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**RESOLUTION AUTHORIZING THE FREEHOLDER DIRECTOR TO EXECUTE ALL DOCUMENTS REGARDING THE AREA PLAN CONTRACT FOR 2013-2015**

**WHEREAS**, the County of Gloucester ("County") will enter into a contract with the State of New Jersey Department of Human Services, Division of Aging Services to receive funding for its Area Plan Contract for the period January 1, 2013 through December 31, 2015; and

**WHEREAS**, the County, through its Department of Health, Senior Services, and Disability Services, Division of Senior Services, now desires to apply for and obtain funding of the contract which is designated "Area Plan Contract, 2013-2015", which said funding will be utilized to provide services to the elderly of the County for the period January 1, 2013 to December 31, 2015; and

**WHEREAS**, the County's Department of Human Services has certified that the grant to be submitted by the Department of Health, Senior Services, and Disability Services, Division of Senior Services has been reviewed, and meets the standard requirements for such grants.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Gloucester does hereby authorize the application for, and the execution of a contract for, the receipt of such a grant from the State of New Jersey Department of Human Services, Division of Aging Services and does further, upon execution of such a contract, authorize the expenditure of such funds as will be made available thereunder by the pursuant to the terms of said contract between the County of Gloucester and the State of New Jersey Department of Human Services Division of Aging Services; and

**BE IT FURTHER RESOLVED**, that the Freeholder Director, or his designee, and the Clerk of the Freeholder Board, are hereby authorized and directed to execute any and all documents in furtherance achieving the purposes of this Resolution.

**ADOPTED** at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester, held Wednesday, October 3, 2012, at Woodbury, New Jersey.



**COUNTY OF GLOUCESTER**

**ROBERT M. DAMMINGER, DIRECTOR**

**ATTEST:**

**ROBERT N. DILELLIA, CLERK**



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BOARD OF  
CHOSEN FREEHOLDERS

COUNTY OF GLOUCESTER  
STATE OF NEW JERSEY

FREEHOLDER DIRECTOR  
Robert M. Dammingier

FREEHOLDER LIAISON  
Vincent H. Nestore Jr.



DEPARTMENT OF HUMAN  
SERVICES

DIRECTOR  
Lisa A. Cerny

P.O. Box 337  
Woodbury, NJ 08096

Phone: 856.384.6870  
Fax: 856.384.0207

[lcerny@co.gloucester.nj.us](mailto:lcerny@co.gloucester.nj.us)

[www.gloucestercountynj.gov](http://www.gloucestercountynj.gov)

TO: Dennis Dittmar

DEPARTMENT: Health & Senior Services

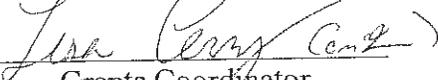
GRANT TITLE: 2013 - 2015 Area Plan Contract

DATE: September 20, 2012

**CERTIFICATION LETTER**

The DEPARTMENT OF HUMAN SERVICES certifies that the enclosed Grant has been reviewed and meets the standard requirements.

REVIEWED BY: 

REVIEWED BY:   
Grants Coordinator

FREEHOLDER MEETING: October 3, 2012

New Jersey Relay Service - 711  
Gloucester County Relay Service  
(TTY/TTD) - (856)848-6616

## **Gloucester County Division of Senior Services Area Plan Contract 2013-2015 Synopsis**

### **What is the Area Plan Contract (APC)?**

The 2013-2015 Area Plan Contract is the development of a new three year plan, which is the blueprint for the delivery of services to the 51,470 senior citizens of Gloucester County. The 2013-2015 Area Plan is written in 2012, for 2013, updated in 2014 and will receive its final update in 2015. The Area Plan will again be totally reconstructed in 2015 for 2016, with the beginning of a new three year grant cycle for 2016- 2018.

### **What is the role of the Division of Senior Services with the APC?**

With our mission statement in mind, the Area Plan Contract will continue to enhance the quality of life, improve the level of care and protect and preserve the human dignity of Gloucester County senior citizens.

The Division of Senior Services is the foundation to the service delivery system in Gloucester County. The Division of Senior Services is the advocate and support for services for seniors in the county. The Division of Senior Services provides the Core Services of Information and Assistance, Care Management, and Senior Outreach as well as Congregate and Home Delivered Meals. Additionally, the Division is responsible for planning the other supportive services funded under the Area Plan Contract and the Senior Initiatives of JACC and Global Options, as well as, meeting all other administrative requirements. The Division of Senior Services through the Area Plan Contract and the Senior Initiatives aims to serve all the senior citizens of Gloucester County with a concerted effort to reach out to the traditionally under-served, needy and vulnerable populations. With those populations in mind, we have developed, and will continue a system of services designed to help seniors stay safely in the community, in their homes.

### **How are services identified for the APC?**

Surveying the community, conducting analysis, and holding a public hearing identified the types of service senior citizens in Gloucester County seek and need. We gathered information from the average 500 phone calls, 180 visits to the office per month to the Division of Senior Services, Information and Assistance (I&A) Unit, and the SAMS Data Base. We surveyed 100 senior citizens through office visits, the newsletter, and the nutrition sites. We also surveyed the service providers on what they saw as the greatest needs of senior citizens. A Public Hearing was held on May 2, 2012, to identify priorities to be funded under the Area Plan Contract, and to measure the Division of Senior Services progress in attaining the goals set forth within the 2013-2015 APC.

### **What types of services are funded through the APC?**

A sketch of the services available through the Area Plan Contract include Information and Assistance Services, Senior Outreach, Care Management, Benefits Screening, Emergency Assistance, Adult Protective Services, Blind/Visually Impaired Program, Adult Day Care, Homemaker and Housekeeping Services, Certified Home Health Aide Services, Caregiver Support Program, Physical Health Awareness Program (Dental-Arthritis), Friendly Visitor focusing on Reading and Writing/Telephone Reassurance Program, Legal Services, Wellness Activities and Education, and Transportation.

### **How is the APC funded?**

The APC is an application to the State of New Jersey for several Federal and State funding streams. These streams included Title III of the Older Americans Act, Safe Housing and Transportation Program, Adult Protective Services, Social Services Block Grant, and other State Funding sources. Funding under the Area Plan Contract has been relatively static and any increases have been in specific areas such as Home Delivered Meals, Adult Protective Services, and Care Coordination.

All these programs are geared toward serving the most needy populations and have greatly assisted Gloucester County in providing more services. However, transportation is one program that has been identified over and over again historically and through analysis, surveys and the hearing that does not fall into the funding streams that have received increases from the State. In response, the Division of Senior Services has worked within existing budgets to support this priority of Gloucester County senior citizens. In addition to the State and Federal support of the APC, the Gloucester County Board of Freeholders as well as local public and private entities provides matching funds.

### **What are the services and goals under the APC?**

For the 2013-2015 Area Plan Contract, the priorities and programs are focused to continue the established services geared toward keeping the senior safely in the community such as nutrition, home support, transportation, residential maintenance, and adult day care. Another significant portion of the Area Plan Contract is dedicated to assisting senior citizens in getting connected to the services available to them through the core services of I&A, Care Management, and Outreach. Lastly, the Area Plan Contract will continue to focus on wellness through several wellness initiatives.

#### Priorities:

The Gloucester County Division of Senior Services, in conjunction with many service providers, seeks to address the various needs of the senior citizen population, age 60 and older. The senior citizen is faced with a myriad of circumstances as result of aging and need a place to turn for assistance, advice, and answers. Our focus, as stated through our mission statement, is to enhance the quality of life, improve the level of care, and protect and preserve the human dignity of the senior citizens residing in Gloucester County. To

this end, we have identified three essential priorities. Our priorities and goals are uniform and supportive of each other and committed to provide a system of services designed to help older adults age with dignity and grace and above all, maintain and remain in the best health possible

#### Trends and Conditions to Support Priorities

The U.S. Census Bureau (2010 data from census) shows 51,470, senior citizens age 60 and older reside in Gloucester County. This represents 5% of the state's 60+ population (Projections of Population by County by Age, 2009, 2010 Census). Gloucester County's 60+ populations expanded at a rate faster than the New Jersey as a whole from 2000 to 2010, rising by 25%. In comparison, New Jersey's 60+ populations grew by 18% during the same period (Estimates of Resident Population by County, New Jersey 2000-2010). The trend is has begun to change dramatically over the last few years, as baby boomers have begun to enter older age.

Gloucester County's total population is made up of 83.6% Caucasian, 4.8% Hispanic, and 10.1% African American, 0.2% American Indian/Alaskan Native, 2.6 Asian/ Pacific Islander decent, and 2.1% Persons of Two or more races.(Population Estimates by County by Race, Sex and Hispanic Origin, NJ, 2010). Of the total county population, 8% live in poverty, whereas the senior citizen population poverty rates are significantly higher at 9.8%. The 2010 U.S. Census shows of the elderly in Gloucester County approximately 27.3% live alone and 40% have some mobility and/or self-care limitation (2010 Census of Population and Housing). In accordance with State Memorandum 90-10 III-6, the low-income, minority and frail/vulnerable populations are priority clients for the service delivery system. In accordance with State Memorandum 90-10 III-6, the low-income, minority and frail/vulnerable populations are priority clients for the service delivery system.

#### Goals:

Goal 1: To develop and deliver a core of services which enable the senior population of Gloucester County to remain independently in their homes for as long as possible.

Objective 1.1: Preparation of an Area Plan which contains an audit of existing resources and outlines a comprehensive approach to the delivery of services to senior clients.

Objective 1.2: Coordination of all programs on aging regardless of their funding sources and serves as the central source for information and referral on existing services.

Objective 1.3 Responsibility for operating a central information and referral base to ensure that the public can properly avail itself to vital and necessary program services offered both in-house and by outside agencies, from this charge and our overall goals, we find a variety of services are needed, some of which are provided directly by the Division of Senior Services and other services are met through various sub- contracts within the Area Plan Grant.

Goal 2: To encourage healthy aging, especially among low-income minority, which tend to be isolated and under-served.

Objective 2.1 Administration of the annual allocation of Federal funds from the Division of Aging and Community Services of the New Jersey Department of Health and Senior Services for projects within the County. Monitoring and Evaluation of all Title III funded projects within the County.

Objective 2.2 To serve as the advocate and focal point for the elderly within the community by monitoring, evaluating and commenting upon all policies, programs, hearings, levies, and community actions which will affect the elderly

Goal 3: To identify elders at-risk for premature institutionalization and reach out to the senior citizen community at large with a concerted effort to contact and assist the home-bound, under served and isolated.

Objective 3.1 Act as an advocate to increase the public's understanding of the real nature of the aging process and the aging individual.

Objective 3.2 Advise local government and the Division of Aging and Community Services of unmet needs and recommend legislation where appropriate

Performance Measures:

In planning for future direction, the Division of Senior Services will continue to work diligently to create an atmosphere of cooperation and understanding among the various players in protective and advocacy services. Continued coordination should lead to a more efficient use of community resources in planning and providing services to senior citizens, and relieve clients of burdensome and confusing multiplicity of service providers. As we work to enhance the development of a response to the needs of older people at a time when funding has become stagnant and increasingly scarce, and the need for services continues to grow, we will be diligent in our efforts to be innovative and creative in locating and obtaining new funds. The Gloucester County Division of Senior Services will emphasize the development of comprehensive and coordinated delivery systems, the elimination of duplication and overlapping functions, and the integration of social and nutritional services.

## **Anticipated Programs in the 2013 Gloucester County Area Plan Update**

### **ADMINISTRATION**

The Division of Senior Services is a highly visible office, designated by the State Division of Senior Affairs, which works assiduously to better the quality of life for senior citizens within Gloucester County. In doing so, a myriad of programs have been designed to address the many needs of this target population. They ensue in brevity below:

### **NON-EMERGENCY MEDICAL TRANSPORTATION**

This program, provided by the Gloucester County Division of Transportation Services, provides county wide, curb-to-curb non-emergency medical transportation service for the elderly by appointment.

### **OUTREACH/I&R/CARE MANAGEMENT/EMERGENCY FUNDS**

This program, provided by the Gloucester County Department of Health and Senior Services, seeks out those seniors who have withdrawn from society to the point where they may not be aware of services to which they are entitled. Clients are given information and direction for their benefit. The program will supply assistance if clients have an emergency situation dealing with medicine, bills, heat, or food due to a lack of sufficient funds. Funding for 2005 includes Caregiver Support under Title III.E.

### **LEGAL SERVICES**

This program will provide, by the South Jersey Legal Services Inc., will provide legal advice, assistance, and/or legal representation by or under the supervision of a lawyer, in order to protect and secure the rights of older persons.

### **MEDICAL DAY CARE**

Guardian Programs Adult Medical Day Care provides direct care and supervision through structured programs of social, rehabilitative, and/or maintenance to physically or mentally impaired older persons who are not capable of full time independent living. The service includes transportation of the client as well as daily meals and activities along with medical supervision.

### **TAI CHI & WALKING PROGRAM FOR SENIORS**

A Tai Chi exercise program will be offered in conjunction with the Walking program provided by the Gloucester County Department of Health, to seniors age 60 and above. The Tai Chi Program will help seniors improve and maintain their health through a low-impact, relaxing exercise program that has been proven to relieve stress and tension. The Walking Program is designed to promote health and physical activity (walking) in older adults through the implementation of two types of walking programs, using pedometers.

### **FREE SIMPLE WILLS FOR SENIORS**

The Gloucester County Division of Senior Services administers this program providing simple wills, without cost, for senior citizens. There are forms available which, when properly filled out and returned to the Division Of Senior Service, are processed. The clients are called in to sign them, and they then receive a properly executed will.

### **SENIOR CENTER**

The Senior Citizen Center in Glassboro provides planned and structured activities and programs to well and functionally impaired older persons to help facilitate social contact, reduce isolation, and improve personal life satisfaction. A full calendar of activities is open to all residents of Gloucester County.

### **PERSONAL CARE / HOMEMAKER SERVICE**

This program, provided by All About Care LLC., provides general support by trained and professionally supervised homemaker/home health aides in order to maintain, strengthen and safeguard the functioning of older individuals in their own homes during periods of illness or severe instability. The recipients are those elderly who have need of home care, on an interim basis, until more lasting arrangements can be made.

### **Auxiliary Personal Care Program**

The Auxiliary Personal Home Care Program, provided by All About Care LLC, is primarily an auxiliary care program to provide personal home care, as an alternative to a "waiting list", until a more lasting service can be arranged. As an auxiliary program this service will be limited to a maximum of 46 hours per client per contract year, arranged to provide support to the client's caregiver, for the good of the client.

### **HOUSEKEEPING SERVICE**

This program, provided by All About Care LLC., provides routine housekeeping to frail, ill incapacitated seniors who need temporary assistance in keeping their living quarters in a healthful, clean condition.

### **VOLUNTEER SERVICES/WELLNESS PROGRAM**

The Retired Senior Volunteer Program (RSVP) provides an active supply of senior volunteers for all manner of stations of activity. The volunteers give their time to such places as meal sites, home delivered meals, libraries, offices and local hospitals. They receive reimbursement for mileage.

### **GHA ( GLASSBORO HOUSING AUTHORITY) HOME SUPPORT**

This program provides home support services / housekeeping to Glassboro Housing Authority tenants who are elderly (age 60 and over), frail, disabled, and/or vulnerable in order to prevent inappropriate institutionalization, abuse and neglect.

### **SENIOR HEALTH CONNECTION WELLNESS PROGRAM**

The purpose of this disease prevention/health promotion program, provided by the Gloucester County Health Department, is identification and/or prevention of diabetes, hypertension and high blood cholesterol through health screenings, follow-up testing and education.

### **NUTRITION-CONGREGATE**

Six Nutrition Sites are in operation serving hot, well-balanced, nutritious noontime meals. Locations of the sites are Sewell, Glassboro, West Deptford, Williamstown, Franklin Township, and Paulsboro.

### **HOME DELIVERED MEALS**

Volunteers deliver the same meal that is served at the Sites to the homebound. This program operates five days a week for the benefit of the ill, infirm elderly.

### **WEEKEND HOME DELIVERED MEALS**

Volunteers deliver complete frozen meals to unattended homebound clients. This program operates on the weekends for the benefit of the ill, infirm elderly. A paid staff member monitors these clients weekly.

### **ESCORTED TRANSPORTATION**

County wide escorted transportation services is provided by the Gloucester County Division of Transportation Services, to enable seniors age 60 or older to utilize community facilities and services such as banks, medical resources, and other necessary destinations which they are unable to access due to transportation and/or health barriers. In addition, escorted transportation service will address two therapy-related transportation needs of the frail/disabled elderly target population with various units of service.

**BLIND AND VISUALLY IMPAIRED COUNSELING AND CARE MANAGEMENT**

This program, provided by the Gloucester County Office of Disability Services, provides supportive counseling and care management to blind or visually impaired persons and their families. The goal of the program is to improve their coping skills and problem-solving techniques as well as to increase knowledge and use of available resources. The emotional support and care management will result in a more positive adjustment toward sight loss.

**TRANSPORTATION - BLIND/VISUALLY IMPAIRED**

This program, provided by the Gloucester County Division of Transportation Services, provides non-emergency transportation for blind and visually impaired persons for the purpose of socialization and education.

**VHHA ASSISTANCE FOR INDEPENDENT LIVING**

This program provides a minimal amount of skilled in-home support to eligible seniors who wish to remain independently in their homes. This certified home health aide program provided by Visiting Nurse and Hospice Services Inc. provides personal care including bathing, meal preparation, assistance with diets, and light housekeeping services in order to prevent inappropriate institutionalization, abuse and neglect.

**ADULT PROTECTIVE SERVICES**

This program, provided by the Gloucester County Division of Social Services, provides voluntary or court-ordered social, legal, financial, medical or psychiatric services necessary to safeguard a vulnerable adult's rights and resources and to protect a vulnerable adult from abuse, neglect or exploitation.

**FRIENDLY VISITING FOCUSING ON READING AND WRITING PROGRAM**

The Retired Senior and Volunteer Program (R.S.V.P.) in Sewell, on the grounds of The Gloucester County College, will provide 15 friendly visitors to administer reading and writing assistance to isolated and homebound seniors. This program will promote self-improvement; enhance quality of life, and improvement of self-care, advocacy, protection, and dignity. The program will also provide reassurance telephone contact to frail/vulnerable, homebound seniors.

**STATE HEALTH INSURANCE ASSISTANCE PROGRAM (SHIP)**

The Program is no longer is funded in the Area Plan, the program is directly funded by State SHIP funding. Funding has increased, and the program has expanded.

# Request for Proposal Evaluation Selection Procedures

## Summary

The Request for Proposal (R.F.P.) Evaluation Committee convened on August 19, 2012, to evaluate 2013 Area Plan Contract and PEER Grouping proposals (RFPs), which were received August 2, 2012 at the Gloucester County Purchasing Department. Public Notices, for RFPs, were placed in *the Gloucester County Times* on July 1 and in *the Courier Post* on July 2, as per funding/contracting requirements.

Proposals for all Area Plan and PEER Grouping service programs, for the 2013 contract year were advertised through public notice, and proposals were received from all of the providers of the current (2012) contracted Area Plan and PEER Grouping service programs. No opposing RFPs were requested / submitted by any alternate provider of any of the advertised programs. Grading sheets were completed for all of the Area Plan and both PEER Grouping service programs

The Evaluation Committee recommended; that since all proposals, from all the existing providers have received superior scores and should be funded at the anticipated recommended funding levels, which are similar to the 2012 anticipated funding levels (see chart).

The Evaluation Committee graded two (2) PEER Grouping Proposals, which were submitted for PEER Grouping Adult Day Care, and one (1) proposal for Personal in Home Care.

Peer Grouping is a separate grant that is awarded by the New Jersey Department of Health and Senior Services, for the purpose of delaying or eliminating nursing home placement, by providing specialized services to a select group of clients, many of these clients are afflicted with Alzheimer or other dementia related illnesses.

The Planning and Departmental Review Meeting was held on August 10, 2012. The Executive Director approved all of the recommendations of the Proposal Evaluation Committee as presented by Senior Program Development Specialist and the Fiscal Officer.

The following will be presented, on September 19, to Advisory Council by Dennis Dittmar, Senior Program Specialist, Division of Senior Services:

- Request for Proposals (R.F.P) were received August 2, 2012, at the Gloucester County Purchasing Department for 2013 Area Plan Contract and PEER Grouping service programs
- Proposals for all advertised Area Plan and PEER Grouping service programs, for the 2013 contract year were received Proposals were received from all of the providers of the current (2012) contracted service programs. RFPs were

not requested by any alternate providers. Grading sheets were completed for all of the Area Plan and both PEER Grouping service programs.

- The R.F.P. Evaluation and Selection Committee convened on August 9, 2012, to grade and select proposals. The Chair of the Senior Advisory Council was seated on the R.F.P. Evaluation and Selection Committee.
- The Executive Director has approved the proposal selection of the RFP Evaluation Committee.
- The Senior Advisory Council will be advised of all of the selected service providers.
- The Senior Advisory Council, at the September 19, Senior Advisory Council meeting, will review the 2013 Area Plan Update, and receive a brief synopsis of programs and services.

