

AGENDA

7:30 p.m. Wednesday, October 3, 2012

Call to order

Salute to the flag

Open Public Meetings Statement

Roll Call

Changes to the Agenda

Approval of the regular minutes from September 19, 2012.

P-1 Recognizing the Southwest Council and the Gloucester County Regional Coalition for their efforts and dedication in reducing substance abuse in Gloucester County (to be presented) (Wallace)

P-2 Proclamation to Honor Woodbury Junior Baseball and Girls Senior Softball All Stars, New Jersey District 15 Little League 2012 District Champions (to be presented) (Chila)

P-3 Proclamation naming September as National Ovarian Cancer Awareness Month (previously presented) (Simmons)

P-4 Proclamation to Recognize Gloucester County EMS on their 5th Anniversary

Public portion on agenda items only (time limit of five (5) minutes per person, per public portion)

DEPARTMENT OF ADMINISTRATION

**DIRECTOR DAMMINGER
DEPUTY DIRECTOR CHILA**

A-1 RESOLUTION AUTHORIZING SETTLEMENT OF THE WORKERS' COMPENSATION MATTER ENTITLED THOMAS WHITAKER v. GLOUCESTER COUNTY, C.P. #2009-26840. This resolution will authorize settlement in the workers' compensation matter of Thomas Whitaker in the amount of \$48,000.00, as per recommendation by the workers' compensation attorney for the County.

A-2 RESOLUTION PROVIDING FOR THE INSERTION OF SPECIAL ITEMS OF REVENUE INTO THE 2012 BUDGET PURSUANT TO N.J.S.A. 40A:4-87. This resolution will amend the 2012 budget to receive the following:

1. **Housing Preservation Program - \$50,000.00** - The purpose of this program is to provide Owner Occupied Rehabilitation and emergency repairs to residents home. Recipients who receive assistance must be low or very low income homeowners residing in areas designated as low income. It is estimated 10 units can be rehabilitated in these areas with this funding.
2. **Women, Infants and Children (WIC) - \$705,200.00** - These funds will be used to support salary and operating costs in order to carry out the WIC program. This program provides nutrition education and vouchers redeemable for nutritious foods to lactating women, infants and children. Additional funding has been approved this year for the Bi-Lingual Assistant Program Coordinator. Funding for this program continues to keep pace with the contractual salary obligations of the County.
3. **Edward Byrne Memorial Justice Assistance Grant Program - \$12,575.00** - This grant will provide funds for Deptford Township to pay for officer overtime for tactical and/or supplemental patrols for crime suppression operations at targeted locations and/or to deploy additional officers in areas of increased criminal activity and/or allow for proactive policing. Funds will also be used to purchase additional equipment that they are unable to receive budgetary funds for. The grant also allows for 10% administrative costs for the Gloucester County Prosecutor's office to oversee the grant.
4. **Transportation Block Grant TANF - \$48,764.00** - This funding will be used as Social Services matching funds for the County of Gloucester's Division of Transportation Services Job Access and Reverse Commute Program (JARC). JARC provides rides to eligible residents who are in need of transportation services to commute to and from employment. JARC funding also supports the operation of bus service to the Pureland Industrial Park which has over 100 employers. Included with the Pureland Industrial Park, the JARC operates a shuttle service from Westville, Woodbury and Paulsboro to the Pureland Industrial Park. Funding for this program has remained steady for the past three years.

A-3 RESOLUTION REQUESTING APPROVAL OF THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES TO ESTABLISH A DEDICATED TRUST BY RIDER; *TOLERANCE PROJECT DONATIONS*, PURSUANT TO N.J.S.A. 40A:10-1 et seq. This resolution seeks approval from the Director of the Division of Local Government Services to establish a dedicated Trust by Rider: *Tolerance Project Donations*. The Tolerance Project is a committee with members from various fields within our community

such as criminal justice, education and social services. Their goal is to build awareness on cultural diversity and individual differences. They receive monetary support from various organizations and businesses within our community to organize event for this goal. The dedicated trust fund account will allow us to use, with Freeholder approval, donations as they are received.

