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, 42 U.S.C. §300f etseq., as amended; and, (h) protection of endangered species under the Endangered Species Act of 1973, 16 U.S.C. §1531, as amended.
77. The Subgrantee agrees to comply, if applicable, with the flood insurance purchase requirements of Section 102 (1) of the Flood Disaster Protection Act of 1973, Pub. L. 93-234, 87 Stat. 975, approved December 31, 1976, §102 (a), 42 U.S.C. §4001 etseq., which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
78. The Subgrantee agrees to assist DHS, and its agencies in its compliance with Section 106 of the National Historic Preservation Act of 1966, as amended, 16 U.S.C. §470; Executive Order No. 11593, the Archeological and Historical Preservation Act of 1974, 16 U.S.C. §469a-1 etseq.; and the National Environmental Policy Act of 1969, 42 U.S.C. §4321, by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 C.F.R. Part 800.8) by the activity, and notifying DHS and FEMA of the existence of any such properties, and by (b) complying with all requirements established by DHS and FEMA to avoid or mitigate adverse effects upon such properties.

Responsibility for Contracts

79. It is the responsibility of the Subgrantee to ensure that all subgrant conditions are included in any contract made under this award.

FY14 EMAA Special Conditions

County Pass-Through Requirements

80. The County of Gloucester agrees to distribute from Subgrant # FY14-EMPG-EMAA-2200 a total of \$20,000.00 in Federal EMPG funds to the following municipalities and in the amounts specified below:

Municipality	Amount
Greenwich Township	\$5,000.00
Deptford Township	\$5,000.00

Resolution Required

81. Municipalities must submit a resolution to the County pass-through entity that authorizes the acceptance of the Federal share as well as the local match, if required.

Reimbursement to Municipalities

82. Funds will be reimbursed to the municipalities listed in paragraph 80, above, upon the completion of all of the following conditions:

- A. The municipality successfully completes the activities approved under the Project Work Plan, attached as part of this award package.
- B. The municipality has provided a signed copy of these subaward conditions to the County OEM.
- C. The municipality has submitted the required documents, including a resolution and financial reimbursement forms to the County OEM.
- D. The County shall review the local agency reimbursement requests, and upon verification, shall prepare the County's Request for Reimbursement.
- E. The County shall submit the Reimbursement Request certifying that the amount requested reflects the amount to be reimbursed to the local agency and includes the amount to the County. The reimbursement request shall not exceed the Federal amount awarded under this award.
- F. The County shall submit the Reimbursement Request no later than 30 days after the close of the grant period of June 30, 2014. In the event a local agency declines or forfeits the award, then the award to the County shall be reduced by the amount originally awarded to the local agency that declined the award.
- G. If the County fails to satisfy these requirements as a pass-through entity as required under the EMAA program, OEM may take such action as it

considers appropriate as described in the **Enforcement** section, above, including termination of the grant. OEM may then assume the County's pass-through responsibilities to the municipalities.

Assurances, Administrative Requirements and Cost Principles

83. Recipients of DHS federal financial assistance must complete OMB Standard Form 424B Assurances – Non-Construction Programs.
84. The administrative requirements that apply to DHS award recipients originate from two sources:
 - A. Office of Management and Budget (OMB) Circular A-102, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments (also known as the "A-102 Common Rule"). These A-102 requirements are also located within DHS regulations at Title 44, Code of Federal Regulations (CFR) Part 13.
 - B. OMB Circular A-110, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations, relocated to 2 CFR Part 215.
85. The cost principles that apply to DHS award recipients through a grant or cooperative agreement originate from one of the following sources:
 - A. OMB Circular A-21, Cost Principles for Educational Institutions, relocated to 2 CFR Part 220.
 - B. OMB Circular A-87, Cost Principles for State, Local, and Indian Tribal Governments, relocated to 2 CFR Part 225.
 - C. OMB Circular A-122, Cost Principles for Non-Profit Organizations, relocated to 2 CFR Part 230.
 - D. State Circular Standard Grant Agreement Form, X. Allowable Costs, 07-05-OMB.
86. The audit requirements for State, Local and Tribal recipients of DHS awards originate from:
 - A. OMB Circular A-133, Audits of States, Local Governments and Non-Profit Organizations.

Acknowledgment of Federal Funding from DHS

87. All recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with Federal funds.
88. To assist in information sharing, the Subgrantee shall provide OEM with a copy of any publication (including those prepared for conferences and other presentations) 120 days prior to public release. Publications include any written,

visual or sound material substantively based on the project, formally prepared by the award Subgrantee for dissemination to the public. Any publications - excluding press releases and newsletters -whether published at the Subgrantee's or Department's expense, shall contain the following statement: "This project was supported by Award No. 97.042, awarded by the United States Department of Homeland Security, Federal Emergency Management Agency. The opinions, Endings, and conclusions or recommendations expressed in this publication/program/exhibition are those of the authors) and do not necessarily reflect those of the Department of Homeland Security." This statement shall appear on the first page of written publications. For audio and video publications, it shall be included immediately after the title of the publication in the audio or video file.

89. The Subgrantee shall transmit to OEM copies of all official award-related press releases at least ten (10) working days prior to public release.

Activities Conducted Abroad

90. All recipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

Best Practices for Collection and Use of Personally Identifiable Information (PII)

91. All recipients who collect PII are required to have a publically-available privacy policy that describes what PII they collect, how they use the PII, whether they share PII with third parties, and how individuals may have their PII corrected where appropriate. Award recipients may also find as a useful resource the DHS Privacy Impact Assessments:
http://www.dhs.gov/xlibrary/assets/privacy/privacy_pia_guidance_june2010.pdf
and http://www.dhs.gov/xlibrary/assets/privacy/privacy_pia_template.pdf, respectively.

Copyright

92. All recipients must affix the applicable copyright notices of 17 U.S.C. § 401 or 402 and an acknowledgement of Government sponsorship (including award number) to any work first produced under Federal financial assistance awards, unless the work includes any information that is otherwise controlled by the Government (e.g., classified information or other information subject to national security or export control laws or regulations).

Debarment and Suspension

93. All recipients must comply with Executive Orders 12549 and 12689, which provide protection against waste, fraud and abuse by debarring or suspending those persons deemed irresponsible in their dealings with the Federal government.

94. The Subgrantee must comply with State Executive Order No. 34 (Byrne, March

17, 1976), and State Circular Letter regarding Debarments, Suspensions & Disqualifications, OMB 93-13-GSA.

95. The Subgrantee must inform OEM when the Subgrantee suspends or debars a contractor.

Drug-Free Workplace Regulations

96. All recipients must comply with the Drug-Free Workplace Act of 1988 (412 U.S.C. § 701 et seq.), which requires that all organizations receiving grants from any Federal agency agree to maintain a drug-free workplace. These regulations are codified at 2 CFR 3001.

Duplication of Benefits

97. State, Local and Tribal Recipients must comply with 2 CFR Part §225, Appendix A, paragraph (C)(3)(c), which provides that any cost allocable to a particular Federal award or cost objective under the principles provided for in this authority may not be charged to other Federal awards to overcome fund deficiencies.

False Claims Act and Program Fraud Civil Remedies

98. All recipients must comply with the requirements of 31 U.S.C. § 3729 which set forth that no recipient of federal payments shall submit a false claim for payment. See also 38 U.S.C. § 3801-3812 which details the administrative remedies for false claims and statements made. Subgrantee must also comply with the requirements of the New Jersey False Claims Act, N.J.S.A. 2A: 32C-3.

Federal Debt Status

99. All recipients are required to be non-delinquent in their repayment of any Federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. See OMB Circular A-129 and form SF-424B, item number 17 for additional information and guidance.

Fly America Act of 1974

100. All recipients must comply with Preference for U.S. Flag Air Carriers: (air carriers holding certificates under 49 U.S.C. § 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974 (49 U.S.C. § 40118) and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B138942.

Hotel and Motel Fire Safety Act of 1990

101. In accordance with Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. §2225(a), all recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with Federal funds complies with the fire prevention and control guidelines of the Federal Fire Prevention and Control Act of 1974, 15 U.S.C. §2225.

Revised 11/25/14

Lobbying Prohibitions

102. All recipients must comply with 31 U.S.C. § 1352, which provides that none of the funds provided under an award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any Federal action concerning the award or renewal.

Non-Supplanting Requirement

103. Recipients who receive awards made under programs that prohibit supplanting by law must ensure that Federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-Federal sources. Where federal statutes for a particular program prohibits supplanting, applicants or recipients may be required to demonstrate and document that a reduction in non-Federal resources occurred for reasons other than the receipt of expected receipt of Federal funds.

Trafficking Victims Protection Act of 2000

104. All recipients of financial assistance will comply with the requirements of the government-wide award term which implements Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. § 7104), located at 2 CFR Part 175. This is implemented in accordance with OMB Interim Final Guidance, Federal Register, Volume 72, No. 218, November 13, 2007.

In accordance with the statutory requirement, Section 106(g) of the TVPA, as amended, authorizes DSP to terminate this subgrant award, without penalty, if the subgrantee:

- A. Engages in severe forms of trafficking persons during the period of time that the award is in effect;
- B. Procures a commercial sex act during the period of time that the award is in effect; or
- C. Uses forced labor in the performance of the award or subawards under the award.

The full text of the award term is provided at 2 CFR § 175.15.

USA Patriot Act of 2001

105. Subgrantee must comply with the requirements of the United and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act (USA PATRIOT Act), which amends 18 U.S.C. §§ 175-175c. Among other things, the USA PATRIOT Act prescribes criminal penalties for possession of any biological agent, toxin, or delivery system of a type or in a quantity that is not reasonably justified by a prophylactic, protective, bona fide research, or other peaceful purpose.

Use of DHS Seal, Logo, and Flags

106. All recipients must obtain DHS's approval prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

DHS Specific Acknowledgments and Assurances

107. All recipients must acknowledge and agree—and require any sub-recipients, contractors, successors, transferees, and assignees acknowledge and agree—to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff.
- A. Recipients must cooperate with any compliance review or complaint investigation conducted by DHS.
 - B. Recipients must give DHS access to and the right to examine and copy records, accounts, and other documents and sources of information related to the grant and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations and other applicable laws or program guidance.
 - C. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports.
 - D. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.
 - E. If, during the past three years, the recipient has been accused of discrimination on the grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status, the recipient must provide a list of all such proceedings, pending or completed, including outcome and copies of settlement agreements to the DHS awarding office and the DHS Office of Civil Rights and Civil Liberties.
 - F. In the event any court or administrative agency makes a finding of discrimination on grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status against the recipient, or the recipient settles a case or matter alleging such discrimination, recipients must forward a copy of the complaint and findings to the DHS Component and/or awarding office.
108. The United States has the right to seek judicial enforcement of these obligations.

Incorporation by Reference of Funding Opportunity Announcement

109. The Funding Opportunity Announcement for this program is hereby incorporated into your award agreement by reference. By accepting this award, the recipient agrees that all allocations and use of funds under this grant will be in accordance with the requirements contained in the Funding Opportunity Announcement.

110. The Subgrantee agrees that this award supports the work described in the recipient's proposal, which is incorporated into this award by reference. Where the terms of award and proposal differ, the terms of the award shall prevail.

Acceptance of Post Award Changes

111. In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award. Please call the FEMA/GMD Call Center at (866) 927-5646 or via e-mail to ASK-GMD@dhs.gov if you have any questions.

Age Discrimination Act of 1975

112. All recipients must comply with the requirements of the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving Federal financial assistance.

Americans with Disabilities Act of 1990

113. All recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12101–12213).

Title VI of the Civil Rights Act of 1964

114. All recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.), codified at 6 CFR Part 21 and 44 CFR Part 7, which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

Civil Rights Act of 1968

115. All recipients must comply with Title VIII of the Civil Rights Act of 1968, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, an sex (42 U.S.C. § 3601 et seq.), as implemented by the Department of Housing and Urban Development at 24 CFR Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units—i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features (see 24 CFR § 100.201).

Limited English Proficiency (Civil Rights Act of 1964, Title VI)

116. All recipients must comply with the Title VI of the Civil Rights Act of 1964 (Title VI) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. Providing meaningful access for persons with LEP may entail providing language assistance services, including oral interpretation and written translation. In order to facilitate compliance with Title VI, recipients are encouraged to consider the need for language services for LEP persons served or encountered in developing program budgets. Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency (August 11, 2000), requires federal agencies to issue guidance to recipients, assisting such organizations and entities in understanding their language access obligations. DHS published the required recipient guidance in April 2011, DHS Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons, 76 Fed. Reg. 21755-21768, (April 18, 2011). The Guidance provides helpful information such as how a recipient can determine the extent of its obligation to provide language services; selecting language services; and elements of an effective plan on language assistance for LEP persons. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-accesspeople-limited> and additional resources on <http://www.lep.gov>.

SAFECOM

117. Recipients who receive awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

Title IX of the Education Amendments of 1975 (Equal Opportunity in Education Act)

118. All recipients must comply with the requirements of Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), which provides that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving Federal financial assistance. These regulations are codified at 6 CFR Part 17 and 44 CFR Part 19.

Rehabilitation Act of 1973

119. All recipients of must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794, as amended, which provides that no otherwise qualified handicapped individual in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. These requirements pertain to the provision of benefits or services as well as to employment.

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CERTIFICATION

I certify that the programs proposed in this application meet all the requirements of the State of New Jersey, Department of Law and Public Safety, Division of State Police, Office of Emergency Management Emergency Management Agency Assistance Grant Program, that all the information presented is correct, that there has been appropriate coordination with affected agencies, and that the applicant will comply with the provisions of the federal grant program and all other applicable federal and state laws, regulations, and guidelines.

Gloucester County
Subgrantee

FY14-EMPG-EMAA-2200
Grant #

Signature of Authorized Official

Emergency Response Coord.
Title

Thomas Butts
Printed Name of Authorized Official

Date

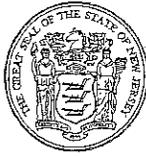
NEW JERSEY OFFICE OF EMERGENCY MANAGEMENT
PERFORMANCE REVIEW
EMERGENCY MANAGEMENT COORDINATORS

RATEE NAME (LAST, FIRST, MI) Butts, J. Thomas, Jr.	TITLE County Coordinator	SOC. SEC. # 149-38-0867
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RATING PERIOD July 1, 2014	June 30, 2015	WORK LOCATION Gloucester County EOC
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MAJOR WORK ASSIGNMENTS	PERFORMANCE STANDARDS
<p>1. Complete a year end report of the EMPG.</p> <p>2. Develop, review and revise County EOP.</p> <p>3. Exercise the County Emergency Operations Plan.</p> <p>County Coordinator and Staff to attend training.</p>	<p>Provide to the Deputy State Director, through the Regional Office, a detailed final year end performance report citing items, dates and attachments, that your county organization has completed all the below requirements no later than June 30, 2015 and submit the final year end report to the Regional Field Office no later than July 10, 2015. Additionally, provide to the Deputy State Director, through the Regional Office: a detailed quarterly performance report outlining your county's activities no later than October 10, 2014, a detailed mid-year performance report outlining your county's activities no later than January 10, 2015, and a third quarter performance report outlining your county's activities no later than April 10, 2015.</p> <p>Complete a review of the County Emergency Operations Plan utilizing Comprehensive Preparedness Guide (CPG) 101 / Emergency Support Functions guidance as applicable and NJOEM's checklist. The County will also utilize CPG 201 "Threat and Hazard Identification and Risk Assessment Guide" when completing an annual review of the County EOP. The EOP must emphasize the all-hazards approach. Based upon changes in the County's hazard analysis, OEM staffing or resources, make revisions as necessary. The County EOP requires an annual review. This should be accomplished at one of the County LEPC meetings as per item #6 and documented in the year end report. The County EOP needs to be submitted for re-certification every four years, to the Regional Office, as per NJOEM Directive 101.</p> <p>The County OEM will exercise their EOP in conformance with NJOEM's Exercise Program Guidelines. The County OEM shall encourage its EMAA funded municipalities to participate in this county sponsored exercise, if appropriate.</p> <p>NJOEM Directive 102 establishes that a minimum of one exercise per year is required of each municipal OEM. The County OEM shall assist with and ensure that 25% of its non-EMAA funded municipalities participate in NJOEM's exercise program. A complete listing shall be reflected in the county's quarterly reports identifying each municipality, the date of their annual exercise, and the type of exercise conducted, to include actual occurrences.</p> <p>Provide a list of training courses attended by County OEM staff. The County Coordinator must identify twenty-four hours of continuing emergency management education.</p>

RATER'S SIGNATURE <i>Gregory M. Goodk</i> 6450	DATE 3/5/15	RATEE'S SIGNATURE <i>J. Butts</i>	DATE 3/5/15
RATER NAME & TITLE 6450 - GREGORY M. GOODK A 6450		AGREE <input checked="" type="checkbox"/> DISAGREE <input type="checkbox"/>	
REASON FOR DISAGREEMENT			



State of New Jersey

OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF STATE POLICE
POST OFFICE BOX 7068
WEST TRENTON NJ 08628-0068
(609) 882-2000

JOHN J. HOFFMAN
Acting Attorney General

COLONEL JOSEPH R. FUENTES
Superintendent

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

February 11, 2015

Mr. J. Thomas Butts
Gloucester County OEM
1200 North Delsea Drive
Clayton, N.J. 08312

RE: Emergency Management Agency Assistance (EMAA) Application for Funding for Fiscal Year (FY) 2014

Dear Mr. Butts:

Upon review of the Eligibility Evaluation documents submitted for the 2014 Emergency Management Agency Assistance (EMAA) Program and based upon last year's federal funding level, it has been determined that the County of Gloucester is eligible to submit a Subgrant Application for up to \$55,000 of the FY2014 EMMA funding for the Performance Period of July 1, 2014 through June 30, 2015.

The funding for the EMMA Subgrant Program is contingent upon the State of New Jersey's receipt of the Emergency Management Performance Grant (EMPG). Award amounts are subject to change based upon the federal award to the State.

The completed application should be submitted to the NJOEM Emergency Response Bureau. Included with the County application shall be the signed Certification of Completeness which provides the name(s) of the local agency(ies) that have met the application requirements. Once EMPG funds are available to the State, a subgrant award, inclusive of all approved local agencies, will be made to the County of Gloucester. Upon completion of the Performance Period and approved Workplan activities, reimbursement will be made to the local agencies by the County.



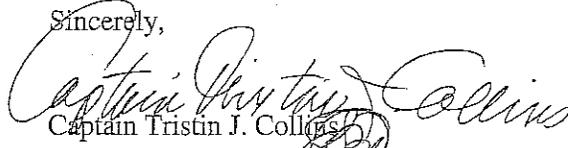
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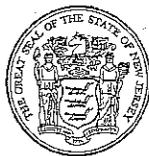
The County is responsible for the required 50% (dollar-for-dollar) match, either cash or in-kind, to the federal portion of its award. The source of the match and the match amount must be documented in the application and on the required reimbursement forms. Unless the County is assuming the entire match for all of its local agencies, each local agency is required to contribute the 50% match, either cash or in-kind, to the federal portion of the award. The source of match must be documented in the local application(s). It is strongly recommended that the County does not overmatch the grant since the County is responsible for maintaining records for the entire match amount it reflects in its application, not just the required amount.

If you have any questions or concerns, please contact Captain T. J. Collins at (609)963-6900 X6980.

Sincerely,


Captain Tristin J. Collins
Bureau Chief
Emergency Response Bureau

TJC:dpp



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Governor

KIM GUADAGNÒ
Lt. Governor

February 11, 2015

Mr. Donald L. Banks
Deptford Township OEM
1011 Cooper Street
Deptford, N.J. 08096

RE: Emergency Management Agency Assistance (EMAA) Application for Funding for Fiscal Year (FY) 2014

Dear Mr. Banks:

Upon review of the Eligibility Evaluation documents submitted for the 2014 Emergency Management Agency Assistance (EMAA) Program and based upon last year's federal funding level, it has been determined that your agency is eligible to submit a Subgrant Application for up to \$5,000.00 of the FY2014 EMMAA funding for the Performance Period of July 1, 2014 through June 30, 2015.

The funding for the EMMAA Subgrant Program is contingent upon the State of New Jersey's receipt of the Emergency Management Performance Grant (EMPG). Award amounts are subject to change based upon the federal award to the State.

The application for the anticipated allocation will be made to the County of Gloucester Office of Emergency Management. The application will be reviewed for completeness by the County OEM and a certification of local agencies will be submitted to the NJOEM Emergency Response Bureau by the County OEM. Once EMPG funds are available to the State, a subgrant award, inclusive of all approved local agencies, will be made to the County of Gloucester. Upon completion of the Performance Period, approved Workplan activities, and expenditure certification, reimbursement will be made to the local agencies by the County.



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Unless determined otherwise, each local agency is required to contribute the required 50% (dollar-for-dollar) match, either cash or in-kind, to the federal portion of the award. The source of the match and the match amount must be documented in the application and on the required reimbursement forms. It is strongly recommended that the agency does not overmatch the grant since the agency is responsible for maintaining records for the entire match amount it reflects in its application, not just the required amount.

If you have any questions or concerns, please contact Captain T. J. Collins, at (609)963-6900 X6980.

Sincerely,


Captain Tristin J. Collins
Bureau Chief
Emergency Response Bureau

TJC:dpp



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Superintendent

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

February 11, 2015

Mr. Albert G. Silbaugh
Greenwich Township OEM
420 Washington Street
Gibbstown, NJ 08027

RE: Emergency Management Agency Assistance (EMAA) Application for Funding for Fiscal Year (FY) 2014

Dear Mr. Silbaugh:

Upon review of the Eligibility Evaluation documents submitted for the 2014 Emergency Management Agency Assistance (EMAA) Program and based upon last year's federal funding level, it has been determined that your agency is eligible to submit a Subgrant Application for up to \$5,000.00 of the FY2014 EMMA funding for the Performance Period of July 1, 2014 through June 30, 2015.

The funding for the EMMA Subgrant Program is contingent upon the State of New Jersey's receipt of the Emergency Management Performance Grant (EMPG). Award amounts are subject to change based upon the federal award to the State.

The application for the anticipated allocation will be made to the County of Gloucester Office of Emergency Management. The application will be reviewed for completeness by the County OEM and a certification of local agencies will be submitted to the NJOEM Emergency Response Bureau by the County OEM. Once EMPG funds are available to the State, a subgrant award, inclusive of all approved local agencies, will be made to the County of Gloucester. Upon completion of the Performance Period, approved Workplan activities, and expenditure certification, reimbursement will be made to the local agencies by the County.



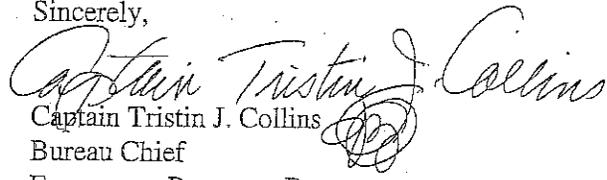
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Unless determined otherwise, each local agency is required to contribute the required 50% (dollar-for-dollar) match, either cash or in-kind, to the federal portion of the award. The source of the match and the match amount must be documented in the application and on the required reimbursement forms. It is strongly recommended that the agency does not overmatch the grant since the agency is responsible for maintaining records for the entire match amount it reflects in its application, not just the required amount.

If you have any questions or concerns, please contact Captain T. J. Collins, at (609)963-6900 X6980.

Sincerely,


Captain Tristin J. Collins
Bureau Chief
Emergency Response Bureau

TJC:dpp

**2015 Gloucester County Budget
Other Expense Request Explanations
2015 Budget**

The purpose of this grant is to help Gloucester County abilities to enhance and sustaining all-hazard emergency management.

.001-10101 – Salaries \$55,000.00

Form C-2
Department Code _____
Submission Date _____
Revision Date _____

Department Emergency Response

C-1

**RESOLUTION TO AMEND THE CONTRACT WITH THE NEW JERSEY
DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT DECREASING
THE CONTRACT AMOUNT BY \$4,437.00**

WHEREAS, the Board of Chosen Freeholders of the County of Gloucester adopted a Resolution on October 2, 2013 authorizing the execution of a contract between the County of Gloucester and the New Jersey Department of Labor and Workforce Development, for PY' 2013 funds to be utilized by Gloucester County to provide employment and training services to County residents in various disciplines; in the total amount of **\$3,866,671.00**; and

WHEREAS, the Board of Chosen Freeholders of the County of Gloucester adopted a Resolution on December 4, 2013 authorizing a modification (MOD 1) of the Work First New Jersey SmartSTEPS to increase the funding for Program Year 2013 by **\$4,013.00**; and

WHEREAS, the Board of Chosen Freeholders of the County of Gloucester adopted a Resolution on November 25, 2014 authorizing a modification (MOD 2) of the Work First New Jersey SmartSTEPS to decrease the funding for Program Year 2013 by **\$4,013.00**; and

WHEREAS, the Board of Chosen Freeholders of the County of Gloucester adopted a Resolution on December 3, 2014 authorizing a modification (MOD 3) of the Work First New Jersey (WFNJ) funds to decrease the funding for Program Year 2013 by **\$46,806.00**; and

WHEREAS, due to a decrease in the form of Work First New Jersey (WFNJ) funds, it is necessary to amend said contract, Program Year 2013 – (MOD 4), in the amount of **\$4,437.00**, resulting in the following estimated funds for the grant period July 1, 2013 to June 30, 2014;

WIA Adult	\$ 530,543.00
WIA Youth	\$ 595,183.00
WIA Dislocated Worker	\$ 787,469.00
Work First NJ	\$1,863,233.00
Workforce Learning Link	\$ 39,000.00
Total	\$3,815,428.00

WHEREAS, the amount of **\$3,815,428.00** represents funds received, less the unobligated amount of **\$4,437.00**, (and including Mod 2 & Mod 3) from the State of New Jersey during PY' 2013, to be utilized by Gloucester County to enhance services to County residents; and

WHEREAS, the purpose of the Contract is to accept the aforesaid funds in accordance with the previously approved Workforce Investment Area Five-Year Plan; and

WHEREAS, the County of Gloucester-Department of Economic Development is cognizant of the conditions that are imposed by the carrying out of the Workforce Investment Act activities with Federal financial assistance.

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Gloucester that the Freeholder Director is hereby authorized to execute and the Clerk of the Board is hereby authorized to attest to the Contract and any other pertinent documents between the County of Gloucester and the New Jersey Department of Labor and Workforce Development from July 1, 2013 to June 30, 2014.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, April 1, 2015 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

ROBERT N. DILELLA, CLERK

**New Jersey Department of Labor and Workforce Development
Workforce Development Area Contract**

C-1

WIB Area: <u>Gloucester</u>	PY 2013 Funds	Plan No.: <u>ET-08-PY13</u>
DUNS No.: <u>957362247</u>		Mod No.: <u>4</u>

A. Grant Recipient: (Name & Address)
County of Gloucester
County Building Box 337
Woodbury, New Jersey 08096

Chief Executive Officer: Robert M. Damminger
Legal Entity Status: Public
Federal Employer ID No.: 21-6000-660

B. State Grantor/Department
Harold J. Wirths, Commissioner
New Jersey Department of Labor and Workforce Development
PO Box 055, Trenton, NJ 08625-0055
Contact Person & Telephone No.:
Jeff Flatley, Director 609-984-2477
Division of Workforce Portfolio and Contract Management

C. Local Area Operating Entity:
Gloucester County Economic Devel
115 Budd Boulevard
West Deptford, New Jersey 08096

Contact: Tom Bianco, Director
Tel. No.: 856-384-6951

WorkFirst NJ Operating Entity:
Same

Contact: Tom Bianco, Director
Tel. No.: 856-384-6951

D. Funding Levels by Source:

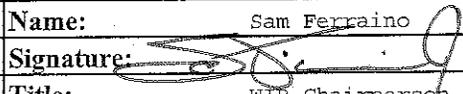
<u>WIA / FEDERAL FUNDS:</u>	
Adult:	530,543
Youth:	595,183
Dislocated Worker:	787,469
Add'l Federal Funds:	0
Federal TOTAL:	\$1,913,195
State TOTAL:	\$1,902,233
Contract TOTAL:	\$3,815,428

<u>STATE FUNDS:</u>	
WorkFirst NJ:	1,863,233
WIB Admin:	0
WLL:	39,000
SmartSTEPS:	0
Bus. Development:	0
WDP - DW:	0
Add'l State Funds:	0

The contract period for these funds is July 1, 2013 to June 30, 2014.

Grantor/Department and Grant Recipient's Agreement Signatures

The Grant Recipient and Workforce Investment Board agree to provide employment and training services in accordance with all the provisions of their approved Plan and the attached Assurances, Certifications and General Provisions. If this Contract, including the Assurances, Certifications and General Provisions, annexed hereto, correctly sets forth your understanding of your approved Plan, please indicate your organization's approval by having this signed by the Chief Executive Officer of the organization and returned to the Grantor.

Accepted & Agreed by the Grant Recipient	Accepted & Agreed by the WIB Chairperson	Accepted & Agreed by Grantor/Department
Name: <u>Robert M. Damminger</u>	Name: <u>Sam Ferraino</u>	Name: <u>Harold J. Wirths</u>
Signature: _____	Signature: 	Signature: _____
Title: <u>Freeholder Director</u>	Title: <u>WIB Chairperson</u>	Title: <u>Commissioner</u>
Date: _____	Date: <u>5/18/2015</u>	Date: _____

C-1

Standard Assurances and Certifications

ASSURANCES AND CERTIFICATIONS

The Department of Labor and Workforce Development (LWD) will not award a grant where the grantee has failed to accept the ASSURANCES AND CERTIFICATIONS contained in this section. In performing its responsibilities under this agreement the grantee hereby certifies and assures that it will fully comply with the following:

- 1) Assurances Non Construction Programs (SF 424 B)
- 2) Debarment and Suspension Certification (29 CFR Part 98)
- 3) Certification Regarding Lobbying (29 CFR Part 93)
- 4) Drug Free Workplace Certification (29 CFR Part 98)
- 5) Nondiscrimination and Equal Opportunity Assurance (29 CFR Part 37)

By signing the agreement the grantee is providing the above assurances and certifications as detailed below:

1) ASSURANCES NON CONSTRUCTION PROGRAMS

NOTE: Certain assurances may not be applicable to your project or program. If you have questions, please contact the grantor agency.

As the duly authorized representative of the applicant, I certify that the applicant:

- A) Has the legal authority to apply for federal assistance and the institutional managerial and financial capability (including funds sufficient to pay the non-federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
- B) Will give the LWD, the Comptroller General of the United States, and if appropriate, the state, through any authorized representative, access to and the right to examine all records, books, papers or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting principles or agency directives or the LWD directives.
- C) Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- D) Will initiate and complete the work within the applicable time frame after receipt of approval from the LWD.
- E) Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of the Office of Personnel Management's Standards for a Merit System of Personnel Administration (5 CFR 900, Subpart F).
- F) Will comply with all federal statutes relating to nondiscrimination. These include, but are not limited to: (a) Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, et seq. (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101- 6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972, 21 U.S.C. 1101, et seq. (P.L. 92-255) as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, 21 U.S.C. 801, et seq. (P.L. 91-616) as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) sections 523 and 527 of the Public Health Service Act (42 U.S.C. 290 dd-2), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. 3601, et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

- G) Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 U.S.C. 4601, et seq. (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of federal participation in purchases.
- H) Will comply with the provisions of the Hatch Act (5 U.S.C. 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with federal funds.
- I) Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. 276a to 276a-7), the Copeland Act (40 U.S.C. 276c and 18 U.S.C. 874) and the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333), regarding labor standards for federally-assisted construction subagreements.
- J) Will comply, if applicable, with Flood Insurance Purchase Requirements of section 102(a) of the Flood Disaster Protection Act of 1973, 42 U.S.C. 4001, et seq. (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- K) Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969, 42 U.S.C. 4321, et seq. (P. L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in flood plains in accordance with EO 11988; (e) assurance of project consistency with the approved state management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. 1451 et. seq.); (f) conformity of federal actions to state (Clear Air) implementation plans under section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974 as amended, 42 U.S.C. 300f, et seq. (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, 16 U.S.C. 1531, et seq. (P.L. 93-205).
- L) Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. 1271, et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- M) Will assist the awarding agency in assuring compliance with section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties) and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1, et seq.).
- N) Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development and related activities supported by this award of assistance.
- O) Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544), as amended, (7 U.S.C. 2131, et seq.) pertaining to the care, handling and treatment of warm blooded animals held for research, teaching or other activities supported by this award of assistance.
- P) Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801, et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- Q) Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and the Office of Management and Budget (OMB) Circular No. A-133, Audits of States, Local Governments and Nonprofit Organizations.
- R) Will comply with all applicable requirements of all other federal laws, executive orders, regulations and policies governing this program.
- S) Will comply with the Federal Transparency Act requiring recipients and subrecipients of federal financial assistance to obtain a Data Universal Numbering System (DUNS) number and will report the DUNS number to the LWD as a condition of receiving a federal grant or award.

2) CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

As required by EO 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions; as defined at 34 CFR Part 85, sections 85.105 and 85.110.

The prospective primary participant certifies to the best of its knowledge and belief that it and its principals:

- A) Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency or the state of New Jersey.
- B) Have not within a three year period preceding this proposal been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.
- C) Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state or local) with commission of any of the offenses enumerated in paragraph (B) of this certification; and have not within a three year period preceding this application/proposal had one or more public transactions (federal, state or local) terminated for cause or default.
- D) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this grant or contract.

3) CERTIFICATION REGARDING LOBBYING

As required by 31 U.S.C 1352 and implemented at 34 CFR Part 82, for the persons entering into a grant or cooperative agreement over \$100,000, as defined at 34 CFR Part 82, sections 82.105 and 82.110 that applicant certifies that:

The undersigned (i.e., grantee signatory) certifies, to the best of his or her knowledge and belief that:

- A) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement and the extension, continuation, renewal, amendment or modification of any federal contract, grant loan or cooperative agreement.
- B) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress or an employee of a member of Congress in connection with this federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.
- C) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

4) CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees as defined at 34 CFR Part 85, sections 85.605 and 85.610.

The grantee certifies that it will or will continue to provide a drug-free workplace by:

- A) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
- B) Establishing an ongoing drug-free awareness program to inform employees about:
 - 1) The dangers of drug abuse in the workplace;
 - 2) The grantee's policy of maintaining a drug-free workplace;
 - 3) Any available drug counseling, rehabilitation and employee assistance programs; and
 - 4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
- C) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph A.
- D) Notifying the employee in the statement required by paragraph A that as a condition of employment under the grant, the employee will:
 - 1) Abide by the terms of the statement; and
 - 2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.
- E) Notifying the agency in writing, within 10 calendar days after receiving notice under subparagraph (D)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant.
- F) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (D)(2), with respect to any employee who is so convicted:
 - 1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - 2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state or local health, law enforcement or other appropriate agency.
- G) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs A, B, C, D, E and F.

5) NONDISCRIMINATION AND EQUAL OPPORTUNITY ASSURANCE

As a condition to the award of financial assistance from the LWD, the grant applicant assures that it will comply fully with the nondiscrimination and equal opportunity provisions of the following laws:

- A) Title VI of the Civil Rights Act of 1964, as amended, which prohibits discrimination on the basis of race, color and national origin.
- B) Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination against qualified individuals with disabilities.
- C) The Age Discrimination Act of 1975, as amended, which prohibits discrimination on the basis of age.
- D) Title IX of the Education Amendments of 1972, as amended, which prohibits discrimination on the basis of sex in educational programs.
- E) Americans with Disabilities Act (P.L. 101-336) which prohibits discrimination based on disabilities in the areas of employment, public services, transportation, public accommodations and telecommunications. It requires all affected entities (businesses) to provide *reasonable accommodation* to persons with disabilities.

6) **LIABILITY**

This agreement is subject to all of the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1, et seq., the New Jersey Contractual Liability Act, N.J.S.A. 59:13-1, et seq. and the availability of appropriations.

The state of New Jersey does not carry any public liability insurance, but the liability of the state of tort claims against its employees is covered under the terms and provisions of the New Jersey Tort Claims Act. The act also creates a special self-insurance fund and provides for payment of claims against the state of New Jersey or against its employees for tort claims arising out of the performance of their duties for which the state is obligated to indemnify.

The contractor/grantee shall defend, protect, hold harmless and indemnify the LWD from all liabilities arising out of a contract/grant matter, which the contractor/grantee or its subcontractors has been negligent.

The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant.

Place of Performance (Street address, city, county, state, ZIP code)

Gloucester County Department of Economic Development
115 Budd Boulevard
West Deptford, New Jersey 08096

Gloucester County/Thorofare One Stop Career Center
215 Crown Point Road
Thorofare, New Jersey 08086

Check () if there are workplaces on file that are not identified.

The following are hereby designated:

1. Fiscal agent (as defined by the Workforce Investment Act at sections 117 and 118 and in related regulations at 661.350 (a)):

**County of Gloucester
County Court House
PO Box 337
Woodbury, New Jersey 08096**

2. One-Stop Operator (as defined by the Workforce Investment Act at sections 101, 117 and 121 and in related regulations at 662.410):

**Daniel Angelucci, One Stop Operator
Gloucester County One Stop Career Center
215 Crown Point Road
Thorofare, New Jersey 08086**

3. Workforce point of contact (as designated by the signee to be the contact point for the state of New Jersey for purpose of communication):

**Michelle Shirey, Executive Director
Workforce Investment Board
115 Budd Boulevard
West Deptford, New Jersey 08096**

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications. I further certify that as the duly authorized representative, I retain the authority to accept funds and participate in the related programs with the agreement of the jurisdiction. The information provided below and the information provided herein, accurately reflect the desires and wishes regarding the use of these funds within this jurisdiction consistent with the requirements of the funding sources and our intent. Further, with my affixed signature, our jurisdiction agrees to follow and be responsive to the rules, laws, policies and plans developed by the federal and state governments related to the funds included in this agreement and require all subgrantees under this agreement to agree to same.

Printed Name and Title: **Robert M. Damminger**
Freeholder Director

Signature

Date

General Provisions

DEFINITIONS

For the purpose of this document, the following definitions apply:

- Grantor is defined as the New Jersey Department of Labor and Workforce Development which is also referred to as the LWD.
- Contractor/Grantee is defined as any agency, organization or individual in direct receipt of funds by written instrument from the LWD.
- Subcontractor/Subgrantee is defined as any agency, organization or individual in direct receipt of funds by written instrument from a contractor/grantee.
- Program exit is defined as a participant having either been designated by the local area as such or who has not received a service funded by the program or funded by a partner program for 90 consecutive calendar days and is not scheduled for future services.
- Number served is those participants who are registered and receiving services.
- Definitions for financial terms below are derived from the **One-Stop Comprehensive Financial Management Technical Assistance Guide**. This document may be found on the Internet at http://www.doleta.gov/grants/pdf/FinalTAG_August_02.pdf. The financial definitions below shall be those used in review and audit of related processes and systems. Local area records must conform with the definitions of the following terms from that document:
 - Obligations are defined as the amounts of orders placed, contracts and subgrants awarded, goods and services received, and similar transactions during a given period that will require payment by the grantee.
 - Expenditures/outlays are defined as charges made to the project or program. They may be reported on a cash or accrual basis. For reports prepared on a cash basis, outlays are the sum of actual cash disbursement for direct charges for goods and services, the amount of indirect expense incurred, the value of in-kind contributions applied, and the amount of cash advances and payments made to contractors and subgrantees. For reports prepared on an accrued expenditure basis, outlays are the sum of actual cash disbursements, the amount of indirect expense incurred, the value of in-kind contributions applied, and the new increase(or decrease) in the amounts owed by the grantee for goods and other property received, for services performed by employees, contractors, subgrantees, subcontractors and other payees and other amounts becoming owed under programs for which no current services or performance are required, such as annuities, insurance claims and other benefit programs. Quarterly reports shall be prepared on the accrual basis.
 - Administration is defined as the allocable portion of the costs for support services and not related to the **direct provision of workforce investment services, including services to participants and employers**. Administrative functions are specified to include the following:
 - General administrative functions such as accounting, financial and cash management, procurement, property management, personnel management and payroll

- Audit functions and those duties associated with coordinating the resolution of findings originating from audits, monitoring, incident reports or other investigations
- General legal services
- Goods and services used for administrative functions
- Developing systems, including information systems, related to administrative functions
- The cost of awards made to subrecipient or vendor organizations for administrative services of the awarding agency (e.g., payroll service for staff or clients)

Administrative costs are accumulated and reported only by state and local boards, direct recipients (i.e., the state or Title ID grantee), the local grant recipient or subrecipient, the fiscal agent for a local area and the One-Stop Career Center Operator. If the local area makes an award to a vendor for an administrative function such as developing a procurement system, then the vendor costs are classified as administrative. With the exception of the aforementioned type of administrative contract, all awards to vendors and subrecipients are considered program costs and would be reported in the program cost category.

- Accrued expenditures are defined as the charges incurred by the grantee during a given period requiring the provision of funds for (1) goods and other tangible property received; (2) services performed by employees, contractors, subgrantees, subcontractors and other payees; and (3) other amounts becoming owed (by the grantee) under programs for which no current services or performance are required, such as annuities, insurance claims and other benefits.

The LWD retains the right to examine all costs to determine appropriateness of the charge to a category. The contractor/grantee is responsible for ensuring that all efforts are made to ensure that administrative costs are kept to a minimum not to exceed the limits established by federal law, rules or policies.

1) SPECIAL GRANT CONDITIONS FOR HIGH RISK GRANTEES

A) A grantee may be considered high risk if the LWD determines that a grantee:

- 1) Has a history of unsatisfactory performance;
- 2) Is not financially stable;
- 3) Has a financial management system which does not meet the standards set forth in section 2;
- 4) Has not conformed to terms and conditions of previous awards;
- 5) Is otherwise not responsible; and
- 6) The LWD determines that an award will be made; special conditions and/or restrictions shall correspond to the high risk condition and shall be included in the award.

B) Special conditions or restrictions may include:

- 1) Payment on a reimbursement basis;
- 2) Withholding authority to proceed to the next phase until receipt or evidence of acceptable performance within a given funding period;
- 3) Requiring additional, more detailed financial reports;
- 4) Additional project monitoring;
- 5) Requiring the grantee to obtain technical or management assistance; and
- 6) Establishing additional prior approvals.

C) If the LWD decides to impose such conditions, the LWD will notify the grantee as soon as possible, in writing, of:

- 1) The nature of the special conditions/restrictions;
- 2) The reason(s) for imposing the special conditions;
- 3) The corrective actions that must be taken before the special conditions will be removed by the LWD and the time allowed for completing the corrective actions; and
- 4) The method of requesting reconsideration of the conditions/restrictions imposed.

2) FINANCIAL MANAGEMENT SYSTEM

A) The grantee shall be responsible for maintaining an adequate financial management system and will immediately notify the LWD when the grantee cannot comply with the requirements established in this section of the grant.

B) The grantee's financial management system shall provide for:

1) Financial Reporting:

Accurate, current and complete disclosure of the financial results of each grant in conformity with generally accepted principles of accounting, and reporting in a format that is in accordance with the financial reporting requirements of the grant and such format is to be on an accrual basis unless otherwise approved by the LWD;

2) Accounting Records:

Records that adequately identify the source and application of funds for LWD-supported activities. These records must contain information pertaining to grant awards and authorizations, obligations, unobligated balances, assets, liabilities, outlays or expenditures and income;

3) Internal Control:

Effective internal and accounting controls over all funds, property and other assets. The grantee shall adequately safeguard all such assets and assure that they are used solely for authorized purposes;

4) Budget Control:

Comparison of actual expenditures or outlays with budgeted amounts for each grant. Also, the relationship of the financial information with performance or productivity data, including the development of unit cost information required by the LWD;

5) Allowable Cost:

Procedures for determining reasonableness, allowability and allocability of costs generally consistent with the provisions of federal and state requirements;

6) Source Documentation:

Accounting records that are supported by source documentation; and

7) Cash Management:

Procedures to minimize the time elapsing between the advance of funds from the LWD and the disbursement by the grantee, whenever funds are advanced by the LWD.

- C) The LWD may require the submission of a Statement of Adequacy of the Accounting System, as provided in Chapter II-2 of the **One-Stop Comprehensive Financial Management Technical Assistance Guide**.
- D) The LWD may review the adequacy of the financial management system of any applicant for financial assistance as part of a pre-award review or at any time subsequent to the award. If the LWD determines that the grantee's accounting system does not meet the standards described in paragraph B above, additional information to monitor the grant may be required by the LWD upon written notice to the grantee, until such time as the system meets with the LWD approval.
- E) The LWD requires that the grantee/contractor develop/maintain a documented financial management system that is committed to a document and conforms to applicable federal, state laws and generally accepted accounting principles.
- F) The grantee/contractor shall develop/maintain a cost allocation/resource sharing plan regarding the resources developed to the One-Stop Career Center consistent with requirements set forth in appropriate laws, regulations and the **One-Stop Comprehensive Financial Management Technical Assistance Guide**.

3) ALLOWABLE COSTS

Funds expended in this project shall be those as stated in the agreement for the purposes and functions outlined, unless changed by an approved modification. The contractor/grantee shall be entitled only to reimbursement for actual expenses incurred or obligated during the contract/grant period or during an approved extension agreed upon

by the contractor/grantee and the LWD, and only in the amount specified in the agreement. All obligations shall be liquidated within three months of the completion of the contract period or an approved extension.

It is the intent of the state that all funds be used in a unified and integrated manner in order to provide seamless service delivery, and not to create duplication and multiple administrative entities within the same organization.

No funds under this contract may be used for purposes other than employment and ToWork related activities. These funds may not be used to supplement nor supplant services funded through other efforts. These funds cannot be used to duplicate services and staff being funded under other efforts.

No funding under this agreement can be used to provide for bonuses or other payments above and beyond legitimate wages, salaries or any other form of compensation.

Should any funds under this agreement be used for the purpose of satisfying any contractor/grantee or subcontractor pooled costs (i.e., indirect costs or general and administrative), it is the sole responsibility of the contractor/grantee to provide documentation substantiating such cost. The LWD retains the right to question this or any other costs charged to this grant or contract.

All data pertaining to clients served under this agreement must be included in America's One-Stop Operating System (AOSOS). Costs related to clients not registered and/or reported in AOSOS may be disallowed.

Upon completion of training, participants should be referred to placement services, either through the training provider or the One-Stop Career Center. Participants may be enrolled into appropriate funded services, such as Job Seeking/Changing Skills or Job Search Workshop to aid the participant in securing employment, or receive activities such as referrals to job orders or job order development. Once a participant has not received any funded services or staff assisted activity for 90 consecutive calendar days and is not scheduled for future services, a soft exit will occur in AOSOS.

Contractors/Grantees who are government, educational or nonprofit organizations must comply with federal cost principles as established in OMB Circulars A-87, A-21 or A-122. These circulars establish government wide cost principles, including a requirement that salaries and wages charged to this contract be supported by personnel activity reports.

The LWD does not provide funding that should be intended as working capital. Funds received are for the sole intent of the contracted program. Funds from any agreement must be used in the manner agreed upon within the agreement. Any changes in intent or use must be approved by the LWD.

Interest earned from any funds included in this agreement must be used consistent with the agreement and with the applicable laws, rules and policies associated with the funding source which resulted in the interest. Further, any interest earned must be reported consistent with program income.

Each contractor/grantee shall have a written policy regarding the subject of leave accounting. Such policies must be consistent with policies of the grant recipient and must be available for the LWD to review. The LWD retains the right to assess such policies for their potential impact on service provision and require changes to ensure such services may not be impacted by local policies. Each contractor/grantee has the responsibility to ensure that its subgrantees, where appropriate, have similar documentation. The LWD retains the right to determine whether costs/rates within this category are excessive.

Each contractor/grantee shall have a written policy regarding severance pay. Such policies must be consistent with policies of the grant recipient and must be available for review by the LWD. The LWD retains the right to assess such policies for their potential impact on service provision and require changes to ensure such services may not be impacted by local policies. Each contractor/grantee has the responsibility to ensure that its subgrantees, where appropriate, have similar documentation. The LWD retains the right to determine whether costs/rates within this category are excessive.

Each contractor/grantee shall establish a written policy to address the provision of personnel benefits paid, incurred or purchased under this agreement. Costs associated with personnel benefits should be consistent with the developed

policy and should apply to the contractor/grantee and its subgrantees where appropriate. The LWD retains the right to determine whether costs/rates within this category are excessive.

Contractors/Grantees must ensure that costs related to meetings, entertainment, meals, graduations and celebrations are appropriate and of a de minimis amount. Each contractor/grantee must establish written policies consistent with that of the grant recipient. The LWD retains the right to assess such policy for their potential impact on service provision and require changes to ensure such activities may not be impacted by local policies. Each contractor/grantee has the responsibility to ensure that its subgrantees, where appropriate, have similar documentation. The LWD retains the right to determine whether costs/rates within this category are excessive.

Funds used under this grant must be used for the benefit of the program and its clients. Contractors/Grantees may not use resources from this agreement to benefit the results of non-applicable programs, the application for grants under non-applicable programs, nor employment under non-applicable programs. Contractors/Grantees using funds in such manner may have these costs disallowed. Contractors/Grantees shall establish policies on a local level to ensure that, where appropriate, similar requirements apply.

No wages under this agreement, whether for full time or part time work, may exceed the federally imposed limit as set forth in Public Law 109-234 and/or any limits established through applicable law, regulation or order by the state of New Jersey. This establishes a cap for not only annual wages, but should be pro-rated to ensure that hourly, weekly, monthly or any wages either wholly or partially funded under this agreement do not exceed the allowed amount on that basis either. Any costs above the total or pro-rated amount may be the basis for a disallowed cost for the entirety of the amount, not just any excessive amount. Each contractor/grantee has the responsibility to ensure that no subgrantees violate this cap and that any violation on that basis is similarly disallowed.

The LWD reserves the right to cap and deny any requests associated with pooled costs (i.e., indirect or general and administrative). It is incumbent upon the contractor/grantee to provide sufficient documentation regarding such requests including documentation of its development and components and approval by the appropriate cognizant agency. Funding of the budgeted amount of the pooled costs in this grant/contract does not imply approval by the LWD of the amount or method of calculation.

4) MATCHING AND COST SHARING

The grantee shall be required to account to the satisfaction of the LWD for matching and cost sharing requirements of the grant in accordance with federal and state requirements.

5) PROGRAM INCOME

Program income shall be defined as gross income earned by the grantee from grant-supported activities. Such earnings include, but will not be limited to, income from service fees, sale of commodities, usage or rental fees and royalties on patents and copyrights.

- A) If a grantee receives interest earned of \$250 or more in a fiscal year on advances of grant funds, see Chapter II-7-3 of the **One-Stop Comprehensive Financial Management Technical Assistance Guide**.
- B) Unless the grant provides otherwise, the grantee shall have no obligation to the LWD with respect to royalties received as a result of copyrights or patents produced under the grant.
- C) All other program income earned during the grant period shall be retained by the grantee and used in accordance with Chapter II-7 of the **One-Stop Comprehensive Financial Management Technical Assistance Guide**.

6) PRICE WARRANTY

Contractor/grantee warrants that the prices agreed upon are not less favorable than those currently extended to any other customer for the same or similar articles in similar quantities. Contractor/grantee extends the same terms and conditions as extended to its most favored customers and final price includes all common reductions for discounts, rebates or other incentives. All goods procured under this contract shall be name brand, first quality, new parts, unless otherwise specified.

7) PAYMENT METHOD

A) Payments to the contractor/grantee or on behalf of the contractor/grantee shall be issued only after the agreement has been signed and agreed to by both parties. The contractor/grantee will provide sufficient documentation that action has been taken to carry out the terms and conditions of the agreement. Upon receipt of the requisite financial and narrative reports and other forms or reports required by the grantor and upon appropriate certification by the chief financial officer of the LWD or his/her designee, the grantor will pay the contractor/grantee the contracted amount.

B) The following is required to be submitted in a form satisfactory to the LWD. At its discretion, the LWD may request additional reports.

Payment Voucher (Form PV 6/93) or similar form approved by the LWD – This form will be submitted to the LWD, with supporting documentation that the contracted services are operational and will continue to be for the length specified in the agreement.

8) REPORTING REQUIREMENTS

Contractor/Grantee agrees to provide all reports specified in this agreement within the established timeframe and to the satisfaction of the LWD. All records must be current and reflective of actual events to ensure that reports may be timely and provide an actual depiction of ongoing activities. Contractors/Grantees are responsible for ensuring that reports are based upon current data.

9) MONITORING, EVALUATION AND AUDIT

A) The contractor/grantee agrees to cooperate with any monitoring, evaluation and/or audit conducted by the grantor or their designees and authorized agents.

B) The contractor/grantee will maintain its records and accounts in such a way as to facilitate the preparation of financial statements in accordance with generally accepted accounting principles and the audits thereof and ensure that subcontractors/subgrantees also maintain records in the same manner. The contractor/grantee is responsible for any disallowed costs as determined by the LWD including those of its subcontractors.

C) Contractors/grantees who are governmental or nonprofit organizations and receive over \$500,000 in either state or federal funds agree to have an audit conducted which meets the requirements of the Single Audit Act (31 U.S.C. 75), and federal OMB Circular A-133, *Audits of States, Local Governments and Nonprofit Organizations*. Audits must also conform with the New Jersey OMB Circular Letter 04-04 *Single Audit Policy For Recipients of Federal Grants, State Grants and State Aid*.

Government and nonprofit organizations receiving more than \$100,000 in combination of state and federal funds agree to have a financial audit in accordance with Government Auditing Standards (Yellow Book Standards).

1) To meet these requirements, the contractor/grantee's audit reports must include the auditor opinion on the contractor/grantee's compliance with the material terms and conditions of state grant agreements, state aid programs and applicable laws and regulations.

2) Contractor/grantee audit reports must contain a supplemental schedule of the entity's state grant and state aid financial assistance programs. This schedule must show for each program:

- State Grantor Organization;
- Program Title;
- State Account Number;
- Program Account; and
- Total Disbursements.

D) Contractors/grantees who are for-profit companies and receive \$100,000 in either state or federal funds agree to have an independent audit which includes one of the following:

A grant specific audit in accordance with Government Auditing Standards (Yellow Book Standards); or, a financial audit report conducted under generally accepted auditing standards which includes a separate report on compliance with contractual provisions; or, a special report applying agreed upon procedures including, but not limited to, reviewing and testing the cost and expenses incurred for which reimbursement was

requested to determine their propriety under the contract; review of the training records which substantiate training was completed in accordance with the contracts.

The LWD's chief financial officer reserves the right to accept alternate assurances of contractor/grantee compliance in the event an independent audit cannot be provided.

- E) The LWD reserves the right to build upon the audit received. Interim audits may be conducted at the discretion of the LWD.
- F) Contractors/grantees agree to provide full access to their books and records and to any audit or review of financial and compliance requirements of the LWD.
- G) The LWD reserves the right to require plans for audit resolution. The LWD further retains the right to implement steps toward such resolution should the contractor/grantee fail to be responsive and a need to institute collection is warranted. Such action on the part of the LWD shall include prior notice and include opportunity for appeal.
- H) Contractors/grantees agree to require that all subgrantees whose receipt of funds under this agreement meet or exceed levels, regardless of whether it be through a single or multiple agreements, required for contractor/grantee independent audit, shall provide an independent audit consistent with the requirements established herein for the contractor/grantee.
- I) Contractor/grantee agrees to monitor its subgrantees. Such monitoring shall include review of program, financial and performance for all efforts. Entities receiving awards of \$50,000 a year, whether through one or multiple agreements, must be monitored annually. A schedule for all monitoring shall be developed and available upon request. Monitoring tools shall be used and a record of such efforts must be retained. In any event of a monitoring finding or recommendation, the contractor/grantee is responsible for communicating such to the applicable body in a timely manner and require, document and follow-up on related actions.
- J) The contractor/grantee must maintain records in support of the cost allocation/resource sharing plan discussed under section 2. These records must be auditable and consistent with the plan.

