

AGENDA

6:00 p.m. Wednesday, December 4, 2019.

Call to Order

Salute to the Flag

Open Public Meetings Statement

Roll Call

Changes to the Agenda

Approval of the regular meeting minutes from November 26, 2019.

PROCLAMATIONS

P-1 Proclamation recognizing Gismondi's Hairstyling and Hair Replacement formerly Ben's Barber Shop on the celebration of 80 years business. **To be presented by Freeholder Simmons.**

P-2 Proclamation recognizing Erin Riley McShea and Emily Turner for achieving the Girl Scout Gold Award. **To be presented by Freeholder Lavender.**

P-3 Proclamation in recognition of Kody Paul Deuter for achieving Rank of Eagle Scout. Previously presented by Freeholder Christy.

P-4 Proclamation recognizing the Gloucester County NAACP 2019 Game Changer Award Winners. Previously presented by Freeholder Christy.

P-5 Proclamation in honor of Tanya Dargusch, Washington Township High School Certified Athletic Trainer on her retirement after 31 years of exemplary service. Previously presented by Freeholder Jefferson.

Public portion on agenda items only (time limit of five (5) minutes per person, per public portion).

DEPARTMENT OF ADMINISTRATION

**DIRECTOR DAMMINGER
FREEHOLDER DIMARCO**

A-1 RESOLUTION PROVIDING FOR THE INSERTION OF SPECIAL ITEMS OF REVENUE INTO THE 2019 BUDGET PURSUANT TO N.J.S.A. 40A:4-87.

This Resolution will authorize the insertion of special items of revenue into the County budget and request approval by the Division of Local Government Services for the following:

- **Workforce Learning Link - \$14,000.00:** These funds will be used to provide ABE/GED and literacy training for residents attending Rowan College of South Jersey. This funding is part of the WorkFirst New Jersey program, which provides training to individuals in an effort to increase the quality of the workforce, reduce dependency on assistance programs and help residents to become self-sufficient. This additional funding will increase the funding amount for this period to \$52,000.00.
- **JOB Access and Reverse Commute (JARC) SFY20 ROUND 6 - \$110,000.00:** This grant provides modified fixed route bus services, subscription type and demand responsive transportation services to job training, sheltered workshops and gainful employment sites for eligible Gloucester County residents.

A-2 RESOLUTION AUTHORIZING AMENDMENT TO CONTRACT WITH AMERICAN WORKCARE TO INCREASE THE CONTRACT IN AN AMOUNT NOT TO EXCEED \$12,600.00 THROUGH DECEMBER 31, 2019.

This Resolution will authorize an amendment to the contract with American Workcare, to increase the contract in an amount not to exceed \$12,600.00, resulting in a new contract amount not to exceed \$30,000.00 through December 31, 2019. This increase is necessary due to unforeseen additional services related to Post Offer/Pre-Employment drug screenings and physical examinations for DOT and NON-DOT, Haz-Mat physicals, Fitness for Duty Examinations, Rabies Titers and Vaccines for the Animal Shelter, and Respirator Clearance Examinations and RBC Blood Tests for the Public Works Department through December 31, 2019.

DEPARTMENT OF BUILDINGS & GOVERNMENT SERVICES

**FREEHOLDER DIMARCO
FREEHOLDER LAVENDER**

B-1 RESOLUTION AUTHORIZING A CONTRACT WITH ABJ SPRINKLER COMPANY, INC. FOR \$39,800.00.

This Resolution authorizes a contract with ABJ Sprinkler Company, Inc. for the removal and replacement of the fire pump, controllers and jockey pump at the County Justice Complex as per PD-19-071 for \$39,800.00. CAF No. 19-10533 has been obtained to certify funds.

B-2 RESOLUTION AUTHORIZING A GRANT APPLICATION WITH NJ DIVISION OF CRIMINAL JUSTICE AND ACCEPTANCE OF THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT #JAG 1-8TF-17 FOR \$69,227.00 FOR THE TERM JULY 1, 2018 TO JUNE 30, 2019.

This Resolution authorizes a grant application on behalf of the County Prosecutor’s Office regarding the Edward Byrne Memorial Justice Assistance Grant #JAG 1-8TF-17, in the amount of \$69,227.00; and, accepts the awarded grant funds to be utilized by the Multi-Jurisdictional Gangs, Gun & Narcotics Task Force to work cooperatively with municipal police departments, neighboring county prosecutor offices, state, and federal agencies to combat gang and narcotics activities within Gloucester County.

B-3 RESOLUTION AUTHORIZING A GRANT APPLICATION WITH NJ DIVISION OF CRIMINAL JUSTICE AND ACCEPTANCE OF THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT #JAG 1-8-17 FOR \$7,914.00 FOR THE TERM JUNE 1, 2018 TO MAY 31, 2019.

This Resolution authorizes a grant application on behalf of the County Prosecutor’s Office regarding the Edward Byrne Memorial Justice Assistance Grant #JAG 1-8-17, in the amount of \$7,914.00; and, accepts the awarded grant funds to be used to implement the requirements of Megan’s law, which provides community notification to law enforcement, schools, community organizations and neighbors of moderate and high risk sexual offenders living and/or working in Gloucester County.

B-4 RESOLUTION AUTHORIZING A LEASE AGREEMENT WITH VEHICLE LEASING ASSOCIATES, LLC FOR THE LEASE OF TEN (10) VARIOUS VEHICLES FOR USE BY THE GLOUCESTER COUNTY PROSECUTOR’S OFFICE, IN AN AMOUNT NOT TO EXCEED \$76,200.00.

The Gloucester County Prosecutor’s Office is in need of various vehicles (car/suv/truck) for undercover purposes and confidential investigations. Several vehicles in the County’s fleet have exceeded their useful life. In addition, most of the vehicles in the fleet cannot be used in undercover operations because the identity of the vehicles have been compromised. As a result, the Prosecutor’s Office will lease up to ten (10) vehicles utilizing the High Intensity Drug Trafficking Area (HIDTA) grant funds, in an amount not to exceed \$76,200.00. A Bid Waiver has been obtained from the Attorney General’s Office pursuant to N.J.S.A. 40A:11-5(1)(g).

DEPARTMENT OF ECONOMIC DEVELOPMENT & PUBLIC WORKS

**FREEHOLDER SIMMONS
FREEHOLDER CHRISTY**

C-1 RESOLUTION AUTHORIZING A PURCHASE FROM HOFFMAN SERVICES, INC. FOR \$44,927.60 THROUGH THE ESCNJ COOPERATIVE PRICING SYSTEM.

This Resolution authorizes the purchase of a Steril-Koni ST1085-2FRA E Bright Mobile Column Lift from Hoffman Services, Inc., as per estimate #5954 dated 11/19/19 for \$44,927.60, through the NJ State approved ESCNJ Cooperative Pricing System 65CESCCPS. CAF No. 19-10731 has been obtained to certify funds.

C-2 RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY, ROWAN UNIVERSITY, TOWNSHIPS OF HARRISON AND MANTUA, AND BOROUGH OF GLASSBORO TO PROMOTE ECONOMIC GROWTH AND SUSTAINABILITY IN THE ROUTE 322 – ROWAN WEST CAMPUS REGIONAL REDEVELOPMENT AREA FROM JANUARY 1, 2020 TO DECEMBER 31, 2022.

The County will enter into a Shared Service Agreement with the Gloucester County Improvement Authority, Rowan University, Township of Harrison, Township of Mantua and Borough of Glassboro for services to promote economic growth and sustainability in the route 322- Rowan West Campus Regional Redevelopment area. The County and the GCIA, through the Department of Economic Development, will provide technical assistance and guidance related to the achievement of redevelopment goals and objectives set forth by the participating Municipalities and Rowan. The services that will be provided include; cooperative branding, joint marketing efforts, business assistance programs and facilitating workforce-training programs that are responsive to current and future economic development objectives.

DEPARTMENT OF PUBLIC SAFETY & VETERANS AFFAIRS

**FREEHOLDER CHRISTY
FREEHOLDER SIMMONS**

DEPARTMENT OF EDUCATION

**FREEHOLDER BARNES
FREEHOLDER JEFFERSON**

DEPARTMENT OF HEALTH & HUMAN SERVICES

**FREEHOLDER JEFFERSON
FREEHOLDER BARNES**

F-1 RESOLUTION AUTHORIZING A MODIFIED GRANT AGREEMENT FOR THE FY2019 SOCIAL SERVICES FOR THE HOMELESS GRANT, ACCEPTING ADDITIONAL FUNDS, AND EXTENDING THE TERM TO DECEMBER 31, 2020.

This Resolution authorizes execution of a modified grant agreement with NJ Department of Human Services, and accepts the additional grant funds in the amount of \$300,680.00/State and \$69,641.00/TANF, resulting in a grand total amount of \$773,401.00 (\$634,401.00/ State funds + \$139,000.00/TANF Funds), which will used to provide services to County residents who are homeless or at risk for homelessness. The modified agreement will extend the term to December 31, 2020.

F-2 RESOLUTION AUTHORIZING APPLICATION AND ACCEPTANCE OF GRANT FUNDS IN THE AMOUNT OF \$38,442.00 FROM THE FY2020 YOUTH INCENTIVE GRANT PROGRAM FOR THE TERM JANUARY 1, 2020 TO DECEMBER 31, 2020.

This Resolution authorizes execution of the grant application and resulting grant agreement with the NJ Department of Children and Families for the FY2020 Youth Incentive Grant Program, and accepts funds in the amount of \$38,442.00 to be used for providing administrative and clerical support to the County Inter-Agency Council for Children.

F-3 RESOLUTION AUTHORIZING APPLICATION AND ACCEPTANCE OF GRANT FUNDS FROM THE NJ DEPARTMENT OF CHILDREN AND FAMILIES FOR THE FY2020 HUMAN SERVICES PLANNING GRANT IN THE TOTAL AMOUNT OF \$73,704.00 FOR THE TERM JANUARY 1, 2020 TO DECEMBER 31, 2020.

This Resolution authorizes execution of the grant application and resulting grant agreement with the NJ Department of Children and Families regarding the FY2020 Human Services Planning Grant, and accepting grant funds (grant number 20ANHS) to support three separate programs consisting of: (a) the Human Services Advisory Council (\$62,770 + \$6,700 County in-kind match); (b) the Commission on Missing and Abused Children (\$3,234); and, (c) the Prevention of Adolescent Pregnancy (\$1,000).

F-4 RESOLUTION AUTHORIZING THE RENEWAL OF A CONTRACT WITH INSPIRA MEDICAL CENTERS, INC. FOR THE USE OF MORGUE FACILITIES BY THE MEDICAL EXAMINER FROM JANUARY 1, 2020 TO DECEMBER 31, 2020 IN AN AMOUNT NOT TO EXCEED \$50,000.00.

This Resolution authorizes renewal of a contract with Inspira Medical Centers, Inc. for the County Medical Examiner to accept bodies and perform autopsies in Inspira’s morgue facilities. Under the renewed Contract, the County will pay Inspira \$125.92 per autopsy case performed during the period of January 1, 2020 to December 31, 2020, for a total payment amount not to exceed \$50,000.00.

DEPARTMENT OF PARKS & LAND PRESERVATION

**FREEHOLDER LAVENDER
FREEHOLDER DIMARCO**

Old Business

New Business

Public Portion (time limit of five (5) minutes per person)

Adjournment

Time_____

MINUTES

6:00 p.m. Tuesday, November 26, 2019.

Call to Order

Salute to the Flag

Open Public Meetings Statement

Roll Call

Changes to the Agenda

Approval of the regular meeting minutes from November 6, 2019.

	Motion	Second	AYE	NAY	Abstain	Absent
Deputy Director DiMarco	X		X			
Freeholder Barnes			X			
Freeholder Christy			X			
Freeholder Jefferson			X			
Freeholder Lavender			X			
Freeholder Simmons		X	X			
Director Damminger			X			

Comments: N/A

PROCLAMATIONS

52156 Proclamation recognizing St. Anthony Mutual Aid Society on their 100th Anniversary Celebration 1919-2019. Was presented by Freeholder Simmons.

52157 Proclamation in honor of GC Agriculture Development Board 2019 Special Service to Agriculture Award. Previously presented by Freeholder Lavender.

52158 Proclamation recognizing and honoring the Gloucester County, 10-Mile Jonas Cattell Run 50th Anniversary on October 27, 2019. Previously presented by Freeholder Lavender

PUBLIC HEARING

52159 RESOLUTION AUTHORIZING A PUBLIC HEARING AND APPROVING AN AMENDMENT TO THE COUNTY SOLID WASTE MANAGEMENT PLAN BY APPROVING A REQUEST FROM SEPARATION AND RECOVERY SYSTEMS OPERATING COMPANY, LLC AS TO THE INCLUSION OF THEIR FACILITY, KNOWN AS BLOCK 328.13, P/O LOT 1.20, WEST DEPTFORD TOWNSHIP, GLOUCESTER COUNTY, NEW JERSEY, IN THE GLOUCESTER COUNTY SOLID WASTE MANAGEMENT PLAN AS A CLASS "D" RECYCLING FACILITY.

This resolution is authorize a public hearing and to amend the Solid Waste Management Plan to include the SRS facility into the Gloucester County Solid Waste Management Plan. Separation and Recovery Systems Operating Company LLC will own and operate the equipment used in the recycling operation. The proposed facility will separate and recycle approximately 200 tons /day of petroleum contaminated water and solids. After the recycling process is completed, the resulting wastewater will be discharged into the GCUA treatment plant on the same property for processing. The wastewater will meet the permit requirements for discharge into the treatment plant. The recycled petroleum products will be transported to a petroleum re-refining facility.

OPEN

	Motion	Second	AYE	NAY	Abstain	Absent
Deputy Director DiMarco	X		X			
Freeholder Barnes			X			
Freeholder Christy			X			
Freeholder Jefferson			X			
Freeholder Lavender			X			
Freeholder Simmons		X	X			
Director Damminger			X			

Comments: N/A

CLOSE

	Motion	Second	AYE	NAY	Abstain	Absent
Deputy Director DiMarco	X		X			
Freeholder Barnes			X			
Freeholder Christy			X			
Freeholder Jefferson			X			
Freeholder Lavender			X			
Freeholder Simmons		X	X			
Director Damminger			X			

Comments: N/A

MOTION TO PASS RESOLUTION

	Motion	Second	AYE	NAY	Abstain	Absent
Deputy Director DiMarco	X		X			
Freeholder Barnes					X	
Freeholder Christy			X			
Freeholder Jefferson			X			
Freeholder Lavender			X			
Freeholder Simmons		X	X			
Director Damminger			X			

Comments: N/A

**Public portion on agenda items only (time limit of five (5) minutes per person, per public portion).
OPEN**

	Motion	Second	AYE	NAY	Abstain	Absent
Deputy Director DiMarco	X		X			
Freeholder Barnes			X			
Freeholder Christy			X			
Freeholder Jefferson			X			
Freeholder Lavender			X			
Freeholder Simmons		X	X			
Director Damminger			X			

Comments: N/A

CLOSE

	Motion	Second	AYE	NAY	Abstain	Absent
Deputy Director DiMarco	X		X			
Freeholder Barnes			X			
Freeholder Christy			X			
Freeholder Jefferson			X			
Freeholder Lavender			X			
Freeholder Simmons		X	X			
Director Damminger			X			

Comments: N/A

DEPARTMENT OF ADMINISTRATION

**DIRECTOR DAMMINGER
FREEHOLDER DIMARCO**

52160 RESOLUTION AUTHORIZING AND APPROVING THE BILL LISTS FOR THE MONTH OF NOVEMBER.

	Motion	Second	AYE	NAY	Abstain	Absent
Deputy Director DiMarco	X		X			
Freeholder Barnes			X			
Freeholder Christy			X			
Freeholder Jefferson			X			
Freeholder Lavender			X			
Freeholder Simmons		X	X			
Director Damminger			X			

Comments: N/A

52161 RESOLUTION AUTHORIZING CANCELLATION OF CERTAIN UNCASHED CHECKS AND TRANSFERRING THE ASSOCIATED FUNDS INTO MISCELLANEOUS REVENUE.

	Motion	Second	AYE	NAY	Abstain	Absent
Deputy Director DiMarco	X		X			
Freeholder Barnes			X			
Freeholder Christy			X			
Freeholder Jefferson			X			
Freeholder Lavender			X			
Freeholder Simmons		X	X			
Director Damminger			X			

Comments: N/A

52162 RESOLUTION PROVIDING FOR THE INSERTION OF SPECIAL ITEMS OF REVENUE INTO THE 2019 BUDGET PURSUANT TO N.J.S.A. 40A:4-87.

	Motion	Second	AYE	NAY	Abstain	Absent
Deputy Director DiMarco	X		X			
Freeholder Barnes			X			
Freeholder Christy			X			
Freeholder Jefferson			X			
Freeholder Lavender			X			
Freeholder Simmons		X	X			
Director Damminger			X			

Comments: N/A

52163 RESOLUTION AUTHORIZING 2019 BUDGET TRANSFERS.

	Motion	Second	AYE	NAY	Abstain	Absent
Deputy Director DiMarco	X		X			
Freeholder Barnes			X			
Freeholder Christy			X			
Freeholder Jefferson			X			
Freeholder Lavender			X			
Freeholder Simmons		X	X			
Director Damminger			X			

Comments: N/A

DEPARTMENT OF BUILDINGS & GOVERNMENT SERVICES

**FREEHOLDER DIMARCO
FREEHOLDER LAVENDER**

52164 RESOLUTION AUTHORIZING APPLICATION AND ACCEPTANCE OF GRANT FUNDS IN THE AMOUNT OF \$62,500.00 FROM THE FFY 2019 OVERDOSE DATA TO ACTION-OPERATION HELPING HAND GRANT PROGRAM FOR THE PERIOD SEPTEMBER 1, 2019 TO AUGUST 31, 2020.