A-4 RESOLUTION AUTHORIZING AN AMENDMENT TO INCREASE THE MAXIMUM CONTRACT AMOUNT BY \$28,720.00 WITH THE MERCURY CONSULTING GROUP, LLC (MCG,LLC) TO PROVIDE ADDITIONAL NETWORK CONSULTING SERVICES RESULTING IN A NEW CONTRACT MAXIMUM AMOUNT OF \$78,720.00. This is an amendment to a resolution that was passed by the Freeholder Board on November 9, 2011 as per RFP-11-049. The purpose of this resolution is to authorize an amendment to the contract with Mercury Consulting Group, LLC (MCG, LLC) due to additional services needed for network consulting due to an amended engineer design and installation of the disaster recovery site in Mt. Royal, NJ. The amendment increases the contract by a maximum amount of \$28,720.00 resulting in a new maximum contract amount of \$78,720.00 This project includes all secured networks, wireless and radio communications as well as microwave transmission of data.

A-5 RESOLUTION AUTHORIZING THE ACCEPTANCE OF A BID FOR THE PURCHASE OF THE REAL PROPERTY OWNED BY THE COUNTY LOCATED AT 608 AND 610 MULLICA HILL ROAD, IN HARRISON TOWNSHIP, AND KNOWN AS LOTS 2 AND 3, BLOCK 22, ON THE TOWNSHIP OF HARRISON'S OFFICIAL TAX MAP. The County of Gloucester (hereinafter the "County") is the owner of certain real property located at 608 Mullica Hill Road and 610 Mullica Hill Road, Harrison Township (hereinafter the "Township"), Gloucester County, New Jersey, which are known as Lot 2, Block 22 and Lot 3, Block 22, respectively on the Township's Official Tax Map (hereinafter collectively the "Properties"). The Properties are no longer needed by the County for any public purpose or use, so the County authorized the sale of the Properties, with the reservation of a road easement to the County, under and pursuant to, and consistent with, the Local Lands and Building Law, N.J.S.A. 40A:12-1, et seq. (hereinafter the "Local Lands Law") by and through a Resolution adopted at a regular meeting of the Freeholder Board on February 15, 2012. The County is authorized to sell real property, such as the Properties, consistent with the Local Lands Law upon a determination that a property is no longer required for any public purpose or use. Consistent with the Local Lands Law, the County exposed the Property to sale by auction on September 12, 2012. Bids were received at the said auction for each of the Properties separately, and as a combined unit; and including the road easements the County intends to reserve for itself across the Properties, and excluding the reservation of such easements. The County requires the road easements for the existing road improvements previously completed on the Properties by the County as part of the Route 322 By-Pass Project. The highest bid received for the Properties, as a combined unit with the road easements, was from Mohammed Joarder (hereinafter "Joarder"), which said high bid was \$205,000.00. The highest bid received for the Properties, as a combined unit without the road easements was from Sean Bidic (hereinafter "Bidic"), which said high bid was \$230,000.00. The attached resolution would authorize acceptance of the Joarder bid by the County for the Properties, and the entry into an appropriate Agreement of Sale by the County with Joarder for purposes of delineating the terms and conditions under which the sale of the Properties will occur. The Agreement of Sale will be consistent with the parameters previously established by the Board of Chosen Freeholders, and the terms and provisions of the Local Lands Law. The attached Resolution also authorizes after the entry into an appropriate Agreement of Sale, that all steps then be taken to transfer title of the Properties to Joarder by and through a closing.

A-6 RESOLUTION AUTHORIZING THE REIMBURSEMENT TO THE BOROUGH OF WESTVILLE IN THE AMOUNT OF \$13,313.82 AND THE BOROUGH OF WOODBURY HEIGHTS IN THE AMOUNT OF \$8,637.01 FOR CERTAIN COSTS ASSOCIATED WITH TAX MAP EXPENSES AS RELATED TO REVALUATION. Resolution authorizing the reimbursement to the Borough of Westville in the amount of \$13,313.82 and the Borough of Woodbury Heights in the amount of \$8,637.01 for certain costs associated with tax map expenses as related to revaluation.