**Evaluation Review Committee Members  
Meeting August 9, 2012, 10:00 am.  
Large Conference Room  
Gloucester County Division of Senior Services**

As per State of New Jersey, Department of Health and Senior Services Policy Memorandum Number: 2001-13, III-12, "The size and composition of the Evaluation Review Panel are to be determined by the Executive Director of the AAA. Director Anna Docimo has appointed the following to serve on the Evaluation Review Panel:

Robert McErlane, Gloucester County Purchasing Department, Bids Specifications,  
Connie Fentress, Vice Chairperson of the Division of Senior Services Advisory Council  
Dennis Dittmar, Senior Program Development Specialist, Division of Senior Services  
Karen Christina, Fiscal Officer, Division of Senior Services

**Robert McErlane, Gloucester County Purchasing Department, Bids Specifications, will serve as the alternate Chair of the Evaluation Review Panel.**

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**RESOLUTION TO PURCHASE ONE (1) 2013 FORD EXPLORER FOR THE GLOUCESTER COUNTY HEALTH DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$24,033.00 FROM HERTRICH FLEET SERVICES, INC.**

**WHEREAS**, the County of Gloucester, after due notice and advertisement, received sealed bids for the purchase of one (1) vehicle for use by the Gloucester County Health Department; and

**WHEREAS**, after following proper public bidding procedure, it was determined that Hertrich Fleet Service, Inc., with an office located at 1427 Bay Road, Milford, Delaware 19963 was the lowest responsive and responsible bidder to provide said vehicle, for an amount not to exceed \$24,033.00, as more specifically described in the bid specifications PD #012-034; and

**WHEREAS**, notwithstanding the status of this purchase as open-ended, the Purchasing Agent of the County of Gloucester has certified the availability of funds pursuant to CAF# 12-08455 in the amount of \$24,033.00, which amount shall be charged against budget line item T-03-08-518-330-20610.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Gloucester that the purchase of one (1) new vehicle (2013 or new Ford Explorer 4WD 4 Door Base or equal) for use by the Health Department, is hereby authorized, and in accordance with and pursuant to the bid submitted by Hertrich Fleet Service, Inc., and the specifications promulgated by the County, the Freeholder Director and the Clerk of the Board be and are hereby authorized to execute any documents necessary for the aforementioned purpose on behalf of the County.

**ADOPTED** at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester, held on Wednesday, October 3, 2012, at Woodbury, New Jersey.



**COUNTY OF GLOUCESTER**

**ROBERT M. DAMMINGER, DIRECTOR**

**ATTEST:**

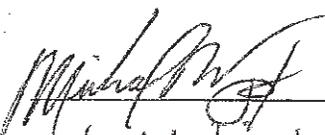
**ROBERT N. DI LELLA, CLERK**

CA

<p>PD 012-034 Bid Opening 9/18/2012 10:00am</p>				
<p>SPECIFICATIONS FOR SUPPLYING ONE (1) 2013 OR NEWER FORD EXPLORER 4WD 4 DOOR BASE (OR EQUAL) TO THE COUNTY OF GLOUCESTER AND EXISTING UNITS WITHIN THE COUNTY AS ALLOWED THROUGH THE COUNTY CONTRACT PURCHASING SYSTEM NUMBERS CK-01-GC &amp; 166LCP</p>	<p>VENDOR: Hertrich Fleet Services 1427 Bay rd. Milford De. Michael Wright 800 698-9825 302 839-0555 Fax</p>	<p>VENDOR: Day Ford 3696 William Penn Hwy Monroeville, PA 15146 Len Polistina Gov. Sales 609 484-0555 856 649-0395 Fax</p>		
<p>ITEM</p>				
<p>1 2013 Ford Explorer 4WD</p>	<p>Per Unit</p>	<p>Per Unit</p>		
<p>TOTAL</p>	<p>\$24,033.00</p>	<p>\$24,057.00</p>		
<p>DELIVERY ARO</p>	<p>60 to 90 Days</p>	<p>60 to 90 Days</p>		
<p>Variations: (if any)</p>	<p>NONE</p>	<p>NONE</p>		
<p>Will you extend your prices to local government entities within the County</p>	<p>NO</p>	<p>YES</p>		
<p>Bid specifications sent to:</p>	<p>Miller Ford Sales H.A. DeHart</p>	<p>Winner Ford Prime Vendor</p>	<p>Odyssey Specialty Veh. W.B. Mason</p>	<p>Rakhi Patil</p>
<p>Based upon the bids received, I recommend Hertrich Fleet Services be awarded the contract as the lowest responsive, responsible bidder.</p>			<p>Sincerely,</p>	
			<p>Robert J. McErlane Assistant Purchasing Agent</p>	

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SIGNATURE PAGE

SIGNED:   
NAME: Michael Wright  
(PRINTED OR TYPED)  
TITLE: Govt Sales Mgr  
DATE: 9/18/12

COMPANY: HERRICH Fleet Services/LLC.  
ADDRESS: 1427 Bay Rd  
Milford De 19963  
TELE #: 800-698-9825  
FAX #: 302-839-0555

TO THE BOARD OF CHOSEN FREEHOLDERS  
OF THE COUNTY OF GLOUCESTER

FREEHOLDERS:

THE UNDERSIGNED HEREBY DECLARES THAT HE/SHE HAS CAREFULLY EXAMINED THE SPECIFICATIONS AND PROPOSAL FORM FOR THE ABOVE VEHICLE, FOR WHICH BIDS WILL BE OPENED AND READ IN PUBLIC ON THE DATE ADVERTISED IN THE NEWSPAPER IN THE PURCHASING DEPARTMENT, 2ND FLOOR, COUNTY ADMINISTRATION BUILDING, 2 SOUTH BROAD STREET, WOODBURY, NJ 08096.

THE BIDDER FURTHER DECLARES THAT HE/SHE WILL CONTRACT WITH THE COUNTY OF GLOUCESTER TO FURNISH THE REQUIRED ITEM IN ACCORDANCE WITH THE PRESCRIBED SPECIFICATIONS AT THE PRICES OFFERED BELOW.

<u>ITEM DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>
1. 2013 FORD EXPLORER 4WD OR EQUAL	1	\$ <u>24033</u>
	<b>TOTAL</b>	\$ <u>24033.</u>

**BIDDERS MUST PROVIDE THE FOLLOWING INFORMATION:**

DELIVERY DATE: 60 to 90 DAYS ARO

VARIATIONS: (None)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) PORTABLE BOMB DIGITAL IMAGING SYSTEM (X-RAY) FROM TELEVERE SYSTEMS FOR THE REGIONAL BOMB SQUAD THROUGH STATE CONTRACT NUMBER A82108, FOR A TOTAL CONTRACT AMOUNT OF \$30,195.00 FROM THE '11 HOMELAND SECURITY GRANT PROGRAM**

**WHEREAS**, the Gloucester-Camden County Prosecutor's Regional Bomb Squad has a need to purchase a portable Bomb Digital Imaging System (x-ray) that will be used for security searches and inspections; and

**WHEREAS**, the Gloucester County Emergency Response Center will be purchasing the portable bomb digital imaging system through the 11' Homeland Security Funds; and

**WHEREAS**, N.J.S.A. 40A:11-12 permits the purchase of materials, supplies and equipment, through the State Contract, without the need for public bidding; and

**WHEREAS**, it has been determined that the County can purchase the said portable bomb digital imaging system from Televere Systems of 1611 Center Avenue, Janesville, WI 53545, in the total amount of \$30,195.00, through State Contract No. A82108; and

**WHEREAS**, the Purchasing Agent of the County of Gloucester has certified the availability of funds in the amount of \$30,195.00, pursuant to C.A.F. # 12-08213, which amount, shall be charged against budget line item G-02-11-181-000-20592.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders that the County Purchasing Agent be authorized to purchase the portable bomb digital imaging system for the Gloucester-Camden County Prosecutor's Regional Bomb Squad for the hereinabove purposes from Televere Systems for the amount of \$30,195.00, through State Contract No. A82108.

**ADOPTED** at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester, State of New Jersey held on Wednesday, October 3, 2012 at Woodbury, New Jersey.



**COUNTY OF GLOUCESTER**

**ROBERT M. DAMMINGER, DIRECTOR**

**ATTEST:**

**ROBERT N. DILELLA, CLERK**

COUNTY OF GLOUCESTER  
P. O. Box 337  
Woodbury, N. J. 08096

DI

Certificate of Availability of Funds

TREASURER'S NO. 12-08213

DATE Sept 12, 2012

BUDGET NUMBER - CURRENT YR G-02-11-181-000-20592 B \_\_\_\_\_ DEPARTMENT Emergency Resp.

AMOUNT OF CERTIFICATION \$30,195.00 COUNTY COUNSEL Thomas Campo

DESCRIPTION: To purchase a portable bomb digital imaging system to help with securities searches and inspections.

VENDOR: Televare, Systems

ADDRESS: 1611 Center Avenue

Janesville, WI 53545

J. Rute 9/12/12  
DEPARTMENT HEAD APPROVAL

APPROVED

[Signature]  
PURCHASING AGENT

RETURNED TO DEPARTMENT  
 NOT APPROVED

DATE PROCESSED

9-13-12

October 3, 2012  
Freeholder  
Meeting

D2

**RESOLUTION AUTHORIZING AWARD OF A SPLIT BID, FROM OCTOBER 4, 2012 TO OCTOBER 3, 2013, AS PER BID PD 12-027, WITH THE OPTION TO EXTEND FOR ONE (1) TWO (2) YEAR TERM OR TWO (2) ONE (1) YEAR TERMS TO 1) COMMON CENTS, IN AN AMOUNT NOT TO EXCEED \$35,000.00; 2) KENTRON, IN AN AMOUNT NOT TO EXCEED \$10,000.00; 3) QUADMED, IN AN AMOUNT NOT TO EXCEED \$2,000.00 4) VE RALPH & SON, IN AN AMOUNT NOT TO EXCEED \$35,000.00**

**WHEREAS**, the County of Gloucester has advertised for the receipt of public bids for the purchase of medical supplies and products in regard to Emergency Medical Services (EMS) provided within the County; and

**WHEREAS**, after following proper bidding procedure, it was determined that Common Cents, with a mailing address of P.O. Box 535, Old Saybrook, Connecticut 06475 was the lowest responsive and responsible bidder to provide said supplies for items 1 through 49, in an amount not to exceed \$35,000.00; and

**WHEREAS**, the contract shall be for estimated units of service, on an as-needed basis, in an amount not to exceed \$35,000.00, from October 4, 2012 to October 3, 2013 (with the option to extend for two (2) one (1) year terms or one (1) two (2) year term). The contract is therefore open-ended, which does not obligate the County of Gloucester to make any purchase; and, therefore, no Certificate of Availability of Funds is required at this time, and continuation of the contract beyond the first three (3) months of 2013 is conditioned upon the approval of the 2013 Gloucester County budget; and

**WHEREAS**, after following proper bidding procedure, it was determined that Kentron, with a mailing address of P.O. Box 120, Springfield, TN 37172 was the lowest responsive and responsible bidder to perform said supplies for items 50 through 94, in an amount not to exceed \$10,000.00; and

**WHEREAS**, the contract shall be for estimated units of service, on an as-needed basis, in an amount not to exceed \$10,000.00, from October 4, 2012 to October 3, 2013 (with the option to extend for two (2) one (1) year terms or one (1) two (2) year term). The contract is therefore open-ended, which does not obligate the County of Gloucester to make any purchase; and, therefore, no Certificate of Availability of Funds is required at this time, and continuation of the contract beyond the first three (3) months of 2013 is conditioned upon the approval of the 2013 Gloucester County budget; and

**WHEREAS**, after following proper bidding procedure, it was determined that QuadMed with a mailing address of 11210-1 Philips Industrial Blvd., Jacksonville, FL 32256 was the lowest responsive and responsible bidder to perform said supplies for items 95 through 99, in an amount not to exceed \$2,000.00; and

**WHEREAS**, the contract shall be for estimated units of service, on an as-needed basis, in an amount not to exceed \$2,000.00, from October 4, 2012 to October 3, 2013 (with the option to extend for two (2) one (1) year terms or one (1) two (2) year term). The contract is therefore open-ended, which does not obligate the County of Gloucester to make any purchase; and, therefore, no Certificate of Availability of Funds is required at this time, and continuation of the contract beyond the first three (3) months of 2013 is conditioned upon the approval of the 2013 Gloucester County budget; and

**WHEREAS**, after following proper bidding procedure, it was determined that VE Ralph & Sons, Inc., of 320 Schuyler Avenue, Kearny, New Jersey 07032 was the lowest responsive and responsible bidder to perform said supplies for items 100 through 159, in an amount not to exceed \$35,000.00; and

**WHEREAS**, the contract shall be for estimated units of service, on an as-needed basis, in an amount not to exceed \$35,000.00, from October 4, 2012 to October 3, 2013 (with the option to extend for two (2) one (1) year terms or one (1) two (2) year term). The contract is therefore

open-ended, which does not obligate the County of Gloucester to make any purchase; and, therefore, no Certificate of Availability of Funds is required at this time, and continuation of the contract beyond the first three (3) months of 2013 is conditioned upon the approval of the 2013 Gloucester County budget; and

**WHEREAS**, these contracts are awarded pursuant to and consistent with Gloucester County's fair and open procurement process and the terms and provisions of N.J.S.A. 19:44A-20.4; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Gloucester that the contracts for the purchase of consumable emergency medical supplies and products, and in accordance with and pursuant to the bids submitted by Common Cents, Kentron, QuadMed, and VE Ralph & Son and the specifications promulgated by the County, that the Director of the Board and the Clerk of the Board be and are hereby authorized to execute the contracts with the above mentioned vendors for the aforementioned purpose on behalf of the County of Gloucester.

**ADOPTED** at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester, held on Wednesday, October 3, 2012, at Woodbury, New Jersey.



**COUNTY OF GLOUCESTER**

**ROBERT M. DAMMINGER, DIRECTOR**

**ATTEST:**

**ROBERT N. DI LELLA, CLERK**

D2

**CONTRACT BETWEEN  
COMMON CENTS EMS  
AND  
COUNTY OF GLOUCESTER**

**THIS CONTRACT** is made effective the 3rd day of **October, 2012**, by and between the **COUNTY OF GLOUCESTER**, a body politic and corporate, with offices in Woodbury, New Jersey, hereinafter referred to as "County", and **COMMON CENTS EMS**, with a mailing address of P.O. Box 535, Old Saybrook, Connecticut 06475, hereinafter referred to as "Vendor".

**RECITALS**

**WHEREAS**, there exists a need for the County of Gloucester to contract for the provision of consumable emergency medical supplies and products in regard to Emergency Medical Services (EMS) to provided by Gloucester County, as set forth in **PD-12-027**; and

**WHEREAS**, this contract is awarded pursuant to and consistent with Gloucester County's fair and open procurement process and the terms and provisions of N.J.S.A. 19:44A-20.4; and

**WHEREAS**, The Vendor represents that it is qualified to perform said services and desires to so perform pursuant to the terms and provisions of this contract.

**NOW THEREFORE**, in consideration of the mutual promises, agreements and other considerations made by and between the parties, the County and the Vendor do hereby agree as follows:

**TERMS OF AGREEMENT**

1. **TERM.** This Contract shall be effective for a period of one (1) year from October 4, 2012 to October 3, 2013 (with the option to extend for two (2) one (1) year terms or one (1) two (2) year term).
2. **COMPENSATION.** Contract may be estimated units of service, to provide said supplies, which shall be as set forth in Attachment A, which is attached hereto and made a part of this contract, in the amount not to exceed **\$35,000.00**.

It is agreed and understood that this is an open-ended contract, thereby requiring the County to use Vendor's services only on an as-needed basis. There is no obligation on the part of the County to make any purchase whatsoever. Continuation of the contract beyond the first three (3) months of 2013 is conditioned upon the approval of the 2013 Gloucester County Budget.

The County shall place an order with vendor as needed via a purchase order. Vendor shall be paid in accordance with this Contract document upon receipt of an invoice and a properly executed voucher. After approval by County, the payment voucher shall be placed in line for prompt payment.

Each invoice shall contain an itemized, detailed description of all products shipped. Failure to provide sufficient specificity shall be cause for rejection of the invoice until the necessary details are provided.

It is also agreed and understood that the acceptance of the final payment by Vendor shall be considered a release in full of all claims against the County arising out of, or by reason of, the work done and materials furnished under this Contract.

3. **DUTIES OF CONTRACTOR.** The specific duties of the Vendor shall be as set forth in specifications identified as PD-12-027, which is incorporated herein and made a part hereof by reference and Attachment A. Should there occur a conflict between this form of contract and the bid documents, the bid documents shall prevail.

Vendor agrees that it has or will comply with, and where applicable should continue throughout the period of this contract to comply with, all of the requirements of the bid documents.

4. **FURTHER OBLIGATIONS OF THE PARTIES.** During the performance of this Contract, the parties agree as follows, where applicable:

A. Vendor will not discriminate against any employee or applicant for employment because of gender, age, race, creed, color, religion, Vietnam-era veteran status, national origin, ancestry, marital status, disability, affectional or sexual orientation, genetic information, sex or atypical hereditary cellular or blood trait. Vendor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment without regard to their gender, age, race, creed, color, religion, Vietnam-era veteran status, national origin, ancestry, marital status, disability, affectional or sexual orientation, genetic information, sex or atypical hereditary cellular or blood trait. Such actions shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Vendor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this non-discrimination clause.

B. The Vendor or subcontractor, where applicable, will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to gender, age, race, creed, color, religion, Vietnam-era veteran status, national origin, ancestry, marital status, disability, affectional or sexual orientation, genetic information, sex or atypical hereditary cellular or blood trait.

C. The Vendor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the Agency Contracting Officer advising the labor union or workers' representative of the Contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

D. The Vendor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to P.L. 1975, c.127, as amended and supplemented from time to time.

E. The Vendor or subcontractor, where applicable, agrees to attempt in good faith to employ minority and female workers consistent with the applicable County employment goals prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C. 127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable County employment goals determined by Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C. 127, as amended and supplemented from time to time.

F. The Vendor or subcontractor, where applicable, agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of gender, age, creed, color, religion, Vietnam-era veteran status, national origin, ancestry, marital status, affectional or sexual orientation, or disability and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

G. The Vendor or subcontractor, where applicable, agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decision of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

H. The Vendor or subcontractor, where applicable, agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to gender, age, creed, color, religion, Vietnam-era veteran status, national origin, ancestry, marital status, affectional or sexual orientation, or disability and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey and applicable Federal law and applicable Federal court decisions.

I. The Vendor or subcontractor, where applicable, shall furnish such report or other document to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (N.J.A.C. 17:27).

J. Only manufactured products of the United States of America, wherever available, shall be used in the execution of the work specified herein.

K. In accordance with the Tax Equity and Fiscal Responsibility Act of 1982 (TEFRA), it is expressly understood that if the net amount paid to Vendor pursuant to this

Contract exceeds Ten Thousand Dollars (\$10,000.00) in a twelve-month period, Vendor will grant to the Department of Health and Human Services and/or the general Accounting Office access to such of Contractor's books, documents, and records as are necessary to verify the nature and extent of costs of services furnished under this Contract. Vendor agrees to grant such access until the expiration of four (4) years after the services are furnished under the contract. In the event that Vendor carries out any duties of the contract through a subcontract with a related organization which will result in payment to the related organization of Ten Thousand Dollars (\$10,000.00) or more over a twelve-month period, Vendor agrees that any such subcontract shall require that the related organization shall make available such books, documents, and records which are necessary to verify the nature and extent of the costs.

5. **LICENSING AND PERMITTING.** If the Vendor or any of its agents is required to maintain a license, or to maintain in force and effect any permits issued by any governmental or quasi-governmental entity in order to perform the services which are the subject of this Contract, then prior to the effective date of this Contract, and as a condition precedent to its taking effect, Vendor shall provide to County a copy of its current license and permits required to operate in the State of New Jersey, which license and permits shall be in good standing and shall not be subject to any current action to revoke or suspend, and shall remain so throughout the term of this Contract.

Vendor shall notify County immediately in the event of suspension, revocation or any change in status (or in the event of the initiation of any action to accomplish such suspension, revocation and/or change in status) of license or certification held by Vendor or its agents.

6. **TERMINATION.** This Contract may be terminated as follows:

A. Pursuant to the termination provisions set forth in the Bid Specifications or in the Request for Proposals, if any, as the case may be, which are specifically referred to and incorporated herein by reference.

B. If Vendor is required to be licensed in order to perform the services which are the subject of this Contract, then this Contract may be terminated by County in the event that the appropriate governmental entity with jurisdiction has instituted an action to have the Contractor's license suspended, or in the event that such entity has revoked or suspended said license. Notice of termination pursuant to this subparagraph shall be effective immediately upon the giving of said notice.