	Motion	Second	AYE	NAY	Abstain	Absent
Deputy Director DiMarco	X		X			
Freeholder Barnes			X			
Freeholder Christy			X			
Freeholder Jefferson			X			
Freeholder Lavender		X	X			
Freeholder Simmons			X			
Director Damminger			X			

Comments: N/A

DEPARTMENT OF ECONOMIC DEVELOPMENT & PUBLIC WORKS

**FREEHOLDER SIMMONS
FREEHOLDER CHRISTY**

52165 RESOLUTION AUTHORIZING CONDEMNATION ACTION FOR BLOCK 12502, LOT(S) 1 AND 3, FOR THE AMOUNT OF \$462,280.00, BOTH LOCATED IN THE TOWNSHIP OF MONROE.

	Motion	Second	AYE	NAY	Abstain	Absent
Deputy Director DiMarco			X			
Freeholder Barnes			X			
Freeholder Christy		X	X			
Freeholder Jefferson			X			
Freeholder Lavender			X			
Freeholder Simmons	X		X			
Director Damminger			X			

Comments: N/A

52166 RESOLUTION AUTHORIZING A CONTRACT WITH COMMAND CO., INC., FOR \$1,415,520.00.

	Motion	Second	AYE	NAY	Abstain	Absent
Deputy Director DiMarco			X			
Freeholder Barnes		X	X			
Freeholder Christy					X	
Freeholder Jefferson			X			
Freeholder Lavender			X			
Freeholder Simmons	X		X			
Director Damminger			X			

Comments: N/A

52167 RESOLUTION AUTHORIZING THE ADOPTION OF THE GLOUCESTER COUNTY COMMUNITY FORESTRY MANAGEMENT PLAN, FOR 2019-2024.

	Motion	Second	AYE	NAY	Abstain	Absent
Deputy Director DiMarco			X			
Freeholder Barnes			X			
Freeholder Christy		X	X			
Freeholder Jefferson			X			
Freeholder Lavender			X			
Freeholder Simmons	X		X			
Director Damminger			X			

Comments: N/A

52168 RESOLUTION AUTHORIZING CHANGE ORDER #01-FINAL (INCREASE) TO CONTRACT WITH SOUTH STATE, INC.

	Motion	Second	AYE	NAY	Abstain	Absent
Deputy Director DiMarco			X			
Freeholder Barnes		X	X			
Freeholder Christy					X	
Freeholder Jefferson			X			
Freeholder Lavender			X			
Freeholder Simmons	X		X			
Director Damminger			X			

Comments: N/A

52169 RESOLUTION AUTHORIZING A GRANT APPLICATION AND AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION REGARDING FY2020 STATE AID TO COUNTIES FOR \$7,560,903.00.

	Motion	Second	AYE	NAY	Abstain	Absent
Deputy Director DiMarco			X			
Freeholder Barnes			X			
Freeholder Christy		X	X			
Freeholder Jefferson			X			
Freeholder Lavender			X			
Freeholder Simmons	X		X			
Director Damminger			X			

Comments: N/A

52170 RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) FORD TRUCK AND RELATED EQUIPMENT FROM BEYER FORD THROUGH STATE CONTRACT FOR A TOTAL AMOUNT OF \$44,425.00.

	Motion	Second	AYE	NAY	Abstain	Absent
Deputy Director DiMarco			X			
Freeholder Barnes			X			
Freeholder Christy		X	X			
Freeholder Jefferson			X			
Freeholder Lavender			X			
Freeholder Simmons	X		X			
Director Damminger			X			

Comments: N/A

52171 RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) DODGE GRAND CARAVAN FROM ROHRER BUS SALES FOR \$36,780.00.

	Motion	Second	AYE	NAY	Abstain	Absent
Deputy Director DiMarco			X			
Freeholder Barnes			X			
Freeholder Christy		X	X			
Freeholder Jefferson			X			
Freeholder Lavender			X			
Freeholder Simmons	X		X			
Director Damminger			X			

Comments: N/A

52172 RESOLUTION AUTHORIZING A CONTRACT WITH REMINGTON & VERNICK ENGINEERS REGARDING THE ROWAN/ELLIS MILL ROAD/US 322 CONNECTOR ROAD (CR641 SPUR) IN THE TOWNSHIP OF HARRISON AND BOROUGH OF GLASSBORO FOR \$175,205.56.

	Motion	Second	AYE	NAY	Abstain	Absent
Deputy Director DiMarco	X		X			
Freeholder Barnes			X			
Freeholder Christy		X	X			
Freeholder Jefferson			X			
Freeholder Lavender			X			
Freeholder Simmons					X	
Director Damminger			X			

Comments: N/A

DEPARTMENT OF PUBLIC SAFETY & VETERANS AFFAIRS

**FREEHOLDER CHRISTY
FREEHOLDER SIMMONS**

52173 RESOLUTION AUTHORIZING A PURCHASE FROM WINNER FORD, FOR \$41,915.00.

	Motion	Second	AYE	NAY	Abstain	Absent
Deputy Director DiMarco			X			
Freeholder Barnes			X			
Freeholder Christy	X		X			
Freeholder Jefferson			X			
Freeholder Lavender			X			
Freeholder Simmons		X	X			
Director Damminger			X			

Comments: N/A

52174 RESOLUTION AUTHORIZING AWARD OF CONTRACTS TO PROCOMM SYSTEMS, INC., FOR A TOTAL COMBINED AMOUNT OF \$33,596.00.

	Motion	Second	AYE	NAY	Abstain	Absent
Deputy Director DiMarco			X			
Freeholder Barnes			X			
Freeholder Christy	X		X			
Freeholder Jefferson			X			
Freeholder Lavender			X			
Freeholder Simmons		X	X			
Director Damminger			X			

Comments: N/A

DEPARTMENT OF EDUCATION

FREEHOLDER BARNES
FREEHOLDER JEFFERSON

DEPARTMENT OF HEALTH &
HUMAN SERVICES

FREEHOLDER JEFFERSON
FREEHOLDER BARNES

52175 RESOLUTION AUTHORIZING THE PURCHASE OF A OCE' PLOTWAVE PRINTING SYSTEM FROM CANON SOLUTIONS AMERICA, INC. THROUGH STATE CONTRACT FOR \$21,378.00.

	Motion	Second	AYE	NAY	Abstain	Absent
Deputy Director DiMarco			X			
Freeholder Barnes		X	X			
Freeholder Christy			X			
Freeholder Jefferson	X		X			
Freeholder Lavender			X			
Freeholder Simmons			X			
Director Damminger			X			

Comments: N/A

52176 RESOLUTION AUTHORIZING THE FY2021 MUNICIPAL ALLIANCE PLAN AND GRANT APPLICATION TO THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE IN THE AMOUNT OF \$369,715.00 FROM JULY 1, 2020 TO JUNE 30, 2021.

	Motion	Second	AYE	NAY	Abstain	Absent
Deputy Director DiMarco			X			
Freeholder Barnes		X	X			
Freeholder Christy			X			
Freeholder Jefferson	X		X			
Freeholder Lavender			X			
Freeholder Simmons			X			
Director Damminger			X			

Comments: N/A

52177 RESOLUTION TO INCREASE THE CONTRACT WITH THE WOUNDED HEALER, INC. D/B/A MY FRIEND'S HOUSE BY \$3,000, FOR A TOTAL AMOUNT NOT TO EXCEED \$21,100.00 THROUGH DECEMBER 31, 2019.

	Motion	Second	AYE	NAY	Abstain	Absent
Deputy Director DiMarco			X			
Freeholder Barnes		X	X			
Freeholder Christy			X			
Freeholder Jefferson	X		X			
Freeholder Lavender			X			
Freeholder Simmons			X			
Director Damminger			X			

Comments: N/A

52178 RESOLUTION AMENDING THE AGREEMENT WITH THE NEW JERSEY JUDICIARY, CUMBERLAND/GLOUCESTER/SALEM VICINAGE TO REFLECT ALLOCATED FUNDING IN THE AMOUNT OF \$9,395.00 FOR THE PERIOD JANUARY 1, 2020 TO DECEMBER 31, 2020.

	Motion	Second	AYE	NAY	Abstain	Absent
Deputy Director DiMarco			X			
Freeholder Barnes		X	X			
Freeholder Christy			X			
Freeholder Jefferson	X		X			
Freeholder Lavender			X			
Freeholder Simmons			X			
Director Damminger			X			

Comments: N/A

52179 RESOLUTION AMENDING THE CONTRACT WITH SENIOR CITIZENS UNITED COMMUNITY SERVICES, INC. TO INCREASE THE CONTRACT BY \$28,548.00, FOR A TOTAL AMOUNT NOT TO EXCEED \$313,111.00 THROUGH MAY 31, 2020.

	Motion	Second	AYE	NAY	Abstain	Absent
Deputy Director DiMarco			X			
Freeholder Barnes		X	X			
Freeholder Christy			X			
Freeholder Jefferson	X		X			
Freeholder Lavender			X			
Freeholder Simmons			X			
Director Damminger			X			

Comments: N/A

52180 RESOLUTION AUTHORIZING A CONTRACT WITH MARYVILLE, INC. TO PROVIDE THE 12 HOUR IDRC PROGRAM FROM JANUARY 1, 2020 TO DECEMBER 31, 2022 AT NO COST TO THE COUNTY.

	Motion	Second	AYE	NAY	Abstain	Absent
Deputy Director DiMarco			X			
Freeholder Barnes		X	X			
Freeholder Christy			X			
Freeholder Jefferson	X		X			
Freeholder Lavender			X			
Freeholder Simmons			X			
Director Damminger			X			

Comments: N/A

52181 RESOLUTION AUTHORIZING A CONTRACT WITH STRAIGHT AND NARROW, INC. TO PROVIDE THE 48 HOUR IDRC PROGRAM, FROM JANUARY 1, 2020 TO DECEMBER 31, 2022 AT NO COST TO THE COUNTY.

	Motion	Second	AYE	NAY	Abstain	Absent
Deputy Director DiMarco			X			
Freeholder Barnes		X	X			
Freeholder Christy			X			
Freeholder Jefferson	X		X			
Freeholder Lavender			X			
Freeholder Simmons			X			
Director Damminger			X			

Comments: N/A

52182 RESOLUTION AUTHORIZING ASSIGNMENT OF CONTRACT WITH INSPIRA MEDICAL CENTER WOODBURY INC. (IMCW) FOR USE OF MORGUE FACILITIES BY THE MEDICAL EXAMINER TO INSPIRA MEDICAL CENTERS, INC. (IMC) FOR THE REMAINDER OF CONTRACT PERIOD ENDING DECEMBER 31, 2019.

	Motion	Second	AYE	NAY	Abstain	Absent
Deputy Director DiMarco			X			
Freeholder Barnes		X	X			
Freeholder Christy			X			
Freeholder Jefferson	X		X			
Freeholder Lavender			X			
Freeholder Simmons			X			
Director Damminger			X			

Comments: N/A

DEPARTMENT OF PARKS & LAND PRESERVATION

**FREEHOLDER LAVENDER
FREEHOLDER DIMARCO**

Old Business

New Business

Public Portion (time limit of five (5) minutes per person)

OPEN

	Motion	Second	AYE	NAY	Abstain	Absent
Deputy Director DiMarco	X		X			
Freeholder Barnes			X			
Freeholder Christy			X			
Freeholder Jefferson			X			
Freeholder Lavender			X			
Freeholder Simmons		X	X			
Director Damminger			X			

Comments: Joan Robinson of Woolwich Township addressed the board to express her disappointment with her recent tax assessment.

CLOSE

	Motion	Second	AYE	NAY	Abstain	Absent
Deputy Director DiMarco	X		X			
Freeholder Barnes			X			
Freeholder Christy			X			
Freeholder Jefferson			X			
Freeholder Lavender			X			
Freeholder Simmons		X	X			
Director Damminger			X			

Comments: N/A

Adjournment

	Motion	Second	AYE	NAY	Abstain	Absent
Deputy Director DiMarco	X		X			
Freeholder Barnes			X			
Freeholder Christy			X			
Freeholder Jefferson			X			
Freeholder Lavender			X			
Freeholder Simmons		X	X			
Director Dammingier			X			

Comments: N/A

Time: 6:26 p.m.

~Recognizing~
Gismondi's Hairstyling and Hair Replacement
Formerly
Ben's Barber Shop
Celebrating 80 Years in Business
1939-2019

WHEREAS, it is the desire of the Gloucester County Board of Chosen Freeholders to recognize Gismondi's Hairstyling and Hair Replacement, formerly Ben's Barber Shop, on the celebration of 80 years in business; and

WHEREAS, Patriarch of the Gismondi family, Ben Gismondi, Sr., grew up in Camden, NJ and worked with his brother, Pat, in Pat's Barber Shop on Ferry Ave. In 1939, Ben decided to branch off on his own and ventured to National Park, NJ to open Ben's Barber Shop at 807 Hessian Avenue. He took the public service bus every day from Camden to National Park for three years before buying the single family home at 805 Hessian Avenue, where he moved the barber shop and lived in the adjoining residence with his wife, Lena and eventually his four sons, Terry, Fred, Pat and Ben, II. The entire family was part of the business, his sons all learned the trade as apprentices for their father, while their mother Lena welcomed the patrons of the shop with coffee and conversation; and

WHEREAS, Terry Gismondi took over Ben's Barber Shop in 1964, and Ben Gismondi, Sr. retired in 1969. All of his sons, after graduating from Woodbury High School and apprenticing at Ben's, opened barber shops of their own, concentrating on the barbering trade they all learned from their father- except for Terry, who expanded his shop to include hairstyling and hair replacement as well as hair prosthesis for chemotherapy patients; and

WHEREAS, Gismondi's Hairstyling and Hair Replacement, formerly Ben's Barber Shop, is the oldest family run business in National Park, with barbering being the Gismondi family's way of life for over half a century. The brothers kept in close touch, even cutting each other's hair and gathering to discuss new trends and techniques, and the National Park shop remains a communal force where folks can gather and experience not only a superb hair-cut, but also great conversation and story-telling from owner, Terry Gismondi and his family; and

NOW THEREFORE, BE IT PROCLAIMED, that I, Robert M. Damminger, as Director, and on behalf of the 2019 Gloucester County Board of Chosen Freeholders, Frank J. DiMarco, Lyman Barnes, Daniel Christy, James B. Jefferson, James J. Lavender and Heather Simmons recognize Gismondi's Hairstyling and Hair Replacement, formerly Ben's Barber Shop, on its celebration of 80 years in business.

IN WITNESS WHEREOF, the Director and Clerk have caused these presents to be executed and the seal of the County of Gloucester to be affixed this 4th day of December, 2019.

Robert M. Damminger
Freeholder Director

Frank J. DiMarco
Freeholder Deputy Director

Lyman Barnes
Freeholder

Daniel Christy
Freeholder

James B. Jefferson
Freeholder

James J. Lavender, Ed.D
Freeholder

Heather Simmons
Freeholder

Attest: _____
Laurie J. Burns, Clerk of the Board

**In Recognition Of
Emily Turner
Achieving Girl Scout Gold Award**

WHEREAS, the Gloucester County Board of Chosen Freeholders would like to take this time to honor and recognize **Emily Turner** on her achievements as a member of the Girl Scouts of America, Troop 61672; and

WHEREAS, **Emily** joined Troop 61672 when she was in kindergarten as a Brownie, advancing to Junior Scout, Cadette, Senior Scout and Ambassador. In 2013, **Emily** earned her Bronze Award by creating a butterfly garden at Stewart Park in South Harrison and the Silver Award by assisting in the implementation of the “Fuel Up To Play 60” program at South Harrison Elementary School to spread the awareness of the importance of physical activity and nutrition. Due to the success of the program, South Harrison Elementary School incorporated it into their After-School Program offerings. In October 2019, **Emily** distinguished herself by earning the “*Girl Scout Gold Award*”, the highest award offered by the Girl Scouts of America; and

WHEREAS, **Emily’s** community service of 250 plus hours was noted as outstanding by her troop. Examples of her service included collecting food for the homeless, making baby bundles for Robins Nest, participating in MLK Day of Service events and making breakfast for families at the Ronald McDonald House in Delaware. **Emily** and her Troop also created ‘Random acts of Christmas Kindness’ events sharing holiday cheer and small gifts to families at the Deptford Mall. In addition, **Emily** and her troop collected items for Ancora Psychiatric Hospital, animal shelters, assisted the Ruritan Club at their annual pancake breakfast, and supported the local businesses at the Mullica Hill book festival; and

WHEREAS, **Emily’s** Girl Scout Gold Award Project focused on the emotional health of her High School classmates. She painted mural artwork to hang in the girls restrooms with inspirational quotes for she knew of girls who sought solace from anxiety and would go to the rest room for quiet time. In addition, **Emily** printed, laminated and hung posters around the school with contact information for the “*The Second Floor Youth Hotline*”. The Second Floor Youth Hotline is a confidential an anonymous helpline for New Jersey’s youth and young adults to contact should they need help and guidance in addressing challenges they may have at home, school, and play. This helpline is available 24/7 365 days a year; and

NOW THEREFORE, BE IT PROCLAIMED, that I, Robert M. Damminger, as Director, and on behalf of the 2019 Gloucester County Board of Chosen Freeholders, Frank J. DiMarco, Lyman Barnes, Daniel Christy, James B. Jefferson, James J. Lavender and Heather Simmons **do hereby honor and recognize Emily Turner for her leadership, personal achievements and dedicated service to her community as a member of the Girl Scout of America, Troop 61672.**

IN WITNESS WHEREOF, the Director and Clerk have caused these presents to be executed and the seal of the County of Gloucester to be affixed this 4th day of December, 2019.