DEPARTMENT OF ECONOMIC DEVELOPMENT & PUBLIC WORKS

**FREEHOLDER SIMMONS
FREEHOLDER BARNES**

B-1 RESOLUTION AUTHORIZING A CONTRACT WITH THINK PAVERS HARDSCAPING, LLC FOR MATERIALS, LABOR, AND INSTALLATION OF ECO PAVERS, TURF PAVERS OR THEIR EQUIVALENT AT THE GLOUCESTER COUNTY VETERAN'S CEMETERY FOR A TOTAL CONTRACT AMOUNT OF \$25,000.00. Resolution to award a contract to Think Pavers Hardscaping LLC, for the supplying and delivery of all materials, labor, and installation of EP Henry Eco Pavers, turf pavers or equal at the Gloucester County Veteran's Cemetery. This contract is for a total amount of \$25,000.00 as per specifications in PD 012-033.

B-2 RESOLUTION AMENDING THE CONTRACT WITH THE NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT BY DECREASING THE TOTAL CONTRACT AMOUNT BY \$1,286.00 FOR PY' 2010. The New Jersey Department of Labor and Workforce Development has decreased a portion of Workforce Investment Act Dislocated Worker Program funds for Program Year 2010 (7/1/10 thru 6/30/11). The original amount received in Dislocated Worker funds was \$671,347. This funding stream is being decreased by \$1,286.00 since it was not expended by June 30, 2012. The original NJLWD Workforce Development Area Contract for Program Year 2010 is being modified to reflect this decrease in monies. The grant period shall be reflected as July 1, 2010 through June 30, 2011.

The breakdown of this funding is as follows:

WIA Adult	\$ 394,365.00
WIA Youth	\$ 451,732.00
WIA Dislocated Worker	\$ 670,061.00 (671,347.00-1,286.00)

Work First NJ	\$ 1,667,671
Workforce Learning Link	\$ 38,500.00
WIA Title II	\$ 58,500.00
WDPP	\$ 18,236.00
Interdepartmental Funds	\$ 35,294.00
Total	\$ 3,334,359.00

The total funding for our County in PY 2010 was \$3,334,359.00. This contract formally acknowledges the financial contract between NJLWD and the County of Gloucester.

B-3 RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH THE NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT TO DECREASE THE TOTAL CONTRACT AMOUNT BY \$81,027.00 FOR PY' 2011. The New Jersey Department of Labor and Workforce Development has revised our funding for Program Year 2011 (7/1/11 thru 6/30/12). The funding stream, Work First NJ, is being reduced by \$74,607.00. The funding for the Smart-STEPS Program is also being reduced by \$6,420.00, for a total of \$81,027.00. These monies needed to be fully obligated and/or expended by June 30, 2012; however the population we serve could not meet all the mandated eligibility requirements to adequately obligate the monies. The original NJLWD Workforce Development Area Contract for Program Year 2011 is being modified to reflect this decrease in funds. The grant period shall be reflected as July 1, 2011 through June 30, 2012. The total funding for our County in PY 2011 is \$3,711,574.

B-4 RESOLUTION AUTHORIZING A CONTRACT WITH TRIAD ASSOCIATES TO PROVIDE PROFESSIONAL PLANNING CONSULTANT SERVICES FROM SEPTEMBER 1, 2012 TO AUGUST 31, 2013 IN AN AMOUNT NOT TO EXCEED \$35,000.00. Resolution authorizing a Professional Services Contract with Triad Associates for Planning Consultant Services to the Gloucester County Community Development and HOME Investment Partnership Programs from September 1, 2012 to August 31, 2013, in an amount not to exceed \$35,000.00. The County requested proposals via RFP 012-046 from interested providers and evaluated those proposals consistent with the County's fair and open procurement process. This is a Grant funded program.