C. If, through any cause, the Vendor or subcontractor, where applicable, shall fail to fulfill in timely and proper manner his obligations under this Contract, or if the Vendor shall violate any of the covenants, agreements, or stipulations of this Contract, the County shall thereupon have the right to terminate this Contract by giving written notice to the Vendor of such termination and specifying the effective date thereof. In such event, all finished or unfinished documents, data, studies, and reports prepared by the Vendor under this Contract, shall be forthwith delivered to the County.

D. The County may terminate this Contract for public convenience at any time by a notice in writing from the County to the Contractor. If the Contract is terminated by the

County as provided herein, the Vendor will be paid for the services rendered to the time of termination.

E. Notwithstanding the above, the Vendor or subcontractor, where applicable, shall not be relieved of liability to the County for damages sustained by the County by virtue of any breach of the Contract by the Contractor, and the County may withhold any payments to the Vendor for the purpose of set off until such time as the exact amount of damages due the County from the Vendor is determined.

F. Termination shall not operate to affect the validity of the indemnification provisions of this Contract, nor to prevent the County from pursuing any other relief or damages to which it may be entitled, either at law or in equity.

7. **PROPERTY OF THE COUNTY.** All materials developed, prepared, completed, or acquired by Vendor during the performance of the services specified by this Contract, including, but not limited to, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, and reports, shall become the property of the County, except as may otherwise be stipulated in a written statement by the County.

8. **NO ASSIGNMENT OR SUBCONTRACT.** This Contract may not be assigned nor subcontracted by the Contractor, except as otherwise agreed in writing by both parties. Any attempted assignment or subcontract without such written consent shall be void with respect to the County and no obligation on the County's part to the assignee shall arise, unless the County shall elect to accept and to consent to such assignment or subcontract.

9. **INDEMNIFICATION.** The Vendor or subcontractor, where applicable, shall be responsible for, shall keep, save and hold the County of Gloucester harmless from, shall indemnify and shall defend the County of Gloucester against any claim, loss, liability, expense (specifically including but not limited to costs, counsel fees and/or experts' fees), or damage resulting from all mental or physical injuries or disabilities, including death, to employees or recipients of the Contractor's services or to any other persons, or from any damage to any property sustained in connection with this contract which results from any acts or omissions, including negligence or malpractice, of any of its officers, directors, employees, agents, servants or independent contractors, or from the Contractor's failure to provide for the safety and protection of its employees, or from Contractor's performance or failure to perform pursuant to the terms and provisions of this Contract. The Contractor's liability under this agreement shall continue after the termination of this agreement with respect to any liability, loss, expense or damage resulting from acts occurring prior to termination.

10. **INSURANCE.** Vendor shall, if applicable to the services to be provided, maintain general liability, automobile liability, business operations, builder's insurance, and Workers' Compensation insurance in amounts, for the coverages, and with companies deemed satisfactory by County, and which shall be in compliance with any applicable requirements of the State of New Jersey. Vendor shall, simultaneously with the execution of this Contract, deliver certifications of said insurance to County, naming County as an additional insured.

If Vendor is a member of a profession that is subject to suit for professional malpractice, then Vendor shall maintain and continue in full force and effect an insurance policy for

professional liability/malpractice with limits of liability acceptable to the County. Vendor shall, simultaneously with the execution of this Contract, and as a condition precedent to its taking effect, provide to County a copy of a certificate of insurance, verifying that said insurance is and will be in effect during the term of this Contract. The County shall review the certificate for sufficiency and compliance with this paragraph, and approval of said certificate and policy shall be necessary prior to this Contract taking effect. Vendor also hereby agrees to continue said policy in force and effect for the period of the applicable statute of limitations following the termination of this Contract and shall provide the County with copies of certificates of insurance as the certificates may be renewed during that period of time.

11. **SET-OFF.** Should Vendor either refuse or neglect to perform the service that Vendor is required to perform in accordance with the terms of this Contract, and if expense is incurred by County by reason of Contractor's failure to perform, then and in that event, such expense shall be deducted from any payment due to Contractor. Exercise of such set-off shall not operate to prevent County from pursuing any other remedy to which it may be entitled.

12. **PREVENTION OF PERFORMANCE BY COUNTY.** In the event that the County is prevented from performing this Contract by circumstances beyond its control, then any obligations owing by the County to the Vendor shall be suspended without liability for the period during which the County is so prevented.

13. **METHODS OF WORK.** Vendor agrees that in performing its work, it shall employ such methods or means as will not cause any interruption or interference with the operations of County or infringe on the rights of the public.

14. **NONWAIVER.** The failure by the County to enforce any particular provision of this Contract, or to act upon a breach of this Contract by Contractor, shall not operate as or be construed as a waiver of any subsequent breach, nor a bar to any subsequent enforcement.

15. **PARTIAL INVALIDITY.** In the event that any provision of this Contract shall be or become invalid under any law or applicable regulation, such invalidity shall not affect the validity or enforceability of any other provision of this Contract.

16. **CHANGES.** This Contract may be modified by approved change orders, consistent with applicable laws, rules and regulations. The County, without invalidating this Contract, may order changes consisting of additions, deletions, and/or modifications, and the contract sum shall be adjusted accordingly. This Contract and the contract terms may be changed only by change order. The cost or credit to the County from change in this Contract shall be determined by mutual agreement before executing the change involved.

17. **NOTICES.** Notices required by this Contract shall be effective upon mailing of notice by regular and certified mail to the addresses set forth above, or by personal service, or if such notice cannot be delivered or personally served, then by any procedure for notice pursuant to the Rules of Court of the State of New Jersey.

18. **COMPLIANCE WITH APPLICABLE LAW.** Vendor shall at times during the course of the effective period of this Contract comply with and be subject to all applicable laws, rules and regulations of the State of New Jersey and of any other entity having jurisdiction pertaining

to the performance of Contractor's services.

19. **INDEPENDENT VENDORSTATUS.** The parties acknowledge that Vendor is an independent Vendor and is not an agent of the County.

20. **CONFLICT OF INTEREST.** Vendor covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services pursuant to this Contract. The Company further covenants that in the performance of this Contract, no person having any such interest shall be employed.

21. **CONFIDENTIALITY.** Vendor agrees not to divulge or release any information, reports, or recommendations developed or obtained in connection with the performance of this Contract, during the term of this Contract, except to authorized County personnel or upon prior approval of the County.

22. **BINDING EFFECT.** This Contract shall be binding on the undersigned and their successors and assigns.

23. **CONTRACT PARTS.** This Contract consists of this Contract document and the specifications identified as PD-12-027, the bidder's bid package (all of which are referred to and incorporated herein) and Attachment A. Should there occur a conflict between this form of contract and the specifications, then this Contract shall prevail. If there should occur a conflict between either this form of Contract or the specifications and the bid package, then this Contract and the specifications shall prevail.

**THIS CONTRACT** is dated this 3rd day of October 2012.

**IN WITNESS WHEREOF**, the County has caused this instrument to be signed by its Director, attested by its Clerk, and its corporate seal affixed hereunto, pursuant to a Resolution of the said party of the first part passed for that purpose, and Vendor has caused this instrument to be signed by its properly authorized representative and its corporate seal affixed the day and year first above written.

**ATTEST:**

**COUNTY OF GLOUCESTER**

\_\_\_\_\_  
**ROBERT N. DILELLA, CLERK**

\_\_\_\_\_  
**ROBERT M. DAMMINGER, DIRECTOR**

**ATTEST:**

**COMMON CENTS EMS**

\_\_\_\_\_  
**By:**  
**Title:**

**ATTACHMENT A**

	<b>ITEM DESCRIPTION</b>	<b>Manufacturer</b>	<b>Substitution Permitted with Approved "Or Equal"?</b>	<b>Common Cents</b>	<b>Quantity</b>
1	Adult BVM	Ambu/Spur	no	8.30	Each
2	Pediatric BVM	Ambu/Spur	no	10.25	Each
3	Neonatal BVM	Ambu/Spur	no	11.50	Each
4	On Board O2 Flowmeter (0-15, not 0-25 LPM)	Life Support Products/Allied	yes	13.00	Each
5	1/8 inch NPT Adapter for above	Life Support Products/Allied	yes	2.00	Each
6	Oxygen Nipples	Western Medica	yes	1.25	Each
7	Oxygen Gaskets	Western Medica	yes	1.45	Each
8	Oxygen Cylinder Wrench	Western Medica	yes	2.00	Each
9	Adult Partial Non-rebreather Mask	Hudson RCI	No	1.00	Each
10	Pediatric Partial Non-rebreather Mask	Hudson RCI	No	1.10	Each
	Manual Suction Canisters:				
11	Neonate / Pediatric	ResQvac/Repro-Med	no	10.70	Each
12	Soft Yankauer	ResQvac/Repro-Med	no	12.10	Each
13	Rigid Yankauer	ResQvac/Repro-Med	no	11.10	Each
14	First Responder Kit	ResQvac/Repro-Med	no	5.90	Each
15	Adult/Ped SPO2 Sensors (TuffSatt Compatible)	Datex-Ohmeda	yes	12.00	Each
16	Adult SPO2 Sensor	Datex-Ohmeda	yes	12.00	Each
17	Bite Sticks	Grafco	yes	1.00	Each
18	Lyfetymer LED Metronome	Lyfetymer	no	1.00	Each
19	2 X 2's	Dynarex	yes	1.00	Each
20	4 X 7's	Dynarex	yes	1.00	Each
21	5 X 9's	Dynarex	yes	1.00	Each
22	8 X 10's	Dynarex	yes	1.00	Each

23	Triangular	Dynarex	yes		
24	1" Tape	Dynarex	yes		
25	3" Tape	Dynarex	yes		
26	Adhesive Bandage 2 X 4 1/2	Dynarex	yes		
27	Trauma Dressing 12 X 30	Dynarex	yes		
28	Burn Sheets 60 X 96	Roehampton	yes		
29	Asherman Chest Seals	Rusch	yes		
30	Shoe Covers	Dynarex	yes		
31	Ear Loop Mask w/ Extended Face Shield	Sanax	yes		
32	Vionex No Rinse Gel	Metrex/Vionex	no		
33	CPR Pocket Masks	B&F Medical/Allied	yes		
34	Disinfectant Spray	Metrex/Cavicide	no		
35	Spray Cleaner	Spartan Chemical SD-20	no		
36	Hot Packs 5 X 9 (loose)	Dynarex	yes		
37	Ring Cutter	Moore Medical	yes		
38	Tweezers				
39	Bee Sting/Medicaine Swabs	Moore Medical	yes		
40	Ammonia Inhalants	Moore Medical	yes		
41	Compartment Seals	HealthCare Logistics	yes		
42	"AAA" Batteries	Duracell/Procell Alkaline	yes		
43	OB Kit (NJ OEMS Approved)	VE Ralph	no		
44	Baby Bunting	PrimaCare	yes		
45	Emergency Blankets	PrimaCare	yes		
46	Sscor VX-2 replacement battery	Sscor	no		
47	Sscor EVX replacement battery	Sscor	no		
48	Minitor V Batteries	Motorola	no		
49	Disposable Longboard Straps	Compliance Medical Mfg	no		

D2

**CONTRACT BETWEEN  
KENTRON  
AND  
COUNTY OF GLOUCESTER**

**THIS CONTRACT** is made effective the **3rd** day of **October, 2012**, by and between the **COUNTY OF GLOUCESTER**, a body politic and corporate, with offices in Woodbury, New Jersey, hereinafter referred to as "County", and **KENTRON**, with a mailing address of P.O. Box 120, Springfield, TN 37172, hereinafter referred to as "Vendor".

**RECITALS**

**WHEREAS**, there exists a need for the County of Gloucester to contract for the provision of consumable emergency medical supplies and products in regard to Emergency Medical Services (EMS) to provided by Gloucester County, as set forth in **PD-12-027**; and

**WHEREAS**, this contract is awarded pursuant to and consistent with Gloucester County's fair and open procurement process and the terms and provisions of N.J.S.A. 19:44A-20.4; and

**WHEREAS**, The Vendor represents that it is qualified to perform said services and desires to so perform pursuant to the terms and provisions of this contract.

**NOW THEREFORE**, in consideration of the mutual promises, agreements and other considerations made by and between the parties, the County and the Vendor do hereby agree as follows:

**TERMS OF AGREEMENT**

1. **TERM.** This Contract shall be effective for a period of one (1) year from October 4, 2012 to October 3, 2013 (with the option to extend for two (2) one (1) year terms or one (1) two (2) year term).
2. **COMPENSATION.** Contract may be estimated units of service, to provide said supplies, which shall be as set forth in Attachment A, which is attached hereto and made a part of this contract, in the amount not to exceed **\$10,000.00**.

It is agreed and understood that this is an open-ended contract, thereby requiring the County to use Vendor's services only on an as-needed basis. There is no obligation on the part of the County to make any purchase whatsoever. Continuation of the contract beyond the first three (3) months of 2013 is conditioned upon the approval of the 2013 Gloucester County Budget.

The County shall place an order with vendor as needed via a purchase order. Vendor shall be paid in accordance with this Contract document upon receipt of an invoice and a properly executed voucher. After approval by County, the payment voucher shall be placed in line for prompt payment.

Each invoice shall contain an itemized, detailed description of all products shipped. Failure to provide sufficient specificity shall be cause for rejection of the invoice until the necessary details are provided.

It is also agreed and understood that the acceptance of the final payment by Vendor shall be considered a release in full of all claims against the County arising out of, or by reason of, the work done and materials furnished under this Contract.

3. **DUTIES OF CONTRACTOR.** The specific duties of the Vendor shall be as set forth in specifications identified as PD-12-027, which is incorporated herein and made a part hereof by reference and Attachment A. Should there occur a conflict between this form of contract and the bid documents, the bid documents shall prevail.

Vendor agrees that it has or will comply with, and where applicable should continue throughout the period of this contract to comply with, all of the requirements of the bid documents.

4. **FURTHER OBLIGATIONS OF THE PARTIES.** During the performance of this Contract, the parties agree as follows, where applicable:

A. Vendor will not discriminate against any employee or applicant for employment because of gender, age, race, creed, color, religion, Vietnam-era veteran status, national origin, ancestry, marital status, disability, affectional or sexual orientation, genetic information, sex or atypical hereditary cellular or blood trait. Vendor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment without regard to their gender, age, race, creed, color, religion, Vietnam-era veteran status, national origin, ancestry, marital status, disability, affectional or sexual orientation, genetic information, sex or atypical hereditary cellular or blood trait. Such actions shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Vendor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this non-discrimination clause.

B. The Vendor or subcontractor, where applicable, will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to gender, age, race, creed, color, religion, Vietnam-era veteran status, national origin, ancestry, marital status, disability, affectional or sexual orientation, genetic information, sex or atypical hereditary cellular or blood trait.

C. The Vendor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the Agency Contracting Officer advising the labor union or workers' representative of the Contractor's commitments under this act and shall post copies of the notice in conspicuous places available to

employees and applicants for employment.

D. The Vendor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to P.L. 1975, c.127, as amended and supplemented from time to time.

E. The Vendor or subcontractor, where applicable, agrees to attempt in good faith to employ minority and female workers consistent with the applicable County employment goals prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C. 127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable County employment goals determined by Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C. 127, as amended and supplemented from time to time.

F. The Vendor or subcontractor, where applicable, agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of gender, age, creed, color, religion, Vietnam-era veteran status, national origin, ancestry, marital status, affectional or sexual orientation, or disability and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

G. The Vendor or subcontractor, where applicable, agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decision of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

H. The Vendor or subcontractor, where applicable, agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to gender, age, creed, color, religion, Vietnam-era veteran status, national origin, ancestry, marital status, affectional or sexual orientation, or disability and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey and applicable Federal law and applicable Federal court decisions.

I. The Vendor or subcontractor, where applicable, shall furnish such report or other document to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (N.J.A.C. 17:27).

J. Only manufactured products of the United States of America, wherever available, shall be used in the execution of the work specified herein.

K. In accordance with the Tax Equity and Fiscal Responsibility Act of 1982

(TEFRA), it is expressly understood that if the net amount paid to Vendor pursuant to this Contract exceeds Ten Thousand Dollars (\$10,000.00) in a twelve-month period, Vendor will grant to the Department of Health and Human Services and/or the general Accounting Office access to such of Contractor's books, documents, and records as are necessary to verify the nature and extent of costs of services furnished under this Contract. Vendor agrees to grant such access until the expiration of four (4) years after the services are furnished under the contract. In the event that Vendor carries out any duties of the contract through a subcontract with a related organization which will result in payment to the related organization of Ten Thousand Dollars (\$10,000.00) or more over a twelve-month period, Vendor agrees that any such subcontract shall require that the related organization shall make available such books, documents, and records which are necessary to verify the nature and extent of the costs.

5. **LICENSING AND PERMITTING.** If the Vendor or any of its agents is required to maintain a license, or to maintain in force and effect any permits issued by any governmental or quasi-governmental entity in order to perform the services which are the subject of this Contract, then prior to the effective date of this Contract, and as a condition precedent to its taking effect, Vendor shall provide to County a copy of its current license and permits required to operate in the State of New Jersey, which license and permits shall be in good standing and shall not be subject to any current action to revoke or suspend, and shall remain so throughout the term of this Contract.

Vendor shall notify County immediately in the event of suspension, revocation or any change in status (or in the event of the initiation of any action to accomplish such suspension, revocation and/or change in status) of license or certification held by Vendor or its agents.

6. **TERMINATION.** This Contract may be terminated as follows:

A. Pursuant to the termination provisions set forth in the Bid Specifications or in the Request for Proposals, if any, as the case may be, which are specifically referred to and incorporated herein by reference.

B. If Vendor is required to be licensed in order to perform the services which are the subject of this Contract, then this Contract may be terminated by County in the event that the appropriate governmental entity with jurisdiction has instituted an action to have the Contractor's license suspended, or in the event that such entity has revoked or suspended said license. Notice of termination pursuant to this subparagraph shall be effective immediately upon the giving of said notice.

C. If, through any cause, the Vendor or subcontractor, where applicable, shall fail to fulfill in timely and proper manner his obligations under this Contract, or if the Vendor shall violate any of the covenants, agreements, or stipulations of this Contract, the County shall thereupon have the right to terminate this Contract by giving written notice to the Vendor of such termination and specifying the effective date thereof. In such event, all finished or unfinished documents, data, studies, and reports prepared by the Vendor under this Contract, shall be forthwith delivered to the County.

D. The County may terminate this Contract for public convenience at any time by

a notice in writing from the County to the Contractor. If the Contract is terminated by the County as provided herein, the Vendor will be paid for the services rendered to the time of termination.

E. Notwithstanding the above, the Vendor or subcontractor, where applicable, shall not be relieved of liability to the County for damages sustained by the County by virtue of any breach of the Contract by the Contractor, and the County may withhold any payments to the Vendor for the purpose of set off until such time as the exact amount of damages due the County from the Vendor is determined.

F. Termination shall not operate to affect the validity of the indemnification provisions of this Contract, nor to prevent the County from pursuing any other relief or damages to which it may be entitled, either at law or in equity.

7. **PROPERTY OF THE COUNTY.** All materials developed, prepared, completed, or acquired by Vendor during the performance of the services specified by this Contract, including, but not limited to, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, and reports, shall become the property of the County, except as may otherwise be stipulated in a written statement by the County.

8. **NO ASSIGNMENT OR SUBCONTRACT.** This Contract may not be assigned nor subcontracted by the Contractor, except as otherwise agreed in writing by both parties. Any attempted assignment or subcontract without such written consent shall be void with respect to the County and no obligation on the County's part to the assignee shall arise, unless the County shall elect to accept and to consent to such assignment or subcontract.

9. **INDEMNIFICATION.** The Vendor or subcontractor, where applicable, shall be responsible for, shall keep, save and hold the County of Gloucester harmless from, shall indemnify and shall defend the County of Gloucester against any claim, loss, liability, expense (specifically including but not limited to costs, counsel fees and/or experts' fees), or damage resulting from all mental or physical injuries or disabilities, including death, to employees or recipients of the Contractor's services or to any other persons, or from any damage to any property sustained in connection with this contract which results from any acts or omissions, including negligence or malpractice, of any of its officers, directors, employees, agents, servants or independent contractors, or from the Contractor's failure to provide for the safety and protection of its employees, or from Contractor's performance or failure to perform pursuant to the terms and provisions of this Contract. The Contractor's liability under this agreement shall continue after the termination of this agreement with respect to any liability, loss, expense or damage resulting from acts occurring prior to termination.

10. **INSURANCE.** Vendor shall, if applicable to the services to be provided, maintain general liability, automobile liability, business operations, builder's insurance, and Workers' Compensation insurance in amounts, for the coverages, and with companies deemed satisfactory by County, and which shall be in compliance with any applicable requirements of the State of New Jersey. Vendor shall, simultaneously with the execution of this Contract, deliver certifications of said insurance to County, naming County as an additional insured.