Robert M. Damminger
Freeholder Director

Frank J. DiMarco
Freeholder Deputy Director

Lyman Barnes
Freeholder

Daniel Christy
Freeholder

James B. Jefferson
Freeholder

James J. Lavender, Ed. D
Freeholder

Heather Simmons
Freeholder

Attest: _____
Laurie J. Burns, Clerk of the Board

**In Recognition Of
Erin Riley McShea
Achieving Girl Scout Gold Award**

WHEREAS, the Gloucester County Board of Chosen Freeholders would like to take this time to honor and recognize **Erin Riley McShea** on her achievements as a member of the Girl Scouts of America, Troop 61672; and

WHEREAS, **Erin** joined Troop 61672 when she was in first grade as a Brownie, advancing to Junior Scout, Cadette, Senior Scout and Ambassador. In 2013, **Erin** earned her Bronze Award by creating a butterfly garden at Stewart Park in South Harrison and the Silver Award by assisting in the implementation of the “Fuel Up To Play 60” program at South Harrison Elementary School to spread the awareness of the importance of physical activity and nutrition. Due to the success of the program, South Harrison Elementary School incorporated it into their After-School Program offerings. In October 2019, **Erin** distinguished herself by earning the “*Girl Scout Gold Award*”, the highest award offered by the Girl Scouts of America; and

WHEREAS, **Erin’s** community service of 250 plus hours was noted as outstanding by her troop. Examples of her service included collecting food for the homeless, making baby bundles for Robins Nest, participating in MLK Day of Service events and making breakfast for families at the Ronald McDonald House in Delaware. **Erin** and her Troop also created ‘Random acts of Christmas Kindness’ events sharing holiday cheer and small gifts to families at the Deptford Mall. In addition, **Erin** and her troop collected items for Ancora Psychiatric Hospital, animal shelters, assisted the Ruritan Club at their annual pancake breakfast, and supported the local businesses at the Mullica Hill book festival; and

WHEREAS, **Erin’s** Girl Scout Gold Award Project was created to provide students with special needs the opportunity to grow physically and artistically through the artistry of dance. She worked with students from Bankbridge Elementary and Gloucester County Institute of Technology (GCIT), **Erin** made connections and held classes twice weekly for students with special needs. Exposing them to a more professional show and stage experience in front of an audience. With **Erin’s** project taking off, programs like drama and dance at GCIT continue to give Bankbridge students opportunities on stage and-in theatre productions. This has bestowed the realization upon GCIT students of the endless amounts of talents students with special needs have to offer. **Erin** received the Widener Leadership Scholarship award in 2018 and was nominated by GCIT, where she attends High School, in part for her work on her Girl Scout Gold Award; and

NOW THEREFORE, BE IT PROCLAIMED, that I, Robert M. Damminger, as Director, and on behalf of the 2019 Gloucester County Board of Chosen Freeholders, Frank J. DiMarco, Lyman Barnes, Daniel Christy, James B. Jefferson, James J. Lavender, and Heather Simmons **do hereby honor and recognize Erin Riley McShea for her leadership, personal achievements and dedicated service to her community as a member of the Girl Scout of America, Troop 61672.**

IN WITNESS WHEREOF, the Director and Clerk have caused these presents to be executed and the seal of the County of Gloucester to be affixed this 4th day December, 2019.

Robert M. Damminger
Freeholder Director

Frank J. DiMarco
Freeholder Deputy Director

Lyman Barnes
Freeholder

Daniel Christy
Freeholder

James B. Jefferson
Freeholder

James J. Lavender, Ed. D
Freeholder

Heather Simmons
Freeholder

Attest: _____
Laurie J. Burns, Clerk of the Board

Gloucester County

Board of Chosen Freeholders

Proclamation

In Recognition Of
Kody Paul Deuter
Achieving Rank of Eagle Scout

WHEREAS, the Gloucester County Board of Chosen Freeholders would like to take this time to honor and recognize Kody Deuter on his achievements as a member of the Boy Scouts of America, Troop 295; and

WHEREAS, Kody joined Boy Scouts as a Cub Scout with Pack 295 in West Deptford at the age of six. He has risen through the ranks of Boy Scouts, and on June 10, 2019, Kody distinguished himself by earning the rank of Eagle Scout, the highest award offered by the Boy Scouts of America; and

WHEREAS, Kody earned 42 Merit Badges and performed over 100 hours of community service over his time as a Boy Scout. Kody has served as his troop's Quartermaster, Assistant Patrol Leader, Patrol Leader, Assistant Senior Patrol Leader, Senior Patrol Leader, and Junior Assistant Scoutmaster; and

WHEREAS, Kody exhibited his commitment to public service by creating an outdoor memorial classroom at West Deptford Middle School for his Eagle Scout Project. Kody designed the outdoor classroom and nature gardens, and raised funds by seeking donations from friends, family, and local businesses. During the construction phase Kody oversaw 31 volunteers over a six week period. On April 4, 2019, Kody held a service to dedicate the outdoor memorial classroom in honor of the men and women of West Deptford who served in the military. In his Eagle Scout Project Kody put the knowledge and skills he learned from Scouting to work and created something that will be enjoyed by countless members of the community for many years to come; and

NOW THEREFORE, BE IT PROCLAIMED, that I, Robert M. Damminger, as Director, and on behalf of the 2019 Gloucester County Board of Chosen Freeholders, Frank J. DiMarco, Lyman Barnes, Daniel Christy, James B. Jefferson, James J. Lavender, Ed.D., and Heather Simmons do hereby honor and recognize Kody Paul Deuter for his leadership, personal achievements and dedicated service to his community as a member of the Boy Scouts of America, Troop 295.

IN WITNESS WHEREOF, the Director and Clerk have caused these presents to be executed and the seal of the County of Gloucester to be affixed this 10th day of November, 2019.

Robert M. Damminger
Robert M. Damminger
Freeholder Director

Frank J. DiMarco
Frank J. DiMarco
Freeholder Deputy Director

Lyman Barnes
Lyman Barnes
Freeholder

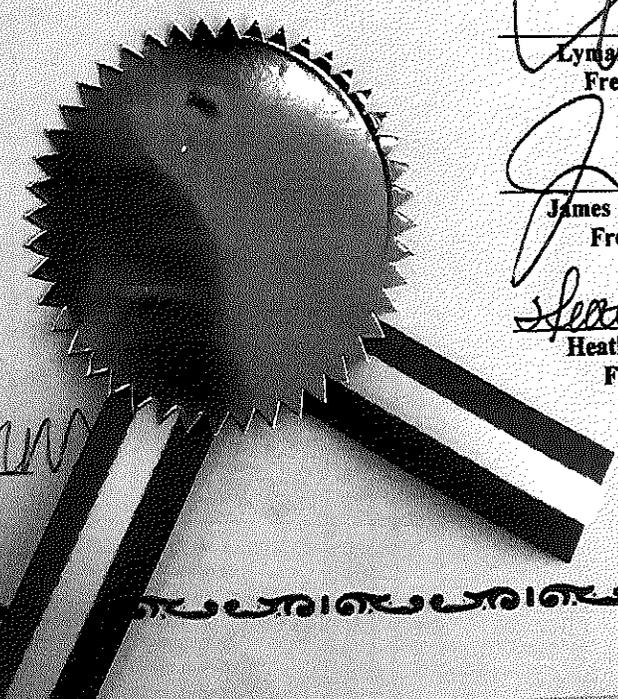
Daniel Christy
Daniel Christy
Freeholder

James B. Jefferson
James B. Jefferson
Freeholder

James J. Lavender, Ed.D.
James J. Lavender, Ed.D.
Freeholder

Heather Simmons
Heather Simmons
Freeholder

Attest
Laurie J. Burns
Laurie J. Burns
Clerk of the Board



Gloucester County

Board of Chosen Freeholders

Proclamation

RECOGNIZING THE GLOUCESTER COUNTY NAACP 2019 GAME CHANGER AWARD WINNERS

WHEREAS, founded in 1909, the National Association for the Advancement of Colored People (NAACP) is the nation's oldest and largest civil rights organization. From the ballot box to the classroom, the thousands of dedicated workers, organizers, leaders and members who make up the NAACP continue to fight for social justice for all Americans; and

WHEREAS, in recognition of those individuals and organizations who perpetuate the mission of the NAACP to ensure the political, educational, social, and economic equality of rights of all persons and to eliminate race-based discrimination, the Gloucester County NAACP Branch 2345 has selected the following 2019 Game Changer Award recipients:

- | | |
|--|---|
| Milton B. Thompson..... | Community Service/Sports Award |
| Russell Bates..... | Community Service Award |
| Jose N. Rosado, Jr..... | Law & Public Safety Award |
| Pastor Kevin & Angela M. Brown..... | Power Couple Award |
| Daniel & Kim Spencer..... | Power Couple Award |
| Gilbert L. "Whip" & Martha Wilson..... | Power Couple Award |
| Caroline Yoder..... | Excellence in Secondary Education Award |
| Quandell Iglesia..... | Phoenix Award |
| Devon Walker..... | Next Generation Youth Award |
| Jefferey Hand..... | Excellence in Higher Education Award |
| Lisa Morina..... | Corporate Community Award |
| Gunnery Sergeant Roosevelt Farrow..... | Veterans' and Armed Service Award |
| Al Thomas..... | Journalism Award |

Prestigious President's Award

- Tom Braddock
- Maxine Bagley

NOW, THEREFORE, BE IT PROCLAIMED, that I, Robert M. Damming, as Director, and on behalf of the 2019 Gloucester County Board of Chosen Freeholders, Frank J. DiMarco, Lyman Barnes, Daniel Christy, James B. Jefferson, James J. Lavender, Ed.D., and Heather Simmons do hereby recognize the 2019 Gloucester County NAACP Game Changer Award recipients in their role to perpetuate social justice for all Gloucester County residents.

IN WITNESS WHEREOF, the Board of Chosen Freeholders have caused these presents to be executed and the seal of the County of Gloucester to be affixed this 3rd day of November, 2019.

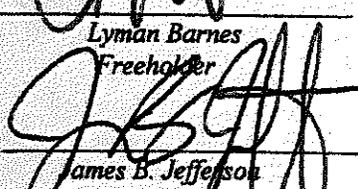

 Frank J. DiMarco
 Freeholder Deputy Director

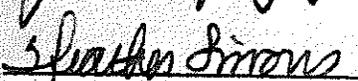

 Daniel Christy
 Freeholder


 James J. Lavender, Ed.D.
 Freeholder

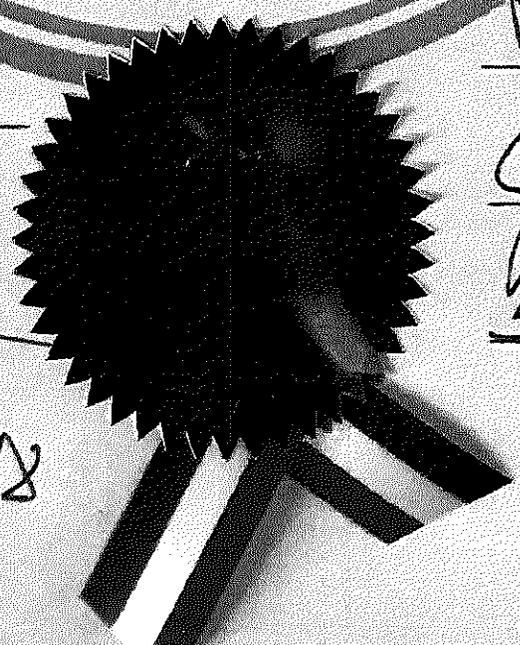

 Robert M. Damming
 Freeholder Director


 Lyman Barnes
 Freeholder


 James B. Jefferson
 Freeholder


 Heather Simmons
 Freeholder

ATTEST 
 Laurie J. Burns
 Clerk of the Board



Gloucester County

Board of Chosen Freeholders

Proclamation

~IN HONOR OF~

Tanya Dargusch

Washington Township High School
Certified Athletic Trainer

31 Years of Exemplary Service

WHEREAS, the Gloucester County Board of Chosen Freeholders would like to take this time to honor and recognize Tanya Dargusch for 31 years of service as a Certified Athletic Trainer for Washington Township High School as colleagues and friends come together to honor her on Sunday November 24, 2019; and

WHEREAS, Tanya Dargusch is a graduate of Central Michigan University. She has resided in Washington Township over thirty years with her husband Jim and their two children, Katrina and Jarret, both Washington Township High School graduates; and

WHEREAS, Tanya Dargusch has had a distinguished career serving students of Washington Township High School. During her tenure, she has received many accolades including being inducted into the National Athletic Trainers Association Hall of Fame 2015 & 2017, Athletic Trainers Society of New Jersey Hall of Fame 2013 and the New Jersey Scholastic Coaches Association Hall of Fame 2008 and 2009. Tanya Dargusch was also a recipient of the Eastern Athletic Trainers Association Henry Schein Scholastic Trainer award, National Athletic Trainers Association Athletic Trainer Service Award 2008, and Eastern Athletic Trainers Association Victor D. Racine Distinguished Service Award 2007; and

WHEREAS, Tanya Dargusch is active in the community serving on many committees, acting as co-chair for the March of Dimes Born to Shine and Signature Chefs Events and is a founding member of the South Jersey Youth Lacrosse League. She has volunteered for numerous youth sports organizations including the United States Olympic Committee and United States Team Handball. Professionally, she has been involved with the National Athletic Trainers Association (NATA) District Secretaries Treasurers as committee chair, has served as the NATA District Two Executive Council Secretary and has held many positions of leadership in many other NATA groups and committees. Her long and outstanding list of achievements attest to her dedication and unwavering commitment to the young athletes of Washington Township and the surrounding region.

NOW THEREFORE, BE IT PROCLAIMED, that I, Robert M. Damminger, as Director, and on behalf of the 2019 Gloucester County Board of Chosen Freeholders, Frank J. DiMarco, Lyman Barnes, Daniel Christy, James B. Jefferson, James J. Lavender and Heather Simmons do hereby honor and recognize Tanya Dargusch in celebrating her thirty-one years of exemplary service as Certified Athletic Trainer at Washington Township High School.

IN WITNESS WHEREOF, the Director and Clerk have caused these presents to be executed and the seal of the County of Gloucester to be affixed this 24th day of November, 2019.

Robert M. Damminger

Robert M. Damminger
Freeholder Director

Lyman Barnes

Lyman Barnes
Freeholder

Frank J. DiMarco

Frank J. DiMarco
Freeholder Deputy Director

Daniel Christy

Daniel Christy
Freeholder

James B. Jefferson

James B. Jefferson
Freeholder

James J. Lavender, Ed.D.

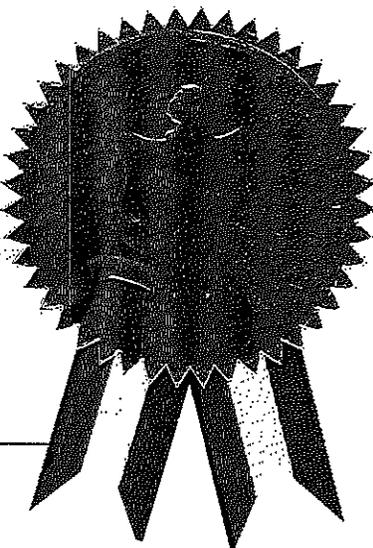
James J. Lavender, Ed.D.
Freeholder

Heather Simmons

Heather Simmons
Freeholder

Attest:
Laurie J. Burns

Laurie J. Burns
Clerk of the Board



A-1

RESOLUTION PROVIDING FOR THE INSERTION OF SPECIAL ITEMS OF REVENUE INTO THE 2019 BUDGET PURSUANT TO N.J.S.A. 40A:4-87

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law, and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the County of Gloucester hereby requests the Director of the Division of Local Government Services approve the insertion of special items of revenue into the Gloucester County budget for the year 2019 as follows:

- (1) The sum of **\$14,000.00**, which item is now available as a revenue from the State of New Jersey Department of Labor and Workforce Development Workforce Learning Link, to be appropriated under the caption of the State of New Jersey Department of Labor and Workforce Development Workforce Learning Link - *Other Expenses*.
- (2) The sum of **\$110,000.00**, which item is now available as a revenue from the State of New Jersey Department of Health Job Access and Reverse Commute (JARC) SFY20 Round 6, to be appropriated under the caption of the State of New Jersey Department of Health Job Access and Reverse Commute (JARC) SFY20 Round 6 - *Other Expenses*.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on December 4, 2019 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

**LAURIE BURNS,
CLERK OF THE BOARD**

A-2

RESOLUTION AUTHORIZING AMENDMENT TO CONTRACT WITH AMERICAN WORKCARE TO INCREASE THE CONTRACT IN AN AMOUNT NOT TO EXCEED \$12,600.00 THROUGH DECEMBER 31, 2019

WHEREAS, the County of Gloucester ("County") awarded a contract to American Workcare in an amount not to exceed \$17,400.00, for medical services relative to Post Offer/Pre-Employment drug screenings and physical examinations for DOT and NON-DOT, Haz-Mat physicals, Fitness for Duty Examinations, Rabies Titers and Vaccines, and Respirator Clearance Examinations and RBC Blood Tests as required for certain County Departments; and

WHEREAS, an amendment is necessary to increase the contract in an amount not to exceed \$12,600.00, resulting in a new total contract amount not to exceed \$30,000.00, due to unforeseen additional medical services required through December 31, 2019; and

WHEREAS, the contract is for estimated units of service on an as-needed basis and is open-ended, which does not obligate the County to obtain any service or make any purchase, and therefore, no Certificate of Availability of Funds is required at this time; and

WHEREAS, all other terms and provisions of the original contract not amended herein shall remain in full force and effect.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Gloucester that the Freeholder Director is hereby authorized to execute and the Clerk of the Board to attest to, a contract amendment with American Workcare to increase the contract in an amount not to exceed \$12,600.00, for a new total contract amount not to exceed \$30,000.00 for additional unforeseen medical services through December 31, 2019; and

BE IT FURTHER RESOLVED, that prior to any service rendered or purchase made, a certification must be obtained from the County Treasurer certifying that sufficient funds are available at that time for that particular purchase and identifying the line item of the County budget out of which said funds will be paid.