10) COMPLAINTS, GRIEVANCES AND APPEALS

All contractors/grantees must promulgate a written policy regarding complaints, grievances and appeals. The process must be written in a manner that is clear and understandable. The information must be provided to all customers, communicated in a manner in which they may understand, be consistent with, at a minimum all federal and state requirements, offer the opportunity for appeal and establish reasonable timeframes for response. All contractors/grantees must also establish for all complaints regarding potential, claimed or actual violations of the Equal Employment Opportunity regulations. These too must minimally satisfy federal and state requirements. As appropriate, documentation regarding these efforts must also designate the appropriate person designated to consider these matters.

11) RECORDS

All documents, patents, copyrights, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, reports, plans and other materials prepared by the contractor/grantee in connection with the project are the property of the LWD. Such material will be delivered to the LWD upon request.

Retention – The contractor/grantee agrees to maintain all records pertinent to all grants, contracts and agreements, including financial, statistical, property and participant records and supporting documentation for a period of seven years from the date of the final expenditure or final program report, whichever is the latest. The aforementioned records will be retained beyond the seven years if any litigation or audit is begun or if a claim is instituted involving the grant or agreement covered by the records. In these instances, the records will be retained until the litigation, audit or claim has been finally resolved. The contractor/grantee agrees to insure that subgrantees retain records in accordance with these requirements. In the event of the termination of the relationship between contractor/grantee and subgrantees, the contractor/grantee shall be responsible for the maintenance and retention of the records of any subgrantees unable to retain them.

Access – The grantor may investigate any matter it deems necessary to determine compliance with state or federal policy and/or procedures. The investigations authorized by this provision may include examining records (including

making certified copies thereof), interviewing employees and entering any premises or onto any site in which any part of a program of the contractor/grantee is conducted or in which any of the records of the contractor/grantee are kept.

Additionally, all parties must comply with laws, regulations and policies regarding New Jersey Public Records Law.

The contractor/grantee understands that all records must be current and reflective of actual and timely information. Purposeful provision of inaccurate, untimely or manipulated data may be cause for further action.

12) PROCUREMENT STANDARDS

Procurement of supplies, equipment and other services with funds provided by this grant shall be accomplished in a manner generally consistent with federal and state and local requirements.

Adherence to the standards contained in the applicable federal, state and local laws and regulations does not relieve the grantee of the contractual responsibilities arising under its procurements. The grantee is the responsible authority, without recourse to the LWD, regarding the settlement and satisfaction of all contractual and administrative issues and claims arising out of procurement entered in support of a grant.

The contractor/grantee shall maintain a written procurement document that satisfies all federal/state requirements and ensures competition where appropriate, utilizes past performance as a determinant of future use, requires cost/price analysis of acquisition and develops an oversight system for the process. Any/all procurement documentation must require and include specific language regarding the avoidance of conflict of interest in any procurement process and document any steps to be taken to ensure that such steps have been taken.

The contractor/grantee shall not be allowed to use procurement rules as a tool toward procurement pass-through. Contractor/grantee shall not be allowed to enter into an agreement whose sole or primary purpose is to obfuscate the desire and intent of procurement standards as set forth by this agreement and applicable federal and state requirements.

13) PROPERTY

The contractor/grantee is responsible and accountable for all equipment and property purchased with funds under this agreement, including purchases made by any contractor or subcontractor receiving payments on behalf of the contractor/grantee. A current inventory of such property and equipment, with a value of \$1,000 or more, shall be maintained by the contractor/grantee. Procedures for property records are outlined in the state of New Jersey Treasury Circular 11-19, <http://www.state.nj.us/infobank/circular/cir1119b.pdf>, and the contractor/grantee shall follow those procedures. The contractor/grantee agrees to provide the same security and safekeeping measures for property paid for under this contract as the contractor/grantee provides for the same or similar property owned by the contractor/grantee. The contractor/grantee agrees to impose similar conditions upon any contractor or subcontractor engaged to provide services under this contract.

14) TRAVEL AND CONFERENCES

Conferences or seminars conducted by the contractor/grantee shall be held at the contractor/grantee's facilities or at public facilities whenever possible.

15) SUBCONTRACTING

Contractor/grantee will perform all terms and conditions of this agreement unless a provision allowing the subcontracting of work is contained in the agreement. All terms and conditions applicable to the contractor/grantee would apply to any subcontractors or third parties hired by the contractor/grantee. It is the responsibility of the contractor/grantee to have appropriate agreements in place, in a timely manner, for all subcontracts/agreements. All such agreements should be consistent with the requirements of this document.

16) MODIFICATIONS

Modification to the agreement will be made in accordance with procedures prescribed by the grantor effective at the time of submission of the modification.

- A) The contractor/grantee agrees to submit a written modification and receive approval from the LWD prior to changing any budget line item contained in this agreement.
- B) The grantor and contractor/grantee agree to make any changes to this agreement only through a written modification.
- C) All modifications to this agreement will be appended to and become part of this contract.

17) DISPUTES

The contractor/grantee agrees to attempt to resolve disputes arising from this agreement by administrative process and negotiations in lieu of litigation. The contractor/grantee assures continued performance of this agreement while any dispute is pending.

Any dispute arising under this grant or agreement, which is not settled by informal means, shall be decided by the grantor, who shall reduce the decision to writing and mail or otherwise furnish a copy thereof to the contractor/grantee. The contractor/grantee shall be afforded an opportunity to be heard and to offer evidence in support of its position. Pending final decision of a dispute hereunder, the contractor/grantee shall proceed diligently with the performance under the agreement.

The dispute resolution mechanism described in this section is not exclusive. The grantor and contractor/grantee preserves all rights in law and equity to pursue any claims that may arise.

This agreement shall be governed by and construed and enforced in accordance with the laws of the state of New Jersey.

18) SEVERABILITY

If any one or more provisions of the agreement are finally adjudicated to be unlawful or unenforceable by a court of competent jurisdiction, then this agreement shall be construed as if such unlawful provisions had not been contained herein.

19) TERMINATION

- A) Termination for Convenience – The grantor or contractor/grantee may request a termination for any reason. The grantor or contractor/grantee shall give 30 days advance notice, in writing, to the other parties to this agreement of the effective date of such termination. The contractor/grantee shall be entitled to receive just and equitable compensation for any services satisfactorily performed hereunder through the date of termination.
- B) Termination for Cause – The grantor may terminate this agreement when it has determined that the contractor/grantee has failed to provide the services specified, or complied with any of the provisions contained in this contract or approved application, or otherwise breached the terms of this agreement. If the contractor/grantee fails to perform in whole or in part under this agreement, or fails to make sufficient progress so as to endanger performance, or otherwise breaches the terms of this agreement, the grantor will notify the other parties to this agreement of such unsatisfactory performance or breach in writing. The contractor/grantee has 10 working days in which to respond with a plan agreeable to the grantor for correction of the deficiencies. If the contractor/grantee does not respond within the appointed time with corrective plans satisfactory to the grantor, the grantor will serve a termination notice on the contractor/grantee which will become effective within 10 days after receipt. In the event of such termination, the grantor shall only be liable for payment for services rendered prior to the effective date of the termination, provided such services are performed in accordance with the provisions of this agreement.
- C) Termination or Reduction of Funds
 - 1) The contractor/grantee agrees that major changes to this contract, both in terms of program content and funding levels, may be required prior to its implementation or during the term of its operations due to new or revised legislation or regulations. The contractor/grantee agrees that any such changes deemed necessary by the LWD shall be immediately incorporated into this grant.
 - 2) Future payments under this agreement may be suspended or terminated upon refusal to accept or satisfy any additional conditions that may be requested by the grantor.

20) CONTRACT CLOSEOUT

- A) The following definitions shall apply for the purpose of this section:
- 1) Contract Closeout – The closeout of a contract is the process by which the grantor determines that all applicable administrative actions and all required work of the contract have been completed by the contractor/grantee.
 - 2) Date of Completion – The date by which all activities under the contract are completed, or the expiration date in the grant award document, or any supplement or amendment thereto.
- B) The contractor/grantee shall submit a closeout package per the terms of the agreement, unless otherwise extended by the grantor, after completion of the contract period or termination of the contract. Closeout forms will be supplied by the grantor.
- C) The contractor/grantee will, together with the submission of the closeout package, return to the grantor any unexpended funds or unobligated (unencumbered) cash advances except such sums as have been otherwise authorized, in writing, by the grantor to be retained.
- D) Within the limits of the contract amount, the grantor may make a settlement for any upward or downward adjustments of costs after the final reports are received.
- E) The contractor/grantee is responsible for those costs found to be disallowed, including those of any contractor or subcontractor paid from funds under this grant or contract, and the grantor retains the right to recover any appropriated amount after fully considering the recommendations on disallowed costs resulting from the final audit, even if a final audit has not been performed prior to the closeout of the contract.
- F) The contractor/grantee shall account for any property received from the grantor or acquired with funds under this grant, including any property received or acquired by a contractor or subcontractor under this grant.
- G) The contractor/grantee shall forward closeout package to the grantor within 60 days of the closeout.

21) PERFORMANCE

The contractor/grantee assures performance will be in accordance with, and within the period of, this agreement and will immediately report any conditions that may adversely affect performance to the LWD as soon as they become known. Grantee agrees to meet negotiated program performance levels as a condition of future funding and to any program requirements stated in the Notices of Obligation that granted operational authority for the funds contained in this contract. Any fraud or suspected fraud involving granted funds must be reported to the grantor with 48 hours of its discovery. The contractor/grantee shall establish and document a process to ensure that the results of programs and services provided with funds provided by this agreement and overseen and reviewed to ensure that these resources are maximized for effectiveness and results in addition to any specific program requirements as established by law, regulation or policy. The contractor/grantee shall ensure that such process includes a determination of effectiveness and that such findings, minimally on an annual basis, are committed to writing and shared with the LWD. The contractor/grantee acknowledges that the LWD has the right and responsibility to take action and potentially sanction any area that fails to attain satisfactory performance consistent with the rules overseeing any of the funds under this agreement.

22) CONFLICTS OF INTEREST

The contractor/grantee shall avoid organizational conflicts of interest or the appearance of conflicts of interest in the conduct of procurement activities. Any gratuities in the form of entertainment, gifts or otherwise offered by the contractor/grantee, its agent or representative to any office or employee of the LWD with a view toward securing this contract or securing favorable treatment with respect to the awarding, amending or the making of any determination will render the contract voidable at the option of the LWD, and may justify further action under applicable state laws. The contractor/grantee agrees that it shall ensure that all steps are taken to avoid actual or potential conflicts of interest in their efforts under this agreement. The contractor/grantee must guarantee and monitor its system to ensure that all staff, officers, board or staff members touched by resources under this agreement are not in conflict. The contractor/grantee shall develop/maintain a written code of conduct which provides specific requirements and

processes to ensure that that anyone, including staff and board members, shall not be in conflict and indicate the steps the contractor/grantee will take to avoid the potential of conflict.

23) OPEN GOVERNMENT PRACTICES

The contractor/grantee shall ensure that any activity funded in whole or part of this agreement meets the highest of ethical standards and shall not violate applicable federal, state or local rules regarding any of the following subjects:

- Patronage
- Political Activities
- Hatch Act
- Sectarian Activities
- Maintenance of Effort/Supplanting
- Open Public Meeting

Written policies regarding the contractor/grantee shall be documented, maintained and available for review. Contractor/grantee should also require that subgrantees establish, document and maintain such policies as appropriate.

24) BONDING AND INSURANCE

The contractor/grantee shall ensure that every officer, director or employee who is authorized to act on behalf of the contractor/grantee for the purpose of receiving funds into program accounts or issuing financial documents, checks or other instruments of payment is bonded to provide protection against loss.

25) AVAILABILITY OF FUNDS

The recipient shall recognize and agree that both the initial provision of funding and the continuation of such funding under the agreement is expressly dependent upon the availability to the LWD of funds appropriated by the state Legislature from state and/or federal revenue or such other funding sources as may be applicable. A failure of the LWD to make any payment under this agreement or to observe and perform any condition on its part to be performed under the agreement as a result of the failure of the Legislature to appropriate shall not in any manner constitute a breach of the agreement by the LWD or an event of default under the agreement and the LWD shall not be held liable for any breach of the agreement because of the absence of available funding appropriations. In addition, future funding shall not be anticipated from the LWD beyond the duration of the award period set forth in the grant agreement and in no event shall the agreement be construed as a commitment by the LWD to expend funds beyond the termination date set in the grant agreement.

Grant Specific Provisions

Please use this space to define the role, responsibilities of the following entities consistent with the Workforce Investment Act, the local workforce investment plan and the Workforce Investment Board/local elected officials Memorandum of Understanding:

Grant recipient:

The County of Gloucester is the recipient of the Workforce Investment Act funds and all other state funds dedicated to employment and training services of the residents of Gloucester County. The County has designated the Gloucester County Department of Economic Development to be the department to serve the intended recipients of these dollars.

Fiscal agent:

The County of Gloucester is the fiscal agent for all employment and training related funds. The County Treasurer ensures that all funds are expended appropriately and in a timely fashion.

Workforce Investment Board:

The Board is appointed by the Gloucester County Board of Chosen Freeholders in accordance with federal and state guidelines. The Board conducts oversight of the One Stop system, youth activities and employment and training activities under Title I of WIA. This is done in partnership with the Board of Chosen Freeholders. Activities including, but not limited to changes in services, budget allocations, establishing employer linkages, educational and employment related activities and youth services are discussed by the appropriate WIB committees. The committee chairs then offer proposals to the WIB Executive Committee for approval. These approved proposals are then recommended to the Freeholder Board. The County Board of Chosen Freeholders will make the final decision regarding any changes.

One-Stop Operator:

The One Stop Operator is the Gloucester County Department of Economic Development. This entity includes the staff to the Workforce Investment Board, the Division of Workforce Development, which is the division that directly serves those customers in need of employment and training services, Division of Business Development and Tourism, and Division of Community Development Block Grant. All the divisions are mutually dependent upon each other and have a direct impact on the county's quality of life and economic condition.

The LWD will provide the contractor/grantee a template to submit a line item budget which indicates the projected use for all funds included in this agreement, which is due to the LWD by October 31st of the respective program year. Unexpended funds that are expected to be available from previous agreements, which constitute carry-in, shall also be included in the budget. Such budget must indicate for each line item, the intended amount dedicated to the effort and indicate the various grant sources intended to pay for that function as part of cost allocation. Modifications are expected as funding and program priorities may change. It is the responsibility of the contractor/grantee to update the budget in a timely manner to reflect any such changes. Such budget must account for all dollars provided under this agreement and carry-in funds. The document must clearly indicate those new dollars reflected in any Notice of Obligation. All budgets shall clearly identify staff costs and indicate whether the cost constitutes an administrative or program cost. Accompanying the budget must be a staff roster which includes a listing of all positions that are a part of the budget and being funded, in whole or in part, with funds provided by this agreement. For each staff position, it should be clearly indicated the grant(s) which are funding the staff position, whether the position is charged against program or administrative costs and whether the position has direct customer contact with either client or employer customers. The budget document must include a cover letter indicating agreement on such budget with the signature of the lead elected official and the chair of the Workforce Investment Board. Also required is a statement of accomplishment for the previous year, acknowledgement of the previous year's performance, steps to be taken to ensure failure does not continue with risk of potential sanction and anticipated steps for continuous improvement undertaken by the entities funded by the agreement.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above general provisions.

Robert M. Damminger
Freeholder Director

Signature

Date

C-2

RESOLUTION TO APPROVE THE 2014 COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY UPDATE

WHEREAS, the Comprehensive Economic Development Strategy (hereinafter the "CEDS") is a continuous planning process which addresses economic issues and potential opportunities within a specific area; and

WHEREAS, the changing economic circumstances facing the County prompted this update of the 2008 CEDS and its 2010 Update; and

WHEREAS, the CEDS committee was drawn from all the major interest of the County including women, minorities and the private sector to institute a continuing planning process; and

WHEREAS, a new or updated CEDS must be submitted every five (5) years; and

WHEREAS, the 2014 Comprehensive Economic Development Strategy Update is available for public review at all times at the Economic Development Office located at the Budd Blvd Complex, and can also be reviewed online; and

WHEREAS, Public notice for CEDS was posted on December 1, 2014 in the South Jersey Times.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of Gloucester County that the Director of the Board be and is hereby authorized to execute and the Clerk of the Board be and is hereby authorized to attest to the 2014 Comprehensive Economic Development Strategy Update.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on April 1, 2015 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

ROBERT N. DILELLA, CLERK

**GLOUCESTER
COUNTY
COMPREHENSIVE
ECONOMIC
DEVELOPMENT
STRATEGY (CEDs)**

2014

Abstract: The (CEDs) is a vehicle for channeling U.S. Economic Development Administration (U.S. EDA) funds and other development financing to initiate projects that are essential for Gloucester County to attract, grow and sustain new business and industry.

**UPDATE TO THE
2008 (CEDs)**



Presented by the Gloucester County Department of Economic Development
Robert M. Damminger, Freeholder Director
Heather Simmons, Freeholder Liaison

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The County of Gloucester complies with all state and federal rules and regulations and does not discriminate on the basis of race, religion, color, national or ethnic origin, sexual orientation, age, marital status or disability in admission to, access to, or operations of its programs, services, or activities. In addition, Gloucester County encourages the participation of people with disabilities in its programs and activities and offers special services to all County residents 60 years of age and older. Inquiries regarding compliance may be directed to the Division of Disability Services at (856) 384-6842/New Jersey Relay Service 711 or the EEO office at (856)384-6903.

CEDS COMMITTEE MEMBERS LIST

2014

<p>Ronda Abbruzzese, Community Development Director – Borough of Glassboro Marlene Asselta, President – Southern New Jersey Development Council Ken Atkinson, Director – Gloucester County Department of Land Preservation Lyman Barnes, Administrator – Logan Township Kenneth Barnshaw, Vice President of Government Affairs - South Jersey Federal Credit Union Anthony Bellia, President – Bellia Work + Space Professionals Thomas Bianco, Acting Director – Gloucester County Department of Economic Development William Bittner, Administrator – Borough of Westville Michelle Bruner, Economic Development Coordinator – Mantua Township Jake Buganski, Executive Director – South Jersey Tourism Corporation Eileen Cardile, Executive Vice President and President and CEO – Inspira Medical Center, Woodbury Dr. Jose Cardona, Vice President for University Relations – Rowan University Mark Cooper, Mayor – Borough of National Park Dave Deegan, Committeeman – Franklin Township Jane DiBella, Administrator/Clerk – Woolwich Township Kathy Farniaccio, Area Manager of Government Affairs – Comcast Corp. Dr. Rev. A. B. Frazier, Pastor – Second Baptist Church Diane Hale, Councilwoman and Economic Development Committee Member – Borough of Swedesboro W. Jeff Hamilton, Mayor – Borough of Paulsboro John Horner, Committeeman – South Harrison Township John Howard, Councilman – Borough of Wenonah Dr. Charles Ivory, Foundation Director – EIRC Foundation Eshia “Jake” Jacob, Councilman – Borough of Woodbury Heights Hosea Johnson, Chairman – Gloucester County Workforce Investment Board Dr. Fred Keating, President – Rowan College of Gloucester County Dr. William King, Retired Physician – Resident and Faith Based Organization Representative Diane Malloy, Clerk – Harrison Township</p>	<p>Frank Martinelli, Chairman, Economic Redevelopment Committee – Borough of Newfield Colleen McGuire, Executive Director – Pascal Sykes Foundation Mike McManamy, Planning Board Chairman – West Deptford Township Paul Medany, Mayor – Deptford Township Sue Miller, Administrator – Borough of Clayton Frank Minor, Mayor – Logan Township Lisa Morina, Vice President Government and External Relations – Kennedy Health Systems Geraldine Pohlrig, Economic Development – Greenwich Township David Ricci, Partner – The Flynn Company Claire Riggs, Public Affairs Director – Axeon Specialty Products Chuck Rose, Director – Gloucester County Department of Parks and Recreation LeeAnn Ruggeri, Administrator/CFO – Borough of Paulsboro Gary Schwarz, Treasurer – County of Gloucester Michelle Shirey, Division Head Business Development & Tourism – Gloucester County Department of Economic Development David Slack, Committeeman – Elk Township Robert Smith, Administrator – Washington Township George Strachan, Acting Executive Director – GCIA Linda Strieter, Department Head – Rutgers Cooperative Extension of Gloucester County David Travato, Councilman – City of Woodbury Les Vail, President & CEO – Gloucester County Chamber of Commerce Jared Valdez, Chairperson of Economic Development Committee – Monroe Township Vincent Voltaggio, County Engineer – Gloucester County Office of the Engineer Matthew Weng, Chairman – Borough of Pitman Economic Development Richard Westergaard, Planning Director – Gloucester County Planning Division Mark Wilgus, Sr. Community Relations Specialist – Paulsboro Refining Company Randi Woerner, Economic Development Director – City of Woodbury Marc Policarpo, Senior Vice President, Binswanger</p>
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INTRODUCTION

Gloucester is a bustling county located just southeast of Philadelphia in the metro Philadelphia market. With over 14,000 businesses, small and large Gloucester County is no doubt the prime location for the long term, sustainable growth for new business.

Our economy is a thriving and diverse mixture of agri-business, manufacturing, heavy industry, commercial enterprise and innovative new technology companies. Local businesses produce and distribute a number of goods such as chemical products, fabricated metals, medical instruments and devices, as well as a vast assortment of food products.

In 2008, Gloucester County adopted a Comprehensive Economic Development Strategy or CEDs. Two years later, the County prepared an Update to that CEDs which updated various goals, objectives and projects. This document represents an additional addendum or update to the 2008 CEDs.

The National Economic Recession of 2008 has had a significant impact on all New Jersey counties, for Gloucester County and 2009 and 2010 were particularly challenging, job growth stagnated and unemployment rates skyrocketed. There were three major corporate layoffs announced between 2009 and 2012.

Over the last three years and particularly since 2012, the local economy has moderated and our business environment has begun to improve. In 2013 New business coming into Gloucester County that has worked with the department represents 1.6 million sq. ft. of new or renovated space, 604 new jobs, 448 retained jobs and \$41.5 million dollars in new investment in the County.

Yet still, Gloucester County began 2013 with an unemployment rate well above the national average at 10.3%. As of April 2014 (the latest month

for which N.J. Department of Labor figures are available) the unemployment rate had dropped to 6.6%. However, as has been seen throughout the Country, this drop in unemployment was impacted to some extent by a shrinking of the labor force. Since the 2010 CEDs update, Gloucester County's labor force declined from 154,300 to 152,600 persons due to people simply dropping out of the workforce during the recession. This is a trend seen nationally and one that is not unique to Gloucester County.

These undesirable circumstances added importance on this update of the Comprehensive Economic Development Strategy, (CEDs). While not a short term strategy or plan, the CEDs is a vehicle for channeling U.S. Economic Development Administration (U.S. EDA) funds and other development financing to initiate projects that are essential for the county to attract, grow and sustain new business and industry.



KTM Brrrr! – Logan Township, Gloucester County

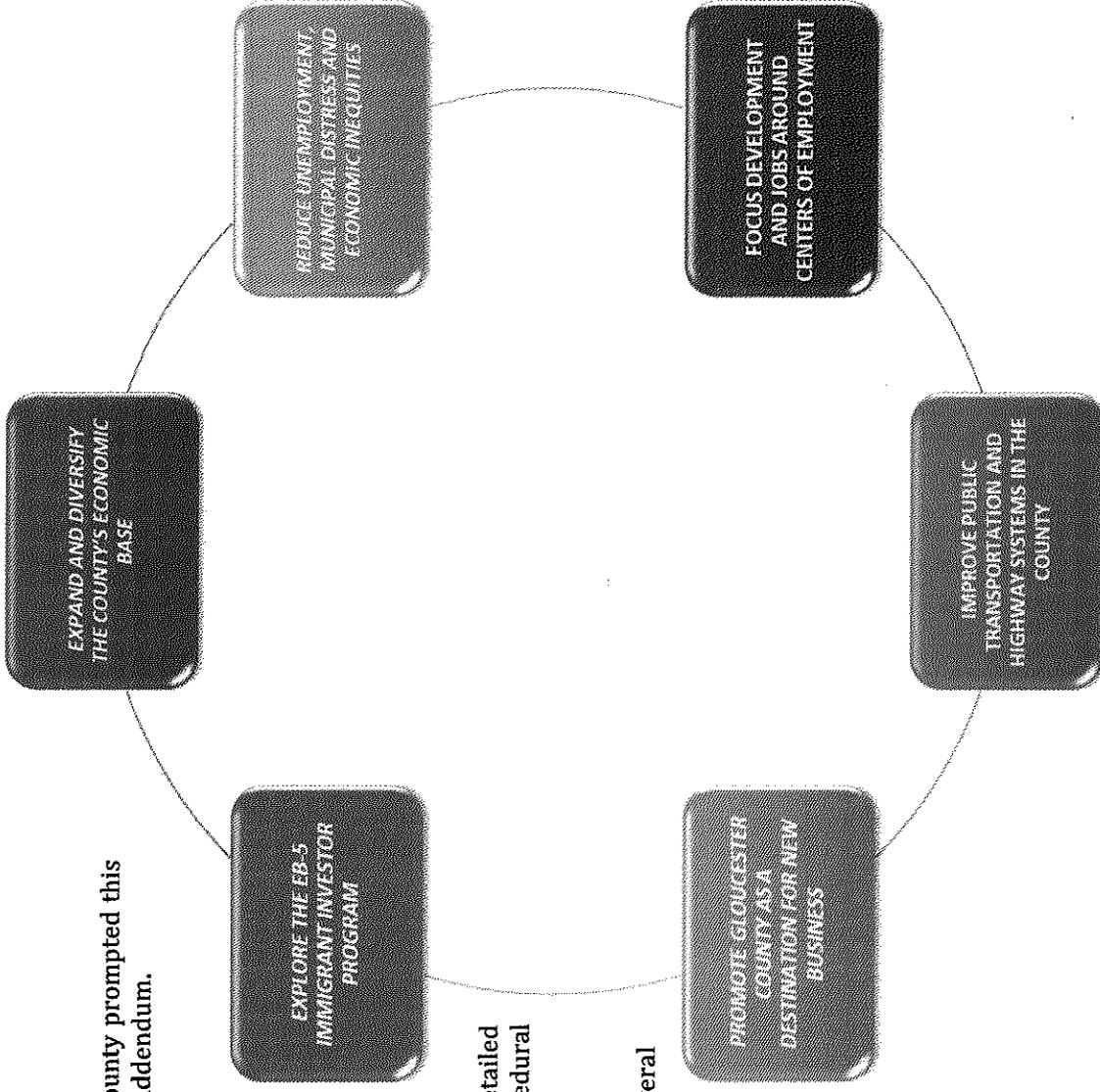
KEY AREAS OF FOCUS

The changing economic circumstances facing the County prompted this update of the Gloucester County CEDs and its 2010 Addendum.

The County government is particularly interested in seeing the recommendations of the CEDs more focused than in previous documents. This means that project concepts identified in the CEDs are ones that are achievable within the lifetime (approximately 3-5 years) of this update.

The implementation agenda, therefore, is more detailed and tied to specific benchmarks, timelines, and procedural recommendations.

With reference to policy, the CEDs focuses on several key issues and challenges, which are important to the Gloucester County economy as it emerges from recession.



LEADERSHIP

Under the leadership of the Gloucester County Board of Chosen Freeholders and the County Department of Economic Development, a CEDs Committee was formed for this 2014 CEDs update. Over the course of several months and a number of meetings and public discussions, the Committee developed basic principles that guided the CEDs process. These principals are central to this 2014 Plan Update and Addendum.

To maintain a strong and welcoming business environment, the County must continue to nurture a culture of collaboration, realizing that an area's well-being and its ability to compete are conditioned by the level of trust, inherent in its society. This belief has led the CEDs Committee and the County's leadership to focus its efforts on an innovation based economy with a shared vision, widely discussed. The conclusion is that the County's social consensus is built by leadership that is broad, explicit and action oriented. This Addendum continues to reflect the County's belief in these principles.

The CEDs committee was drawn from all the major interests of the County including women, minorities, and the private sector to institute a continuing planning process.

Membership on the CEDs Committee ensures broad participation by business, the public sector and hard-to-reach communities and populations. Half of the Committee membership is from private sector and non-profit organizations.

2014 REPRESENTATION ON THE CEDs COMMITTEE**INCLUDES:**

- **Business and Industry**
- **Chambers of Commerce**
- **Southern New Jersey Development Council**
- **Hospitals and Health Care Providers**
- **Faith Based Organizations**
- **Non Profit Groups**
- **Municipal Government**
- **County Government**
- **County WIB**
- **County College**
- **Rowan University**
- **South Jersey Tech Park**

As part of this update, there were two CEDs Committee meetings and one public meeting conducted by the County Board of Chosen Freeholders, prior to adoption of this Addendum. Minutes from the CEDs Committee Meetings and the Public Meeting are incorporated into this Strategy.

ECONOMIC AND DEMOGRAPHIC ANALYSIS

Gloucester County has attractive and varied landscapes and an abundance of developable land. This, along with the County's close proximity to historically major metro areas like Camden, Philadelphia, Atlantic City and Wilmington, assisted the County to witness considerable growth between 1970 to 2000. The trend of population growth has continued and according to the Delaware Valley Regional Planning Commission, Gloucester County is expected to see a 30.5% population change from 2010-2040. DVRPC has recognized that Gloucester County will see the largest percent change in population growth in the nine-county DVRPC region.

Growth in Gloucester County will not be limited to population increases, employment forecasts indicate that the County will experience a 26% change in employment figures by 2040. DVRPC's Connections 2040, the adopted Long Range Plan concludes that Gloucester County will see the largest percent change in employment growth as well.

Supporting these forecasts, the following sets of statistics compare some of the key economic and demographic figures from the 2008, 2010, and current CEDs documents.

The population of Gloucester County is estimated (in 2012) at 291,608 persons. This is an increase of 3,320 persons since the 2010 Census count of 288,288 individuals and an increase of 36,006 persons from the 255,602 count in 2000. This translates to a growth rate of approximately 14% over this period, which is well ahead of most New Jersey counties.

The County and region are emerging from their economic downturn resulting from the 2008 recession. Between 2010 and 2013, the County estimates that it lost approximately 1,200 jobs due to plant closings or businesses moving out of the County. Reinforcing the emergence from the recession, GCDED reports that between 2010-2013 over 2,200 jobs were added or retained through Business Retention and Attraction efforts.

The chart on the next page illustrates some additional changes in the economic conditions of the County and its workforce. This graphic demonstrates the unemployment rate in the County, at 6.6% is still above its pre-recession rate, but well below previous figures, which reached 11% or more at the height of the recession. These figures, while higher than desirable, are healthier than many counties in the State. Unemployment rates in Gloucester County have recovered fairly quickly from the recessionary lows, particularly given that New Jersey's unemployment rate is currently estimated at 6.9%, a figure slightly higher than Gloucester County.

The size of the labor force increased fairly significantly from 2000 levels, which is not surprising given the County's rate of population growth. However, since 2010, the size of the labor force has declined slightly from 158,600 persons to an average of 155,600 persons in 2013. Typically in a recession some people simply drop out of the workforce – in other words they stop actively seeking employment – and wait until the recovery starts to occur.

In 2012, the number of persons living below poverty has declined to 11,700 currently from an estimated 21,366 in 2008, (2008-

2012 American Community Survey.) Although Gloucester County is one of the fastest growing counties in New Jersey, its 2012 median household income, at \$71,324 was just over 80% of the State average which was \$79,584.

**Changes in Economic Conditions 2008-2014
Gloucester County, New Jersey**

ECONOMIC INDICATOR	JANUARY 2007 FIGURES	AVERAGE 2009 FIGURES	APRIL 2014 FIGURE
Unemployment Rate ¹	4.8%	10.0%	6.6%
Size of Labor Force	154,900	154,300	152,600
Numbers of Persons Unemployed	7,400	15,500	10,100
Poverty Rate	6.8%	7.5%	7.7%
Median Household Income	\$66,759	\$69,990	\$71,324

Sources: 1. NJ Department of Labor and Workforce Development. Most recent figure is April 2014. 2. Poverty rate stats from American Fact Finder, 2012 American Community Survey; 3. Median Household Income Estimate from 2012 ESRI Data.

Similar to most counties in New Jersey, the retail and service sectors are significant components of the County's employment base. The manufacturing sector, once a dominant presence in the economy represents only 3.5% of all businesses and 7.9% of all County employment.

The health services and educational sectors of the economy are large contributors to employment as is the construction industry. ESRI estimates in 2012 that there were 7,902 persons employed in the healthcare industry and 6,814 persons employed in educational services. Combined, this workforce of 14,716 individuals is larger than any other single sector of the economy

2014 Gloucester County (CEDs)

except retail trade. Another important sector of the local economy is agriculture. There is ongoing interest in preserving the County's agricultural heritage and promoting value added agricultural industries and agri-tourism. Interest in the wine industry is expanding significantly, which includes both wine production and retail outlet sales.

In addition, through the County's partnership with Rowan University, significant opportunities exist to expand the technology sector of the County economy through the development of the South Jersey Technology Park. As illustrated in the table below, the New Jersey Department of Labor projects that through 2016, Gloucester County will be the South Jersey regional employment growth leader. The rate of employment growth is expected to outpace the State's growth rate significantly. This Strategy addresses this finding and its implications for the County's leadership.

Southern New Jersey Employment Growth Rates through 2016

COUNTY/JURISDICTION	PROJECTED GROWTH RATE
Atlantic County	7.2%
Burlington County	6.8%
Camden County	6.1%
Cape May County	3.9%
Cumberland County	5.2%
Gloucester County	9.6%
Salem County	2.3%
NEW JERSEY	6.0%

Source: NJ Department of Labor and Workforce Development, 2009

While the recession certainly impacted employment trends countywide, there have been new companies and job openings that have occurred in recent years, as noted earlier. Another indication that economic activity in the County is increasing is the significant number of participants that moved through the County WIB in 2013. The number of job openings, 2,435 was particularly encouraging helping to move the County's unemployment rate from a high of 10.3% at the start of 2013 to 6.6% as of April 2014.



Workforce Investment Board Statistics, 2013

ASSISTANCE PROVIDED	NUMBERS SERVED
Participants Served	25,164
One-Stop Orientation	2,998
Job Assistance Workshops (GA 28 Day Program)	4,340
Assessment Numbers	1,503
Job Openings Received	2,435
Staff Assisted Services	4,203
Job Placements	689
Division of Vocational Rehabilitation Services	122
Job Orders	902
Tuition Waivers	105
Learning Link Participants	210
WIA Individual Training Account Grants	197

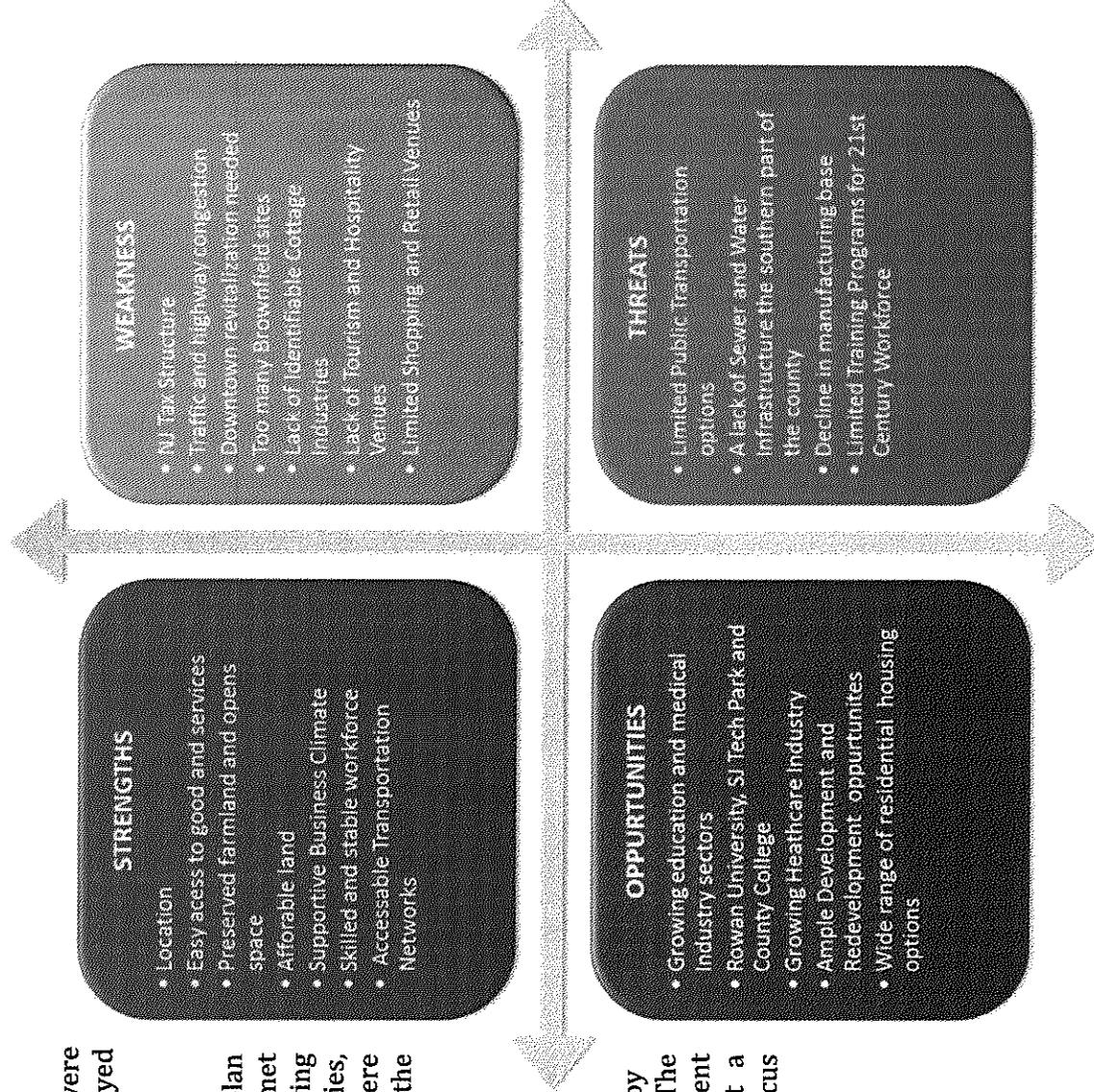
Source: Gloucester County WIB

THE S.W.O.T. ANALYSIS

A number of Strengths and Weaknesses were identified by the CEDs Committee as displayed in the chart.

In addition, in May 2014, as part of the plan amendment process, the CEDs Committee met to review these characteristics. The following is a listing of the top strengths/opportunities, and perceived weaknesses/threats that were identified by the Committee and defined by the survey responses.

In addition, as part of the outreach plan Gloucester County prepared and distributed a short survey to more than 500 economic development stakeholders. A copy of the Survey is found in the Appendix. The purpose of the survey was to define current economic development issues and to get a sense of the priorities that should be the focus of the CEDs.



SURVEY RESPONSES

There is reasonable compatibility among the various observations of the CEDS Committee regarding the County's strengths; the economic recession significantly changes the perceptions of weakness.

The following table compares the ranking of the 2007, 2009 and 2014 responses about County weaknesses. Survey results for this CEDS update can be found in Appendix of this document.

2007 RESPONSES	2009 RESPONSES	2014 RESPONSES
<ul style="list-style-type: none"> • Traffic and Highway Congestion • Need for Economic Diversification • No Identifiable Cottage Industries • Limited Public Transit Options • Occupational Demand and Economic Opportunities Not Aligned • High Taxes and Rental Costs • Lack of Shovel Ready Sites • Downtowns in Poor Condition 	<ul style="list-style-type: none"> • Limited Public Transit Options • A Declining Manufacturing Base • High Taxes and Rental Costs • Downtowns in Poor Condition • Traffic and Highway Congestion • Too Many Brownfields and Vacant or Underutilized Industrial and Commercial Properties • A Heavily Suburbanized Development Pattern • A Lack of Tourism or Hospitality Venues 	<ul style="list-style-type: none"> • Rental Costs and NJ Tax Structure • Limited Public Transit Options • A Declining Manufacturing Base • Traffic and Highway Congestion • Downtowns in Poor Condition • Too Many Brownfields and Vacant or Underutilized Industrial and Commercial Properties • Downtowns in Poor Condition • No Identifiable Cottage Industries

OUR VISION

As the result of several months of discussions by the CEDs Committee and public participation, a Vision Statement was developed that focused on the County's assets and building on its strengths, offering new economic opportunities and advancing the quality of life for both residents and businesses. This Vision frames the 2014 Update as it encompasses the wide range of issues and projects identified by the CEDs Committee.

CEDs Vision Statement

County officials, business leaders and community stakeholders envision a future where new, smart growth development practices are centers-based to preserve productive agricultural lands and open space; where access to jobs and industry is supported by improvements to the transportation network; where job training and employment opportunities are provided to alleviate distress and create new career paths for residents; and where investments are made in new technology and 21st Century industries that help diversify the County's economy.

This CEDs Addendum identifies 6 goals, 13 objectives, and almost 100 strategies and projects that will advance the County's economic agenda. These goals were modified slightly in 2010 from the original CEDs and this current 2014 document makes some additional modifications and recommendations.

The following six (6) broad goals reflect the 2014 CEDs Plan priorities:

1. **Work to expand and diversify the County's economic base to provide a broader range of new jobs and a more viable mix of industries.**
2. **Preserve existing jobs and industry and reduce unemployment, municipal distress and economic inequities throughout the County.**
3. **Focus development and jobs around centers of employment and population with an emphasis on the revitalization of the downtowns and the redevelopment of brownfield and underutilized commercial and industrial properties.**
4. **Improve the public transportation, highway circulation systems and public utilities access in the County to serve businesses and commercial centers more effectively.**
5. **Enhance and coordinate Municipal, County and Regional marketing efforts to promote Gloucester County as a destination for new business.**
6. **Explore new opportunities for funding industrial and business development.**

CEDs OBJECTIVES

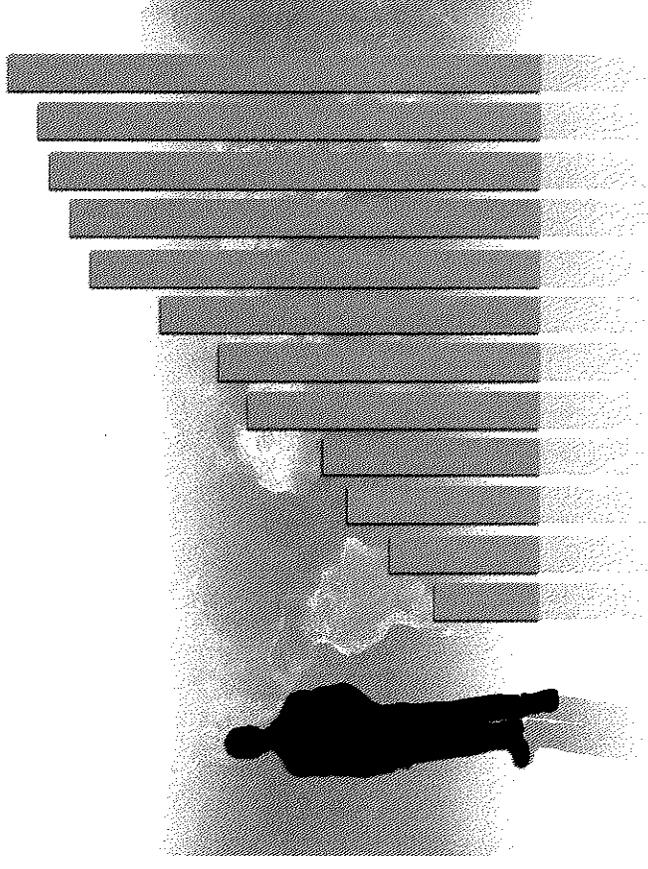
1. Develop new business clusters that provide locations for cutting edge technologies and priority business sectors such as healthcare, education, food processing and agribusiness that ensure the expansion and diversification of the economy.
2. Expand the County's tourism and agribusiness economies with a particular emphasis on new opportunities provided by the growth in the regional wine industry.
3. Reinvest in the County's traditional port, waterfront, chemical and refinery industries.
4. Improve access to shovel ready properties through the revitalization of brownfield sites and the ongoing marketing of these sites using the County's Brownfield Inventory & Marketing Guide.
5. Continue to support job training programs that target key industries and emerging employment markets.
6. Identify innovative partnerships with non-profit, community development, educational, healthcare related and other organizations that promote job development in the County.
7. Expand business retention programs in the County.
8. Continue to support strategies and target resources that promote the redevelopment and revitalization of the County's downtowns and "Main Street" communities.
9. Encourage new development in "centers-based" growth patterns.
10. Encourage a greater investment in public transit.
11. Improve and expand utilities, infrastructure, and highway and traffic circulation patterns in the County by investing in targeted projects that improve access to key job and employment centers.
12. Continue to expand and build on County marketing materials.
13. Develop an inventory of revenue and funding sources for priority projects identified in the CEDs.

ESTABLISHING PERFORMANCE MEASURES

The 2014 CEDS Committee agreed on the following performance metrics from which to measure the success of the Strategy:

- **Economic Diversification:** The number of businesses developing in the full range of economic sectors is something that can be measured over time using Economic Census Data and/or sources such as ESRI.
- **Reducing Areas of Economic Distress:** Municipal and County unemployment rates and poverty rates can be tracked countywide and by municipality.
- **Community and Private Sector Partnerships:** The number and types of partners engaged in economic development initiatives can be tracked and measured over time.
- **Quality of Life Indicators:** Indicators such as income levels, housing values, population increases, downtown revitalization initiatives and other indicators can be tracked over the course of this CEDS.

The above criteria are measurable factors used to place a value on the purpose of each action strategy proposed for implementation and will continue to be evaluated as the CEDS Plan sets guidelines for the coming years.

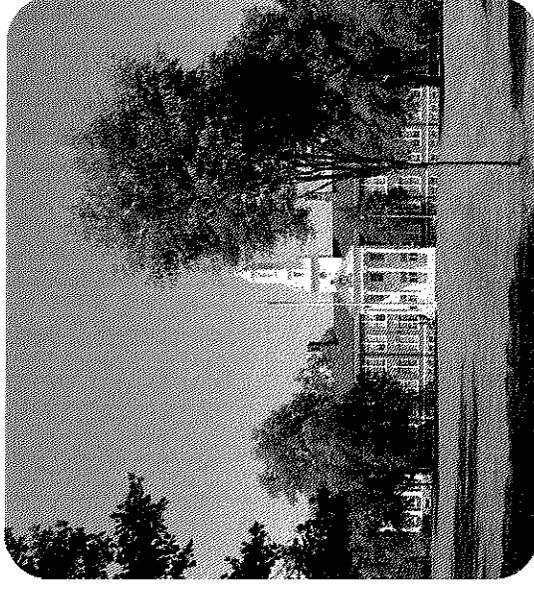
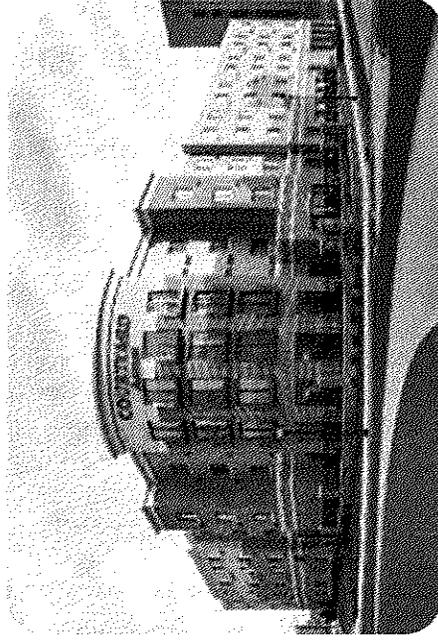
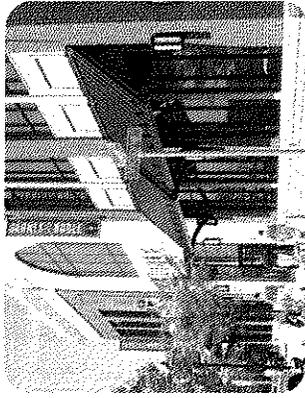


ADVANCING THE 2014 CEDS AGENDA

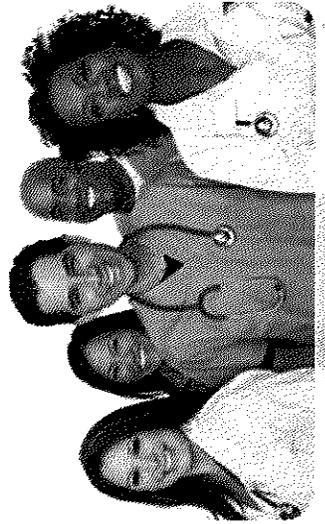
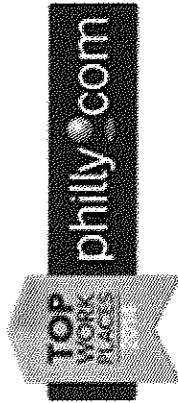
One of the purposes of preparing a CEDS Update is to define some key sectors and development priorities that the County would like to establish. In addition, the CEDS provides a chance to identify the success it has had in addressing some of the challenges facing the economy; to reset priorities, as necessary; and to monitor the overall implementation of the CEDS. The following outline addresses the business sectors that remain key priorities of the County's economic development strategy.



Educational Services. This growing and significant sector of the County economy that is contributing to our economic growth in many ways. Educational services and facilities play an increasingly important role in job training, entrepreneurial development, workforce development, and as an integral contributor to the general quality of life in Gloucester County. Rowan University has become increasingly renowned with a top rated engineering program, a growing technology park, and its newly found partnership the Cooper University medical center. Rowan University is an important asset in attracting new business and industry to the community. Educational services generally comprise 6,500 jobs in the County, representing 7.3% of all jobs.



Medical and Health Care Services. In the field of medical Services, both Inspira and Kennedy Health Systems have undergone major expansion over the last few years. The healthcare industry is rapidly evolving and expanding with new services and patient care products including; senior care, rehab, medical research, and home health care, in addition to the in-patient hospital related services traditionally provided by the healthcare industry. Today, healthcare services represent 6.0% of all jobs in the County or a total of 5,300 jobs.



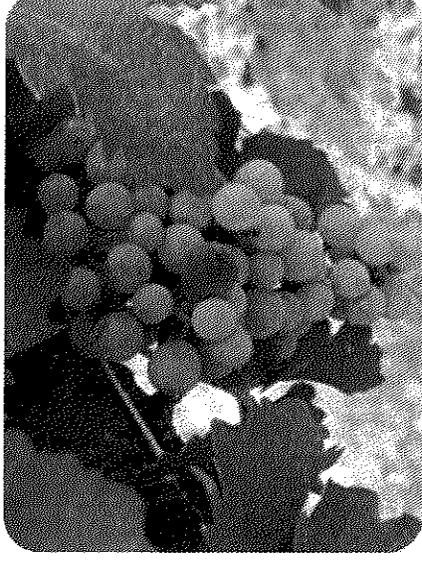
South Jersey Technology Park @ Rowan University
View 1, Phase 1 – North Campus

Technology Development. The presence of Rowan University, the South Jersey Technology Park, Rowan College at Gloucester County, and the Gloucester County Technology Institute provide the County with tremendous business development assets. The opportunity to explore advanced technologies for manufacturing and to provide partnerships with companies, entrepreneurs or existing businesses seeking to develop new technologies or improve existing ones needs to be a priority of the County as the

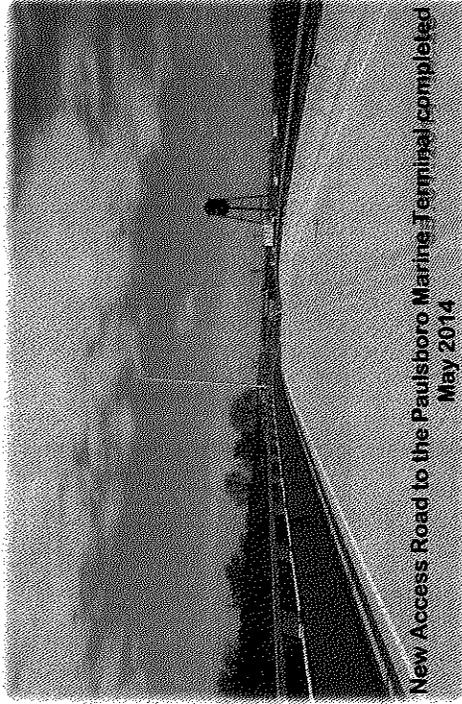
reliance on computer driven and other technologies become an increasingly common part of day-to-day business. The South Jersey Technology Park is exploring the possibility of a new "Defense Electronics Triangle" by attracting business that complement the security and defense industry and radar technology. According to the U.S. Census of Manufacturers, there has been a 22% increase in the number of technology firms in the County in the five year period between 2006 and 2011. While still a relatively small number, the trend is an encouraging one and points to the County as a good location for these types of businesses.

Agribusiness. Statistics from the 2011 County Business patterns indicate that there are currently 1,456 food industry jobs in the County. When traditional agriculture is included in this number, the total increases to 2,376. The food manufacturing industry represents 19% of all County manufacturing jobs. While farming, nursery operations, food processing and related businesses have long been a staple of the County economy, new and exciting opportunities are on the horizons in agribusiness. The Wine Industry in New Jersey is growing rapidly. This industry has contributed greatly to the economic strength of the state. New Jersey's wine, grape and related industries had a total economic value of \$231 million in 2011 with roughly 100,000 people visited New Jersey wineries in that year. Wine, grapes and related industries accounted for 1,462 jobs in New Jersey with an associated payroll in excess of \$57 million. In 2005, there were only 5 or 6 wineries in South Jersey. Now, there are almost 30. In

addition, much progress has been made by industry leader though new partnership with the three neighboring states to promote a regional winery experience. In concert with Pennsylvania, Maryland and Delaware - a region that is approximate in size to the Finger Lakes Wine Region in central New York - there are 60 wineries that visitors can experience. Gloucester County wants to capitalize on its viticulture industry and the spin off it can have for value added products, retail outlets, production, and tourism.



Port and Waterfront. One of the successes of the 2008 CEDS is the attention it brought to port redevelopment. \$1.8 million in U.S. EDA funding has been invested at the Paulsboro Marine Terminal for a new well and water treatment plant that will serve new industry at the port. Another \$1.8 million has been requested for a water tower to service the port facility. In 2012, the South Jersey Port Corporation was awarded \$24 million in TIGER Grant funding through the U.S. DOT to improve rail access at the port and link the port with an efficient regional rail network in southern New Jersey. This makes the Paulsboro Marine Terminal a very viable location for logistical uses and other industries seeking rail/ship transloading or sea going transportation of various kinds.