If Vendor is a member of a profession that is subject to suit for professional malpractice,

then Vendor shall maintain and continue in full force and effect an insurance policy for professional liability/malpractice with limits of liability acceptable to the County. Vendor shall, simultaneously with the execution of this Contract, and as a condition precedent to its taking effect, provide to County a copy of a certificate of insurance, verifying that said insurance is and will be in effect during the term of this Contract. The County shall review the certificate for sufficiency and compliance with this paragraph, and approval of said certificate and policy shall be necessary prior to this Contract taking effect. Vendor also hereby agrees to continue said policy in force and effect for the period of the applicable statute of limitations following the termination of this Contract and shall provide the County with copies of certificates of insurance as the certificates may be renewed during that period of time.

11. **SET-OFF.** Should Vendor either refuse or neglect to perform the service that Vendor is required to perform in accordance with the terms of this Contract, and if expense is incurred by County by reason of Contractor's failure to perform, then and in that event, such expense shall be deducted from any payment due to Contractor. Exercise of such set-off shall not operate to prevent County from pursuing any other remedy to which it may be entitled.

12. **PREVENTION OF PERFORMANCE BY COUNTY.** In the event that the County is prevented from performing this Contract by circumstances beyond its control, then any obligations owing by the County to the Vendor shall be suspended without liability for the period during which the County is so prevented.

13. **METHODS OF WORK.** Vendor agrees that in performing its work, it shall employ such methods or means as will not cause any interruption or interference with the operations of County or infringe on the rights of the public.

14. **NONWAIVER.** The failure by the County to enforce any particular provision of this Contract, or to act upon a breach of this Contract by Contractor, shall not operate as or be construed as a waiver of any subsequent breach, nor a bar to any subsequent enforcement.

15. **PARTIAL INVALIDITY.** In the event that any provision of this Contract shall be or become invalid under any law or applicable regulation, such invalidity shall not affect the validity or enforceability of any other provision of this Contract.

16. **CHANGES.** This Contract may be modified by approved change orders, consistent with applicable laws, rules and regulations. The County, without invalidating this Contract, may order changes consisting of additions, deletions, and/or modifications, and the contract sum shall be adjusted accordingly. This Contract and the contract terms may be changed only by change order. The cost or credit to the County from change in this Contract shall be determined by mutual agreement before executing the change involved.

17. **NOTICES.** Notices required by this Contract shall be effective upon mailing of notice by regular and certified mail to the addresses set forth above, or by personal service, or if such notice cannot be delivered or personally served, then by any procedure for notice pursuant to the Rules of Court of the State of New Jersey.

18. **COMPLIANCE WITH APPLICABLE LAW.** Vendor shall at times during the course of the effective period of this Contract comply with and be subject to all applicable laws, rules

and regulations of the State of New Jersey and of any other entity having jurisdiction pertaining to the performance of Contractor's services.

19. **INDEPENDENT VENDORSTATUS.** The parties acknowledge that Vendor is an independent Vendor and is not an agent of the County.

20. **CONFLICT OF INTEREST.** Vendor covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services pursuant to this Contract. The Company further covenants that in the performance of this Contract, no person having any such interest shall be employed.

21. **CONFIDENTIALITY.** Vendor agrees not to divulge or release any information, reports, or recommendations developed or obtained in connection with the performance of this Contract, during the term of this Contract, except to authorized County personnel or upon prior approval of the County.

22. **BINDING EFFECT.** This Contract shall be binding on the undersigned and their successors and assigns.

23. **CONTRACT PARTS.** This Contract consists of this Contract document and the specifications identified as PD-12-027, the bidder's bid package (all of which are referred to and incorporated herein) and Attachment A. Should there occur a conflict between this form of contract and the specifications, then this Contract shall prevail. If there should occur a conflict between either this form of Contract or the specifications and the bid package, then this Contract and the specifications shall prevail.

**THIS CONTRACT** is dated this 3rd day of October 2012.

**IN WITNESS WHEREOF**, the County has caused this instrument to be signed by its Director, attested by its Clerk, and its corporate seal affixed hereunto, pursuant to a Resolution of the said party of the first part passed for that purpose, and Vendor has caused this instrument to be signed by its properly authorized representative and its corporate seal affixed the day and year first above written.

**ATTEST:**

**COUNTY OF GLOUCESTER**

\_\_\_\_\_  
**ROBERT N. DILELLA, CLERK**

\_\_\_\_\_  
**ROBERT M. DAMMINGER, DIRECTOR**

**ATTEST:**

**KENTRON**

\_\_\_\_\_  
**By:**  
**Title:**

**ATTACHMENT A**

	<b>ITEM DESCRIPTION</b>	<b>Manufacturer</b>	<b>Part #</b>	<b>Substitution Permitted with Approved "Or Equal"?</b>	<b>High Use Item?</b>	<b>Kentron</b>	<b>Quantity</b>
50	Adult Nasal Canula	Hudson RCI	1103	yes	X	0-25	5000
51	Pediatric Nasal Canula	Hudson RCI	1838	yes		0-25	5000
52	O2 Supply Tubing	Hudson RCI	1115	yes		0-25	5000
53	Adult Trach Collar	Hudson RCI	1075	yes		0-25	5000
54	Pediatric Trach Collar	Hudson RCI				0-25	5000
	Nasal Airways: (Robertazzi style)						
55	12 fr	Rusch	123312 (bag 10)	yes	X	12-90	10
56	14 fr	Rusch	123314 (bag 10)	yes	X	12-90	10
57	16 fr	Rusch	123316 (bag 10)	yes	X	12-90	10
58	18 fr	Rusch	123316 (bag 10)	yes	X	12-90	10
59	20 fr	Rusch	123120 (bag 10)	yes	X	12-90	10
60	22 fr	Rusch	123222 (bag 10)	yes	X	12-90	10
61	24 fr	Rusch	123124 (bag 10)	yes	X	12-90	10
62	26 fr	Rusch	123126 (bag 10)	yes	X	12-90	10
63	28 fr	Rusch	123128 (bag 10)	yes	X	12-90	10
64	30 fr	Rusch	123230 (bag 10)	yes	X	12-90	10
65	32 fr	Rusch	123132 (bag 10)	yes	X	12-90	10
66	34 fr	Rusch	123234 (bag 10)	yes	X	12-90	10
67	36 fr	Rusch	123236 (bag 10)	yes	X	12-90	10
68	Nasal Airway Kit (Boxed)	Rusch	1232 Emerg Pack	yes		0-25	5000
	Oral Airways: (Color Coded, Berman style)						
69	#00 (40 mm)	Rusch	121801 (bag of 50)	yes	X	0-25	5000
70	#0 (50 mm)	Rusch	121850 (bag of 50)	yes	X	0-25	5000
71	#1 (60 mm)	Rusch	121802 (bag of 50)	yes	X	0-25	5000
72	#2 (70 mm)	Rusch	121870 (bag of 50)	yes	X	0-25	5000

73	#3 (80 mm)	Rusch	121803 (bag of 50)	yes	X		
74	#4 (90 mm)	Rusch	122804 (bag of 50)	yes	X		
75	#5 (100 mm)	Rusch	121805 (bag of 50)	yes	X		
76	#6 (110 mm)	Rusch	121806 (bag of 50)	yes	X		
	Suction Canisters:						
77	On-Board (Sccor)	Bemis	484410 (case of 48)	no	X		
	Soft Suction Catheters:						
78	6 fr	Dynarex	4806	yes			
79	8 fr	Dynarex	4808	yes			
80	10 fr	Dynarex	4810	yes			
81	12 fr	Dynarex	4812	yes			
82	14 fr	Dynarex	4814	yes			
83	16 fr	Dynarex	4816	yes			
84	18 fr	Dynarex	4818	yes			
85	Suction Tubing	Medline	DYND50216	yes	X		
86	Bulb Syringe	Premium Plastics/Gent-L-Care	4172	yes	X		
87	2" Kling	Dynarex	3112	yes			
88	3" Kling	Dynarex	3113	yes			
89	2" Tape	Dynarex	3573	yes			
90	Obese B/P Cuff	Mabis Healthcare	01-149-016	yes			
91	Child B/P Cuff	Mabis Healthcare	01-149-015	yes			
92	Infant B/P Cuff	Mabis Healthcare	01-149-013	yes			
93	Stethoscope (Sprague Rappaport)	Mabis Healthcare	10-419-3601	yes			
94	EMS Sheers (Medicut 7 1/4")	American Diagnostic Corp	320NP	yes			

**CONTRACT BETWEEN  
QUADMED  
AND  
COUNTY OF GLOUCESTER**

**THIS CONTRACT** is made effective the **3rd** day of **October, 2012**, by and between the **COUNTY OF GLOUCESTER**, a body politic and corporate, with offices in Woodbury, New Jersey, hereinafter referred to as "County", and **QUADMED**, with a mailing address of 11210-1 Philips Industrial Blvd., Jacksonville, FL 32256, hereinafter referred to as "Vendor".

**RECITALS**

**WHEREAS**, there exists a need for the County of Gloucester to contract for the provision of consumable emergency medical supplies and products in regard to Emergency Medical Services (EMS) to provided by Gloucester County, as set forth in **PD-12-027**; and

**WHEREAS**, this contract is awarded pursuant to and consistent with Gloucester County's fair and open procurement process and the terms and provisions of N.J.S.A. 19:44A-20.4; and

**WHEREAS**, The Vendor represents that it is qualified to perform said services and desires to so perform pursuant to the terms and provisions of this contract.

**NOW THEREFORE**, in consideration of the mutual promises, agreements and other considerations made by and between the parties, the County and the Vendor do hereby agree as follows:

**TERMS OF AGREEMENT**

1. **TERM**. This Contract shall be effective for a period of one (1) year from October 4, 2012 to October 3, 2013 (with the option to extend for two (2) one (1) year terms or one (1) two (2) year term).

2. **COMPENSATION**. Contract may be estimated units of service, to provide said supplies, which shall be as set forth in Attachment A, which is attached hereto and made a part of this contract, in the amount not to exceed **\$2,000.00**.

It is agreed and understood that this is an open-ended contract, thereby requiring the County to use Vendor's services only on an as-needed basis. There is no obligation on the part of the County to make any purchase whatsoever. Continuation of the contract beyond the first three (3) months of 2013 is conditioned upon the approval of the 2013 Gloucester County Budget.

The County shall place an order with vendor as needed via a purchase order. Vendor shall be paid in accordance with this Contract document upon receipt of an invoice and a properly executed voucher. After approval by County, the payment voucher shall be placed in line for prompt payment.

Each invoice shall contain an itemized, detailed description of all products shipped. Failure to provide sufficient specificity shall be cause for rejection of the invoice until the necessary details are provided.

It is also agreed and understood that the acceptance of the final payment by Vendor shall be considered a release in full of all claims against the County arising out of, or by reason of, the work done and materials furnished under this Contract.

3. **DUTIES OF CONTRACTOR.** The specific duties of the Vendor shall be as set forth in specifications identified as PD-12-027, which is incorporated herein and made a part hereof by reference and Attachment A. Should there occur a conflict between this form of contract and the bid documents, the bid documents shall prevail.

Vendor agrees that it has or will comply with, and where applicable should continue throughout the period of this contract to comply with, all of the requirements of the bid documents.

4. **FURTHER OBLIGATIONS OF THE PARTIES.** During the performance of this Contract, the parties agree as follows, where applicable:

A. Vendor will not discriminate against any employee or applicant for employment because of gender, age, race, creed, color, religion, Vietnam-era veteran status, national origin, ancestry, marital status, disability, affectional or sexual orientation, genetic information, sex or atypical hereditary cellular or blood trait. Vendor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment without regard to their gender, age, race, creed, color, religion, Vietnam-era veteran status, national origin, ancestry, marital status, disability, affectional or sexual orientation, genetic information, sex or atypical hereditary cellular or blood trait. Such actions shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Vendor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this non-discrimination clause.

B. The Vendor or subcontractor, where applicable, will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to gender, age, race, creed, color, religion, Vietnam-era veteran status, national origin, ancestry, marital status, disability, affectional or sexual orientation, genetic information, sex or atypical hereditary cellular or blood trait.

C. The Vendor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the Agency Contracting Officer advising the labor union or workers' representative of the Contractor's commitments under this act and shall post copies of the notice in conspicuous places available to

employees and applicants for employment.

D. The Vendor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to P.L. 1975, c.127, as amended and supplemented from time to time.

E. The Vendor or subcontractor, where applicable, agrees to attempt in good faith to employ minority and female workers consistent with the applicable County employment goals prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C. 127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable County employment goals determined by Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C. 127, as amended and supplemented from time to time.

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J. Only manufactured products of the United States of America, wherever available, shall be used in the execution of the work specified herein.

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(TEFRA), it is expressly understood that if the net amount paid to Vendor pursuant to this Contract exceeds Ten Thousand Dollars (\$10,000.00) in a twelve-month period, Vendor will grant to the Department of Health and Human Services and/or the general Accounting Office access to such of Contractor's books, documents, and records as are necessary to verify the nature and extent of costs of services furnished under this Contract. Vendor agrees to grant such access until the expiration of four (4) years after the services are furnished under the contract. In the event that Vendor carries out any duties of the contract through a subcontract with a related organization which will result in payment to the related organization of Ten Thousand Dollars (\$10,000.00) or more over a twelve-month period, Vendor agrees that any such subcontract shall require that the related organization shall make available such books, documents, and records which are necessary to verify the nature and extent of the costs.

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13. **METHODS OF WORK.** Vendor agrees that in performing its work, it shall employ such methods or means as will not cause any interruption or interference with the operations of County or infringe on the rights of the public.

14. **NONWAIVER.** The failure by the County to enforce any particular provision of this Contract, or to act upon a breach of this Contract by Contractor, shall not operate as or be construed as a waiver of any subsequent breach, nor a bar to any subsequent enforcement.

15. **PARTIAL INVALIDITY.** In the event that any provision of this Contract shall be or become invalid under any law or applicable regulation, such invalidity shall not affect the validity or enforceability of any other provision of this Contract.

16. **CHANGES.** This Contract may be modified by approved change orders, consistent with applicable laws, rules and regulations. The County, without invalidating this Contract, may order changes consisting of additions, deletions, and/or modifications, and the contract sum shall be adjusted accordingly. This Contract and the contract terms may be changed only by change order. The cost or credit to the County from change in this Contract shall be determined by mutual agreement before executing the change involved.

17. **NOTICES.** Notices required by this Contract shall be effective upon mailing of notice by regular and certified mail to the addresses set forth above, or by personal service, or if such notice cannot be delivered or personally served, then by any procedure for notice pursuant to the Rules of Court of the State of New Jersey.

18. **COMPLIANCE WITH APPLICABLE LAW.** Vendor shall at times during the course of the effective period of this Contract comply with and be subject to all applicable laws, rules

and regulations of the State of New Jersey and of any other entity having jurisdiction pertaining to the performance of Contractor's services.

19. **INDEPENDENT VENDORSTATUS.** The parties acknowledge that Vendor is an independent Vendor and is not an agent of the County.

20. **CONFLICT OF INTEREST.** Vendor covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services pursuant to this Contract. The Company further covenants that in the performance of this Contract, no person having any such interest shall be employed.

21. **CONFIDENTIALITY.** Vendor agrees not to divulge or release any information, reports, or recommendations developed or obtained in connection with the performance of this Contract, during the term of this Contract, except to authorized County personnel or upon prior approval of the County.

22. **BINDING EFFECT.** This Contract shall be binding on the undersigned and their successors and assigns.

23. **CONTRACT PARTS.** This Contract consists of this Contract document and the specifications identified as PD-12-027, the bidder's bid package (all of which are referred to and incorporated herein) and Attachment A. Should there occur a conflict between this form of contract and the specifications, then this Contract shall prevail. If there should occur a conflict between either this form of Contract or the specifications and the bid package, then this Contract and the specifications shall prevail.

**THIS CONTRACT** is dated this 3rd day of October 2012.

**IN WITNESS WHEREOF,** the County has caused this instrument to be signed by its Director, attested by its Clerk, and its corporate seal affixed hereunto, pursuant to a Resolution of the said party of the first part passed for that purpose, and Vendor has caused this instrument to be signed by its properly authorized representative and its corporate seal affixed the day and year first above written.

**ATTEST:**

**COUNTY OF GLOUCESTER**

\_\_\_\_\_  
**ROBERT N. DILELLA, CLERK**

\_\_\_\_\_  
**ROBERT M. DAMMINGER, DIRECTOR**

**ATTEST:**

**QUADMED**

\_\_\_\_\_  
**By:**  
**Title:**

**ATTACHMENT A**

	<b>ITEM DESCRIPTION</b>	<b>Manufacturer</b>	<b>Part #</b>	<b>Substitution Permitted with Approved "Or Equal"?</b>	<b>Quad Med</b>	<b>Quantity</b>
95	Oral Airway Kit (Boxed)	Rusch	396274	yes		
96	Adult B/P Cuff	Mabis Healthcare	01-149-011	yes		
97	AED Electrodes (LP 12 Compatible)	Kendall/Meditrace	31319281	yes		
98	Forehead Thermometer	Mabis Healthcare	18-575-000	yes		
99	Patient Pillow	Careline	18 X 24 (case of 12)	yes		

D2

**CONTRACT BETWEEN  
V.E. RALPH & SONS, INC.  
AND  
COUNTY OF GLOUCESTER**

**THIS CONTRACT** is made effective the **3rd** day of **October, 2012**, by and between the **COUNTY OF GLOUCESTER**, a body politic and corporate, with offices in Woodbury, New Jersey, hereinafter referred to as "County", and **V.E. RALPH & SONS, INC.**, with a mailing address of P.O. Box 633, 320 Shuyler Avenue, Kearny, NJ 07032-0633, hereinafter referred to as "Vendor".

**RECITALS**

**WHEREAS**, there exists a need for the County of Gloucester to contract for the provision of consumable emergency medical supplies and products in regard to Emergency Medical Services (EMS) to provided by Gloucester County, as set forth in **PD-12-027**; and

**WHEREAS**, this contract is awarded pursuant to and consistent with Gloucester County's fair and open procurement process and the terms and provisions of N.J.S.A. 19:44A-20.4; and

**WHEREAS**, The Vendor represents that it is qualified to perform said services and desires to so perform pursuant to the terms and provisions of this contract.

**NOW THEREFORE**, in consideration of the mutual promises, agreements and other considerations made by and between the parties, the County and the Vendor do hereby agree as follows:

**TERMS OF AGREEMENT**

1. **TERM.** This Contract shall be effective for a period of one (1) year from October 4, 2012 to October 3, 2013 (with the option to extend for two (2) one (1) year terms or one (1) two (2) year term).
2. **COMPENSATION.** Contract may be estimated units of service, to provide said supplies, which shall be as set forth in Attachment A, which is attached hereto and made a part of this contract, in the amount not to exceed **\$35,000.00**.

It is agreed and understood that this is an open-ended contract, thereby requiring the County to use Vendor's services only on an as-needed basis. There is no obligation on the part of the County to make any purchase whatsoever. Continuation of the contract beyond the first three (3) months of 2013 is conditioned upon the approval of the 2013 Gloucester County Budget.

The County shall place an order with vendor as needed via a purchase order. Vendor shall be paid in accordance with this Contract document upon receipt of an invoice and a properly executed voucher. After approval by County, the payment voucher shall be placed in line for prompt payment.

Each invoice shall contain an itemized, detailed description of all products shipped. Failure to provide sufficient specificity shall be cause for rejection of the invoice until the necessary details are provided.

It is also agreed and understood that the acceptance of the final payment by Vendor shall be considered a release in full of all claims against the County arising out of, or by reason of, the work done and materials furnished under this Contract.

3. **DUTIES OF CONTRACTOR.** The specific duties of the Vendor shall be as set forth in specifications identified as PD-12-027, which is incorporated herein and made a part hereof by reference and Attachment A. Should there occur a conflict between this form of contract and the bid documents, the bid documents shall prevail.

Vendor agrees that it has or will comply with, and where applicable should continue throughout the period of this contract to comply with, all of the requirements of the bid documents.

4. **FURTHER OBLIGATIONS OF THE PARTIES.** During the performance of this Contract, the parties agree as follows, where applicable:

A. Vendor will not discriminate against any employee or applicant for employment because of gender, age, race, creed, color, religion, Vietnam-era veteran status, national origin, ancestry, marital status, disability, affectional or sexual orientation, genetic information, sex or atypical hereditary cellular or blood trait. Vendor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment without regard to their gender, age, race, creed, color, religion, Vietnam-era veteran status, national origin, ancestry, marital status, disability, affectional or sexual orientation, genetic information, sex or atypical hereditary cellular or blood trait. Such actions shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Vendor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this non-discrimination clause.