ADOPTED at a meeting of the Board of Chosen Freeholders of the County of Gloucester held on December 4, 2019 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

**Laurie J. Burns,
Clerk of the Board**

**AMENDMENT TO CONTRACT
BETWEEN
COUNTY OF GLOUCESTER
AND
AMERICAN WORKCARE**

THIS is an amendment to a contract entered into on the **1st day of January, 2019** by and between the **County of Gloucester**, hereinafter referred to as "**County**", and **American Workcare**, of 1125 North Delsea Drive, PO Box 736, Glassboro, NJ 08028-0736, hereinafter referred to as "**Contractor**".

NOW, THEREFORE, in further consideration for the mutual promises made by and between County and Contractor in the above-described contract, the parties hereby agree to an amendment to the contract as follows:

The Contract is hereby amended to increase the contract amount by \$12,600.00, resulting in a new total contract amount not to exceed \$30,000.00 due to unforeseen additional medical services provided to the County's Human Resources Department, Department of Emergency Response, Gloucester County Animal Shelter, and Department of Public Works.

ALL OTHER TERMS and provisions of the contract and the conditions set forth therein that are consistent with this addendum shall remain in full force and effect.

THIS AMENDMENT is effective as of the **4th day of December, 2019**.

ATTEST:

COUNTY OF GLOUCESTER

**LAURIE J. BURNS,
CLERK OF THE BOARD**

**ROBERT M. DAMMINGER,
DIRECTOR**

ATTEST:

AMERICAN WORKCARE

**By:
Title:**

B-1

**RESOLUTION AUTHORIZING A CONTRACT WITH ABJ SPRINKLER
COMPANY, INC., FOR \$39,800.00**

WHEREAS, the County of Gloucester, after due notice and advertisement, received sealed bids for the removal and replacement of the fire pump, controllers and jockey pump at the County Justice Complex as per bid specifications PD-19-071; and

WHEREAS, bids were publicly received and opened on November 19, 2019; and

WHEREAS, after following proper bidding procedure, it was determined that ABJ Sprinkler Company, Inc., with an address of 100 Delsea Drive South, Suite 100, Glassboro, NJ 08028 was the lowest responsive and responsible bidder to provide such services; and

WHEREAS, the Treasurer has certified the availability of funds for the amount of \$39,800.00 pursuant to CAF No. 19-10533, which amount shall be charged against budget line item C-04-19-018-310-18290.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Gloucester that the Director of the Board be and is hereby authorized to execute and the Clerk of the Board is authorized to attest to, the Contract with ABJ Sprinkler Company, Inc., for \$39,800.00 for removal and replacement of the fire pump, controllers and jockey pump at the County Justice Complex, as per PD-19-071, commencing upon the County issued Notice to Proceed, and concluding upon completion of the Project, pursuant to N.J.S.A. 40A:11-15(9).

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester, held on Wednesday, December 4, 2019, at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

**LAURIE J. BURNS,
CLERK OF THE BOARD**

**CONTRACT BETWEEN
COUNTY OF GLOUCESTER
AND
ABJ SPRINKLER COMPANY, INC.**

THIS CONTRACT is made effective the 4th day of December, 2019, by and between the **COUNTY OF GLOUCESTER**, a body politic and corporate, with administrative offices at 2 South Broad Street, Woodbury, New Jersey, 08096, hereinafter referred to as "**County**", and **ABJ SPRINKLER COMPANY, INC.**, with a mailing address of 100 Delsea Drive South, Suite 100, Glassboro, NJ 08028, hereinafter referred to as "**Contractor**".

RECITALS

WHEREAS, there exists a need by the County for the removal and replacement of the fire pump, controllers and jockey pump at the Justice Complex, 70 Hunter Street, Woodbury, NJ 08096, as per bid specifications PD-19-071; and

WHEREAS, Contractor represents that it is qualified to provide said services and desires to so perform pursuant to the terms and provisions of this Contract.

NOW, THEREFORE, in consideration of the mutual promises, agreements and other considerations made by and between the parties, County and Contractor do hereby agree as follows:

TERMS OF AGREEMENT

1. **TERM**. This Agreement shall be for the period following County issuance to Contractor of a written "Notice to Proceed", until project completion allowing a "reasonable amount of time to complete."
2. **COMPENSATION**. Contractor shall be compensated pursuant to and subject to all terms and provisions of the specifications identified as **PD-019-071**, for the total amount of \$39,800.00.

Contractor shall be paid in accordance with this Contract document upon receipt of an invoice and a properly executed voucher. After approval by County, the payment voucher shall be placed in line for prompt payment.

Each invoice shall contain an itemized, detailed description of all work performed during the billing period. Failure to provide sufficient specificity shall be cause for rejection of the invoice until the necessary details are provided.

It is also agreed and understood that the acceptance of the final payment by Contractor shall be considered a release in full of all claims against the County arising out of, or by reason of, the work done and materials furnished under this Contract.

3. **DUTIES OF CONTRACTOR**. The specific duties of the Contractor shall be as set forth in the specifications identified as PD-019-071, which is incorporated herein and made a part hereof by
-

reference. Should there occur a conflict between this form of Contract and the bid documents, the bid documents shall prevail.

Contractor agrees that it has or will comply with, and where applicable shall continue throughout the period of this Contract to comply with, all of the requirements of the bid documents.

4. **FURTHER OBLIGATIONS OF THE PARTIES.** During the performance of this Contract, the Contractor agrees as follows:

The Contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality, sex, veteran status or military service. The Contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality, sex, veteran status or military service. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The Contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality, sex, veteran status or military service.

The Contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the Contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The Contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The Contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

5. **TERMINATION.** This Contract may be terminated as follows:

A. Pursuant to the termination provisions set forth in the bid specifications identified as PD-019-071, which are specifically referred to and incorporated herein by reference.

B. If Contractor is required to be licensed in order to perform the services which are the subject

of this Contract, then this Contract may be terminated by County in the event that the appropriate governmental entity with jurisdiction has instituted an action to have the Contractor's license suspended, or in the event that such entity has revoked or suspended said license. Notice of termination pursuant to this subparagraph shall be effective immediately upon the giving of said notice.

C. If, through any cause, the Contractor or subcontractor, where applicable, shall fail to fulfill in timely and proper manner his obligations under this Contract, or if the Contractor shall violate any of the covenants, agreements, or stipulations of this Contract, the County shall thereupon have the right to terminate this Contract by giving written notice to the Contractor of such termination and specifying the effective date thereof. In such event, all finished or unfinished documents, data, studies, and reports prepared by the Contractor under this Contract, shall be forthwith delivered to the County.

D. The County may terminate this Contract for public convenience at any time by a notice in writing from the County to the Contractor. If the Contract is terminated by the County as provided herein, the Contractor will be paid for the services rendered to the time of termination.

E. Notwithstanding the above, the Contractor or subcontractor, where applicable, shall not be relieved of liability to the County for damages sustained by the County by virtue of any breach of the Contract by the Contractor, and the County may withhold any payments to the Contractor for the purpose of set-off until such time as the exact amount of damages due the County from the Contractor is determined.

F. Termination shall not operate to affect the validity of the indemnification provisions of this Contract.

6. **LICENSING AND PERMITTING.** If the Contractor or any of its agents is required to maintain a license, or to maintain in force and effect any permits issued by any governmental or quasi-governmental entity in order to perform the services which are the subject of this Contract, then prior to the effective date of this Contract, and as a condition precedent to its taking effect, Contractor shall provide to County a copy of its current license and permits required to operate in the State of New Jersey, which license and permits shall be in good standing and shall not be subject to any current action to revoke or suspend, and shall remain so throughout the term of this Contract.

Contractor shall notify County immediately in the event of suspension, revocation or any change in status (or in the event of the initiation of any action to accomplish such suspension, revocation and/or change in status) of license or certification held by Contractor or its agents.

7. **NO ASSIGNMENT OR SUBCONTRACT.** This Contract may not be assigned nor subcontracted by the Contractor, except as otherwise agreed in writing by both parties. Any attempted assignment or subcontract without such written consent shall be void with respect to the County and no obligation on the County's part to the assignee shall arise, unless the County shall elect to accept and to consent to such assignment or subcontract.

8. **INDEMNIFICATION.** The Contractor or subcontractor, where applicable, shall be responsible for, shall keep, save and hold the County harmless from, and shall indemnify and shall defend the County against any claim, loss, liability, expense (specifically including but not limited to costs, counsel fees and/or experts' fees), or damage resulting from all mental or physical injuries or

disabilities, including death, to employees or recipients of the Contractor's services or to any other persons, or from any damage to any property sustained in connection with this Contract which results from any acts or omissions, including negligence or malpractice, of any of its officers, directors, employees, agents, servants or independent contractors, or from the Contractor's failure to provide for the safety and protection of its employees, or from Contractor's performance or failure to perform pursuant to the terms and provisions of this Contract, whether or not due to negligence, fault, or default of the Contractor. The Contractor's liability under this Contract shall continue after the termination of this Contract with respect to any liability, loss, expense or damage resulting from acts occurring prior to termination.

9. **INSURANCE.** Contractor shall maintain general liability, automobile liability, business operations, builder's and Workers' Compensation insurance in amounts and with companies deemed satisfactory by County. Said policies shall be in compliance with any applicable requirements of the State of New Jersey and of the United States. Contractor shall, simultaneously with the execution of this Contract, deliver certifications of said insurance to County, naming County as an additional insured.

If Contractor is a member of a profession which is subject to suit for professional malpractice, then Contractor shall maintain and continue in full force and effect an insurance policy for professional liability/malpractice with limits of liability acceptable to the County. Contractor shall, simultaneously with the execution of this Contract, and as a condition precedent to its taking effect, provide to County a copy of a certificate of insurance, verifying that said insurance is and will be in effect during the term of this Contract.

The County shall review the certificates for sufficiency and compliance with this paragraph, and approval of said certificates and policy shall be necessary prior to this Contract taking effect. Contractor also hereby agrees to continue said policy in force and effect for the period of the applicable statute of limitations following the termination of this Contract and shall provide the County with copies of certificates of insurance as the certificates may be renewed during that period of time.

10. **SET-OFF.** Should Contractor either refuse or neglect to perform the services which Contractor is required to perform in accordance with the terms of this Contract, and if expense is incurred by County by reason of Contractor's failure to perform, then and in that event, such expense shall be deducted from any payment due to Contractor. Exercise of such set-off shall not operate to prevent County from pursuing any other remedy to which it may be entitled.

11. **PREVENTION OF PERFORMANCE BY COUNTY.** In the event that the County is prevented from performing this Contract by circumstances beyond its control, then any obligations owing by the County to the Contractor shall be suspended without liability for the period during which the County is so prevented.

12. **METHODS OF WORK.** Contractor agrees that in performing its work, it shall employ such methods or means as will not cause any interruption or interference with the operations of County or infringe on the rights of the public.

13. **NON-WAIVER.** The failure by the County to enforce any particular provision of this Contract, or to act upon a breach of this Contract by Contractor, shall not operate as or be construed as a waiver of any subsequent breach, nor a bar to any subsequent enforcement.

14. **PROCEDURE FOR PAYMENT OF BILLS.** The Contractor shall bill on a monthly basis for work performed pursuant to this Contract, including interim bills, final bills and bills for the release of retainage.

The Contractor shall submit its bill only on the County's periodic billing date.

The periodic billing date for such bills shall be that date which is 20 days prior to the second monthly meeting of the County Board of Chosen Freeholders, (the "Bill Approval Meeting"). At each such Bill Approval Meeting, the Board of Freeholders shall approve and certify the submitted bills, and direct that payment be made within ten (10) days of such meeting date.

All bills received for a particular billing cycle shall be deemed to have been received on the billing date.

The County shall examine the bills submitted on the periodic billing date prior to the Bill Approval Meeting. In the event that the County shall determine that all or some portion of the payment should be withheld, the County shall notify the Contractor in writing of the amount withheld and of their reasons for withholding payment.

The balance of the bill will be presented for payment at the Bill Approval Meeting.

Either party to this Contract may demand that a dispute concerning whether a party has failed to make payments pursuant to the provisions of N.J.S.A. 2A:30A-1 et seq., be submitted to non-binding mediation.

If mediation is demanded, it shall be demanded consistent with the County's provisions concerning Alternative Dispute Resolution for contracts to which N.J.S.A. 40A:11-50 is applicable. Those provisions are set forth below, [Note: Alternative Dispute Resolution shall not be available with regard to disputes concerning the bid solicitation or award process or the formation of contracts or subcontracts entered into pursuant to the New Jersey Local Public Contracts Law.]

The County's Alternative Dispute Resolution procedure is as follows:

- A. **Controversies and Claims Subject to Mediation.** Any controversy or claim arising out of or related to the contract, or the breach thereof, shall be settled by mediation.

If a dispute between County and Contractor arises during the course of the contract, the parties will make a good faith effort to resolve the dispute through non-binding mediation.

- B. **Contract Performance Pending Mediation.** During mediation proceedings, Contractor shall continue to perform, and County shall continue to make payments pursuant to the terms of the Contract.

- C. **When Mediation May be Demanded.** Prior to either party demanding

mediation, the aggrieved party shall attempt to resolve the problem directly with the other party. The aggrieved party shall submit a written notice of dispute to the other party. The other party shall respond in writing.

Demand for mediation of any claim shall not be made until the earlier of the following:

- (a) five (5) business days after the other party has provided its written response to the aggrieved party's notice of dispute;
- (b) 30 days have passed after submission of the original, written claim by the aggrieved party and the other party has not responded.

If the written response from the other party does not resolve the dispute, the aggrieved party shall have 30 days from the delivery of the other party's response to file a demand for mediation. If the aggrieved party fails to do so, it shall be deemed to have waived its right pursuant to this contract to demand Alternative Dispute Resolution.

A party who files a "Notice of Demand for Mediation" must assert in the demand all claims then known to that party for which mediation may be demanded. If a party fails to include a claim because of excusable neglect, or when a claim has matured or been acquired subsequently, the mediator or mediators may permit amendments.

- D. Procedure to Request Mediation.** Either party may demand mediation by written notice to the other party. The written notice shall contain at minimum (1) a brief statement of the nature of the dispute, and (b) the name, address and the phone number of that party's designated representative for purposes of mediation. The other party shall designate its representative for mediation in writing no later than five (5) business days after receipt of the demand for mediation. The respective designees shall thereupon promptly, and with due regard for the need for timely action, choose a mediator. If the parties cannot agree on a mediator, they shall choose a reputable mediation firm.
- Any mediation firm so chosen shall present a list of at least five (5) proposed mediators to the parties and shall provide the parties with a summary of each person's qualifications to serve as mediator. Each party shall rank the proposed mediators in order of preference.
- The fifth and any lower ranked persons on each list will be excluded from further consideration.
- The chosen mediator shall be the remaining person who is the combined highest ranking mediator on both preference lists, after deleting all excluded persons.
- In the event of a tie, the mediator shall be chosen by lot.

- E. Procedures at Mediation.** The mediation shall be conducted in such reasonable and efficient manner as may be agreed between the parties and the mediator or, if the parties cannot agree, as may be determined by the mediator.

The parties will not be bound by the Rules of Evidence in presenting their positions

before the mediator.

- F. **Cost of Mediation.** Each party will bear its own cost of participation in the mediation. The mediator's fee will be divided equally between the parties.
- G. **Failure of Mediation.** If a good faith effort to resolve the dispute through mediation is unsuccessful, either party may terminate the mediation by written notice to the mediator and to the other party. Thereafter, either party may submit the dispute to the Superior Court of New Jersey, Gloucester County, for adjudication, which court shall have exclusive original jurisdiction over the dispute.

15. **PARTIAL INVALIDITY.** In the event that any provision of this Contract shall be or become invalid under any law or applicable regulation, such invalidity shall not affect the validity or enforceability of any other provision of this Contract.

16. **CHANGES.** This Contract may be modified by approved change orders, consistent with applicable laws, rules and regulations. The County, without invalidating this Contract, may order changes consisting of additions, deletions, and/or modifications, and the contract sum shall be adjusted accordingly. This Contract and the contract terms may be changed only by change order. The cost or credit to the County from change in this Contract shall be determined by mutual agreement before executing the change involved.

17. **NOTICES.** Notices required by this Contract shall be effective upon mailing of notice by regular and certified mail to the addresses set forth above, or by personal service, or if such notice cannot be delivered or personally served, then by any procedure for notice pursuant to the Rules of Court of the State of New Jersey.

18. **GOVERNING LAW, JURISDICTION AND VENUE.** This agreement and all questions relating to its validity, interpretation, performance or enforcement shall be governed by and construed in accordance with the laws of the State of New Jersey. The parties each irrevocably agree that any dispute arising under, relating to, or in connection with, directly or indirectly, this agreement or related to any matter which is the subject of or incidental to this agreement (whether or not such claim is based upon breach of contract or tort) shall be subject to the exclusive jurisdiction and venue of the state and/or federal courts located in Gloucester County, New Jersey or the United States District Court, District of New Jersey, Camden, New Jersey. This provision is intended to be a "mandatory" forum selection clause and governed by and interpreted consistent with New Jersey law and each waives any objection based on forum non conveniens.

19. **INDEPENDENT CONTRACTOR STATUS.** The parties acknowledge that Contractor is an independent contractor, and is not an agent of the County.

20. **CONFIDENTIALITY.** Contractor agrees not to divulge or release any information, reports, or recommendations developed or obtained in connection with the performance of this Contract, during the term of this Contract, except to authorized County personnel or upon prior written approval of the County.

21. **BINDING EFFECT.** This Contract shall be binding on the undersigned and their successors and assigns.

22. **CONTRACT PARTS.** This Contract shall consist of this document, the specifications of PD-019-071 and Contractor's bid response. If there is a conflict between this Contract and the specification or the bid response, then this Contract and the Specifications shall control.

THIS CONTRACT shall be effective the **4th** day of **December, 2019**.

IN WITNESS WHEREOF, the County has caused this instrument to be signed by its Director and attested by the Board Clerk pursuant to a Resolution passed for that purpose, and Contractor has caused this instrument to be signed by its properly authorized representative and its corporate seal affixed the day and year first above written.