New Access Road to the Paulsboro Marine Terminal completed
May 2014

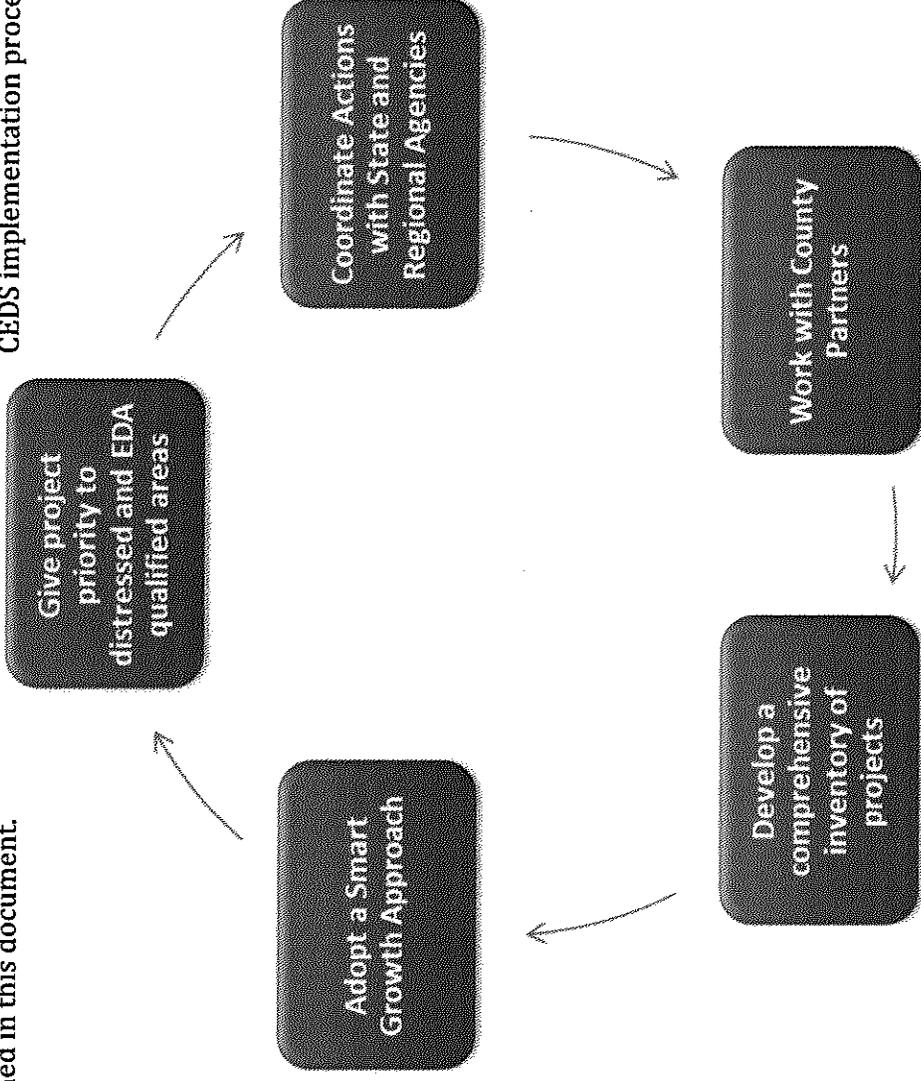
Transportation and Utilities Infrastructure. Another project that significantly advances the goals of the CEDS is the proposed extension of a light rail (PATCO) system to Gloucester County. The initial plan for this extension calls for the phase one portion of the rail line to have Woodbury station that will eventually extend the line south to Glassboro. CEDS projects for employment and job generation should be targeted at locations that are accessible via the light rail network. Expanding water and sewer infrastructure at targeted project areas will attract new business development and job creation opportunities in the county. Utilities along with port, rail, and highway transportation investments remain high on the County's list of priorities.

Brownfield and Downtown Redevelopment. While certainly addressed in the 2008 CEDS, the County was not quite poised to advance the issue of brownfield redevelopment aggressively since it did not have a comprehensive compilation of brownfield sites. In 2010, the County prepared such an inventory to include DEP and EPA sites previously not part of the County inventory. It positions the County very well to identify quickly potential redevelopment sites, particularly those in U.S. EDA eligible communities. Downtown redevelopment also remains a high priority of the County. Retail trade, service establishments and other businesses that typically locate in town or city centers are also sectors of the economy for which there should be significant outreach and job training programs.

REVISED PLAN OF ACTION

This 2014 CEDs Addendum identifies the strategies and projects envisioned by the County and its stakeholders to advance the goals and priority areas outlined in this document.

A Plan of Action was developed based on the following key principles, which remain relevant and will continue to drive the CEDs implementation process:



THE ACTION AGENDA

The 2014 CEDS Addendum includes a complete list of all of the County's projects that were identified by the CEDS Committee and participating stakeholders. Given, however, that the County wishes to bring additional focus on economic development initiatives that would cover the next 3-5 years, the project inventory was surveyed to identify those projects that are most ready; that have funding potential; and that can be completed in the near term.

Each of the projects identified on the Matrix that follows is tied to a CEDS Goal and objective. The total priority score provides a sense for which projects the County should focus on first. It will be around the sum of these initiatives and the key partners and stakeholders who can play a role in helping to implement them that the County will prioritize in the upcoming years. ***That is not to say these will be the only economic development efforts that the County undertakes.*** But they will form the centerpiece for federal funding and collaboration.

This Matrix provides an analytical approach to defining key project priorities for the CEDS. Obviously, it is subjective to some extent, but by virtue of the approach the subjectivity has been limited. The Tier One Priorities are the ones that scored in excess of 25 points. Tier Two Priorities scored between 20 and 24 points. Tier Three are the projects that scored less than 20 points, but are nonetheless key CEDS priorities.

There are certainly a variety of actions that can be taken under each of the Top Tier priorities to advance these initiatives. The same is true for the other projects identified. Some specific examples for the first tier initiatives include:

1. Work with Rowan Technology Park @ Rowan University to expand infrastructure, needed for phase 2 and 3 construction and help develop the "Defense Electronics Triangle".
 - Define engineering costs for public elements of project construction
 - Explore grant opportunities with U.S. EDA and other State and Federal funding sources
 - Work with Rowan and other partners to identify and secure initial tenants
 - Work to attract businesses to help support and develop the "Defense Electronics Triangle"
2. Work with Rowan University, Rowan College at Gloucester County, and the Healthcare Industry to create an Academy of Allied Health-Medical Sciences
 - Define location of facility
 - Work with health and medical partners to generate curriculum
 - Provide network for ensuring adequate levels of medical and health trained workers for nursing, technical equipment operation and other needed fields
 - Link with educational opportunities provided by other healthcare training programs and facilities

- Develop South Jersey Talent Network for nursing, healthcare innovation and technology training and job placement programs
3. Work with regional, county, and municipal economic development and planning partners to promote development, redevelopment and expansion of business parks
 - Identify other locations for business park development and expansion
 - Identify engineering costs for infrastructure and other public improvements
 - Market existing facilities with commercial brokers and project partners
 - Explore and apply for funding to create/expand new business park facilities around the County
 - Expand marketing network to ensure ongoing occupancy of existing business parks and industry clusters
 4. Continue to invest in the Paulsboro Marine Terminal and other facility infrastructure needed to expand waterfront development.
 - Work with SJPC and other partners to enhance port development through additional grant funding and infrastructure financing
 - Target new industrial marketing efforts to secure tenants at the newly revitalized port facility
 - Continue to work with regional public and private sector partners to ensure improvements in rail, highway and intermodal access to Paulsboro and other waterfront development projects
 5. Create a Gloucester County Low Interest Loan Pool that can augment commercial and other financing for large and small businesses.
 - Work with NJ EDA to identify funds to create loan pool
 - Identify and work with local banks to create a consortium of loan funding
 - Explore possibility of creating a non-profit entity to provide low interest financing to retain and attract new business
 6. Work with Federal, State and regional partners to identify areas to expand and upgrade water and sewer capacity, road, highway and transit systems.
 - Work with County Planning to identify road and highway projects (as identified in the CEDSS) for funding through U.S. and N.J. DOT
 - Advance County road improvements that serve industrial parks, retail and commercial centers, and tourism venues
 - Support the ongoing possibility of a (PATCO or NJT) light rail extension to Woodbury and Glassboro
 - Expand public utilities access in the southern region of the County to serve businesses and commercial centers more effectively and attract new business

GLOUCESTER COUNTY CEDs PROJECT PRIORITY MATRIX

PROJECT IDENTIFICATION	ADDRESSES MULTIPLE CEDs GOALS AND OBJECTIVES	POTENTIAL FOR U.S. EDA OR OTHER FUNDING	PROJECT READINESS	PRIORITY SCORE
Work with Rowan Technology Park to secure infrastructure, (eg. sewer, water, fiber) needed for Phase 2 and 3 construction	10	10	8	28
Work with Rowan University, Rowan College at Gloucester County, and the Healthcare Industry to create an Academy of Allied Health-Medical Sciences	10	8	7	25
Create Post-Secondary Training Facility for Nurses and other Key Professionals in the Healthcare Industries	10	8	4	22
Work with County, municipal and other partners to promote development and expansion of business parks	10	5	9	24
Explore creation of a Viticulture Technology Incubator that will support the growth and development of the County's wine industry	8	7	4	19
Invest in infrastructure to support expansion of Riverwinds Mixed Use Complex, including hospitality, convention and recreational uses	9	7	6	22
Continue to invest in Pausboro Marine Terminal and other facility infrastructure needed to expand waterfront development	10	10	7	27
Continue to invest in rail freight infrastructure that will enhance access to rail service and distribution	8	7	4	19
Work with realtors and developers to promote investment in priority brownfield properties as defined by the County's Brownfield Inventory	10	5	3	18
Work with South Jersey Technology Park, county business, educational and medical partners to invest in new lab space that will support ongoing R&D initiatives and emerging industries	8	7	3	18

PROJECT PRIORITY MATRIX - Continued

PROJECT IDENTIFICATION	ADDRESSES MULTIPLE CEDs GOALS AND OBJECTIVES	POTENTIAL FOR U.S. EDA OR OTHER FUNDING	PROJECT READINESS	PRIORITY SCORE
Create a Gloucester County Low Interest Loan Pool that can augment commercial and other financing for large and small businesses	10	10	5	25
Promote new special events such as Wine Festivals that can bring attention to emerging industries and augment tourism	6	5	6	17
Invest in infrastructure repairs and replacement to support/retain commercial activity in the County's older downtowns and CBDs	8	7	4	19
Work with municipal government to enhance Streetscapes along County roads that traverse the County's cities, towns and villages	6	10	4	20
Work with DVRPC, PATCO and N.J. DOT to identify and upgrade the regional road, highway and transit systems	10	10	6	26
Continue to work with Pascal Sykes and other funders to expand transit linkages to centers of employment and the larger transit systems	8	4	7	19
Continue to implement the Countywide multi-purpose trail network as defined in the County's Master Plan	6	8	8	24
Continue to network and market local agribusinesses, including retail outlets, farm stands and other venues for farm products	8	6	8	24

SUMMARY

For over a decade, the Gloucester County CEDs has been a significantly useful document for defining projects and securing project funding. For example, one of the County 2010 CEDs priority projects was the \$250 million development of the 190 acre, Paulsboro Marine Terminal site into a high-tech Port/Distribution/Logistics Center. With the involvement of the County and the leadership of the South Jersey Port Corporation, a TIGER III Grant Application was prepared and funded. This successful application to U.S. DOT resulted in a \$24 million dollar grant being given to the Port Corporation for the restoration of rail/port infrastructure at Paulsboro and throughout the Delaware River rail/port Corridor.

Another high priority project for the County was the development of the South Jersey Technology Park @ Rowan University. This project at total build out will result in over 1.5 million square feet of technology-based development in conjunction with Rowan University, Drexel University, and other leading institutions in the region. This program has completed its first phase of development and is listed in this 2014 Update as a priority project for the Phase 2 and 3 initiatives.

Business park development most recently in Franklin Township has also been a primary focus of CEDs related funding. Infrastructure and the necessary support network to serve business parks is a typical U.S. EDA investment and a primary initiative of the CEDs.

Beyond the hard, bricks and mortar costs associated with economic development, the County's Workforce Development

Board (WIB) will also be a key partner in job and business development. Clearly, where there have been layoffs in the workforce, the WIB is the County's leader in job training and retraining. The WIB is a significant partner in pursuing many of the new business prospects, projects and initiatives outlined in this Plan Addendum.

The Project Matrix, along with the ongoing work of this County's Board of Chosen Freeholders and Economic Development Department, will continue to guide the implementation of the CEDs through to the next five year time horizon in 2017. This inventory of programs and projects is found in Tab 2 of this document.

The 2014 update to the Gloucester County CEDs comes at a critical time. The County is emerging from recession, yet the economy has not fully bounced back to its pre-recession levels. This document will assist the County in revising its economic development priorities and its approach to funding, partnerships and resource development.

The revisions outlined in this Addendum have:

- Provided new data on the trends and characteristics of the County today;
- Expanded public outreach to be more inclusive of the business community and hard-to-reach populations and municipalities;
- Revised the S.W.O.T analysis, priority project list and Action plan to reflect Current County priorities and conditions.

This remains an exciting time for economic development projects in South Jersey. Gloucester County is the County with the most job growth and economic development opportunity over the coming decade according to the New Jersey Department of Labor and Workforce Development.

By leveraging assets like our strategic location and skilled workforce Gloucester County will continue to be attractive to new economic investment opportunities. The County has outstanding partnerships in Rowan University, Rowan College at Gloucester County, the Workforce Investment Board, Municipal Government, Delaware Valley Regional Planning Commission (DVRPC) and the Private Sector.

Over the next five years, Gloucester County can move forward with confidence that it will work through the recent national recession and emerge a strong competitor for attracting new jobs, new investment and emerging industry. The funding possibilities, project potential, and collaborations defined in the County CEDDS and this Addendum pave the way for future development.

GLOUCESTER COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT
2014 GLOUCESTER COUNTY CEDS COMPLETE
PROJECT INVENTORY

UPDATE TO THE 2008 CEDS

MDS
2014

PROPOSED PROJECTS

MUNICIPAL LOCATION

REDEVELOP WOODBURY COUNTRY CLUB TO ACCOMMODATE A MIX OF NEW MEDICAL AND RESIDENTIAL USES

CITY OF WOODBURY

PROMOTE THE ONGOING DEVELOPMENT OF THE SOUTH JERSEY TECHNOLOGY PARK, INCLUDING PHASES 2 AND 3

MANTUA/HARRISON/GLASSBORO/ROWAN UNIVERSITY

CREATE POST-SECONDARY TRAINING FACILITIES FOR NURSES AND OTHER KEY HEALTH CARE PROFESSIONALS

COUNTY LOCATION TO BE DETERMINED

DEVELOP A SMALL BUSINESS INCUBATOR IN THE COUNTY

COUNTY-WIDE APPLICATION

INVEST IN ALTERNATIVE ENERGY DEVELOPMENT SUCH AS ETHANOL, LIQUEFIED NATURAL GAS (LNG), AND OTHER CLEAN ENERGY OPTIONS.

COUNTY LOCATION TO BE DETERMINED

WORK WITH ROWAN UNIVERSITY AND ROWAN COLLEGE AT GLOUCESTER COUNTY (RCGC) TO DEVELOP ACADEMY OF ALLIED HEALTH-MEDICAL SCIENCES TO HELP MEET THE GROWING DEMANDS OF THE HEALTH CARE AND SCIENTIFIC INDUSTRIES IN THE COUNTY.

DEPTFORD, GLASSBORO

WORK WITH THE NJ DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT, THE COUNTY WIB AND OTHER PARTNERS TO IDENTIFY "TALENT NETWORKS" THAT WILL PROVIDE NEW NETWORKS FOR IDENTIFYING SKILLED LABOR AND NEW TRAINING OPPORTUNITIES.

COUNTY-WIDE APPLICATION

REDEVELOP THE FORMER NIKE BASE IN WOOLWICH TOWNSHIP.

WOOLWICH TOWNSHIP

SUPPORT THE ONGOING DEVELOPMENT OF THE MERIDETH FARMS BUSINESS PARK, CURRENTLY UNDERWAY

FRANKLIN TOWNSHIP

PROMOTE IMPROVED ACCESS AND ROAD INFRASTRUCTURE AT THE LOGAN TOWNSHIP BUSINESS PARK TO HELP FACILITATE A NEW BUSINESS CLUSTER.

LOGAN TOWNSHIP

PURSUE OPPORTUNITIES TO INCREASE THE INVENTORY OF CLASS-A OFFICE SPACE AVAILABLE IN THE COUNTY.

COUNTY-WIDE APPLICATION

INVEST IN THE VITICULTURE, MICRO-BREWING INDUSTRY, DISTILLERIES AND OTHER VALUE ADDED AGRICULTURAL USES THAT CAN ENHANCE THE INDUSTRY. AN INCUBATOR THAT FOCUSES ON THE TECHNICAL AND SCIENTIFIC NEEDS OF THE WINE INDUSTRY WOULD BE ANOTHER POSSIBILITY.

COUNTY-WIDE APPLICATION

PROMOTE WOOLWICH TOWNSHIP AS A TRANSFER OF DEVELOPMENT RIGHTS PILOT PROJECT IN GLOUCESTER COUNTY.

WOOLWICH TOWNSHIP AND COUNTY-WIDE APPLICATION

PROMOTE THE VITICULTURE INDUSTRY TO FOSTER BOTH GRAPE GROWING, WINE PRODUCTION AND TOURISM OPPORTUNITIES IN THE COUNTY

COUNTY-WIDE APPLICATION

WORK TO SUSTAIN THE PITTMAN MUSEUM IN HISTORIC PITTMAN GROVE

PITTMAN BOROUGH

COMPLETE THE RENOVATION AND REUSE OF THE GLASSBORO TRAIN STATION FOR A WELCOME CENTER AND MUSEUM

GLASSBORO BOROUGH

PROMOTE THE ONGOING DEVELOPMENT OF THE ARTS DISTRICT IN DOWNTOWN GLASSBORO

GLASSBORO BOROUGH

DEVELOP AN ARTS DISTRICT IN PITTMAN

PITTMAN BOROUGH

DEVELOP A FOSSIL PARK AT THE INVERSAND CORPORATION SITE IN PARTNERSHIP WITH AREA EDUCATIONAL INSTITUTIONS.

MANTUA TOWNSHIP

DEVELOP A RIVERWINDS MIXED USE COMPLEX COMPLETE WITH HOTEL AND CONVENTION CENTER; A MARINA; AND RETAIL AND PROFESSIONAL USES.

WEST DEPTFORD TOWNSHIP

INVEST IN FACILITIES TO SUPPORT THE PAULSBORO MARINE TERMINAL

PAULSBORO BOROUGH

REDEVELOPMENT OF THE FORMER DUPONT SITE

GREENWICH TOWNSHIP

REDEVELOPMENT PROJECT OF FORMER HERCULES PROPERTY	GREENWICH TOWNSHIP
DEVELOP TRANSLOADING FACILITIES, INTERMODAL FACILITIES, AND OTHER PROJECTS THAT ENHANCE WATER TO LAND FREIGHT TRANSFERS.	PAULSBORO, GREENWICH TOWNSHIP
BUILD ON THE TIGER FUNDING RECEIVED FROM U.S. DOT TO ENHANCE RAIL FREIGHT AND PORT INFRASTRUCTURE IN PAULSBORO AND THROUGHOUT THE GREATER SOUTHERN NEW JERSEY REGION.	PAULSBORO, GREENWICH TOWNSHIP
PROMOTE THE ONGOING IMPLEMENTATION OF THE COUNTY'S BROWNFIELD INVENTORY.	APPLICABLE TO ALL MUNICIPALITIES
DEVELOP A FUNDING AND REMEDIATION STRATEGY FOR PRIORITY BROWNFIELD SITES.	APPLICABLE TO ALL MUNICIPALITIES
DEVELOP A COMPREHENSIVE COUNTY-WIDE MARKETING STRATEGY FOR REMEDIATED BROWNFIELD PROPERTIES.	COUNTY-WIDE APPLICATION
CONTINUE THE PROCESS OF CLEANING UP THE ROUTE 55 REDEVELOPMENT AREA IN MANTUA TOWNSHIP.	MANTUA TOWNSHIP
SUPPORT INVESTMENTS IN DESIGNATED REDEVELOPMENT AREAS SUCH AS THOSE IN PAULSBORO, SWEDESBORO, AND LOGAN TOWNSHIP.	PAULSBORO, SWEDESBORO, AND LOGAN TOWNSHIP
REDEVELOP THE ROBERT HAWTHORNE LANDELL AREA IN NATIONAL PARK BOROUGH	NATIONAL PARK BOROUGH
CONTINUE IMPLEMENTING REDEVELOPMENT PLAN ALONG DELSEA DRIVE	CLAYTON BOROUGH
REHAB THE FMC BROWNFIELD PROPERTY IN WOOLWICH TOWNSHIP.	WOOLWICH TOWNSHIP
CONTINUE THE REDEVELOPMENT OF THE KINSLEY LANDFILL AND ADJOINING PROPERTIES AS PSEG SOLAR FIELD (ONGOING)	DEPTFORD

SUPPORT THE DEVELOPMENT OF COURSE CURRICULA THAT PROVIDE TRAINING FOR THE TRADES PROFESSIONS AND APPRENTICESHIP OPPORTUNITIES AT RCGC AND GCIT

COUNTY-WIDE APPLICATION

CONTINUE TO SUPPORT AND PROMOTE THE NEW FOOD SCIENCE AND FOOD PROCESSING TECHNOLOGY PROGRAM AT ROWAN COLLEGE OF GLOUCESTER COUNTY (RCGC)

COUNTY-WIDE APPLICATION

ADVANCE GOALS FOR STEM EDUCATION/CAREER PREPARATION FOR STUDENT POPULATION

COUNTY-WIDE APPLICATION

PURSUE ADDITIONAL PARTNERSHIPS WITH ROWAN UNIVERSITY TO ASSIST IN VARIOUS ASPECTS OF INDUSTRIAL AND BUSINESS TRAINING

COUNTY-WIDE APPLICATION

CONTINUE TO SUPPORT AND PROMOTE THE NEW EQUINE SCIENCE ASSOCIATE DEGREE PROGRAM AT RCGC.

COUNTY-WIDE APPLICATION

CREATE PROGRAMS TO ASSIST SMALL BUSINESS, INCLUDING COUNTY-WIDE MICRO AND REVOLVING LOAN FUNDS.

COUNTY-WIDE APPLICATION

INVEST IN PARTNERSHIPS WITH THE RUTGERS FOOD INNOVATION CENTER.

COUNTY-WIDE APPLICATION

DEVELOP LAB AND OTHER SCIENTIFIC TRAINING FACILITIES AND PROGRAMS IN THE COUNTY THAT COMPLEMENT THE NEEDS OF INDUSTRY.

COUNTY-WIDE APPLICATION

WORK WITH THE WIB TO IMPLEMENT SUMMER YOUTH EMPLOYMENT AND APPRENTICESHIP PROGRAMS.

COUNTY-WIDE APPLICATION

DEVELOP A WORKFORCE RE-ENTRY PROGRAM.

COUNTY-WIDE APPLICATION

CREATE MORE OPPORTUNITIES FOR CHILD CARE AND WORKFORCE SUPPORT PROGRAMS.

COUNTY-WIDE APPLICATION

DEVELOP CAREER CENTERS THROUGH BOYS/GIRLS CLUBS IN PAULSBORO

COUNTY-WIDE APPLICATION

GLOUCESTER COUNTY CEDS COMPLETE PROJECT INVENTORY

2014

AND GLASSBORO

CREATE A BUSINESS AND INDUSTRY LOAN POOL	COUNTY-WIDE APPLICATION
CONDUCT PERIODIC BUSINESS RETENTION WORKSHOPS TO ACQUAINT LOCAL BUSINESSES WITH AVAILABLE PROGRAMS AND RESOURCES	COUNTY-WIDE APPLICATION
THROUGH THE BUSINESS RETENTION PROGRAM, PROVIDE ONE-ON-ONE SUPPORT TO BUSINESSES LOOKING TO CONSOLIDATE OPERATIONS OR EXPAND THEIR EMPLOYMENT BASE IN GLOUCESTER COUNTY AND PROVIDE TOOL KITS SPECIFIC TO INDUSTRY	COUNTY -WIDE APPLICATION
COORDINATE COMMUNITY EVENTS AND DOWNTOWN FESTIVALS WITH GLOUCESTER COUNTY AND REGIONAL TOURISM PROGRAMS	COUNTY-WIDE APPLICATION
STUDY AND INVEST IN NEW RETAIL OPPORTUNITIES THAT EXPAND THE REGIONAL ECONOMY OF THE COUNTY.	DEPTFORD AND WASHINGTON TWP'S, AND CITY OF WOODBURY
SUPPORT INVESTMENTS AND OPPORTUNITIES FOR EXPANDED WATER/SEWER INFRASTRUCTURE THROUGHOUT THE COUNTY.	COUNTY-WIDE APPLICATION
REPLACE OLD SEWER AND WATER MAINS AND EXTEND AND/OR UPGRADE SUCH INFRASTRUCTURE IN KEY DEVELOPMENT AND REDEVELOPMENT AREAS THROUGHOUT THE COUNTY.	PRIORITY APPLICATION IN THE BOROUGHS OF NEWFIELD, SWEDESBORO, AND CLAYTON; AND IN MULICA HILL, HARRISON TOWNSHIP
PROVIDE FUNDING FOR REDEVELOPMENT PLANNING	PRIORITY APPLICATION IN WOODBURY
INVEST IN FIBER OPTIC IMPROVEMENTS	COUNTY-WIDE APPLICATION
SUPPORT BUSINESS PARK DEVELOPMENT ALONG CENTER SQUARE ROAD IN LOGAN AND WOOLWICH TOWNSHIPS	WOOLWICH AND LOGAN TOWNSHIPS
REDEVELOP PAULSBORO PLAZA	PAULSBORO BOROUGH

DEVELOP FAÇADE AND STREETScape IMPROVEMENT PROGRAMS
THROUGHOUT GLOUCESTER COUNTY

COUNTY-WIDE APPLICATION

DEVELOP A PEDESTRIAN MALL IN PITMAN

PITMAN BOROUGH

DEVELOP HOME EQUITY PROGRAMS TO ENHANCE LENDING IN URBAN AREAS
THAT PROMOTE HOME FIX UP AND REPAIR

COUNTY-WIDE APPLICATION

REDEVELOP AND ENHANCE PITMAN GROVE NEIGHBORHOOD

PITMAN BOROUGH

REDEVELOP SHERTEL PARK AND DEVELOP A
COMMUNITY RECREATION CENTER

PITMAN BOROUGH

EXPLORE OPPORTUNITIES AND PROVIDE SUPPORT TO IDENTIFY LOCATIONS
FOR "TOWN CENTERS" IN MUNICIPALITIES THROUGHOUT THE COUNTY

COUNTY-WIDE APPLICATION

SUPPORT THE ONGOING DEVELOPMENT OF THE CLAYTON BOROUGH AND
FRANKLIN TOWNSHIP REDEVELOPMENT AREA

CLAYTON BOROUGH AND FRANKLIN
TOWNSHIP

U.S. 322 CORRIDOR REDEVELOPMENT PROJECT

MULTIPLE MUNICIPALITIES

N.J. ROUTE 130 CORRIDOR REDEVELOPMENT PROJECT

MULTIPLE MUNICIPALITIES

SWEDESBO RO AVENUE SEWER EXTENSION PROJECT

EAST GREENWICH AND GREENWICH
TOWNSHIPS

I-295 SEWER EXTENSION PROJECT

EAST GREENWICH TOWNSHIP

DEVELOP A NEW CENTER IN WOOLWICH TOWNSHIP AS PART OF THE
OVERALL TDR PLAN

WOOLWICH TOWNSHIP

CONTINUE TO SUPPORT ONGOING GROWTH AND DEVELOPMENT OF
ROWAN BOULEVARD

GLASSBORO BOROUGH

DEVELOP A TRANSPORTATION (BUS) CENTER IN WOODBURY	WOODBURY
PROMOTE THE REPAIR EXISTING BUS SHELTERS AROUND THE COUNTY THROUGH MUNICIPAL PARTNERSHIPS WITH NJ TRANSIT	PRIORITY APPLICATIONS COUNTY-WIDE
SUPPORT THE EXTENSION OF THE PATCO LIGHT RAIL SYSTEM THROUGH GLOUCESTER COUNTY	COUNTY-WIDE APPLICATION AT LOCATION TO BE DETERMINED (EG. ROUTE 55 CORRIDOR, ROUTE 42 CORRIDOR, ELSEWHERE.)
EXPLORE EXPANSION OF BUS SERVICE TO GLASSBORO, MANTUA AND PITMAN AND OTHER RURAL TOWN CENTERS	COUNTY-WIDE APPLICATION
PROVIDE A LOCAL TRANSIT SHUTTLE THAT LINKS WITH THE NJ TRANSIT SYSTEM TO PROVIDE DIRECT ACCESS TO THE UNIVERSITY, NEIGHBORHOODS, EMPLOYMENT CENTERS AND OTHER LOCATIONS AROUND THE COUNTY	COUNTY-WIDE APPLICATION
PREPARE A TRANSIT ORIENTED DEVELOPMENT (TOD) STRATEGY	PITMAN BOROUGH, WOODBURY
CONTINUE INVESTMENTS ALONG THE U.S. ROUTE 322 CORRIDOR IMPROVEMENTS, INCLUDING IMPROVEMENTS NEEDED IN THE VICINITY OF ROWAN UNIVERSITY IN GLASSBORO'S DOWNTOWN	MULTIPLE MUNICIPAL APPLICATIONS
SUPPORT INVESTMENTS FOR THE REHABILITATION OF THE ROUTE 55/40 INTERCHANGE	FRANKLIN TOWNSHIP
COORDINATE TRANSPORTATION PROJECTS WITH COUNTY AND DVRPC TRANSPORTATION IMPROVEMENT PROGRAM (TIP)	COUNTY-WIDE APPLICATION
PARKING IMPROVEMENTS	WOODBURY
CONTINUE DEVELOPMENT OF MULTI-PURPOSE TRAILS, AND BICYCLE FACILITIES AT TRANSIT STATIONS, BUSINESS LOCATIONS, DOWNTOWNS AND OTHER LOCATIONS IN THE COUNTY.	COUNTY-WIDE APPLICATION

DEVELOP BICYCLE AND PEDESTRIAN MASTER PLAN

PITMAN BOROUGH

CONTINUE DISTRIBUTION OF THE NEW COUNTY-WIDE TOURISM BROCHURE AND MAP AND EXPLORE TECHNOLOGY APPLICATIONS TO PROMOTE TOURISM SUCH AS SMART-DEVICE APPLICATIONS AND TOUCH-SCREEN KIOSKS.

COUNTY-WIDE APPLICATION

PROVIDE ONGOING SUPPORT FOR FARM MARKETS

COUNTY-WIDE APPLICATION

UPDATE WELCOME PACKETS FOR HOTELS AND RESTAURANTS THAT HIGHLIGHT GLOUCESTER COUNTY ATTRACTIONS.

COUNTY-WIDE APPLICATION

SUPPORT THE CREATION OF A NEW VISITOR CENTER AT REDBANK, IN NATIONAL PARK

NATIONAL PARK

DEVELOP A COUNTY-WIDE MARKETING PROGRAM THAT PROMOTES NEW RETAIL OPPORTUNITIES FOR DOWNTOWNS, COMMERCIAL CORRIDORS, AND OTHER SMART GROWTH CENTERS.

COUNTY-WIDE APPLICATION

UPGRADE ECONOMIC DEVELOPMENT WEBSITE TO INCLUDE SEARCHABLE INCENTIVES, PROPERTIES, DEMOGRAPHICS, ETC.

COUNTY-WIDE APPLICATION

EXPLORE FUNDING OPPORTUNITIES FOR NEW BUSINESS AND INDUSTRY INVOLVING THE EB-5 IMMIGRANT INVESTOR PROGRAM

COUNTY-WIDE APPLICATION

EXPLORE FOUNDATION FUNDING SOURCES WITH ORGANIZATIONS SUCH AS PASCALE SYKES AND OTHERS

COUNTY-WIDE APPLICATION

GLOUCESTER COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT

2014 CEDS Committee Meeting Minutes and Agendas

UPDATE TO THE 2008 (CEDS)

MGS
1/1/2014

2014 CEDS Committee Meeting Minutes and Agendas | 2014

AGENDA - GLOUCESTER COUNTY COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY

KICK-OFF MEETING
MARCH 6, 2014
8:30AM - 10:30AM



Welcome and Introductions

Robert Damminger
Freeholder Director

Heather Simmons
Freeholder Liaison to
Economic Development

The CEDS Committee: Our Roles as Committee Members

Michelle Shirey
Economic Development

What is a Comprehensive Economic Development Strategy?

Michael Zumpino
Triad Associates

- *The CEDS and USEDA Funding*
- *The 2010 CEDS*
- *Changing Demographics*
- *SWOT Analysis of Gloucester County*
- *Current County CEDS Goals*

Updating the 2010 CEDS: Review and Discussion

Michael Zumpino
Triad Associates

Questions

Adjourn

MINUTES FOR THE MARCH 6, 2014 – CEDS COMMITTEE MEETING

ATTENDEES

Collen Maguire, Pascal Sykes Foundation
Les Vail, Gloucester County Chamber of Commerce
Chuck Rose, Gloucester County Parks Director
Claire Riggs, Axion Specialty Products
Anthony Bellia, Bellia Enterprises
Mark Wilgus, Paulsboro Refining Company
Richard Westergaard, Gloucester County Planning
Mark Gravinese, Harrison Township
Ken Barnshaw, Deptford Township
Mike McManamy, West Deptford Township
Randi Woerner, City of Woodbury
Michelle Bruner, Mantua Township EDC
Ken Biddick, KB Consulting Group
Linda Streeter, Rutgers Cooperative Extension

Amanda Grossmick, Borough of Clayton
Dr. W. King, Faith Based Organization
Marc Policarpo, Binswanger
George Strachan, Gloucester County Improvement Auth.
Jake Buganski, SJ Tourism
Ray Chintall, West Deptford
David Slack, Elk Township
Jane DiBella, Woolwich Township
Eileen Cardile, Inspira Heath Systems
Michele Vallone, Harrison Township
David Ricci, The Flynn Company
Sue Miller, Borough of Clayton
Lisa Morina, Kennedy Health System

Discussion with Committee and Questions:

David Ricci, Flynn Co.

Mr. Ricci discussed the importance of understanding EB-5 Immigrant Investor Program. The region has recently seen significant interest and ultimately investment from foreign companies looking to grow their industry in the United States. Gloucester County should understand how these investment centers can impact the economy.

- *EB-5 program is administered by the United States Citizenship & Immigration Services was created by the United States Congress in 1990 to provide permanent residency (a "Green Card" or "EB-5 Visa") to foreign individuals who stimulate the U.S. economy through job creation and capital investment. Congress later created the Regional Center Pilot Program, whereby investors may choose to invest through a Regional Center, a USCIS approved and designated entity tasked with promoting economic growth. Investments made through Regional Centers are credited with the additional indirect effects of the investments. In either program, if an investor invests a minimum*

of \$500,000 in specially designated areas and creates 10 jobs, a Green Card can be issued, allowing the investor and his or her family members to live permanently in the United States.

Ken Biddick, KB Consulting Group

Mr. Biddick suggested that one of our goals or objectives should determine plans for re-using infrastructure. Planning shouldn't stop at implementation of a necessary infrastructure improvement; we need to plan for how it will continue to be a beneficial investment for the region.

Lisa Morina, Kennedy Health Systems

Ms. Morina discussed the importance of understanding and embracing the changing research and development picture for Gloucester County. Rowan University has its research designation, which will open new federal funding streams and will undoubtedly open new markets for Gloucester County, particularly at the SJ Tech Park. The Committee should learn more about the Phase II RFQ which is targeting the defense industry.

Linda Streeter, Rutgers Cooperative Extension

Ms. Streeter commented that a consideration for the SWOT or goals and objectives should be strengthening the Nursery Industry. This industry is growing and will need the support and research assistance to grow – viticulture.

Marc Policarpo, Binswanger

Mr. Policarpo spoke of the need to also think about fiber-optic infrastructure. We need our industrial and commercial inventory fit out for the companies of the future who will need this fiber already in the building, as a way to re-invent some of our older stock buildings.

The Committee also needs to keep public transportation in the mix, the need for expanded service into our employment centers is vital for existing businesses to get their employees to the job site.

Mayor Ray Chintall, West Deptford

Goal should be looking into ways to expand shared-services model for municipalities.

Les Vail, Gloucester County Chamber of Commerce

How do we change our outside perception in Gloucester County? He talks to businesses outside of Gloucester County all the time, who know very little about what Gloucester County has to offer, their perception only changes when they visit or make an effort to learn more. This committee should make it a goal to figure out ways to change the perception of Gloucester County.

Eileen Cardile, Inspira Health Systems

Ms. Cardile commented that the health care component was missing from our initial survey. Health and wellness of our communities is a huge factor in economic development. Mental health plays a major role in Gloucester County, nearly 30% of the employment-age population has a mental health impairment and need. Not focusing on ways to improve health and wellness is dangerous and can be an economic drain.

David Ricci, Flynn Co.

One of the tasks this committee should address is identifying industries that are trending nationally and determining how Gloucester County is prepared or unprepared to start attracting those industries. How can Gloucester County ready itself for growing trends?

Michelle Bruner, Mantua Township

Ms. Bruner pointed out that housing has to be a part of our SWOT analysis, with a particular focus on the impacts of COAH on municipalities. Many towns are struggling with ways to fit in the COAH requirement, especially in towns that are seemingly "built-out".

Final Thoughts - Michael Zumpino

- Committee members and guests of the kick-off meeting, please complete the surveys and please ask co-workers or member organizations to also take the survey.
- Please start thinking about projects listed in the 2010 CEDS document, we need to think about what projects are completed, or which are maybe in infancy stages that need to be reexamined before putting them in the update.
- Committee please fill out the project nomination forms – this will help us with the SWOT analysis.

Adjournment

2014 CEDS Committee Meeting Minutes and Agendas 2014

AGENDA - GLOUCESTER COUNTY COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY

**WORK SESSION MEETING
FRIDAY, MAY 23, 2014
8:30AM - 10:30AM**



8:30 - 8:40	Welcome and Introductions	Robert Damming Freeholder Director
		Heather Simmons Freeholder Liaison to Economic Development
8:40 - 8:45	Update on Survey & Projects	Michelle Shirey Economic Development
8:45 - 10:00	Updating the 2010 CEDS: Review & Discussion	Steve Kehs Triad Associates
	<ul style="list-style-type: none">• Background Data• Goals and Priority Issues Review• Next Steps	
10:00 - 10:30	Q & A for Committee Members	

MINUTES FOR THE MAY 24, 2014 - CEDS COMMITTEE MEETING

ATTENDEES

Collen Maguire, Pascal Sykes Foundation
 Les Vail, Gloucester County Chamber of Commerce
 Chuck Rose, Gloucester County Parks Director
 Claire Riggs, Axion Specialty Products
 Anthony Bellia, Bellia Enterprises
 Mark Wilgus, Paulsboro Refining Company
 Richard Westergaard, Gloucester County Planning
 Mark Gravinese, Harrison Township
 Ken Barnshaw, Deptford Township
 Mike McManamy, West Deptford Township
 Randi Woerner, City of Woodbury

Amanda Grossmick, Borough of Clayton
 Dr. W. King, Faith Based Organization
 Marc Policarpo, Binswanger
 George Strachan, Gloucester County Improvement Auth.
 Jake Buganski, SJ Tourism
 Ray Chintall, West Deptford
 David Slack, Elk Township
 Jane DiBella, Woolwich Township
 Annamarie Gonnella, DRBA
 Michele Vallone, Harrison Township
 Sue Miller, Borough of Clayton

Weaknesses & Threats

- **Lack of Sewer Service** - George Strachan – weakness that a large portion of the southern part of the county is not located within a sewer-service area
- **eCommerce** – Sue Miller – sees popularity of online ordering as a threat to small businesses
- **Lack of Commercial Office Space** – Anthony Bellia – Gloucester County does not have enough class A office space opportunity prevents commercial users (financial sector) typically providing high-paying jobs from locating in Gloucester County

Strengths

- **Distribution Centers Trending** – Marc Policarpo – distribution centers are getting larger but some larger chains are scaling down so this could be advantage to mom & pop business owners
- **Gloucester County Chamber of Commerce** – Randi Woerner – sees the Chamber as a strength for the County especially as it pertains to small businesses
- **Good Transportation Network** – Claire Riggs – wanted to highlight the improvements underway at the Direct Connect/Missing Moves on I-295/42/676 will be a major strength once completed in terms of goods movement
 - **Live Time Transit Guide** – Ken Barnshaw – would consider a strength if county develops a real-time travel app for residents who rely on alternative modes of transportation
- **Affordable Land** – George Strachan – land is relatively cheap in Gloucester County and still close to all necessary infrastructure
- **Eds & Meds** - Les pointed out that Eds & Meds is not identified as a strength

Vision, Goals & Objectives

- **Vision Statement** – there was consensus that the vision statement needed to be modified, Randi Woerner suggested getting rid of first paragraph. Les offered that County officials and *business leaders* be included in the first sentence, second paragraph
 - Have to include language that relates to the partnership of higher education in the county to expand educational opportunities for residents that also focuses on trades & apprenticeships.
- **Goals**
 - Tom Bianco – continue the practice of all entities working toward the common goal of growing the economy.
 - Marc P – expand education training for current and anticipated future employers
 - Sue Miller – capture those leaving the workforce to leverage talent to new hires
 - Les Vail – identify ways to secure funding sources to market the county on a national scale
- **Objectives**
 - Group seemed to concur that these were still adequate objectives
 - Jane DiBella was particularly fond of item 9 – encouraging the development of centers-based growth patterns (i.e. Woolwich Twp’s TDR effort)

Identifying Priority Industry & Business Sectors

- Group seemed to agree with the listed sectors – although offered some insight to the Agribusiness:
 - Anna Marie Gonella – mentioned the importance of recognizing the hydroponic industry and for the wine industry – encouraging the manufacturing of glass bottles here in the County
 - Jake SJT – discussed the need for better communication between the grape growers and wine makers for higher quality grapes
 - Jane DiBella offered that it is expensive for landowners to grow grapes, they need to take a fair portion of acreage out to grow grapes which don’t turn profit for 2-3 years

Other Comments:

- Ray Chintall – was surprised to learn that Gloucester County was always in competition with Delaware and Chester Counties in PA.
- Lyman Barnes – suggested co-location in Pureland would be an opportunity for vertical supply chain – make sales push to recognize where connections can be made between industries.

Gloucester County Department of Economic Development

2014 CEDS Survey & Results

UPDATE TO THE 2008 (CEDS)

MGS
1/1/2014



GLOUCESTER COUNTY ECONOMIC DEVELOPMENT SURVEY

Help Us Define and Prioritize Economic Development Investments in the Future of Gloucester County

Gloucester County is updating its Comprehensive Economic Development Strategy. As part of this effort, we are reaching out to YOU as a prominent leader and stakeholder in the community to assess your opinions about the issues, investments, and potential project priorities that will help to shape that Strategy. This is a very short questionnaire. Please help us by taking just a few minutes to respond to the following questions.

1. Which of the following do you believe are the most significant strengths of Gloucester County? (Select as many as you believe are appropriate.)

- The County's Location
- A Diverse and Sophisticated Industrial Base
- A Thriving Tourist Economy
- A Well Trained Workforce
- Preserved Farmland and Open Spaces
- A Strong System of Elementary and Secondary Education
- Ample Development and Redevelopment Opportunities
- A Supportive Business Environment
- The Presence of a Growing Rowan University
- Strong Retail and Commercial Centers
- A Good Transportation Network of roads, railroads, ports and public transit
- The Gloucester County Institute of Technology
- Well Developed Recreational Opportunities

- Lively Entertainment Venues
- A Wide Range of Housing and Residential Options
- A Good Job Base and Employment Opportunities
- Other: (Identify) _____
- Other: (Identify) _____

2. Which of the following do you perceive as significant weaknesses or challenges for Gloucester County? (Select as many as you believe are appropriate.)

- A Declining Manufacturing Base
- Limited Public Transit Options
- Traffic and Highway Congestion
- A Lack of Economic Diversification
- No Identifiable "Cottage" Industries (ie. Those that have a special niche in Gloucester County)
- Inadequate Open Spaces
- A Workforce that is not adequately Trained in 21st Century Skills
- A Lack of Developed Park and Recreational Opportunity
- Limited Shopping and Retail Venues
- A Lack of Shovel Ready Development Sites
- Too many Brownfields and Vacant or Underused Industrial and Commercial Properties
- A Heavily Suburbanized Development Pattern
- High Taxes and Rental Costs
- A Lack of Funding for Marketing the County's Assets
- Occupational Demand and Workforce Readiness are not aligned
- Downtowns in poor Condition
- A Lack of Tourism and Hospitality Venues
- Other: (Identify) _____
- Other: (Identify) _____

3. What are the major problems facing the Gloucester County economy today? (Check as many as you like.)

- Slow Recovery from the 2008 Recession including plant closings and job layoffs
- An Underskilled or Unqualified Workforce
- Too much Regulation of the workplace and business environment
- No specialization or concentration of industry clusters such as medical, pharmaceutical, or technology industries
- A Lack of infrastructure, including broadband, needed to service new high performing industries and employers
- Inadequate funding – public and private – for the expansion of existing businesses and the development of new ones
- An insufficient number of public/private partnerships devoted to marketing and promoting Gloucester County
- Other: (Identify) _____
- Other: (Identify) _____

4. The following themes were identified in the 2010 Comprehensive Economic Development Strategy as key areas for the County to focus its attention and investments. Of these themes, which ONE do you believe remains the MOST IMPORTANT?

- Providing the support necessary to Retain Existing Businesses
- Investing in Development and Redevelopment Opportunities along the Delaware River Waterfront
- Promoting Good Rail, Port and other Freight Transportation in the County
- Investing in Highway Improvements and Public Transit
- Cleaning up Brownfield and Contaminated Properties to make them Ready for Redevelopment
- Promoting and Investing in Downtown Revitalization

5. In which of the following project areas do you think the County should focus its funding and channel local, State and Federal economic development resources? (Check as many as you like.)

- Public Transit Opportunities
- Road, Highway and other Infrastructure Improvements that serve key Business Clusters

- Construction of New Industrial and Business Parks
- An Ongoing investment in Farmland Preservation and Agribusiness
- A County Marketing Program that promotes Gloucester County as a great place to live and work
- Port and Rail Freight Improvements
- Redevelopment of Downtowns and Commercial Centers
- New Quality of Life Improvements such as parks, recreation facilities, and entertainment
- Recruiting new Industries that Diversify the Employment Base
- Promoting new Tourism, Entertainment and Recreational Opportunities that bring new people and revenue to the County
- Workforce Education and Training
- Other: (Identify) _____
- Other: (Identify) _____

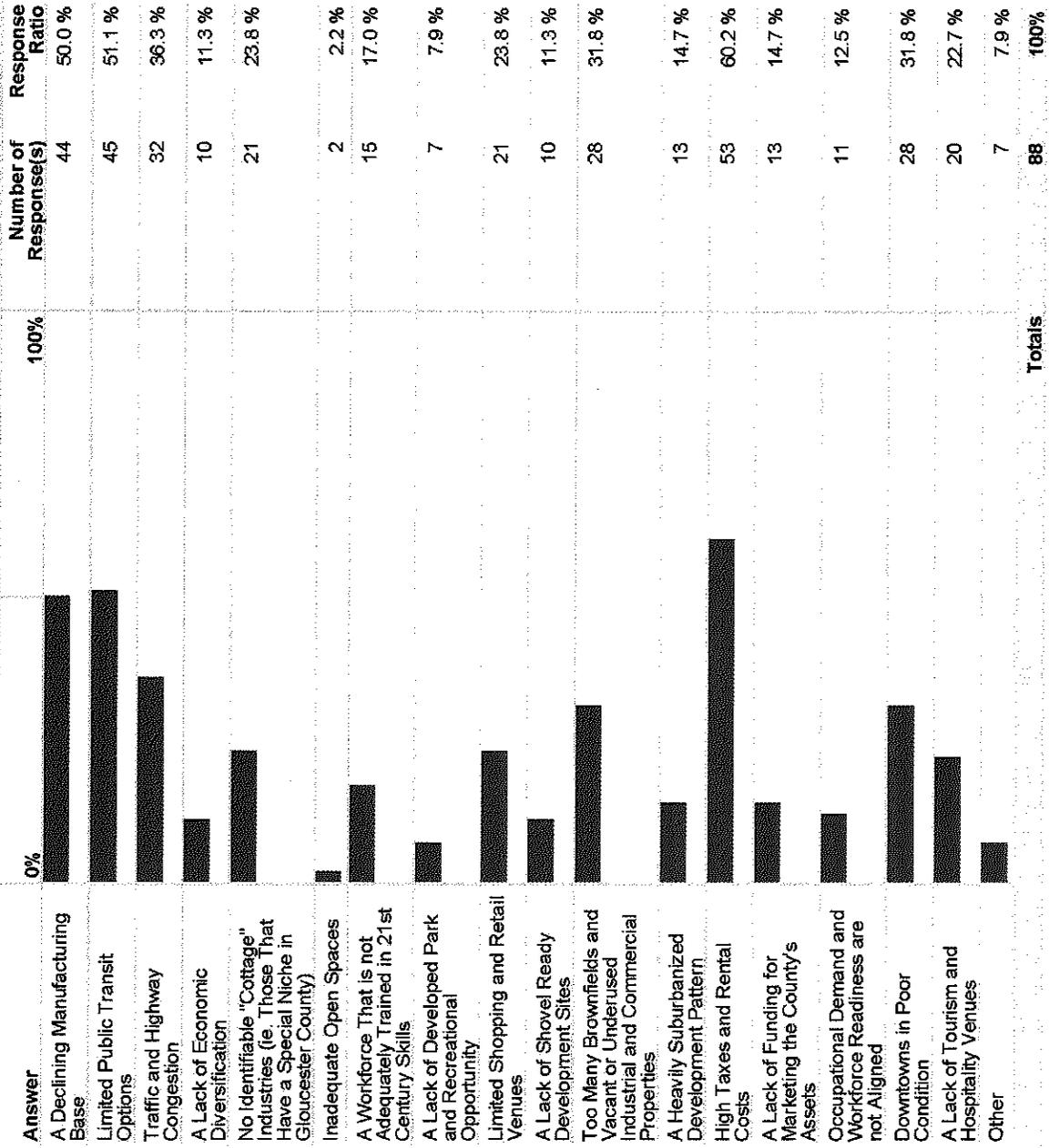
6. The current Economic Development Strategy identifies the following 12 objectives to advance economic development in Gloucester County. Which do you believe are the most important? (Select as many as you believe are appropriate.)

- Develop new business clusters that provide locations for cutting-edge industries and technology
- Expand the County's tourism and agritourism economies
- Reinvest in the County's traditional petrochemical and refinery industries
- Improve access to "shovel ready" (developable) properties through the revitalization of brownfield sites
- Continue to support job training programs that target key industries and emerging employment needs
- Identify innovative partnerships that promote job development
- Promote downtown redevelopment and the revitalization
- Encourage new development to occur in "centers-based" growth patterns
- Encourage a greater investment in public transit
- Enhance road, highway and traffic circulation in the County
- Continue to expand and build on the County's marketing material and programs
- Work with Select Greater Philadelphia and the South Jersey Tourism Corporation to promote Gloucester County's economic development and tourism opportunities

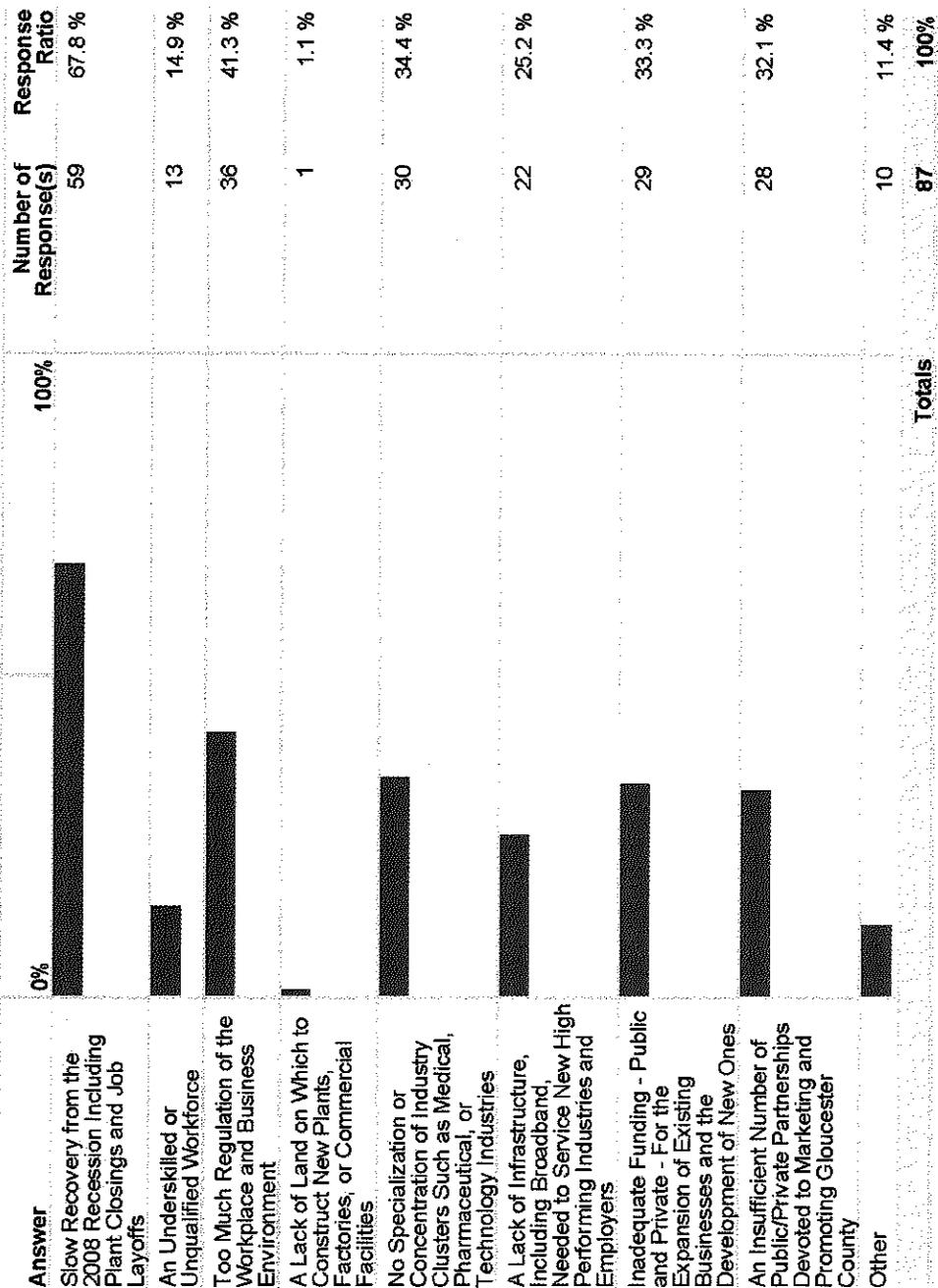
Thank you for your Help and Participation. The results of this survey will be shared with the committee that is assembling the Comprehensive Economic Development Strategy and will be included as part of the final document.

Which

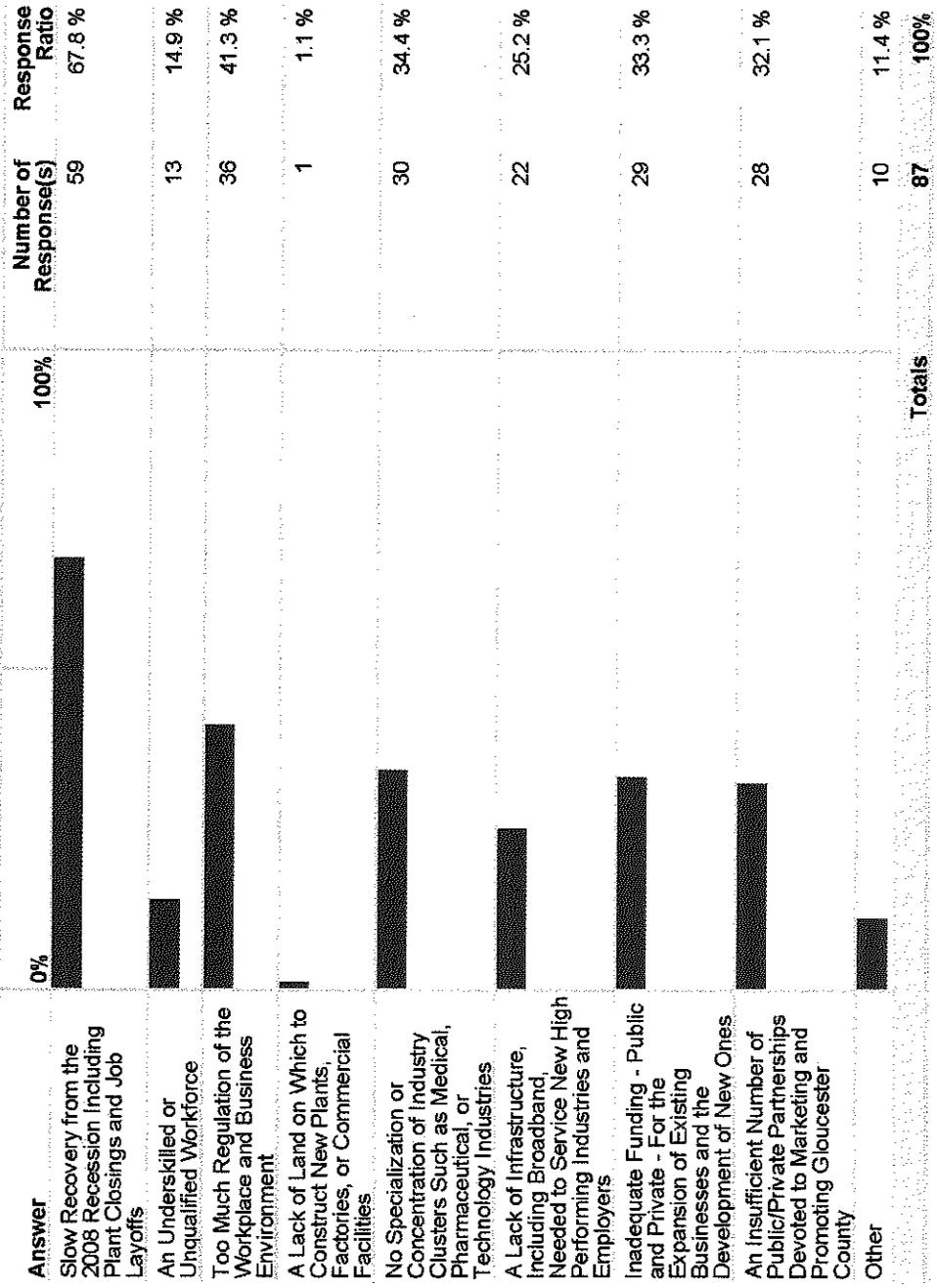
*of the following do you perceive as significant weaknesses or challenges for Gloucester County? (Select as many as you believe are appropriate.)