B. The Vendor or subcontractor, where applicable, will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to gender, age, race, creed, color, religion, Vietnam-era veteran status, national origin, ancestry, marital status, disability, affectional or sexual orientation, genetic information, sex or atypical hereditary cellular or blood trait.

C. The Vendor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the Agency Contracting Officer advising the labor union or workers' representative of the Contractor's commitments under this act and shall post copies of the notice in conspicuous places available to

employees and applicants for employment.

D. The Vendor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to P.L. 1975, c.127, as amended and supplemented from time to time.

E. The Vendor or subcontractor, where applicable, agrees to attempt in good faith to employ minority and female workers consistent with the applicable County employment goals prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C. 127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable County employment goals determined by Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C. 127, as amended and supplemented from time to time.

F. The Vendor or subcontractor, where applicable, agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of gender, age, creed, color, religion, Vietnam-era veteran status, national origin, ancestry, marital status, affectional or sexual orientation, or disability and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

G. The Vendor or subcontractor, where applicable, agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decision of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

H. The Vendor or subcontractor, where applicable, agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to gender, age, creed, color, religion, Vietnam-era veteran status, national origin, ancestry, marital status, affectional or sexual orientation, or disability and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey and applicable Federal law and applicable Federal court decisions.

I. The Vendor or subcontractor, where applicable, shall furnish such report or other document to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (N.J.A.C. 17:27).

J. Only manufactured products of the United States of America, wherever available, shall be used in the execution of the work specified herein.

K. In accordance with the Tax Equity and Fiscal Responsibility Act of 1982

(TEFRA), it is expressly understood that if the net amount paid to Vendor pursuant to this Contract exceeds Ten Thousand Dollars (\$10,000.00) in a twelve-month period, Vendor will grant to the Department of Health and Human Services and/or the general Accounting Office access to such of Contractor's books, documents, and records as are necessary to verify the nature and extent of costs of services furnished under this Contract. Vendor agrees to grant such access until the expiration of four (4) years after the services are furnished under the contract. In the event that Vendor carries out any duties of the contract through a subcontract with a related organization which will result in payment to the related organization of Ten Thousand Dollars (\$10,000.00) or more over a twelve-month period, Vendor agrees that any such subcontract shall require that the related organization shall make available such books, documents, and records which are necessary to verify the nature and extent of the costs.

5. **LICENSING AND PERMITTING.** If the Vendor or any of its agents is required to maintain a license, or to maintain in force and effect any permits issued by any governmental or quasi-governmental entity in order to perform the services which are the subject of this Contract, then prior to the effective date of this Contract, and as a condition precedent to its taking effect, Vendor shall provide to County a copy of its current license and permits required to operate in the State of New Jersey, which license and permits shall be in good standing and shall not be subject to any current action to revoke or suspend, and shall remain so throughout the term of this Contract.

Vendor shall notify County immediately in the event of suspension, revocation or any change in status (or in the event of the initiation of any action to accomplish such suspension, revocation and/or change in status) of license or certification held by Vendor or its agents.

6. **TERMINATION.** This Contract may be terminated as follows:

A. Pursuant to the termination provisions set forth in the Bid Specifications or in the Request for Proposals, if any, as the case may be, which are specifically referred to and incorporated herein by reference.

B. If Vendor is required to be licensed in order to perform the services which are the subject of this Contract, then this Contract may be terminated by County in the event that the appropriate governmental entity with jurisdiction has instituted an action to have the Contractor's license suspended, or in the event that such entity has revoked or suspended said license. Notice of termination pursuant to this subparagraph shall be effective immediately upon the giving of said notice.

C. If, through any cause, the Vendor or subcontractor, where applicable, shall fail to fulfill in timely and proper manner his obligations under this Contract, or if the Vendor shall violate any of the covenants, agreements, or stipulations of this Contract, the County shall thereupon have the right to terminate this Contract by giving written notice to the Vendor of such termination and specifying the effective date thereof. In such event, all finished or unfinished documents, data, studies, and reports prepared by the Vendor under this Contract, shall be forthwith delivered to the County.

D. The County may terminate this Contract for public convenience at any time by

a notice in writing from the County to the Contractor. If the Contract is terminated by the County as provided herein, the Vendor will be paid for the services rendered to the time of termination.

E. Notwithstanding the above, the Vendor or subcontractor, where applicable, shall not be relieved of liability to the County for damages sustained by the County by virtue of any breach of the Contract by the Contractor, and the County may withhold any payments to the Vendor for the purpose of set off until such time as the exact amount of damages due the County from the Vendor is determined.

F. Termination shall not operate to affect the validity of the indemnification provisions of this Contract, nor to prevent the County from pursuing any other relief or damages to which it may be entitled, either at law or in equity.

7. **PROPERTY OF THE COUNTY.** All materials developed, prepared, completed, or acquired by Vendor during the performance of the services specified by this Contract, including, but not limited to, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, and reports, shall become the property of the County, except as may otherwise be stipulated in a written statement by the County.

8. **NO ASSIGNMENT OR SUBCONTRACT.** This Contract may not be assigned nor subcontracted by the Contractor, except as otherwise agreed in writing by both parties. Any attempted assignment or subcontract without such written consent shall be void with respect to the County and no obligation on the County's part to the assignee shall arise, unless the County shall elect to accept and to consent to such assignment or subcontract.

9. **INDEMNIFICATION.** The Vendor or subcontractor, where applicable, shall be responsible for, shall keep, save and hold the County of Gloucester harmless from, shall indemnify and shall defend the County of Gloucester against any claim, loss, liability, expense (specifically including but not limited to costs, counsel fees and/or experts' fees), or damage resulting from all mental or physical injuries or disabilities, including death, to employees or recipients of the Contractor's services or to any other persons, or from any damage to any property sustained in connection with this contract which results from any acts or omissions, including negligence or malpractice, of any of its officers, directors, employees, agents, servants or independent contractors, or from the Contractor's failure to provide for the safety and protection of its employees, or from Contractor's performance or failure to perform pursuant to the terms and provisions of this Contract. The Contractor's liability under this agreement shall continue after the termination of this agreement with respect to any liability, loss, expense or damage resulting from acts occurring prior to termination.

10. **INSURANCE.** Vendor shall, if applicable to the services to be provided, maintain general liability, automobile liability, business operations, builder's insurance, and Workers' Compensation insurance in amounts, for the coverages, and with companies deemed satisfactory by County, and which shall be in compliance with any applicable requirements of the State of New Jersey. Vendor shall, simultaneously with the execution of this Contract, deliver certifications of said insurance to County, naming County as an additional insured.

If Vendor is a member of a profession that is subject to suit for professional malpractice,

then Vendor shall maintain and continue in full force and effect an insurance policy for professional liability/malpractice with limits of liability acceptable to the County. Vendor shall, simultaneously with the execution of this Contract, and as a condition precedent to its taking effect, provide to County a copy of a certificate of insurance, verifying that said insurance is and will be in effect during the term of this Contract. The County shall review the certificate for sufficiency and compliance with this paragraph, and approval of said certificate and policy shall be necessary prior to this Contract taking effect. Vendor also hereby agrees to continue said policy in force and effect for the period of the applicable statute of limitations following the termination of this Contract and shall provide the County with copies of certificates of insurance as the certificates may be renewed during that period of time.

11. **SET-OFF.** Should Vendor either refuse or neglect to perform the service that Vendor is required to perform in accordance with the terms of this Contract, and if expense is incurred by County by reason of Contractor's failure to perform, then and in that event, such expense shall be deducted from any payment due to Contractor. Exercise of such set-off shall not operate to prevent County from pursuing any other remedy to which it may be entitled.

12. **PREVENTION OF PERFORMANCE BY COUNTY.** In the event that the County is prevented from performing this Contract by circumstances beyond its control, then any obligations owing by the County to the Vendor shall be suspended without liability for the period during which the County is so prevented.

13. **METHODS OF WORK.** Vendor agrees that in performing its work, it shall employ such methods or means as will not cause any interruption or interference with the operations of County or infringe on the rights of the public.

14. **NONWAIVER.** The failure by the County to enforce any particular provision of this Contract, or to act upon a breach of this Contract by Contractor, shall not operate as or be construed as a waiver of any subsequent breach, nor a bar to any subsequent enforcement.

15. **PARTIAL INVALIDITY.** In the event that any provision of this Contract shall be or become invalid under any law or applicable regulation, such invalidity shall not affect the validity or enforceability of any other provision of this Contract.

16. **CHANGES.** This Contract may be modified by approved change orders, consistent with applicable laws, rules and regulations. The County, without invalidating this Contract, may order changes consisting of additions, deletions, and/or modifications, and the contract sum shall be adjusted accordingly. This Contract and the contract terms may be changed only by change order. The cost or credit to the County from change in this Contract shall be determined by mutual agreement before executing the change involved.

17. **NOTICES.** Notices required by this Contract shall be effective upon mailing of notice by regular and certified mail to the addresses set forth above, or by personal service, or if such notice cannot be delivered or personally served, then by any procedure for notice pursuant to the Rules of Court of the State of New Jersey.

18. **COMPLIANCE WITH APPLICABLE LAW.** Vendor shall at times during the course of the effective period of this Contract comply with and be subject to all applicable laws, rules

and regulations of the State of New Jersey and of any other entity having jurisdiction pertaining to the performance of Contractor's services.

**19. INDEPENDENT VENDOR STATUS.** The parties acknowledge that Vendor is an independent Vendor and is not an agent of the County.

**20. CONFLICT OF INTEREST.** Vendor covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services pursuant to this Contract. The Company further covenants that in the performance of this Contract, no person having any such interest shall be employed.

**21. CONFIDENTIALITY.** Vendor agrees not to divulge or release any information, reports, or recommendations developed or obtained in connection with the performance of this Contract, during the term of this Contract, except to authorized County personnel or upon prior approval of the County.

**22. BINDING EFFECT.** This Contract shall be binding on the undersigned and their successors and assigns.

**23. CONTRACT PARTS.** This Contract consists of this Contract document and the specifications identified as PD-12-027, the bidder's bid package (all of which are referred to and incorporated herein) and Attachment A. Should there occur a conflict between this form of contract and the specifications, then this Contract shall prevail. If there should occur a conflict between either this form of Contract or the specifications and the bid package, then this Contract and the specifications shall prevail.

**THIS CONTRACT** is dated this 3rd day of October 2012.

**IN WITNESS WHEREOF,** the County has caused this instrument to be signed by its Director, attested by its Clerk, and its corporate seal affixed hereunto, pursuant to a Resolution of the said party of the first part passed for that purpose, and Vendor has caused this instrument to be signed by its properly authorized representative and its corporate seal affixed the day and year first above written.

**ATTEST:**

**COUNTY OF GLOUCESTER**

\_\_\_\_\_  
**ROBERT N. DILELLA, CLERK**

\_\_\_\_\_  
**ROBERT M. DAMMINGER, DIRECTOR**

**ATTEST:**

**V.E. RALPH & SONS, INC.**

\_\_\_\_\_  
**By:**  
**Title:**

ATTACHMENT A

	ITEM DESCRIPTION	Manufacturer	Part Number	Substitution Permitted with Approved "Or Equal"?	High Use Item?	VE Ralph	Quantity
100	Oxygen Cylinder Storage Rack	Western Medica	PX-1041	yes			
101	Oxygen Cylinder Wrench	Western Medica	MCW-3P	yes			
102	Oxygen Humidifier	Hudson RCI	003-40	yes			
103	Sterile Lubricating Jelly (for above)	Dynarex	P-T00128 (box of 144)	yes			
104	Oral Airway Kit (Boxed)	Rusch	396274	yes			
	Suction Canisters:						
105	Portable	Sscor	2480-20 (case of 20)	no	X		
106	Portable tubing and catheter	Sscor	2480-36 (case of 10)	no			
107	Replacement Canister for Quickdraw	Sscor	2480-20 (case of 20)	no			
108	Yankauer Suctions Catheters w/ tubing (vented)	Medline	DYND50137 (case of 20)	yes			
109	Soft Suction Catheters:						
110	Adult/Ped SPO2 Sensors (TuffSatt Compatible)	Datex-Ohmeda	OXY-AP-25	yes			
111	Cable for above	Datex-Ohmeda	OXY-OL-1	yes			
112	4 X 4's	Dynarex	3342	yes			
113	Eye Pads	Dynarex	3360	yes			
114	Butterfly Closures	Dynarex	3616	yes			
115	Pediatric Band-Aids			yes			
116	Adhesive Bandage 3/4 X 3	Dynarex	3611	yes			
117	DynaStopper	Dynarex	3535	yes			
	Sterile Water:						
118	250 cc	Baxter	2F7112	yes			

119	1000 cc	Baxter	2F7114	yes		
	Saline:					
120	250 cc	Baxter	2F7122	yes		
121	1000 cc	Baxter	2F7124	yes		
122	Petroleum Gauze	Medline	NON251390	yes		
123	Cover Gowns	Dynarex	2141	yes		
124	HEPA Masks: (N95)					
125	Small	3M	1860S	yes		
126	Regular	3M	1860	yes		
127	Ear Loop Mask w/ Extended Face Shield	Sanax	15310 (case of 100)	yes		
128	Safety Glasses	Crews/Excalibur	99910	yes		
129	Vionex Towelletes	Metrex/Vionex	10-1510 (box of 50)	no		
130	Vionex Liquid Soap 18 oz.	Metrex/Vionex	10-1518 (case of 12)	no		
131	Hype-Wype Bleach Pads	Current Technology	9103 (box of 100)	no		
132	Equipment Disinfection Wipes	Dynarex/Sani- Cloth HB	P-Q08472 (case of 12)	no		
133	Antimicrobial Hand Wipes	Dynarex/Sani- Dex	P-Q35372 (case of 12)	no		
134	Ice Packs 5 X 9 (loose)	Dynarex	4512	yes	X	
135	Hot Packs 5 X 9 (loose)	Dynarex	4516	yes	X	
136	Safety Razors	Dynarex	4251			
137	Pen Lights	PrimaCare	DL-9223	yes		
138	Alcohol Prep Pads	Dynarex	1104 (box of 100)	yes		
139	Oral Glucose	Paddock Laboratories	0574-0070-30 (3 pack)	no	X	
140	"AA" Batteries	Duracell/Procell Alkaline	PC1500 (box of 24)	yes		
141	9 Volt Batteries	Duracell/Procell Alkaline	PC1604 (box of 12)	yes		
142	Red Bags small (24 X 24)	Medline	NON122424	yes	X	
143	Red Bags large (30 X 44)	Medline	NON153044	yes	X	
144	Sscor Quickdraw replacement battery	Sscor	80613-100	no	X	

Cervical Collars:							
145	Stifneck Select Adult	Laerdal	980010	no	X		
146	Stifneck Select Pediatric	Laerdal	980020	no			
147	Stifneck Pediatric	Laerdal	980200	no			
148	Stifneck Baby No Neck	Laerdal	980100	no			
149	Philly - Child	Ossur USA/Royce Medical	213103	no			
150	Philly - Small	Ossur USA/Royce Medical	213303	no			
151	Philly - Medium	Ossur USA/Royce Medical	213305	no			
152	Philly - Large	Ossur USA/Royce Medical	213307	no			
153	Philly - XLarge	Ossur USA/Royce Medical	2133088	no			
154	Cervical Collar Bag	Fleming Industries/Iron Duck	33015-RB?	no			
155	"Sam" Splint	Sam Splint	1121	yes			
	Bin Box (Parts Tray)						
156	Small (2 1/4 X 11 X 4 3/4)	Grainger	1W765 (lot of 25)	yes			
157	Medium (4 1/4 X 11 X 4 3/4)	Grainger	1W766 (lot of 25)	yes			
158	Large (6 1/4 X 11 X 4 3/4)	Grainger	1W767 (lot of 25)	yes			
159	Disposable Pillow Case		18 X 24 (case of 100)	yes			

ITEM DESCRIPTION	Manufacturer	Part Number	Substitution Permitted with Approved "Or Equal"?	High Use Item?	Common Cents	VF Ralph	Quad Med	Kentron
Adult BVM	Ambu/Spur	520 211 000	no	X	8.90	8.93	11.64	no bid
Pediatric BVM	Ambu/Spur	530 211 000	no	X	11.55	11.83	13.98	no bid
Neonatal BVM	Ambu/Spur	544 212 000	no	X	11.55	11.83	16.61	no bid
On Board O2 Flowmeter (0-15, not 0-25 LPM)	Life Support Products/Allied	L233-020	yes		89.00	39.95	22.94	16.95
1/8 inch NPT Adapter for above	Life Support Products/Allied	12-02-100	yes		9.07	11.49	no bid	12.89
Oxygen Nipples	Western Medica	M24-45P	yes		.25	0.32	0.59	0.39
Oxygen Gaskets	Western Medica	2544-2	yes	X	.48	0.48	0.75	0.59
Oxygen Cylinder Storage Rack	Western Medica	PX-1041	yes		193.00	148.00	248.30	no bid
Oxygen Cylinder Wrench	Western Medica	MCW-2BC	yes		2.05	2.39	2.82	no bid
Oxygen Cylinder Wrench	Western Medica	MCW-3P	yes		.99	0.69	0.69	no bid
Adult Partial Non-rebreather Mask	Hudson RCI	1059	No	X	1.06	1.12	1.16	no bid
Adult Nasal Canula	Hudson RCI	1103	yes	X	.37	0.29	0.30	0.27
Pediatric Partial Non-rebreather Mask	Hudson RCI	1058	No	X	1.29	1.60	1.53	no bid
Pediatric Nasal Canula	Hudson RCI	1838	yes		.99	0.47	0.42	0.28
O2 Supply Tubing	Hudson RCI	1115	yes		.39	0.28	0.35	0.27
Oxygen Humidifier	Hudson RCI	003-40	yes		1.62	1.59	1.27	2.09
Adult Trach Collar	Hudson RCI	1075	yes		1.48	1.26	0.97	0.85
Pediatric Trach Collar	Hudson RCI				1.95	1.65	1.37	0.85
Nasal Airways: (Robertazzi style)								
12 fr	Rusch	123312 (bag 10)	yes	X	22.50	24.50	23.86	12.90
14 fr	Rusch	123314 (bag 10)	yes	X	22.50	24.50	23.86	12.90
16 fr	Rusch	123316 (bag 10)	yes	X	22.50	24.50	23.86	12.90
18 fr	Rusch	123316 (bag 10)	yes	X	22.50	24.50	23.86	12.90
20 fr	Rusch	123120 (bag 10)	yes	X	22.50	23.50	20.76	12.90
22 fr	Rusch	123222 (bag 10)	yes	X	22.50	23.50	20.76	12.90
24 fr	Rusch	123124 (bag 10)	yes	X	22.50	23.50	20.76	12.90
26 fr	Rusch	123126 (bag 10)	yes	X	22.50	23.50	20.76	12.90
28 fr	Rusch	123128 (bag 10)	yes	X	22.50	23.50	20.76	12.90

30 fr	Rusch	123230 (bag 10)	yes	X	22.50	23.50	20.76	12.90
32 fr	Rusch	123132 (bag 10)	yes	X	22.50	23.50	20.76	12.90
34 fr	Rusch	123234 (bag 10)	yes	X	22.50	23.50	20.76	12.90
36 fr	Rusch	123236 (bag 10)	yes	X	22.50	23.50	20.76	12.90
Sterile Lubricating Jelly (for above)	Dynarex	P-T00128 (box of 144)	yes		6.16	5.65	5.84	6.29
Nasal Airway Kit (Boxed)	Rusch	1232 Emerg Pack	yes		15.99	14.66	27.33	10.29
Oral Airways: (Color Coded, Berman style)								
#00 (40 mm)	Rusch	121801 (bag of 50)	yes	X	12.25	17.10	11.00	8.00
#0 (50 mm)	Rusch	121850 (bag of 50)	yes	X	12.25	17.10	11.00	8.00
#1 (60 mm)	Rusch	121802 (bag of 50)	yes	X	12.25	17.10	11.00	8.00
#2 (70 mm)	Rusch	121870 (bag of 50)	yes	X	12.25	17.10	11.00	8.00
#3 (80 mm)	Rusch	121803 (bag of 50)	yes	X	12.25	17.10	11.00	8.00
#4 (90 mm)	Rusch	122804 (bag of 50)	yes	X	12.25	17.10	11.00	8.00
#5 (100 mm)	Rusch	121805 (bag of 50)	yes	X	12.25	17.10	11.00	8.00
#6 (110 mm)	Rusch	121806 (bag of 50)	yes	X	12.25	17.10	11.00	8.00
Oral Airway Kit (Boxed)	Rusch	396274	yes		3.78	1.89	1.89	no bid
Suction Canisters:								
On-Board (Sccor)	Bemis	484410 (case of 48)	no	X	151.99	141.12	133.92	105.12
Portable	Sscor	2480-20 (case of 20)	no	X	269.10	245.88	337.80	no bid
Portable tubing and catheter	Sscor	2480-36 (case of 10)	no		35.10	28.22	32.96	no bid
Replacement Canister for Quickdraw	Sscor	2480-20 (case of 20)	no		269.10	245.88	337.80	no bid
Manual Suction Canisters:								
Neonate / Pediatric	ResQvac/Repro-Med	2254	no		10.71	14.15	no bid	no bid
Soft Yankauer	ResQvac/Repro-Med	2216	no		12.11	21.06	no bid	no bid
Rigid Yankauer	ResQvac/Repro-Med	2277	no		11.16	21.06	no bid	no bid
First Reponder Kit	ResQvac/Repro-Med	321420	no		59.01	103.11	no bid	no bid
Yankauer Suctions Catheters w/ tubing (vente)	Medline	YND50137 (case of 20)	yes		41.41	29.20	29.20	no bid
Soft Suction Catheters:								
6 fr	Dynarex	4806	yes		.39	0.21	0.21	0.19
8 fr	Dynarex	4808	yes		.39	0.21	0.21	0.19
10 fr	Dynarex	4810	yes		.39	0.21	0.21	0.19
12 fr	Dynarex	4812	yes		.39	0.21	0.21	0.19
14 fr	Dynarex	4814	yes		.39	0.21	0.21	0.19
16 fr	Dynarex	4816	yes		.39	0.21	0.21	0.19
18 fr	Dynarex	4818	yes		.39	0.21	0.21	0.19