ATTEST:

COUNTY OF GLOUCESTER

**LAURIE J. BURNS,
CLERK OF THE BOARD**

**ROBERT M. DAMMINGER,
DIRECTOR**

ATTEST:

ABJ SPRINKLER COMPANY, INC.

**PATRICIA SEBASTIANI,
PRESIDENT**

Bid Opening 1/19/19 at 10:00 a.m.

SPECIFICATIONS AND PROPOSAL FORM FOR THE REMOVAL AND REPLACEMENT OF FIRE PUMP, CONTROLLERS AND JOCKEY PUMP AT THE USIO REGIONAL EXHIBITION CENTER

VENDOR:
 ABJ Sprinkler Company, Inc
 100 Delsea Drive South, Suite 100
 Glassboro, NJ 08028
 856-881-8068
 856-881-1605 - Fax
 Patricia Sebastiani, President

DESCRIPTION
 LUMP SUM FOR DEMO, REMOVAL, REPLACEMENT, SUPPLY AND INSTALL OF FIRE PUMP, CONTROLLERS AND JOCKEY PUMP

NONE

Will you extend your prices to local government entities within the County

NO

The contractor shall be given the notice to proceed and complete all work in a reasonable period of time.

The successful bidder shall warrant the installation for a period of 2 years against all defects in workmanship and installation as opposed to the requirement of a one year maintenance bond.

Bid specifications sent to:

- Omnia
- Prime Vendor
- Deftek
- The Blue Book
- Construct Connect
- Construction Journal
- Dodge Data and Analytics
- Industrial Valley

Based on the bids received, I recommend ABJ Sprinkler Co., Inc, be awarded the contract as the lowest, responsible, responsive bidder.

Sincerely,

Kimberly Larter
 Purchasing Department

C-04-19-018-310-1829D

New Vendor -

County of Gloucester Purchasing Department

PO Box 337, Woodbury, NJ 08096
 (856) 853-3420 • Fax (856) 251-6777

PURCHASE ORDER / CAF CERTIFICATE AVAILABILITY FUNDS	
THIS NUMBER MUST APPEAR ON ALL INVOICES	
NO.	19-10533

Pg 1

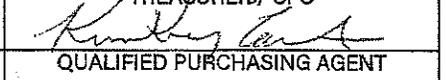
S H I P T O	GLOUC. CO BUILDINGS & GROUNDS
	SHADY LANE COMPLEX (251-6700)
	254 COUNTY HOUSE ROAD
	CLARKSBORO, NJ 08020

V E N D O R	VENDOR #: ABTSP026
	ABJ SPRINKLER COMPANY, INC.
	100 DELSEA DRIVE SOUTH
	SUITE 100 GLASSBORO, NJ 08028

ORDER DATE: 11/20/19
 REQUISITION NO: R9-25644
 DELIVERY DATE:
 STATE CONTRACT: PD-19-071
 ACCOUNT NUM:

SALES TAX ID # 21-6000660

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	REMOVAL & REPLACEMENT OF FIRE PUMP , CONTROLLERS AND JOCKEY PUMP JUSTICE COMPLEX	C-04-19-018-310-18290 Justice Complex New Fire Pump	39,800.0000	39,800.00
			TOTAL	39,800.00

CLAIMANT'S CERTIFICATE & DECLARATION		RECEIVER'S CERTIFICATION	APPROVAL TO PURCHASE
I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.		I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.	DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW
X			
VENDOR SIGN HERE	DATE		TREASURER/ CFO
TAX ID NO. OR SOCIAL SECURITY NO.	DATE		
MAIL VOUCHER WITH INVOICE TO THE "SHIP TO" ADDRESS		DEPARTMENT HEAD	DATE
			QUALIFIED PURCHASING AGENT

VOUCHER COPY-SIGN AT X AND RETURN FOR PAYMENT

B-2

RESOLUTION AUTHORIZING A GRANT APPLICATION WITH NJ DIVISION OF CRIMINAL JUSTICE AND ACCEPTANCE OF THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT - JAG-1-8TF-17 FOR \$69,227.00 FOR THE TERM JULY 1, 2018 TO JUNE 30, 2019

WHEREAS, the County of Gloucester, through the Prosecutor's Office seeks to submit a grant application with the NJ Division of Criminal Justice for the Edward Byrne Memorial Justice Assistance Grant, JAG-1-8TF-17, to be utilized for the multi-jurisdictional County Gangs, Guns and Narcotics Task Force to combat gang and narcotics activities within Gloucester County; and

WHEREAS, the Gloucester County Board of Chosen Freeholders accepts the grant funds to be received in the amount of \$69,227.00 for the grant term July 1, 2018 to June 30, 2019, and understands the grant award will be subject to the conditions and regulations issued by the granting authority for the administration of the grant.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Gloucester that the Freeholder Director is hereby authorized and directed to execute, and the Clerk of the Board is directed to attest to, the grant application and any resulting grant agreement with the NJ Division of Criminal Justice for the Edward Byrne Memorial Justice Assistance Grant - JAG-1-8TF-17 for \$69,227.00; and

BE IT FURTHER RESOLVED, that the Board of Chosen Freeholders hereby confirms that the grant funds received will be used for the purposes set forth in the application, pursuant to the terms of the grant, and that it will comply with all applicable regulations of the granting authority as may be required, and that the County Prosecutor's Office shall be responsible for grant implementation.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on December 4, 2019 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

**LAURIE J. BURNS,
CLERK OF THE BOARD**

GRANT REQUEST FORM

DATE: 11/14/19

- 1. TYPE OF GRANT
 NEW GRANT RENEWAL

- 2. GRANT TITLE: Edward Byrne Memorial Justice Assistance Grant (JAG)

- 3. GRANT TERM: FROM: 7/1/18 TO: 6/30/19 Multi-jurisdictional Gangs, Gun & Narcotics Task Force

- 4. DATE APPLICATION DUE TO GRANTOR: 12/11/19

- 5. CFDA NUMBER: _____

- 6. STATE GRANT NUMBER: JAG 1-8TF-17

- 7. COUNTY DEPARTMENT: Prosecutor's Office

- 8. DEPT. CONTRACT PERSON & PHONE NO. Patricia Reid 856-384-5532

- 9. NAME OF FUNDING AGENCY: State of New Jersey Dept. of Public Safety

10. BRIEF DESCRIPTION OF GRANT PROGRAM (TO BE USED FOR CLERK OF BOARD): This grant partially funds the salary for a Narcotics Investigator. This unit will work cooperatively with municipal police departments, neighboring county prosecutor's offices, state, federal agencies to combat gang and narcotics activities in Gloucester County. A database is used to gather, analysis and disseminate information to law enforcement agencies. Funding will also enable us to buy equipment.

11. DID YOU READ THE GRANT AND UNDERSTAND ITS TERMS? _____

12. INDIRECT COST (IC) RATE _____ %

13. IC CHARGED TO GRANT : \$ _____

14. FINANCIAL:	<u>REQUESTED</u>	<u>MANDATED</u>
GRANT FUNDS	\$ <u>69,471 69,227</u>	
CASH MATCH	\$ _____	
IN-KIND MATCH (Attached Documentation)	\$ _____	(Attach Documentation)

15. TOTAL PROGRAM COST (GRANT REVIEW SHEET)

TOTAL SALARY & WAGES (a): \$ ~~39,171~~ 39,277

TOTAL OTHER EXPENSES (b): \$ 30,000

TOTAL FRINGE (c): \$ _____

TOTAL PROGRAM COST (d): \$ ~~69,171~~ 69,277

TOTAL GRANT FUNDING (e): \$ ~~69,171~~ 69,277

0
TOTAL COUNTY FUNDING (f): \$ 0

DEPT. HEAD: Charles A. Fiore
Signature

DATE: 11/14/19

***PLEASE FORWARD ONE HARD COPY AND ONE ELECTRONIC COPY OF THE FOLLOWING ITEMS TO YOUR ACCOUNTANT AT THE TREASURER'S OFFICE:

- GRANT REQUEST FORM
- GRANT REVIEW SHEET
- C-2 FORM
- GRANT APPLICATION
- RESOLUTION AND BLURB

***IF SIGNATURES ARE REQUIRED PLEASE HAVE THE NAME TYPED OUT AND FLAGGED.

***IF THE GRANT PROVIDES FOR OUTSIDE CONTRACTING, INCLUDE AN EXPLANATION OF YOUR SELECTION PROCEDURES FOR SUB-GRANTEES.

RESOLUTION AUTHORIZING A GRANT APPLICATION WITH NJ DIVISION OF CRIMINAL JUSTICE AND ACCEPTANCE OF THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT - JAG-1-8-17 FOR \$7,914.00 FOR THE TERM JUNE 1, 2018 TO MAY 31, 2019

WHEREAS, the County of Gloucester, through the Prosecutor’s Office seeks to submit a grant application with the NJ Division of Criminal Justice for the Edward Byrne Memorial Justice Assistance Grant, JAG-1-8-17, to be utilized to implement the requirements of Megan’s Law, which provides notification to law enforcement, schools and communities of moderate and high risk sexual offenders living or working in Gloucester County; and

WHEREAS, the Gloucester County Board of Chosen Freeholders accepts the grant funds to be received in the amount of \$7,914.00 for the grant term June 1, 2018 to May 31, 2019, and understands the grant award will be subject to the conditions and regulations issued by the granting authority for the administration of the grant.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Gloucester that the Freeholder Director is hereby authorized and directed to execute, and the Clerk of the Board is directed to attest to, the grant application and any resulting grant agreement with the NJ Division of Criminal Justice for the Edward Byrne Memorial Justice Assistance Grant - JAG-1-8-17 for \$7,914.00; and

BE IT FURTHER RESOLVED, that the Board of Chosen Freeholders hereby confirms that the grant funds received will be used for the purposes set forth in the application, pursuant to the terms of the grant, and that it will comply with all applicable regulations of the granting authority as may be required, and that the County Prosecutor’s Office shall be responsible for grant implementation.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on December 4, 2019 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

**LAURIE J. BURNS,
CLERK OF THE BOARD**

GRANT REQUEST FORM

DATE: 11/14/19

1. TYPE OF GRANT
 NEW GRANT X RENEWAL

2. GRANT TITLE: Edward Byrne Memorial Justice Assistance Grant (JAG) Megan's Law

3. GRANT TERM: FROM: 6/1/18 TO: 5/31/19

4. DATE APPLICATION DUE TO GRANTOR: 12/16/19

5. CFDA NUMBER: _____

6. STATE GRANT NUMBER: JAG 1-8-17

7. COUNTY DEPARTMENT: Prosecutor's Office

8. DEPT. CONTRACT PERSON & PHONE NO. Patricia Reid 856-384-5532

9. NAME OF FUNDING AGENCY: NJ Division of Criminal Justice

10. BRIEF DESCRIPTION OF GRANT PROGRAM (TO BE USED FOR CLERK OF BOARD): Funds are used to implement the requirements of Megan's Law, which provides community notification to law enforcement, schools, community organizations and neighbors of moderate and high risk sexual offenders living and or working in Gloucester County. Funds are used to purchase equipment and or supplies that would otherwise be purchase with operating funds.

11. DID YOU READ THE GRANT AND UNDERSTAND ITS TERMS? Yes

12. INDIRECT COST (IC) RATE %

13. IC CHARGED TO GRANT : \$ _____

14. FINANCIAL:	<u>REQUESTED</u>	<u>MANDATED</u>
GRANT FUNDS	\$ <u>7,914</u>	
CASH MATCH	\$ _____	_____
IN-KIND MATCH	\$ _____	(Attach Documentation)

(Attached Documentation)

TOTAL PROGRAM BUDGET \$7,914 _____

15. TOTAL PROGRAM COST (GRANT REVIEW SHEET)

TOTAL SALARY & WAGES (a): \$0 _____

TOTAL OTHER EXPENSES (b): \$0 _____

TOTAL FRINGE (c): \$0 _____

TOTAL PROGRAM COST (d): \$0 _____

TOTAL GRANT FUNDING (e): \$7,914 _____

TOTAL COUNTY FUNDING (f): \$0 _____

DEPT. HEAD:

Charles Stone

Signature

DATE:

1/15/19

***PLEASE FORWARD ONE HARD COPY AND ONE ELECTRONIC COPY OF THE FOLLOWING ITEMS TO YOUR ACCOUNTANT AT THE TREASURER'S OFFICE:

- GRANT REQUEST FORM
- GRANT REVIEW SHEET
- C-2 FORM
- GRANT APPLICATION
- RESOLUTION AND BLURB

***IF SIGNATURES ARE REQUIRED PLEASE HAVE THE NAME TYPED OUT AND FLAGGED.

***IF THE GRANT PROVIDES FOR OUTSIDE CONTRACTING, INCLUDE AN EXPLANATION OF YOUR SELECTION PROCEDURES FOR SUB-GRANTEES.

B-4

RESOLUTION AUTHORIZING A LEASE AGREEMENT WITH VEHICLE LEASING ASSOCIATES, LLC FOR THE LEASE OF TEN (10) VARIOUS VEHICLES FOR USE BY THE GLOUCESTER COUNTY PROSECUTOR'S OFFICE, IN AN AMOUNT NOT TO EXCEED \$76,200.00

WHEREAS, the Gloucester County Prosecutor's Office has the need to lease ten (10) various vehicles (car/suv/truck) utilizing the High Intensity Drug Trafficking Area (HIDTA) grant funds in an amount not to exceed \$76,200.00 during the term of the lease agreement from December 5, 2019 to December 4, 2021; and

WHEREAS, pursuant to a waiver granted by the Office of the Attorney General, an agreement for vehicles may be entered into without public advertising for bids pursuant to N.J.S.A. 40A:11-5(1)(g); and

WHEREAS, this contract is open ended, which does not obligate the County of Gloucester to lease any minimum amount of vehicles or make any purchase; therefore, no Certificate of Availability of Funds is required at this time.

WHEREAS, vehicles that meet the requirements of the Prosecutor's Office are available from Vehicle Leasing Associates, LLC, a reputable leasing motor vehicle dealer.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Gloucester, that the Freeholder Director is hereby authorized to execute the Lease Agreement with Vehicle Leasing Associates, LLC, for the leasing of ten (10) various vehicles (car/suv/truck) as set forth in said Agreement, for use by the Gloucester County Prosecutor's Office in an amount not to exceed \$76,200.00, from December 5, 2019 to December 4, 2021; and

BE IT FURTHER RESOLVED, that prior to any lease and/or purchase being made pursuant to the within award, a Certificate of Availability must be obtained from the Treasurer of the County of Gloucester certifying that sufficient monies are available at that time for that particular purpose and identifying the line item from the County Budget out of which said funds will be paid.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester, held on Wednesday, December 4, 2019 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

LAURIE J. BURNS,
CLERK OF THE BOARD



State of New Jersey
OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF CRIMINAL JUSTICE
PO BOX 085
TRENTON, NJ 08625-0085
TELEPHONE: (609) 984-6500

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

GURBIR S. GREWAL
Attorney General

VERONICA ALLENDE
Director

November 27, 2019

Charles A. Fiore
Gloucester County Prosecutor
Gloucester County Prosecutor's Office
P. O. Box 623
Woodbury, New Jersey 08096

Re: **BID WAIVER – GLOUCESTER COUNTY PROSECUTOR'S OFFICE
APPLICATION PURSUANT TO N.J.S.A. 40A:11-5(1)(g)**

Dear Prosecutor Fiore:

The Division has received your November 21, 2019 letter request seeking a waiver of public bidding under the provisions of N.J.S.A. 40A:11-5(1)(g). The bid waiver request is for the procurement of ten (10) vehicles for use in confidential and undercover investigations.

Your bid waiver request has been approved. The purchase of these ten (10) vehicles should not exceed \$76,200.00 as outlined in your request. Since the amount approved exceeds the statutory bid threshold contained in N.J.S.A. 40A:11-3, kindly send a copy of this approval letter to the County Board of Freeholders for a Resolution awarding the bid amount pursuant to N.J.S.A. 40A:11-5.

Very truly yours,

Veronica Allende
Director

Robert Czepiel Jr
Chief, PS+TB for
Veronica Allende,
Director of DCJ.

- c. Honorable Gurbir S. Grewal, New Jersey Attorney General
Assistant Attorney General Annmarie Taggart, Acting Deputy Director
Robert Czepiel, Jr, Chief, Prosecutors Supervision & Training Bureau
Jeffrey Barile, Deputy Chief, Prosecutors Supervision & Training Bureau



THIS AGREEMENT, made this ____ day of _____, 2019 by and between **VEHICLE LEASING ASSOCIATES, LLC** a **Limited Liability Company (hereinafter "VLA")** organized and existing in the State of Connecticut, with principal office located at 333 South Broad Street, Meriden, CT 06450 (hereinafter "Lessor") and the **GLOUCESTER COUNTY PROSECUTOR'S OFFICE (GCPC)** with an office located at 70 Hunter Street, Woodbury, NJ 08096 (hereinafter "Lessee").

Performance period:

The performance period of the contract shall be from _____ to _____.

PURCHASE ORDER:

Vehicle shall be furnished upon receipt of a properly executed Purchase Order.

FUEL:

Vehicles leased under this contract shall be delivered with fuel gages registering full.

Vehicles being returned will be with fuel gages registering full.

DELIVERY:

Delivery shall refer to authorized receipt by GCPO of vehicles at designated GCPO location.

INSPECTION:

The GCPO has the right to inspect and/or reject any vehicle supplied under this agreement if it is determined that the vehicles falls below any reasonable standard of performance and/or appearance.

UNIT OF ISSUE:

(UOI) is defined as a "CAR-MONTH"

OPERATIONS AND MAINTENANCE:

The Lessor shall provide all maintenance for each vehicle. The Lessee may be responsible for poor mechanical condition resulting from misuse or negligent operation of the vehicle.

The Lessor will arrange service at the following Gloucester County service facility that GCPO has approved.