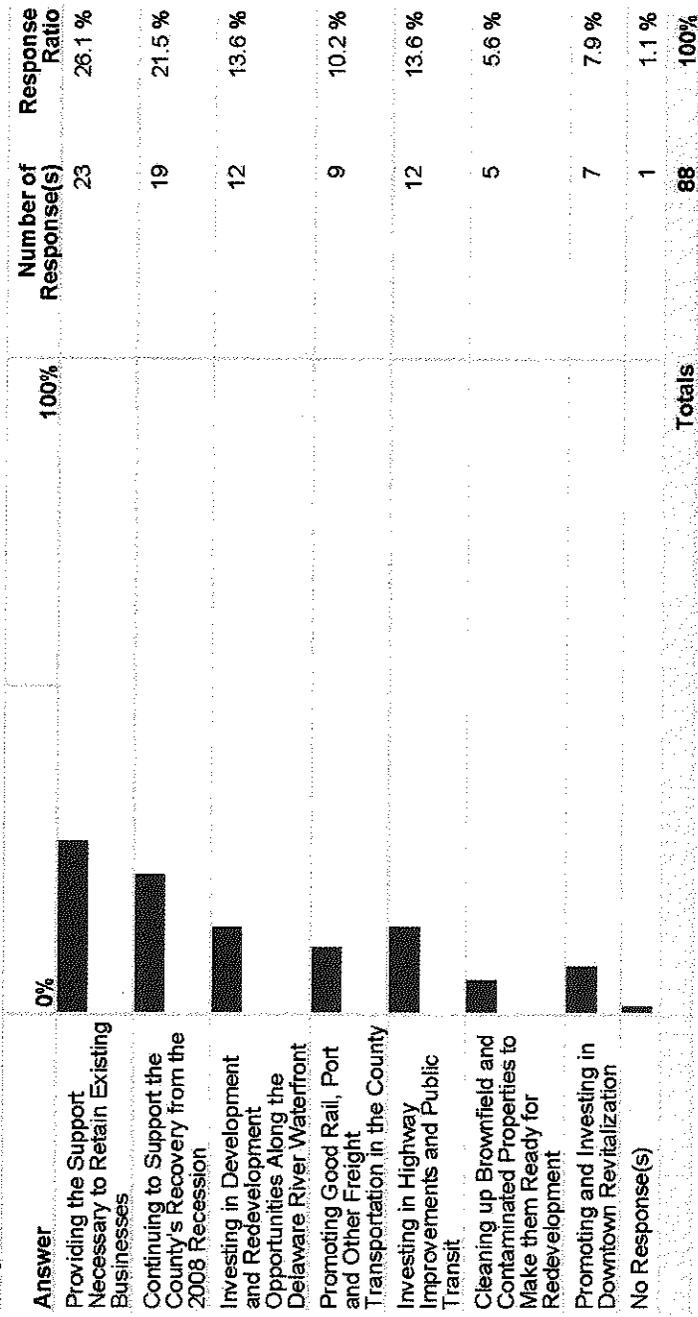
What are the major problems facing the Gloucester County economy today? (Check as many as you like.)



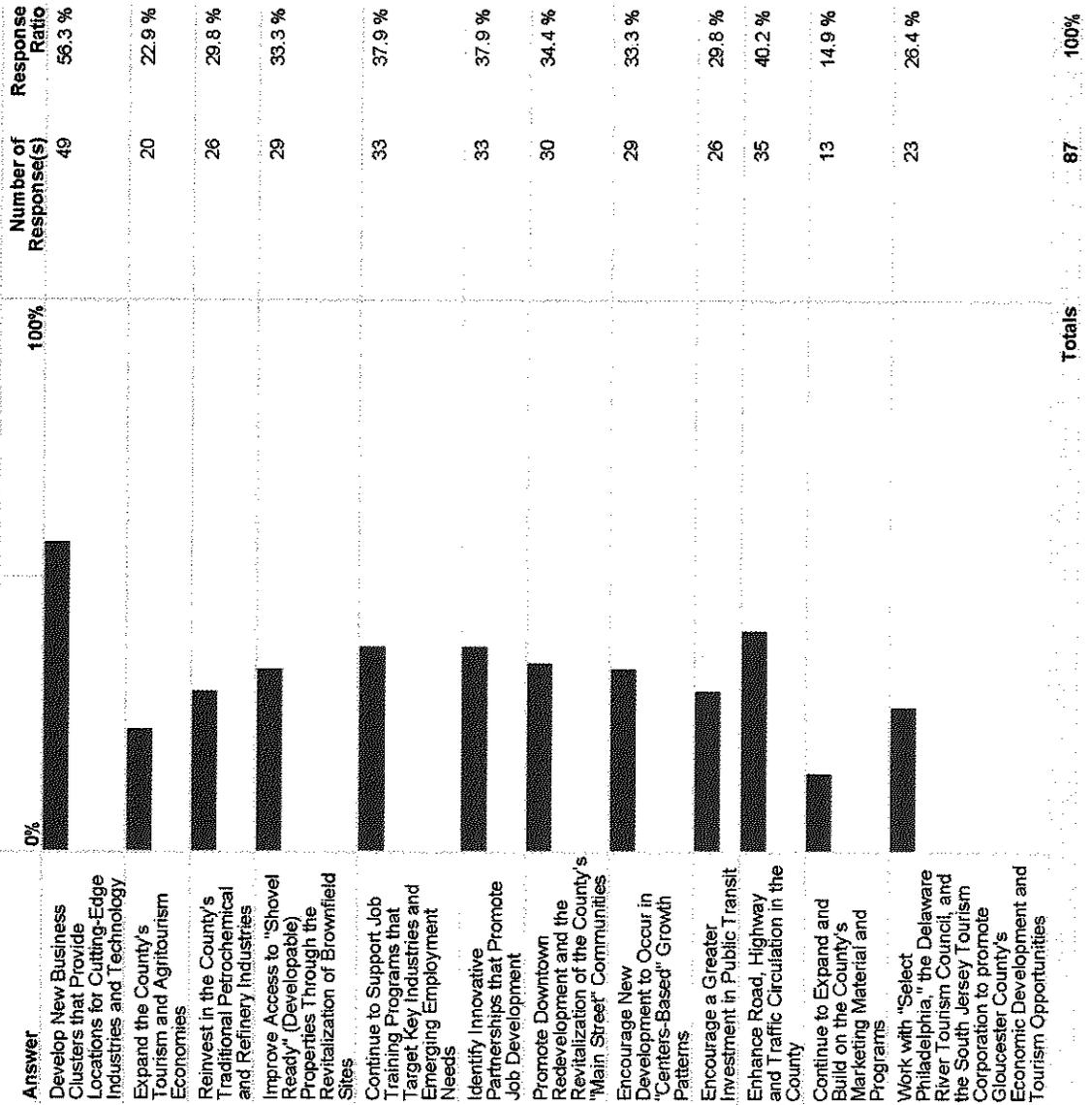
*What are the major problems facing the Gloucester County economy today? (Check as many as you like.)



The following themes were identified in the 2010 Comprehensive Economic Development Strategy as key areas for the County to focus its attention and investments. Of these themes, which ONE do you believe remains the MOST IMPORTANT?



The current Economic Development Strategy identifies the following 12 objectives to advance economic development in Gloucester County. Which do you believe are the most important? (Select as many as you believe are appropriate.)



GLOUCESTER COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT

2014 CEDS Committee Meeting Public Comment

UPDATE TO THE 2008 (CEDS)

MGS
3/10/2014

**GLOUCESTER COUNTY (CEDS) PUBLIC COMMENT PERIOD
DECEMBER 1, 2014 THRU JANUARY 1, 2015**

**Gloucester County New Jersey
Department of Economic Development**

**PUBLIC NOTICE
2014 COMPREHENSIVE
ECONOMIC DEVELOPMENT STRATEGY (CEDS) ADDENDUM**

30- DAY COMMENT PERIOD

Notice is hereby provided that the County of Gloucester, Department of Economic Development has completed its draft of the 2014 Comprehensive Economic Development Strategy Addendum, dated October 2014. This report is available to the public for review at the office of the Department of Economic Development, 115 Budd Boulevard, West Deptford, New Jersey.

A thirty (30) day public comment period will begin on December 1, 2014 during which the public is invited to address written comments to: Gloucester County Economic Development Department, 115 Budd Boulevard, West Deptford, NJ 08096 Attn: Michelle Shirey

POLICY ON DISCRIMINATION

The county certifies that no person will be denied the benefits of, be excluded from participation in, or otherwise be subjected to discrimination under any program or activity that receives Federal financial assistance because of race, color, religion, sex, national origin, handicap or financial status. Any person who feels they have been discriminated against should call 856-384-6930.

BY ORDER OF THE GLOUCESTER COUNTY

BOARD OF CHOSEN FREEHOLDERS

Robert M. Daminger, Freeholder Director

Heather Simmons, Freeholder Liaison

Thomas Bianco, Acting Director

2014 CEDS Committee Meeting Public Comment 2014

From: Hogan, LeAnne [<mailto:lhogan@co.gloucester.nj.us>]
Sent: Monday, December 01, 2014 1:19 PM
Subject: Draft Comprehensive Economic Development Strategy (CEDS)

Good Afternoon Economic Development Stakeholders,

Beginning today a 30-day public comment period opened for the *DRAFT Comprehensive Economic Development Strategy for Gloucester County (CEDS)*. The report is now available for review online at <http://www.gloucestercountynj.gov/depts/e/ed/locgb/default.asp> and hardcopies are available at 115 Budd Blvd, West Deptford, NJ. You may also comment via email to Lhogan@co.gloucester.nj.us.

The public comment period is scheduled to close on January 1, 2015. As you know, the U.S. EDA requires that projects for which applicants are seeking EDA funding be included in the CEDS list of key projects. The most recent CEDS document includes projects that intend to seek EDA funding and/or projects that are regionally significant.

Please review the list carefully to ensure that your projects are correctly listed, particularly, the new additions. If, after reviewing the attached document you have any comments or questions, please respond via a reply to this e-mail **no later than 4:00 p.m. on January 1, 2015**.

Again, we thank you for your continued cooperation, participation, and assistance in maintaining the Gloucester County Comprehensive Economic Development Strategy.

COMMENTS

From: Policarpo, Marc [<mailto:MPolicarpo@binswanger.com>]
Sent: Monday, December 01, 2014 1:49 PM
To: Hogan, LeAnne
Subject: RE: Draft Comprehensive Economic Development Strategy (CEDS)

Hi LeAnne – the document looks fine to me. I have no comments other than I'm not listed among the committee members.

Regards,

Marc

From: Randi Woerner [<mailto:rwoerner@woodbury.nj.us>]
Sent: Tuesday, December 02, 2014 2:40 PM
To: Hogan, LeAnne
Subject: RE: Draft Comprehensive Economic Development Strategy (CEDS)

Hi there.

I actually read the report over last night. It sounds great. I appreciate that Woodbury is better represented this time and look forward to helping you move the Woodbury and the Countywide projects forward.

Thanks for all your hard work. Let me know how I can help.

Take care.

Randi Woerner
Director, Economic Development
City of Woodbury
33 Delaware Street
Woodbury, NJ 08096
856-845-1300 x143

****NO OTHER COMMENT WERE RECEIVED DURING THE GLOUCESTER COUNTY (CEDS) PUBLIC COMMENT PERIOD
DECEMBER 1, 2014 THRU JANUARY 1, 2015



**GLOUCESTER COUNTY COMPREHENSIVE DEVELOPMENT STRATEGY
UPDATE TO THE 2008 (CEDs)**

**The Gloucester County Board of Chosen Freeholder
Robert M. Damminger, Freeholder Director
Heather Simmons, Freeholder Liaison**

**FINAL
2/2/2015**

Submitted to U.S. EDA on March 10, 2015



*Facilitated by Triad Associates and prepared by the Gloucester County Department of Economic Development
Authors: Steve Kehs, Triad Associates, Michelle Shirey & Jessica Lucas, GC Department of Economic Development*

C-3

RESOLUTION AUTHORIZING CONTRACT CHANGE ORDER #03 INCREASE WITH P & A CONSTRUCTION, INC. BY \$56,755.62

WHEREAS, the County of Gloucester (hereinafter the "County") previously received public bids for the construction of the County's roadway improvement project known as "Phase 2 – Reconstruction of Egg Harbor Road, County Route 630, between Pembroke Drive and Medical Center Drive, Washington Township, County of Gloucester, New Jersey," Federal Project Number STP-4048 (107) Construction, Engineering Project #14-01FA (hereinafter the "Project"); and

WHEREAS, a contract for the Project was awarded by the County by Resolution on May 21, 2014 to P & A Construction, Inc. (hereinafter "P & A"), with an office address of PO Box 28, Colonia, NJ 07067 in the amount of \$2,365,843.47 (hereinafter the "Contract"); and

WHEREAS, the Contract was previously revised by Resolution on November 5, 2013 through Change Order #01-Increase in the amount of \$72,600.00; and

WHEREAS, the Contract was previously revised by Resolution on December 3, 2014 through Change Order #02-Increase in the amount of \$47,285.00; and

WHEREAS, Vincent M. Voltaggio, P.E. County Engineer, has recommended Change Order #03-Increase with P & A in the amount of \$56,755.62, resulting in a new total contract amount of \$2,542,484.09; and

WHEREAS, the said Change Order is based upon changes in quantities reflecting the adjustment to the proposed vinyl fence removal, disposal and installation, revision to Police Traffic Directors estimated Man Hour needed to complete the project and the decrease adjustment of completed items based on as-built measurements for the project. The overall change order results in a project cost increase, resulting in a new total contract amount of \$2,542,484.09; and

WHEREAS, the Purchasing Agent for the County has certified the availability of funds for Change Order #03-Increase with P & A in the amount of \$56,755.62, pursuant to C.A.F. #15-02232, which amount shall be charged against budget line items C-04-13-013-165-13218.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Gloucester, as follows:

1. The hereinabove referenced Change Order #03-Increase to increase the County's Contract with P & A for the Project in the amount of \$56,755.62, resulting in a new total adjusted contract amount of \$2,542,484.09, be, and the same hereby is, approved; and
2. The Freeholder Director is hereby authorized and directed to execute and the Clerk of the Board is authorized and directed to attest to the said Change Order for the aforementioned purposes on behalf of the County.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester, held on Wednesday, April 1, 2015, at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

ROBERT N. DILELLA, CLERK

C-3

COUNTY OF GLOUCESTER

CERTIFICATE OF AVAILABILITY OF FUNDS

PURCHASE ORDER # 15-02232 DATE March 05, 2014

BUDGET NUMBER C-04-13-013-165-13218 (\$56,755.62)

AMOUNT OF CERTIFICATION \$ 56,755.62

DEPARTMENT Engineering

COUNTY COUNSEL Emmett E. Primas, Esq.

DESCRIPTION OF PRODUCT OR SERVICE

Contract Change Order #03-Increase, Change Order is based upon changes in quantities reflecting the adjustment to the proposed vinyl fence removal, disposal and installation, revision to Police Traffic Directors estimated Man Hour needed to complete the project and the decrease adjustment of completed items based on as-built measurements for the project, Engineering Project "Phase 2 - Reconstruction of Egg Harbor Road, County Route 630, between Pembroke Drive and Medical Center Drive, Washington Township, County of Gloucester, New Jersey," Federal Project Number STP-4048 (107) Construction, Engineering Project #14-01FA

VENDOR NAME P & A Construction, Inc.

ADDRESS P.O. Box 28

CITY/STATE/ZIP Colonia, NJ 07067

DEPARTMENT HEAD APPROVAL *Vincent M. Voltaggio* 3-17-15

Vincent M. Voltaggio, P.E., County Engineer

PURCHASING AGENT _____ DATE _____

FREEHOLDER MEETING DATE April 01, 2015

WHITE: CLERK OF THE BOARD
YELLOW: USING DEPARTMENT

PINK: PURCHASING DEPARTMENT
GOLD: COUNTY COUNSEL

**NEW JERSEY DEPARTMENT OF TRANSPORTATION
LOCAL AID
FEDERAL AID CHANGE ORDER**

Sheet 1 of 2
Order No: 3
Order Letter: _____
Date: 02/20/215

03

Project: Phase 2 - Reconstruction of Egg Harbor Road (CR630) between Pembroke Drive and Medical Center Drive in the Township of Washington, Gloucester County, NJ
 Federal Project No: STP-4048-(107)Con Doc. No. _____
 Contractor: P&A Construction, Inc

You are hereby directed to implement the following changes in accordance with the provisions of the specifications for this contract.

Location of the proposed order: Egg Harbor Road, Township of Washington, NJ

Nature and reason for order: Changes in quantities reflect the adjustment to the proposed vinyl fence removal disposal and installation, revision to Police Traffic Directors estimated Man Hour needed to complete the project and the decrease adjustment of completed items based on asbuilt measurements.

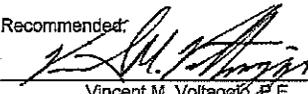
Extension Reduction of time recommended for this order: _____

CONTRACT AMOUNT	ROAD	BRIDGE	TOTAL
Adjusted amount based on orders No. 2:	\$2,438,443.47	\$0.00	\$2,438,443.47
Adjusted amount based on orders No. 3:	\$2,495,199.09	\$0.00	\$2,495,199.09

CONTRACT TIME
Original Completion Date: 12/16/2014
Adjustment This Order: (+ or -) <u>125</u>
Previous Adjustments: (+ or -) <u>0</u>
Adjusted Completion Date: 4/20/2015

ORDER NO.	<input checked="" type="checkbox"/> Road	Bridge	<input type="checkbox"/> Other
<u>3</u>			
	Road	Bridge	Total
Extra Work:	\$7,153.12	\$0.00	\$7,153.12
Increases:	\$134,102.50	\$0.00	\$134,102.50
Decreases:	(\$84,500.00)	\$0.00	(\$84,500.00)
Total:	\$56,755.62	\$0.00	✓ \$56,755.62

RESERVED FOR FHWA OR
F.T.A.

Recommended: 
 Vincent M. Voltaggio, P.E.
 Gloucester County Engineer

3-17-15
Date

Approved: _____
 Robert M. Damminger
 Freeholder Director

Date

Approved for Funding Participation Purposes: _____
 Manager, District #4, Local Aid Date

ALTERNATE PROCEDURES PROJECTS	
This order is approved for Federal participation:	
Director, Local Aid & Economic Development	Date

Accepted: 
 Contractor's Authorized Signature

2/25/15
Date

Name: _____
 Title: _____

CONTRACTS PAYABLE SECTION	
Reviewed by: _____	Date
Input Submitted by: _____	Date
Certification of Funds:	
Director of Accounting & Auditing	Date

Unprotected
 Protested by letter dated _____ attached.

NEW JERSEY DEPARTMENT OF TRANSPORTATION
LOCAL AID
FEDERAL AID CHANGE ORDER

Sheet 2 of 2
Order No: 3
Order Letter:
Date: 02/20/2015

Project: Phase 2 - Reconstruction of Egg Harbor Road (CR630) between Pembroke Drive and Medical Center Drive in the Township of Washington, Gloucester County, NJ
Federal Project No: STP-4048-(107)Con Doc. No. _____
Contractor: P&A Construction, Inc

ITEM NO.	DESCRIPTION	QUANTITY (+/-)	UNIT PRICE	AMOUNT
EXTRA WORK				
Sup 1	ACE Charges To Hold Utility Pole During Installation Of Storm Sewer	1	\$2,061.12	\$2,061.12
Sup 2	Removal of Existing Fence	582	\$6.00	\$3,492.00
Sup 3	Dumpster for Disposal of Existing Fence	2	\$800.00	\$1,600.00
SUBTOTAL EXTRA WORK				\$7,153.12
INCREASES				
34	Police Traffic Directors	1000	\$80.00	\$80,000.00
75	Chain-Link Fence, 8' High	10	\$30.25	\$302.50
78	Vinyl Fence	1800	\$41.00	\$73,800.00
SUBTOTAL INCREASES				\$134,102.50
DECREASES				
35	Traffic Directors, Flaggers	-300	\$75.00	-\$22,500.00
63	Underdrain Type X	-5400	\$10.00	-\$54,000.00
96	Water Service Connection	-8	\$1,000.00	-\$8,000.00
SUBTOTAL DECREASES				(\$84,500.00)
Total Amount Change Order No.3				\$56,755.62

Amount of Original Contract: \$2,365,843.47

Adjusted Amount Based on Change Order No. 1: \$2,438,443.47

Adjusted Amount Based on Change Order No. 2: \$2,485,728.47

Adjusted Amount Based on Change Order No. 3: \$2,542,484.09

Total Change (+ or -): \$56,755.62

% of Change in Contract: 7.46628516%
[(+) Increase or (-) Decrease]

**COUNTY OF GLOUCESTER
CHANGE ORDER FORM**

- 1. Name & Address of Vendor: P&A Construction, Inc.
P.O.Box 28
Colonia, NJ 07067
- 2. Description of Project or Contract: Phase 2- Reconstruction of Egg Harbor Road (CR630) between Pembroke Drive and Medical Center Drive in the Township of Washington
- 3. Date of Original Contract: May 21, 2014
- 4. P.O. Number: 14-03893
- 5. Amount of Original Contract: \$2,365,843.47
- 6. Amount of Previously Authorized Change Order \$0.00
- 7. Amount of this Change Order No. 1: \$72,600.00
- 8. Amount of this Change Order No. 2: \$47,285.00
- 9. Amount of this Change Order No. 3: \$56,755.62
- 10. New Total Amount of Contact (Total of Numbers 5, 6, 7, 8 & 9 Above) ✓ \$2,542,484.09

11. Need or Purpose of this Change Order: Changes in quantities reflect the adjustment to the proposed vinyl fence removal, disposal and installation, revision to Police Traffic Directors estimated Man Hour needed to complete the project and the decrease adjustment of completed items based on asbuilt measurements. The project is 100% Federally Funded.

This change order requested by *[Signature]* on 3-17-15
(Department Head) (Date)

Accepted by *[Signature]* on 2/25/15
(Vendor) (Date)

Approved by the Board of Chosen Freeholders, County of Gloucester

Attest:

By: Robert N. DiLella, Clerk Robert M. Damming, Director

To All Vendors:

This Change Order is not official nor authorized until such time as this Change Order is accepted by The Board of Chosen Freeholders, County of Gloucester with appropriate Resolution.

e-4

RESOLUTION AUTHORIZING CONTRACT CHANGE ORDER #01 INCREASE WITH SOUTH STATE, INC. FOR \$49,900.00

WHEREAS, the County of Gloucester (hereinafter the "County") previously received public bids for the construction of the County's roadway improvement project known as "Replacement of Bridge 4-H-5, Jessup Mill Road Bridge over Edwards Run in the Township of Mantua, County of Gloucester," Engineering Project #14-06 (hereinafter the "Project"); and

WHEREAS, a contract for the Project was awarded by the County by Resolution on November 5, 2014 to South State, Inc. (hereinafter "South State"), with an office address of P.O. Box 68, 202 Reeves Road, Bridgeton, NJ 08312 in the amount of \$839,317.82 (hereinafter the "Contract"); and

WHEREAS, Vincent M. Voltaggio, P.E. County Engineer, has recommended Change Order #01-Increase with South State in the amount of \$49,900.00, resulting in a new total contract amount of \$889,217.82; and

WHEREAS, the said Change Order is based upon supplemental items for the relocation of an 8" HDPE water main along Jessup Mill Road. The overall change order results in a project cost increase, resulting in a new total contract amount of \$889,217.82; and

WHEREAS, the Purchasing Agent for the County has certified the availability of funds for Change Order #01-Increase with South State in the amount of \$49,900.00, pursuant to C.A.F. #15-02265, which amount shall be charged against budget line items C-04-14-016-165-16214.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Gloucester, as follows:

1. The hereinabove referenced Change Order #01-Increase to increase the County's Contract with South State for the Project in the amount of \$49,900.00, resulting in a new total adjusted contract amount of \$889,217.82, be, and the same hereby is, approved; and
2. The Freeholder Director is hereby authorized and directed to execute and the Clerk of the Board is authorized and directed to attest to the said Change Order for the aforementioned purposes on behalf of the County.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester, held on Wednesday, April 1, 2015, at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

ROBERT N. DILELLA, CLERK

C-4

COUNTY OF GLOUCESTER

CERTIFICATE OF AVAILABILITY OF FUNDS

PURCHASE ORDER # 15-02265 DATE March 23, 2015

BUDGET NUMBER C-04-14-016-165-16214 (\$49,900.00)

AMOUNT OF CERTIFICATION \$ 49,900.00

DEPARTMENT Engineering

COUNTY COUNSEL Emmett E. Primas, Esq.

DESCRIPTION OF PRODUCT OR SERVICE

Contract Change Order #01-Increase, for supplemental items for the relocation of an 8" HDPE
water main along Jessup Mill Road including Mobilization of Drill, 8" HDPE Water Main
Pipe, 8" Gate Valve, Tie-In, and Testing & Disinfection of the water main for the Engineering
Project "Replacement of Bridge 4-H-5, Jessup Mill Road Bridge over Edwards Run, Mantua
Township, County of Gloucester" Eng. Project #14-06.

VENDOR NAME _____

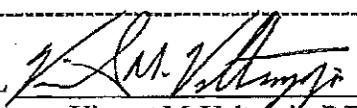
South State, Inc.

ADDRESS _____

P.O. Box 68, 202 Reeves Road

CITY/STATE/ZIP _____

Bridgeton, NJ 08312

DEPARTMENT HEAD APPROVAL  3-25-15

Vincent M. Voltaggio, P.E., County Engineer

PURCHASING AGENT _____ DATE _____

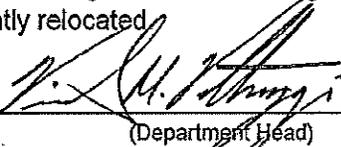
FREEHOLDER MEETING DATE April 01, 2015

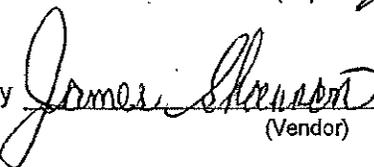
WHITE: CLERK OF THE BOARD
YELLOW: USING DEPARTMENT

PINK: PURCHASING DEPARTMENT
GOLD: COUNTY COUNSEL

**COUNTY OF GLOUCESTER
CHANGE ORDER FORM**

- 1. Name & Address of Vendor: South State, Inc.
PO Box 68
202 Reeves Road
Bridgeton, NJ 08302
- 2. Description of Project or Contract: Replacement of Bridge 4-H-5, Jessup Mill Rd. over Edwards Run Mantua Twp.
- 3. Date of Original Contract: Nov. 5, 2014
- 4. P.O. Number: 14-09033
- 5. Amount of Original Contract: \$839,317.82
- 6. Amount of Previously Authorized Change Order \$0.00
- 7. Amount of this Change Order No. 1: \$49,900.00
- 8. New Total Amount of Contact (Total of Numbers 5, 6 & 7 Above) \$889,217.82
- 9. Need or Purpose of this Change Order: Supplemental items to install 8" HDPE water main along Jessup Mill Rd at Bridge 4-H-5. Existing main conflicted with sheets requiring main to be permanently relocated

This change order requested by  on 3-25-15
(Department Head) (Date)

Accepted by  on 3-24-15
(Vendor) (Date)

Approved by the Board of Chosen Freeholders, County of Gloucester

Attest:

By: Robert N. DiLeilla, Clerk Robert M. Damminger, Director

To All Vendors:

This Change Order is not official nor authorized until such time as this Change Order is accepted by The Board of Chosen Freeholders, County of Gloucester with appropriate Resolution.

Form SA-1

NEW JERSEY DEPARTMENT OF TRANSPORTATION
 LOCAL AID PROJECT
 CHANGE ORDER NUMBER 1 INCREASE
 STATE AID PROJECT

PROJECT	Replacement of Bridge 4-H-5, Jessup Mill Rd. over Edwards Run
MUNICIPALITY	Mantua
COUNTY	Gloucester
CONTRACTOR	South State, Inc.

Supplemental items to install 8" HDPE water main along Jessup Mill Road at Bridge 4-H-5. Existing main conflicted with sheets requiring main to be permanently relocated

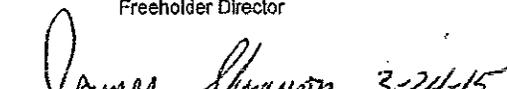
Item No.	Description	Quantity (+/-)	Unit Prices	Amount
REDUCTIONS				
				\$0.00
		Total Reductions		\$0.00
SUPPLEMENTAL				
S-1	Mobilization of Drill	1	\$9,500.00	\$9,500.00
S-2	8" HDPE Water Main	300	\$110.00	\$33,000.00
S-3	8" Gate Valve	1	\$1,000.00	\$1,000.00
S-4	Tie-in	2	\$2,900.00	\$5,800.00
S-5	Testing & Disinfection	300	\$2.00	\$600.00
		Total Supplemental		\$49,900.00

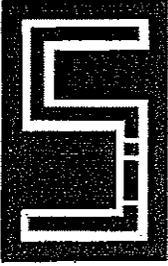
Amount of Original Contract	\$839,317.82	Extras	\$0.00
Amount of Original Contract + Change Order No. 1	\$889,217.82	Supplemental	\$49,900.00
		Reduction	\$0.00
		Total Change	\$49,900.00
% Change in Contract	5.9453% Increase		


 Vincent M. Voltaggio, P.E. Date 3-25-15
 Gloucester County Engineer

Approved: _____
 (District Engineer) Date
 (Local Highway Design)

Robert M. Dammingier Date
 Freeholder Director


 (Contractor) Date 3-24-15



**South
State, Inc.**
General Contractors

P.O. BOX 68 • BRIDGETON, NJ 08302 • (856) 451-5300 • FAX (856) 455-3461

March 19, 2015

Gloucester County
1200 N. Delsea Drive
Clayton, NJ 08312

ATTN: Vince Voltaggio, PE

RE: Bridge Replacement: Jessup Mill Road bridge over Edwards Run
County Bridge No. 4-H-5
SSI Job No. 11962
Change Order Request: Water Main

Dear Mr. Voltaggio,

South State, Inc has put together a proposal to install an 8" HDPE water main along Jessup Mill Road in Mantua Township. Below is the breakdown for each item associated with the installation.

Item #	Description	Qty	Unit	Unit Price	Total
EX-1	Mobilization of drill	1	LS	\$ 9,500.00	\$ 9,500.00
EX-2	8" HDPE Water Main	300	LF	\$ 110.00	\$ 33,000.00
EX-3	8" Gate Valve	1	EA	\$ 1,000.00	\$ 1,000.00
EX-4	Tie In	2	EA	\$ 2,900.00	\$ 5,800.00
EX-5	Testing & Disinfection	300	LF	\$ 2.00	\$ 600.00
					\$ 49,900.00

The cost of this work does not include any overtime or weekend work. The proposal is based on working Monday through Friday, 7 AM to 3:30 PM.

Please review our proposal for this work and let me know if you have any questions or concerns.

Very truly yours,

SOUTH STATE, INC.

Anthony DeSantis
Project Engineer

C-5

**RESOLUTION AUTHORIZING THE NEW JERSEY DEPARTMENT OF
TRANSPORTATION TO INSTALL A TRAFFIC SIGNAL IN A COUNTY RIGHT OF
WAY AND FOR ACCESS ACROSS A PART OF COUNTY OWNED PROPERTY IN
THE TOWNSHIP OF LOGAN**

WHEREAS, the County of Gloucester (hereinafter the "County") owns a parcel of real property along High Hill Road, County Route 662 in the Township of Logan (hereinafter the "Property") and used principally as ingress and egress to the Gloucester County Dream Park; and

WHEREAS, the New Jersey Department of Transportation (hereinafter "the State") has requested authorization to construct a traffic signal (hereinafter the "Project") on the Property, and for a 30 foot access across the County right of way to maintain any necessary traffic signal equipment.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Gloucester, as follows:

1. That the State of New Jersey Department of Transportation is authorized to construct, install and maintain a traffic signal in the County right of way on County Route 662 at the entrance to the Gloucester County Dream Park; and
2. That Freeholder Director or his designee, be, and the same is hereby authorized to execute, and the Clerk of the Board is authorized to attest to, any documents necessary to complete this transaction including, but not limited to, the concurrence letter with the State dated March 2, 2015 attached hereto.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, April 1, 2015, at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

ROBERT N. DILELLA, CLERK

NEW JERSEY DEPARTMENT OF TRANSPORTATION

TRAFFIC SIGNAL & SAFETY ENGINEERING

TRAFFIC SIGNAL AGREEMENT

Route US 130 & High Hill Road (CR 662)

Logan Township, Gloucester County

THIS AGREEMENT, made the 06th day of June Two
ELEVEN 2011
Thousand and ~~Ten (2010)~~, between the County of Gloucester, Board of Chosen
Freeholders, located at P.O. Box 337-Courthouse, Woodbury, New Jersey 08096,
hereinafter referred to as the COUNTY, the Township of Logan, located at P.O. Box
314, Bridgeport New Jersey 08014, hereinafter referred to as the TOWNSHIP and the
State of New Jersey, acting through its Commissioner of Transportation, New Jersey
Department of Transportation, located at 1035 Parkway Avenue, P.O. Box 613,
Trenton, New Jersey 08625, hereinafter referred to as the STATE, witnesses that:

WHEREAS, a traffic condition exists at the intersection of Route US 130 and
High Hill Road (CR 662), in the Township of Logan, in the County of Gloucester, which
requires the installation and operation of a semi-actuated traffic control signal with
pedestrian push buttons and areas of presence detection; and

WHEREAS, the COUNTY and TOWNSHIP have expressed a willingness to
cooperate with the STATE in achieving the overall objective of safe and efficient
movement of traffic on the said highway; and

WHEREAS, it is the purpose of this Agreement to provide for the participation of
the COUNTY, TOWNSHIP and the STATE in the cost of installation, maintenance and
operation of the said traffic signal; and

WHEREAS, the Commissioner, under the powers vested in him by law and as
more particularly set forth in N.J.S.A. 27:1A-5 and 27:7-21, has determined that it is in
the STATE's best interest to enter into this Agreement;

NOW, THEREFORE, in consideration of the covenants contained herein, and
pursuant to all applicable federal, state and local laws and ordinances, the COUNTY,
TOWNSHIP and the STATE agree as follows:

TRAFFIC SIGNAL AGREEMENT

Route US 130 & High Hill Road (CR 662)

Logan Township, Gloucester County

1. The STATE will determine the character, type, location, and operation of the traffic signal in accordance with N.J.S.A. 39:4-120.
 2. The STATE will install the traffic signal at no cost to the COUNTY or TOWNSHIP.
 3. The STATE will provide all material and equipment and will perform all labor, by its own or by contract forces, necessary to the installation of the traffic signal.
 4. The STATE will paint such lane and pavement markings and erect such signs as it deems to be required to properly direct the flow of traffic. The COUNTY shall maintain or replace the lane and pavement markings and signs within their jurisdiction, in accordance with the latest edition of the Manual on Uniform Traffic Control Devices. The STATE will maintain and replace the lane and pavement markings and signs within the STATE's jurisdiction.
 5. The COUNTY shall pay all costs for the future relocation or removal and reinstallation of any portion of the traffic signal system including presence detection equipment, if the relocation or removal and reinstallation of this equipment is made necessary by changes, such as excavations, resurfacings, widenings and corner radius changes, authorized or effectuated by the COUNTY.
 6. The TOWNSHIP shall pay all costs for the future relocation or removal and reinstallation of any portion of the traffic signal system including presence detection equipment, if the relocation or removal and reinstallation of this equipment is made necessary by changes, such as excavations, resurfacings, widenings and corner radius changes, authorized or effectuated by the TOWNSHIP.
 7. The STATE will pay all costs for the future relocation or removal and reinstallation of any portion of the traffic signal system including detection equipment, if the relocation or removal and reinstallation of this equipment is made necessary by changes, such as excavations, resurfacings, widenings and corner radius changes, authorized or effectuated by the STATE.
 8. The STATE reserves the right to terminate this Agreement, for cause or for convenience, upon six months' written notice of its intention to terminate, which notice shall be served upon the Clerk of the COUNTY and the Clerk of the TOWNSHIP. However, upon a determination by the STATE that emergency conditions exist, the STATE may terminate this Agreement with less than the six months' notice specified above.
 9. The COUNTY shall maintain the roadway pavement within its jurisdiction in a condition sufficient to accept the detection equipment associated with the traffic signal system. The COUNTY shall effect pavement repairs as necessary or within two months of written notice, which notice shall be served upon the Deputy Clerk of the COUNTY. The terms of paragraph 8 notwithstanding, if the pavement is not repaired or replaced, the STATE reserves the right to terminate this Agreement and remove the traffic signal, upon thirty days' written notice, or to perform the roadway pavement work, at the STATE'S election. The COUNTY shall be responsible for all costs incurred by the STATE in the performance of this roadway pavement work or for the removal of the traffic signal.
 10. The STATE will, at its own expense, periodically inspect and maintain the complete installation, including the re-lamping thereof.
 11. The TOWNSHIP shall, at its own expense, provide through the utility company, the electric current necessary to the operation of the traffic signal system.
 12. Subject to the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1 et seq., the COUNTY shall be responsible for personal injuries and property damage caused by the actions of the COUNTY and its employees arising out of the performance of any services, actions, or operations in connection with this Agreement or any breach or default of this Agreement by the COUNTY.
-

TRAFFIC SIGNAL AGREEMENT

Route US 130 & High Hill Road (CR 662)

Logan Township, Gloucester County

13. Subject to the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1 et seq., the TOWNSHIP shall be responsible for personal injuries and property damage caused by the actions of the TOWNSHIP and its employees arising out of the performance of any services, actions, or operations in connection with this Agreement or any breach or default of this Agreement by the TOWNSHIP.
14. Subject to the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1 et seq., the STATE will be responsible for personal injuries and property damage caused by the actions of the STATE and its employees arising out of the performance of any services, actions, or operations in connection with this Agreement or any breach or default of this Agreement by the STATE.
15. The COUNTY shall allow the placement of any facility associated with the traffic signal system within areas of its jurisdiction, where necessary, and further shall allow the STATE, with its own or contract forces, to perform maintenance on these facilities or to open roadways or other areas under its jurisdiction, without the need for permits.
16. The TOWNSHIP shall allow the placement of any facility associated with the traffic signal system within areas of its jurisdiction, where necessary, and further shall allow the STATE, with its own or contract forces, to perform maintenance on these facilities or to open roadways or other areas under its jurisdiction, without the need for permits.
17. In the event that the COUNTY fails to make any payments required hereunder to the STATE, the COUNTY authorizes the STATE, without the need for prior notice, to deduct the amount of such payment due from any funds payable or to be payable by the Department of Transportation to the COUNTY.
18. In the event that the TOWNSHIP fails to make any payments required hereunder to the STATE, the TOWNSHIP authorizes the STATE, without the need for prior notice, to deduct the amount of such payment due from any funds payable or to be payable by the Department of Transportation to the TOWNSHIP.
19. Written notice shall be sent, when required, by certified mail, return receipt, to the addresses set forth above, or to such other address or addresses as is set forth, in writing, in any notice of change of address, which has been sent to all parties to this Agreement.
20. The TOWNSHIP, as appropriate, shall cause to be provided, upon 72 hours written notice to the Clerk of the TOWNSHIP by the STATE, police to direct traffic during the installation of, inspection of and/or repairs related to the traffic signal system. Further, the TOWNSHIP, as appropriate, shall cause police to be provided to direct traffic during emergency repairs, on telephonic notice to the TOWNSHIP by the STATE, as appropriate.
21. The COUNTY shall provide the necessary resolution authorizing it to enter into this Agreement.
22. The TOWNSHIP shall provide the necessary resolution authorizing it to enter into this Agreement.
23. This Agreement shall not become binding on any party until it is fully executed by the Commissioner of Transportation or designee.

"END OF TEXT"

TRAFFIC SIGNAL AGREEMENT
Route US 130 & High Hill Road (CR 662)
Logan Township, Gloucester County

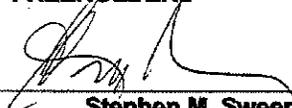
IN WITNESS WHEREOF, all parties have caused this instrument to be signed, attested to and sealed.

ATTEST/WITNESSED/AFFIX
SEAL



Robert N. DiLella
Clerk of the Board

COUNTY OF GLOUCESTER,
BOARD OF CHOSEN
FREEHOLDERS

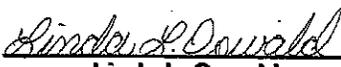
By: 

Stephen M. Sweeney
Freeholder Director

Date: Dec. 29, 2010

Date: Dec. 29, 2010

ATTEST/WITNESSED/AFFIX
SEAL



Linda L. Oswald
Municipal Clerk

TOWNSHIP OF LOGAN

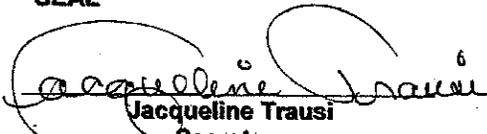


Frank W. Minor
Mayor

Date: march 15, 2011

Date: march 15, 2011

ATTEST/WITNESSED/AFFIX
SEAL



Jacqueline Trausi
Secretary
New Jersey
Department of Transportation

STATE OF NEW JERSEY

By: 

Chris Barretts
Manager
Traffic Signal & Safety
Engineering

Date: June 06, 2011

Date: 6/6/11

This Agreement has been reviewed and approved as to form.

Paula T. Dow
Attorney General of New Jersey

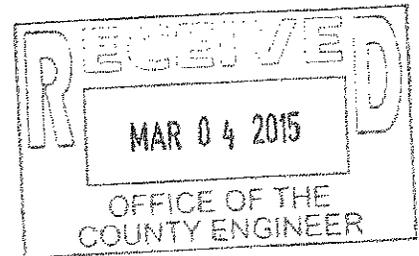
By: 

Debbie J. Thompson
Deputy Attorney General

Date: 7/18/11



State of New Jersey
DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600



CHRIS CHRISTIE
Governor

JAMIE FOX
Commissioner

KIM GUADAGNO
Lt. Governor

March 2, 2015

Mr. Vincent M. Voltaggio, P.E.
County Engineer
County of Gloucester
Office of the County Engineer
1200 North Delsea Drive
Building A, Suite 3
Clayton, NJ 08312

Attn: David Lubelski, P.E.

**Re: Right of Way Access at the Entrance of the Gloucester County Dream Park
Route U.S. 130 & High Hill Road (CR 662)
Logan Township, Gloucester County**

Dear Mr. Voltaggio:

Our office is in the process of designing a new traffic signal installation for the Route U.S. 130 and High Hill (CR 662) intersection in Logan Township, Gloucester County. In the preliminary design phase, it was noted that two of the corners of the intersection, on the Gloucester County Dream Park entrance side, have extensively large drainage basins protected with guide rail that prevent the construction and installation of steel poles and mast arms within NJDOT right-of-way limits.

In order for the traffic signal to be in conformance with applicable Federal and State standards, it is imperative that a signal head indication be installed for the High Hill (CR 662) approach (see attached Sample Plan Sheet). The most feasible manner in which this can be accomplished is for a standard foundation with a traffic signal pole and mast arm be installed on the island median at the entrance of Gloucester County Dream Park, which is out of the State's right-of-way.

In order to expedite this project, we are requesting the County of Gloucester allow a thirty foot access, into the Gloucester County Dream Park entrance, for State forces to construct, install and maintain the necessary traffic signal equipment and material. This office would prefer utilizing this concurrence letter in lieu of formulating a new agreement/access package, which would constitute another round of signatures and reviews.

If the County of Gloucester also agrees, please sign, seal and return this letter to our office for our files.

This concurrence letter will be in effect along with the existing Traffic Signal Agreement which had been already signed and sealed for the above-referenced traffic signal.

I hereby concur to the above.

Robert N. DiLella, Clerk of the Board

DATE/SEAL _____

Robert M. Damminger, Freeholder Director

Once we receive your concurrence, we will finalize the traffic signal design. As per your request, attached is a copy of the fully executed traffic signal agreement.

If there are any questions or concerns about this matter, please contact Jeffrey DeGross, of this office at telephone No. 609-530-5592/609-530-2600 or email address: jeff.degross@dot.nj.gov.

Sincerely,



Chris Barretts
Manager, Bureau of Traffic Engineering

Cde

RESOLUTION AUTHORIZING THE EXECUTION AND SUBMISSION OF A GRANT APPLICATION AND AGREEMENT IN THE AMOUNT OF \$3,674,000.00 WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE 2015 STATE AID TO COUNTIES

WHEREAS, the Gloucester County Engineer has requested authority to submit an application and execute a grant agreement with the New Jersey Department of Transportation pursuant to the New Jersey Department of Transportation Trust Fund Authority Act for the 2015 State Aid to Counties; and

WHEREAS, the funds anticipated to be received as aforesaid, will be used for the construction of roadway projects throughout Gloucester County as outlined in the attachment.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Gloucester formally approve the grant; and

BE IT FURTHER RESOLVED by the Board of Chosen Freeholders of the County of Gloucester, that the Director of the Board is hereby authorized to sign the grant agreement and the Clerk of the Board is hereby authorized to attest to on behalf of the County of Gloucester, and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

ADOPTED at a regular meeting of the Board of Chosen Freeholders, County of Gloucester held on Wednesday, April 1, 2015 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

ROBERT N. DILELLA, CLERK

Cl

**GRANT AGREEMENT FOR FISCAL YEAR
2015 STATE AID TO COUNTIES**

Name of GRANTEE: Gloucester County

Mailing Address: Gloucester County
2 South Broad Street
Woodbury, New Jersey 08096-4604

E-mail Address:

Federal Tax Identification Number: 216000660

The total distance of 1234.8 miles or a portion thereof may be approved by the Commissioner of Transportation. The total cost estimate for this County ATP is \$7,274,000.00. The GRANTEE requests \$3,674,000.00 in State funds.

BE IT RESOLVED, that this grant agreement is hereby made to the Commissioner of Transportation for an allotment of aid for the improvement of (see attached County ATP):

NOTE: For projects located within right-of-way or on property owned by other jurisdictions, proof of permission to construct this project must be attached to this form or the project will not be considered for possible funding.

AND BE IT FURTHER RESOLVED that if this application is approved and accepted by the New Jersey Department of Transportation ("the Department"), the GRANTEE agrees that:

Terms and conditions of the GRANT AGREEMENT FOR STATE AID TO COUNTIES must be complied with by the GRANTEE. The Terms and conditions of the GRANT are available at the NJDOT Local Aid website at: http://www.state.nj.us/transportation/business/localaid/pdf/terms_and_conditions.pdf

N.J.A.C. 16:20A governs the rules on Local Aid to Counties. The rules establish guidelines and procedures to be followed by Counties when administering contracts. In addition, the rules provide the requirements for preparing plans and specifications, contracts administration, contract completion and payment, state participation in cost as well as audit requirements. GRANTEE is required to comply with these rules and all provisions contained in the N.J.A.C. 16:20A. The rules are available at the NJDOT Local Aid website at: http://www.state.nj.us/transportation/business/localaid/pdf/county_rule.pdf and

By signing the GRANT AGREEMENT FOR STATE AID TO COUNTIES the GRANTEE reviewed and understands the current terms and conditions listed on our web site at: http://www.state.nj.us/transportation/business/localaid/pdf/terms_and_conditions.pdf and agrees to comply with the current terms and conditions of the GRANT AGREEMENT FOR STATE AID TO COUNTIES and N.J.A.C. 16:20A and N.J.A.C. 16:20B.

AND further certifies that the Freeholder Director and Clerk are authorized to execute and attest this Agreement as evidenced by the resolution attached hereto.

SA-96A (04/07)

**GRANT AGREEMENT FOR FISCAL YEAR
2015 STATE AID TO COUNTIES**

FOR THE GRANTEE

ATTEST and AFFIX SEAL
Name and Title

(Clerk)

Date

Freeholder Director

Date

FOR THE DEPARTMENT OF TRANSPORTATION

Fiscal Year/Funds: _____

Job Number: _____

Account: _____

State Funds: _____

FAO Number _____

Certification of Funds

Date

By

Director, Division of Accounting and Auditing

APPROVED: _____

Michael Russo
Director, Division of Local Aid and Economic Development

Date

ATTEST and SEAL

It is hereby certified that the foregoing allocation of funds and this Agreement were approved by the Commissioner of Transportation or Designee on _____.

Jacqueline Trausi
Secretary, Department of Transportation

Approval as to Form by Certification Process.

**GRANT AGREEMENT FOR FISCAL YEAR
2015 STATE AID TO COUNTIES
2015 Gloucester County ATP**

Project Name	From	To	Distance (Miles)
Resurfacing and Safety Improvements to Tanyard Road CR 663	From County Route 603	To County Route 647	1.65
Resurfacing and Safety Improvements to Tanyard Road CR 663	From County Route 603	To County Route 647	1.65
Ellis Mill Road, County Route 641 Improvements	County Route 623	County Route 609	0.8
Ellis Mill Road, County Route 641 Improvements	County Route 623	County Route 609	0.8
Woolwich Roundabout Improvements	County Route 662	County Route 551	0.5
Woolwich Roundabout Improvements	County Route 662	County Route 551	0.5
Gloucester County Roadway Safety - State Aid	Countywide	Countywide	410
Gloucester County Roadway Safety - State Aid	Countywide	Countywide	410
Gloucester County Roadway Safety - State Aid	Countywide	Countywide	410
Hurtville Crosskeys Road Reconstruction	The Intersection of County Route 655	The Intersection with County Route 689	0.85
Hurtville Crosskeys Road Reconstruction	The Intersection of County Route 655	The Intersection with County Route 689	0.85
Resurfacing and Safety Improvements to Academy Street, County Route 610	State Highway Route 47	RR Crossing just East of County Route 608	1
Resurfacing and Safety Improvements to Academy Street, County Route 610	State Highway Route 47	RR Crossing just East of County Route 608	1
Gloucester County Bridge Rehabilitation & Maintenance Project at 10 Locations	Countywide	Countywide	0
Gloucester County Bridge Rehabilitation & Maintenance Project at 10 Locations	Countywide	Countywide	0
Gloucester County Concrete Improvements, Curbing, Sidewalks, and ADA Upgrades	Countywide	Countywide	410
Gloucester County Concrete Improvements, Curbing, Sidewalks, and ADA Upgrades	Countywide	Countywide	410
Gloucester County Concrete Improvements, Curbing, Sidewalks, and ADA Upgrades	Countywide	Countywide	410
Gloucester County Traffic sign Upgrades	Countywide	Countywide	410
Gloucester County Traffic sign Upgrades	Countywide	Countywide	410
Gloucester County Traffic sign Upgrades	Countywide	Countywide	410

9-1

RESOLUTION ACQUIRING A DEVELOPMENT EASEMENT IN THE TOWNSHIP OF FRANKLIN ON APPROXIMATELY 41.686 ACRES OF FARM PROPERTY OWNED BY JOSEPH P. NICHOLS AND VICTORIA A. NICHOLS FOR \$216,767.20

WHEREAS, the Gloucester County Agriculture Development Board (hereinafter the "Board") was previously established by the Board of Chosen Freeholders of the County of Gloucester (hereinafter the "County") under and pursuant to the Agriculture Retention and Development Act, N.J.S.A. 4:1C-11, et seq., (hereinafter the "Act"), and the regulations promulgated thereunder at N.J.A.C. 2:76-5 et seq., (hereinafter the "Regulations"); and

WHEREAS, Joseph P. Nichols and Victoria A. Nichols, having presented themselves as the owners of the land and premises located in the Township of Franklin (hereinafter the "Township"), and known as Block 2801, Lots 45 and 49, on the Official Tax Map of the Township (hereinafter the "Property"), which consists of 41.686 acres, has made application seeking to have the County purchase development easements in the Property; and

WHEREAS, Joseph P. Nichols and Victoria A. Nichols, the owners of the Property, have indicated a willingness to execute a conditional Agreement of Sale to grant to the County such development easements, and to otherwise fully comply with the provisions of the Act and the Regulations which govern such easements; and

WHEREAS, the original Farmland Preservation application for the Property was submitted by Lisa Hale, who subsequently sold the Property to Joseph P. Nichols and Victoria A. Nichols, who wish to continue with application for Farmland Preservation; and

WHEREAS, such development easements will ensure that the Property remains permanently preserved, and restricted to agriculture use only, which has been determined to be for the public good; and

WHEREAS, the Property has been determined to qualify for the purchase of said easements under and pursuant to both the Act and Regulations, as well as the guidelines promulgated by the County as part of its Farmland Preservation Program; and

WHEREAS, the County will be providing funds for the purchase of the said development easements in the amount of \$181,334.10 and the Township will be providing funds for the purchase of the said easements in the amount of \$35,433.10, for a total purchase price of \$216,767.20; and

WHEREAS, the State Agriculture Development Committee (hereinafter "SADC") will be reimbursing the County, as it relates to the purchase of said easements, the sum of \$145,901.00; and

WHEREAS, the Purchasing Agent of the County of Gloucester has certified the availability of funds in the amount of \$181,334.10, pursuant to CAF# 15-02261, which amount, shall be charged against budget line item T-03-08-509-372-20548; and

WHEREAS, the execution of a conditional Agreement of Sale by the County to purchase development easements in the Property has been determined to be in the best interests of the County, for the public good, and in furtherance of the purposes of the Act.

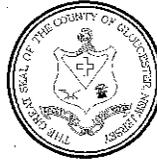
NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Gloucester, as follows:

1. The conditional Agreement of Sale attached hereto, and made a part hereof, between the County, and Joseph P. Nichols and Victoria A. Nichols, in regard to the purchase of development easements in the premises known as Block 2801, Lots 45 and 49, in the Township of Franklin, County of Gloucester, State of New Jersey, be, and the same hereby is, approved; and the execution of same by the Freeholder Director or his designee, is authorized and directed and the Clerk of the Board is authorized to attest to same; and

2. The Freeholder Director or his designee, be, and the same hereby are, authorized to execute and the Clerk of the Board to attest to any other documents necessary to complete this transaction; and

3. The appropriate County representatives be, and the same hereby are, authorized to sign any and all documents necessary to complete closing of this transaction.

ADOPTED at the regular meeting of the Gloucester County Board of Chosen Freeholders held on Wednesday, April 1, 2015, at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

ROBERT N. DILELLA, CLERK

COUNTY OF GLOUCESTER

13-1

CERTIFICATE OF AVAILABILITY OF FUNDS

PURCHASE ORDER # 15-02261 DATE March 18, 2015

BUDGET NUMBER T-03-08-509-372-20548

AMOUNT OF CERTIFICATION \$ \$181,334.10

DEPARTMENT Office of Land Preservation

COUNTY COUNSEL Emmett Primas, Esq.