B-5 RESOLUTION AUTHORIZING A CONTRACT WITH KERNAN CONSULTING ENGINEERS TO PROVIDE PROFESSIONAL HOUSING INSPECTOR/ENGINEER SERVICES FROM SEPTEMBER 1, 2012 TO AUGUST 31, 2013 IN AN AMOUNT NOT TO EXCEED \$50,000.00. Resolution authorizes a contract with Kernan Consulting Engineers in an amount not to exceed \$50,000.00 from September 1, 2012 to August 31, 2013 for Inspection/Engineering Services to the Gloucester County Owner-Occupied Rehabilitation Program. Kernan Consulting Engineers will provide and make available to the Department of Economic Development site inspections, work write-ups in bid spec format, photos and construction administration. The Owner Occupied Rehabilitation Program provides direct financial assistance to low and moderate income households for housing rehabilitation. The County requested proposals via RFP 012-047 from interested providers and evaluated those proposals consistent with the County's fair and open procurement process. This is a grant funded program.

B-6 RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE HOUSING AUTHORITY OF GLOUCESTER COUNTY TO MANAGE A TENANT BASED RENTAL ASSISTANCE PROGRAM FROM SEPTEMBER 1, 2012 TO AUGUST 31, 2013 IN AN AMOUNT NOT TO EXCEED \$80,000.00. Resolution authorizing a Shared Services Agreement with the Housing Authority of Gloucester County (HAGC) for the Management of a Tenant Based Rental Assistance Program for Gloucester County Residents currently receiving Section 8 vouchers. The Agreement is from September 1, 2012 to August 31, 2013. The Gloucester County Board of Chosen Freeholders has an interest in preventing homelessness in the County and Section 8 housing vouchers are limited in number and may take as long as 6 months to become available to new applicants. The HAGC in conjunction with the Gloucester County Board of Social Services and the Community Development Block Grant/HOME Program wishes to enter into an agreement whereby the Board of Social Services will send eligible clients to the HAGC who will locate affordable housing for these clients. The HOME Investment Partnership Program Funds will then pay the rent of these clients until Section 8 vouchers become available. The Agreement is for an amount not to exceed \$80,000.00. This is a grant funded program.

DEPARTMENT OF HEALTH & EDUCATION

**FREEHOLDER BARNES
FREEHOLDER SIMMONS**

C-1 RESOLUTION AUTHORIZING THE FREEHOLDER DIRECTOR TO EXECUTE ALL DOCUMENTS REGARDING THE AREA PLAN CONTRACT FOR 2013-2015. Resolution to authorize the Freeholder Director to approve and sign any and all documents regarding the application to the State of New Jersey Department of Human Services Division of Aging Services regarding the Area Plan Contract for 2013-2015, specifically contract year 2013. Funding from this grant will enable the Department of Health, Senior, and Disability Services, Division of Senior Services to provide a broad range of programs and services for the elderly population in Gloucester County for the period January 1, 2013 to December 31, 2015.

C-2 RESOLUTION TO PURCHASE ONE (1) 2013 FORD EXPLORER FOR THE GLOUCESTER COUNTY HEALTH DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$24,033.00 FROM HERTRICH FLEET SERVICES, INC. Resolution authorizing the purchase of 2013 Ford Explorer 4WD from Hertrich Fleet Services, Inc., as described in the bid specifications PD #012-034. The amount for the purchase of

this vehicle is not to exceed \$24,033.00. This is an approved purchase in accordance with the funds available through the Solid Waste Grant funding for 2012.