PRICE:

Pricing shall be monthly and the rate will be fixed for 24 months. Price shall include all charges including delivery, preparation, titling and inspection. GCPO will register the vehicles. If suppressed plates are required GCPO will perform whatever action is required to meet that requirement. Note: the vehicle title for vehicles with suppressed plates must be returned to VLA.

Unit of Issue Prices are as follows:

<u>Vehicle description</u>	<u>Used</u>
Sedans: Volkswagen Passat, Buick Regal, Subaru Legacy, Toyota Camry, Dodge Charger, Kia Optima or equivalent	575.00
Compact SUVs: Ford Escape, Chevy Equinox, Nissan Rogue or equivalent	600.00
Mid-size SUVs: Ford Explorer, Chevy Traverse, Nissan Pathfinder, Toyota Highlander or equivalent	650.00
Minivans: Dodge Caravan, Toyota Sienna, Honda Odyssey	650.00
Pickup trucks: Ford F150, Ram 1500 when available	650.00
Flash cars: when available BMW, Audi, Acura, Infiniti	725.00

The vehicles offered at used rates will be for 12 months. The used vehicles will be 2015 and newer, under 45,000 miles, with unlimited mileage, and full service. Replacement of vehicles can be arranged as operational needs dictate.

If new vehicles are required, pricing will be provided upon request and the term of use is 36 months.

INSURANCE:

The contractor shall provide General Liability and Workman Compensation Insurance covering its activities and employees.

DELIVERY LOCATION:

All vehicles will be delivered to the address listed below:

Gloucester County Prosecutor's Office

Delivery will be made Monday through Friday between the hours of 9AM and 3:30 PM. Lessor will notify GCPO 48 hours prior to delivery of intent to deliver.

VEHICLE LEASE BILLING & CHARGES:

Charges shall accrue from the date each vehicle is delivered and accepted by lessee and shall continue until expiration of the contract. Payment shall accrue for the period that each vehicle is in the possession of the lessee. Rates for partial months will be calculated by dividing the rate by the number of days the vehicle was in the GCPO possession.

The lessee shall notify the lessor within three (3) business days of Accident/Theft/Vandalism Damage and will arrange for repairs of accident/vandalism, including damage to stolen vehicles if the vehicle is damaged beyond repair or not recovered in 30 days after date of theft, the lessor will be reimbursed the residual value of the vehicle based on the average of the wholesale and retail prices found in the NADA Used Car Book at the time of accident/theft/vandalism. Upon notification of theft/total loss VLA will provide the lessee with title and GCPO will then have the right to the salvage value of the vehicle.

Lessee shall be responsible for loss or damage to leased vehicles except for:

1. Normal wear and tear;
2. Loss or damage caused by negligence of the lessor, its agents, or employees;
3. Product defects.

Lessee is responsible for all tickets, violations, infractions and tolls.

ADDITIONAL CONDITIONS and INFORMATION;

Our DUNS number is 065564978 and our TIN is 06-1605771.

COUNTY OF GLOUCESTER

Accepted: _____ Date: _____

Signature _____
Name: ROBERT M. DAMMINGER
Title: FREEHOLDER DIRECTOR

VEHICLE LEASING ASSOCIATES, LLC

Accepted: _____ Date: _____

Signature _____
Name: _____
Title: _____

C-1

**RESOLUTION AUTHORIZING A PURCHASE FROM HOFFMAN SERVICES, INC.
FOR \$44,927.60 THROUGH THE ESCNJ COOPERATIVE PRICING SYSTEM**

WHEREAS, the County of Gloucester has a need to purchase a Steril-Koni ST1085-2FRA E Bright Mobile Column Lift for use by the Department of Engineering/Public Works; and

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements; and

WHEREAS, on March 15, 2017 the County entered into a Cooperative Pricing System Agreement with the Educational Services Commission of New Jersey as the lead agency responsible for compliance with the Local Public Contracts Laws, pursuant to State Approved Co-op #65CESCCPS; and

WHEREAS, it has been determined that the County can purchase said equipment from Hoffman Services, Inc. of 55-57 East Bigelow Street, Newark, NJ 07114, as per estimate #5954 dated November 19, 2019 for \$44,927.60, through the NJ State approved ESCNJ Cooperative Pricing System #65CESCCPS; and

WHEREAS, the County Treasurer has certified the availability of funds pursuant to CAF No. 19-10731, which amount shall be charged against budget line item C-04-19-019-315-19210.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Gloucester that the purchase of the heretofore referenced equipment from Hoffman Services, Inc. through the NJ State approved ESCNJ Cooperative Pricing System #65CESCCPS is hereby authorized for \$44,927.60; and

BE IT FURTHER RESOLVED, that the Freeholder Director and the County Qualified Purchasing Agent are hereby authorized and directed to execute the documents necessary to effectuate the aforementioned purchase on behalf of the County.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on December 4, 2019 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

**LAURIE J. BURNS,
CLERK OF THE BOARD**

Hoffman Services Inc.
 55-57 East Bigelow Street
 Newark, NJ 07114

Estimate

Date 11/19/2019
 Estimate # 5954

Name / Address

Attn: Albert Gillingham
 County of Gloucester
 1200 N. Delsea Dr.
 Clayton, NJ, 08312

P.O. #

Description	Qty	Rate	Total
ESCNJ Cooperative Pricing System #65MCECCPS Bid # ESCNJ 18/19-36 Contract Holder - Stertil-Koni USA Tax ID # is 52-2010741 200 Log Canoe Circle Stevensville, MD 21666 PO Issued too: Stertil-Koni USA c/o Hoffman Services Inc, Exclusive Representative Stertil-Koni ST1085-2FRA E Bright Mobile Column Lifts - Wireless, 18,500 lb capacity columns - 4 columns - 7" LCD Control Screen "Smart "Controls w/ single, all, pair on each column - Adjustable Forks (R22.5/24-R9) - Adjustable Lowering and Raising Speed - Column Height Integrated into LCD Display - Weight Indication on each Column - ALI ALCTV Certified Warranty: 2 Years Parts and Labor	1	44,927.60	44,927.60T
ESTIMATE - Thank you for doing business with us!		Subtotal	
		Sales Tax (0.0%)	
		Total	

Hoffman Services Inc.
 Ben@HoffmanServices.com
 www.HoffmanServices.com

973-242-6666
 973-242-0138

Hoffman Services Inc.
 55-57 East Bigelow Street
 Newark, NJ 07114

Estimate

Date 11/19/2019
 Estimate # 5954

Name / Address

Attn: Albert Gillingham
 County of Gloucester
 1200 N. Delsea Dr.
 Clayton, NJ, 08312

P.O. #

Description	Qty	Rate	Total
5 Year Warranty on Hydraulic Cylinder Lifetime Guarantee on Synthetic Guide Rollers 25 Year Parts Availability Guarantee Includes - Delivery, Set up, and Training, First Year Inspection			
ESTIMATE - Thank you for doing business with us!		Subtotal	\$44,927.60
		Sales Tax (0.0%)	\$0.00
		Total	\$44,927.60

Hoffman Services Inc.
 Ben@HoffmanServices.com
 www.HoffmanServices.com

973-242-6666
 973-242-0138

County of Gloucester Purchasing Department

PO Box 337, Woodbury, NJ 08096
(856) 853-3420 • Fax (856) 251-6777

**PURCHASE ORDER / CAF
CERTIFICATE AVAILABILITY FUNDS**
THIS NUMBER MUST APPEAR ON ALL INVOICES
NO. 19-10731

Pg

SHIP TO
GLOUC. CO ENGINEERING DEPT.
1200 N. DELSEA DR. BLDG A
CLAYTON, NJ 08312
856-307-6600

ORDER DATE: 11/25/19
REQUISITION NO: R9-25737
DELIVERY DATE:
STATE CONTRACT: SCNJ 18/19-36
ACCOUNT NUM:

VENDOR
VENDOR #: HOFFM030
HOFFMAN SERVICES, INC.
55 E. BIGELOW STREET
NEWARK, NJ 07114

SALES TAX ID # 21-6000660

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	STERTIL-KONI ST1085-2FRA E BRIGHT MOBILE COLUMN LIFTS WIRELESS, 18,500 CAPACITY COLUMNS 4 COLUMNS, 7" LCD CONTROL SCREEN ADJUSTABLE FORKS (R22.5/24-R9) ADJUSTABLE LOWERING & RAISING COLUMN HEIGHT INTEGRATED IN LCD DISPLAY WEIGHT INDICATION ON EACH COLUMN ALI ALCTV CERTIFIED ESCNJ COOPERATIVE PRICING SYSTEM #65MCECCPS BID # ESCNJ 18/19-36 ESTIMATE: 5954 DATED: 11/19/19 PASSED BY RESOLUTION: DECEMBER 4, 2019	C-04-19-019-315-19210 Heavy Equipment	44,927.6000	44,927.60
			TOTAL	44,927.60

CLAIMANT'S CERTIFICATE & DECLARATION	RECEIVER'S CERTIFICATION	APPROVAL TO PURCHASE
I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one. X	I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.	DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW  TREASURER / CFO
VENDOR SIGN HERE DATE	DEPARTMENT HEAD DATE	QUALIFIED PURCHASING AGENT
TAX ID NO. OR SOCIAL SECURITY NO. DATE		

VOUCHER COPY-SIGN AT X AND RETURN FOR PAYMENT

C-2

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY, ROWAN UNIVERSITY, TOWNSHIPS OF HARRISON AND MANTUA, AND BOROUGH OF GLASSBORO TO PROMOTE ECONOMIC GROWTH AND SUSTAINABILITY IN THE ROUTE 322 – ROWAN WEST CAMPUS REGIONAL REDEVELOPMENT AREA FROM JANUARY 1, 2020 TO DECEMBER 31, 2022

WHEREAS, the County is a body politic and corporate of the State of New Jersey and maintains a Department of Economic Development which provides a wide range of services generally designed to support and encourage the economic development within the County; and

WHEREAS, Gloucester County Improvement Authority (“GCIA”) is a public body, corporate and politic created pursuant to N.J.S.A. 40:37A-46 et seq., and is authorized by N.J.S.A. 40:37A-54 to assist local government units in economic development projects; and

WHEREAS, Rowan University (“Rowan”) is an instrumentality of the State of New Jersey; and

WHEREAS, the Township of Harrison, Township of Mantua, and Borough of Glassboro are bodies politic and corporate of the State of New Jersey, collectively the “Participating Municipalities”; and

WHEREAS, the Participating Municipalities have each entered into a collective regional redevelopment plan and now desire, along with Rowan, to utilize the services of the County and the GCIA to provide economic development services as needed and generally advance the Route 322 – Rowan West Campus Regional Redevelopment Area; and

WHEREAS, N.J.S.A. 40A:65-1 et seq. specifically authorizes local government units, to enter into agreements for the provision of shared services.

NOW, THEREFORE BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Gloucester that the Freeholder Director is hereby authorized to execute and the Clerk of the Board is hereby authorized to attest to the execution of a Shared Services Agreement with the Gloucester County Improvement Authority, Rowan University, the Townships of Harrison and Mantua, and the Borough of Glassboro to effectuate the hereinabove purposes for a three (3) year period from January 1, 2020 to December, 2022.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, December 4, 2019 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

LAURIE J. BURNS, CLERK OF THE BOARD

SHARED SERVICES AGREEMENT

BY AND AMONG:

COUNTY OF GLOUCESTER, NEW JERSEY

THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY

WITH

ROWAN UNIVERSITY

TOWNSHIP OF HARRISON

TOWNSHIP OF MANTUA

BOROUGH OF GLASSBORO

FOR

**SERVICES TO PROMOTE ECONOMIC GROWTH AND SUSTAINABILITY IN THE ROUTE 322-
ROWAN WEST CAMPUS REGIONAL REDEVELOPMENT AREA**

DATED: _____, 2019

*Prepared by, Emmett E. Primas, Jr.,
Assistant County Counsel*

SHARED SERVICES AGREEMENT

THIS SHARED SERVICES AGREEMENT ("Agreement"), dated this _____ day of _____, 2019, by and among the County of Gloucester ("County"), the Gloucester County Improvement Authority ("GCIA"), the Township of Harrison ("Harrison") the Township of Mantua ("Mantua"), the Borough of Glassboro ("Glassboro"), and Rowan University ("Rowan")

RECITALS

1. The County is a body politic and corporate of the State of New Jersey with main offices located at 2 S. Broad Street, Woodbury, NJ 08096 and maintains a Department of Economic Development (the "Department") which provides a wide range of services generally designed to support and encourage the economic development within the County;
2. The GCIA is a public body, corporate and politic created pursuant to N.J.S.A. 40:37A-46 et. seq., with main offices located at 109 Budd Blvd., West Deptford, New Jersey 08096 and is empowered by N.J.S.A. 40:37A-54 to assist local government units in economic development projects;
3. Rowan is a public body instrumentality of the State of New Jersey with office located at 201 Mullica Hill Road, Glassboro, NJ 08028;
4. Harrison is a body politic and corporate of the State of New Jersey with main offices located at 114 Bridgeton Pike, Mullica Hill, NJ 08062;
5. Mantua is a body politic and corporate of the State of New Jersey with main offices located at 401 Main Street, Mantua Township, NJ 08051;
6. Glassboro is a body politic and corporate of the State of New Jersey with main offices located at 1 South Main Street, Glassboro, NJ 08028;
7. Harrison, Mantua and Glassboro (collectively the "Participating Municipalities") have each entered into a collective regional redevelopment plan and now desire to utilize the services of the Department and the GCIA to provide economic development services as needed and generally advance the redevelopment of the 322-Rowan West Campus Redevelopment Area (the "Project");
8. The Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et. seq., authorizes the parties herein to enter into shared services agreements.

NOW, THEREFORE, in consideration of the mutual promises, agreements and other considerations made by and among the parties, County, the GCIA, Rowan and the Participating Municipalities hereby agree as follows:

AGREEMENT

A. DESCRIPTION OF SERVICES.

The County and the GCIA, through the Department, will provide technical assistance and guidance related to the achievement of redevelopment goals and objectives set forth by the Participating Municipalities and Rowan. The services to be provided include but are not limited to:

- providing assistance in crafting RFP/RFQ and/or assist in seeking qualified firms to consult, guide, and assist in the procurement process as it relates to the achievement of redevelopment goals and objectives by the Municipalities and Rowan;
- providing oversight and assistance in conducting market research, developing effective marketing strategy, and assist in the marketing of redevelopment sites and projects;
- assisting the Participating Municipalities and Rowan in the revision and updating of development plans for redevelopment projects;
- working on collaborative marketing with the Participating Municipalities, Rowan, and developers in and around the Project area to ensure constancy in branding;
- providing business counseling, assistance in business and financing plan development, and other technical expertise;
- facilitating cooperation with the Workforce Development Board and county educational institutions to ensure workforce training is responsive to current and future economic development objectives;
- assisting the Participating Municipalities and Rowan in seeking grants and other funding opportunities.

B. PARTIES' RESPONSIBILITIES.

1. The County and the GCIA, through the Department, shall provide the services described in paragraph A of this Agreement;
2. The GCIA will work with the Department to identify those areas where such services will be appropriate;
3. Department employees shall remain employees of the County.

C. COST OF SERVICES.

The Department and GCIA shall seek prior approval from the Participating Municipalities and Rowan for any reimbursable expense that exceeds \$500.00 over the

duration of the Agreement before incurring such expense. The request for reimbursement of expenses shall include any expenses incurred after the date this Agreement is fully executed. Each party to this Agreement shall be responsible for an equal pro rata share of the total expense.

D. DURATION OF AGREEMENT.

This Agreement shall be effective for the period commencing upon the execution date of this Agreement and shall continue for a period of three (3) years.

E. TERMINATION.

A party's participation in this Agreement may be terminated, upon sixty (60) days' written notice to the other parties, as appropriate, as follows:

- If, through any cause, a party shall fail to fulfill in timely and proper manner its obligations under this Agreement, or if a party shall violate any of the covenants, agreements, or stipulations of this Agreement, the aggrieved parties shall thereupon have the right to terminate the participation of the violating party in this Agreement upon giving written notice of such termination to the violating party;
- A party may terminate their participation in this Agreement for public convenience at any time by a notice in writing to the other party or parties, as appropriate;
- Termination shall not operate to affect the validity of the indemnification provisions of this Agreement, nor to prevent any party from pursuing any other relief to which it may be entitled pursuant to the terms of this Agreement.

F. LIMITATION OF DELEGATION.

To the extent that this Agreement constitutes a delegation of authority by the County or the GCI, it shall not be construed to delegate any authority other than the authority to provide the services described in this Agreement, consistent with the terms and provisions herein.

Neither the County nor the GCI nor the Participating Municipalities or Rowan intends by this Agreement to create any agency relationship other than that which may be specifically required by the New Jersey Uniform Shared Services and Consolidation Act for the limited purpose of the provision of services specified pursuant to this Agreement.

The services provided by the County and GCI pursuant to this Agreement shall not be intended to preempt or supersede the authority and jurisdiction of the Governing Body and Land Use Board of the Participating Municipalities. Consistent with the Municipal Land Use Law, each Participating Municipality retains the exclusive jurisdiction to regulate land use within their municipal boundaries.

G. INDEMNIFICATION.

The Participating Municipalities and Rowan shall indemnify and hold the County and the GCIA harmless against any claim, loss, liability, expense (including costs, counsel fees and/or expert fees) resulting from any negligent or intentional act committed by that municipality or Rowan, and said Participating Municipality or Rowan agrees that it shall provide prompt written notice of the filing of each such claim and the institution of each such suit or action to the designated County and GCIA representatives.

H. COMPLIANCE WITH LAWS AND REGULATIONS.

The County, the GCIA, the Participating Municipalities and Rowan agree that they will at their own cost and expense promptly comply with, or cause to be complied with, all laws, rules, regulations and other governmental requirements which may be applicable to its performance of the services described in this Agreement.