Suction Tubing	Medline	DYND50216	yes	X	.75	0.78	0.82	0.63
Bulb Syringe	Premium Plastics/Gent-L-Car	4172	yes	X	.75	0.82	0.89	0.39
Adult/Ped SPO2 Sensors (TuffSatt Compatible)	Datex-Ohmeda	OXY-AP-25	yes		344.00	289.77	no bid	12.95
Cable for above	Datex-Ohmeda	OXY-OL-1	yes		88.25	76.70	no bid	49.00
Adult/Ped SPO2 Sensors (TuffSatt Compatible)	Datex-Ohmeda	OXY-AF-10	yes		94.10	176.14	no bid	12.95
Adult SPO2 Sensor	Datex-Ohmeda	OXY-F1-H	yes		181.00	187.50	no bid	69.00
Bite Sticks	Grafco	3789 (box 10)	yes		2.40	3.00	4.09	4.50
Lyfetymer LED Metronome	Lyfetymer	LT1006-25 (box of 25)	no		112.75	no bid	no bid	no bid
2 X 2's	Dynarex	3322	yes		.01	1.50	1.36	2/pk 1.25
3 X 3's	Dynarex	3333	yes		.01	1.29	1.30	2/pk 1.80
4 X 4's	Dynarex	3342	yes		.10	1.48	1.52	2/pk 1.63
4 X 7's	Dynarex		yes		.18	3.05	no bid	no bid
5 X 9's	Dynarex	3501	yes		.14	2.22	2.26	25 p 2.00
8 X 10's	Dynarex	3503	yes		.14	3.90	3.94	20 b 3.70
Triangular	Dynarex	3680	yes		.33	4.05	4.33	3.36
2" Kling	Dynarex	3112	yes		.33	2.39	2.47	bag/ 0.16
3" Kling	Dynarex	3113	yes		.33	2.82	2.90	bag/ 0.18
1" Tape	Dynarex	3572	yes		.45	6.82	7.02	12 b 5.95
2" Tape	Dynarex	3573	yes		1.01	6.82	7.02	6 bx 5.95
3" Tape	Dynarex	3574	yes		2.75	6.82	7.02	4 bx 5.95
Eye Pads	Dynarex	3360	yes		.10	4.03	4.12	50 b 4.95
Butterfly Closures	Dynarex	3616	yes		.02	1.90	2.05	100 1.95
Pediatric Band-Aids			yes		4.44	3.79	2.89	100 0.85
Adhesive Bandage 3/4 X 3	Dynarex	3611	yes		.02	1.69	1.95	100 1.10
Adhesive Bandage 2 X 4 1/2	Dynarex	3614	yes		.06	3.89	2.89	50 b 2.39
DynaStopper	Dynarex	3535	yes		1.60	1.29	1.32	1.10
Trauma Dressing 12 X 30	Dynarex	3532	yes		.90	1.16	1.08	0.85
Bum Sheets 60 X 96	Roehampton	95-312	yes		2.87	2.89	1.81	1.69
Sterile Water:								
250 cc	Baxter	2F7112	yes		1.80	1.19	no bid	no bid
1000 cc	Baxter	2F7114	yes		2.12	1.39	no bid	no bid
Saline:								
250 cc	Baxter	2F7122	yes		1.80	1.19	no bid	no bid
1000 cc	Baxter	2F7124	yes		2.12	1.39	no bid	no bid

Petroleum Gauze	Medline	NON251390	yes		.83	8.79	12	7.37	12	no bid
Asherman Chest Seals	Rusch	849100 (box 10)	yes	X	85.88	96.00		91.20		no bid
<b>Gloves</b>										
Small	Kimberley Clark	55081	no	X	10.73	7.55		72.95	cs	no bid
Medium	Kimberley Clark	55082	no	X	10.73	7.55		72.95	cs	no bid
Large	Kimberley Clark	55083	no	X	10.73	7.55		72.95	cs	no bid
X-Large	Kimberley Clark	55084	no	X	10.73	7.55		72.95	cs	no bid
Infection Control Kits	Common Cents EMS	No Part Number	yes		3.72	5.67		3.95		2.69
Cover Gowns	Dynarex	2141	yes		.31	14.95	50	15.20	50	0.45
Shoe Covers	Dynarex	2132	yes		.08	16.00	150	4.58	150	6.00
<b>HEPA Masks: (N95)</b>										
Small	3M	1860S	yes		.99	19.40	20	19.77	20	
Regular	3M	1860	yes		.99	19.40	20	19.77	20	8.45
Ear Loop Mask w/ Extended Face Shield	Sanax	15310 (case of 100)	yes		35.00	17.50	50	27.94	25	41.45
Safety Glasses	Crews/Excalibur	99910	yes		3.05	1.97		6.96		no bid
Vionex Towelletes	Metrex/Vionex	10-1510 (box of 50)	no		8.05	7.24		10.00		no bid
Vionex Liquid Soap 18 oz.	Metrex/Vionex	10-1518 (case of 12)	no		179.00	86.88		110.16		no bid
Vionex No Rinse Gel	Metrex/Vionex	10-1624 (case of 24)	no		49.00	70.56		80.64		no bid
Hype-Wype Bleach Pads	Current Technology	9103 (box of 100)	no		69.00	64.59		no bid		no bid
Equipment Disinfection Wipes	Dynarex/Sani-Cloth HB	P-Q08472 (case of 12)	no		81.95	65.88		89.88		no bid
Antimicrobial Hand Wipes	Dynarex/Sani-Dex	P-Q35372 (case of 12)	no		91.00	53.88		57.40		no bid
CPR Pocket Masks	B&F Medical/Allied	L64184 (case of 12)	yes		51.00	53.40		42.00		3.95
Disinfectant Spray	Metrex/Cavicide	13-1024 (case of 12)	no		59.00	81.00		92.40		no bid
Spray Cleaner	Spartan Chemical SD-20	6520 (case of 12, 20 oz)	no		55.02	63.50		no bid		no bid
<b>Ice Packs 5 X 9 (loose)</b>										
Hot Packs 5 X 9 (loose)	Dynarex	4512	yes	X	.46	0.36		9.95	24	0.49
Adult B/P Cuff	Dynarex	4516	yes	X	.46	0.46		12.95	24	0.59
Obese B/P Cuff	Mabis Healthcare	01-149-011	yes		8.65	8.85		5.85		5.89
Child B/P Cuff	Mabis Healthcare	01-149-016	yes		10.65	13.25		6.73		6.19
Infant B/P Cuff	Mabis Healthcare	01-149-015	yes		9.65	10.25		6.73		5.89
Stethoscope (Sprague Rappaport)	Mabis Healthcare	01-149-013	yes		9.65	10.25		6.73		5.89
AED Electrodes (LP 12 Compatible)	Kendall/Meditrace	10-419-3601 31319281	yes	X	6.99	6.95		5.25		4.35
			yes		23.00	18.75		14.04		16.50



"Sam" Splint	Sam Splint	1121	yes	7.70	7.29	4.99	2.89
Bin Box (Parts Tray)							
Small (2 1/4 X 11 X 4 3/4)	Grainger	1W765 (lot of 25)	yes	45.90	31.25	no bid	no bid
Medium (4 1/4 X 11 X 4 3/4)	Grainger	1W766 (lot of 25)	yes	49.90	37.75	no bid	no bid
Large (6 1/4 X 11 X 4 3/4)	Grainger	1W767 (lot of 25)	yes	56.90	45.75	no bid	no bid
Patient Pillow	Careline	18 X 24 (case of 12)	yes	41.00	78.95	24.12	47.76
Disposable Pillow Case		18 X 24 (case of 100)	yes	31.10	24.59	40.94	29.00

D3

**RESOLUTION AUTHORIZING THE PURCHASE OF CELLULAR SERVICE FROM VERIZON WIRELESS FOR THE COUNTY OF GLOUCESTER THROUGH STATE CONTRACT NUMBER A82583, IN AN AMOUNT NOT TO EXCEED \$50,000.00, FROM NOVEMBER 1, 2012 TO OCTOBER 31, 2013**

**WHEREAS**, the County of Gloucester has a need to purchase cellular service for the County of Gloucester; and

**WHEREAS**, N.J.S.A. 40A:11-12 permits the purchase of materials, supplies and equipment, through the State Contract, without the need for public bidding; and

**WHEREAS**, the County authorized the purchase of cellular services under State Contract Number A64428 from Verizon Wireless on February 1, 2012, for the calendar year 2012; and

**WHEREAS**, the State of New Jersey recently awards a new contract for Verizon Wireless Services necessitating the County to authorize purchases under State Contract No. A82583, effective November 1, 2012; and

**WHEREAS**, it has been determined that the County of Gloucester can purchase the said wireless service from Verizon Wireless, for a minimum contract amount of Zero and a maximum contract amount of \$50,000.00, from November 1, 2012 to October 31, 2013, through State Contract No. A82583; and

**WHEREAS**, the contract shall be for an estimated units of service, with a minimum contract amount of Zero and a maximum contract amount of \$50,000.00. The contract is therefore open-ended, which does not obligate the County of Gloucester to make any purchase; and, therefore, no Certificate of Availability of Funds is required at this time. The continuation of this contract beyond the first three (3) months of 2013 is conditioned upon the approval of the 2013 Gloucester County budget.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Gloucester that the County Purchasing Agent be authorized to purchase wireless service for the County of Gloucester from Verizon Wireless, for a minimum contract amount of zero and a maximum contract amount of \$50,000.00, for the period of November 1, 2012 to October 31, 2013, through State Contract Number A82583; and

**BE IT FURTHER RESOLVED**, before any purchase can be made pursuant to the within award, a certification must be obtained from the Purchasing Agent of the County of Gloucester certifying that sufficient funds are available at that time for that particular purchase and identifying the line item of the County budget out of which said funds will be paid.

**ADOPTED** at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, October 3, 2012 at Woodbury, New Jersey.



**COUNTY OF GLOUCESTER**

**ROBERT M. DAMMINGER, DIRECTOR**

**ATTEST:**

**ROBERT N. DILELLA, CLERK**

E1

**RESOLUTION INCREASING CONTRACTS WITH (A) MAYFAIR MOTEL FOR AN AMOUNT NOT TO EXCEED \$90,000.00; (B) WITH RELAX MOTEL TO INCREASE FOR AN AMOUNT NOT TO EXCEED \$19,500.00; AND, (C) WITH PRIMOSE MOTEL FOR AN AMOUNT NOT TO EXCEED \$19,500.00**

**WHEREAS**, contracts for shelter and motel placement for public assistance and SSI recipients who are homeless and eligible for the Emergency Assistance Program through the Division of Social Services was previously awarded to twelve vendors on November 4, 2009, pursuant to PD-09-064, including Nap, Inc., *T/A* MayFair, Relax Motel, and Shri Jai Gianesh *T/A* Primrose; and

**WHEREAS**, the contract awarded to Mayfair was for an amount not to exceed \$465,000 per year, and an increase of \$90,000.00 is necessary; and

**WHEREAS**, the contract awarded to Relax Motel was for an amount not to exceed \$100,000 per year, and an increase of \$19,500.00 is necessary; and

**WHEREAS**, the contract awarded to Primrose was for an amount not to exceed \$100,000 per year, and an increase of \$19,500.00 is necessary; and

**WHEREAS**, these increases are needed in order to provide emergency housing placements and services which are projected to exceed the current estimated contract amount to the named providers; and

**WHEREAS**, the increases shall be paid for from funds provided by the State of New Jersey allocated to other approved shelter and motel housing entities with excess funding; and

**WHEREAS**, the County of Gloucester has determined that the contract modifications shall be effective for the period September 1, 2012 through December 31, 2012.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Gloucester that the contracts referenced hereinabove shall be modified solely to increase said contracts in accordance with the terms and conditions set forth herein, with all other terms and provisions of the contracts remaining in full force and effect.

**BE IT FUTHER RESOLVED** that the Freeholder Director and the Clerk of the Board are hereby authorized to execute modifications to the contracts with Nap, Inc., *T/A* MayFair, Relax Motel, and Shri Jai Gianesh *T/A* Primrose, including any other documentation necessary in connection therewith.

**ADOPTED** at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester and State of New Jersey, held on October 3, 2012 at Woodbury, New Jersey.



**COUNTY OF GLOUCESTER**

\_\_\_\_\_  
**ROBERT M. DAMMINGER,  
FREEHOLDER DIRECTOR**

**ATTEST:**

\_\_\_\_\_  
**ROBERT N. DILELLA,  
CLERK OF THE BOARD**

E1

**ADDENDUM TO CONTRACT  
BETWEEN  
Nap, Inc., t/a MAYFAIR  
AND THE  
COUNTY OF GLOUCESTER**

**THIS** is an addendum to a contract previously awarded on November 9, 2009, pursuant to PD-09-064, by and between **Nap, Inc., t/a MAYFAIR** with offices at 2941 Black Horse Pike, Route 42 South, Sicklerville, NJ 08081, hereinafter referred to as **“Vendor”**, and the **County of Gloucester**, hereinafter referred to as **“County”**.

In further consideration for the mutual promises made by and between Vendor and County in the above-described contract, Vendor and County hereby agree to amend the contract as follows:

**The Contract is modified at the option of the County to provide for an increase in the contract amount for an additional \$90,000, for the period September 1, 2012 to December 31, 2012. This increase is necessary to provide for emergency housing placements and services which are projected to exceed the current contract amount.**

All other terms and provisions of the contract that are consistent with this Addendum shall remain in full force and effect.

**THIS ADDENDUM** is effective as of the 3<sup>rd</sup> day of October, 2012.

**ATTEST:**

**COUNTY OF GLOUCESTER**

\_\_\_\_\_  
**ROBERT N. DILELLA,  
CLERK OF THE BOARD**

\_\_\_\_\_  
**ROBERT M. DAMMINGER,  
FREEHOLDER DIRECTOR**

**ATTEST:**

**Nap, Inc., t/a MAYFAIR**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Please Print Name)

E1

**ADDENDUM TO CONTRACT  
BETWEEN  
RELAX MOTEL  
AND THE  
COUNTY OF GLOUCESTER**

**THIS** is an addendum to a contract previously awarded on November 9, 2009, pursuant to PD-09-064, by and between **RELAX MOTEL** with offices at 4331 Route 42, Turnersville, NJ 08012, hereinafter referred to as **“Vendor”**, and the **County of Gloucester**, hereinafter referred to as **“County”**.

In further consideration for the mutual promises made by and between Vendor and County in the above-described contract, Vendor and County hereby agree to amend the contract as follows:

**The Contract is modified at the option of the County to provide for an increase in the contract amount for an additional \$19,500, for the period September 1, 2012 to December 31, 2012. This increase is necessary to provide for emergency housing placements and services which are projected to exceed the current contract amount.**

All other terms and provisions of the contract that are consistent with this Addendum shall remain in full force and effect.

**THIS ADDENDUM** is effective as of the 3<sup>rd</sup> day of October, 2012.

**ATTEST:**

**COUNTY OF GLOUCESTER**

\_\_\_\_\_  
**ROBERT N. DILELLA,  
CLERK OF THE BOARD**

\_\_\_\_\_  
**ROBERT M. DAMMINGER,  
FREEHOLDER DIRECTOR**

**ATTEST:**

**RELAX MOTEL**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Please Print Name)

E1

**ADDENDUM TO CONTRACT  
BETWEEN  
SHRI JAI GIANESH t/a PRIMROSE  
AND THE  
COUNTY OF GLOUCESTER**

**THIS** is an addendum to a contract previously awarded on November 9, 2009, pursuant to PD-09-064, by and between **Shri Jai Gianesh t/a PRIMROSE** with offices at 301 Black Horse Pike, Route 168 South, Turnersville, NJ 08012, hereinafter referred to as **“Vendor”**, and the **County of Gloucester**, hereinafter referred to as **“County”**.

In further consideration for the mutual promises made by and between Vendor and County in the above-described contract, Vendor and County hereby agree to amend the contract as follows:

**The Contract is modified at the option of the County to provide for an increase in the contract amount for an additional \$19,500, for the period September 1, 2012 to December 31, 2012. This increase is necessary to provide for emergency housing placements and services which are projected to exceed the current contract amount.**

All other terms and provisions of the contract that are consistent with this Addendum shall remain in full force and effect.

**THIS ADDENDUM** is effective as of the 3<sup>rd</sup> day of October, 2012.

**ATTEST:**

**COUNTY OF GLOUCESTER**

\_\_\_\_\_  
**ROBERT N. DILELLA,  
CLERK OF THE BOARD**

\_\_\_\_\_  
**ROBERT M. DAMMINGER,  
FREEHOLDER DIRECTOR**

**ATTEST:**

**Shri Jai Gianesh t/a PRIMROSE**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Please Print Name)

El

Bid Opening: 9/30/2009 10:00am PS 08 264 SPECIFICATIONS AND PROPOSAL FORM FOR SHELTER AND MOTEL ASSISTANCE AND SSI RECIPIENTS WHO ARE HOMELESS AND ELIGIBLE FOR THE EMERGENCY ASSISTANCE PROGRAM FOR 2010-2011	
VENDOR:	Amount
VOI Delaware Valley Inc. 856 854-4860 Daniel Lombardo - Pres. 856 854-4860 856 854-0451 FAX	\$50.00 per day \$50.00 per day \$50.00 per day \$50.00 per day
Center for Family Services Inc. 856 984-1990 Richard Stagliano - Pres. 856 984-1992 FAX	\$50.00 One Person \$50.00 Two People \$75.00 3 or more people
SRI Jit Ghemsh T/A Primrose Nap Inc. T/A M by fair 301 Black Horse Pk. RT #2 S 1797 Crown Point Rd. 08953 Harshad Vankarwala - Pres. 856 374-1939 856 374-1939 FAX	\$50.00 One Person \$50.00 Two People \$75.00 3 or more people
Siva-Parvati LLC T/A Rainbow WFO Inc. T/A Royal Inn 133 S. Delaware Dr. 08901 Umesh Patel - Pres. 856 881-0000	\$50.00 One Person \$50.00 Two People \$60.00 Three People \$65.00 Four People
Salem County Womens Ser. PO Box 725 3rd St. Salem NJ 08074 Lori L. Davenport Ex. Dir. 856 935-8072 856 935-7530 FAX	\$50.00 per day, per person
Williamstown Prop. (Pike Inn) 1887 N Black Horse Pk Williamstown, NJ 08694 856 626-7718 856 626-9904 FAX	\$50.00 One Person \$80.00 Two People
Relax Motel 4337 Route 42 08854 856 423-6600 856 423-0923 FAX	\$50.00 Per Day
Beacon Home for Women 555 Lefsch Ave Monmouth, NJ 08850 856 468-5143 856 468-2665 FAX	\$65.00 Per Person Family rate of \$125.00 to \$130.00 for up to 3 persons
Eleaner Corbett House Single woman & Family \$50.00 per day	
Anna M. Sample House Single woman & Family \$50.00 per day	
Athna Wright Center Single Man \$50.00 per day	
Youth Shelter 18-19 y/o M/F \$50.00 Per Day Domestic Violence- Trans Liv \$96.00 Per Day Per Apt 1st Call for help \$55.00 food and transportation \$85.00 perfamily includes food and transportation Mother/Child \$45.00 per person Domestic Violence -Emergency \$50.00 Per Client	
Based on the bids received, it is recommended that the award be split between all vendors as being the lowest responsible/responsive bidder.	
Sincerely, Robert J. McElane Assistant Purchasing Agent	

E2

**RESOLUTION AUTHORIZING EXECUTION OF ALL DOCUMENTS PERTAINING TO  
THE DIVISION OF FAMILY DEVELOPMENT TRANSPORTATION BLOCK GRANT  
TANF CONTRACT #TS13008, FROM JULY 1, 2012 TO JUNE 30, 2013, AND  
ACCEPTANCE OF GRANT FUNDS IN THE TOTAL AMOUNT OF \$48,764.00**

**WHEREAS**, it is beneficial to the County of Gloucester to accept a grant agreement with the NJ Department of Human Services for the provision of funding to the Gloucester County Division of Transportation to be utilized for the County's Job Access and Reverse Commute Program (JARC); and

**WHEREAS**, the grant agreement is for the period from July 1, 2012 to June 30, 2013; and

**WHEREAS**, the funding to be received from the State of New Jersey, Department of Human Services is for an amount not to exceed \$48,764.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Gloucester that acceptance of the funds from the New Jersey Department of Human Services is hereby authorized, and that the Freeholder Director and Clerk of the Board are authorized and directed to execute all necessary documentation relative thereto.