**DEPARTMENT OF PUBLIC SAFETY,
VETERANS AFFAIRS & ELECTIONS**

**DEPUTY DIRECTOR CHILA
FREEHOLDER TALIAFERRO**

D-1 RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) PORTABLE BOMB DIGITAL IMAGING SYSTEM (X-RAY) FROM TELEVERE SYSTEMS FOR THE REGIONAL BOMB SQUAD THROUGH STATE CONTRACT NUMBER A82108, FOR A TOTAL CONTRACT AMOUNT OF \$30,195.00 FROM THE '11 HOMELAND SECURITY GRANT PROGRAM. The portable bomb digital imaging system (x-ray) will be used by the Gloucester-Camden County Prosecutor's Regional Bomb Squad. It will be used for security searches and inspection to make critical decisions.

D-2 RESOLUTION AUTHORIZING AWARD OF A SPLIT BID, FROM OCTOBER 4, 2012 TO OCTOBER 3, 2013, AS PER BID PD 12-027, WITH THE OPTION TO EXTEND FOR ONE (1) TWO YEAR TERM OR TWO (2) ONE YEAR TERMS TO 1) COMMON CENTS, IN AN AMOUNT NOT TO EXCEED \$35,000.00; 2) KENTRON, IN AN AMOUNT NOT TO EXCEED \$10,000.00; 3) QUADMED, IN AN AMOUNT NOT TO EXCEED \$2,000.00 4) VE RALPH & SON, IN AN AMOUNT NOT TO EXCEED \$35,000.00. As part our regional EMS services, we have the need for consumable products and supplies. Bid Request PD-12-027 was sent out by our Purchasing Dept. This year four (4) contracts will be awarded based on lowest bid for specified items.

It was recommended that we award a contract to:

1. Common Cents based on lowest bid on Items 1 thru 49; contract not to exceed \$35,000.00.
2. Kentron based on lowest bid on Items 50 thru 94; contract not to exceed \$10,000.00.
3. QuadMed based on lowest bid on Items 95 thru 99; contract not to exceed \$2,000.00.
4. V.E. Ralph & Son based on lowest bid on Items 100 thru 159; contract not to exceed \$35,000.00.

D-3 RESOLUTION AUTHORIZING THE PURCHASE OF CELLULAR SERVICE FROM VERIZON WIRELESS FOR THE COUNTY OF GLOUCESTER THROUGH STATE CONTRACT NUMBER A82583, IN AN AMOUNT NOT TO EXCEED \$50,000.00, FROM NOVEMBER 1, 2012 TO OCTOBER 31, 2013. The County authorized the purchase of cellular services under State Contract Number A64428 from Verizon Wireless on February 1, 2012, for the calendar year 2012. The State of New Jersey recently awarded a new contract for Verizon Wireless services necessitating the County to authorize purchases under State Contract A82583, effective November 1, 2012. State Contract A82583 authorizes the purchase of cellular services which for all county offices will not exceed \$50,000.00 annually. This figure includes cell phones charged to State & Federal Grant Programs. This purchase is for the term from November 1, 2012 to October 31, 2013.

**DEPARTMENT OF SOCIAL &
HUMAN SERVICES**

**FREEHOLDER NESTORE
DEPUTY DIRECTOR CHILA**

E-1 RESOLUTION INCREASING CONTRACTS WITH (A) MAYFAIR MOTEL FOR AN AMOUNT NOT TO EXCEED \$90,000.00; (B) WITH RELAX MOTEL FOR AN AMOUNT NOT TO EXCEED \$19,500.00; AND, (C) WITH PRIMOSE MOTEL FOR AN AMOUNT NOT TO EXCEED \$19,500.00. This resolution will modify contracts with Mayfair Motel, Relax Motel and Primrose Motel to increase the amounts which are needed to provide emergency housing placements which are projected to exceed current estimated contract amounts with the three named entities. The Mayfair Motel is the sole location that can house some of our applicants. Relax and Primrose are located on public transit routes, which often times provide for the transportation needs of the applicants.