DESCRIPTION OF PRODUCT OR SERVICE

Resolution to acquire a development easement on the farm property of
Joseph P. and Victoria A. Nichols, Block 2801, Lots 45 and 49 in the Township
Of Franklin. The County and Franklin Twp. Will be responsible for a portion of the
Total amount of \$216,767.20 based on certified value of \$5,200.00 per acre of 41.686
acres. This County CAF is for \$181,334.10

VENDOR NAME West Jersey Title Agency

ADDRESS 15 South Main Street

CITY/STATE/ZIP Woodstown, NJ 08098

DEPARTMENT HEAD APPROVAL [Signature]

PURCHASING AGENT [Signature] DATE 3-20-15

FREEHOLDER MEETING DATE 4/1/15

WHITE: CLERK OF THE BOARD
YELLOW: USING DEPARTMENT

PINK: PURCHASING DEPARTMENT
GOLD: COUNTY COUNSEL

**Certification Report
July 25, 2013
PIG EP - Municipal 2007 Rule**

County: Gloucester

Municipality: Franklin Township

08-163-PG

Owner: Lisa J. Hale
Farm: Hale Farm

County Gloucester	Municipality Franklin Twp.	Block 2801	Lot 45	County Gloucester	Municipality Franklin Twp.	Block 2801	Lot 49
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Acres in Application: 42 - Appraisal Order Checklist
Residential Opportunities Exceptions:

- # 0 RDSO -
- 1 Existing Dwelling in preservation area
- # 0 Severable Exceptions -
- # 1 Non Severable Exception - 4 acres for a future residence

Value Conclusions - Zoning and Environmental regulations as of 1/1/04: N/A

Value Conclusions - Current Zoning and Environmental regulations

Per Acre				
Appraiser	Date	Before	After	Easement
Molinar	5/15/13	\$8,200	\$3,000	\$5,200*
Sheehan	5/15/13	\$9,000	\$3,500	\$5,500*
Reviewer/Rodriguez	5/15/13	\$8,300	\$3,100	\$5,200*
Total Value				
Appraiser	Date	Before	After	Easement
Molinar	5/15/13	\$344,000	\$126,000	\$218,400*
Sheehan	5/15/13	\$380,000	\$147,000	\$233,000*
Reviewer/Rodriguez	5/15/13	\$348,600	\$130,200	\$218,400*

* 42 acres - pre appraisal order checklist

Explanation of Differences from 1/1/04 conditions: N/A

CONTRACT TO SELL DEVELOPMENT EASEMENTS

JOSEPH P. NICHOLS and VICTORIA A. NICHOLS, husband and wife

TO

THE COUNTY OF GLOUCESTER

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CONTRACT TO SELL DEVELOPMENT EASEMENTS

Transaction Summary

SELLER: **Joseph P. Nichols and Victoria A. Nichols**, husband and wife, having an address of 628 Royal Ave., Franklinville, NJ, 08322
(hereinafter referred to as the "Seller")

BUYER: **THE COUNTY OF GLOUCESTER**, with administrative offices at 2 South Broad Street, Woodbury, New Jersey 08096
(hereinafter "Buyer")

PROPERTY: **Lots 45 and 49, Block 2801, in the Township of Franklin, County of Gloucester, and State of New Jersey**
(hereinafter collectively the "Property")

END OF COMMITMENT PERIOD: At Closing.

PRICE PER ACRE: \$ 5,200.00 **ASSUMED ACREAGE: Approximately 41.686 acres**

ESTIMATED GROSS SALES PRICE: \$216,767.20

OF RESIDENTIAL DWELLING SITE OPPORTUNITIES: NONE.

OF EXCEPTION AREAS: One - 4 acre non-severable exception

ATTACHMENTS TO CONTRACT: A - Deed of Easement - **to be provided**
B - Conditions on Excepted Land - **no**
C - Fuel Tank Disclosure - **yes**

WITNESSETH:

WHEREAS, Buyer is a body politic and corporate of the State of New Jersey which believes that the permanent preservation of lands devoted to agricultural use is in the public interest and benefits the citizens of Gloucester County and that the purchase of development rights to accomplish the preservation of said land is a worthwhile and prudent expenditure of public funds; and

WHEREAS, Buyer has promoted and funded the Gloucester County Farmland Preservation Program (hereinafter, the "Program"), which program makes monies available for the purchase of development rights and credits to properties in agricultural use in order to permanently restrict said properties to such use; and

WHEREAS, Seller has represented that it is the exclusive owner of the real property described in the Transaction Summary; and

WHEREAS, Seller is committed to the continued agricultural use of the Property and wishes to permanently preserve and restrict the Property to agricultural use for itself and Seller's heirs, executors, administrators, successors and assigns and for the public good; and

WHEREAS, Seller has applied to the Gloucester County Agriculture Development Board ("GCADB") to participate in the Program through the sale of the development rights to the Buyer; and

WHEREAS, Buyer may elect to accomplish this purchase in a manner that will give Buyer the opportunity to apply to the State Agriculture Development Committee (hereinafter, the "SADC") pursuant to the Agriculture Retention and Development Act, N.J.S.A. 4:1C-11 et seq. (hereinafter, the "Act") and the regulations adopted pursuant thereto or other State or other funding source in order to either secure supplemental funds to make this purchase or to recover a portion of the cost of this purchase; and

WHEREAS, Buyer has offered to purchase the development rights and credits and a development easement from the Property from Seller on certain conditions and Seller, by execution hereof, has accepted Buyer's offer; and

WHEREAS, Seller and Buyer wish to permanently preserve and restrict the Property to agricultural use for and in consideration of payment to be made by the Buyer in accordance

with the terms and conditions stated in this agreement, each agreeing that said permanent preservation shall occur and be effective upon Seller's execution of a deed of easement conveying the nonagricultural development rights and credits to the Property and a development easement to the Buyer;

NOW, THEREFORE, in consideration of the foregoing and of the benefits accruing to each, the parties agree to the following:

1.0. Definitions.

"Agricultural use" means the use of land for common farmsite activities including, but not limited to, production, harvesting, storage, grading, packaging, processing and the wholesale and retail marketing of crops, plants, animals and other related commodities and the use and application of techniques and methods of soil preparation and management, fertilization, weed, disease and pest control, disposal of farm waste, irrigation, drainage and water management and grazing and related activities.

"Application processing costs" means the costs incurred by Buyer in processing Seller's Application and Offer to Sell a Development Easement. Said costs include the cost of obtaining appraisals, a survey, title work and obtaining a letter of nonapplicability pursuant to the Industrial Site Recovery Act or Environmental Clean-up Responsibility Act.

"Assumed Gross Acreage" means the size of the Property, in acres, as reported to the Buyer by Seller in Seller's Application or as otherwise reported in the official tax map.

"Closing" means the date on which all conditions to the making of this purchase by Buyer have been satisfied; the Seller delivers the Deed to Buyer and buyer delivers the consideration to Seller.

"Commitment Period" means the period of time starting on the Effective Date and ending on the date stated in the Transaction Summary.

"Consideration" means the sum that is due to Seller as payment for Seller's execution and delivery of a Deed of Easement.

"Development Credit" means an instrument of development potential representative of the number of dwelling units or other designated development opportunities attributed or which might be attributed, currently or in the future, to the Property by a transfer-of-development-rights ordinance.

"Development Easement" means an interest in land, less than fee simple absolute title thereto, allowing the owner to develop land for any nonagricultural purposes allowed by law.

"Development Rights" means the right to develop the Property in any way other than in accordance with the Deed of Easement to be executed by Seller.

"Effective Date" of this agreement shall be the sixth (6th) day following the day that both parties have executed this agreement.

"Hazardous Substance" means any substance, chemical or waste that is listed as hazardous, toxic or dangerous under any Federal or New Jersey law or regulation.

"IRS" means the Internal Revenue Service.

"Like-Kind Exchange" means a transaction structured with the intention of satisfying the conditions and requirements of section 1031(a)(1) of the Internal Revenue Code and the rules and regulations applicable thereto.

"Non-County Funds" means monies from any of the following: (a) the Municipality in which the Property is located; (b) the SADC; (c) the State Transfer of Development Rights Bank; or, (d) any other public or private entity which provides funds for the purpose of preserving agricultural lands.

"Nonagricultural Development Rights": See Definition for Development Rights above.

2.0. BUYER'S AND SELLER'S COMMITMENTS. In accordance and compliance with the terms and conditions of this agreement, Seller agrees to sell and Buyer agrees to buy the Nonagricultural Development Rights and Development Credits appurtenant to the Property and a Development Easement in the Property. Seller agrees to execute a Deed of Easement making said conveyance to Buyer. Seller's commitment to sell and Buyer's commitment to purchase shall expire at the end of the Commitment Period, unless the parties agree otherwise.

2.1 FORM OF DEED. Attachment A hereto is the Deed of Easement form currently required to be used by the SADC. Seller agrees to sign a Deed of Easement containing the terms, conditions and restrictions which are contained in Attachment A, or such other modified Deed of Easement form that may be required by a provider

of Non-County Funds which (a) has committed to provide all or a portion of monies to be paid to Seller hereunder or (b) is a potential source of reimbursement of funds expended by Buyer to make this purchase. Seller shall not be required to sign an easement document which contains restrictions on use of the Property that are materially and substantially more burdensome than those contained in Attachment A.

2.2. DOCUMENTS REQUIRED FOR SALE FROM SELLER. At or prior to closing, Seller shall deliver a Deed of Easement, affidavits of title acceptable to County Counsel, and any other documentation required by Buyer, a Buyers title insurer. If Seller is a corporation or partnership, Seller shall provide appropriate resolutions or other documents authorizing this sale and execution of the Deed of Easement, and all appropriate documents by proper corporate officers or partners. Seller shall also deliver an incumbency certificate for the officer(s) signing the Deed; and all corporate or partnership documents that may be required by Buyer's title company. On delivery of this agreement, Seller shall also provide copies of Seller's formation documents, and reasonably satisfactory evidence that Seller has been duly organized and is validly subsisting.

2.2.1 DOCUMENTS REQUIRED FOR SALE FROM BUYER. At or prior to closing, Buyer shall deliver the following to Seller:

(a) The County's Resolution authorizing the purchase hereunder.

2.3. SELLER'S CONDITIONAL. During the Commitment Period Seller shall be entitled to rescind, cancel or terminate this Agreement. Subject to paragraph 4.2, and any other term or condition of this agreement, the Seller shall have the right to terminate this agreement if Buyer fails to close on or before the last day of the Commitment Period and such failure is not attributable to conduct of the Seller. If Seller elects to terminate, this agreement shall be null and void and the parties shall have no further rights or obligations hereunder.

2.4. LIKE KIND EXCHANGE. Seller may elect to accomplish this sale as part of a like-kind exchange transaction. Seller shall be solely responsible for selecting the exchange property and negotiating its purchase as well as for the preparation of all documents, forms and filings with respect to accomplishing such a transaction. Such an election shall not relieve or modify Seller's responsibility to perform pursuant to this agreement. The foregoing notwithstanding, nothing shall obligate Buyer to participate in a proposed like-kind exchange if any of the

Buyer's advisors (attorneys, bond counsel, auditors or accountants) counsel against Buyer's participation.

2.5. LIKE KIND EXCHANGE ELECTION. The Seller shall have sixty (60) days from the Effective Date of this agreement to investigate its interest in consummating this sale as part of a like-kind exchange. In the event that Seller fails to advise Buyer in writing by said date of Seller's desire the sales price shall be paid in accordance with the Buyer's policy concerning payment for farmland easement purchases. Seller shall also be obligated to report on the Property that Seller has identified for a like-kind exchange transaction within this said period.

2.6. SELLER'S COSTS TO PERFORM. Seller shall be responsible for retaining and compensating Seller's own expert advisors (including, but not limited to, attorneys, accountants and tax advisors) with respect to all matters pertaining to this transaction. Seller shall provide Buyer with the name, address and telephone number of each of Seller's advisors.

2.7. NOTICE OF BUYER DISCLAIMER OF RESPONSIBILITY AND LIABILITY. In paragraphs 2.7.1 and 2.7.2 Buyer is placing full responsibility on Seller to learn about and understand the tax consequences of this sale transaction. Seller is required to rely exclusively on Seller's advisers. Seller is not entitled to rely on the statements or opinions of Buyer, or Buyer's representatives.

2.7.1. NO ASSURANCES AS TO TAX CONSEQUENCES. Regardless of any statements or representations made by Buyer, or by representatives or consultants or contractors of Buyer, whether contemporaneous with or prior or subsequent to the parties' execution of this agreement, Buyer makes no assurances, promises or representations that the Internal Revenue Service, the State of New Jersey or any other agency or entity having the right or power to review the tax consequences of the sale contemplated by this agreement will consider and approve, acknowledge or accept the sale by Seller pursuant to this agreement as a transaction which entitles Seller to defer capital gains taxes or other taxes which might be due as a result of the sale contemplated herein.

2.7.2. NO RELIANCE ON BUYER. Seller shall not be entitled to rely on the opinions of Buyer, its staff, agents or employees or Buyer's advisors -- including Buyer's tax, legal and financial consultants -- with respect to any potential benefits that Seller might realize as a result of this transaction or as a result of Buyer's payment of the purchase price (or any part thereof) on an installment basis. Seller hereby acknowledges and agrees that

Seller and Seller's successors, administrators, personal and legal representatives and assigns shall have no claim against the Buyer, its officers, agents, servants and contractors for any damages or otherwise in the event that the tax consequences of this transaction are not as Seller expects.

2.8. SELLER'S TITLE AND RIGHT OF ACCESS. Responsibility for establishing Seller's title to the Property and Seller's legal right to access to it from a public road, including resolving any issues to Buyer's satisfaction, shall be Seller's. At closing Seller's title shall be marketable and insurable by the title insurance firm of Buyer's choice and Seller's right of access to the Property shall be established to the satisfaction of Buyer's legal counsel. A marketable title is one which is insurable by any title company authorized to do business in the State of New Jersey at regular rates.

If a defect in title is found in any portion of the Property, Seller shall make a good faith effort to resolve the defect. If the defect cannot be resolved, Buyer has the right to not accept that portion of the Property that cannot be delivered with good and marketable title. If Buyer does not accept any portion of the Property due to a defect in title, Seller will not be responsible for any costs associated with that portion of the Property.

2.8.1. SUBORDINATION OF CLAIMS. Unless the Transaction Summary in this agreement provides that a portion of the sales price is to be applied for the payment of encumbrances on, or claims against, the Property or Seller, Buyer shall not be required to pay more at closing than is reported in the said Transaction Summary. In the event there are any outstanding mortgage liens, tax obligations or any other encumbrances or claims against the Property or which might be asserted against the Property which will not be cancelled at or prior to closing, Buyer's performance pursuant to this agreement shall be contingent on the consent of all mortgagees and all other claimants against the Property to subordinate their claims to the Deed of Easement to be executed by Seller. The subordination shall be acceptable in all respects to Buyer, and to any provider of non-County funds.

2.9. SELLER'S COVENANTS AS TO USE. Seller's execution of this agreement shall constitute a certification and covenant to Buyer that no use of or on the Property that is not "agricultural" as defined in paragraph 1.0 has commenced since the time that Seller filed the application to sell a development easement to the Buyer. Seller further covenants, warrants and agrees that no new use of the Property that is not within the meaning of an

"agricultural use" as defined in paragraph 1.0 shall be commenced.

2.10. SELLER'S ACTIONS PRIOR TO CLOSING. Seller promises, covenants and agrees to take no action with respect to the Property that is detrimental to the Property's ability or capability of being put to agricultural use -- including, but not limited to, removing soil, rocks or any other earthen materials from the Property or allowing regulated wetlands conditions to develop -- unless the practice is a component of a soil conservation plan approved by the Natural Resource Conservation Service ("NRCS").

2.11. SELLER'S COMMITMENT TO COOPERATE. Seller promises, covenants and agrees to cooperate with Buyer and the Provider of non-County funds in processing, reviewing and considering all matters pertaining to the Buyer's application, regardless of whether the Provider of non-County funds is solicited by the Buyer prior or subsequent to purchasing an easement from Seller pursuant to this agreement. Seller agrees to sign such documents or forms which may be reasonably required by Buyer, and to provide access to the Property for inspection in order for Buyer to qualify for such funds. The commitment in this paragraph shall survive closing.

2.12. ASSIGNMENT OF RIGHT OF OFFER TO SELL. Seller acknowledges that a Provider of Non-County funds may require that the owner of Property interested in selling the development rights for the purpose of farmland preservation make an offer to sell said rights for a specified per-acre amount. Seller hereby agrees that until such time as Seller conveys an easement to Buyer pursuant to this agreement Buyer, as contract purchaser, shall have the right to make the offer to sell the development rights to the Property to the provider of said funds and Seller hereby assigns said right to Buyer. Seller further agrees to cooperate with Buyer in satisfying requirements of said provider for offers of sale. The amount offered by Buyer to sell shall have no effect on the purchase price to be paid pursuant to this agreement.

2.13. HAZARDOUS SUBSTANCES ON THE PROPERTY. By execution of this agreement, Seller certifies and warrants to Buyer the following:

- a. Seller has no knowledge that the Property was ever used for the manufacture, refining, transportation, treatment, storage, handling or disposing of hazardous substances or toxic wastes of any nature other than in connection with use that was in accordance with commonly

accepted agricultural practices.

b. Seller has not placed any hazardous waste or hazardous substances on or under the Property, except in accordance with commonly accepted agricultural practices.

c. Seller has no knowledge that hazardous substances were ever spilled on or buried in the Property.

d. To Seller's knowledge there is neither an operating nor a closed landfill on the Property.

e. To Seller's knowledge there are no hazardous waste or hazardous substances on or under the Property other than that used in connection with agricultural use of the Property in accordance with commonly accepted agricultural practices.

f. Only those tanks described on Attachment C hereto are located on the Property.

g. To the best of Seller's knowledge, none of the tanks containing fuel or hazardous substance on the Property are leaking and all comply with current governmental regulations pertaining thereto.

Any exception(s) to the foregoing certifications shall be declared in writing by Seller, which document shall be attached to and incorporated in this agreement.

2.13.1. INDUSTRIAL SITE RECOVERY ACT/ENVIRONMENTAL CLEANUP RESPONSIBILITY ACT. Unless Buyer waives the requirement, this agreement is contingent upon Buyer's receipt of a letter of nonapplicability from the New Jersey Department of Environmental Protection ("DEP") stating that the Property is not subject to the Industrial Site Recovery Act, N.J.S.A. 13:1K-6 et seq. Seller agrees to cooperate in Buyer's application to the DEP. Buyer shall be responsible for the cost of said application.

2.14. SEPTIC SYSTEM USE. In the event that the Property is serviced by a septic system, Seller hereby promises, certifies, represents and warrants that only structures located on the Property are connected to or utilize the system.

2.15. CONDEMNATION PROCEEDINGS. Seller affirms and declares that no entity having the right to institute condemnation proceedings has done so as to all or any portion of the Property.

2.16. EXCLUSIVE AGREEMENT. Seller affirms and certifies that no other agreement to sell all or any part of the Property or any interest in the Property to any other person, whether oral or written, has been made or executed and Seller has given no person an option to purchase all or any part of the Property or any interest in the Property.

2.17. NO LITIGATION OR VIOLATIONS PENDING. Seller hereby warrants and certifies that there are no judgments or proceedings pending in any court or before any governmental or regulatory board or agency which affect or may affect the Property. Seller further warrants and certifies that Seller has received no notice of violation of any statute, ordinance, rule, regulation or insurance requirement which has not been corrected, and Seller has no knowledge of any such violation.

3.0. COMPENSATION TO SELLER. In consideration of Seller's execution and delivery of a Deed of Easement conveying the Nonagricultural Development Rights and Development Credits and an easement to the Buyer, and execution and delivery of such other documents as Buyer deems necessary, Buyer shall pay Seller the per-acre amount stated in the Transaction Summary of this agreement. The estimated sales price stated in the Transaction Summary is based on the assumption that the Property to be subject to the easement is the size stated thereon. The actual amount of the purchase price shall be computed on the actual acreage determined by a survey of the Property obtained by the Buyer (see paragraph 5.0), subject to deductions and adjustments described in paragraph 3.1.

3.1. COMPUTATION OF PURCHASE PRICE. Computation of the payment to be made to Seller pursuant to paragraph 3.0 shall take into account any Residential Dwelling Site Opportunities ("RDSO") or Land Exceptions stated in the Transaction Summary. For purposes of computing the sum payable to Seller the number which is four times the per-acre value shall be deducted from the sum otherwise due Seller for each RDSO. The deduction for excepted acreage shall be the number which is the per-acre value attributed to the acreage of the land to be excepted.

In addition, computation of the sum payable shall be subject to the following terms and conditions:

- a. The acreage which will be restricted by the Deed of Easement shall not include acreage for (i) rights-of-way (or provision for constructing, widening or improving rights-of-way) along any Federal, State,

County or Municipal roads which abut the Property;
(ii) facilities for the drainage of storm, ground or surface waters or improvements thereto required for the safety of the roads which abut the Property, as determined by the Buyer; (iii) improvements to road intersections which Buyer, the State or Municipality has identified as necessary and (iv) potential improvements to bridges or dams which abut the Property.

b. Computation of the amount payable shall not include acreage attributable to water bodies which are on the Property, or along a Property boundary.

c. The acreage on which payment will be based shall not include acreage of any portion of the Property which the Buyer's title insurer is unwilling to insure.

d. Buyer may elect to exclude from the acreage amount any or all portions of the Property to which Seller is unable to establish a legal right of access to the Buyer's satisfaction.

3.2. PAYMENT OF PURCHASE PRICE. Buyer shall pay the Purchase Price in accordance with the following:

a. The Seller shall be entitled to payment of the amount stated in the Transaction Summary of this agreement at closing, subject to any deductions and adjustments as provided in this agreement.

3.3. EASEMENT EFFECTIVE AT CLOSING. All restrictions on use of the Property imposed by the Deed of Easement shall be effective on closing. Seller and all persons who succeed to Seller's interest in the Property shall be obligated to comply with all terms and conditions of the Deed of Easement.

4.0. TITLE INSURANCE. The Buyer agrees to be responsible for the cost to insure Buyer's interest in the Property. Seller agrees to cooperate with the Buyer's title company and insurer, and to execute such documents as may be required to confirm Seller's title. The agreement of Buyer's title company to insure Buyer's interest in the Property shall be a precondition to closing.

4.1. EVIDENCE OF SELLER'S TITLE. Seller shall use its best efforts to provide Buyer with copies of any documents which evidence or confirm Seller's title to the Property which include, but are not limited to, copies of "marked up" title commitments

and policies of title insurance. Said documents shall be provided within ten (10) days of the Effective Date of this agreement.

4.2. ACTIONS NECESSARY TO PROVE SELLER'S TITLE. The parties agree that Buyer has no responsibility whatsoever in taking any action needed to confirm or establish Seller's title. Buyer's title company shall not be liable for researching Seller's title beyond sixty (60) years prior to the current year. If Buyer's title company is unwilling to insure title to all or any portion of the Property on the basis of such a search, responsibility for establishing Seller's good title, and the costs incurred to do so, shall be on Seller.

4.3. EXTENSION OF COMMITMENT PERIOD. Seller and Buyer agree that the Commitment Period defined in the Transaction Summary of this agreement shall be extended for up to forty five (45) days if Buyer's title company encounters difficulty in confirming Seller's title to all or any portion of the Property.

4.4. ENCUMBRANCES ON TITLE/PROPERTY'S SIZE. The Buyer's offer to buy is made on the basis of its knowledge about the Property at the time this agreement is executed, including that the Property is the Assumed Acreage in size. The Buyer shall have the right to cancel this agreement, or to issue a new offer, in the event that the Property's size is not at least ninety percent (90%) of the Assumed Acreage, or is in some way significantly different from what was appraised, or if Seller's title is subject to restrictions on use, or to an easement which Buyer believes impacts on the value of the Property's development rights, or on the public need to make this purchase.

4.5. SELLER'S PERFORMANCE REQUIRED NOTWITHSTANDING TITLE DISPUTE. Seller shall not be relieved from performance notwithstanding Seller's dispute with the determination of Buyer's title company and/or surveyor about the size of the Property owned by Seller. Buyer may elect, but is not required, to (a) extend the time for closing if Seller desires to establish Seller's good title to such portion of the Property deemed not insurable by the Buyer's title company or (b) complete the purchase for that portion of the Property that has been determined by Buyer's title company to be insurable at regular rates.

5.0. SURVEY OF PROPERTY. Seller agrees that as a condition to making this purchase, Buyer shall be entitled to obtain a survey of the Property by the surveyor of Buyer's choice, and at Buyer's expense. Seller agrees to cooperate with the surveyor in all respects. Execution of this agreement shall constitute Seller's

authorization to Buyer's surveyors to enter upon the Property as necessary to complete the survey. Seller shall not be relieved from performance notwithstanding Seller's dispute with the determination of Buyer's surveyor about the boundaries of the Property. Seller shall be responsible for providing Buyer with a copy of any survey of the Property in Seller's possession within ten (10) days of the Effective Date.

6.0. INSPECTIONS OF THE PROPERTY. Representatives of the Buyer, the County of Gloucester, the GCADS, or the SADC, shall have the right to inspect the Property at any time prior to closing. In addition, Representatives of the Buyer, the County of Gloucester, the GCADB, or the SADC shall have the right to inspect the Property following Seller's execution of the Deed of Easement for the purpose of verifying that Seller is not in violation of any of the terms and conditions of this agreement or of the Deed of Easement. Absent special need therefor, all inspections shall be conducted during daylight hours and on twenty four (24) hours' advance notice to Seller.

7.0. RISK OF LOSS. Risk of loss or damage to the Property by fire or other cause prior to closing shall be and is assumed by the Seller. At its sole discretion the Buyer may elect to cancel this agreement or limit the area of the Property subject to this agreement in the event that the Property is substantially damaged or the potential for agricultural use of the Property is substantially impaired as a result of any occurrence between the date of this agreement and closing. Seller is required to advise the Buyer of any occurrence which results in loss of or damage to the Property or the impairment of the Property's availability or usability for agricultural purposes.

7.1. CONDITION OF THE PROPERTY. Seller hereby represents, warrants and certifies to Buyer that the Property is substantially and materially in the condition it was when Seller applied to the Program, and that Seller knows of no existing circumstance or condition which may impair agricultural use of the Property following closing.

8.0. INDEMNIFICATION OF BUYER FOR HAZARDOUS CONDITION OF THE PROPERTY. Seller hereby indemnifies and holds Buyer harmless from and against any and all claims which may be made by any parties that are involved in this transaction, judgments awarded, penalties assessed or orders entered, which now exist or which may subsequently exist of or pertaining to the discharge of hazardous substances from or onto the Property which discharges were determined to have occurred during Seller's period of ownership. Buyer's acceptance of a Deed of Easement from Seller

conveying to Buyer the Nonagricultural Development Rights and Credits and an easement to the Property and Buyer's payment to Seller therefor shall not constitute nor be deemed to be an assumption of liability for any hazardous substances on or discharges from the Property, regardless of whether said discharge occurred or occurs prior or subsequent to closing.

8.1. INDEMNIFICATION OF BUYER FOR USE OF THE PROPERTY. Seller hereby indemnifies and holds Buyer harmless from and against any and all claims which may be made, judgments awarded, penalties assessed or orders entered pertaining to (a) Seller's failure to comply with the terms and conditions of the Deed of Easement or (b) Seller's use of the Property in accordance with the Deed of Easement. Buyer's acceptance of the Deed of Easement shall not constitute an assumption of liability or responsibility for any damages or losses sustained by any person or entity as a result of Seller's use of the Property -- whether or not in conformity with the Deed of Easement.

8.2. INDEMNIFICATION OF SELLER. Buyer agrees to indemnify and hold Seller harmless against any and all claims, demands, damages, costs and expenses, including reasonable attorney's fees, for the defense of such claims and demands arising from the conduct of Buyer, its agents, employees, invitees, or licensees in connection with any of their activities in or about the Property. Seller shall promptly notify Buyer of the commencement of any claim, demand, action or proceeding.

9.0 REDUCTION OF PROPERTY'S VALUE. Seller acknowledges Seller's understanding that execution of the Deed of Easement and conveyance of the Property's nonagricultural Development Rights and Credits and an easement to Buyer may reduce the value of the Property. Seller agrees that acceptance of Buyer's payment to it, computed in accordance with paragraphs 3 and 3.1, shall constitute full and complete consideration for Seller's execution of the Deed of Easement. Seller acknowledges and agrees that Seller shall have no further claim for compensation for any loss in value of the Property that may occur subsequent to closing which may be attributable to this sale.

10.0. USE OF PROPERTY AFTER SALE. Neither Buyer nor Seller makes any warranty to the other that economic market conditions will continue to make agricultural use of the Property a viable or profitable choice. Seller understands, acknowledges and agrees that Seller's sale of the Property's Nonagricultural Development Rights and Credits and an easement to Buyer shall permanently and forever restrict the Property to agricultural use regardless of whether Seller or any other person is subsequently able to make

profitable use of the Property so restricted and that Seller shall have no claim for additional compensation from Buyer notwithstanding any inability to put or retain the Property for agricultural use.

10.1. NO RELIEF FROM RESTRICTIONS. No law, rule or regulation, whether Federal, State or local, shall relieve Seller or Seller's successors, heirs, assigns, personal or legal representatives or subsequent owners of the Property of the restrictions on the Property imposed by the Deed of Easement, provided however that nothing contained herein shall require the Buyer, their heirs and assigns to actively engage in agricultural use of the Property.

11. DEFAULT BY SELLER. Violation of any term or condition of this agreement by Seller shall constitute a default. "Default" includes, but is not limited to, the following actions by Seller:

(a) Seller advises Buyer that Seller does not intend to sell the Property's Nonagricultural Development Rights, Credits and an easement to Buyer.

(b) Seller violates or fails to comply with any material term of this agreement and fails to cure said default within five (5) days of the date of Buyer's demand upon Seller to do so. If Seller asserts that more than five (5) days are needed to cure a default, Seller shall so advise Buyer in writing and request such additional period as Seller believes necessary. Buyer shall agree to said additional period if the period to cure proposed by Seller is objectively reasonable; in no case, however, shall Seller be relieved from performance pursuant to this agreement if the period to cure extends beyond the Commitment Period.

(c) Seller fails to execute and deliver a Deed of Easement and all required supporting documentation on the date of closing scheduled in accordance with the terms of this agreement. Supporting documentation includes, but is not limited to, affidavit(s) of title acceptable to Buyer, and mortgage subordination agreements.

(d) Seller or any person acting on Seller's behalf has made a misrepresentation of material fact in the application or in or through any other written or oral communication with Buyer concerning the Property.

(e) Seller commences a nonagricultural use on the Property.

(f) Seller fails to cooperate with Buyer, Buyer's title company, surveyor or Provider or potential provider of non-County funds in accomplishing this sale transaction.

12. BUYER'S RIGHTS ON SELLER'S DEFAULT. In the event that Seller defaults in any term, covenant, requirement or condition of this agreement, Buyer shall have the right to declare Seller in default, and take any of the following actions:

- a. sue for specific performance;
- b. cancel the agreement;
- c. require the Seller to pay Buyer all of the Application Processing Costs it has incurred after the date of this Agreement;
- d. require that Seller restore the Property to the condition it was in prior to the time that nonagricultural use activity commenced subsequent to the submissions of the Seller's application;
- e. reduce the amount payable pursuant to paragraph 3.0 by four times the easement value for each day and for each acre or part of any acre that soil or other earthen material is removed from the Property in violation of paragraph 2.11; and
- f. require Seller to replace soil removed from the Property in violation of paragraph 2.11 with topsoil approved as to quality by the NRCS.

13. ENFORCEMENT OF AGREEMENT AND EASEMENT. Buyer and Seller shall each have the right to enforce the terms of this agreement and the restrictions to be imposed on the Property contemplated by this agreement by any lawful means available. The parties hereby agree and consent to the jurisdiction of the Superior Court of New Jersey, Gloucester County vicinage, in any action brought by Buyer or Seller to enforce the terms of this agreement or the terms and conditions of the Deed of Easement.

14. ASSIGNMENT OF AGREEMENT/TRANSFER OF PROPERTY. Seller may not sell, transfer or convey the Property, in whole or in part, to any person unless the purchaser, transferee or assignee agrees

to comply with and perform in accordance with the terms of this agreement. Seller shall be responsible for providing a writing acceptable to Buyer in which Seller's transferee or assignee agrees to comply with and be bound by the terms of this agreement. Seller may not assign this agreement without the approval of the Buyer, which approval shall not be unreasonably withheld.

15. REVIEW OF AGREEMENT BY SELLER'S ATTORNEY. Seller may submit this agreement to an attorney for review. In the event that Seller fails to submit this agreement to an attorney for review, or if Seller's attorney neither disapproves nor requests modification to this agreement within five (5) business days of Seller's execution hereof, Seller shall be bound hereby. Seller shall be responsible for the cost of any attorney retained to represent or counsel Seller with respect to this matter.

16. COMPLETE AGREEMENT. This agreement is the entire and only agreement between Buyer and Seller and no other statements, promises or communications, whether written or oral, shall be effective to modify or supersede this agreement or any term herein. This agreement can only be changed by a writing signed by both Buyer and Seller.

17. LOCATION OF CLOSING. Closing shall be conducted at the offices of Gloucester County, or such other place specified by Buyer.

18. TIME FOR CLOSING. Buyer shall notify Seller when all preconditions to consummation of this sale have been satisfied, and Buyer is ready to schedule closing. Buyer and Seller shall establish a date for closing which is acceptable to both parties.

18.1. DELAY IN CLOSING BY SELLER. Seller's inability (except for objectively reasonable reasons) or unwillingness to close on the date for closing scheduled pursuant to paragraph 18, or failure to cooperate in scheduling a date for closing, shall constitute a breach of this agreement entitling Buyer to the remedies therefor set forth in paragraph 12.

19. NO COLLUSION. Seller hereby affirms that neither Seller nor any person on Seller's behalf has made or agreed to make any valuable gift, whether in the form of service, loan, thing or promise, to Buyer or to any employees, servants or agents of Buyer for the purpose of influencing Buyer to make this purchase. In the event that Seller's affirmation herein is untrue, Buyer shall have all rights on default described above as well as any other right that might be available to it under New Jersey law.

20. NOTICES. All notices to each party shall be made in writing delivered personally or by first-class, postage prepaid mailed to the other party at the addresses stated in the Transaction Summary in this agreement.

21. SURVIVABILITY OF COVENANTS. All covenants and agreements made by Seller in this Agreement are binding on Seller and on Seller's agents, attorneys-in-fact, heirs, administrators, executors, personal and legal representatives, successors and assigns and shall survive closing for the applicable statute of limitations period, measured from Buyer's discovery of a claim for Seller's violation of a covenant or agreement made herein. Buyer shall be entitled to record this agreement, or a Notice reporting the existence of this agreement.

22. WAIVER OF BREACH. The waiver of a breach of any provision of this agreement by Buyer or Buyer's failure to insist upon strict compliance with any term, covenant or conditions hereof shall not operate or be construed as a waiver of any subsequent breach. Delay in or failure of Buyer to declare Seller in breach of this agreement shall not operate or be construed as a waiver thereof.

23. GOVERNING LAW. This agreement shall be governed by and construed in accordance with New Jersey law, and shall be subject to the requirements of all applicable laws and regulations adopted by State or Federal Non-County Funding Sources. If any provision of this agreement shall be or become invalid under any law, such invalidity shall not affect the validity or enforceability of any other provision hereof.

24. PERSONS BOUND. This agreement shall be binding on the parties and on their heirs, executors, administrators, personal or legal representatives, successors and assigns.

25. SELLER ENTITY. If Seller is a corporation or other business entity Seller warrants and certifies that it is duly formed and validly existing under New Jersey law. Seller has the full power, right and authority to enter into this agreement, to perform its obligations under this agreement, and to execute and deliver all documents required to be executed and delivered by Seller under this agreement. The person signing this agreement on behalf of Seller has the requisite power and authority to execute and deliver this agreement in the name of Seller and to create a binding obligation of Seller. Upon request, Seller shall deliver to Buyer such evidence and documentation as Buyer may reasonably require in order to verify the truth of the statements made in this Paragraph.

26. COUNTERPARTS. This agreement may be signed in any number of counterparts, each of which shall be an original and all of which taken together shall constitute a single agreement, with the same effect as if the signatures thereto and hereto were upon the same instrument.

27. CAPTIONS. The captions contained in this agreement are for the convenience of the parties and do not in any way modify, amplify or give full notice of any of the provisions of this agreement.

28. NUMBER AND GENDER. For purposes of this agreement, the masculine shall be deemed to include the feminine and the neuter, and the singular shall be deemed to include the plural, and the plural the singular, as the context may require.

IN WITNESS WHEREOF, and intending to be legally bound hereby, the Seller has caused this agreement to be executed. If Seller, whether in whole or in part, is other than a natural person, the making and execution of this agreement has been properly authorized and effected.

IN FURTHER WITNESS WHEREOF, and intending to be legally bound thereby, the Buyer has caused this agreement to be executed by its duly authorized agents.

SELLER:

BUYER:

COUNTY OF GLOUCESTER

BY: _____
JOSEPH P. NICHOLS

BY: _____
ROBERT M. DAMMINGER,
FREEHOLDER DIRECTOR

Social Security Number

BY: _____
VICTORIA A. NICHOLS

Social Security Number

**CONTRACT TO SELL NONAGRICULTURAL DEVELOPMENT RIGHTS,
DEVELOPMENT CREDITS AND A DEVELOPMENT EASEMENT**

ATTACHMENT C - FUEL TANK DISCLOSURE

We hereby certify that only the fuel tanks described below are located on, over or under the property which is the subject of this agreement of sale:

Tank No. 1:

Location:

Contents:

Purpose (use):

Age (in years):

Tank No. 2:

Location:

Contents:

Purpose (use):

Age (in years):

Tank No. 3:

Location:

Contents:

Purpose (use):

Age (in years):

Use additional sheet(s) if more than three tanks are on the Property.

All property owners must sign:

BY: _____
JOSEPH P. NICHOLS

_____ Date

BY: _____
VICTORIA A. NICHOLS

_____ Date

2-2

RESOLUTION MODIFYING THE CURRENT CONTRACT AND ALL OTHER DOCUMENTS WITH AGRIMUM ADVANCED TECHNOLOGIES TO REFLECT THE COMPANY'S CONSOLIDATION AND NAME CHANGE TO CROP PRODUCTION SERVICES

WHEREAS, the County of Gloucester (hereinafter the "County") awarded a contract to Agrium Advanced Technologies through Bid PD-14-035 for the purchase of fungicides and plant protectants for the Gloucester County Veterans Affairs and the Pitman Golf Course on October 1, 2014; and

WHEREAS, Agrium Advanced Technologies with offices at 1470 Jersey Avenue, N. Brunswick, NJ 08902 has consolidated with another of Agrium's companies; and

WHEREAS, the new name of the Agrium company servicing this contract will be Crop Production Services and for administrative purposes it is appropriate for the County to modify any and all County documents to accurately reflect this change of name; and

WHEREAS, all other terms and conditions of the contract will remain the same, as well as existing account information.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Gloucester that any and all documents with Agrium Advanced Technologies through Bid PD-14-035 be modified to Crop Production Services.

ADOPTED at a regular meeting of the Board of Chosen Freeholders, of the County of Gloucester held on Wednesday, April 1, 2015 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

ROBERT N. DILELLA, CLERK

f-1

**RESOLUTION AUTHORIZING MEMORANDUM OF UNDERSTANDING
WITH INSPIRA HEALTH NETWORK AND KENNEDY UNIVERSITY
HOSPITAL, INC.**

WHEREAS, the County of Gloucester, Office of the Prosecutor, has a need for replacement of Narcan antidote supplies to trained law enforcement officers in the County of Gloucester; and

WHEREAS, Inspira Health Network and Kennedy University Hospital, Inc., have agreed to supply, without cost, Narcan to trained law enforcement agencies in the County of Gloucester to be administered in accordance with N.J.S.A. 40A:5-29, to reduce the number of overdose deaths and serious injury due to opiate addiction; and

WHEREAS, the Gloucester County Prosecutor's Office desires to enter into a Memorandum of Understanding ("MOU") to set forth the terms and conditions of the Gloucester County Narcan Pilot Program for the Narcan replenishment.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Gloucester that the Memorandum of Understanding attached hereto between the Gloucester County Prosecutor's Office and Inspira Health Network and Kennedy University Hospital, Inc. is hereby authorized for the period of April 1, 2015 to March 31, 2017 and approved to effectuate the terms set forth therein.

ADOPTED at a regular meeting of the Gloucester County Board of Chosen Freeholders held on Wednesday, April 1, 2015 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

ROBERT N. DILELLA, CLERK

f1

**MEMORANDUM OF UNDERSTANDING BETWEEN THE GLOUCESTER COUNTY
PROSECUTOR'S OFFICE, INSPIRA HEALTH NETWORK AND KENNEDY
UNIVERSITY HOSPITAL, INC.**

WHEREAS, the Gloucester County Prosecutor's Office ("GCPO"), Inspira Health Network ("Inspira") and Kennedy University Hospital, Inc. ("KUH") wish to formally memorialize their agreement regarding their intention to establish a **Gloucester County Narcan Pilot Program** for law enforcement in Gloucester County; and

WHEREAS, the partners herein recognize the importance of using their collective resources to provide an important service to members of the public; and

WHEREAS, the partners herein desire to enter into this Memorandum of Understanding to set forth the services and goods to be provided by their collaborative effort.

NOW, THEREFORE, it is hereby agreed by and between the parties as follows:

I. DESCRIPTION OF PARTNER AGENCIES

The GCPO is the chief law enforcement agency in the County of Gloucester and is responsible for the supervision of all law enforcement agencies within the county as well as the investigation and prosecution of crime. Inspira is a charitable nonprofit health care organization serving residents in the southern New Jersey region. KUH is a not for profit, tax exempt integrated healthcare system also serving residents in the southern New Jersey region.

II. PURPOSE

The goal of the parties to this Memorandum of Understanding is to reduce the number of overdose deaths and/ or serious medical injury due to opiate abuse in Gloucester County. Heroin addiction and other opiate addiction is a public health issue that has reached epidemic proportions throughout this country. It transcends traditional geographic and demographic boundaries. In order to address this problem, there needs to be a collective approach involving governmental and private resources working together to give addicts the opportunity to address this deadly problem.

The Narcan Pilot Program will enable trained law enforcement officers to have the necessary Narcan supply to administer Narcan in a timely, effective manner. Inspira and KUH have agreed to provide Narcan for the program to replenish the supply of Narcan utilized by law enforcement officers in Gloucester County.

III. ROLES AND RESPONSIBILITIES

1. The GCPO is the public agency responsible for ensuring officer training, education and reporting of Narcan usage. By GCPO Directive 2014-2 dated May 6, 2014, the GCPO established a law enforcement Narcan program in Gloucester County. Each participating agency has been trained in administering the Narcan antidote under the supervision of the Gloucester County coordinator for the program. Inspira and KUH will provide Narcan to the GCPO. In turn, the GCPO, through the county coordinator, will distribute that Narcan to the municipal police agencies.
2. Inspira will provide the Narcan antidote to the GCPO on a quarterly basis. Pursuant to N.J.S.A. 40A:5-29, Inspira will provide the Narcan antidote, without cost, as long as the medicine is utilized in accordance with this Memorandum of Understanding consistent with state law.
3. KUH will provide the Narcan antidote to the GCPO on quarterly basis. Pursuant to N.J.S.A. 40A:5-29, Kennedy will provide the Narcan antidote, without cost, as long as the medicine is utilized in accordance with this Memorandum of Understanding consistent with state law.
4. Each quarter, the GCPO shall send a letter or e-mail to Inspira and KUH specifying the requested amount of Narcan. Once Inspira and KUH advise GCPO that the requested Narcan is available for pick-up, GCPO shall send a courier to KUH and Inspira to collect the Narcan. The GCPO representative shall provide photo identification and sign the provided log.

IV. DURATION

This Memorandum of Understanding is signed for an initial (2) year period from April 1, 2015 to March 31, 2017 and may be renewed in writing by mutual agreement between the parties.

V. TERMINATION CLAUSE

Each party shall have the right to terminate the Memorandum of Understanding by giving ninety days written notice to the other parties at any time. .

VI. AMENDMENTS

The Memorandum of Understanding may be modified or amended by written agreement between the parties.

VII. CONFIDENTIALITY

Nothing in this Memorandum of Understanding shall be so construed as to require either party to furnish any material, data or information the furnishing of which could, in its judgment, be required to violate its policy regarding confidentiality of such information.

VIII. INSURANCE

Each party agrees to maintain a policy of liability insurance as required under the laws of the State of New Jersey. Nothing in this Memorandum of Understanding shall create in the agency or subcontractor relationship between the parties hereto.

IX. APPLICABLE LAW

The terms and conditions contained herein shall be interpreted pursuant to NJSA 40A:5-29 in accordance with the laws of the State of New Jersey.

X. TOTALITY OF AGREEMENT

This Memorandum of Understanding includes all the terms and conditions agreed to and no oral agreement shall bind any party hereto.

IN WITNESS WHEREOF, this Memorandum of Understanding is executed this _____ day of _____, 2015 by the parties below:

GLOUCESTER COUNTY PROSECUTOR'S OFFICE

Sean F. Dalton, County Prosecutor

INSPIRA HEALTH NETWORK

M. Todd Way
Executive Vice President- Operations

KENNEDY UNIVERSITY HOSPITAL, INC.

F-2

RESOLUTION AUTHORIZING THE EXECUTION OF ALL DOCUMENTS RELATED TO THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM, MEGAN'S LAW AND LOCAL LAW ENFORCEMENT ASSISTANCE COMPONENT GRANT FROM APRIL 1, 2015 TO MARCH 31, 2016 FOR \$7,470.00

WHEREAS, the Gloucester County Prosecutor's Office desires to submit a grant application to the State of New Jersey Department of Law and Public Safety, Division of Criminal Justice for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program, Megan's Law and Local Law Enforcement Assistance Component Grant Number: JAG 1-11-13, from April 1, 2015 to March 31, 2016; and

WHEREAS, the Board of Chosen Freeholder of the County of Gloucester deems this to be beneficial to the citizens of the County of Gloucester, which funds provide community notification to law enforcement, schools, community organizations and neighbors of moderate and high risk sexual offenders living and/or working in Gloucester County. Funds are used to purchase equipment and/or supplies that would otherwise be purchased with operating funds; and

WHEREAS, the Gloucester County Prosecutor's Office reviewed all data supplied or to be supplied in the application and in its attachments, and certifies to the Board of Chosen Freeholders of the County of Gloucester that all data contained in the application and in its attachments is true and correct; and

WHEREAS, the Gloucester County Prosecutor's Office has submitted the grant application to the County Treasurer for review, and said agency has approved said application, and the Board of Chosen Freeholders of the County of Gloucester understands and agrees that any grant received as a result of the application will be subject to the grant conditions and other policies, regulations and rules issued by the State of New Jersey, Department of Law and Public Safety, Division of Criminal Justice, for the administration of grant projects; and

WHEREAS, the Gloucester County Board of Chosen Freeholders acknowledges that the amount of the grant funds to be requested is for a total amount of \$7,470.00, from April 1, 2015 to March 31, 2016.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholder of the County of Gloucester as follows:

1. That the Director of the Board is hereby authorized and directed to execute, and the Clerk of the Board is authorized to attest to the execution of all documents relative to the Edward Byrne Memorial Justice Assistance Grant (JAG) Program, Megan's Law and Local Law Enforcement Assistance Component Grant #JAG 1-11-13, in the total amount of \$7,470.00, from April 1, 2015 to March 31, 2016; and
2. That the Board of Chosen Freeholders hereby confirms that it shall comply with all applicable regulations of the granting authority as referred to above and shall provide any necessary additional assurances as may be required.

ADOPTED at a regular meeting of the Board of Chosen Freeholders, County of Gloucester held on Wednesday, April 1, 2015, at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

ROBERT N. DILELLA, CLERK

F-3

**RESOLUTION AUTHORIZING AMENDMENT TO THE VICTIMS OF CRIME
ACT GRANT TO AMEND THE GRANT NUMBER V-08-13**

WHEREAS, the Board of Chosen Freeholders of the County of Gloucester adopted a Resolution on December 17, 2014 authorizing the application and execution of any and all documents relative to the Victims of Crime Act (VOCA) Grant #VWAFPS3-08 from July 7, 2014 to July 6, 2015 in the amount of \$194,737.00 with matching funds in the amount of \$48,684.00 for a total amount of \$243,421.00; and

WHEREAS, as per the directive from the New Jersey Attorney General's Office the grant number should be amended to reflect grant number V-08-13; and

WHEREAS, this amendment shall only apply to modification of the grant number, and all terms and provisions of the original grant award that are not amended herein shall remain in full force and effect.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Gloucester that the grant number shall be amended to V-08-13 for the Victims of Crime Act (VOCA) Grant with all other terms and conditions of said grant to remain in full force and effect.

ADOPTED, at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, April 1, 2015, at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

ROBERT N. DILELLA, CLERK

RESOLUTION AUTHORIZING THE SUBMISSION OF THE 2015/2016 COUNTY MUNICIPAL ALLIANCE PLAN AND GRANT APPLICATION TO THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE IN THE AMOUNT OF \$391,915.00, INCLUDING \$60,000.00 FOR THE COUNTY'S COST OF ADMINISTRATION

WHEREAS, the County desires to submit a 2015/2016 Gloucester County Municipal Alliance Grant Application and Annual Plan to the Governor's Council on Alcoholism and Drug Abuse (the Council); and

WHEREAS, the County is eligible to receive a grant from the Council for the continued funding for the Alliance to Prevent Alcoholism and Drug Abuse, Municipal Alliance Program; and

WHEREAS, the grant application for renewal is for Municipal Alliance Programs to be pursued/provided by 23 municipalities during a 12 month fiscal year from July 1, 2015 to June 30, 2016; and

WHEREAS, the County will designate funding to each municipality by way of agreements with the requirement that each respective municipality provide a 25% cash match and a 75% in-kind contribution for proposed services; and

WHEREAS, the total grant award of \$391,915.00 includes the County's cost of administration in the amount of \$60,000.00 and \$331,915.00 for countywide Municipal Prevention Activity Coordination; and

WHEREAS, the County's Department of Health, Senior & Disability Services reviews all data supplied or to be supplied in the application renewal and in its attachments, and certifies to the Board of Chosen Freeholders of the County that all data contained in the application and in its attachments are true and correct, including but not limited to, an annualized action plan, spending plan, etc.

NOW, THEREFORE, BE IT RESOLVED by the Gloucester County Board of Chosen Freeholders, that authorization is hereby given to submit the 2015/2016 County Municipal Alliance Plan and Grant Application to the Governor's Council on Alcoholism and Drug Abuse in the amount \$391,915.00 with \$60,000.00 designated toward the salary of the County Alliance Coordinator, from, July 1, 2015 To June 30, 2015; and

BE IT FURTHER RESOLVED that upon receipt of the fully executed application for grant funds from the New Jersey Governor's Council on Alcoholism and Drug Abuse, the funds will be used pursuant to the terms of said agreement between the County of Gloucester and the New Jersey's Governor's Council for the Municipal Alliance Grant in the amount of \$391,915.00 for the period beginning July 1, 2015 and concluding June 30, 2016; and

BE IT FURTHER RESOLVED that the Gloucester County Department of Health, Senior & Disability Services will be responsible for grant implementation.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester, held on Wednesday, April 1, 2015 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

ROBERT N. DILELLA, CLERK



61

State of New Jersey

GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE
PO Box 345
TRENTON, NJ 08625-0345

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

NEIL VAN ESS
Acting Chairman

CELINA GRAY
Acting Executive Director

FY2016 LETTER OF INTENT

November 3, 2014

Judith Johnson
Gloucester County Addiction Services
115 Budd Boulevard
P.O. Box 337
Woodbury, NJ 08096

Dear Ms. Johnson:

The Governor's Council on Alcoholism and Drug Abuse (GCADA) is announcing its intention to provide a grant to Gloucester County for the Fiscal Year 2016 Alliance to Prevent Alcoholism and Drug Abuse Program. The allocation for Fiscal Year 2016 per formula from the Drug Enforcement Demand Reduction (DEDR) Fund, including coordination funds, is **\$391,915**.

The grant period will begin July 1, 2015 and continue through June 30, 2016. This letter of intent is contingent upon the availability of funds and is subject to the rules of the New Jersey Department of Treasury.

County coordination funds are included in your funding formula award. Counties may take up to 15 percent of their DEDR award with a minimum of \$60,000. The total amount of coordination funds available for your county for FY 2016 is **\$60,000**. County spending plans will be approved by the GCADA in accordance with established grant guidelines.

Up to five percent (5%) of DEDR funds up to a maximum of \$20,000, may be used for countywide activities. These activities should focus on training for the Municipal Alliances and community partners. The trainings and activities chosen must benefit the county-at-large.

Counties will only be permitted to contract with Municipal Alliances that attended the required GCADA trainings on the needs assessment and strategic planning process. Refer to the enclosed "Guidelines for Distributing Funds from Non-Participating Municipalities" for assistance with reallocating funds from municipalities that are not participating for FY 2016.

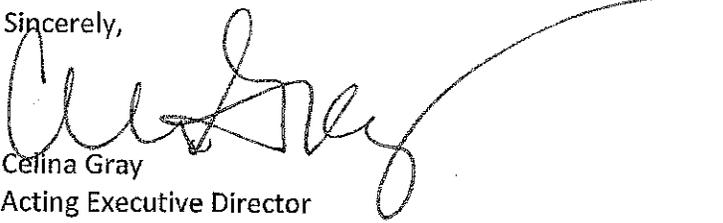
All funds will be reimbursed to the counties after receipt and acceptance of the required expenditure reports, programmatic reports and vouchers.

The submission and approval of the County Alliance Plan, including a detailed budget for county coordination and countywide activities, will be required to access these funds. Plans must be submitted to GCADA by March 2, 2015. *Plans received past the due date will not be assured of approval by July 2015.*

Please be advised that no County Alliance Plan will be reviewed or presented to the full Council for approval if the County is not up to date with its expenditure and programmatic reports for the prior grant term.

The County's continued cooperation and support are appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read 'Celina Gray', with a long, sweeping horizontal line extending to the right across the page.

Celina Gray
Acting Executive Director

Cc: Mary Beth Monroe, County Alliance Coordinator

6-1

BUDGET AMENDMENT FORM

INCLUDE GRANT AGREEMENT AND/OR COMMITMENT LETTER, ATTACH (AMENDED) BUDGET PAGE WITH COUNTY BUDGET EXPENEDITURE EXPLANATIONS (C-2 FORM) AND CODE NUMBER (PER BUDGET MANUAL).