**BE IT FURTHER RESOLVED** that upon receipt of the fully executed agreement for said grant funds from the New Jersey Department of Human Services, the funds will be used pursuant to the terms of said agreement between the County of Gloucester and the New Jersey Department of Human Services, for a total amount not to exceed \$48,764.00.

**ADOPTED** at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on October 3, 2012 at Woodbury, New Jersey.



**COUNTY OF GLOUCESTER**

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**ROBERT M. DAMMINGER,  
FREEHOLDER DIRECTOR**

**ATTEST:**

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**ROBERT N. DILELLA,  
CLERK OF THE BOARD**

E3

**RESOLUTION TO REMOVE VEHICLES #16-1235 AND #16-1247  
FROM NJ TRANSIT INVENTORY TO THE SOLE RESPONSIBILITY OF  
THE COUNTY OF GLOUCESTER**

**WHEREAS**, NJ Transit has submitted correspondence to the County of Gloucester for the purpose of releasing inventory from NJ Transit's FTA Section 5310 program for two (2) vehicles; Vehicle #16-1235, DTS #75, 2006 Ford SCRAFT Allstar - VIN#1FDXE45P96DA68601 and Vehicle #16-1247, DTS #74, 2006 E450 GOGCII - VIN#1FDXE45P26HB01625; and

**WHEREAS**, these vehicles were originally delivered to Gloucester County under the Federal Transit Administration (FTA) Section 5310 transportation program; and

**WHEREAS**, NJ Transit is interested in retiring these vehicles from NJ Transit FTA Section 5310 program inventory, with the County of Gloucester assuming all future responsibilities; and

**WHEREAS**, NJ Transit has requested certain assurances to provide for the removal from NJ Transit inventory and placement of the vehicles under the County of Gloucester, Division of Transportation Services; and

**WHEREAS**, the Gloucester County Division of Transportation is interested in accepting title to these vehicles to continue to utilize in serving our residents with mobility needs; and

**WHEREAS**, as part of these assurances, Gloucester County agrees to maintain the vehicles in good operating condition, as well as to maintain proper insurance levels for the useful life of said vehicles; and

**WHEREAS**, the County of Gloucester agrees that upon disposal of these vehicles it shall place any proceeds of sale back into the transportation program and forward documentation of such funds/proceeds to NJ Transit; and

**WHEREAS**, the County of Gloucester agrees to keep all related paperwork for Federally-funded vehicles for a period of at least seven (7) years; and

**WHEREAS**, upon acceptance of title to these vehicles, the County of Gloucester agrees to indemnify NJ Transit and its officers, agents and employees from any claims relating to the operation of said vehicles; and

**WHEREAS**, the Director of the Board of Chosen Freeholders hereby authorizes the Director of Human Services of the County of Gloucester to execute paperwork required by NJ DMV for the purpose of placing these vehicles under title to Gloucester County.

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Gloucester as follows:

- (1) That placement of Vehicle #16-1235, DTS #75, 2006 Ford SCRAFT Allstar - VIN#1FDXE45P96DA68601 (Plate #S147CG) and Vehicle #16-1247, DTS #74, 2006 E450 GOGCII - VIN#1FDXE45P26HB01625 (Plate #N611CG) under the County of Gloucester, Division of Transportation Services is hereby authorized and approved.
- (2) That the Director of the Board of Chosen Freeholders and the Clerk of the Board are hereby authorized to execute any and all documents associated with the release of the vehicles listed above from NJ Transit to the County of Gloucester.

**ADOPTED** at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on October 3, 2012 at Woodbury, New Jersey.



**COUNTY OF GLOUCESTER**

**ROBERT M. DAMMINGER, DIRECTOR**

**ATTEST:**

**ROBERT N. DILELLA, CLERK**



E3

Ms. Lisa Cerny  
Gloucester County Special Transportation  
115 Budd Boulevard  
West Deptford, NJ 08096

Re: FTA Section 5310 Termination of Lease / Vehicle Retirement  
Vehicle #16-1235

Dear Ms. Lisa Cerny:

Under existing lease agreement Gloucester County Special Transportation has operated and maintained Vehicle #16-1235, since 12/7/2006. Although this vehicle may still be in good working condition, it has reached its useful life as defined in NJ TRANSIT's Section 5310 State Management Plan either by years of service or mileage and is ready for retirement. To begin the retirement process, I have enclosed 3 Termination of Lease Agreements for the above mentioned vehicle. In the Lessee Concurrence section, your designated representative must sign the three Agreements for your agency, and you must also have someone from your agency attest those signatures. The three Agreements should then be mailed to:

Lea Sheridan  
Regional Program Assistant, Local Programs  
NJ TRANSIT  
One Penn Plaza East, 4<sup>th</sup> Floor  
Newark, NJ 07105

The deadline for submitting the signed End of Lease Agreements is Friday, September 28<sup>th</sup>. Once we receive the Termination of Lease Agreements, we will have them signed by all NJT parties and return to you one fully executed copy along with the title to the vehicle. During this process, your vehicle is still active in the Section 5310 program. Your agency must continue to file Quarterly Reports, your vehicle may still be inspected by our inspectors, and you must abide by all other lease requirements. Your vehicle is not officially "retired" from the program until the date at the top of the fully executed Termination of Lease Agreement.

Once you receive a fully executed copy of the Termination of Lease Agreement, you may remove all NJT markings from the vehicle including the #16 number on the front and back as well as the wording on the sides.

If you have any questions feel free to call me at 973-491-8397.

Sincerely,

*Lea Sheridan*

Lea Sheridan  
Regional Programs Assistant  
Local Programs Support

Enclosures: Three FTA Section 5310 Termination of Lease / Vehicle Retirement  
#16-1235

Cc: Steve Fittante, Director, Local Programs & Minibus Support, NJ TRANSIT  
Anna Magri, Manager, Local Programs Support, NJ TRANSIT  
Mary Hadley, Regional Program Administrator, NJ TRANSIT



FTA CAPITAL ASSISTANCE PROGRAM (SECTION 5310)  
TERMINATION OF LEASE / VEHICLE RETIREMENT

(Date-to be filled in by NJT)

Under an existing lease agreement Gloucester County Special Transportation has operated and maintained Vehicle #16-1235 V.I.N. 1FDXE45P96DA68601 2006 FORD SCRAFT ALLSTAR leased from the NJ TRANSIT Corporation, for use in special transit services. The parties hereto have agreed that the useful service life requirements of the vehicle, as defined in NJ TRANSIT's Section 5310 State Management Plan, for the service intended have been reached and that the vehicle can be removed from NJ TRANSIT's Section 5310 program inventory. Upon receipt of the original title from NJ TRANSIT, the agency hereby agrees to immediately have the title transferred from NJ TRANSIT as owner and/or lienholder to the agency as owner, obtain new license plates if required and remove all markings and decals identifying NJ TRANSIT.

The vehicle(s) is/are being transferred to the agency "as is" and NJ TRANSIT MAKES NO WARRANTIES EXPRESSED OR IMPLIED, AS TO THE VEHICLE AND ASSUMES NO RESPONSIBILITY FOR ITS CONDITION. Upon transfer of the vehicle(s) to the lessee, the lessee shall indemnify, protect and save harmless NJ TRANSIT, its officers, agents and employees from and against any and all suits, claims, damages and costs of every kind and description arising out of or connected with the ownership, possession, maintenance, or use of the vehicle by lessee or any other person. If the lessee shall dispose of the vehicle in any manner, it shall require the new owner of the vehicle to indemnify NJ TRANSIT and its officers, agents and employees in the same manner.

Upon final execution of this agreement the original lease will be terminated.

In witness whereof, the parties hereto have caused this agreement to be duly executed as of the day and year first above written.

NJ TRANSIT CORPORATION:

ATTEST:

\_\_\_\_\_  
Signature Date  
Steve Santoro, AED  
Capital Planning & Programs

\_\_\_\_\_  
Signature Date  
Lea Sheridan, Regional Program Assistant  
Local Programs and Minibus Support

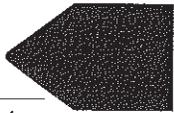
LESSEE CONCURRENCE:

AGENCY:

ATTEST:

\_\_\_\_\_  
Signature Date  
Print Name: Robert M. Dammingier  
Title: Freeholder Director

\_\_\_\_\_  
Signature Date  
Print Name: Robert N. DiLella  
Title: Clerk of the Board





E3

Ms. Lisa Cerny  
Gloucester County Special Transportation  
115 Budd Boulevard  
West Deptford, NJ 08096

Re: FTA Section 5310 Termination of Lease / Vehicle Retirement  
Vehicle #16-1247

Dear Ms. Cerny:

Under existing lease agreement Gloucester County Special Transportation has operated and maintained Vehicle #16-1247, since 11/21/2006. Although this vehicle may still be in good working condition, it has reached its useful life as defined in NJ TRANSIT's Section 5310 State Management Plan either by years of service or mileage and is ready for retirement. To begin the retirement process, I have enclosed 3 Termination of Lease Agreements for the above mentioned vehicle. In the Lessee Concurrence section, your designated representative must sign the three Agreements for your agency, and you must also have someone from your agency attest those signatures. The three Agreements should then be mailed to:

Lea Sheridan  
Regional Program Assistant, Local Programs  
NJ TRANSIT  
One Penn Plaza East, 4<sup>th</sup> Floor  
Newark, NJ 07105

The deadline for submitting the signed End of Lease Agreements is Friday, September 28<sup>th</sup>. Once we receive the Termination of Lease Agreements, we will have them signed by all NJT parties and return to you one fully executed copy along with the title to the vehicle. During this process, your vehicle is still active in the Section 5310 program. Your agency must continue to file Quarterly Reports, your vehicle may still be inspected by our inspectors, and you must abide by all other lease requirements. Your vehicle is not officially "retired" from the program until the date at the top of the fully executed Termination of Lease Agreement.

Once you receive a fully executed copy of the Termination of Lease Agreement, you may remove all NJT markings from the vehicle including the #16 number on the front and back as well as the wording on the sides.

If you have any questions feel free to call me at 973-491-8397.

Sincerely,

*Lea Sheridan*

Lea Sheridan  
Regional Program Assistant  
Local Programs Support

Enclosures: Three FTA Section 5310 Termination of Lease / Vehicle Retirement  
#16-1247

Cc: Steve Pittante, Director, Local Programs & Minibus Support, NJ TRANSIT  
Anna Magri, Manager, Local Programs Support, NJ TRANSIT  
Mary Hadley, Regional Program Administrator, NJ TRANSIT



E4

**RESOLUTION AUTHORIZING THE EXECUTION OF NAME CHANGE BY  
NORTH CONNECTIONS LOGISTICS, INC., TO  
RAILS CONSULTING SERVICES LLC**

**WHEREAS**, the County of Gloucester entered into a contract with North Connections Logistics, Inc. for outside transportation services for Gloucester County residents to travel to /from non-emergency medical appointments and other scheduled appointments on July 22, 2009; and

**WHEREAS**, a contract extension was approved on July 11, 2012 for North Connections Logistics, Inc., for continuation of services from August 1, 2012 to July 31, 2013; and

**WHEREAS**, the County of Gloucester received correspondence from Ronald Jackson, Registered Agent for vendor North Connections Logistics, 4109 Sylon Boulevard, Moorestown, NJ 08036 stating the company is now known as Rails Consulting Services, LLC; and

**WHEREAS**, it is necessary to execute to name change of North Logistics, Inc. to Rails Consulting Services, LLC; and

**WHEREAS**, all other terms and provisions of the original contracts that have not been amended herein shall remain in full force and effect.

**WHEREAS**, payment for services to Rails Consulting Services LLC will be withheld until after the execution of this resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Gloucester that the County of Gloucester hereby acknowledges that North Logistics, Inc. will be now known as Rails Consulting Services, LLC and all other terms and provision of the original contract that have not been amended herein shall remain in full force and effect.

**ADOPTED** at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester and State of New Jersey held on October 3, 2012 at Woodbury, New Jersey.



**COUNTY OF GLOUCESTER**

**ROBERT M. DAMMINGER, DIRECTOR**

**ATTEST:**

**ROBERT N. DILELLA, CLERK**

E4

**AUTHORIZATION OF NAME CHANGE  
BETWEEN  
NORTH CONNECTIONS LOGISTICS, INC.  
AND THE  
COUNTY OF GLOUCESTER**

**THIS** is an amendment to a contract entered into on the 22nd day of July, 2009, and contract extension authorized on July 11, 2012, by and between **North Connections Logistics, Inc.** with offices at 4100 Sylon Boulevard, Hainesport, New Jersey 08036, hereinafter referred to as **“Contractor”**, and the **County of Gloucester**, hereinafter referred to as **“County”**.

In further consideration for the mutual promises made by and between Contractor and County in the above-described contract, Contractor and County hereby agree to amend the contract as follows:

**The Contract entered into with North Connections Logistics, Inc. shall now reflect the company name as Rails Consulting Services, LLC.**

**Rails Consulting, LLC agrees to be bound by the same contract and provisions of the contract entered into by the County of Gloucester with North Connections, LLC on July 22, 2009 and the contract authorized on July 11, 2012.**

**All other terms and provisions of the contract** and conditions set forth therein that are consistent with this Addendum and State requirements, shall remain in full force and effect.

**THIS AUTHORIZATION** is effective as of the 3<sup>rd</sup> day of October, 2012.

**ATTEST:**

**COUNTY OF GLOUCESTER**

\_\_\_\_\_  
**ROBERT N. DI LELLA, CLERK**

\_\_\_\_\_  
**ROBERT M. DAMMINGER, DIRECTOR**

**ATTEST:**

**NORTH CONNECTIONS LOGISTICS, INC.  
now known as  
RAILS CONSULTING SERVICES, LLC**

\_\_\_\_\_  
**By:  
Title:**

**RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION FOR  
PROJECT SUPPORT GRANT FUNDING FROM THE NEW JERSEY  
HISTORICAL COMMISSION FROM DECEMBER 6, 2012 TO JUNE 30, 2013  
IN THE AMOUNT OF \$12,396.00**

**WHEREAS**, the Department Head of the Gloucester County Parks & Recreation Department has recommended to the Gloucester County Board of Chosen Freeholders that it submit an application for grant funding from the New Jersey Historical Commission; and

**WHEREAS**, the Board of Chosen Freeholders of the County of Gloucester has reviewed such application and considers it to be beneficial to the citizens of the county of Gloucester; and

**WHEREAS**, the Gloucester County Parks & Recreation Department has submitted the grant application to the Department of Human Services for review, and said agency has approved said application, and the Board of Chosen Freeholders of the County of Gloucester understands and agrees that any grant received as a result of the application will be subject to the grant conditions and other policies, regulations and rules issued by the New Jersey Historical Commission for the administration of the grant project.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders that it hereby authorizes the submission of an application for grant funding in the amount of \$12,396 with a cash match of \$6,625.00 and an in-kind match of \$13,370.00 for a total of \$32,391.00 from December 6, 2012 to June 30, 2013 to the New Jersey Historical Commission for the installation of a series of 10 ADA Compliant Interpretive Signage. The signage will be installed at different locations throughout the remains of Fort Mercer at Red Bank Battlefield in National Park; and

**BE IT FURTHER RESOLVED** that the Freeholder Director and the Clerk of the Board hereby confirms that it shall comply with all applicable regulations of the granting authority as referred to above and shall provide any necessary additional assurances as may be required.

**ADOPTED** at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester and State of New Jersey held on Wednesday, October 3, 2012.



**COUNTY OF GLOUCESTER**

**ROBERT M. DAMMINGER, DIRECTOR**

**ATTEST:**

**ROBERT N. DILELLIA, CLERK**



61

BOARD OF  
CHOSEN FREEHOLDERS

COUNTY OF GLOUCESTER  
STATE OF NEW JERSEY

FREEHOLDER DIRECTOR  
Robert M. Damminger

FREEHOLDER LIAISON  
Vincent H. Nestore Jr.

TO: Chuck Rose

DEPARTMENT: Parks & Recreation

GRANT TITLE: N.J. Historical Commission FY13 Project Support

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE: September 24, 2012



DEPARTMENT OF HUMAN  
SERVICES

DIRECTOR  
Lisa A. Cerny

P.O. Box 337  
Woodbury, NJ 08096

Phone: 856.384.6870  
Fax: 856.384.0207

[lcerny@co.gloucester.nj.us](mailto:lcerny@co.gloucester.nj.us)

[www.gloucestercountynj.gov](http://www.gloucestercountynj.gov)

**CERTIFICATION LETTER**

The DEPARTMENT OF HUMAN SERVICES certifies that the enclosed Grant has been reviewed and meets the standard requirements

REVIEWED BY: [Signature]

REVIEWED BY: Lisa Cerny (Co. 2)  
Grants Coordinator

FREEHOLDER MEETING: October 3, 2012

New Jersey Relay Service – 711  
Gloucester County Relay Service  
(TTY/TTD) – (856)848-6616



**2013 GLOUCESTER COUNTY BUDGET  
OTHER EXPENSE REQUEST EXPLANATIONS**

**2013 Budget**

**New Jersey Historical Commission: FY13 Project Grant  
Grant Request: \$12,396**

**217 Professional Services \$12,396**

Funding request will be used to pay signage fabricators.

**County Match: 1:1 \$ 19,995**

**Salaries:**

<b>Jen Janofsky:</b>	<b>96 hours @ \$28</b>	<b>\$2,688 (Rowan)</b>
<b>Alan Koch:</b>	<b>35 hours @ \$43 + fringe</b>	<b>2,305 (Parks)</b>
<b>Diane Macris</b>	<b>15 hours @ \$39.83+fringe</b>	<b>1077 (GCC)</b>
<b>Maintenance Staff:</b>	<b>50 hours @ \$20/18+fringe</b>	<b>7,300(Parks)</b>

**530 Construction Materials: \$625**

<b>217 Professional Services</b>	
<b>Sign Fabricators</b>	<b>\$3000</b>
<b>Graphic Design</b>	<b>500</b>
<b>Archeologist</b>	<b>1000</b>
<b>Military Historian Honoraria</b>	<b>500</b>
<b>Copy rights</b>	<b>1000</b>

<b>Cash Match:</b>	<b>\$6625 *** Will be requested in FY13 Parks Budget</b>
<b>In-Kind: Salaries</b>	<b>\$13,370</b>
<b>Total:</b>	<b>\$19,995</b>

**Department: Parks & Recreation**  
**Department Code: 0370**  
**Submission Date: 08/29/12**

**Form C-2**



Main Menu | Actions | Application Menu | Related Pages

SAVE SAVE/NEXT DELETE VIEW PDF ADD NOTE FIRST PREVIOUS NEXT  
LAST

The amount for general operating costs plus project use must equal the total requested.  
Amounts requested for Projects must be between \$3,001 and \$15,000.

Created By: Janofsky, Jennifer on 8/10/2012 9:26:05 AM  
Last Modified By: Janofsky, Jennifer on 8/28/2012 10:54:08 AM  
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**GENERAL INFORMATION**

**Instructions:**

- Fields with an \* next to them must be completed.
- After entering all information click the **SAVE** button.
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- To return to the Application Menu click the **Application Menu** link above.

Project Title: Red Bank Battlefield Interpretative Signage Project \*

Check One: \*  Minigrant  Project

**Name and Address**

Gloucester County  
Court House Post Office Box 337  
Woodbury, NJ 08096-0000  
Phone: (856) 853-3390

**Legislative District**

Email Address: Website:

**Note:** The above name and address should represent the primary organization associated with your FEIN number and is where all payment vouchers and payments will be sent. (For some applicants who are members of larger organizations including counties, municipalities, and universities, this might be different from the actual name and address of your organization).

Please enter the authorizing official and organization name and address that should be used for all OTHER program documents (not including payments) and correspondence below. (This will not change your name and address in the New Jersey Treasury database. If the above name and address is incorrect, you need to contact the Treasury Department directly. If the above name and address is correct, please copy and paste it below.)