I. INSURANCE.

At all times during the term of this Agreement, all parties shall maintain or cause to be maintained with responsible insurers who are authorized to do business in the State of New Jersey, or in such other manner as may be required or permitted by law, casualty, Workers' Compensation, all-risk and comprehensive general liability insurance with respect to the services to be performed pursuant to this Agreement. The GCIA, the Participating Municipalities and Rowan shall, simultaneous to the execution of this Agreement, deliver certifications of said insurance to the County, naming the County as an additional insured.

J. NO ADDITIONAL WAIVER IMPLIED BY ONE WAIVER.

In the event that any provision which is contained in this Agreement should be breached by any party and thereafter such breach shall be waived by the other party, as appropriate, such waiver shall be limited to the particular breach so waived and shall not be a waiver of any other breach hereunder.

K. NO PERSONAL LIABILITY.

No covenant, condition or agreement contained in this Agreement shall be deemed to be the covenant, condition or agreement of any past, present or future officer, agent or employee of the County, the GCIA, Harrison, Mantua, Glassboro, or Rowan in his or her individual capacity, and neither the officers, agents or employees of the County, the GCIA, Harrison, Mantua, Glassboro, or Rowan nor any official executing this Agreement shall be liable personally by reason of the execution hereof by such person or arising out of any transaction or activity relating to this Agreement.

L. MISCELLANEOUS.

1. **Amendment.** This Agreement may not be amended or modified for any reason without the express prior written consent of the parties hereto.
 2. **Successors and Assigns.** This Agreement shall inure to the benefit of and shall be
-

binding upon the County, the GCIA, the Participating Municipalities, and Rowan and their respective successors and assigns.

3. **Severability.** In the event that any provision of this Agreement shall be held to be invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.
4. **Counterparts.** This Agreement may be simultaneously executed in several counterparts, each of which shall constitute an original document and all of which shall constitute the same instrument.
5. **Entire Agreement.** This Agreement sets forth all the promises, covenants, agreements, conditions and undertakings between the parties hereto with respect to the subject matter hereof, and supersedes all prior or contemporaneous agreements and undertakings, inducements, or conditions, express or implied, oral or written between the parties hereto.
6. **Further Assurances and Corrective Instruments.** The County and the GCIA shall execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, such supplements hereto and such further instruments as may reasonably be required for correcting any inadequate or incorrect description of the Project or to correct any inconsistent or ambiguous term hereof.
7. **Headings.** The Article and Section headings in this Agreement are included herein for convenience of reference only and are not intended to define or limit the scope of any provision of this Agreement.
8. **Non-Waiver.** It is understood and agreed that nothing which is contained in this Agreement shall be construed as a waiver on the part of the parties, or any of them, of any right which is not explicitly waived herein.
9. **Governing Law.** The terms of this Agreement shall be governed by and construed, interpreted and enforced in accordance with the laws of the State of New Jersey.

M. **EFFECTIVE DATE.** This Agreement shall be effective as of this _____ day of _____, 2019, which date shall be considered the commencement date of this Agreement, and which effective date shall be so designated in authorizing resolutions to be adopted by the parties to this Shared Services Agreement.

SIGNATURES TO FOLLOW IN COUNTERPART

**SHARED SERVICES AGREEMENT FOR
THE ROUTE 322-ROWAN WEST
CAMPUS REGIONAL
REDEVELOPMENT AREA
COUNTY OF GLOUCESTER**

ATTEST:

COUNTY OF GLOUCESTER

**_____
LAURIE J. BURNS, CLERK**

**_____
ROBERT M. DAMMINGER, DIRECTOR**

*SHARED SERVICES AGREEMENT FOR
THE ROUTE 322-ROWAN WEST
CAMPUS REGIONAL
REDEVELOPMENT AREA
GLOUCESTER COUNTY
IMPROVEMENT AUTHORITY*

ATTEST:

**GLOUCESTER COUNTY
IMPROVEMENT AUTHORITY**

**PAUL LENKOWSKI,
SECRETARY/TREASURER**

CHARLES FENTRESS, CHAIRMAN

*SHARED SERVICES AGREEMENT FOR
THE ROUTE 322-ROWAN WEST
CAMPUS REGIONAL
REDEVELOPMENT AREA
HARRISON TOWNSHIP*

ATTEST:

HARRISON TOWNSHIP

DIANE MALLOY, MUNICIPAL CLERK

LOUIS MANZO, MAYOR

*SHARED SERVICES AGREEMENT FOR
THE ROUTE 322-ROWAN WEST
CAMPUS REGIONAL
REDEVELOPMENT AREA
MANTUA TOWNSHIP*

ATTEST:

MANTUA TOWNSHIP

JENNICA BILECI, TOWNSHIP CLERK

PETER SCIRROTTO, MAYOR

*SHARED SERVICES AGREEMENT FOR
THE ROUTE 322-ROWAN WEST
CAMPUS REGIONAL
REDEVELOPMENT AREA
BOROUGH OF GLASSBORO*

ATTEST:

BOROUGH OF GLASSBORO

KAREN COSGROVE, CLERK

JOHN E. WALLACE, III, MAYOR

**SHARED SERVICES AGREEMENT FOR
THE ROUTE 322-ROWAN WEST
CAMPUS REGIONAL
REDEVELOPMENT AREA
ROWAN UNIVERSITY**

ATTEST:

ROWAN UNIVERSITY

**JOSEPH SCULLY,
SENIOR VICE PRESIDENT OF
FINANCE/CFO**

**RESOLUTION AUTHORIZING A MODIFIED GRANT AGREEMENT FOR THE
FY2019 SOCIAL SERVICES FOR THE HOMELESS GRANT, ACCEPTING
ADDITIONAL FUNDS AND EXTENDING THE TERM TO DECEMBER 31, 2020**

WHEREAS, by resolution adopted on December 5, 2018 by the Gloucester County Board of Chosen Freeholders, a grant application and agreement with the NJ Department of Human Services was authorized for the FY2019 Social Services Homeless Grant, for funds in the total amount of \$402,079.00 (\$332,720.00/State + \$69,359.00/TANF), for the term January 1, 2019 to December 31, 2019; and

WHEREAS, thereafter a modification was authorized by Resolution on October 16, 2019, which increased State funding by \$1,001.00, resulting in the amount of \$333,721.00/State through December 31, 2019; and

WHEREAS, the NJ Department of Human Services now has funding available to the County for an additional \$300,680.00/State, plus \$69,641.00/ TANF, resulting in a total amount as follows:

\$634,401.00/State funds
+ \$139,000.00/TANF
\$773,401.00 modified Total

WHEREAS, a modification to the Agreement is necessary to accept said grant requirements, including extending the term to December 31, 2020.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Gloucester as follows:

1. That the County hereby approves and accepts Contract Modification Form #3 to the grant agreement for the FY2019 Social Services for the Homeless Grant, resulting in a new total of \$773,401.00, and extending the term to December 31, 2020.
2. That the Freeholder Director is hereby authorized to execute and the Clerk of the Board to attest to, the modified agreement and any documents necessary to effectuate the hereinabove modification.
3. That all terms and provisions of the original grant application and agreement that are not amended herein shall remain in full force and effect.

ADOPTED at a meeting of the Board of Chosen Freeholders of the County of Gloucester held on December 4, 2019 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

**LAURIE BURNS,
CLERK OF THE BOARD**

STATE OF NEW JERSEY
DEPARTMENT OF HUMAN SERVICES
CONTRACT MODIFICATION FORM

P1.10
ATTCH A

Provider Agency Name County of Gloucester Modification # 3
 Fiscal-Year-End 12/31/2019 Contract Term 1/1/19 thru 12/31/2019
 Contract # SH19008 Cognizant Contract: Yes No
 Division(s) affected by the Modification NJ Division of Family Development
 • Date of most recently approved Contract Modification November 7, 2019
 • Requested effective date for this Contract Modification November 30, 2019

Check applicable area(s) to be modified:

1. Changes to the Reimbursable Ceiling: from \$403,080.00 to \$773,401.00.
2. Increase in Total Cost: from _____ to _____.
3. Change in the Contract Term: currently *from* 01/01/19 to 12/31/19 to the revised term 01/01/19 to 12/31/20.
4. Change exceeding the Flexible Limits.
5. Transfer of budgeted cost across DHS Contract or Clusters.
6. Transfer of Federal and/or other revenue across DHS Contracts or Clusters.
7. Change to the method of allocating G&A, the indirect cost rate and/or its application.
8. Addition or deletion of an entire Budget category (A through M individually).
9. Addition of Line Items within Budget Category (B) Consultants and Professional Services.
10. Equipment not in approved budget above \$5, 000 per item.
11. Change in payment methodology.
12. Change in the payment rate (s).
13. Change in target population.
14. Change in contracted performance standards.
15. Change in contracted level of service.
16. Change in contracted staff/client ratios.
17. Change of Subcontractors providing direct services or change to subcontracted direct services.

Please attach an explanation

This form, its attachments and/or revised section(s) of the programmatic Annex and/or the revised itemized Annex B budget or Rate Information Summary, constitute this entire Contract Modification. The persons whose signatures appear below agree to this Contract Modification.

BY: _____
 (Signature)
Robert M. Damminger
 (type name)

BY: _____
 (Signature)

 (type name)

Title Freeholder Director

Title _____

Provider _____

Departmental _____

Agency: County Of Gloucester

Component: DHS/DFD

Date: _____

Date: _____

DATE EFFECTIVE

January 1, 2018

JCP&M rev. 2/05

(To be completed by the Department)

STATE OF NEW JERSEY
DEPARTMENT OF HUMAN SERVICES
ANNEX B-2: CONTRACT INFORMATION SUMMARY

Provider Agency: Gloucester County
Contract#: SH19008
Federal I.D. #: 21-6000660 18
Duns Number 957 362 247
Contract Term: 1/1/19-12/31/20

This Annex B-2 supersedes the Annex B-2 dated:

N/A

Date

SECTION I: CONTRACT FUNDING BY SERVICE CLUSTER

SERVICE CLUSTER	STATE MAX FUNDING	TANF FEDERAL MAX FUNDING	TOTAL BY SERVICE CLUSTER
Food	\$24,000	\$2,000	\$26,000
Shelter - includes Emergency Shelter, Hotel/Motel, Case Management	\$238,600	\$65,000	\$303,600
Prevention:- includes Rent, Mortgage, Utilities, Security Deposit, Fuel	\$176,000	\$45,400	\$221,400
Hotline	\$38,000	\$0	\$38,000
TOTALS BY SERVICE	\$580,600	\$126,400	\$707,000
Administration	\$52,800	\$12,600	\$65,400
TOTAL AWARD	\$633,400	\$139,000	\$772,400

ALL FUNDING IS SUBJECT TO THE CONDITIONS IN SECTIONS II AND III

SECTION II: CONTRACT STIPULATIONS

- A. The service capacity of the Provider is _____ for the term of this Contract. (Check here if not applicable:)
- B. The Provider Agency shall submit to the Department a () monthly, quarterly, () semi-annual, () annual report, certifying to the actual program expenditures, consistent with the Provider's approved budget set forth in this document. This report is due 30 days after the end of the reporting period. (Check if periodic reporting is not applicable: ___)
- C. The Provider Agency shall submit to the Department a () monthly, quarterly, () semi-annual, () annual report certifying to the actual units of service delivered during the reporting period. This report is due 30 days after the end of the reporting period. (Check if periodic level of service reporting is not applicable ___)
- D. Other: (Specify reporting requirements if B and C above are not applicable.)

SECTION III: GENERAL

- A. **Limitations:** The funding sources in this Annex are subject to statutory or administrative limitations. Expenditures for Shelter and Hotel/Motel must adhere to approved rates per DFDI.
- B. **Within 30 days** of the end of the Quarter, the Provider shall submit the documents listed below to dfdcontracts@dhs.state.nj.us
Please note that these documents should be for the quarterly reporting period only and not cumulative.
- HMIS "SSH - Level of Service Report," by funding source (SSH and SSH-TANF), with the exception of Domestic Violence, Hotline, and Food,. Each HMIS Report must be approved and signed by the designated Provider Agency's program staff.
 - Paper Level of Service (LOS) Report for Domestic Violence, Hotline, and Food, by funding source (SSH-STATE and SSH-TANF). Each Paper LOS Report must be approved and signed by the designated Provider Agency's program staff.
 - NJ Payment Voucher

The terms and conditions of this Contract Summary have been read and understood by the Provider Agency's designee, whose signature appears below. The Provider Agency agrees to comply with all terms and conditions, as set forth on this page.

Provider Agency Authorized Signatory

Title

Date

BUDGET AMENDMENT FORM

DATE: 11/07/2019

1. GRANT TITLE: FY 2019 SOCIAL SERVICES FOR THE HOMELESS-STATE
2. DEPARTMENT: HUMAN SERVICES -NJDFD
3. FUNDING AGENCY CONTACT PERSON: Jennie Goodman
4. FUNDING AGENCY PHONE NUMBER: 609-588-6287
5. GRANT AMOUNT: \$ 333,721.00
6. A. CASH MATCH AMOUNT: \$ _____
(Attach mandated documentation)
- B. IN-KIND MATCH: \$ _____
- C. MODIFICATION AMOUNT: \$ 300,680.00
- D. NEW TOTAL: \$ 634,401.00
8. CONTRACT PERIOD: FROM: 01/01/2019 TO: 12/31/2020
9. HOW DOES COUNTY RECEIVE PAYMENT?:

MONTHLY: _____
QUARTERLY: X _____
END OF CONTRACT: _____
ADVANCE: _____
OTHER (EXPLAIN): _____

10. ARE EXPENDITURE REPORTS DUE TO GRANTOR? YES ___ NO ___
ARE THEY MONTHLY ___ QUARTERLY X END OF CONTRACT ___

LIST DATES REPORTS ARE DUE: 10/01/19, 01/01/20, 04/01/20,
07/01/20, 10/01/20, 01/01/21

11. WILL THIS GRANT HAVE ANY SUB-GRANTEES? YES X NO _____
(IF SO PLEASE INCLUDE A COPY OF THE PROPOSAL THAT IS BEING SENT OUT FOR RFP'S)

12. IS THIS GRANT EXPECTED IN FUTURE YEARS? YES X NO _____
EXPLAIN: _____

13. PLEASE PROVIDE A BRIEF DESCRIPTION WHICH WILL BE USED FOR THE BUDGET RESOLUTION: Funding to provide shelter, emergency food, prevention, case management, and 24 hour response to homeless and at risk of homelessness, low income residents that are ineligible for TANF, GA, EA & WorkFirst NJ

14. ARE BUDGET TRANSFERS PERMITTED WITHOUT GRANTOR APPROVAL?
YES _____ NO X _____

DEPARTMENT HEAD: *Len A. Curry*
Signature

DATE: 11/13/19

***WHEN SUBMITTING A BUDGET AMENDMENT REQUEST PLEASE INCLUDE:

- COMMITMENT LETTER
- SIGNED CONTRACT AGREEMENT AS SOON AS IT IS AVAILABLE
- BUDGET PAGE C-2 WITH EXPLANATIONS

*ONLY ONE HARD COPY OF THE BUDGET AMENDMENT REQUEST IS REQUIRED

**2019 GLOUCESTER COUNTY BUDGET
OTHER EXPENSE REQUEST EXPLANATIONS**

2019 Budget

FY 2019 Social Services for the Homeless

**These funds are used to provide services to residents who are ineligible for
Work First New Jersey ((GA) General Assistance, (TANF) Temporary Assistance
for Needy Families) Emergency Assistance.**

(STATE FUNDS)

101	Salaries & Wages	\$25,610.00
299	Outside Services Provides Emergency Food, Emergency Shelter Case Management, Prevention and 24 Hour Response services.	\$275,070.00

Form C-2

Department _____

Department Code _____
Submission Date _____
Revision Date _____

Department: HUMAN AND DISABILITY SERVICES

Grant Title: FY2020 SOCIAL SERVICES FOR THE HOMELESS - STATE

Salary and Wages Detail

List all Employees within the program

insert more lines if necessary

Highlighted cells are formulas and should not be changed

Fringe

Update the fringe rate if necessary

2019 Fringe is 60.64% for PERS and 69.18% for Police and Fire

Name	Title	Salary	Fringe	Grant Funds	County Funds	Total Funds
Calvin Mc Farland jr	Senior Prg Analyst	\$ 86,907	60.64%	\$ 52,700.40	\$ 25,610.00	\$ 113,997.40
Employee Name	Employee Title	\$ -	60.64%	\$ -	\$ -	\$ -
Employee Name	Employee Title	\$ -	60.64%	\$ -	\$ -	\$ -
Employee Name	Employee Title	\$ -	60.64%	\$ -	\$ -	\$ -
Employee Name	Employee Title	\$ -	60.64%	\$ -	\$ -	\$ -
Employee Name	Employee Title	\$ -	60.64%	\$ -	\$ -	\$ -
Employee Name	Employee Title	\$ -	60.64%	\$ -	\$ -	\$ -
Employee Name	Employee Title	\$ -	60.64%	\$ -	\$ -	\$ -
Employee Name	Employee Title	\$ -	60.64%	\$ -	\$ -	\$ -
Employee Name	Employee Title	\$ -	60.64%	\$ -	\$ -	\$ -
		\$ 86,907		\$ 52,700	\$ 25,610	\$ 113,997
		(a)		(c)		

Other Expenses	Grant Funds	County Funds	Total OE
299	\$ 275,070.00	\$ -	\$ 275,070.00
Account Line Item #	\$ -	\$ -	\$ -
Account Line Item #	\$ -	\$ -	\$ -
Account Line Item #	\$ -	\$ -	\$ -
Account Line Item #	\$ -	\$ -	\$ -
Account Line Item #	\$ -	\$ -	\$ -
Account Line Item #	\$ -	\$ -	\$ -
Account Line Item #	\$ -	\$ -	\$ -
Account Line Item #	\$ -	\$ -	\$ -
Account Line Item #	\$ -	\$ -	\$ -
	\$ 275,070.00	\$ -	\$ 275,070.00
			(b)
	Grant	County	Total
Total Program Cost	\$ 300,680.00	\$ 113,997	\$ 414,677.40
	(e)	(f)	(d)