DATE: 2/27/2015

1. GRANT TITLE: Gloucester County Municipal Alliance Program

2. DEPARTMENT: Department of Health, Senior and Disability Services

3. GRANT ID NUMBER: STATE: _____

FEDERAL: _____

4. FUNDING AGENCY CONTACT PERSON: George Myers

5. FUNDING AGENCY PHONE NUMBER: 609-777-1829

6. GRANT AMOUNT: \$391,915.00

7. A. CASH MATCH AMOUNT: 0
(Attach mandated documentation)

B. IN-KIND MATCH: 0

C. MODIFICATION AMOUNT _____

D. NEW TOTAL: \$391,915.00

8. CONTRACT PERIOD: FROM: 07/01/15 TO: 6/30/16

9. HOW DOES COUNTY RECEIVE PAYMENT: ADVANCE: _____

REIMBURSEMENT: MONTHLY: _____

QUARTERLY: X

END OF CONTRACT: _____

OTHER (EXPLAIN) _____

10. ARE EXPENDITURE REPORTS DUE TO GRANTOR? YES X NO _____
ARE THEY MONTHLY _____ QUARTERLY X END OF CONTRACT _____

LIST DATES REPORTS ARE DUE: 9/30/15, 12/31/15, 3/31/16 and 6/30/16

11. WILL THIS GRANT HAVE ANY SUB-GRANTEES? YES X NO _____
(IF SO PLEASE INCLUDE A COPY OF THE PROPOSAL THAT IS BEING SENT OUT FOR RFP'S)

12. IS THIS GRANT EXPECTED IN FUTURE YEARS? YES X NO _____
EXPLAIN: Grant is mandated by NJ Legislation 1989 chapter 51.

13. PLEASE PROVIDE A BRIEF DESCRIPTION WHICH WILL BE USED FOR THE BUDGET RESOLUTION:

RESOLUTION AUTHORIZING THE SUBMISSION OF FISCAL YEAR 2015/2016 MUNICIPAL ALLIANCE PLAN AND GRANT APPLICATION TO THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE IN THE AMOUNT OF \$391,915.00 TO PURSUE MUNICIPAL ALLIANCE GRANT PROGRAMS FROM JULY 1, 2015 TO JUNE 30, 2016

14. ARE BUDGET TRANSFERS PERMITTED WITHOUT GRANTOR APPROVAL? YES X NO _____

DEPARTMENT HEAD: [Signature]
Signature

DATE: 2/27/15



Departmental Use Only

DATE RECEIVED BY GRANTS DIVISION: _____

DATE RECEIVED BY BUDGET OFFICE: _____

REVIEWED:

DEPARTMENT OF HUMAN SERVICES, GRANTS DIVISION:

1. _____
Signature

2. _____
Signature

GRANT REQUEST FORM

INCLUDE THE GRANT APPLICATION AND COMPLETED PROPOSAL. IF THE GRANT PROVIDES FOR OUTSIDE CONTRACTING, INCLUDE AN EXPLANATION OF YOUR SELECTION PROCEDURES FOR SUB-GRANTEES. ALSO INCLUDE BUDGET WITH COUNTY ACCOUNT NUMBERS.

DATE: 2/27/2015

1. TYPE OF GRANT
 NEW GRANT
 X RENEWAL/CONTINUATION-PREVIOUS YR. BUDGET NUMBER 385

2. GRANT TITLE: GLOUCESTER COUNTY MUNICIPAL ALLIANCE PROGRAM

3. GRANT TERM: FROM: 7/01/15 TO: 6/30/16

4. COUNTY DEPARTMENT: Department of Health, Senior and Disability Services

5. DEPT. CONTACT PERSON & PHONE NUMBER: MaryBeth Monroe 384-6887

6. NAME OF FUNDING AGENCY: NJ Governor's Council on Alcoholism and Drug Abuse

7. BRIEF DESCRIPTION OF GRANT PROGRAM (TO BE USED FOR CLERK OF BOARD): This is the SUBMISSION OF FISCAL YEAR 2015/2016 MUNICIPAL ALLIANCE PLAN AND GRANT APPLICATION TO THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE IN THE AMOUNT OF \$391,915.00 TO PURSUE MUNICIPAL ALLIANCE GRANT PROGRAMS FROM JULY 1, 2015 TO JUNE 30, 2016

8. PERSONNEL-EMPLOYEE NAME & AMOUNT OF SALARY FUNDED THROUGH PROPOSED GRANT PROGRAM (INDICATE A NEW HIRE WITH AN ASTERISK " * "):

NAME	AMOUNT	NAME	AMOUNT
<u>MaryBeth Monroe</u>	<u>\$60,000.</u>		

9. TOTAL SALARY CHARGED TO GRANT: \$ 60,000.

10. INDIRECT COST (IC) RATE: 0 %

11. IC CHARGED TO GRANT \$ 0

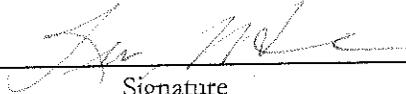
12. FRINGE BENEFIT RATE CHARGED TO GRANT: 0 %

13. DATE APPLICATION DUE TO GRANTOR 3/31/2015

14. FINANCIAL:	<u>REQUESTED</u>	<u>MANDATED</u>
GRANT FUNDS	<u>\$391,915</u>	
CASH MATCH		<u>0</u> (Attach Documentation)
IN-KIND MATCH	<u>0</u>	<u>0</u>
TOTAL PROGRAM BUDGET: \$	<u>\$391,915</u>	

15. DID YOU READ THE GRANT/CONTRACT AND UNDERSTAND ITS TERMS?
YES X NO _____

16. HAS THE DESCRIPTION BEEN E-MAILED TO THE COUNTY GRANTS COORDINATOR, WHO WILL FORWARD IT TO THE CLERK OF THE BOARD. lcerny@co.gloucester.nj.us

DEPARTMENT HEAD: 
Signature

DATE: 2/27/15

.....
Departmental Use Only

DATE RECEIVED BY GRANTS DIVISION: _____

DATE RECEIVED BY BUDGET OFFICE: _____

REVIEWED:

DEPARTMENT OF HUMAN SERVICES, GRANTS DIVISION:

1. _____
Signature

2. _____
Signature

2015 GLOUCESTER COUNTY BUDGET
OTHER EXPENSES REQUEST EXPLANATIONS

2015/16 MUNICIPAL ALLIANCE GRANT

101	Reg. Salaries	<u>\$ 60,000</u>
299	Other Outside Services	<u>\$ 312,855.</u>
201	Other Expenses	<u>\$19,060</u>
	Total	<u>\$ 391,915</u>

Form C-2

Department Code 331

Submission Date _____

Revision Date _____

Department: Department of Health, Senior and Disability Services -
Divison of Disability Services

Blurb

Municipal Alliance Prevention Plan/Grant for fiscal year 2015-2016 is an annual direct service grant involving 23 municipalities for the express purpose of community prevention/education regarding alcoholism and drug abuse.

The Grant is provided through the Governor's Council on Alcoholism and Drug Abuse for the fiscal year July 1, 2015 through June 30, 2016 in the amount of \$391,915 which includes the county's Cost of Administration in the amount of \$60,000 and \$331,915 for Countywide Municipal Prevention Activity Coordination.

FORM 1

County Alliance Plan Cover Page

County: Gloucester

Grant Year: 2015/16

County Alliance Coordinator: MaryBeth Monroe

County Alcoholism and Drug Abuse Services Director: Judy Johnson

Address: 115 Budd BLVD. West Deptford NJ 08096

Phone: 856-384-6887

Email: mbmonroe@co.gloucester.nj.us

Date of Resolution (mm/dd/yy): Not done yet never received LOA

Checklist of required items*:

- FORM 1- County Alliance Plan Cover Page
- FORM 2- County Alliance Steering Subcommittee Membership List
- FORM 3- Municipal Alliance Chairperson List
- FORM 4- Municipal Alliance Coordinator List
- FORM 5- Fiscal Summary for DCA
- FORM 6- County Budget Summary
- FORM 7- Countywide Action Plan
- FORM 8- Municipal Alliance Program Description Summary

* All forms must be submitted on the GCADA provided forms in the order indicated above.
Please submit 10 copies of the county plan and one copy of each Alliance's strategic plan.

X MaryBeth Monroe
County Alliance Coordinator

X Judy M Tobias-Johnson
County Alcoholism and Drug Abuse Director. 2/26/15

Governor's Council on Alcoholism and Drug Abuse
Fiscal Grant Cycle July 2014-June 2019

FORM 2
County Alliance Steering Subcommittee Membership List

County: Gloucester

Grant Year: 2015/16

Name	Address	Email
Gail Slimm	115 Budd Blvd West Deptford NJ 08096	N/A
Denise Walsh	115 Budd Blvd West Deptford NJ 08096	N/A
Linda Tramo	115 Budd Blvd West Deptford NJ 08096	N/A
Jackie Caban	115 Budd Blvd West Deptford NJ 08096	N/A
Kathleen Spinosi	115 Budd Blvd West Deptford NJ 08096	N/A
Norma Riley	115 Budd Blvd West Deptford NJ 08096	N/A
Annette Di Bartolomeo	115 Budd Blvd. West Deptford NJ 08096	N/A
Joyce Brown	115 Budd Blvd West Deptford NJ 08096	N/A
Kathleen Foster	115 Budd Blvd West Deptford NJ 08096	N/A
Louise Habicht	115 Budd Blvd West Deptford NJ 08096	N/A
James McBee	115 Budd Blvd West Deptford NJ 08096	N/A
Eugene Isner	115 Budd Blvd West Deptford NJ 08096	N/A

Governor's Council on Alcoholism and Drug Abuse
Fiscal Grant Cycle July 2014-June 2019

FORM 3
Municipal Alliance Chairpersons

County: Gloucester Grant Year: 2015/16

Municipality/Alliance	Name	Mailing Address	Phone	Email
Clayton	Darlene Vondran	125 N. Deslea Dr. Clayton 08312	856-881 - 2882	www.claytonnj.cco
Deptford	Joe Scott	1011 Cooper Street, Deptford NJ 08096	856-845-5300	www.deptford-nj.org
East Greenwich	Stephanie	159 Democrat Rd. East Greenwich NJ 08056	856-42300564	www.eastgreenwich@nj.com
Elk/Franklin	Paul Bernadelli	680 Whig Ln. Monroeville NJ	856-881-6525	www.elktownship.gov
Glassboro	Tawanna Bryant	1 S. Main St. Glassboro NJ 08028	856-881-9230	www.glassboroonline.com
Greenwich	Suzanne Trainor	420 Washington Ave. Gibbstown NJ 08027	856-423-1038	www.greenwichtwp.com
Mantua/Harrison	Kathy Shyrook	401 MIN St. Manuta NJ 08051	856-468-1500	www.mantuatownship.co
Monroe	Cody Miller	125 Virginia Ave. Williamstown NJ 08094	856-728-9800	www.monroetownshipnj-0rg
National Park	Elle Haggerty	7 South Grove St. National Park	856-845-3891	www.nationalparkboro.com
Newfield	Chief Ed Seibert	18 Catawba Rd. Newfield NJ 08344	856-697-1100	www.newfieldboro.com
Paulsboro	Terri Root	1211 Delaware Ave. Paulsboro NJ 08066	856-423-1500	www.paulsboronj.org
Pitman	Judy O'Donnell	110 S. Broadway NJ Pitman NJ 08071	856-589-3522	www.pitman.org
South Harrison	Debbie Cunningham	664 Harrisonville Rd. P.O. Box 113	856-769-3737	www.southharrison-nj.org

Please note that according to GCADA guidelines, the Chairperson and the Coordinator cannot be the same individual. The Chairperson is responsible for running Alliance Committee meetings and for providing leadership through the Alliance committee to formulate local policies and procedures. The Alliance Coordinator is responsible for the administrative duties of the Alliance such as completing required reports and applications for alliance funding, scheduling consultants and providing support to the Municipal Alliance Committee (a Municipal Alliance Coordinator job description is on file in the municipality). The Chairperson is a voting member of the committee; the Coordinator is not a voting member.

Governor's Council on Alcoholism and Drug Abuse
 Fiscal Grant Cycle July 2014-June 2019

FORM 3
Municipal Alliance Chairpersons

County: Gloucester

Grant Year: 2015/16

Municipality/Alliance	Name	Mailing Address	Phone	Email
Swedesboro/Woolwich	Judy Daly	1500 Kings Highway Swedesboro NJ 08085	856-467-0202	Historicsweddesboro.com
Washington Twp.	Jim D'Auria	P.O. Box 1106 Sewell NJ 08080	856-589-6446	www.townshipnj.com
Wenonah	PTIC Rodgers	1 S. Main St. Wenonah NJ 08090	856-468-6263	www.wenonahnj.us
West Deptford	Judy Johnson	400 Crown Point Rd.	856-845-4004	www.westdeptford.com
Westville	Christine Helder	1035 Broadway Westville NJ 08093	856-456-9449	www.westville-nj.com
Woodbury	Jean Wipft	P.O. Box 180 Woodbury NJ 08096	856-845-1300	www.woodbury.nj.us
Woodbury Hts.	Ginny Steward	500 Elm Ave. Woodbury Hts. NJ	856-845-2832	www.bwhnj.com

Please note that according to GCADA guidelines, the Chairperson and the Coordinator cannot be the same individual. The Chairperson is responsible for running Alliance Committee meetings and for providing leadership through the Alliance committee to formulate local policies and procedures. The Alliance Coordinator is responsible for the administrative duties of the Alliance such as completing required reports and applications for alliance funding, scheduling consultants and providing support to the Municipal Alliance Committee (a Municipal Alliance Coordinator job description is on file in the municipality). The Chairperson is a voting member of the committee; the Coordinator is not a voting member.

Governor's Council on Alcoholism and Drug Abuse
Fiscal Grant Cycle July 2014-June 2019

FORM 4

Municipal Alliance Coordinators

County: Gloucester

Grant Year: 2015/16

Municipality/Alliance	Name	Mailing Address	Phone	Email
Clayton	Tom Bianco	125 N. Delsea Dr. Clayton NJ 08312	856-881-2882	www.claytonnj.com
Deptford	Sue Kryszcak	1011 Cooper St Deptford NJ 08096	856-845-5300	www.deptford-nj.org
East Greenwich	Eli Hall	159 Democrat Rd. East Greenwich 08056	856-423-0654	www.eastgreenwich@nj.com
Elk/Franklin	Linda Lawyer	680 Whig Lane Monroeville NJ 08343	865-694-0100 ext 234	www.elktonshipnj.gov
Glassboro	Danielle Spence	1 South Main St. Glassboro NJ 08028	856-881-9230	www.glassboroonline.com
Greenwich	Terri Blasto	159 Democrat Rd Gibbstown NJ	856-423-1038	www.greenwichtwp.com
Mantua/Harrison	Regina Dewitt	401 Main St. Mantua NJ 08051	856-468-1500	www.mantuatownship.com
Monroe	Jeanette Remsen	125 Virgina Ave. Williamstown NJ 08094	856-728-9800	www.monroetownshipnj.org
National Park	Josh Pitts	7 S. Grove Rd. National Park NJ 08063	856-845-3891	www.nationalparkboro.com
Newfield	Toni Van Camp	18 Catawba Ave. Newfield NJ 08344	856-697-1100	www.newfieldboro.com
Paulsboro	Margaret Larue	1211 Delaware St. Paulsboro NJ 08066	856-423-1500	www.paulsboronj.org
Pitman	Debbie Higabee	110 Broadway Pitman NJ 08071	856-589-3522	www.pitman.org
South Harrison	Mary Rastelli	664 Harrisonville Rd. P.O. Box 113	856-769-3737	www.southharrison-nj-org
Swedesboro/Woolwich	Diane Hale	1500 Kings Highway Swedesboro 08085	856-467-0202	Historicswedesboro.com

Please note that according to GCADA guidelines, the Chairperson and the Coordinator cannot be the same individual. The Chairperson is responsible for running Alliance Committee meetings and for providing leadership through the Alliance committee to formulate local policies and procedures. The Alliance Coordinator is responsible for the administrative duties of the Alliance such as completing required reports and applications for alliance funding, scheduling consultants and providing support to the Municipal Alliance Committee (a Municipal Alliance Coordinator job description is on file in the municipality). The Chairperson is a voting member of the committee; the Coordinator is not a voting member.

*Governor's Council on Alcoholism and Drug Abuse
Fiscal Grant Cycle July 2014-June 2019*

Washington Twp.	Sandy Conlin	P.O. Box 56, 1106 Sewell NJ 08080	856-589-0520	www.townshipnj.com
Wenonah	Amy Stranhan	1 S. Main St. Wenonah NJ 08090	856-468-6263	www.wenonahnj.us
Westville	Chief William Ailima	1035 Broadway NJ Westville NJ 08093	856-456-9449	www.westville-nj.com
West Deptford	John Chambers	400 Crown Point Rd. West Deptford NJ 08096	856-845-4004	www.westdeptford.com
Woodbury	Randi Woerner	P.O Box 180 Woodbury NJ 0096	856-845-1300	www.woodbury.nj.us
Woodbury Hts.	Faye Traintafillou	500 Elm Ave. Woodbury Hts. 08097	856-845-1300	www.bwhnj.com

Please note that according to GCADA guidelines, the Chairperson and the Coordinator cannot be the same individual. The Chairperson is responsible for running Alliance Committee meetings and for providing leadership through the Alliance committee to formulate local policies and procedures. The Alliance Coordinator is responsible for the administrative duties of the Alliance such as completing required reports and applications for alliance funding, scheduling consultants and providing support to the Municipal Alliance Committee (a Municipal Alliance Coordinator job description is on file in the municipality). The Chairperson is a voting member of the committee; the Coordinator is not a voting member.

Governor's Council on Alcoholism and Drug Abuse
Fiscal Grant Cycle July 2014-June 2019

FORM 5

COUNTY ALLIANCE/DEDR FISCAL SUMMARY FOR DCA

NAME OF COUNTY: Gloucester **GRANT YEAR:** 2015/16

OF ALLIANCES FUNDED: 20

OF MUNICIPALITIES IN COUNTY: 24

OF MUNICIPALITIES PARTICIPATING: 20

Name of Municipality	Amount of Funding	25% Cash Match	75% In-Kind Match
Clayton	\$ 11,122.00	\$ 2,781.00	\$ 8,342.00
Deptford	\$ 25,044.00	\$ 6,261.00	\$ 18,783.00
East Greenwich	\$ 10,627.00	\$ 2,627.00	\$ 7,970.00
Elk/Franklin	\$ 23,364.00	\$ 5,841.00	\$ 17,523.00
Glassboro	\$ 18,841.00	\$ 4,585.00	\$ 13,756.00
Greenwich	\$ 10,540.00	\$ 2,635.00	\$ 7,905.00
Mantua/Harrison	\$ 18,977.00	\$ 4,744.00	\$ 14,233.00
Monroe	\$ 26,460.00	\$ 6,615.00	\$ 19,845.00
National Park	\$ 9,108.00	\$ 2,277.00	\$ 6,831.00
Newfield	\$ 9,104.00	\$ 2,276.00	\$ 6,828.00
Paulsboro	\$ 13,354.00	\$ 3,339.00	\$ 10,016.00
Pitman	\$ 13,893.00	\$ 3,473.00	\$ 10,420.00
South Harrison	\$ 8,784.00	\$ 2,196.00	\$ 6,588.00
Swedesboro/Woolwich	\$ 13,238.00	\$ 3,310.00	\$ 9,929.00
Washington Twp.	\$ 34,880.00	\$ 8,720.00	\$ 26,160.00
Wenonah	\$ 10,011.00	\$ 2,503.00	\$ 7,508.00
West Deptford	\$ 19,920.00	\$ 4,980.00	\$ 14,940.00
Westville	\$ 10,249.00	\$ 2,562.00	\$ 7,687.00
Woodbury	\$ 15,242.00	\$ 3,811.00	\$ 11,432.00
Woodbury Hts.	\$ 10,097.00	\$ 2,525.00	\$ 7,573.00
SUB-TOTAL	\$312,855.00	\$78,061.00	\$234,269.00
County Coordination	\$ 60,000.00		
Countywide Activities	\$ 19,060.00		
TOTAL	\$391,915.00	\$78,061.00	\$234,269.00

FORM 7

COUNTYWIDE ACTION PLAN

(Complete one form for each training activity to be addressed by the County.)

County: Gloucester

Last Updated: February 20, 2015

Plan for Action	Training Activity: Specific name of activity/program	I will be hosting different trainings for Gloucester County Alliance Members, LACADA, CASS and different Municipal Alliance members from around the County. All are invited to participate.	
	Brief Description: What is the main purpose of this training? What will participants/target population learn? How will they benefit?	The main purposes of these Trainings are to make volunteers aware of different trends that are going on in Gloucester County as a whole. Also, the trainings will include information on different best practice and /or scientifically based prevention strategies. Trainings will be provided by prevention professionals in the A.T.O.D. field that have been around. For many years.	
	When, Where, and How: When will this take place? What is the timeframe for this training? How much? How often?	I will be hosting 4 trainings this year. 1) will take place on March 18 th 2016 which is the SURE Summit at Rowan University all day, Lori Singley will be providing interactive learning of prevention terms and A.T.O.D. trainings at our County Wide Trainings and Senior Citizens Events. Nick Ciambrano speaker who talks of his addition to recovery at many of the County Wide Events that I have to different audiences.	
	Strategies Utilized: Please list which of the "CADCA's Seven Strategies for Community Level Change" will be utilized by this training.	PROVIDING INFORMATION, PROVIDE SUPPORT , ENHANCE SKILLS AND ENHANCE THE ABILITY OF THE VLUNTEERS TO DELIVVER BEST ATOD PROGRAMS WHICH MAY MEET THE MISSION OF THE COMMUNITY	
	Target Population: How many people are being served? Who is this impacting?	Number of participants/recipients: over 350	
		Primary Population: Over 18 yrs. of age.	Primary Ethnicity: All
Community Partners: Who else is collaborating on this project? List partners.	Other Populations Reached: Under 18 yrs. old. Other Ethnicities Reached: All		
Community Partners: Who else is collaborating on this project? List partners.	Youth Services, Prosecutor's Office, Lori Singley, Nick Ciambrano and Gloucester County Institute students with A.T.O.D. prevention skits.		
Plan for Implementation	Budget and Resources: MUST PROVIDE BREAKDOWN WITH ESTIMATED DETAILS	DEDR Total - 19,060 Lori Singley – County Wide Programs Consultant – 5,000 Nick Ciambrano – 1,000 Sure Summit at Rowan University – 6,000 (20) Students from each of our 14 high schools in Gloucester County participate. County Wide Events at Auletto's – 6,000 A.T.O.D Training at Budd. BLVD./Materials – 1,060	
	Individuals Responsible for Implementation: Who is implementing this training & what are their credentials? Provide resume. If not identifying the exact person / provider, what are the qualifications you will be seeking for the position(s)? Provide job description.	Lori Singley, EDUCARE Prevention specialist Nick Ciambrano – Been in recovery for 8 yrs. and Works at Sea Brook House Nancy Chard – Youth Services Coordinator - Prevention specialist – SURE Summit TBA other speakers for my A.T.O.D.- Trainings at Budd Blvd.	
	Measure Process and Outcome Indicators: Process goals: # of sessions, # of unduplicated people attending each session. Short term goals: What would you learn/benefit?	Process goals: Short term goals : One session 100 people Short Term Goal: Participants' will have increased awareness and knowledge of the stages of addition and recovery in the family. They will also be able to recognize the available community resources.	
Plan for Evaluation	Tools/Instruments use to collect information: Process tools: Attendance sheets Short term tools: Pre/post test, survey, questionnaire	Process tools: Attendance /Sheets Short term tools: Survey after each training will be handed out upon completion of the workshop/training.	

FORM 8

Municipal Alliance Program Description Summary

County: Gloucester

Municipality: Clayton

Drug Priority: Illegal Substances

TOTALS: DEDR \$ 11,122

Cash Match \$ 2,780

In-Kind \$ 8,341.50

1. Project Prom – The purpose of Project Prom is to provide a safe and sober alternative to alcohol and substance abuse on the night of the prom. Students attending the prom that evening will learn through personal experience that it is possible to celebrate an important event without using alcohol or illegal substances. Access to this event is enhanced through the provision of both transportation to the event and tangible incentives for participating, CADCA Strategy/ies: Provide information, Change Consequences and Provide Support
DEDR \$2,780 Cash match \$ 1,500 In-kind \$ 3,000

2. Educational School Social Program -These programs take place at the elementary school monthly from 6-8 PM throughout the school year. Parents will attend these social events which allow exclusive, quality time with their children who will display all of the anti-drug messages that are completed each month from the individual classrooms. These school social functions are very important for both the parent and child and enables the parents to see the messages being taught about the dangers of substance abuse. Children are never too young to learn how to say "NO".

CADCA Strategy/ies: Provide information, Change Consequences and Provide Support

Program Funding: DEDR \$ 400 Cash match \$ 0 In-kind \$ 0

3. Renaissance Program -This program promotes a safe and healthy environment and is held in the High School twice a week from 3- 4:30 PM throughout the school year. This program enables students to develop self-esteem and self-worth by encouraging positive, expected behaviors that teach them to say 'NO' to A.T.O.D. when feeling peer pressure from others.

CADCA Strategy/ies: Provide information, Change Consequences and Provide Support

Program Funding: DEDR \$ 1,200 Cash match \$ In-kind \$

4. Elks/Peer Leadership Program – Trained peer leaders will conduct this program which is a combination of activities designed to improve decision making, communication skills, and refusal skills. Participating students are additionally involved in the coordination of other school wide activities that pertain to healthy lifestyles. 60 students will participate in a 30 wk. after school program that is inclusive of all other schools in Clayton School District.

CADCA Strategy/ies: Enhances skills, Provides Support Changes Consequences and Provides Information

Program Funding: DEDR \$2,500 Cash match \$ 0 In-kind \$ 3,341.50

5. Community Prevention Education – This is a planned, full day of prevention education activities designed for participation of the entire community. There are many booths which are set up by the Municipal Alliance Committee designed to educate parents on the reduction of illicit drug use both in their home and in their neighborhoods. The event will take place twice a year and provide information and support for those who are both aware or may not realize the dangers that alcohol and drugs present to their community. The entire community, including individuals that may have no children, will be provided the opportunity to learn about harmful substances that may exist in their community. These events are beneficial for the community as preventative education while providing for the opportunity to socialize and establish positive relations with neighbors.

CADCA Strategy/ies: Enhances Skills, Provides Support Changes Consequences and Provides Information

Program Funding: DEDR \$ 1,200 Cash match \$280 In-kind \$2,000

6. Dare - A Dare Officer will facilitate this program which focuses on teaching middle school children peer resistance skills. The Dare Officer will inquire how much the students know about the dangers of substance abuse. Once defined, the officer will teach them about decision making skill models including: how to be responsible for their actions and ways to refuse engaging in risky behaviors. Such skills are necessary to assist the children in recognizing good choices from the bad choices that alcohol and drugs present. Dare takes place in the 5th grade classroom for 10 weeks and is designed to develop coping skills, self-esteem and self-management and how to recognize and respond to peer pressure with responsible decision making.

CADCA Strategy/ies: Enhances Skills, Provides Support Changes Consequences and Provides Information

Program Funding: DEDR \$ 700 Cash match \$ 500 In-kind \$

FORM 8

Municipal Alliance Program Description Summary

County: Gloucester

Municipality: Clayton

Drug Priority: Misuse of Illegal Substances

TOTALS: DEDR \$ 11,122

Cash Match \$ 2,780.50

In-Kind \$ 8,341.50

7. Peer Educational Programs Elementary - The SAC in the Elementary School has organized a series of substance abuse presentations, interactive assemblies and guest speakers. This program supports their mission to encourage students to make healthy decisions regarding drug and alcohol abuse. Also the SAC will address such topics as healthy decision making, bullying consequences of underage drinking and drug use and other topics addressing high risk behavior. The programs introduce the students to different A.T.O.D. strategies and reinforce how to stay strong and deal with different ATOD situations/ temptations that may encounter. Additional materials are to be distributed and school substance abuse counselors will be available to speak with youth of any concerns or questions.

CADCA Strategy/ies: Changes /consequences, Provides Information and Support

Program Funding: DEDR \$1,000 Cash match \$ 1,500 In-kind \$

8. Senior Education Prevention – It is essential to educate senior citizens on the dangers of drug use and abuse both to prevent them from becoming victims as well as being unintended enablers of drug use. A facilitator is brought in to address safety issues and teach the seniors to be aware of the medications they are prescribed; seniors are educated on what to do with old medications and how to keep their medications or pills out of the hands of youth. The senior population is invited to a luncheon at the end of the school year when they receive information on how to prevent drug abuse in their homes and communities. This program is scheduled twice a year to keep the senior citizens informed of new information.

CADCA Strategy/ies: Provides information, Provides Support and Changes Consequences

Program Funding: DEDR \$942 Cash match \$ 500 In-kind \$

9. Promotional Items – Items will be purchased that are inscribed with A.T.O.D. messages to be used for all A.T.O.D. Prevention events that are taking place in the Borough of Clayton.

CADCA Strategy/ies: Provides Information

Program Funding: DEDR \$ 400 Cash match \$ In-kind \$

FORM 8

Municipal Alliance Program Description Summary

County: Gloucester County

Municipality: Deptford

Drug Priority: Illicit Drug Use

TOTALS: DEDR \$ 25,044

Cash Match \$ 6,261

In-Kind \$ 18,783

1. Alliance Coordination None

Program Funding: DEDR \$ Cash match \$ In-kind \$

2. Project Graduation – Project Graduation is a culmination of years of programming ranging from drug education, awareness and prevention through a variety of classroom activities, lectures and social events. As a result of school based education/prevention activities and skill development strategies, students have been empowered to make critical decisions and establish lifestyles as responsible contributing adults in their community without the use of A.T.O.D'S. Immediately following Graduation, students participate in an A.T.O.D. structured evening of healthy, safe and fun activities. Planning for this event takes place throughout the school year and is both planned and organized by students, teachers, counselors, parents and members of the Municipal Alliances.

CADCA Strategy/ies: Provide Information and Change Consequences

Program Funding: DEDR \$3,000 Cash match \$500 In-kind \$ 5000

3. Peers in Transition – This program takes place throughout the school year and allows high school students to become peers to younger students who are entering high school. As a new experience, high school can be intimidating and the transition can be very difficult, especially for students who are introverted or lack interpersonal skills. Designed for 8th graders, peer mentoring will minimize the anxiety of leaving old friendships and encourage new connections for peer support/mentoring as the students prepare to enter high school. A dance will be provided to complement the bonding of students and mentors and as a sequel to many discussions within the classrooms regarding ATOD education/prevention. Additional materials will be distributed at the dance and school substance abuse counselors will be available to speak with youth of any concerns or questions. The dance will also reinforce a positive experience without the use of alcohol or illicit drugs.

CADCA Strategy/ies: : Provide Information, Change Consequences and Support

Program Funding: DEDR \$ 2,044 Cash match \$ 261 In-kind \$

4. Summer Youth Program – This program will serve a dual purpose of prevention and education for both youth and the community at large. The program takes place for 8 weeks over the summer with adult supervision and high school mentors. The curriculum includes group prevention/education activities in the form of games like substance abuse jeopardy, and

making posters with the themes like "Prescription Drugs": Get the Facts. The posters that are created will be posted at local participating businesses and open space park areas.

CADCA Strategy/ies: Provide Information, Change Consequences and Support

Program Funding: DEDR \$2,500 Cash match \$ 2,500 In-kind \$4,000

5. Cop 1/2 /Police Explorers – This program takes place throughout the year for students in the 5th grade. The Cop 1/2 children partake in some community leadership activities allowing them to become positive role models to the other students and leaders in developing A.T.O.D. refusal skills in others.

CADCA Strategy/ies: Change Consequences, Provide Information and Enhance Skills

Program Funding: DEDR \$ 1,500 Cash match \$ 0 In-kind \$ 0

6. Elks/Peer Leadership Program – Trained peer leaders will conduct this program which is a combination of activities designed to improve decision making, communication skills, and refusal skills. Participating students are additionally involved in the coordination of other school wide activities that pertain to healthy lifestyles. 60 students will participate in a 30 wk. after school program that is inclusive of all other schools in the Deptford School District.

CADCA Strategy/ies: Enhances skills, Provides Support Changes Consequences and Provides Information

Program Funding: DEDR \$ 1,050 Cash match \$ 0 In-kind \$ 0

7. DARE – A Dare Officer will facilitate this program which focuses on teaching middle school children peer resistance skills. The Dare Officer will inquire how much the students know about the dangers of substance abuse. Once defined, the officer will teach them about decision making skill models including: how to be responsible for their actions and ways to refuse engaging in risky behaviors. Such skills are necessary to assist the children in recognizing good choices from the bad choices that alcohol and drugs present. Dare takes place in the 5th grade classroom for 10 weeks and is designed to develop coping skills, self-esteem and self-management and how to recognize and respond to peer pressure with responsible decision making.

CADCA Strategy/ies: Changes /consequences, Provides Information and Support

Program Funding: DEDR \$2,000 Cash match \$ In-kind

8. Peer Educational Programs MS - The SAC in the Middle School has organized a series of substance abuse presentations, interactive assemblies and guest speakers. This program supports their mission to encourage students to make healthy decisions regarding drug and alcohol abuse. The SAC will also address such topics as healthy decision making, bullying consequences of underage drinking and drug use and other topics addressing high risk behavior. The programs introduce the student to different A.T.O.D. strategies and reinforce how to stay strong and deal with ATOD situations/ temptations that they may encounter. Additional materials are to be distributed and school substance abuse counselors will be

available to speak with youth of any concerns or questions. CADCA Strategy/ies: Changes /consequences, Provides Information and Support

Program Funding: DEDR \$3,500 Cash match \$ 1,500 In-kind \$

9. Senior Education Prevention – It is essential to educate senior citizens on the dangers of drug use and abuse both to prevent them from becoming victims as well as being unintended enablers of drug use. A facilitator is brought in to address safety issues and teach the seniors to be aware of the medications they are prescribed; seniors are educated on what to do with old medications and how to keep their medications or pills out of the hands of youth. The senior population is invited to a luncheon at the end of the school year when they receive information on how to prevent drug abuse in their homes and communities. This program is scheduled twice a year to keep the senior citizens informed of new information.

CADCA Strategy/ies: Provides Information and Support

Program Funding: DEDR \$ 3,000 Cash match \$ 1,000 In-kind \$

10. Educational Community Events – These are planned, full days of prevention education activities that take place twice a year and are designed for participation of the entire community. There are many booths which are set up by the Municipal Alliance Committee designed to educate parents on the reduction of illicit drug use both in their home and in their neighborhoods. The event will take place twice a year and provide information and support for those who are both aware or may not realize the dangers that alcohol and drugs present to their community. The entire community, including individuals that may have no children, will be provided the opportunity to learn about harmful substances that may exist in their community. These events are beneficial for the community as preventative education while providing for the opportunity to socialize and establish positive relations with neighbors.

CADCA Strategy/ies: Changes /consequences, Provides Information and Support

Program Funding: DEDR \$ 3,000 Cash match \$ 1,000 In-kind \$ 4,000

11. Peer Educational Programs HS - The High School SAC has organized a series of substance abuse presentations, interactive assemblies and guest speakers. This program supports their mission to encourage students to make healthy decisions regarding drug and alcohol abuse. Also the SAC will address such topics as healthy decisions making, bullying consequences of underage drinking and drug use and other topics addressing high risk behavior. The programs introduce the student to different A.T.O.D. strategies that reinforce how to stay strong and deal with different ATOD situations/ temptations that they may encounter. Additional materials are to be distributed and school substance abuse counselors will be available to speak with youth of any concerns or questions.

CADCA Strategy/ies: Changes /consequences, Provides Information and Support

Program Funding: DEDR \$3,000 Cash match \$ 300 In-kind \$

FORM 8

Municipal Alliance Program Description Summary

County: Gloucester

Municipality: East Greenwich

Drug Priority: Illicit Drugs

TOTALS: DEDR \$ 10,627

Cash Match \$ 2,656

In-Kind \$ 7,970

1. Alliance Coordination

Program Funding: DEDR \$1,000 Cash match \$ In-kind \$ 4,000

2. **Dare** - A Dare Officer will facilitate this program which focuses on teaching middle school children peer resistance skills. The Dare Officer will inquire how much the students know about the dangers of substance abuse. Once defined, the officer will teach them about decision making skill models including: how to be responsible for their actions and ways to refuse engaging in risky behaviors. Such skills are necessary to assist the children in recognizing good choices from the bad choices that alcohol and drugs present. Dare takes place in the 5th grade classroom for 10 weeks and is designed to develop coping skills, self-esteem and self-management and how to recognize and respond to peer pressure with responsible decision making.

CADCA Strategy/ies: Changes Consequences, Enhances Skills, and Provides Information

Program Funding: DEDR \$ 500.00 Cash match \$ 500.00 In-kind \$

3. **Peer Educational Programs MS** - The SAC in the Middle School has organized a series of substance abuse presentations, interactive assemblies and guest speakers. This program supports their mission to encourage students to make healthy decisions regarding drug and alcohol abuse. The SAC will also address such topics as healthy decision making, bullying consequences of underage drinking and drug use and other topics addressing high risk behavior. The programs introduce the student to different A.T.O.D. strategies that reinforce how to stay strong and deal with different ATOD situations/ temptations that they may encounter. Additional materials are to be distributed and school substance abuse counselors will be available to speak with youth of any concerns or questions.

CADCA Strategy/ies: Changes Consequences, Enhances Skills, and Provides Information

Program Funding: DEDR \$ 2,000 Cash match \$ 500.00 In-kind \$ 3,000

4. **Senior Education Prevention** - It is essential to educate senior citizens on the dangers of drug use and abuse both to prevent them from becoming victims as well as being unintended enablers of drug use. A facilitator is brought in to address safety issues and teach the seniors to be aware of the medications they are prescribed; seniors are educated on what to do with old medications and how to keep their medications or pills out of the hands of youth. The senior population is invited to a luncheon at the end of the school year when they receive information on how to prevent drug abuse in their homes and communities. This program is scheduled twice a year to keep the senior citizens informed of new information.

CADCA Strategy/ies: Changes Consequences, Enhances Skills, and Provides Information
Program Funding: DEDR \$ 2,500 Cash match \$ 500.00 In-kind \$

5. Red Ribbon Week- This is a nationwide prevention effort program which has resulted in environmental changes to communities across the nation including "Town Watches". The program includes a full week of ATOD activities within the elementary school and takes place in the first week in October.

CADCA Strategy/ies: Changes Consequences, Enhances Skills, and Provides Information
Program Funding: DEDR \$ Cash match \$ In-kind \$

6. Peer Group Moderator Program – This program will provide a series of workshops and seminars for students throughout the school year. The Peer Group Moderator Program takes place right after school, from 2:45 to 4:40 PM, and the children get the opportunity to work with high school peer groups that assist with the development of critical thinking, refusal skills, and responsible decision making. The program also provides a safe haven after school where students can learn, do homework while promoting positive peer relationships.

CADCA Strategy/ies: Changes Consequences

Program Funding: DEDR \$ 1,000 Cash match \$ 656 In-kind \$ 979

7. Elks/Peer Leadership Program – Trained peer leaders will conduct this program which is a combination of activities designed to improve decision making, communication skills, and refusal skills. Participating students are additionally involved in the coordination of other school wide activities that pertain to healthy lifestyles. There are 100 students who participate in this year long after school program; groups are facilitated by peer coordinators who were involved the previous year.

CADCA Strategy/ies: Changes Consequences, Enhances Skills, and provides support

Program Funding: DEDR \$ 2,000 Cash match \$ In-kind \$

8. Community Prevention Events – These are planned, full days of prevention education activities that take place twice a year and are designed for participation of the entire community. There are many booths which are set up by the Municipal Alliance Committee designed to educate parents on the reduction of illicit drug use both in their home and in their neighborhoods. The event will take place twice a year and provide information and support for those who are both aware or may not realize the dangers that alcohol and drugs present to their community. The entire community, including individuals that may have no children, will be provided the opportunity to learn about harmful substances that may exist in their community. These events are beneficial for the community as preventative education while providing for the opportunity to socialize and establish positive relations with neighbors.

CADCA Strategy/ies : Reduces Barriers , Enhances Skill, Provides information and Support

Program Funding: DEDR \$1,000 Cash match \$500.00 In-kind \$ 1,000

FORM 8

Municipal Alliance Program Description Summary

County: Gloucester

Municipality: East Greenwich

Drug Priority: Illicit Drugs

TOTALS: DEDR \$ 10,627

Cash Match \$ 2,656

In-Kind \$ 7,970

1. Alliance Coordination

Program Funding: DEDR \$1,000 Cash match \$ In-kind \$ 4,000

2. **Dare** - A Dare Officer will facilitate this program which focuses on teaching middle school children peer resistance skills. The Dare Officer will inquire how much the students know about the dangers of substance abuse. Once defined, the officer will teach them about decision making skill models including: how to be responsible for their actions and ways to refuse engaging in risky behaviors. Such skills are necessary to assist the children in recognizing good choices from the bad choices that alcohol and drugs present. Dare takes place in the 5th grade classroom for 10 weeks and is designed to develop coping skills, self-esteem and self-management and how to recognize and respond to peer pressure with responsible decision making.

CADCA Strategy/ies: Changes Consequences, Enhances Skills, and Provides Information

Program Funding: DEDR \$ 500.00 Cash match \$ 500.00 In-kind \$

3. **Peer Educational Programs MS** - The SAC in the Middle School has organized a series of substance abuse presentations, interactive assemblies and guest speakers. This program supports their mission to encourage students to make healthy decisions regarding drug and alcohol abuse. The SAC will also address such topics as healthy decision making, bullying consequences of underage drinking and drug use and other topics addressing high risk behavior. The programs introduce the student to different A.T.O.D. strategies that reinforce how to stay strong and deal with different ATOD situations/ temptations that they may encounter. Additional materials are to be distributed and school substance abuse counselors will be available to speak with youth of any concerns or questions.

CADCA Strategy/ies: Changes Consequences, Enhances Skills, and Provides Information

Program Funding: DEDR \$ 2,000 Cash match \$ 500.00 In-kind \$ 3,000

4. **Senior Education Prevention** - It is essential to educate senior citizens on the dangers of drug use and abuse both to prevent them from becoming victims as well as being unintended enablers of drug use. A facilitator is brought in to address safety issues and teach the seniors to be aware of the medications they are prescribed; seniors are educated on what to do with old medications and how to keep their medications or pills out of the hands of youth. The senior population is invited to a luncheon at the end of the school year when they receive information on how to prevent drug abuse in their homes and communities. This program is scheduled twice a year to keep the senior citizens informed of new information.

CADCA Strategy/ies: Changes Consequences, Enhances Skills, and Provides Information
Program Funding: DEDR \$ 2,500 Cash match \$ 500.00 In-kind \$

5. Red Ribbon Week- This is a nationwide prevention effort program which has resulted in environmental changes to communities across the nation including "Town Watches". The program includes a full week of ATOD activities within the elementary school and takes place in the first week in October.

CADCA Strategy/ies: Changes Consequences, Enhances Skills, and Provides Information
Program Funding: DEDR \$ Cash match \$ In-kind \$

6. Peer Group Moderator Program – This program will provide a series of workshops and seminars for students throughout the school year. The Peer Group Moderator Program takes place right after school, from 2:45 to 4:40 PM, and the children get the opportunity to work with high school peer groups that assist with the development of critical thinking, refusal skills, and responsible decision making. The program also provides a safe haven after school where students can learn, do homework while promoting positive peer relationships.

CADCA Strategy/ies: Changes Consequences

Program Funding: DEDR \$ 1,000 Cash match \$ 656 In-kind \$ 979

7. Elks/Peer Leadership Program – Trained peer leaders will conduct this program which is a combination of activities designed to improve decision making, communication skills, and refusal skills. Participating students are additionally involved in the coordination of other school wide activities that pertain to healthy lifestyles. There are 100 students who participate in this year long after school program; groups are facilitated by peer coordinators who were involved the previous year.

CADCA Strategy/ies: Changes Consequences, Enhances Skills, and provides support

Program Funding: DEDR \$ 2,000 Cash match \$ In-kind \$

8. Community Prevention Events – These are planned, full days of prevention education activities that take place twice a year and are designed for participation of the entire community. There are many booths which are set up by the Municipal Alliance Committee designed to educate parents on the reduction of illicit drug use both in their home and in their neighborhoods. The event will take place twice a year and provide information and support for those who are both aware or may not realize the dangers that alcohol and drugs present to their community. The entire community, including individuals that may have no children, will be provided the opportunity to learn about harmful substances that may exist in their community. These events are beneficial for the community as preventative education while providing for the opportunity to socialize and establish positive relations with neighbors.

CADCA Strategy/ies : Reduces Barriers , Enhances Skill, Provides information and Support

Program Funding: DEDR \$1,000 Cash match \$500.00 In-kind \$ 1,000

FORM 8

Municipal Alliance Program Description Summary

County: Gloucester

Municipality: Elk/Franklin

Drug Priority: Illicit Drugs

TOTALS: DEDR \$ 23,364

Cash Match \$ 5,841

In-Kind \$ 17,523

1. Alliance Coordination

Program Funding: DEDR \$ 2,300 Cash match \$ 1,000 In-kind \$ 5000

2. Project /Graduation – Project Graduation is a culmination of years of programming ranging from drug education, awareness and prevention through a variety of classroom activities, lectures and social events. As a result of school based education/prevention activities and skill development strategies, students have been empowered to make critical decisions and establish lifestyles as responsible contributing adults in their community without the use of A.T.O.D'S. Immediately following Graduation, students participate in an A.T.O.D. structured evening of healthy, safe and fun activities. Planning for this event takes place throughout the school year and is both planned and organized by students, teachers, counselors, parents and members of the Municipal Alliances.

CADCA Strategy/ies: Provide Information and Change Consequences

Program Funding: DEDR \$2,000 Cash match \$ 691.00 In-kind \$ 6,523

3. Peers in Transition going into HS - This program takes place throughout the school year and allows high school students to become peers to younger students who are entering high school. As a new experience, high school can be intimidating and the transition can be very difficult, especially for students who are introverted or lack interpersonal skills. Designed for 8th graders, peer mentoring will minimize the anxiety of leaving old friendships and encourage new connections for peer support/mentoring as the students prepare to enter high school.

CADCA Strategy/ies: Reduces Barriers and Changes Consequences

Program Funding: DEDR \$5,000 Cash match \$ 2,200 In-kind \$ 6,000

4. Peers in Transition going into MS - This program takes place throughout the school year and allows middle school students to become peers to younger students who are entering middle school. As a new experience, middle school can be intimidating and the transition can be very difficult, especially for students who are introverted or lack interpersonal skills. Designed for 6th graders, peer mentoring will minimize the anxiety of leaving old friendships and encourage new connections for peer support/mentoring as the students prepare to enter middle school.

CADCA Strategy/ies: Reduces Barriers and Changes Consequences

Program Funding: DEDR \$1,500 Cash match \$ 350.00 In-kind \$

5. Dare - A Dare Officer will facilitate this program which focuses on teaching middle school children peer resistance skills. The Dare Officer will inquire how much the students know about the dangers of substance abuse. Once defined, the officer will teach them about decision making skill models including: how to be responsible for their actions and ways to refuse engaging in risky behaviors. Such skills are necessary to assist the children in recognizing good choices from the bad choices that alcohol and drugs present. Dare takes place in the 5th grade classroom for 10 weeks and is designed to develop coping skills, self-esteem and self-management and how to recognize and respond to peer pressure with responsible decision making.

CADCA Strategy/ies: Changes /consequences, Provides Information and Support

Program Funding: DEDR \$ 1,000 Cash match \$ In-kind \$

6. High School Drug Abuse Series - The SAC in the High School has organized a series of substance abuse presentations, interactive assemblies and guest speakers. This program supports their mission to encourage students to make healthy decisions regarding drug and alcohol abuse. The SAC will also address such topics as healthy decision making, bullying consequences of underage drinking and drug use and other topics addressing high risk behavior. The programs introduce the student to different A.T.O.D. strategies and reinforce how to stay strong and deal with ATOD situations/ temptations that they may encounter. Additional materials are to be distributed and school substance abuse counselors will be available to speak with youth of any concerns or questions.

CADCA Strategy/ies: Reduces Barriers, Enhances Skills and Changes Consequences

Program Funding: DEDR \$5000 Cash match \$ 1,100 In-kind \$

7. Senior Awareness Program – It is essential to educate senior citizens on the dangers of drug use and abuse both to prevent them from becoming victims as well as being unintended enablers of drug use. A facilitator, either a pharmacist or a police officer, is brought in to address safety issues and teach the seniors to be aware of the medications they are prescribed; seniors are educated on what to do with old medications and how to keep their medications or pills out of the hands of youth. The senior population is invited to a luncheon at the end of the school year when they receive information on how to prevent drug abuse in their homes and communities. This program is scheduled twice a year to keep the senior citizens informed of new information.

CADCA Strategy/ies: Provides Information and Support

Program Funding: DEDR \$ 1,950 Cash match \$ 500 In-kind \$

8. Red Ribbon Week- This is a nationwide prevention effort program which has resulted in environmental changes to communities across the nation including "Town Watches". The program includes a full week of ATOD activities within the elementary school and takes place in the first week in October.

CADCA Strategy/ies: Reduces Barriers, Enhances Skills and Changes Consequences

Program Funding: DEDR \$975 Cash match \$ In-kind \$

9. Challenge Day - This is full day of intense physical activities at the end of the school year designed to build individual character and relationship skills. Activities focus on recognizing other's feelings and communicating respectfully in order to solve problems. The goal is to provide tools for creating respectful connections among peers, manage anger, fear and stress, and reduce the acceptability of teasing, oppression and all forms of violence.

CADCA Strategy/ies: Reduces Barriers, Enhances Skills and Changes Consequences

Program Funding: DEDR \$2,250 Cash match \$ In-kind \$

10. Middle School Drug Abuse Series - The Middle School SAC has organized a series of substance abuse presentations, interactive assemblies and guest speakers. This program supports their mission to encourage students to make healthy decisions regarding drug and alcohol abuse. Also the SAC will address such topics as healthy decisions making, bullying consequences of underage drinking and drug use and other topics addressing high risk behavior. The programs introduce the student to different A.T.O.D. strategies and reinforce how to stay strong and cope with different ATOD situations/ temptations that they may encounter. Additional materials are to be distributed and school substance abuse counselors will be available to speak with youth of any concerns or questions.

CADCA Strategy/ies: Reduces Barriers, Enhances Skills and Changes Consequences

Program Funding: DEDR \$1639 Cash match \$ In-kind \$

FORM 8

Municipal Alliance Program Description Summary

County: Gloucester

Municipality: Glassboro

Drug Priority: Illicit Drugs

TOTALS: DEDR \$ 18,841

Cash Match \$ 4,710

In-Kind \$ 14,131

1. Alliance Coordination – Responsibilities include: presiding at meetings; preparing supporting materials; attending County/ GCADA meetings and trainings; submitting monthly and quarterly reports and supporting documentation; and meeting with service providers and grant writers.

CADCA Strategy/ies: Enhance Skills, Provides information and support, and Changes Consequences

Program Funding: DEDR \$ 1,341 Cash match \$ In-kind \$

2: Dare - A Dare Officer will facilitate this program which focuses on teaching middle school children peer resistance skills. The Dare Officer will inquire how much the students know about the dangers of substance abuse. Once defined, the officer will teach them about decision making skill models including: how to be responsible for their actions and ways to refuse engaging in risky behaviors. Such skills are necessary to assist the children in recognizing good choices from the bad choices that alcohol and drugs present. Dare takes place in the 5th grade classroom for 10 weeks and is designed to develop coping skills, self-esteem and self-management and how to recognize and respond to peer pressure with responsible decision making.

CADCA Strategy/ies: Enhance Skill, Provides information and support, and Changes Consequences

Program Funding: DEDR \$ 1,500 Cash match \$ In-kind \$

3. Boys and Girls Club - This is a year-round program providing enhancement of learning skills and school empowerment and self empowerment, which are protective factors against ATOD use. Also provides skill building for self worth and ATOD refusal skill building and other A.T.O.D. avoidance skills. This program also provides an ATOD safe physical environment of safe haven for these kids.

CADCA Strategy/ies: Enhance Skills and Changes Consequences

Program Funding: DEDR \$ 4,500 Cash match \$ In-kind \$ 500

4 Parent/Senior Education Program – Parents/Senior Citizens need to be keep aware of what is happening so they don't become victims. We have a facilitator come in to help them be safe and aware of what medications they are taken. They are educated on what to do with old medications and how to keep their other medications like "Pills" out of the hands of youth. Seniors are given a lunch at the end of the year along with A.T.O.D. brochures with some new

information. This program is hosted 2 or 3 times a year to inform them on others things that they may need to know. Senior Citizens are an isolated population and these programs give us the opportunity to communicate with them.

CADCA Strategy/ies: Provides Information and Provides Support

Program Funding: DEDR \$ 1,000 Cash match \$ In-kind \$

5. Project Prom – The purpose of Project Prom is to provide a safe and sober alternative to alcohol and substance abuse on the night of the prom. Students attending the prom that evening will learn through personal experience that it is possible to celebrate an important event without using alcohol or illegal substances. Access to this event is enhanced through the provision of both transportation to the event and tangible incentives for participating. As a result of many education/prevention activities and teachings, these students have been empowered to make critical decisions to establish lifestyles as responsible contributing adults in their community without abusing of A.T.O.D.s. Immediately following prom, students participate in an A.T.O.D. structured evening of responsible behavior and fun. This event is planned and organized by students, teachers, counselors, parents and members of the Municipal Alliances.

CADCA Strategy/ies: Reduces Barriers, Provides Information and Support, Changes Consequences and Enhances Skills

Program Funding: DEDR \$2,800 Cash match \$ 1,200 In-kind \$ 5,000

6. Peer Group Moderator Program – In this program, a moderator will work with high school students to develop critical thinking and refusal skills, as well as demonstrate how to cope with peer pressure and think for themselves. The program provides an enhancement of learning skills and school empowerment and self empowerment, which are protective factors against ATOD abuse. ATOD Prevention and Education will show avoidance strategies and build refusal skills. As an additional ATOD protective factor, students are kept busy and are socializing with others within a safe environment during the hours between 2- 6 PM when parental supervision is not always available within the home due to parents working. Thus, the program acts as a deterrent from temptation and peer pressure of using ATOD when unsupervised due to absence of parents from the home.

CADCA Strategy/ies: Changes Consequences and reduces Barriers

Program Funding: DEDR \$ 1,000 Cash match \$ In-kind \$ 2,500

7. Summer Youth Program – This program will serve a dual purpose of prevention and education for both youth and the community at large. The program takes place for 8 weeks over the summer with adult supervision and high school mentors. The curriculum includes group prevention/education activities in the form of games like substance abuse jeopardy, and making posters with the themes like "Prescription Drugs": Get the Facts. The posters that are created will be posted at local participating businesses and open space park areas.

CADCA Strategy/ies: Reduces Barriers, Provides Information and Support, Changes Consequences and Enhances Skills

Program Funding: DEDR \$3,000 Cash match \$ 0 In-kind \$ 3,500.

8. Elks/Peer Leadership Program - Trained peer leaders will conduct this program which is a combination of activities designed to improve decision making, communication skills, and refusal skills. Participating students are additionally involved in the coordination of other school wide activities that pertain to healthy lifestyles. 100 students will participate in a 30 wk. after school program that is inclusive of all other schools in the Glassboro School District. Peers that participated in previous years will facilitate the program.

CADCA Strategy/ies: Reduces Barriers, Provides Information and Support, Changes Consequences

Program Funding: DEDR \$1,000 Cash match \$ 510 In-kind \$ 0

9. Community Prevention Education - These are planned, full days of prevention education activities that take place twice a year and are designed for participation of the entire community. There are many booths which are set up by the Municipal Alliance Committee designed to educate parents on the reduction of illicit drug use both in their home and in their neighborhoods. The event will take place twice a year and provide information and support for those who are both aware or may not realize the dangers that alcohol and drugs present to their community. The entire community, including individuals that may have no children, will be provided the opportunity to learn about harmful substances that may exist in their community. These events are beneficial for the community as preventative education while providing for the opportunity to socialize and establish positive relations with neighbors.

CADCA Strategy/ies: Reduces Barriers, Provides Information and Support, Change Consequences

Program Funding: DEDR \$2,000 Cash match \$ 1,000 In-kind \$ 4940

FORM 8

Municipal Alliance Program Description Summary

County: Gloucester

Municipality: Greenwich

Drug Priority: Underage Drinking

TOTALS: DEDR \$ 10,540

Cash Match \$ 2,335

In-Kind \$ 7,905

1. Alliance Coordination

Program Funding: DEDR \$ Cash match \$ In-kind \$

2. Project Graduation - Project Graduation is a culmination of years of programming ranging from drug education, awareness and prevention through a variety of classroom activities, lectures and social events. As a result of school based education/prevention activities and skill development strategies, students have been empowered to make critical decisions and establish lifestyles as responsible contributing adults in their community without the use of A.T.O.D'S. Immediately following Graduation, students participate in an A.T.O.D. structured evening of healthy, safe and fun activities. Planning for this event takes place throughout the school year and is both planned and organized by students, teachers, counselors, parents and members of the Municipal Alliances.