Authorizing Official: Mr. \* First Name: Robert \* Last Name: Damminger \*

Organization/Individual Name: Gloucester County Parks and Recreation \*

Address: Gloucester County  
Court House Post Office Box 337 \*

City: Woodbury \* State: New Jersey \* Zip: 08096-3390 \*

Phone: (856) 251-6742 \* Fax: (856) 853-0950

Email: jjanofsky@co.gloucester.nj.us \*

Web:

**Type of Applicant\***

Individual (Applicants for teaching proposals must complete the Teaching Grant Applicants section.)

Institutional (Complete the Institutional Applicants section and, if for teaching projects, the Teaching Grant Applicants section.)

**Type of Organization**

Historical Society

Museum

Historic Site

- Historical Site
- Library/Archives
- County/Local Agency
- Other

Year Established: 1/1/1686 Accredited by American Association of Museums?  Yes  No

Federal ID #: 216000660\*

Fiscal Year End: 12/31 Charities reg. #: 0000000

Type of Project	Individuals	Organizations
<input type="checkbox"/> Conservation of Historic Materials	No	Yes
<input type="checkbox"/> Educational Initiatives	Yes	Yes
<input checked="" type="checkbox"/> Exhibitions	No	Yes
<input type="checkbox"/> Public Programs	No	Yes
<input type="checkbox"/> Research	Yes	Yes
<input type="checkbox"/> Publications	Yes	Yes
<input type="checkbox"/> Website Development	No	Yes
<input type="checkbox"/> Digitization	No	Yes
<input type="checkbox"/> Film, Videotape, Radio	Yes	Yes
<input type="checkbox"/> Fellowships	Yes	No

In the space below, briefly summarize the project. This summary does not substitute for the project narrative.

The James Whithall House is an example of a 19th century Quaker homestead. In 1777, U.S. forces commandeered the property adjacent to the home and constructed an earthen fortification which became known as Fort Mercer. In October of 1777, American forces repelled a Hessian onslaught marking a significant victory for the Americans. The museum offers tours to approximately 6,000 visitors each year. In addition to the visitors who tour the museum, over 240,000 visitors come to the park annually. We offer tours to over a thousand local school children each year and monthly thematic Heritage Days. Although tours of the Whithall House remain popular, we need to develop a broader interpretation of the remains of Fort Mercer, a national monument. The existing signage is inadequate, dated, and not ADA compliant. In order to develop interpretation we are applying to the New Jersey Historic Commission for funds to install ADA compliant interpretative signage.

965 of 1000 \*

Grant period: 12/6/2012 to 6/30/2013 \*

(See page 21 of the guidelines)

**Budget Summary**

Total requested from the NJHC

Match

Organizations with annual operating budgets of at least \$500,000 (and all divisions of such organizations) are expected to show a match. See Page 10 of the Guidelines.

Portion of Total Requested from NJHC for general operating costs of project:

*(only for groups that do not hold a General Operating Support grant for the current fiscal year)*

Portion of Total Requested from NJHC for project use:

**Institutional Applicants:** complete the following.

**Project Director:**  First Name:  Last Name:

Street Address:

City:

State:  Zip:

Daytime Telephone:

Position with Applicant:

**Chief Financial Officer:**  First Name:  Last Name:

Institution's Annual Budget:

Number of Members:

**Teaching Grant Applicants:** complete the following.

**Department Chairperson:**  First Name:  Last Name:

Title:

**All Applicants:** complete the following.

Have you applied for or received other grants to help support this project? If so, please list them and the organizations that administer them.

17 of 1500

If you have received a grant from the Historical Commission in the last 5 years, state for each grant the year of the grant, the amount awarded, and the type of grant (general operating support, project or minigrant).

2 of 1500

no

RELATED PAGES

- [General Information\(1\)](#)
- [Budget Form](#)
- [Required Attachments](#)
- [Miscellaneous Attachments](#)
- [Application Certification](#)

427542



STATE OF  
**SAGE**

System for Administering Grants Electronically

NJHC Declaration of Intent: PROMINI-DOI-2013-Gloucester County-096  
 Application: HC-PROMINI-2013-Gloucester County-019  
 Status: Application in Process  
 User: Jennifer Janofsky  
 Role: Agency Administrator  
[Logout](#)

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<a href="#">ADD NOTE</a>	<a href="#">FIRST</a>	<a href="#">PREVIOUS</a>	<a href="#">NEXT</a> <a href="#">LAST</a>

The total of Grant Funds Requested must equal the Total requested from the NJHC.

**Created By:** Janofsky, Jennifer on 8/10/2012 12:10:22 PM  
**Last Modified By:** Janofsky, Jennifer on 8/28/2012 11:07:08 AM  
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**BUDGET FORM**

**Instructions:**

- Fields with an \* next to them must be completed.
- After entering all information click the **SAVE** button.
- To proceed to the next page you may click the **NEXT** button or use the Related Pages section at the bottom of the page
- To return to the Declaration of Intent menu click the **Declaration of Intent Menu** link above.

Itemize these expenses in the narrative budget.

Total requested from the NJHC \$0

Category of Expenditure	Grant Funds Requested	Matching Funds (if applicable)	Total
Transportation	\$0	\$0	\$0
Food, lodging	\$0	\$0	\$0
Photocopying, photography	\$0	\$0	\$0
Purchase / rental of equipment	\$0	\$0	\$0
Salaries, fringe benefits	\$0	\$13,370	\$13,370
Honoraria	\$0	\$500	\$500
Professional services, fees	\$12,396	\$6,125	\$18,521
Typesetting, printing	\$0	\$0	\$0

Postage, telephone	\$0	\$0	\$0
Materials and supplies	\$0	\$625	\$625
Typing, transcribing	\$0	\$0	\$0
Insurance, accountant services	\$0	\$0	\$0
Personal maintenance	\$0	\$0	\$0
Operating support	\$0	\$0	\$0
Other (specify)	\$0	\$0	\$0
<b>Totals</b>	\$12,396	\$20,620	\$33,016

RELATED PAGES

- [General Information](#)
- [Budget Form\(1\)](#)
- [Required Attachments](#)
- [Miscellaneous Attachments](#)
- [Application Certification](#)

428004



State of New Jersey  
 Department of Treasury  
 Division of Information Systems  
 Office of Information Technology  
 100 State Street  
 Trenton, NJ 08646-2000  
 www.nj.gov

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**APPLICATION CERTIFICATION**

**Instructions**

1. Print this page of [instructions](#) for reference.
2. Do not fill out this form until all other work on your application has been completed and saved.
3. After filling out and saving the certification form, please return to the Proposal Menu to submit your application in SAGE. To submit your application, go to the "Status Management" box, make sure that "Application Submitted" is "Next Possible Status" in the drop down menu, and click the Change Status button to submit the application in SAGE. Applicants that do not complete this step will not have their applications considered in this grant round.
4. After you have submitted the application in SAGE, return to the Application Certification Form and click [HERE](#) to generate a PDF of the form that the Individual Applicant or Executive Director and Chief Financial Officer can print and sign.
5. Print and sign the form in blue ink and send to:

By mail:  
 New Jersey Historical Commission  
 PO Box 305 (mailing address)  
 Trenton, NJ 08625-0305

By commercial carrier:  
 New Jersey Historical Commission  
 225 West State Street, 5th floor (street address for FedEx, etc.)  
 Trenton, NJ 08608

6. Once you have changed the status AND we have received this signed certification form in the mail, your application submission is complete.

Name of Executive Director or Individual Applicant: \* Fredholder Robert M. Damminger

Name of Chief Financial Officer: Gary Schwarz, Treasurer  
 (Only required for organizations)

SAVE SAVE/NEXT FIRST PREVIOUS NEXT LAST

The James and Ann Whitall House

Application to the New Jersey Historic Commission

### **Historical Background**

In 1748 James and Ann Whitall, prominent south Jersey Quakers, constructed a 400-acre plantation at Red Bank. Red Bank became home to a thriving family business which included a shad fishery, orchards, and livestock. Together, Ann, James, and their 7 children enjoyed the fruits of their labor while struggling to maintain their Quaker identity in an increasingly political environment.

In October of 1777, the American Revolution came to Red Bank. In September the British had occupied Philadelphia. American forces, realizing the significant role the Delaware River would play in supplying British troops in Philadelphia, commandeered the Whitall property and constructed an earthen fort known as Fort Mercer. Fort Mercer, located across the river from Fort Mifflin, became a strategic fortification against British naval forces.

On October 21, 1777 a group of 900 Hessian soldiers attacked Fort Mercer. American forces, warned by the young American soldier Jonas Cattel that the Hessians were planning on attack, prepared their forces. American troops inflicted massive casualties on the Hessians. The Whitall House acted as a field hospital and Ann, who had stayed in the house during the battle, tended to the wounded with medicinal herbs from her garden.

Following their defeat at Fort Mercer, the British directed their forces to Fort Mifflin. Once Mifflin fell, Fort Mercer was abandoned. Although the American forces lost the river campaign, the victory at Mercer allowed General George Washington the time he needed to establish camp for the winter at Valley Forge.

In 1972, Red Bank Battlefield was declared a National Historic Landmark and added to the National Register of Historic Places. Today, the property is managed and maintained by Gloucester County Parks and Recreation, under the Gloucester County Board of Chosen Freeholders. The house and battlefield are part of the Red Bank Battlefield Park which receives over 240,000 visitors yearly. The Whitall House offers seasonal tours focusing on colonial farm life and Revolutionary themes and is visited by approximately 6,000 people a year.

### **The Project**

Although tours of the Whitall House remain popular, space and time limit our ability to fully interpret Red Bank's rich military history. Tours of the house are limited by volunteer availability and the actual battlefield signage is limited, dated, and not ADA accessible. Despite these limitations, we have made a commitment to offering visitors a more complete history of the park by offering special battlefield tours. The tours have been extremely well-received and

demonstrate a need to more completely develop this area of our park. Informal exit surveys also demonstrate a public interest in learning more about the battlefield site.

In order to develop this interpretation we are applying to the New Jersey Historic Commission for \$12,396 to install a series of ten ADA compliant interpretative signs. Signs will meet the National Park Standards for accessibility in interpretative signage. The signage will be installed along the remains of Fort Mercer and include an explanation of the significance of Fort Mercer in the 1777 River Campaign, an explanation of naval strategy through interpretation of our chevaux de frise installation, signage discussing the First and Second Rhode Island Regiments (which may have included African American soldiers), the explosion of the HMS Augusta off the shore of the Whitall House, and the implications of the battle for American Revolutionary forces.

### **Personnel**

Jennifer Janofsky, Ph.D., Rowan University Megan Giordano Fellow in Public History  
Janofsky is the curator of the Whitall House. Her responsibilities include teaching classes in Public History at Rowan, monitoring student interns, and curating the house. Janofsky received her B.A. (1995) from the University of Scranton. Janofsky has a Ph.D. in Early American History and Public History from Temple University. From 2003-2004 she was McNeil Center for Early American Studies Barra Dissertation Fellow. In addition to teaching classes in Early American and Public history, Janofsky has worked extensively in museum interpretation curating exhibits and designing interpretive signage. Her work can be seen at the Eastern State Penitentiary Historic Site, the National Constitution Center, and the Philadelphia Museum of History (the former Atwater Kent Museum).

William Carrigan, Ph.D., Rowan University

Dr. Carrigan is a professor of history at Rowan University. He teaches courses on the History of New Jersey, Civil War and Reconstruction, American Western history, US Labor History, and Historical Methods. He received his B.A. (1993) from the University of Texas at Austin and his M.A.(1996) and Ph.D.(1999) from Emory University. His research interests include race and ethnicity in 19th century America, the history of the US Southwest borderlands, and the study of violence. He is the author of *The Making of a Lynching Culture: Violence and Vigilantism in Central Texas, 1836-1916*, which won the Richard Wentworth Prize in 2006. With Clive Webb, he is currently co-authoring *Forgotten Dead: Mob Violence against Persons of Mexican Descent in the United States, 1848-1928* for Oxford University Press.

Alan Koch, Landscape Architect, Gloucester County Parks and Recreation

Alan Koch received a B.S. in Environmental Planning and Design from Rutgers University in 1977, and has been employed with the Gloucester County since 1979 in the capacity of Landscape Architect. He worked on the 1984 redevelopment of the Red Bank Battlefield, which included the development of such amenities as: riverfront walk, service buildings, picnic facilities, circulation and parking, and playgrounds. He has worked closely with various curators in implementing historically accurate garden interpretation including an herb garden, heirloom

vegetable garden and implementing the policies for the use of only native plant material in the park.

He is currently working with the New Jersey Historic Trust on accessibility plans for the James and Ann Whitall House along with an interpretive plan for the site.

Diane Macris, Director of Arts and Heritage, Gloucester County

Gregory Urwin, Ph.D., Temple University

Urwin is a military historian whose work spans the American War of Independence through World War 2. He has published nine books, including *Facing Fearful Odds: The Siege of Wake Island*, which received the General Wallace M. Greene, Jr., Award from the Marine Corps Heritage Foundation, and his latest, *Victory in Defeat: The Wake Island Defenders in Captivity, 1941-1945*. Urwin is now researching a social history of the campaign that Lord Charles Cornwallis conducted in Virginia in the spring and summer of 1781, and recently finished fellowships at the William L. Clements Library and Anderson House, the national headquarters of the Society of the Cincinnati. Urwin has also authored many articles and essays. One on Civil War racial atrocities and reprisals claimed the Harold L. Peterson Award from the Eastern National Park and Monuments Association. Urwin has lectured at the U.S. Naval Academy, U.S. Military Academy, U.S. Army Military History Institute, Philadelphia's Union League, American Philosophical Society, William L. Clements Library, David Library of the American Revolution, Fort Ticonderoga, and U.S. Army War College. Urwin is the vice president of the Society for Military History, a fellow in both the Company of Military Historians and the Foundation for the Defense of Democracies, and general editor of the Campaigns and Commanders Series from University of Oklahoma Press

Douglas B. Mooney, M.A., Senior Archaeologist, URS Corporation

Mr. Mooney joined URS Corporation in 2006 and has twenty three years experience in archaeology and cultural resources management. He has participated in the excavation of sites throughout the Mid-Atlantic Region and in England, and has served as Principal Investigator and Field Director on numerous and varied Phase I cultural resources surveys, Phase II site evaluations, and Phase III data recovery investigations. As a Senior Archaeologist with URS, his responsibilities include the conduct of historical research, the development and scoping of research designs, the direction of fieldwork, laboratory analysis, and report preparation, and project management. Mr. Mooney is the primary author of more than 60 technical reports and professional papers, and his experience encompasses prehistoric, historic, urban, and mortuary archaeological investigations.

### **How Will This Project Benefit the Public?**

We believe new signage will reach a broader audience in a number of significant ways. Military interpretation is practically nonexistent at the Whitall House. Volunteer docents discuss Quakers, colonial family life, food preparation and period furnishings. Absent from our interpretation is any thorough discussion of the significant battle which took place immediately next to the house. We hope to reach out to military history enthusiasts, a previously neglected audience. Informal exit surveys have demonstrated a strong interest in learning more about the battle. Installation of new signage is the first step in a more aggressive programming plan to bring the Revolutionary experience alive at Red Bank.

This spring the Whitall House will become wheel-chair accessible through the installation of a ramp at the west entrance of the house allowing for a larger audience to visit the house. The ramp, in association with new accessible signage, will reach an audience who previously could not experience the house and battlefield site.

Included in our budget are bronze adornments which are physically attached to the signs. The adornments will be replicas of battle weaponry and include a bayonet, a pistol, and a sword. Adding a tactile experience to the signage allows us to reach the site-impaired community as well as children--two audiences our site has struggled to reach in the past.

Last year, the Whitall House was visited by ten schools from both Gloucester and Camden counties. The park also offers history day camp. The Whitall House will work closely with area schools--specifically fourth grade teachers--to bring in even more school groups. The site will connect with superintendent of Gloucester County Schools Dr. Robert Bumpus to help promote the site and its new signage.

The Whitall House will work closely with the Gloucester County Office of Senior and Disability services as well as the Gloucester County College Adult Center for Transition to reach these previously untapped audiences. All docents will receive sensitivity training to provide a positive experience to new visitors.

### **The Project Plan**

Site curator Jennifer Janofsky, Ph.D. will act as the primary researcher and author of the signs. We estimate researching, writing, and consulting with two other historians to take 12 weeks. This also includes time to attain reproduction rights to the images we will be using. Our graphic designer will have work completed in 2 weeks. Sign fabrication will take 8 weeks. The archaeologist estimates his time to be less than one week as does the county's landscape architect. Installation of the signs will be coordinated by the county and take one week. In sum, the project is estimated at 24 weeks. Assuming work commences in December, installation would be complete in June.

### **Evaluation**

Once installation is complete the Whitall House will administer visitor surveys to evaluate the effectiveness of the signs. Additionally, Kristin Qualls, Director of Exhibitions and Collections at

the Wheaton Arts and Cultural Center in Millville, New Jersey will conduct a site visit and evaluate the signs. She will submit a written report to the Whitall House documenting her findings.

#### **How Does the Project Relate to the Overall Activities and Programs of the Whitall House?**

The Whitall House provides tours to 6,000 visitors a year. Included in this visitation are 3 local elementary schools. Visitors hear about colonial family life and how that life was interrupted by the Revolution. Our small exhibition space documents the Battle of Red Bank but does not allow for a more detailed analysis of the event. We hope to broaden our interpretation of the battle and routinely offer battlefield tours. Interpretative signage will enhance the battlefield tour by offering critical visual images documenting the battle. We believe the addition of signage will offer visitors a more complete understanding of the critical role South Jersey played in the American Revolution. Currently, tours of the house are limited by the availability of our volunteers. New signage will allow visitors to learn about the history of the park even when the house is not available.

#### **How Does the Project Relate to the Mission, Long-Range Plan, and Objectives of the Organization?**

Red Bank Battlefield Park receives over 240,000 visitors a year yet, only 6,000 visitors tour the house. Our goal is to increase visitation to the Whitall House and Red Bank Battlefield while offering aggressive new programming to draw visitation. Missing from our interpretation is any detailed analysis of the Battle of Red Bank. Signage will facilitate our programming and interpretation and offer balance to the narrative we currently offer. Future programming includes explorations of colonial-era soldiering, demonstrations of military life through reenactors, and events featuring expert speakers on the role South Jersey played in the Revolution.

#### **Place the Project in the Broader context of New Jersey History**

Typically discussions of the Revolutionary War military engagements focus on Philadelphia, New York, and Virginia. Missing from this narrative is the critical roll New Jersey played in influencing the outcome of these campaigns. The River Campaign of 1777 dramatically affected the British occupiers of Philadelphia who were unable to resupply as quickly as they needed. The decisive victory at Red Bank allowed George Washington's troops the necessary time to set up winter camp at Valley Forge and further influenced the French decision to offer strategic support to American forces. Signage at Red Bank will prominently feature the decisive roll New Jersey played in influencing the course of the Revolution.

#### **Budget Narrative**

Jennifer Janofsky, Whitall House Curator will serve as the primary researcher and author of the signs. She will work with consulting historian Greg Urwin to insure the accuracy of each sign. Janofsky will identify historic images appropriate to the project and obtain all rights for reproduction. She will work with the graphics designer to insure the signage will be visibly interesting and accessible to the public. Janofsky will work 96 hours on the project. She will be

assisted by Diane Macris in the administration of the grant. Macris will give 15 hours to the project.

Doug Mooney will act as archaeologist and evaluate the sites for sign installation. Once the archeological studies are complete, landscape architect Alan Koch will work with Mooney to determine the most appropriate location for sign installation. Koch will then oversee the installation of the signage by the Gloucester County Parks Department. Mooney and Koch's time will take less than one week. Parks and Recreation will require 50 hours for sign installation.



1 August 2012

Jennifer Janofsky, Curator  
Whitall House and Red Bank Battlefield  
c/o Shady Lane Complex  
254 County House Road  
Clarksboro, NJ 08020

Dear Dr. Janofsky:

Below please find Art Guild's pricing for two different styles of custom signage for your site in Red Bank, NJ.

- Ten (10) each NPS-style 18" x 24" double post with frame, 1/8" Phenolic graphic (delivered, installation by others) = \$16,189
- Ten (10) each 18" x 24" single post unframed, 1/2" Phenolic graphic (delivered, installation by others) = \$12,396

This pricing does not include graphic preparation, and requires Print-Ready-Artwork delivered to AGI. Lead time for Phenolic graphics is typically 6-8 weeks from date of approved layout.

Please note that the per-unit price will increase slightly if quantities of five (5) or fewer are ordered at one time.

This pricing is good for 90 days from the date of this letter. I thank you for the opportunity and hope we may be able to provide this service for our neighbor in Gloucester County.

Sincerely,

David M. Egner,  
Director of Project Management – Museums + Environments  
Art Guild, Inc., 300 Wolf Drive, West Deptford, NJ 08086  
[degner@artguildinc.com](mailto:degner@artguildinc.com) / 856-853-7500 x123