E-2 RESOLUTION AUTHORIZING EXECUTION OF ALL DOCUMENTS PERTAINING TO THE DIVISION OF FAMILY DEVELOPMENT TRANSPORTATION BLOCK GRANT TANF CONTRACT #TS13008 FROM JULY 1, 2012 TO JUNE 30, 2013, AND ACCEPTANCE OF GRANT FUNDS IN THE TOTAL AMOUNT OF \$48,764.00. This resolution will authorize execution of a grant agreement with DFD, which the Division of Social Services pays to the GC Division of Transportation to be used towards their matching funds for their Job Access and Reverse Commute Program (JARC), Federal Transportation Grant. JARC funding supports the operation of bus service to the Pureland Industrial Park which has over 100 employers. The Pureland shuttle service operates to/from the industrial park from the municipalities of Westville, Woodbury and Paulsboro. Service is available for the three primary work shifts, namely 7am – 3pm, 3pm – 11pm and 11pm – 7am. In addition, DSS funds offset costs associated with demand response and feeder transportation services to low income residents to the Pureland Industrial Park and other employers within Gloucester County.

E-3 RESOLUTION TO REMOVE VEHICLES #16-1235 AND #16-1247 FROM NJ TRANSIT INVENTORY TO THE SOLE RESPONSIBILITY OF THE COUNTY OF GLOUCESTER. NJ Transit is interested in relinquishing ownership of two minibuses currently leased to Gloucester County. The Division of Transportation Services is interested in accepting ownership of these buses from NJ Transit to be used in another capacity for Gloucester County or for County auction. The execution of this resolution will formally authorize the transfer of these two vehicles – Vehicle #16-1247 (DTS #74) VIN #1FDXE45P26HBO1625, 2006 Ford E450 GOGCII, and Vehicle #16-1235 (DTS #75) VIN #1FDXE45P96DA68601, 2006 Ford SCRAFT Allstar. These vehicles have been retired within the Division of Transportation, waiting for formal approval to retire from NJ Transit. These vehicles,

purchased under the FTA / NJ Transit's Section 5310 State Management Plan, have met their useful service life requirement according to NJ Transit. Mileage for #74 was 85,509 and #75 was 80,445 when last used by DTS.

E-4 RESOLUTION AUTHORIZING THE EXECUTION OF NAME CHANGE BY NORTH CONNECTIONS LOGISTICS, INC., TO RAILS CONSULTING SERVICES LLC. The County has a current contract with North Connections Logistics, Inc., with offices at 4109 Sylon Boulevard, Moorestown, New Jersey 08036. The Vendor provides transportation services to Gloucester County residents going to/from non-emergency medical appointments and other scheduled appointments. North Connections Logistics, Inc., will now be known as Rails Consulting Services, LLC. Company Registered Agent, Ronald Jackson, has produced documentation to effect this change. Payment to this new vendor may not be made until resolution has been executed by the Board of Chosen Freeholders.

DEPARTMENT OF GOVERNMENT SERVICES

**FREEHOLDER WALLACE
FREEHOLDER SIMMONS**

DEPARTMENT OF PARKS & LAND PRESERVATION

**FREEHOLDER TALIAFERRO
FREEHOLDER BARNES**

G-1 RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION FOR PROJECT SUPPORT GRANT FUNDING FROM THE NEW JERSEY HISTORICAL COMMISSION FROM DECEMBER 6, 2012 TO JUNE 30, 2013 IN THE AMOUNT OF \$12,396.00. This grant application to the New Jersey Historical commission of \$12,396.00, with a cash match of \$6,625.00 and an in-kind match of \$13,370 for a total program budget of \$32,391.00 will be used to install a series of 10 ADA Compliant interpretive signs that will meet the National Park Service standards for accessibility of interpretive signage. The signage will be installed along the remains of Fort Mercer, Red Bank Battlefield in National Park and include an explanation of naval strategy through interpretation of our chevaux de fries installation, signage discussing the First and Second Rhode Island Regiments (which may include African American Soldiers), the explosion of the HMS Augustus off the Whittall House, a soldier's life in 1777, and the implications for the American Revolution forces.

Old Business

New Business

Public Portion (time limit of five (5) minutes per person)

Adjournment