CADCA Strategy/ies: Provides Information, Provides Support, and Changes Consequences

Program Funding: DEDR \$ 1,500 Cash match \$ 500 In-kind \$ 4,905

3. Peers in Transition – This program takes place throughout the school year and allows high school students to become peers to younger students who are entering high school. As a new experience, high school can be intimidating and the transition can be very difficult, especially for students who are introverted or lack interpersonal skills. Designed for 8th graders, peer mentoring will minimize the anxiety of leaving old friendships and encourage new connections for peer support/mentoring as the students prepare to enter high school. A dance will be provided to complement the bonding of students and mentors and as a sequel to many discussions within the classrooms regarding ATOD education/prevention. Additional materials will be distributed at the dance and school substance abuse counselors will be available to speak with youth of any concerns or questions. The dance will also reinforce a positive experience without the use of alcohol or illicit drugs.

CADCA Strategy/ies: Reduces Barriers Provides Support, and Changes Consequences

Program Funding: DEDR \$800 Cash match \$ In-kind \$

4. Tutorial Program K-6 –This project takes place every day after school from 2:30 -4:30. The students receive tutorial and enrichment activities as well as prevention education. The students are selected from the honor roll classes and are supervised by their classroom teachers. The program provides a safe after school program for students before parents get home from work. This [program also runs through the summer from 7 AM – 6 PM.

CADCA Strategy/ies: Reduces Barriers Provides Support, and Changes Consequences

Program Funding: DEDR \$600 Cash match \$ In-kind \$

5. Community Educational Program— These are planned, full days of prevention education activities that take place twice a year and are designed for participation of the entire community. There are many booths which are set up by the Municipal Alliance Committee designed to educate parents on the reduction of illicit drug use both in their home and in their neighborhoods. The event will take place twice a year and provide information and support for those who are both aware or may not realize the dangers that alcohol and drugs present to their community. The entire community, including individuals that may have no children, will be provided the opportunity to learn about harmful substances that may exist in their community. These events are beneficial for the community as preventative education while providing for the opportunity to socialize and establish positive relations with neighbors.

CADCA Strategy/ies: Reduces Barriers, Enhances Skill, Changes Consequences, Provides Information and support.

Program Funding: DEDR \$ 1,500 Cash match \$ 500 In-kind \$

6. Dare - A Dare Officer will facilitate this program which focuses on teaching middle school children peer resistance skills. The Dare Officer will inquire how much the students know about the dangers of substance abuse. Once defined, the officer will teach them about decision making skill models including: how to be responsible for their actions and ways to refuse engaging in risky behaviors. Such skills are necessary to assist the children in recognizing good choices from the bad choices that alcohol and drugs present. Dare takes place in the 5th grade classroom for 10 weeks and is designed to develop coping skills, self-esteem and self-management and how to recognize and respond to peer pressure with responsible decision making.

CADCA Strategy/ies: Reduces Barriers, Enhances Skill, Changes Consequences, Provides Information and support.

Program Funding: DEDR \$ 433 Cash match \$500 In-kind \$ 3,000

7. Peer Educational Programs MS - The SAC in the Middle School has organized a series of substance abuse presentations, interactive assemblies and guest speakers. This program supports their mission to encourage students to make healthy decisions regarding drug and alcohol abuse. The SAC will also address such topics as healthy decision making, bullying consequences of underage drinking and drug use and other topics addressing high risk behavior. The programs introduce the student to different A.T.O.D. strategies and reinforce how to stay strong and deal with ATOD situations/ temptations that they may encounter. Additional materials are to be distributed and school substance abuse counselors will be available to speak with youth of any concerns or questions.

CADCA Strategy/ies: Reduces Barriers, Enhances Skill, Changes Consequences, Provides Information and support.

Program Funding: DEDR \$ 2,000 Cash match \$ 500 In-kind \$

8. A.T.O.D. Publicity and A.T.O.D. Calendars - A.T.O.D. Publicity is prevention information that is displayed around the town with the use of all of the marquees which are placed in front of all township buildings. The A.T.O.D. Calendars are created by the Dare classes each year. There is a poster contest in Dare class and winners get their drawings printed on the Calendar and the top winner has their drawing displayed on a billboard in town. The Municipal Building will have extra calendars for the residents who do not have children in school. This incentive is a way to keep the community engaged and educated with new A.T.O.D. trends and dangers that may be emerging in their community

CADCA Strategy/ies: Reduces Barriers, Enhances Skill, Changes Consequences, Provides Information and support.

Program Funding: DEDR \$1,757 Cash match \$ 335 In-kind \$

9. Senior Education Prevention - It is essential to educate senior citizens on the dangers of drug use and abuse both to prevent them from becoming victims as well as being unintended enablers of drug use. A facilitator is brought in to address safety issues and teach the seniors to be aware of the medications they are prescribed; seniors are educated on what to do with old medications and how to keep their medications or pills out of the hands of youth. The senior population is invited to a luncheon at the end of the school year when they receive information on how to prevent drug abuse in their homes and communities. This program is scheduled twice a year to keep the senior citizens informed of new information.

CADCA Strategy/ies: Provides Information and Support

Program Funding: DEDR \$ 1,950 Cash match \$ In-kind \$

FORM 8

Municipal Alliance Program Description Summary

County: Gloucester

Municipality: Mantua/Harrison

Drug Priority: Illicit Drug Use

TOTALS: DEDR \$ 18,977

Cash Match \$ 4,744

In-Kind \$ 14,232

1. Alliance Coordination

Program Funding: DEDR \$ Cash match \$ In-kind \$

2. Dare/Youth Leadership - A Dare Officer will facilitate this program which focuses on teaching middle school children peer resistance skills. The Dare Officer will inquire how much the students know about the dangers of substance abuse. Once defined, the officer will teach them about decision making skill models including: how to be responsible for their actions and ways to refuse engaging in risky behaviors. Such skills are necessary to assist the children in recognizing good choices from the bad choices that alcohol and drugs present. Dare takes place in the 5th grade classroom for 10 weeks and is designed to develop coping skills, self-esteem and self-management and how to recognize and respond to peer pressure with responsible decision making.

CADCA Strategy/ies: Enhance Skill, Provides information and support, and Changes Consequences

Program Funding: DEDR \$ 2,000 Cash match \$1,500 In-kind \$ 3,000

3. Project Graduation - Project Graduation is a culmination of years of programming ranging from drug education, awareness and prevention through a variety of classroom activities, lectures and social events. As a result of school based education/prevention activities and skill development strategies, students have been empowered to make critical decisions and establish lifestyles as responsible contributing adults in their community without the use of A.T.O.D'S. Immediately following Graduation, students participate in an A.T.O.D. structured evening of healthy, safe and fun activities. Planning for this event takes place throughout the school year and is both planned and organized by students, teachers, counselors, parents and members of the Municipal Alliances.

CADCA Strategy/ies: Reduces Barriers, Provides Information and Support Changes

Program Funding: DEDR \$ 3,000 Cash match \$ In-kind \$4,000

4. Senior Education Prevention- It is essential to educate senior citizens on the dangers of drug use and abuse both to prevent them from becoming victims as well as being unintended enablers of drug use. A facilitator, either a pharmacist or a police officer, is brought in to address safety issues and teach the seniors to be aware of the medications they are prescribed; seniors are educated on what to do with old medications and how to keep their medications or pills out of the hands of youth.

The senior population is invited to a luncheon at the end of the school year when they receive information on how to prevent drug abuse in their homes and communities. This program is scheduled twice a year to keep the senior citizens informed of new information.

CADCA Strategy/ies: Provides Information and Provides Support

Program Funding: DEDR \$ 2,000 Cash match \$ 500 In-kind \$ 3,250

5. Educational Community Events – These are planned, full days of prevention education activities that take place twice a year and are designed for participation of the entire community. There are many booths which are set up by the Municipal Alliance Committee designed to educate parents on the reduction of illicit drug use both in their home and in their neighborhoods. The event will take place twice a year and provide information and support for those who are both aware or may not realize the dangers that alcohol and drugs present to their community. The entire community, including individuals that may have no children, will be provided the opportunity to learn about harmful substances that may exist in their community. These events are beneficial for the community as preventative education while providing for the opportunity to socialize and establish positive relations with neighbors.

CADCA Strategy/ies: Changes /consequences, Provides Information and Support

Program Funding: DEDR \$2,000 Cash match \$ 1,244 In-kind \$ 4,000

6. Lindsey Myers Elks/Peer Leadership Program - This Program takes place for 48 hours during an entire weekend in February. Trained peer leaders will conduct this program which TEACHES OUTDOOR SKILLS and is designed to improve decision making, communication skills, refusal skills and leadership skills. Participating students share their experiences at the Countywide Alliance Meetings and are additionally involved in the coordination of other school wide activities that pertain to healthy lifestyles.

CADCA Strategy/ies: Reduces Barriers, Provides Information and Support, Changes Consequences

Program Funding: DEDR \$2,200 Cash match \$ In-kind \$ 0

7. Peer Educational Programs MS- The Middle School SAC has organized a series of substance abuse presentations, interactive assemblies and guest speakers. This program supports their mission to encourage students to make healthy decisions regarding drug and alcohol abuse. The SAC will also address such topics as healthy decision making, bullying consequences of underage drinking and drug use and other topics addressing high risk behavior. The programs introduce the student to different A.T.O.D. strategies and reinforce how to stay strong and deal with ATOD situations/ temptations that they may encounter. Additional materials are to be distributed and school substance abuse counselors will be available to speak with youth of any concerns or questions.

CADCA Strategy/ies: Changes /consequences, Provides Information and Support

Program Funding: DEDR \$1,500 Cash match \$ 500 In-kind \$

8. Police Explorers – Essentially a scouting program designed to develop a relationship between local police and adolescent residents. This program heightens awareness and appreciation for the responsibilities of the police department in the community as well as exposing young people to police work as a possible career path. Explorers are required to attend regular meetings and are called upon to perform certain auxiliary duties. They will patrol the parks in a motorized vehicle during games and different events the community holds.

CADCA Strategy/ies: Reduces Barriers, Enhances Skills and Changes Consequences

Program Funding: DEDR \$1,500 Cash match \$ In-kind \$

9. Camp Mason – Targeting 6th graders, this is a 3 day event which includes parents, guardians, educators, and a police officer. This prevention program is a trip that takes place at a YMCA Camp in northern New Jersey and is designed to teach self-management and relationship skills and help students develop self-esteem and self-awareness; skills that assist students to avoid peer pressure and the allure of alcohol and drugs. The program will hold both pre and post excursion discussion sessions held by teachers in the school that will build upon trip experience.

CADCA Strategy/ies: Reduces Barriers, Enhances Skills and Changes Consequences

Program Funding: DEDR \$1,800 Cash match \$ In-kind \$

10. Peer Educational Programs HS - The SAC in the High School has organized a series of substance abuse presentations, interactive assemblies and guest speakers. This program supports their mission to encourage students to make healthy decisions regarding drug and alcohol abuse. Also the SAC will address such topics as healthy decisions making, bullying consequences of underage drinking and drug use and other topics addressing high risk behavior. The programs introduce the student to different A.T.O.D. strategies that reinforce how to stay strong and deal with different ATOD situations/ temptations that they may encounter. Additional materials are to be distributed and school substance abuse counselors will be available to speak with youth of any concerns or questions.

CADCA Strategy/ies: Changes /consequences, Provides Information and Support

Program Funding: DEDR \$1,477 Cash match \$ 1,000 In-kind \$

11. Peer Educational Programs MS - The Middle School SAC has organized a series of substance abuse presentations, interactive assemblies and guest speakers. This program supports their mission to encourage students to make healthy decisions regarding drug and alcohol abuse. The SAC will also address such topics as healthy decision making, bullying consequences of underage drinking and drug use and other topics addressing high risk behavior. The programs introduce the student to different A.T.O.D. strategies that reinforce how to stay strong and deal with different ATOD situations/ temptations that they may encounter. Additional materials are to be distributed and school substance abuse counselors will be available to speak with youth of any concerns or questions.

CADCA Strategy/ies: Changes /consequences, Provides Information and Support

Program Funding: DEDR \$1,500 Cash match \$ 1,000 In-kind \$

FORM 8

Municipal Alliance Program Description Summary

County: Gloucester

Municipality: Monroe

Drug Priority: Illicit Drug Use

TOTALS: DEDR \$26,460

Cash Match \$ 6,615

In-Kind \$ 19,845

1. **Alliance Coordination** – Responsibilities include: presiding at meetings; preparing supporting materials; attending County/ GCADA meetings and trainings; submitting monthly and quarterly reports and supporting documentation; and meeting with service providers and grant writers.

CADCA Strategy/ies: Enhance Skills, Provides information and support, and Changes Consequences

Program Funding: DEDR \$600 Cash match \$ In-kind \$

2. **Dare/Youth Leadership** - A Dare Officer will facilitate this program which focuses on teaching middle school children peer resistance skills. The Dare Officer will inquire how much the students know about the dangers of substance abuse. Once defined, the officer will teach them about decision making skill models including: how to be responsible for their actions and ways to refuse engaging in risky behaviors. Such skills are necessary to assist the children in recognizing good choices from the bad choices that alcohol and drugs present. Dare takes place in the 5th grade classroom for 10 weeks and is designed to develop coping skills, self-esteem and self-management and how to recognize and respond to peer pressure with responsible decision making.

CADCA Strategy/ies: Enhance Skill, Provides information and support, and Changes Consequences

Program Funding: DEDR \$ 4,800 Cash match \$2,400 In-kind \$ 2,857

3. **Project Graduation** –Project Graduation is a culmination of years of programming ranging from drug education, awareness and prevention through a variety of classroom activities, lectures and social events. As a result of school based education/prevention activities and skill development strategies, students have been empowered to make critical decisions and establish lifestyles as responsible contributing adults in their community without the use of A.T.O.D'S. Immediately following Graduation, students participate in an A.T.O.D. structured evening of healthy, safe and fun activities. Planning for this event takes place throughout the school year and is both planned and organized by students, teachers, counselors, parents and members of the Municipal Alliances.

CADCA Strategy/ies: Reduces Barriers, Provides Information and Support, Changes Consequences and Enhances Skills

Program Funding: DEDR \$ 3,500 Cash match \$ In-kind \$4,500

4. Senior Education Prevention – It is essential to educate senior citizens on the dangers of drug use and abuse both to prevent them from becoming victims as well as being unintended enablers of drug use. A facilitator is brought in to address safety issues and teach the seniors to be aware of the medications they are prescribed; seniors are educated on what to do with old medications and how to keep their medications or pills out of the hands of youth. The senior population is invited to a luncheon at the end of the school year when they receive information on how to prevent drug abuse in their homes and communities. This program is scheduled twice a year to keep the senior citizens informed of new information.

CADCA Strategy/ies: Provides Information and Provides Support

Program Funding: DEDR \$ 2,500 Cash match \$ 500 In-kind \$ 3,000

5 Community Prevention Educational Events – These are planned, full days of prevention education activities that take place twice a year and are designed for participation of the entire community. There are many booths which are set up by the Municipal Alliance Committee designed to educate parents on the reduction of illicit drug use both in their home and in their neighborhoods. The event will take place twice a year and provide information and support for those who are both aware or may not realize the dangers that alcohol and drugs present to their community. The entire community, including individuals that may have no children, will be provided the opportunity to learn about harmful substances that may exist in their community. These events are beneficial for the community as preventative education while providing for the opportunity to socialize and establish positive relations with neighbors.

CADCA Strategy/ies: Changes /consequences, Provides Information and Support

Program Funding: DEDR \$5,000 Cash match \$ 2,115 In-kind \$ 4,500

6. Peer Educational Programs HS - The High School SAC has organized a series of substance abuse presentations, interactive assemblies and guest speakers. This program supports their mission to encourage students to make healthy decisions regarding drug and alcohol abuse. Also the SAC will address such topics as healthy decisions making, bullying consequences of underage drinking and drug use and other topics addressing high risk behavior. The programs introduce the student to different A.T.O.D. strategies that reinforce how to stay strong and deal with different ATOD situations/ temptations that they may encounter. Additional materials are to be distributed and school substance abuse counselors will be available to speak with youth of any concerns or questions.

CADCA Strategy/ies: Reduces Barriers, Enhances Skills and Changes Consequences

Program Funding: DEDR \$5,800 Cash match \$ 500 In-kind \$

7. Red Ribbon Week - This is a nationwide prevention effort program which has resulted in environmental changes to communities across the nation including "Town Watches". The program includes a full week of ATOD activities within the elementary school and takes place in the first week in October.

CADCA Strategy/ies: Reduces Barriers, Enhances Skills and Changes Consequences

Program Funding: DEDR \$1,500 Cash match \$ In-kind \$2,000

*Governor's Council on Alcoholism and Drug Abuse
Fiscal Grant Cycle July 2014-June 2019*

8. Promotional items – Items will be purchased that are inscribed with A.T.O.D. messages to be used for all A.T.O.D. Prevention events that are taking place in Monroe Township.

CADCA Strategy/ies: Provides Information and Provides Support

Program Funding: DEDR \$560 Cash match \$ In-kind \$

FORM 8

Municipal Alliance Program Description Summary

County: Gloucester

Municipality: National Park

Drug Priority: Under Age Drinking

TOTALS: DEDR \$9,108

Cash Match \$ 2,277

In-Kind \$ 6,831

1. Alliance Coordination

Program Funding: DEDR \$ Cash match \$ In-kind \$

2. Dare - A Dare Officer will facilitate this program which focuses on teaching middle school children peer resistance skills. The Dare Officer will inquire how much the students know about the dangers of substance abuse. Once defined, the officer will teach them about decision making skill models including: how to be responsible for their actions and ways to refuse engaging in risky behaviors. Such skills are necessary to assist the children in recognizing good choices from the bad choices that alcohol and drugs present. Dare takes place in the 5th grade classroom for 10 weeks and is designed to develop coping skills, self-esteem and self-management and how to recognize and respond to peer pressure with responsible decision making.

CADCA Strategy/ies: Enhance Skill, Provides information and Support, and Changes Consequences

Program Funding: DEDR \$ 1,000 Cash match \$2,400 In-kind \$ 2,857

3. Project Graduation - Project Graduation is a culmination of years of programming ranging from drug education, awareness and prevention through a variety of classroom activities, lectures and social events. As a result of school based education/prevention activities and skill development strategies, students have been empowered to make critical decisions and establish lifestyles as responsible contributing adults in their community without the use of A.T.O.D'S. Immediately following Graduation, students participate in an A.T.O.D. structured evening of healthy, safe and fun activities. Planning for this event takes place throughout the school year and is both planned and organized by students, teachers, counselors, parents and members of the Municipal Alliances.

CADCA Strategy/ies: Provide Information and Change Consequences

Program Funding: DEDR \$ 2,108 Cash match \$ In-kind \$4,000

4. Senior Education Prevention - It is essential to educate senior citizens on the dangers of drug use and abuse both to prevent them from becoming victims as well as being unintended enablers of drug use. A facilitator is brought in to address safety issues and teach the seniors to be aware of the medications they are prescribed; seniors are educated on what to do with old medications and how to keep their medications or pills out of the hands of youth.

The senior population is invited to a luncheon at the end of the school year when they receive information on how to prevent drug abuse in their homes and communities. This program is scheduled twice a year to keep the senior citizens informed of new information.

CADCA Strategy/ies: Provides Information and Provides Support

Program Funding: DEDR \$ 1,500 Cash match \$ 277 In-kind \$

5. Educational Community Events - These are planned, full days of prevention education activities that are designed for participation of the entire community. There are many booths which are set up by the Municipal Alliance Committee designed to educate parents on the reduction of illicit drug use both in their home and in their neighborhoods. The event will take place twice a year and provide information and support for those who are both aware or may not realize the dangers that alcohol and drugs present to their community. The entire community, including individuals that may have no children, will be provided the opportunity to learn about harmful substances that may exist in their community. These events are beneficial for the community as preventative education while providing for the opportunity to socialize and establish positive relations with neighbors.

CADCA Strategy/ies: Reduces Barriers, Provides Information and Support, Change Consequences

Program Funding: DEDR \$ Cash match \$ 1,500 In-kind \$

6. Peer Educational Programs Elementary - The Middle School SAC has organized a series of substance abuse presentations, interactive assemblies and guest speakers. This program supports their mission to encourage students to make healthy decisions regarding drug and alcohol abuse. The SAC will also address such topics as healthy decision making, bullying consequences of underage drinking and drug use and other topics addressing high risk behavior. The programs introduce the student to different A.T.O.D. strategies and reinforce how to stay strong and deal with ATOD situations/ temptations that they may encounter. Additional materials are to be distributed and school substance abuse counselors will be available to speak with youth of any concerns or questions.

CADCA Strategy/ies: Reduces Barriers, Enhances Skills and Changes Consequences

Program Funding: DEDR \$1,000 Cash match \$ 500 In-kind \$

8. America's Pride - This is a peer prevention program that is geared toward the secondary school grades (grades 9-12) and led by a trained facilitator to discuss and address alcohol and drug prevention strategies with students. This group meets regularly to work on prevention and intervention and self esteem issues. The students will also create skits to be presented at social and community events to reinforce A.T.O.D. messages.

CADCA Strategy/ies: Reduces Barriers, Enhances Skills, Provide information, support and Changes Consequences

Program Funding: DEDR \$ 500 Cash match \$ In-kind \$ 1,500

9. Peer Group Moderator Program – In this program, a moderator will work with high school to develop critical thinking, self-management thinking skills, refusal skills and how to deal with peer pressure. The program provides an enhancement of learning skills and school empowerment and self empowerment, which are protective factors against ATOD abuse. It also provides skill building for self-worth and refusal skills. This ATOD Prevention and Education program will also promote avoidance strategies and skills. As an additional ATOD protective factor, students are kept busy and are socializing with others within a safe environment. Activities take place between the hours of 2 -6 PM when parental supervision may not normally be available within the home due to parents working. Additionally, the activities keep youth safe from temptation and peer pressure of using ATOD during unsupervised time away from school.

CADCA Strategy/ies: Reduces Barriers, Enhances Skills, Provide information, support and Changes Consequences

Program Funding: DEDR \$ Cash match \$1,500 In-kind \$

10. Red Ribbon Week- This is a nationwide prevention effort program which has resulted in environmental changes to communities across the nation including "Town Watches". The program includes a full week of ATOD activities within the elementary school and takes place in the first week in October.

CADCA Strategy/ies: Reduces Barriers, Enhances Skills and Changes Consequences

Program Funding: DEDR \$750 Cash match \$ 500 In-kind \$ 5,845

11. Elks/Peer Leadership Program— Trained peer leaders will conduct this program which is a combination of activities designed to improve decision making, communication skills, and refusal skills. Participating students are additionally involved in the coordination of other school wide activities that pertain to healthy lifestyles. There are 100 students who participate in this program which will operate throughout the school year. Groups are facilitated by peer coordinators who participated in the previous year.

CADCA Strategy/ies: Reduces Barriers, Provides Information and Support, Changes Consequences

Program Funding: DEDR \$ 750 Cash match \$ 715 In-kind \$ 5,845

FORM 8

Municipal Alliance Program Description Summary

County: Gloucester

Municipality: Newfield

Drug Priority: Under Age Drinking

TOTALS: DEDR \$ 9,104

Cash Match \$ 2276

In-Kind \$ 6,828

1. Alliance Coordination

Program Funding: DEDR \$ Cash match \$ In-kind \$

2. Project Graduation— Project Graduation is a culmination of years of programming ranging from drug education, awareness and prevention through a variety of classroom activities, lectures and social events. As a result of school based education/prevention activities and skill development strategies, students have been empowered to make critical decisions and establish lifestyles as responsible contributing adults in their community without the use of A.T.O.D'S. Immediately following Graduation, students participate in an A.T.O.D. structured evening of healthy, safe and fun activities. Planning for this event takes place throughout the school year and is both planned and organized by students, teachers, counselors, parents and members of the Municipal Alliances.

CADCA Strategy/ies: Provide Information and Change Consequences

Program Funding: DEDR \$ 1,000 Cash match \$ 276 In-kind \$

3. Elks/Peer Leadership Program – Trained peer leaders will conduct this program which is a combination of activities designed to improve decision making, communication skills, and refusal skills. Participating students are additionally involved in the coordination of other school wide activities that pertain to healthy lifestyles. There are 60 students who will participate in a 30 wk. after school program and which includes all of the other schools in Newfield district.

CADCA Strategy/ies: Changes /consequences, Provides Information and Support

Program Funding: DEDR \$800 Cash match \$ 0 In-kind \$ 2,500

4. DARE - A Dare Officer will facilitate this program which focuses on teaching middle school children peer resistance skills. The Dare Officer will inquire how much the students know about the dangers of substance abuse. Once defined, the officer will teach them about decision making skill models including: how to be responsible for their actions and ways to refuse engaging in risky behaviors. Such skills are necessary to assist the children in recognizing good choices from the bad choices that alcohol and drugs present. Dare takes place in the 5th grade classroom for 10 weeks and is designed to develop coping skills, self-esteem and self-management and how to recognize and respond to peer pressure with responsible decision making.

CADCA Strategy/ies: Changes /consequences, Provides Information and Support

Program Funding: DEDR \$1,000 Cash match \$276 In-kind \$

5. Peer Educational Programs MS – The Middle School SAC has organized a series of substance abuse presentations, interactive assemblies and guest speakers. This program supports their mission to encourage students to make healthy decisions regarding drug and alcohol abuse. Also the SAC will address such topics as healthy decisions making, bullying consequences of underage drinking and drug use and other topics addressing high risk behavior. The programs introduce the student to different A.T.O.D. strategies and reinforce how to stay strong and cope with different ATOD situations/ temptations that they may encounter. Additional materials are to be distributed and school substance abuse counselors will be available to speak with youth of any concerns or questions.

CADCA Strategy/ies: Changes /consequences, Provides Information and Support

Program Funding: DEDR \$1,500 Cash match \$ 1,200 In-kind \$

6. Senior Education Prevention - It is essential to educate senior citizens on the dangers of drug use and abuse both to prevent them from becoming victims as well as being unintended enablers of drug use. A facilitator is brought in to address safety issues and teach the seniors to be aware of the medications they are prescribed; seniors are educated on what to do with old medications and how to keep their medications or pills out of the hands of youth. The senior population is invited to a luncheon at the end of the school year when they receive information on how to prevent drug abuse in their homes and communities. This program is scheduled twice a year to keep the senior citizens informed of new information.

CADCA Strategy/ies: Provides Information and Support.

Program Funding: DEDR \$ 1,000 Cash match \$ In-kind \$

7. Educational Community Events – These are planned, full days of prevention education activities that take place twice a year and are designed for participation of the entire community. There are many booths which are set up by the Municipal Alliance Committee designed to educate parents on the reduction of illicit drug use both in their home and in their neighborhoods. The event will take place twice a year and provide information and support for those who are both aware or may not realize the dangers that alcohol and drugs present to their community. The entire community, including individuals that may have no children, will be provided the opportunity to learn about harmful substances that may exist in their community. These events are beneficial for the community as preventative education while providing for the opportunity to socialize and establish positive relations with neighbors.

CADCA Strategy/ies: Changes /consequences, Provides Information and Support

Program Funding: DEDR \$1,000 Cash match \$ 400 In-kind \$ 2,500

8. National Night Out – This event provides information and education for all community members concerning alcohol and drug abuse and strategies in prevention. It takes many people to raise a child and the people in the community play a vital role. These programs are held many times a year for an entire day. They allow community members to gather and find

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out who their neighbors are as well as offering support and information regarding harmful outcomes of early first use of ATOD

CADCA Strategy/ies: Reduces Barriers, Provides Information and Support, Change Consequences

Program Funding: DEDR \$1,000 Cash match \$ 400 In-kind \$ 5,845

9. Red Ribbon Week - This is a nationwide prevention effort program which has resulted in environmental changes to communities across the nation including "Town Watches". The program includes a full week of ATOD activities within the elementary school and takes place in the first week in October.

CADCA Strategy/ies: Reduces Barriers, Enhances Skills and Changes Consequences

Program Funding: DEDR \$804 Cash match \$ In-kind \$2,000

FORM 8

Municipal Alliance Program Description Summary

County: Gloucester

Municipality: Paulsboro

Drug Priority: Under Age Drinking

TOTALS: DEDR \$ 13,354

Cash Match \$ 3,338

In-Kind \$ 10,015

1. Alliance Coordination

Program Funding: DEDR \$ Cash match \$ In-kind \$

2. Senior Education Prevention - It is essential to educate senior citizens on the dangers of drug use and abuse both to prevent them from becoming victims as well as being unintended enablers of drug use. A facilitator is brought in to address safety issues and teach the seniors to be aware of the medications they are prescribed; seniors are educated on what to do with old medications and how to keep their medications or pills out of the hands of youth. The senior population is invited to a luncheon at the end of the school year when they receive information on how to prevent drug abuse in their homes and communities. This program is scheduled twice a year to keep the senior citizens informed of new information.

CADCA Strategy/ies: Provides Information and Support

Program Funding: DEDR \$ 750 Cash match \$ 338 In-kind \$

3. Educational Community Events – These are planned, full days of prevention education activities that take place twice a year and are designed for participation of the entire community. There are many booths which are set up by the Municipal Alliance Committee designed to educate parents on the reduction of illicit drug use both in their home and in their neighborhoods. The event will take place twice a year and provide information and support for those who are both aware or may not realize the dangers that alcohol and drugs present to their community. The entire community, including individuals that may have no children, will be provided the opportunity to learn about harmful substances that may exist in their community. These events are beneficial for the community as preventative education while providing for the opportunity to socialize and establish positive relations with neighbors.

CADCA Strategy/ies: Changes /consequences, Provides Information and Support

Program Funding: DEDR \$1,000 Cash match \$ 500 In-kind \$ 2,500

4. Peer Educational Programs HS - The High School SAC has organized a series of substance abuse presentations, interactive assemblies and guest speakers. This program supports their mission to encourage students to make healthy decisions regarding drug and alcohol abuse. Also the SAC will address such topics as healthy decisions making, bullying consequences of underage drinking and drug use and other topics addressing high risk behavior. The programs introduce the student to different A.T.O.D. strategies that reinforce how to stay strong and deal with different ATOD situations/ temptations that they may encounter.

Additional materials are to be distributed and school substance abuse counselors will be available to speak with youth of any concerns or questions.

CADCA Strategy/ies: Changes /consequences, Provides Information and Support

Program Funding: DEDR \$3,000 Cash match \$ 300 In-kind \$

5. Project Graduation –Project Graduation is a culmination of years of programming ranging from drug education, awareness and prevention through a variety of classroom activities, lectures and social events. As a result of school based education/prevention activities and skill development strategies, students have been empowered to make critical decisions and establish lifestyles as responsible contributing adults in their community without the use of A.T.O.D'S. Immediately following Graduation, students participate in an A.T.O.D. structured evening of healthy, safe and fun activities. Planning for this event takes place throughout the school year and is both planned and organized by students, teachers, counselors, parents and members of the Municipal Alliances.

CADCA Strategy/ies: Provide Information and Change Consequences

Program Funding: DEDR \$ 1,500 Cash match \$ In-kind \$ 4,000

6. DARE - A Dare Officer will facilitate this program which focuses on teaching middle school children peer resistance skills. The Dare Officer will inquire how much the students know about the dangers of substance abuse. Once defined, the officer will teach them about decision making skill models including: how to be responsible for their actions and ways to refuse engaging in risky behaviors. Such skills are necessary to assist the children in recognizing good choices from the bad choices that alcohol and drugs present. Dare takes place in the 5th grade classroom for 10 weeks and is designed to develop coping skills, self-esteem and self-management and how to recognize and respond to peer pressure with responsible decision making.

CADCA Strategy/ies: Changes /consequences, Provides Information and Support

Program Funding: DEDR \$700 Cash match \$200 In-kind \$

7. Boys and Girls Club - This is a year-round program providing enhancement of learning skills and school empowerment and self-empowerment, which are protective factors against ATOD use. Also provides skill building for self-worth and ATOD refusal skill building and other A.T.O.D. avoidance skills. This program also provides an ATOD safe physical environment of safe haven for these kids.

CADCA Strategy/ies: Reduce Barriers, Enhance Skills and Changes Consequences

Program Funding: DEDR \$ 3,202 Cash match \$ 500 In-kind \$ 3,015

8. Summer Youth Camp - This program will serve a dual purpose of prevention education both for youth and for the community at large. This 8 week program will have a curriculum that includes group prevention education activities, such as games like substance abuse jeopardy and creating posters at the student's appropriate age level.

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The theme of the posters will be "Prescription Drugs": Get the Facts: and the posters will be displayed at local businesses and park areas. This program takes place during the summer months and will be structured with adult supervision and use high school students as mentors. CADCA Strategies: Provide Information, Change Consequences, Enhance Skills & Provide Sport Program Funding: DEDR \$3,202 Cash match \$ 500 In-kind \$4,000

FORM 8

Municipal Alliance Program Description Summary

County: Gloucester

Municipality: Pitman

Drug Priority: Under Age Drinking

TOTALS: DEDR \$ 13,893

Cash Match \$ 3,473

In-Kind \$ 10,420

1. Alliance Coordination

Program Funding: DEDR \$ Cash match \$ In-kind \$

2. Educational Community Prevention— These are planned, full days of prevention education activities that take place twice a year and are designed for participation of the entire community. There are many booths which are set up by the Municipal Alliance Committee designed to educate parents on the reduction of illicit drug use both in their home and in their neighborhoods. The event will take place twice a year and provide information and support for those who are both aware or may not realize the dangers that alcohol and drugs present to their community. The entire community, including individuals that may have no children, will be provided the opportunity to learn about harmful substances that may exist in their community. These events are beneficial for the community as preventative education while providing for the opportunity to socialize and establish positive relations with neighbors.

CADCA Strategy/ies: Changes /consequences, Provides Information and Support

Program Funding: DEDR \$2,500 Cash match \$ 1,000 In-kind \$ 3,500

3. Senior Education Prevention - It is essential to educate senior citizens on the dangers of drug use and abuse both to prevent them from becoming victims as well as being unintended enablers of drug use. A facilitator is brought in to address safety issues and teach the seniors to be aware of the medications they are prescribed; seniors are educated on what to do with old medications and how to keep their medications or pills out of the hands of youth. The senior population is invited to a luncheon at the end of the school year when they receive information on how to prevent drug abuse in their homes and communities. This program is scheduled twice a year to keep the senior citizens informed of new information.

CADCA Strategy/ies: Provides Information and Support

Program Funding: DEDR \$ 2,500 Cash match \$ In-kind \$

4. DARE - A Dare Officer will facilitate this program which focuses on teaching middle school children peer resistance skills. The Dare Officer will inquire how much the students know about the dangers of substance abuse. Once defined, the officer will teach them about decision making skill models including: how to be responsible for their actions and ways to refuse engaging in risky behaviors. Such skills are necessary to assist the children in recognizing good choices from the bad choices that alcohol and drugs present.

Dare takes place in the 5th grade classroom for 10 weeks and is designed to develop coping skills, self-esteem and self-management and how to recognize and respond to peer pressure with responsible decision making.

CADCA Strategy/ies: Changes /consequences, Provides Information and Support

Program Funding: DEDR \$2,000 Cash match \$500 In-kind \$ 3,000

5. Red Ribbon Week - This is a nationwide prevention effort program which has resulted in environmental changes to communities across the nation including "Town Watches". The program includes a full week of ATOD activities within the elementary school and takes place in the first week in October.

CADCA Strategy/ies: Reduces Barriers, Enhances Skills and Changes Consequences

Program Funding: DEDR \$ 500 Cash match \$ In-kind \$2,000

6. Renaissance Program -This program is held after school a few times a week throughout the year from 3 – 4:30 PM. It provides a structured program of education and prevention strategies and teaches skills that allow for student to develop self-esteem, self-worth, and to make responsible decisions. . It teaches them to say 'NO" to A.T.O.D. when feeling peer pressure from others.

CADCA Strategy/ies: Provide information, Change Consequences and Provide Support

Program Funding: DEDR \$ 700 Cash match \$ 500 In-kind \$

7. Youth Week – This program is very similar to Red Ribbon Week, but it concentrates on the students in the early grades of elementary school. The program takes place in the spring and provides ATOD activities that are geared to the young student's level of development. Students in the upper elementary grades will act as mentors and discussions focus on education and prevention.

CADCA Strategy/ies: Reduces Barriers, Enhances Skills and Changes Consequences

Program Funding: DEDR \$ 993 Cash match \$ In-kind \$

8. Summer Youth Program – This program will serve a dual purpose of prevention and education for both youth and the community at large. The program takes place for 8 weeks over the summer with adult supervision and high school mentors. The curriculum includes group prevention/education activities in the form of games like substance abuse jeopardy, and making posters with the themes like "Prescription Drugs": Get the Facts. The posters that are created will be posted at local participating businesses and open space park areas.

CADCA Strategy/ies: Provide Information, Change Consequences, Enhance Skills and Provide Support

Program Funding: DEDR \$1,700 Cash match \$ 500 In-kind \$1,420

9. A.T.O.D. Publicity – This program is designed to increase public awareness of alcohol and drug issues in the community.

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Advertising in local media and on line will highlight activities that are healthy alternatives to A.T.O.D. prevention.

The program is intended to increase community involvement as well as membership in the alliances whose goal is the prevention of drug and alcohol use in the community.

CADCA Strategy/ies: Provide Information, Provide Support, and Reduces Barriers

Program Funding: DEDR \$1,500 Cash match \$ 973 In-kind \$2,500

FORM 8

Municipal Alliance Program Description Summary

County: Gloucester

Municipality: South Harrison

Drug Priority: Under Age Drinking

TOTALS: DEDR \$ 8,784

Cash Match \$ 2,196

In-Kind \$ 6,588

1. **Alliance Coordination** - Responsibilities include: presiding at meetings; preparing supporting materials; attending County/ GCADA meetings and trainings; submitting monthly and quarterly reports and supporting documentation; and meeting with service providers and grant writers.

Program Funding: DEDR \$ Cash match \$ 800 In-kind \$ 588

2. **Elks/Peer Leadership Program** - Trained peer leaders will conduct this program which is a combination of activities designed to improve decision making, communication skills, and refusal skills. Participating students are additionally involved in the coordination of other school wide activities that pertain to healthy lifestyles. 60 students will participate in a 30 wk. after school program.

CADCA Strategy/ies: Change Consequences, Provide Information and Enhance Skills

Consequences

Program Funding: DEDR \$2,000 Cash match \$ In-kind \$2,500

3. **Peer Group Moderator Program**— In this program, a moderator will work with students to develop critical thinking, self-management thinking skills, refusal skills and how to deal with peer pressure. The program provides an enhancement of learning skills and school empowerment and self-empowerment, which are protective factors against ATOD abuse. It also provides skill building for self-worth and refusal skills. This ATOD Prevention and Education program will also promote avoidance strategies and skills. As an additional ATOD protective factor, students are kept busy and are socializing with others within a safe environment. Activities take place between the hours of 2 -6 PM when parental supervision may not normally be available within the home due to parents working. Additionally, the activities keep youth safe from temptation and peer pressure of using ATOD during unsupervised time away from school.

CADCA Strategy/ies: Changes Consequences and reduces Barriers

Program Funding: DEDR \$ 1,200 Cash match \$ 396 In-kind \$

4. **Dare** -A Dare Officer will facilitate this program which focuses on teaching middle school children peer resistance skills. The Dare Officer will inquire how much the students know about the dangers of substance abuse. Once defined, the officer will teach them about decision making skill models including: how to be responsible for their actions and ways to refuse engaging in risky behaviors. Such skills are necessary to assist the children in recognizing good choices from the bad choices that alcohol and drugs present.

Dare takes place in the 5th grade classroom for 10 weeks and is designed to develop coping skills, self-esteem and self-management and how to recognize and respond to peer pressure with responsible decision making.

CADCA Strategy/ies: Enhance Skill, Provides information and support, and Changes Consequences

Program Funding: DEDR \$ 1,000 Cash match \$ In-kind \$ 1,000

5. Educational Community Events – These are planned, full days of prevention education activities that take place twice a year and are designed for participation of the entire community. There are many booths which are set up by the Municipal Alliance Committee designed to educate parents on the reduction of illicit drug use both in their home and in their neighborhoods. The event will take place twice a year and provide information and support for those who are both aware or may not realize the dangers that alcohol and drugs present to their community. The entire community, including individuals that may have no children, will be provided the opportunity to learn about harmful substances that may exist in their community. These events are beneficial for the community as preventative education while providing for the opportunity to socialize and establish positive relations with neighbors.

CADCA Strategy/ies: Changes /consequences, Provides Information and Support

Strategy/ies: Reduces Barriers, Provides Information and Support, Change Consequences

Program Funding: DEDR \$1,800 Cash match \$ 500 In-kind \$ 2,500

6. Senior Education Prevention - It is essential to educate senior citizens on the dangers of drug use and abuse both to prevent them from becoming victims as well as being unintended enablers of drug use. A facilitator is brought in to address safety issues and teach the seniors to be aware of the medications they are prescribed; seniors are educated on what to do with old medications and how to keep their medications or pills out of the hands of youth. The senior population is invited to a luncheon at the end of the school year when they receive information on how to prevent drug abuse in their homes and communities. This program is scheduled twice a year to keep the senior citizens informed of new information.

CADCA Strategy/ies: Provides Information and Provides Support

Program Funding: DEDR \$ 784 Cash match \$ 800 In-kind \$ 588

7. Alliance Olympics – This program is a K-6 school wide activity: Olympic teamed activities are a component of the 9 month elementary physical education curriculum. This daylong event is held at the elementary school in June. Each event has an A.T.O.D. drug message, for example: Softball Challenge – “THROW DRUGS OUT OF YOUR LIFE”.

CADCA Strategy/ies: Enhances Skills, Provides Information, Changes Consequences and Provides Support

Program Funding: DEDR \$ 2,000 Cash match \$ In-kind \$

FORM 8

Municipal Alliance Program Description Summary

County: Gloucester Municipality: Swedesboro/Woolwich

Drug Priority: illicit Drug Use

TOTALS: DEDR \$ 13,238

Cash Match \$ 3,309

In-Kind \$ 9,929

1. **Alliance Coordination** - Responsibilities include: presiding at meetings; preparing supporting materials; attending County/ GCADA meetings and trainings; submitting monthly and quarterly reports and supporting documentation; and meeting with service providers and grant writers.

CADCA Strategy/ies: Enhance Skill, Provides information and support, and Changes Consequences

Program Funding: DEDR \$ Cash match \$ 2,000 In-kind \$ 4,928

2. **Elks/Peer Leadership Program** - Trained peer leaders will conduct this program which is a combination of activities designed to improve decision making, communication skills, and refusal skills. Participating students are additionally involved in the coordination of other school wide activities that pertain to healthy lifestyles. 60 students will participate in a 30 wk. after school program that is inclusive of all other schools in the Swedesboro-Woolwich District.

CADCA Strategy/ies: Change Consequences, Provide Information and Enhance Skills

Program Funding: DEDR \$1,050 Cash match \$ In-kind \$5,000

3. **Dare** - A Dare Officer will facilitate this program which focuses on teaching middle school children peer resistance skills. The Dare Officer will inquire how much the students know about the dangers of substance abuse. Once defined, the officer will teach them about decision making skill models including: how to be responsible for their actions and ways to refuse engaging in risky behaviors. Such skills are necessary to assist the children in recognizing good choices from the bad choices that alcohol and drugs present. Dare takes place in the 5th grade classroom for 10 weeks and is designed to develop coping skills, self-esteem and self-management and how to recognize and respond to peer pressure with responsible decision making.

CADCA Strategy/ies: Enhance Skill, Provides information and support, and Changes Consequences

Program Funding: DEDR \$ 1,000 Cash match \$ In-kind \$ 1,000

4. **Alliance Olympics** -This program is a K-6 school wide activity: Olympic teamed activities are a component of the 9 month elementary physical education curriculum. This daylong event is held at the elementary school in June. Each event has an A.T.O.D. drug message, for example: Softball Challenge - "THROW DRUGS OUT OF YOUR LIFE".

CADCA Strategy/ies: Enhances Skills, Provides Information, Changes Consequences and Provides Support

Program Funding: DEDR \$ 1,288 Cash match \$ In-kind \$

5. Senior Education Prevention - It is essential to educate senior citizens on the dangers of drug use and abuse both to prevent them from becoming victims as well as being unintended enablers of drug use. A facilitator is brought in to address safety issues and teach the seniors to be aware of the medications they are prescribed; seniors are educated on what to do with old medications and how to keep their medications or pills out of the hands of youth. The senior population is invited to a luncheon at the end of the school year when they receive information on how to prevent drug abuse in their homes and communities. This program is scheduled twice a year to keep the senior citizens informed of new information.

CADCA Strategy/ies: Provides Information and Support

Program Funding: DEDR \$ 1,200 Cash match \$ 300 In-kind \$

6. Drama Club – This is an after school club involving students ages 10-17. Under the guidance of the theatre director, students will work together to create, write, produce and direct an Anti-Drug and Alcohol Theatre presentation which will then be advertised and presented to the general community.

CADCA Strategy/ies: Enhances Skills, Provides Information, Changes Consequences and Provides Support

Program Funding: DEDR \$ 1,000 Cash match \$ In-kind \$

7. A.T.O.D. Publicity – This program is designed to increase public awareness of alcohol and drug issues in the community. Advertising in local media and on line will highlight activities that are healthy alternatives to A.T.O.D. prevention. The program is intended to increase community involvement as well as membership in the alliances whose goal is the prevention of drug and alcohol use in the community.

CADCA Strategy/ies: Provides Information and provides support

Program Funding: DEDR \$ 400 Cash match \$ In-kind \$

8. Peer Educational Programs MS - The Middle School SAC has organized a series of substance abuse presentations, interactive assemblies and guest speakers. This program supports their mission to encourage students to make healthy decisions regarding drug and alcohol abuse. The SAC will also address such topics as healthy decision making, bullying consequences of underage drinking and drug use and other topics addressing high risk behavior. The programs introduce the student to different A.T.O.D. strategies and reinforce how to stay strong and deal with ATOD situations/ temptations that they may encounter. Additional materials are to be distributed and school substance abuse counselors will be available to speak with youth of any concerns or questions.

CADCA Strategy/ies: Reduces Barriers, Enhances Skills, Provides Information and Support, Changes Consequences

Program Funding: DEDR \$2,500 Cash match \$ 500 In-kind \$3,000

9. Educational Community Events – These are planned, full days of prevention education activities that take place twice a year and are designed for participation of the entire community. There are many booths which are set up by the Municipal Alliance Committee designed to educate parents on the reduction of illicit drug use both in their home and in their neighborhoods. The event will take place twice a year and provide information and support for those who are both aware or may not realize the dangers that alcohol and drugs present to their community. The entire community, including individuals that may have no children, will be provided the opportunity to learn about harmful substances that may exist in their community. These events are beneficial for the community as preventative education while providing for the opportunity to socialize and establish positive relations with neighbors.

CADCA Strategy/ies: Reduces Barriers, Enhances Skills, Provides Information and Support, Changes Consequences

Program Funding: DEDR \$4,800 Cash match \$ 500 In-kind \$3,000

FORM 8

Municipal Alliance Program Description Summary

County: Gloucester

Municipality: Washington

Drug Priority: Illicit Drug Use

TOTALS: DEDR \$ 34,880

Cash Match \$ 8,720

In-Kind \$ 26,160

1. Alliance Coordination - Responsibilities include: presiding at meetings; preparing supporting materials; attending County/ GCADA meetings and trainings; submitting monthly and quarterly reports and supporting documentation; and meeting with service providers and grant writers.
CADCA Strategy/ies: Enhance Skill, Provides information and support, and Changes Consequences

Program Funding: DEDR \$2,500 Cash match \$ 2,500 In-kind \$ 5,000

2. Project Graduation - Project Graduation is a culmination of years of programming ranging from drug education, awareness and prevention through a variety of classroom activities, lectures and social events. As a result of school based education/prevention activities and skill development strategies, students have been empowered to make critical decisions and establish lifestyles as responsible contributing adults in their community without the use of A.T.O.D'S. Immediately following Graduation, students participate in an A.T.O.D. structured evening of healthy, safe and fun activities. Planning for this event takes place throughout the school year and is both planned and organized by students, teachers, counselors, parents and members of the Municipal Alliances.

CADCA Strategies: Changes Consequences, Reduces Barriers, Provides Information and Support
Program Funding: DEDR \$ 2,500 Cash match \$ 2,000 In-kind \$ 5,000

3. Educational Community Events – These are planned, full days of prevention education activities that take place twice a year and are designed for participation of the entire community. There are many booths which are set up by the Municipal Alliance Committee designed to educate parents on the reduction of illicit drug use both in their home and in their neighborhoods. The event will take place twice a year and provide information and support for those who are both aware or may not realize the dangers that alcohol and drugs present to their community. The entire community, including individuals that may have no children, will be provided the opportunity to learn about harmful substances that may exist in their community. These events are beneficial for the community as preventative education while providing for the opportunity to socialize and establish positive relations with neighbors.
CADCA Strategy/ies: Changes Consequences, Reduces Barriers, Provides Information and Support

Program Funding: DEDR \$ 1,400 Cash match \$ 2,000 In-kind \$ 5,000

4. Peer Group Moderator Program - (Each of the 3 individual middle schools will be implementing this program.) This is an after school activity providing supportive network for adolescents of middle school age. The students, through discussion, role play and other activities, will explore areas such as coping and decision making skills, conflict resolution and stress and anger management with the ultimate goal of preventing the onset of substance abuse. Trained facilitators /professionals will assist in changing attitudes toward ATOD use in a relaxed, informal and positive atmosphere which will build A.T.O.D. Protective Factors
CADCA Strategy/ies: Changes Consequences, Enhances Skills, Provides Information and Support
Program Funding: DEDR \$ 7,500 Cash match \$ 0 In-kind \$ 5,000

5. Parent to Parent – This program is designed for parents who meet monthly on Thursday evenings from 6:30 – 8:30 PM at the Twp. Municipal Building. A variety of topics will be presented that include: enabling; signs and symptoms of children who are using alcohol or drugs; rehabilitation/treatment/recovery strategies and funding. The program will educate and support families, especially those who have lost a child to substance abuse. Parents will be able to address issues such as more funding for prevention and treatment resources for adolescents and adults in South Jersey and Statewide.
CADCA Strategy/ies: Changes Consequences, Enhances Skills, Provides Information and Support
Program Funding: DEDR \$1,020 Cash match \$ In-kind \$

6. Parenting Skills Workshop –This program is specifically designed for the parents of teens. It will demonstrate teaching strategies that encourage responsibility, cooperation, democratic values in their teenagers. Additionally, there will be topics on education and prevention of drug and alcohol abuse, family violence and single parenting. This program will meet monthly at the Twp. Municipal Building from 7-9 PM on Wednesday evenings.
CADCA Strategy/ies: Changes Consequences, Enhances Skills, Provides Information and Support
Program Funding: DEDR \$1,500 Cash match \$ In-kind \$ 6,160

7. Youth at Risk Summer Educational Program – This program enhances skills for youth with learning hardships, which research shows is an A.T.O.D. "Risk Factor". The summer program will build self-efficacy, which is an A.T.O.D. Protective Factor. During 6 weeks of the summer from 9 AM – 12 PM, students who require educational remediation will be instructed in subjects that include; reading, math and writing skills. A.T.O.D. education will be infused within the curriculum and information flyers are sent home to parents.
CADCA Strategy/ies: Changes Consequences, Enhances Skills and reduces Barriers
Program Funding: DEDR \$3,760 Cash match \$ 520 In-kind \$ 5,000

8. Senior Education Prevention - It is essential to educate senior citizens on the dangers of drug use and abuse both to prevent them from becoming victims as well as being unintended enablers of drug use.

A facilitator is brought in to address safety issues and teach the seniors to be aware of the medications they are prescribed; seniors are educated on what to do with old medications and how to keep their medications or pills out of the hands of youth.

The senior population is invited to a luncheon at the end of the school year when they receive information on how to prevent drug abuse in their homes and communities. This program is scheduled twice a year to keep the senior citizens informed of new information.

CADCA Strategy/ies: Provides Information and Support

Program Funding: DEDR 1,500 Cash match \$ 500 In-kind \$

9. Peer Educational Programs MS/HS - The Middle/High School has organized a series of substance abuse presentations, interactive assemblies and guest speakers. This program supports their mission to encourage students to make healthy decisions regarding drug and alcohol abuse. The SAC will also address such topics as healthy decision making, bullying consequences of underage drinking and drug use and other topics addressing high risk behavior. The programs introduce the student to different A.T.O.D. strategies and reinforce how to stay strong and deal with ATOD situations/ temptations that they may encounter. Additional materials are to be distributed and school substance abuse counselors will be available to speak with youth of any concerns or questions.

CADCA Strategy/ies: Reduces Barriers, Enhances Skills and Changes Consequences

Program Funding: DEDR \$ 9,100 Cash match \$ 500 In-kind \$

10. Caron Foundation – This program offers a wide variety of support groups to help the individual student to cope effectively with many common barriers to their success. The program allows students to gain strength in a confidential setting with peers who share their struggles while educating them with tools to stay strong and to understand the dangers of A.T.O.D. substances. This program is facilitated by the SAC's in the school and is held one class per wk. for 1 hr.

CADCA Strategy/ies: Reduces Barriers, Enhances Skills and Changes Consequences

Program Funding: DEDR \$1,600 Cash match \$ 700 In-kind \$

11. Red Ribbon Week - This is a nationwide prevention effort program which has resulted in environmental changes to communities across the nation including "Town Watches". The program includes a full week of ATOD activities within the elementary school and takes place in the first week in October.

CADCA Strategy/ies: Reduces Barriers, Enhances Skills and Changes Consequences

Program Funding: DEDR \$2,500 Cash match \$ 500 In-kind \$

FORM 8

Municipal Alliance Program Description Summary

County: Gloucester

Municipality: Wenonah

Drug Priority: Illicit Drug Use

TOTALS: DEDR \$10,011

Cash Match \$2,502

In-Kind \$ 7,508

1. **Alliance Coordination** - Responsibilities include: presiding at meetings; preparing supporting materials; attending County/ GCADA meetings and trainings; submitting monthly and quarterly reports and supporting documentation; and meeting with service providers and grant writers.

CADCA Strategy/ies: Enhance Skill, Provides information and support, and Changes Consequences

Program Funding: DEDR \$1,000 Cash match \$ 0 In-kind \$ 2,500

2. **Peer Group Moderator Program** - This is an after school activity providing supportive network for adolescents of middle school age. The students, through discussion, role play and other activities, will explore areas such as coping and decision making skills, conflict resolution and stress and anger management with the ultimate goal of preventing the onset of substance abuse. Trained facilitators /professionals will assist in changing attitudes toward ATOD use in a relaxed, informal and positive atmosphere which will build A.T.O.D. Protective Factors.

CADCA Strategy/ies: Changes Consequences, Enhances Skills, Provides Information and Support

Program Funding: DEDR \$500 Cash match \$ 0 In-kind \$

3. **Educational Community Events** – These are planned, full days of prevention education activities that take place twice a year and are designed for participation of the entire community. There are many booths which are set up by the Municipal Alliance Committee designed to educate parents on the reduction of illicit drug use both in their home and in their neighborhoods. The event will take place twice a year and provide information and support for those who are both aware or may not realize the dangers that alcohol and drugs present to their community. The entire community, including individuals that may have no children, will be provided the opportunity to learn about harmful substances that may exist in their community. These events are beneficial for the community as preventative education while providing for the opportunity to socialize and establish positive relations with neighbors.

CADCA Strategy/ies: Changes Consequences, Reduces Barriers, Provides Information and Support

Program Funding: DEDR \$ 1,000 Cash match \$ 602 In-kind \$ 2,000

4. **Red Ribbon Week** - This is a nationwide prevention effort program which has resulted in environmental changes to communities across the nation including "Town Watches". The program includes a full week of ATOD activities within the elementary school and takes place in the first week in October.

CADCA Strategy/ies: Reduces Barriers, Enhances Skills and Changes Consequences

Program Funding: DEDR \$500 Cash match \$ 0 In-kind \$

5. Elks/Peer Leadership Program - Trained peer leaders will conduct this program which is a combination of activities designed to improve decision making, communication skills, and refusal skills. Participating students are additionally involved in the coordination of other school wide activities that pertain to healthy lifestyles. 60 students will participate in a 30 wk. after school program that is facilitated by two SACs from the Gloucester County Institute of Technology (GCIT), Pat Mulvenna and Kim Glazer.

