

**COUNTY OF GLOUCESTER  
PUBLIC RECORDS REQUEST FORM**

**\*To request access to public records, complete this form and file with Anthony J. Fiola, County Custodian of Records and Assistant County Counsel. His office is located at 2 South Broad Street, Woodbury, NJ 08096, and his phone number is (856) 384-6939. The fax number is (856) 384-6894. The Custodian is generally required (subject to certain exceptions) to fill a records request within seven business days after receiving the request.\***

**REQUESTER INFORMATION: (PLEASE PRINT)**

|   |                 |                              |
|---|-----------------|------------------------------|
| First Name _____  | MI _____        | Last Name _____              |
| Mailing Address _____   |                 |                              |
| City _____  | State _____     | Zip _____ E-Mail _____       |
| Business Hours Telephone _____  | Area Code _____ | Number _____ Extension _____ |
| Preferred Delivery: Pick Up _____ US Mail _____ On-Site Inspection _____ Email if possible _____  |                 |                              |
| <p>Under penalty of N.J.S.A. 2C:28-3, I certify that <b>I HAVE/HAVE NOT (Circle One)</b> been convicted of any indictable offense under the laws of New Jersey, of any other state, of the United States, and I am not seeking government records containing personal information pertaining to the victim of a crime or the victim's family.</p> |                 |                              |
| Signature _____   | Date _____      |                              |

**Fee Information**

**Select Payment Method**      Cash \_\_\_\_\_ Check \_\_\_\_\_ Money Order \_\_\_\_\_

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**Special charges may apply for certain requests.**

**RECORDS REQUESTED (PLEASE BE AS SPECIFIC AS POSSIBLE):**

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|-----------------------------|--|
| Date Request Received _____ | Signature of County Representative Receiving Request _____ |
|-----------------------------|--|