CADCA Strategy/ies: Change Consequences, Enhance Skills and Provide Support

Program Funding: DEDR 2,000 Cash match \$ 500 In-kind \$

6. Dare – A Dare Officer will facilitate this program which focuses on teaching middle school children peer resistance skills. The Dare Officer will inquire how much the students know about the dangers of substance abuse. Once defined, the officer will teach them about decision making skill models including: how to be responsible for their actions and ways to refuse engaging in risky behaviors. Such skills are necessary to assist the children in recognizing good choices from the bad choices that alcohol and drugs present. Dare takes place in the 5th grade classroom for 10 weeks and is designed to develop coping skills, self-esteem and self-management and how to recognize and respond to peer pressure with responsible decision making.

CADCA Strategy/ies: Reduces Barriers, Enhances Skills and Changes Consequences

Program Funding: DEDR \$ 1,000 Cash match \$ 600 In-kind \$ 3,008

7. Peer Educational Programs MS/HS - The school SAC has organized a series of substance abuse presentations, interactive assemblies and guest speakers. This program supports their mission to encourage students to make healthy decisions regarding drug and alcohol abuse. The SAC will address such topics as healthy decisions making, bullying consequences of underage drinking and drug use and other topics addressing high risk behavior. The programs introduce the student's different A.T.O.D. strategies to learn how to stay strong and to deal with different ATOD situations/ temptations that may encounter. Additional materials are to be distributed and school substance abuse counselors will be available to speak with youth of any concerns or questions.

CADCA Strategy/ies: Reduces Barriers, Enhances Skills and Changes Consequences

Program Funding: DEDR 2011 Cash match \$ 300 In-kind \$ 0

8. Senior Education Prevention - It is essential to educate senior citizens on the dangers of drug use and abuse both to prevent them from becoming victims as well as being unintended enablers of drug use.

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A facilitator is brought in to address safety issues and teach the seniors to be aware of the medications they are prescribed; seniors are educated on what to do with old medications and how to keep their medications or pills out of the hands of youth. The senior population is invited to a luncheon at the end of the school year when they receive information on how to prevent drug abuse in their homes and communities. This program is scheduled twice a year to keep the senior citizens informed of new information.

CADCA Strategy/ies: Provides Information and Support

Program Funding: DEDR \$ 2,000 Cash match \$ 500 In-kind \$ 0

FORM 8

Municipal Alliance Program Description Summary

County: Gloucester

Municipality: West Deptford

Drug Priority: Illicit Drug Use

TOTALS: DEDR \$ 19,920

Cash Match \$ 4,980

In-Kind \$ 14,940

1. Alliance Coordination- Responsibilities include: presiding at meetings; preparing supporting materials; attending County/ GCADA meetings and trainings; submitting monthly and quarterly reports and supporting documentation; and meeting with service providers and grant writers.
Program Funding: DEDR \$ Cash match \$ 2,500 In-kind \$ 5,000

2. Project Graduation – Project Graduation is a culmination of years of programming ranging from drug education, awareness and prevention through a variety of classroom activities, lectures and social events. As a result of school based education/prevention activities and skill development strategies, students have been empowered to make critical decisions and establish lifestyles as responsible contributing adults in their community without the use of A.T.O.D'S. Immediately following Graduation, students participate in an A.T.O.D. structured evening of healthy, safe and fun activities. Planning for this event takes place throughout the school year and is both planned and organized by students, teachers, counselors, parents and members of the Municipal Alliances.

CADCA Strategy/ies: Changes Consequences, Reduces Barriers, Provides Information and Support

Program Funding: DEDR \$1,700 Cash match \$ In-kind \$ 5,000

3. Educational Community Events – These are planned, full days of prevention education activities that take place twice a year and are designed for participation of the entire community. There are many booths which are set up by the Municipal Alliance Committee designed to educate parents on the reduction of illicit drug use both in their home and in their neighborhoods. The event will take place twice a year and provide information and support for those who are both aware or may not realize the dangers that alcohol and drugs present to their community. The entire community, including individuals that may have no children, will be provided the opportunity to learn about harmful substances that may exist in their community. These events are beneficial for the community as preventative education while providing for the opportunity to socialize and establish positive relations with neighbors.

CADCA Strategy/ies: Changes /consequences, Provides Information and Support

Program Funding: DEDR \$ 4,400 Cash match \$ 2,000 In-kind \$ 5,000

4. Peer Educational Programs MS - The Middle School SAC has organized a series of substance abuse presentations, interactive assemblies and guest speakers.

This program supports their mission to encourage students to make healthy decisions regarding drug and alcohol abuse. The SAC will also address such topics as healthy decision making, bullying consequences of underage drinking and drug use and other topics addressing high risk behavior. The programs introduce the student to different A.T.O.D. strategies and reinforce how to stay strong and deal with ATOD situations/ temptations that they may encounter. Additional materials are to be distributed and school substance abuse counselors will be available to speak with youth of any concerns or questions.

CADCA Strategy/ies: Changes /consequences, Provides Information and Support

Program Funding: DEDR \$3,000 Cash match \$ 1,000 In-kind \$

5. **DARE** - A Dare Officer will facilitate this program which focuses on teaching middle school children peer resistance skills. The Dare Officer will inquire how much the students know about the dangers of substance abuse. Once defined, the officer will teach them about decision making skill models including: how to be responsible for their actions and ways to refuse engaging in risky behaviors. Such skills are necessary to assist the children in recognizing good choices from the bad choices that alcohol and drugs present. Dare takes place in the 5th grade classroom for 10 weeks and is designed to develop coping skills, self-esteem and self-management and how to recognize and respond to peer pressure with responsible decision making.

CADCA Strategy/ies: Changes /consequences, Provides Information and Support

Program Funding: DEDR \$2,000 Cash match \$2000 In-kind \$

6. **Elks/Peer Leadership Program** - This Program takes place for 48 hours during an entire weekend in February. Trained peer leaders will conduct this program which TEACHES OUTDOOR SKILLS and is designed to improve decision making, communication skills, refusal skills and leadership skills. Participating students share their experiences at the Countywide Alliance Meetings and are additionally involved in the coordination of other school wide activities that pertain to healthy lifestyles. Pat Mulvenna and Kim Glazer, who are SACs at the Gloucester County Institute of Technology (GCIT).

CADCA Strategy/ies: Provide Information, Change Consequences, Enhance Skills and Provide Support

Program Funding: DEDR \$ 2,500 Cash match \$ In-kind \$

7. **Red Ribbon Week**- This is a nationwide prevention effort program which has resulted in environmental changes to communities across the nation including "Town Watches". The program includes a full week of ATOD activities within the elementary school and takes place in the first week in October.

CADCA Strategy/ies: Reduces Barriers, Enhances Skills and Changes Consequences CADCA

Strategy/ies: Provides Information and Support

Program Funding: DEDR 1,000 Cash match \$ In-kind \$

8. Senior Education Prevention - It is essential to educate senior citizens on the dangers of drug use and abuse both to prevent them from becoming victims as well as being unintended enablers of drug use. A facilitator is brought in to address safety issues and teach the seniors to be aware of the medications they are prescribed; seniors are educated on what to do with old medications and how to keep their medications or pills out of the hands of youth. The senior population is invited to a luncheon at the end of the school year when they receive information on how to prevent drug abuse in their homes and communities. This program is scheduled twice a year to keep the senior citizens informed of new information.

CADCA Strategy/ies: Provides Information and Support

Program Funding: DEDR 1,000 Cash match \$ In-kind \$

9. Safety Town/ Summer Youth Program –This program will serve a dual purpose of prevention and education for both youth and the community at large. The program takes place for 8 weeks over the summer on Mondays-Thursdays from 9 AM to 12 PM. It is designed for students between the ages of 6-12 and assists them in building personal skills and how to handle different situation like peer pressure and bullying. The program is supervised by trained adults, and facilitated with the assistance of Police Officers and high school mentors. The curriculum includes group prevention/education activities in the form of games like substance abuse jeopardy and the creation of posters with themes like “Prescription Drugs”: Get the Facts. The posters that are created will be posted at local participating businesses and open space park areas.

CADCA Strategy/ies: CADCA Strategy/ies: Provides Information and Support

Program Funding: DEDR\$ 820 Cash match \$ 500 In-kind \$

10. Town Watch/Explorer – The goal for this program is to help keep neighborhoods A.T.O.D. and safe for others. The Neighborhood Watch is a valuable part of the Township policing community; it provides assistance to the police officers who often are not in the location of a crime taking place or aware of suspicious activity in a certain area of the Township. The Police Explorers are youth who wish to become police officers one day and this offers them the opportunity to see what a career as an officer is like as well as becoming aware of what is happening in their community. Meetings will take place every other month; a police officer will attend these meetings all will give an update of things that are happening and also things that they should watch for in the area. This program has been in effect for the last 6 months.

CADCA Strategy/ies: CADCA Strategy/ies: Provides Information and Support

Program Funding: DEDR\$ 2500 Cash match \$ 500 In-kind \$

11. PAL –West Deptford **Police Athletic League** is an organization within the Police Department in which members of the police force work or coach young people, both boys and girls, in sports, community activities, and other school related activities. The purpose of this interaction is to build character, help strengthen police-community relations, and help to educate the children of the community the dangers of drugs and alcohol abuse.

*Governor's Council on Alcoholism and Drug Abuse
Fiscal Grant Cycle July 2014-June 2019*

The PAL program offers the youth of our community healthy options and activities to discourage them from engaging in illegal activities. This is a School/Summer Program that encourages participating pre-teens to have confidence and discipline.

CADCA Strategy/ies: CADCA Strategy/ies: Provides Information and Support

Program Funding: DEDR\$ 500 Cash match \$ 480 In-kind \$

FORM 8

Municipal Alliance Program Description Summary

County: Gloucester

Municipality: Westville

Drug Priority: Illicit Drug Use

TOTALS: DEDR \$10,249

Cash Match \$2,562

In-Kind \$ 7,687

1. Alliance Coordination - Responsibilities include: presiding at meetings; preparing supporting materials; attending County/ GCADA meetings and trainings; submitting monthly and quarterly reports and supporting documentation; and meeting with service providers and grant writers.

CADCA Strategy/ies: Enhance Skill, Provides information and support, and Changes Consequences

Program Funding: DEDR \$ Cash match \$ 1,000 In-kind \$ 2,500

2. Project /Graduation - Project Graduation is a culmination of years of programming ranging from drug education, awareness and prevention through a variety of classroom activities, lectures and social events. As a result of school based education/prevention activities and skill development strategies, students have been empowered to make critical decisions and establish lifestyles as responsible contributing adults in their community without the use of A.T.O.D'S. Immediately following Graduation, students participate in an A.T.O.D. structured evening of healthy, safe and fun activities. Planning for this event takes place throughout the school year and is both planned and organized by students, teachers, counselors, parents and members of the Municipal Alliances.

CADCA Strategy/ies: Changes Consequences, Reduces Barriers, Provides Information and Support

Program Funding: DEDR \$1,500 Cash match \$ In-kind \$ 2,500

3. Educational Community Events – These are planned, full days of prevention education activities that take place twice a year and are designed for participation of the entire community. There are many booths which are set up by the Municipal Alliance Committee designed to educate parents on the reduction of illicit drug use both in their home and in their neighborhoods. The event will take place twice a year and provide information and support for those who are both aware or may not realize the dangers that alcohol and drugs present to their community. The entire community, including individuals that may have no children, will be provided the opportunity to learn about harmful substances that may exist in their community. These events are beneficial for the community as preventative education while providing for the opportunity to socialize and establish positive relations with neighbors.

CADCA Strategy/ies: Changes Consequences, Reduces Barriers, Provides Information and Support

Program Funding: DEDR \$ 2,000 Cash match \$ 1,000 In-kind \$ 2,687

4. Elks/Peer Leadership Program – Trained peer leaders will conduct this program which is a combination of activities designed to improve decision making, communication skills, and refusal skills. Participating students are additionally involved in the coordination of other school wide activities that pertain to healthy lifestyles. 60 students will participate in a 30 wk. after school program that is inclusive of all other schools in the Westville District.

CADCA Strategy/ies: Provide Information, Change Consequences, Enhance Skills and Provide Support

Program Funding: DEDR \$ 750 Cash match \$ 0 In-kind \$

5. DARE - A Dare Officer will facilitate this program which focuses on teaching middle school children peer resistance skills. The Dare Officer will inquire how much the students know about the dangers of substance abuse. Once defined, the officer will teach them about decision making skill models including: how to be responsible for their actions and ways to refuse engaging in risky behaviors. Such skills are necessary to assist the children in recognizing good choices from the bad choices that alcohol and drugs present. Dare takes place in the 5th grade classroom for 10 weeks and is designed to develop coping skills, self-esteem and self-management and how to recognize and respond to peer pressure with responsible decision making.

CADCA Strategy/ies: Changes /consequences, Provides Information and Support

Program Funding: DEDR \$1,020 Cash match \$562 In-kind \$

6. Peer Educational Programs MS - The Middle School SAC has organized a series of substance abuse presentations, interactive assemblies and guest speakers. This program supports their mission to encourage students to make healthy decisions regarding drug and alcohol abuse. The SAC will also address such topics as healthy decision making, bullying consequences of underage drinking and drug use and other topics addressing high risk behavior. The programs introduce the student to different A.T.O.D. strategies and reinforce how to stay strong and deal with ATOD situations/ temptations that they may encounter. Additional materials are to be distributed and school substance abuse counselors will be available to speak with youth of any concerns or questions.

CADCA Strategy/ies: Changes /consequences, Provides Information and Support.

Program Funding: DEDR \$2,000 Cash match \$ 1,200 In-kind \$

7. Senior Education Prevention - It is essential to educate senior citizens on the dangers of drug use and abuse both to prevent them from becoming victims as well as being unintended enablers of drug use. A facilitator is brought in to address safety issues and teach the seniors to be aware of the medications they are prescribed; seniors are educated on what to do with old medications and how to keep their medications or pills out of the hands of youth.

The senior population is invited to a luncheon at the end of the school year when they receive information on how to prevent drug abuse in their homes and communities. This program is scheduled twice a year to keep the senior citizens informed of new information.

CADCA Strategy/ies: Changes /consequences, Provides Information and Support.

Program Funding: DEDR \$ 1,500 Cash match \$ In-kind \$

8. Peer Group Moderator Program – In this program, a moderator will work with students to develop critical thinking, self-management thinking skills, refusal skills and how to deal with peer pressure. The program provides an enhancement of learning skills and school empowerment and self-empowerment, which are protective factors against ATOD abuse. It also provides skill building for self-worth and refusal skills. This ATOD Prevention and Education program will also promote avoidance strategies and skills. As an additional ATOD protective factor, students are kept busy and are socializing with others within a safe environment. Activities take place between the hours of 2 -6 PM when parental supervision may not normally be available within the home due to parents working. Additionally, the activities keep youth safe from temptation and peer pressure of using ATOD during unsupervised time away from school.

CADCA Strategy/ies: Provides Information and Support

Program Funding: DEDR \$ 1,499 Cash match \$ In-kind \$

FORM 8

Municipal Alliance Program Description Summary

County: Gloucester

Municipality: Woodbury

Drug Priority: Illicit Drug Use

TOTALS: DEDR \$15,242

Cash Match \$ 3,810

In-Kind \$ 11,432

1. Alliance Coordination

Program Funding: DEDR \$ Cash match \$ In-kind \$

2 - Project Graduation - Project Graduation is a culmination of years of programming ranging from drug education, awareness and prevention through a variety of classroom activities, lectures and social events. As a result of school based education/prevention activities and skill development strategies, students have been empowered to make critical decisions and establish lifestyles as responsible contributing adults in their community without the use of A.T.O.D'S. Immediately following Graduation, students participate in an A.T.O.D. structured evening of healthy, safe and fun activities. Planning for this event takes place throughout the school year and is both planned and organized by students, teachers, counselors, parents and members of the Municipal Alliances.

CADCA Strategy/ies: Changes Consequences, Reduces Barriers, Provides Information and Support

Program Funding: DEDR \$1,000 Cash match \$ In-kind \$

3. Educational Community Events – These Community Prevention Educational Events target substance abuse efforts with the reduction of youth with illicit drug use and with the focus in the home with prescription medications are concerned. Throughout the community there are A.T.O.D .prevention sign age that is displayed in parks , on the marquees , and bill boards which are done through a Dare contest and the winner gets there drawing put on the bill board around the town. Community Prevention also, includes those who live in the community because it is important for others to know who their neighbors which then leads to providing support for if needed. Prevention Community Events are a day and happen twice a year. A.T.O.D. information is provided throughout the day and community knows that there is support from others.

CADCA Strategy/ies: Changes Consequences, Reduces Barriers, Provides Information and Support

Program Funding: DEDR \$3500 Cash match \$ In-kind \$

4. Boys and Girls Club - This is a year-round program providing enhancement of learning skills and school empowerment and self-empowerment, which are protective factors against ATOD use.

The Club also provides skill building for self-worth and ATOD refusal skill building and other A.T.O.D. avoidance skills. This program also provides an ATOD safe physical environment of safe haven for these kids.

CADCA Strategy/ies: Changes Consequences, Enhances Skills, Provides Information and Support
Program Funding: DEDR \$ Cash match \$1,610 In-kind \$ 2,432

5. Senior Education Prevention - It is essential to educate senior citizens on the dangers of drug use and abuse both to prevent them from becoming victims as well as being unintended enablers of drug use. A facilitator is brought in to address safety issues and teach the seniors to be aware of the medications they are prescribed; seniors are educated on what to do with old medications and how to keep their medications or pills out of the hands of youth. The senior population is invited to a luncheon at the end of the school year when they receive information on how to prevent drug abuse in their homes and communities. This program is scheduled twice a year to keep the senior citizens informed of new information.

CADCA Strategy/ies: Changes Consequences, Enhances Skills, Provides Information and Support
Program Funding: DEDR \$1,020 Cash match \$ In-kind \$

6. Arts in the Street - This seven week summer program is offered to children ages 7-12 for two days a week and takes place in neighborhoods throughout the City of Woodbury. Tables, chairs, and tents are setup and local artists facilitate art lessons that offer an alternative to risky behaviors. ATOD themes are highlighted in various creative venues such as paint, sculpture, and murals.

CADCA Strategy/ies: Changes Consequences, Enhances Skills and reduces Barriers

Program Funding: DEDR \$2,000 Cash match \$ In-kind \$ 3,000

7. Young Adult Tutorial Program 7-12 – This program offers after school remedial education every day from 2:30 -4:30 PM. It involves using peers to mentor their own peers which allows for personal growth of all involved. Tutors are selected from the honors classes and are supervised by the teachers from the school district. The students will provide tutorial and enrichment activities as well as prevention education.

CADCA Strategy/ies: Changes Consequences, Enhances Skills and reduces Barriers

Program Funding: DEDR \$1,000 Cash match \$ In-kind \$

8. Youth at Risk Drama Camp - This program enhances skills for youth with learning hardships, which is an A.T.O.D. Risk Factor, and also builds self efficacy, an A.T.O.D. Protective Factor. This 6 week program takes place during the summer from 9 AM – 12 PM at the City's Rec. Center. Under the guidance of teachers, students will work together to create, write, produce and direct an Anti-Drug and Alcohol Theatre presentation which will then be advertised and presented to the general community. A.T.O.D. education will be infused within the drama camp curriculum and information flyers are sent home to parents.

The Drama Camp is designed to instill self-confidence in the students who create their own A.T.O.D. programs to share with the community.

*Governor's Council on Alcoholism and Drug Abuse
Fiscal Grant Cycle July 2014-June 2019*

CADCA Strategy/ies: Changes Consequences, Enhances Skills and reduces Barriers

Program Funding: DEDR\$ Cash match \$ 2,200 In-kind \$

9. Peer Educational Programs HS - The High School SAC has organized a series of substance abuse presentations, interactive assemblies and guest speakers. This program supports their mission to encourage students to make healthy decisions regarding drug and alcohol abuse. Also the SAC will address such topics as healthy decisions making, bullying consequences of underage drinking and drug use and other topics addressing high risk behavior. The programs introduce the student to different A.T.O.D. strategies that reinforce how to stay strong and deal with different ATOD situations/ temptations that they may encounter. Additional materials are to be distributed and school substance abuse counselors will be available to speak with youth of any concerns or questions.

CADCA Strategy/ies: Changes Consequences, Enhances Skills and reduces Barriers

Program Funding: DEDR \$2,742 Cash match \$ In-kind \$

FORM 8

Municipal Alliance Program Description Summary

County: Gloucester

Municipality Woodbury Hts.

Drug Priority: Under Age Drinking

TOTALS: DEDR \$ 10,097

Cash Match \$2,524 In-Kind \$ 7573

1. **Alliance Coordination**— Responsibilities include: presiding at meetings; preparing supporting materials; attending County/ GCADA meetings and trainings; submitting monthly and quarterly reports and supporting documentation; and meeting with service providers and grant writers.

Program Funding: DEDR \$1,000 Cash match \$ In-kind \$

2. **Project Graduation** - Project Graduation is a culmination of years of programming ranging from drug education, awareness and prevention through a variety of classroom activities, lectures and social events. As a result of school based education/prevention activities and skill development strategies, students have been empowered to make critical decisions and establish lifestyles as responsible contributing adults in their community without the use of A.T.O.D'S. Immediately following Graduation, students participate in an A.T.O.D. structured evening of healthy, safe and fun activities. Planning for this event takes place throughout the school year and is both planned and organized by students, teachers, counselors, parents and members of the Municipal Alliances.

CADCA Strategy/ies: Changes Consequences, Reduces Barriers, Provides Information and Support

Program Funding: DEDR \$ 1,797 Cash match \$ In-kind \$ 3000

3. **Educational Community Events** – These are planned, full days of prevention education activities that take place twice a year and are designed for participation of the entire community. There are many booths which are set up by the Municipal Alliance Committee designed to educate parents on the reduction of illicit drug use both in their home and in their neighborhoods. The event will take place twice a year and provide information and support for those who are both aware or may not realize the dangers that alcohol and drugs present to their community. The entire community, including individuals that may have no children, will be provided the opportunity to learn about harmful substances that may exist in their community. These events are beneficial for the community as preventative education while providing for the opportunity to socialize and establish positive relations with neighbors.

CADCA Strategy/ies: Changes Consequences, Reduces Barriers, Provides Information and Support

Program Funding: DEDR \$ 1,500 Cash match \$ In-kind \$

Elks/Peer Leadership Program- This Program takes place for 48 hours during an entire weekend in February. Trained peer leaders will conduct this program which TEACHES OUTDOOR SKILLS and is designed to improve decision making, communication skills, refusal skills and leadership skills. Participating students share their experiences at the Countywide Alliance Meetings and are additionally involved in the coordination of other school wide activities that pertain to healthy lifestyles. Pat Mulvenna and Kim Glazer facilitate this program they are SAC's at GCIT Gloucester County Institute of Technology. Leadership Skills are an important protective factor against ATOD use.

CADCA Strategy/ies: Provide Information, Change Consequences, Enhance Skills and Provide Support

Program Funding: DEDR \$ 500 Cash match \$ In-kind \$

5. Peer Educational Programs MS - The Middle School SAC has organized a series of substance abuse presentations, interactive assemblies and guest speakers. This program supports their mission to encourage students to make healthy decisions regarding drug and alcohol abuse. The SAC will also address such topics as healthy decision making, bullying consequences of underage drinking and drug use and other topics addressing high risk behavior. The programs introduce the student to different A.T.O.D. strategies and reinforce how to stay strong and deal with ATOD situations/ temptations that they may encounter. Additional materials are to be distributed and school substance abuse counselors will be available to speak with youth of any concerns or questions.

CADCA Strategy/ies: Reduces Barriers, Enhances Skill, Changes Consequences, Provides Information and support.

Program Funding: DEDR \$ 2,300 Cash match \$ 900 In-kind \$

6. Dare - A Dare Officer will facilitate this program which focuses on teaching middle school children peer resistance skills. The Dare Officer will inquire how much the students know about the dangers of substance abuse. Once defined, the officer will teach them about decision making skill models including: how to be responsible for their actions and ways to refuse engaging in risky behaviors. Such skills are necessary to assist the children in recognizing good choices from the bad choices that alcohol and drugs present. Dare takes place in the 5th grade classroom for 10 weeks and is designed to develop coping skills, self-esteem and self-management and how to recognize and respond to peer pressure with responsible decision making.

CADCA Strategy/ies: Reduces Barriers, Enhances Skill, Changes Consequences, Provides Information and support.

Program Funding: DEDR \$ Cash match \$ 500 In-kind \$

7. Senior Education Prevention - It is essential to educate senior citizens on the dangers of drug use and abuse both to prevent them from becoming victims as well as being unintended enablers of drug use.

A facilitator, either a pharmacist or a police officer, is brought in to address safety issues and teach the seniors to be aware of the medications they are prescribed; seniors are educated on what to do with old medications and how to keep their medications or pills out of the hands of youth. The senior population is invited to a luncheon at the end of the school year when they receive information on how to prevent drug abuse in their homes and communities. This program is scheduled twice a year to keep the senior citizens informed of new information.

CADCA Strategy/ies: Provides Information and Support

Program Funding: DEDR \$ 1,500 Cash match \$ 694 In-kind \$

8. Peer Group Moderator Program – In this program, a moderator will work with students to develop critical thinking, self-management thinking skills, refusal skills and how to deal with peer pressure. The program provides an enhancement of learning skills and school empowerment and self-empowerment, which are protective factors against ATOD abuse. It also provides skill building for self-worth and refusal skills. This ATOD Prevention and Education program will also promote avoidance strategies and skills. As an additional ATOD protective factor, students are kept busy and are socializing with others within a safe environment. Activities take place between the hours of 2 -6 PM when parental supervision may not normally be available within the home due to parents working. Additionally, the activities keep youth safe from temptation and peer pressure of using ATOD during unsupervised time away from school.

CADCA Strategy/ies: Provide information, Change Consequences and Provide Support

Program Funding: DEDR \$ 1,200 Cash match \$ In-kind \$

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**RESOLUTION AUTHORIZING THE EXECUTION OF A PARTICIPATION
AGREEMENT WITH THE NEW JERSEY HOUSING AND MORTGAGE FINANCE
AGENCY TO PARTICIPATE IN THE NEW JERSEY HOMELESS MANAGEMENT
INFORMATION SYSTEM COLLABORATIVE**

WHEREAS, The County receives Social Services for the Homeless (SSH) grant funds from the State Department of Human Services, Division of Family Development to provide emergency assistance to County residents who are experiencing short-term, non-recurring emergencies that could render them homeless, but who are ineligible for Work First New Jersey Emergency Assistance; and

WHEREAS, the Homeless Management Information System Collaborative (HMISC) was created on a statewide level to, among other things, improve the quality of homeless and housing emergency services, evaluate the effectiveness of the services and maintain client confidentiality; it contains a client information system of data collection that records the use of housing and services which can be used to determine the utilization of services of participating agencies; and

WHEREAS, the New Jersey Housing and Mortgage Finance Agency (NJHMFA) is the Administrator for the HMISC; and

WHEREAS, as a recipient of the aforesaid SSH funds, the County, through the Division of Social Services, is required to sign a Participation Agreement with the NJHMFA as a participating agency with access to the HMISC Program;

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Gloucester that the Freeholder Director be and is hereby authorized to execute, and the Clerk of the Board be and is hereby authorized to attest to, the execution of a Participation Agreement with the New Jersey Housing and Mortgage Finance Agency to participate in the New Jersey Homeless Management Information System Collaborative.

ADOPTED at a regular meeting of the Gloucester County Board of Chosen Freeholders held on Wednesday, April 1, 2015, at Woodbury, New Jersey.

COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

ROBERT N. DILELLA, CLERK

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STATE OF NEW JERSEY
HOMELESS MANAGEMENT INFORMATION SYSTEM COLLABORATIVE
Participation Agreement

This New Jersey Homeless Management Information System Collaborative (“**NJHMIS or HMIS**”) Participation Agreement (“**Agreement**”) by and between the **New Jersey Housing and Mortgage Finance Agency (“NJHMFA” or “Administrator”)**, a body politic and corporate and an instrumentality exercising public and essential governmental functions of the State of New Jersey with offices located at 637 South Clinton Avenue, PO Box 18550, Trenton, New Jersey 08625-2085, and the **County of Gloucester**, body politic and corporate, (“**Participant**”) with principal offices located at 2 South Broad, Woodbury, New Jersey 08096.

RECITALS

WHEREAS a New Jersey action plan was created for families and individuals who are homeless or at risk of homelessness; and

WHEREAS a Steering Committee prioritized the following activities: (1) development of a State Homeless Action Plan, (2) development of technical assistance programs to strengthen the New Jersey Continuum of Care SuperNOFA, and (3) development of a statewide plan to assist the Continuum of Care in meeting the United States Department of Housing and Urban Development’s (“**HUD**”) HMIS requirements; and

WHEREAS, a statewide collaborative was created to address, among other things, HMIS planning and implementation issues; and

WHEREAS, the purpose of the collaborative is to enable State agencies, service providers, homeless consumers and other stakeholders to understand the scope of homelessness in New Jersey, to improve service delivery to homeless persons and to evaluate the effectiveness of service interventions; and

WHEREAS, the New Jersey Homeless Management Information System is a client information system that records the use of housing and services which can be used to determine the utilization of services of participating agencies, identify gaps in the local service continuum and develop outcome measurements; and

WHEREAS NJHMFA is the Administrator for the NJHMIS Collaborative.

NOW, THEREFORE in consideration of the mutual provisions contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, NJHMFA and Participant hereby agree as follows:

1. Definitions.

- a. Blind Service Providers are defined as agencies serving specific protected client populations. Those client populations typically have one or more of the following issues: (1) domestic violence; (2) HIV/AIDS; (3) Alcohol and/or substance abuse; or (4) mental health.

- b. Client is defined as a consumer of services.
 - c. Client records are defined as Private Personal Information (PPI) collected and stored in a computer system.
 - d. Close to real-time data entry is defined as within three (3) working days of seeing the Client.
 - e. Partner Agencies are a group of agencies working together to provide services to homeless and low-income individuals and families and they participate in the New Jersey HMIS.
 - f. Project Manager Person – An HMFA agency staff assigned to manage the NJ HMIS Collaborative Project.
 - g. Non-partner agencies are those agencies not participating in the New Jersey HMIS.
2. *Participation Fee.* Each Participant will be charged an annual participation fee to be involved in the NJHMIS Collaborative. The annual fee will be invoiced and payable to the NJHMFA. The initial annual fee in the amount of seven Hundred and fifty (\$0.00) dollars is due prior to the Participant's activation in the NJHMIS system. The annual fee is subject to change, in the sole discretion of the NJHMFA (See Amendment "A").
3. *Confidentiality.* HMFA and Participant agree that the data, information and client records, related documentation, and data stored electronically relating to NJHMIS is confidential and shall be handled as follows:
- a. The Participant shall comply with all Federal, State and Local laws and regulations pertaining to confidentiality of information and records to ensure that client records are protected and not subject to disclosure. The Participant shall only release client records to Non-partner agencies with written consent by the client, unless otherwise provided in the relevant laws and regulations.
 - b. The Participant shall abide by all Federal, State and Local confidentiality laws and regulations pertaining to:
 - 1) all medical conditions, including, but not limited to, mental illness, alcohol and/or drug abuse, HIV/AIDS testing, diagnosis and treatment and other such covered conditions; and
 - 2) a person's status as a victim of domestic violence.

A general authorization for the release of medical or other information is NOT sufficient for this purpose.
 - c. Federal, State and Local laws seek to protect the privacy of persons with physical and/or mental illness, who have been treated for alcohol and/or substance abuse, have been diagnosed with HIV/AIDS, and/or have been a

victim of domestic violence. The Participant shall seek legal advice in the event that a Non-partner agency requests identifying confidential client information.

- d. The Participant shall provide a verbal explanation of the NJHMIS database and the terms of consent to the Clients and shall arrange for a qualified interpreter or translator in the event that an individual is not literate in English or has difficulty understanding the Consent form.
- e. The Participant agrees not to release any individual client information obtained from the NJHMIS to any organization or individual without prior written Client consent. Such written Client consent shall specify exactly what information the Client allows to be released. Information that is not approved for disclosure, in writing, by the Client shall not be released. The Participant agrees to provide access (including a copy) of the client's own protected information to the client within thirty (30) days of the client's written request to the Participant.
- f. The Participant shall ensure that all staff, volunteers and other persons, who are issued a User ID and password for the NJHMIS, receive confidentiality training regarding client information and records and have signed a User Policy, Responsibility Statement, and Code of Ethics Agreement.
- g. Any staff, volunteer or other person who has been granted a User ID and password and is found to have willfully committed a breach of system security and/or client confidentiality shall have his or her access to the database revoked immediately, and will be subject to disciplinary action per the Participant's policies and procedures. The NJHMFA reserves the right to review Participant's policies and procedures, review discipline and seek remedies, in its sole discretion, against anyone found to have willfully committed a breach of system security and/or client confidentiality.
- h. In the event of a breach of system security or client confidentiality, the Participant Administrator shall notify the NJHMIS Project Manager within 24 hours. Any Participant that is found to have had breaches of system security and/or client confidentiality shall enter a period of probation, during which technical assistance shall be provided to help the Participant prevent further breaches. Probation shall remain in effect until the Project Manager has evaluated the Participant's security and confidentiality measures and found them compliant with the policies stated in this Agreement and the User Policy, Responsibility Statement, and Code of Ethics Agreement. Subsequent violations of system security may result in suspension from the system. The NJHMFA reserves the right to conduct routine and random audits to monitor security and client confidentiality.

- i. The Participant understands that the NJHMIS fileserver, which shall contain all HMIS-entered Client information, shall be located off-site in a physically secure and electronically monitored facility, and that the client information in the NJHMIS system is backed up and taken off-site daily. The Participant further understands that the fileserver containing all HMIS-entered Client information is maintained by vendor contracting with NJHMFA to provide said services. The contractor vendor has access to client information, said access being necessary to provide technical services to the NJHMFA. Further, the contractor has agreed to keep all information confidential and maintained in accordance with HUD privacy standards.
- j. The Participant may have access to all Client data entered by the Participant. The Participant shall diligently record in the NJHMIS all service delivery information pertaining to individual clients served by the Participant. The Participant shall not, under any circumstances, knowingly enter false, misleading or biased data, including any data that would unfairly prejudice a client's ability to obtain services.
- k. If this Agreement is terminated, the remaining Partner Agencies shall maintain their right to the use of all Client data previously entered by the terminating Partner Participant, subject to the guidelines specified in this Agreement.
- l. The Participant shall utilize the NJHMIS Client Consent—Release of Information form for all clients providing information to the NJHMIS. The Client Consent—Release of Information form, once agreed to and signed by the Client, authorizes Client data to be shared with Partner Agencies for the period July 1, 2014 to June 30, 2015, subject to the restrictions defined by the Client Consent form. (See Exhibit A).
- m. Participants' utilizing their own HIPAA-compliant Consent to Release Information for Data Sharing form should incorporate the first two paragraphs from the NJHMIS Collaborative form titled "Client Consent – Release of Information for Data Sharing" into their form. Agencies not using HIPAA-complaint consent for release of information forms shall use the NJHMIS Collaborative Client Consent – Release of Information for Data Sharing form.
- n. All Participants are required to submit a copy of their consent form to the NJHMFA for review and confirmation that the form is in compliance with HUD requirements. Participants agree that the Participant is solely responsible for making sure their consent form meets HUD standards. Participants shall not rely upon the NJHMFA's review and shall hold the NJHMFA, its staff, officers, members and affiliates, harmless from and

against any and all claims for damages, losses, liabilities, costs or reasonable expenses related to consent form and HUD requirements under this Agreement.

- o. The Participant shall keep original signed copies of the Client Consent -- Release of Information for Data Sharing form for a period of no less than five (5) years.
 - p. In no way does the NJHMIS require or imply that services must be contingent upon a Client's participation in the NJHMIS database. Participant shall provide services to Clients regardless of Client's participation in NJHMIS, provided the Clients would otherwise be eligible for the services.
 - 1. The Participant shall have access to identifying and statistical data on all Clients who consent to have their information entered in the NJHMIS database, except for data input into the database by "Blind Service Providers".
 - q. A Participant that is a Blind Service Provider shall have access to identifying and statistical data that the Participant inputs into the NJHMIS database for clients served by that Participant.
 - r. A Participant that is a Blind Service Provider shall not have access to identifying and statistical data input into the NJHMIS database for clients served by other Blind Service providers.
4. NJHMIS Use, Data Entry and System Security. The Participant agrees to use the NJHMIS, enter data into the NJHMIS and operate in a manner to protect the integrity of the NJHMIS in complying with the following guidelines:
- a. The Participant shall follow, comply with and enforce the User Policy, Responsibility Statement and Code of Ethics. Modifications to the User Policy, Responsibility Statement and Code of Ethics shall be established in consultation with Partner Agencies and may be modified as needed for the purpose of the smooth and efficient operation of the NJHMIS. NJHMFA shall announce approved modifications in a timely manner.
 - b. The Participant shall only enter individuals in the NJHMIS database that exist as Clients under the Participant's jurisdiction. The Participant shall not misrepresent its Client base in the NJHMIS database by knowingly entering inaccurate information. The Participant shall not use the NJHMIS database with intent to defraud federal, state or local governments, individuals or entities, or to conduct any illegal activity.
 - c. The Participant shall use Client information in the NJHMIS, as provided to the Participant or the Partner Agencies, to assist the Participant in providing adequate and appropriate services to the Client.
 - d. The Participant shall consistently enter information into the NJHMIS database and shall strive for real-time, or close to real-time data entry.

- e. When a Client revokes his or her consent to share information in the NJHMIS database, the User shall immediately notify the Participant Site Administrator of the revocation. When the Participant Site Administrator is notified of a client revocation, the Participant Site Administrator shall remove access to all identifying information about that client within 24 hours.
- f. The Participant shall not include profanity or offensive language in the NJHMIS database.
- g. The Participant shall utilize the NJHMIS for business purposes only.
- h. NJHMIS shall provide introductory training to Participant staff on the use of the NJHMIS software. NJHMIS shall provide supplemental training regularly to accommodate changes in Participant staff, and address modifications to the AWARDS software when needed.
- i. NJHMIS shall be available to provide technical assistance to Participant staff.
- j. The Participant shall ensure that all staff, volunteers and other persons who are issued a User ID and password for NJHMIS receive client and system security training that covers all items in the NJHMIS User Policy, Responsibility Statement and Code of Ethics.
- k. The Participant shall take the following additional steps to ensure the security of the NJHMIS database system and the confidentiality of Client data:
 - 1. Escort all visitors and Clients to ensure that they do not access staff areas, record storage areas, or other areas potentially containing Client information. Persons not recognized as staff, visitors and Clients will be challenged for identification.
 - 2. Store hard copies of Client records in locking filing cabinets or in rooms that can be locked.
 - 3. Locate photocopiers, printers and fax machines to minimize access by visitors and unauthorized persons.
 - 4. Make sure that directors and other management or supervisory personnel are familiar with security and confidentiality policies and enforce such policies to ensure the security and confidentiality of the NJHMIS database and of Client information.
 - 5. Create an atmosphere where the Participant staff feels comfortable and obligated to report security breaches and misuse of the NJHMIS database system.
 - 6. The Participant shall encourage clients to report any breaches of confidentiality that they observe in the Participant.

5. HUD HMIS – Privacy and Security Standards

- a. All Participants shall review and comply with all standards for privacy and security, appropriate for the Participant's particular organization, as set forth in the *Department of Housing and Urban Development Homeless Management Information System (HMIS); Data and Technical Standards Final Notice*, as found in the Federal Register dated July 30, 2004 Volume 69, Number 146, paying particular attention to Section 4 of said notice.
- b. All Participants are required to submit a copy of their privacy notices and consent forms to the NJHMFA for review and confirmation that each is in compliance with HUD requirements.
- c. Participants agree that the Participant is solely responsible for making sure their notices, forms and other HMIS documentation meets HUD standards. Participants shall not rely upon the NJHMFA's review and shall hold the NJHMFA, its staff, officers, members and affiliates, harmless from and against any and all claims for damages, losses, liabilities, costs or reasonable expenses related to Privacy issues and HUD requirements under this Agreement.

6. Reports.

- a. Participant Reports
 1. The Participant shall be enabled to report on identifying and statistical data on the Clients it serves, subject to the terms of this Agreement regarding Client confidentiality.
 2. The Participant shall not be enabled to report on identifying and statistical data on Clients it does not serve.
- b. Area Reports
 1. A Participant operating in an area shall be able to report on non-identifying and statistical data only for that area.
 2. The NJHMIS Steering Committee shall develop protocols on customizing and releasing area reports.
- c. The Participant may make aggregate data available to other entities outside of the system for funding or planning purposes pertaining to providing services to homeless persons. However, such aggregate data shall not directly identify individual Clients.
- d. NJHMIS shall use only unidentified aggregate NJHMIS data for homeless policy and planning activities, in preparing federal, state or local applications for homelessness funding, to demonstrate the need for and effectiveness of programs and to obtain a system-wide view of program utilization in the State.

7. Termination.

- a. NJHMFA may terminate this agreement, for cause, if it determines that the Participant has violated any material term.
- b. Upon termination of this agreement for any reason, the Participant shall return or destroy all protected information received from the NJHMIS Program, or created or received by the Participant on behalf of the NJHMIS Program. This provision shall apply to protected information that is in the possession of subcontractors or agents of the Participant. The Participant shall retain no copies of the protected health information.
- c. In the event that the Participant determines that returning or destroying the protected information is infeasible, the Participant shall notify the NJHMFA of the conditions that make return or destruction infeasible within two weeks in writing to the NJHMIS Project Manager. Upon notification that the return or destruction of the protected information is infeasible, the Participant shall extend the protections of this Agreement to such protected information and limit further uses and disclosures of the information to those purposes that make the return or destruction infeasible, as long as the Participant maintains the information.
- d. This agreement may be terminated by either party upon thirty (30) days written notice.

8. Assignability. Participant may not assign this Agreement or any of its obligations hereunder without the prior written consent of the NJHMFA.

9. Modifications. NJHMFA reserves the right to modify this Agreement at any time. NJHMFA shall provide thirty (30) days prior written notice to Participant of any modification adopted by NJHMFA.

10. Availability of Funding. The NJHMFA's obligations hereunder shall cease immediately, without penalty, if funding is no longer available to meet such obligations.

11. Participant's Representations and Warranties. Participant represents and warrants as follows:

- a. It has all necessary power and authority to enter this Agreement and to perform all of its obligations hereunder and to manage and control and ensure each individual or entity that Participant authorizes, permits or allows access to the NJHMIS or related services and equipment or facilities also complies with the terms of this Agreement in exercising such individual's access.
- b. This Agreement has been duly and validly authorized, executed and delivered by Participant and constitutes its valid and binding obligation.
- c. In performing its obligations hereunder, Participant will comply with all laws, rules and regulations of all governmental bodies having jurisdiction.

- d. Participant holds all required regulatory authorizations to perform this Agreement according to its terms.
 - e. Participant's obligations under this Agreement do not conflict with any other agreement.
12. NJHMFA's Representations and Warranties. NJHMFA represents and warrants as follows:
- a. NJHMFA has all the necessary power and authority to enter this Agreement and to perform all of its obligations hereunder.
 - b. This Agreement has been duly and validly authorized, executed and delivered by NJHMFA and constitutes its valid and binding obligation.
 - c. In performing its obligations hereunder, NJHMFA will comply with all laws, rules and regulations or all governmental bodies having jurisdiction.
 - d. NJHMFA holds all required regulatory authorizations and permits to provide the Services identified herein.
 - e. NJHMFA obligations under this Agreement do not conflict with any other agreement.
13. Breach. NJHMFA shall notify Participant of any breaches of the terms of this Agreement by Participant, any sharing Participant or any individual acting directly or indirectly under color of authority of Participant. Participant shall have such time as NJHMFA, in its sole and absolute discretion specifies in its notice breach, to cure such breach. In event such breach is not cured within the notice period, this Agreement may be terminated by the NJHMFA without further notice, obligation or liability to Participant.
14. Interpretation. The construction of this Agreement shall not be construed against the Party causing its preparation but shall be interpreted on the basis of the plain meaning of the terms used which have been reviewed by both Parties in consultation with their respective counsel.
15. Choice of laws. This Agreement is governed by the laws of the State of New Jersey, and Federal law, as applicable, without regard to the choice of law provisions of those bodies of law. Any claims asserted against the NJHMFA shall be subject to the New Jersey Contractual Liability Act, N.J.S.A. 59:13-1 et seq. (except for N.J.S.A. 59:13-9 thereof). While this statute is not applicable by its terms to claims arising under contracts with the HMFA, Participant agrees that it shall be applicable to claims arising under this Agreement. The Parties acknowledge that the HMFA is a public entity covered by the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1 et seq.
16. Captions. Captions in this Agreement are asserted for convenience of reference only and do not define, describe or limit the scope or intent of this Agreement or any of the terms of this Agreement.

17. Entire Agreement. This Agreement contains the entire agreement between the Parties and supersedes all prior or contemporaneous agreements, understandings, representations, and statements, oral or written, between the Parties with respect to the subject matter of this Agreement and the transactions contemplated by this Agreement.
18. Successors and Assigns. All terms of this Agreement shall be binding upon, inure to the benefit of, and be enforceable by the Parties and their respective legal representatives, successors and assigns.
19. Further Assurances. The Parties shall cooperate with each other and execute any documents reasonably necessary to carry out the intent and purpose of this Agreement.
20. Severability. If any provision of this Agreement is declared or found to be illegal, unenforceable, or void by a court of competent jurisdiction, the provision shall in no way affect any other provision, covenant or condition of this Agreement.
21. Authorizing the Action. This Agreement shall become effective, and a HMIS account established for the Participant, only upon: (a) the execution of this document by an authorized person of the Participant.

Executed this 1st day of April, 2015.

 ROBERT M. DAMMINGER, FREEHOLDER DIRECTOR
 COUNTY OF GLOUCESTER
 2 SOUTH BROAD
 WOODBURY, NJ 08096

 Date

 Executive Director of HMFA or Designee.

 Date

HMIS Participation Fee Declaration of Intent

To all New Jersey Statewide Homeless Management Information System (HMIS) Collaborative participating Agencies and Continuum of Cares, This letter serves as a Declaration of Intent to adjust the Annual Agencies Participation Fee based on the total number of users per agency (per county) that have logins to the Foothold AWARDS application. It is understood that this letter serves as notification to the New Jersey HMIS Collaborative Agencies and Continuum of Cares that the Fee scales below have been put into place starting April 2009. All invoicing will be reflective of the number of user logins per Agency in AWARDS.

Fees are based on per Agency per Continuum of Care:

- 0 – 15 users: \$750 annual Fee
- 16 – 30 users: \$600 Monthly per Agency (\$7,200.00 Annually)
- 31 – 45 users: \$1,100 Monthly per Agency (\$13,200.00 Annually)
- 46 – 60 users: \$1,600 Monthly per Agency (\$19,200.00 Annually)
- 61 – 75 users: \$2,100 Monthly per Agency (\$25,200.00 Annually)

Abram L. Hillson
Assistant Director, Supportive Housing and Special Needs
HMIS Statewide Collaborative Assistant Director
For the New Jersey Housing and Mortgage Finance Agency

Exhibit A

**NJHMIS Collaborative
Client Consent – Release of Information for Data Sharing via NJHMIS**

The NJHMIS Collaborative Homeless Management Information System (HMIS) serves the New Jersey Continuums of Care communities and State agencies which include partner agencies working together to provide services to individuals and families in New Jersey who are homeless or at risk of becoming homeless. Information collected in the HMIS database is protected in compliance with the standards set forth in the Health Insurance Portability and Accountability Act (HIPAA) and the U.S. Department of Housing and Urban Development HMIS Data Standards. Every person and agency that is authorized to read or enter information into the database has signed an agreement to maintain the security and confidentiality of the information. Any person or agency that is found to violate their agreement may have their access rights terminated and may be subject to further penalties.

- **I UNDERSTAND THAT:** The partner agencies may share limited identifying information about the people they serve with other parties working to end homelessness.
- The release of my information does not guarantee that I will receive assistance. This release of information includes public funded cash disbursements received during the past 3 years.
- This authorization will remain in effect for a minimum of 18 months unless I revoke it in writing, and I may revoke authorization at any time by signing a written statement or Revocation form.
- The following personal information will not be shared with any NJHMIS partner agencies via the NJHMIS computer system.
 1. HIV/AIDS information, such as status, diagnostic test results, mode of transmission, sexuality.
 2. Domestic violence information, such as abuse history, abuser information, trauma information.
 3. Behavioral health information, such as substance and alcohol abuse and mental illness.
 4. Clients supportive services contacts, medication information and case notes.
- If I revoke my authorization, all information about me already in the database will remain, but will become invisible to all of the partner agencies, except public (county, state or federal) cash disbursements.

If I am applying for county, state or federal cash disbursements such as SSH, HPRP, and TANF Emergency Assistance, this information will be shared with NJHMIS Collaborative users and State agencies.

By signing this form, I agree to share the following level of information with other NJHMIS partner agencies via the NJHMIS computer system:

- 1) I agree to share my [name (First, Middle, Last), client gender, program enrollment and exit dates, and cash disbursements received] via the HMIS system with other NJHMIS partner agencies.
- 2) I agree to share my [name (First, Middle, Last), client gender, ancestry, program enrollment and exit dates, demographic information, miscellaneous information, contacts information, cash disbursements] information via the HMIS system with other NJHMIS partner agencies.
- 3) I do not agree to share any of my information via the HMIS system with other HMIS partner agencies via the NJHMIS computer system. Exception is cash disbursements as noted above.

Client Name (<i>please print</i>)	Client Signature	Date
Guardian Name, if required (<i>please print</i>)	Guardian Signature (if required)	Date
Agency Personnel Name (<i>please print</i>)	Agency Personnel Signature	Date

NJHMIS Collaborative

User Policy, Responsibility Statement, and Code of Ethics

USER POLICY

Partner agencies shall share information for provision of services to homeless persons and those at risk of homelessness through a networked infrastructure that establishes electronic communication among the partner agencies.

The Client Consent/Release of Information form shall be signed by every client entered into the NJHMIS database system. Minimum data entry on each consenting client includes:

- General information identifying the Client by name, indicating family status and latest residential history;
- Data detailing the client's current housing situation and the cause of their housing crisis;
- Shelter and Transitional housing utilization information, when appropriate.

Data necessary for the development of aggregate reports of homelessness service includes services needs, services provided, referrals and Client goals and outcomes.

The NJHMIS database system is a tool to assist agencies in focusing services and locating alternative resources to help homeless persons. Therefore, agency staff must use the Client information in NJHMIS only to target services to Clients' needs.

USER RESPONSIBILITY

Your username and password give you access to NJHMIS software. Initial each item below to indicate your understanding and acceptance of the proper use of your username and password. Failure to uphold the confidentiality standards set forth below is grounds for termination from NJHMIS database access, and may result in disciplinary action from the partner agency as defined in the partner agency's personnel policies.

I agree to maintain the confidentiality of client information in NJHMIS in the following manner:

- My username and password are for my use only and will not be shared with anyone.
- I will take reasonable means to keep my password physically secure.
- I will only view, obtain, disclose, or use the database information that is necessary to perform my job.
- I understand that the only individuals who may view or hear NJHMIS client information are authorized users, and I will take these steps to prevent casual observers from seeing or hearing NJHMIS client information:
- I will log off of NJHMIS before leaving my work area, or make sure that the NJHMIS database has "timed out" before leaving my work area.
- I will not leave unattended any computer that has NJHMIS "open and running".
- I will keep my computer monitor positioned so that persons not authorized to use NJHMIS cannot view it.
- I will store hard copies of NJHMIS information in a secure file and not leave such hard copy information in public view on my desk, or on a photocopier, printer or fax machine.
- I will properly destroy hard copies of NJHMIS information when they are no longer needed.
- I will not discuss confidential client information with staff, clients, or client family members in a public area.
- I will not discuss confidential client information on the telephone in any areas where the public might overhear my conversation.

- ___ I will not leave messages on my agency's answering machine or voicemail system that contain confidential client information.
- ___ I will keep answering machine volume low so that confidential information left by callers is not overheard by the public or unauthorized persons.
- ___ I understand that a failure to follow these security steps appropriately may result in a breach of client confidentiality and system security. If such a breach occurs, my access to NJHMIS will be terminated and I may be subject to further disciplinary action as defined in the partner agency's personnel policy.
- ___ If I notice or suspect a security breach, I will immediately notify the Agency Site Administrator.

USER CODE OF ETHICS

1. NJHMIS users will treat partner agencies with respect, fairness and good faith.
2. Each NJHMIS user will maintain high standards of professional conduct in his or her capacity as a NJHMIS user.
3. NJHMIS users will use NJHMIS in good faith to benefit Clients.
4. NJHMIS users have the responsibility to relate to the Clients of other partner agencies with full professional consideration.
5. Clients have the right to receive assistance even if they do not choose to provide their information to the NJHMIS.

I understand and agree to comply with all the statements listed above.

 NJHMIS User Name (please print)

 NJHMIS User Signature

 Date

 Agency or System Administrator Name (please print)

 Agency or System Administrator Signature

 Date

**NJHMIS Collaborative
Site Administrator**

Agency Name: _____

The NJHMIS Site Administrator is the primary NJHMIS contact at the agency. This person will be responsible for:

- Providing a single point of communication between the end users and the NJHMIS Collaborative lead agency (HMFA) around NJHMIS issues.
- Ensuring the stability of the agency connection to the Internet, either directly or through communication with other technical professionals.
- Training agency end users.
- Providing support for the generation of agency reports.
- Managing agency user licenses
- Monitoring compliance with standards of client confidentiality and ethical data collection, entry, and retrieval

Each Connecting Agency will designate a NJHMIS Site Administrator.

Print Primary Site Administrator Name

Primary Site Administrator Phone

Email

Primary Site Administrator Signature

Date

Secondary Site Administrator (optional):

Name: _____

Phone: _____

Email: _____

NJHMIS Collaborative System User Agreement

Agency Name: _____

User Name: _____
(Please Print)

In this System Users Agreement, "AGENCY" refers to the agency named above. AGENCY recognizes the primacy of client needs in the design and management of the NJHMIS. These needs include both the need continually to improve the quality of homeless and housing services with the goal of eliminating homelessness in our community, and the need vigilantly to maintain client confidentiality, treating the personal data of our most vulnerable populations with respect and care.

As the guardians entrusted with this personal data, NJHMIS users have a moral and a legal obligation to ensure that the data they collect is being collected, stored, accessed and used appropriately. It is also the responsibility of each user to ensure that client data is only used to the ends to which it was collected, ends that have been made explicit to clients and are consistent with the mission to assist families and individuals in our community to resolve their housing crisis. Proper user training, adherence to the NJHMIS Policies and Procedures Manual, and a clear understanding of client confidentiality are vital to achieving these goals.

Relevant points regarding client confidentiality include:

- A client consent form must be signed by each client whose data is shared with Partner Agencies via the NJHMIS.
- Client consent may be revoked by that client at any time through a written notice.
- No client may be denied services for failure to provide consent for NJHMIS data collection.
- Clients have a right to inspect, receive a copy and request changes in their NJHMIS records.
- NJHMIS Users may not share client data with individuals or agencies that have not entered into an NJHMIS Agency Sharing Agreement with AGENCY without obtaining written permission from that client.
- NJHMIS Users will maintain NJHMIS data in such a way as to protect against revealing the identity of clients to unauthorized agencies, individuals or entities.
- Any NJHMIS User found to be in violation of the NJHMIS Policies and Procedures, or the points of client confidentiality in this User Agreement, may be denied access to the NJHMIS.

I affirm the following:

1. I have received training in how to use the NJHMIS.
2. I have read and will abide by all policies and procedures in the NJHMIS Policies and Procedures Manual.
3. I will maintain the confidentiality of client data in the NJHMIS as outlined above and in the NJHMIS Policies and Procedures Manual.
4. I will only collect, enter, and extract data in the NJHMIS relevant to the delivery of services to people experiencing a crisis in our community.

Signature

Date

System User Agreement – 001
Revised on 11/22/04