Grant Funding History

	New	15-XXX	14-XXX	13-XXX	12-XXX
S&W, Fringe	\$ 25,610.00	\$ 13,435.00	\$ 13,435.00	\$ 13,435.00	\$ 13,435.00
OE	\$ 275,070.00	\$ 268,708.00	\$ 268,708.00	\$ 268,708.00	\$ 268,708.00
	\$ 300,680.00	\$ 282,143.00	\$ 282,143.00	\$ 282,143.00	\$ 282,143.00

BUDGET AMENDMENT FORM

DATE: 11/12/2019

1. GRANT TITLE: FY 2019 SOCIAL SERVICES FOR THE HOMELESS-TANF
2. DEPARTMENT: HUMAN SERVICES -NJDFD
3. FUNDING AGENCY CONTACT PERSON: Jennie Goodman
4. FUNDING AGENCY PHONE NUMBER: 609-588-6287
5. GRANT AMOUNT: \$ 69,359.00
6. A. CASH MATCH AMOUNT: \$ _____
(Attach mandated documentation)
- B. IN-KIND MATCH: \$ _____
- C. MODIFICATION AMOUNT: \$ 69,641.00
- D. NEW TOTAL: \$ 139,000.00
8. CONTRACT PERIOD: FROM: 01/01/2019 TO: 12/31/2020
9. HOW DOES COUNTY RECEIVE PAYMENT?:
MONTHLY: _____
QUARTERLY: X _____
END OF CONTRACT: _____
ADVANCE: _____
OTHER (EXPLAIN): _____
10. ARE EXPENDITURE REPORTS DUE TO GRANTOR? YES ___ NO ___
ARE THEY MONTHLY ___ QUARTERLY X END OF CONTRACT _____
LIST DATES REPORTS ARE DUE:
01/01/20, 04/01/19, 07/01/19, 10/01/19, 01/01/20, 04/01/20,
07/01/20, 10/01/20, 01/01/21

11. WILL THIS GRANT HAVE ANY SUB-GRANTEES? YES X NO _____
(IF SO PLEASE INCLUDE A COPY OF THE PROPOSAL THAT IS BEING SENT OUT FOR RFP'S)

12. IS THIS GRANT EXPECTED IN FUTURE YEARS? YES X NO _____
EXPLAIN: _____

13. PLEASE PROVIDE A BRIEF DESCRIPTION WHICH WILL BE USED FOR THE BUDGET RESOLUTION: Funding to provide shelter, emergency food, prevention, case management to at risk of homelessness, low income residents that are eligible for Temporary Assistance to Needed Families (TANF) but not receiving TANF

14. ARE BUDGET TRANSFERS PERMITTED WITHOUT GRANTOR APPROVAL?
YES _____ NO X

DEPARTMENT HEAD: _____

Lin A. Gray
Signature

DATE: 11/13/19

***WHEN SUBMITTING A BUDGET AMENDMENT REQUEST PLEASE INCLUDE:

- COMMITMENT LETTER
- SIGNED CONTRACT AGREEMENT AS SOON AS IT IS AVAILABLE
- BUDGET PAGE C-2 WITH EXPLANATIONS

*ONLY ONE HARD COPY OF THE BUDGET AMENDMENT REQUEST IS REQUIRED

**2019 GLOUCESTER COUNTY BUDGET
OTHER EXPENSE REQUEST EXPLANATIONS**

**2019 Budget
2019 Social Services for the Homeless
(TANF FUNDS)**

These funds are used to provide services to residents who are eligible for Temporary Assistance to Need Families(TANF) but who have exhausted their Emergency Assistance thru no fault of their own and are not in sanction or have had their case closed due to sanction.

101	Salaries	\$6,295.00
299	Outside Services Provides Emergency Food, Emergency Shelter Case Management, Prevention and 24 Hour Response services.	\$63,346.00

Department _____

Form C-2
Department Code _____
Submission Date _____
Revision Date _____

Department: Human And Disability Services
Grant Title: FY 2020 Social Services for the Homeless TANF

Salary and Wages Detail

List all Employees within the program
 Insert more lines if necessary
 Highlighted cells are formulas and should not be changed

Fringe

Update the fringe rate if necessary
 2019 Fringe is 60.64% for PERS and 69.18% for Police and Fire

Name	Title		Fringe	Grant Funds	County Funds	Total Funds
Calvin Mc Farland jr	Sr Program Alyst	\$86,907.00	60.64%	\$ 52,700.40	\$ 6,295.00	\$ 139,607.40
Employee Name	Employee Title		60.64%	\$ -	\$ -	\$ -
Employee Name	Employee Title		60.64%	\$ -	\$ -	\$ -
Employee Name	Employee Title		60.64%	\$ -	\$ -	\$ -
Employee Name	Employee Title		60.64%	\$ -	\$ -	\$ -
Employee Name	Employee Title		60.64%	\$ -	\$ -	\$ -
Employee Name	Employee Title		60.64%	\$ -	\$ -	\$ -
Employee Name	Employee Title		60.64%	\$ -	\$ -	\$ -
Employee Name	Employee Title		60.64%	\$ -	\$ -	\$ -
Employee Name	Employee Title		60.64%	\$ -	\$ -	\$ -
Employee Name	Employee Title		60.64%	\$ -	\$ -	\$ -
		\$86,907.00		\$ 52,700.40	\$ 6,295.00	\$ 139,607.40
		(a)		(c)		

Other Expenses	Grant Funds	County Funds	Total OE
299	\$ 63,346.00		\$ 63,346.00
Account Line Item #	\$ -	\$ -	\$ -
Account Line Item #		\$ -	\$ -
Account Line Item #		\$ -	\$ -
Account Line Item #		\$ -	\$ -
Account Line Item #		\$ -	\$ -
Account Line Item #		\$ -	\$ -
Account Line Item #		\$ -	\$ -
Account Line Item #		\$ -	\$ -
Account Line Item #		\$ -	\$ -
	\$ 63,346.00	\$ -	\$ 63,346.00
			(b)

Total Program Cost	Grant	County	Total
	\$ 69,641.00	\$ 133,312.40	\$ 202,953.40
	(e)	(f)	(d)

Grant Funding History

	New	15-XXX	14-XXX	13-XXX	12-XXX
S&W, Fringe	\$ 6,295.00	\$ 3,303.00	\$ 3,303.00		
OE	\$ 63,346.00	\$ 66,056.00	\$ 66,056.00		
	\$ 69,641.00	\$ 69,359.00	\$ 69,359.00		

**RESOLUTION AUTHORIZING APPLICATION AND ACCEPTANCE OF
GRANT FUNDS IN THE AMOUNT OF \$38,442.00 FROM THE FY2020
YOUTH INCENTIVE PROGRAM GRANT FOR THE TERM
JANUARY 1, 2020 TO DECEMBER 31, 2020**

WHEREAS, the Gloucester County Division of Human and Disability Services seeks to submit a grant application with the NJ Department of Children and Families for the FY2020 Youth Incentive Program Grant for funds to be used for administrative and clerical support for the County Inter-Agency Council for Children, which provides services to youth with special emotional needs at risk of out of home placement; and

WHEREAS, the Gloucester County Board of Chosen Freeholders authorizes acceptance of the grant funds in the amount of \$38,442.00, for the grant term January 1, 2020 to December 31, 2020, and understands the grant award will be subject to the conditions and regulations issued by the granting authority for the administration of the grant.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Gloucester that the Freeholder Director is hereby authorized and directed to execute, and the Clerk of the Board is directed to attest to, the grant application and resulting grant agreement (#200EHR) with the Department of Children and Families for the FY2020 Youth Incentive Grant Program; and

BE IT FURTHER RESOLVED, that the Board of Chosen Freeholders hereby confirms that the grant funds received will be used for the purposes set forth in the application, pursuant to the terms of the grant, and that it will comply with all applicable regulations of the granting authority as may be required, and that the County Division of Human and Disability Services shall be responsible for grant implementation.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on December 4, 2019 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

**LAURIE J. BURNS,
CLERK OF THE BOARD**

GRANT REQUEST FORM

DATE: November 18, 2018

TYPE OF GRANT
 NEW GRANT x RENEWAL

1. GRANT TITLE: FY2019 Human Services Planning Grant / YIP

GRANT TERM: FROM: 01/01/2020 TO: 12/31/2020

2. DATE APPLICATION DUE TO GRANTOR: 12/15/2019

3. CFDA NUMBER: _____

4. STATE GRANT NUMBER: 200EHR

5. COUNTY DEPARTMENT: G.C. Division of Human and Disability Services

6. DEPT. CONTRACT PERSON & PHONE NO. Calvin McFarland 856-384-6878

7. NAME OF FUNDING AGENCY: NJDHS Div. of Child Protection & Permanency

8. BRIEF DESCRIPTION OF GRANT PROGRAM (TO BE USED FOR CLERK OF BOARD): Funding provides staff support to the CIACC. The Coordinating Inter-Agency Council for Children. The mission of the CIACC is to provide services to youth with special emotional needs at risk of out of home placement

9. DID YOU READ THE GRANT AND UNDERSTAND ITS TERMS? YES

10. INDIRECT COST (IC) RATE 15.77%

11. IC CHARGED TO GRANT : \$0

12. FINANCIAL:	<u>REQUESTED</u>	<u>MANDATED</u>
GRANT FUNDS	<u>\$ 38,442.00</u>	
CASH MATCH	<u>\$ 0.</u>	
IN-KIND MATCH	<u>\$ 0</u>	(Attach Documentation)
(Attached Documentation)		
TOTAL PROGRAM BUDGET	<u>\$ 38,442.00</u>	

13. TOTAL PROGRAM COST (GRANT REVIEW SHEET)

TOTAL SALARY & WAGES (a): \$ 93,937.00

TOTAL OTHER EXPENSES (b): \$ 0

TOTAL FRINGE (c): \$56,963.00

TOTAL PROGRAM COST (d): \$150,900.00

TOTAL GRANT FUNDING (e): \$ 38,442.00

TOTAL COUNTY FUNDING (f): \$ 112,458.00

DEPT. HEAD: Sam A. Cruz
Signature

DATE: 11/20/19

***PLEASE FORWARD ONE HARD COPIES AND ONE ELECTRONIC COPY OF THE FOLLOWING ITEMS TO YOUR ACCOUNTANT AT THE TREASURER'S OFFICE:

- GRANT REQUEST FORM
- GRANT REVIEW SHEET
- C-2 FORM
- GRANT APPLICATION
- RESOLUTION AND BLURB

***IF SIGNATURES ARE REQUIRED PLEASE HAVE THE NAME TYPED OUT AND FLAGGED.

***IF THE GRANT PROVIDES FOR OUTSIDE CONTRACTING, INCLUDE AN EXPLANATION OF YOUR SELECTION PROCEDURES FOR SUB-GRANTEES.

F-3

RESOLUTION AUTHORIZING APPLICATION AND ACCEPTANCE OF GRANT FUNDS FROM THE NJ DEPARTMENT OF CHILDREN AND FAMILIES FOR THE FY2020 HUMAN SERVICES PLANNING GRANT IN THE TOTAL AMOUNT OF \$73,704.00 FOR THE TERM JANUARY 1, 2020 TO DECEMBER 31, 2020

WHEREAS, , the Gloucester County Division of Human and Disability Services desires to submit a grant application with the NJ Department Children and Families regarding the FY2020 Human Services Planning Grant (“HSPG”), for funds to be used to provide support for three separate programs: **(a)** the Human Services Advisory Council (HSAC); **(b)** the Commission on Missing and Abused Children; and **(c)** the Prevention of Adolescent Pregnancy; and

WHEREAS, the County is eligible to receive a total amount of \$73,704.00 (grant number 20ANJS) for the term January 1, 2020 to December 31, 2020, to be distributed as follows:

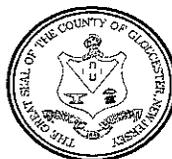
Humans Services Advisory Council	\$62,770.00
+ County in-kind Match	<u>\$ 6,700.00</u>
Commission on Missing & Abused Children	\$ 3,234.00
Prevention of Adolescent Pregnancy	<u>\$ 1,000.00</u>
Total:	\$73,704.00

WHEREAS, the Gloucester County Board of Chosen Freeholders accepts the grant funds referenced hereinabove, and understands the grant award will be subject to the conditions and regulations issued by the granting authority for the administration of the grant.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Gloucester that the Freeholder Director is hereby authorized and directed to execute, and the Clerk of the Board is directed to attest to, the grant application and any resulting grant agreements with the Department of Children and Families for the FY2020 Human Services Planning Grant; and

BE IT FURTHER RESOLVED, that the Board of Chosen Freeholders hereby confirms that the grant funds received will be used for the purposes set forth in the application, pursuant to the terms of the grant, and that it will comply with all applicable regulations of the granting authority as may be required, and that the County Division of Human and Disability Services shall be responsible for grant implementation.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on December 4, 2019 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

Laurie J. Burns,
CLERK OF THE BOARD

13. TOTAL PROGRAM COST (GRANT REVIEW SHEET)

TOTAL SALARY & WAGES (a): \$210,884.00 _____

TOTAL OTHER EXPENSES (b): \$ 0 _____

TOTAL FRINGE (c): \$127,350.00 _____

TOTAL PROGRAM COST (d): \$338,193.38 _____

TOTAL GRANT FUNDING (e): \$ 62,770.00 _____

TOTAL COUNTY FUNDING (f): \$ 275,424.00 _____

DEPT. HEAD: Tom A. Curry Signature

DATE: 11/20/19

***PLEASE FORWARD ONE HARD COPIES AND ONE ELECTRONIC COPY OF THE FOLLOWING ITEMS TO YOUR ACCOUNTANT AT THE TREASURER'S OFFICE:

- GRANT REQUEST FORM
- GRANT REVIEW SHEET
- C-2 FORM
- GRANT APPLICATION
- RESOLUTION AND BLURB

***IF SIGNATURES ARE REQUIRED PLEASE HAVE THE NAME TYPED OUT AND FLAGGED.

***IF THE GRANT PROVIDES FOR OUTSIDE CONTRACTING, INCLUDE AN EXPLANATION OF YOUR SELECTION PROCEDURES FOR SUB-GRANTEES.

GRANT REQUEST FORM

DATE: November 18, 2019

TYPE OF GRANT

 NEW GRANT x RENEWAL

1. GRANT TITLE: FY2020 Human Services Planning Grant /COMA

GRANT TERM: FROM: 01/01/2020 TO: 12/31/2020

2. DATE APPLICATION DUE TO GRANTOR: 12/15/2019

3. CFDA NUMBER: _____

4. STATE GRANT NUMBER: 20ANHS

5. COUNTY DEPARTMENT: G..C. Division of Human and Disability Services

6. DEPT. CONTRACT PERSON & PHONE NO. Calvin Mc Farland 856 -- 384-6878

7. NAME OF FUNDING AGENCY: NJDHS Div. of Child Protection & Permanency

8. BRIEF DESCRIPTION OF GRANT PROGRAM (TO BE USED FOR CLERK OF BOARD): Funding provides support to the Commission on Missing and Abused Children and to provide information designed to educate Government. Services Providers and Residents on the needs of this population and services available.

9. DID YOU READ THE GRANT AND UNDERSTAND ITS TERMS? YES

10. INDIRECT COST (IC) RATE 15.77%

11. IC CHARGED TO GRANT : \$0

12. FINANCIAL:

REQUESTED

MANDATED

GRANT FUNDS \$ 3,234.00

CASH MATCH \$ 0

IN-KIND MATCH \$ 0

(Attach Documentation)

(Attached Documentation)

TOTAL PROGRAM BUDGET \$3,324.00

13. TOTAL PROGRAM COST (GRANT REVIEW SHEET)

TOTAL SALARY & WAGES (a): \$ 40,504.00

TOTAL OTHER EXPENSES (b): \$ 3,022.00

TOTAL FRINGE (c): \$ 24,464.00

TOTAL PROGRAM COST (d): \$ 67,990.42

TOTAL GRANT FUNDING (e): \$ 3,234.00

TOTAL COUNTY FUNDING (f): \$ 64,756.00

DEPT. HEAD: *Kim A. Cray* Signature

DATE: 11/20/19

***PLEASE FORWARD ONE HARD COPY/IES AND ONE ELECTRONIC COPY OF THE FOLLOWING ITEMS TO YOUR ACCOUNTANT AT THE TREASURER'S OFFICE:

- GRANT REQUEST FORM
- GRANT REVIEW SHEET
- C-2 FORM
- GRANT APPLICATION
- RESOLUTION AND BLURB

***IF SIGNATURES ARE REQUIRED PLEASE HAVE THE NAME TYPED OUT AND FLAGGED.

***IF THE GRANT PROVIDES FOR OUTSIDE CONTRACTING, INCLUDE AN EXPLANATION OF YOUR SELECTION PROCEDURES FOR SUB-GRANTEES.

GRANT REQUEST FORM

DATE: November 19, 2018

TYPE OF GRANT

 NEW GRANT x RENEWAL

1. GRANT TITLE: ²⁰²⁰~~FY 2019~~ Prevention of Teen Pregnancy

GRANT TERM: FROM: 01/01/2020 TO: 12/31/2020

2. DATE APPLICATION DUE TO GRANTOR: 12/15/2019

3. CFDA NUMBER: _____

4. STATE GRANT NUMBER: 20ANHS

5. COUNTY DEPARTMENT: G.C. Division of Human and Disability Services

6. DEPT. CONTRACT PERSON & PHONE NO. Calvin McFarland 856-384-6878

7. NAME OF FUNDING AGENCY: NJDHS Div. of Child Protection & Permanency

8. BRIEF DESCRIPTION OF GRANT PROGRAM (TO BE USED FOR CLERK OF BOARD): This Grant will allow the G.C. Department of Health and Human Services to promote awareness of Teen Pregnancy Prevention within the County.

9. DID YOU READ THE GRANT AND UNDERSTAND ITS TERMS? YES

10. INDIRECT COST (IC) RATE 15.77%

11. IC CHARGED TO GRANT : \$0

12. FINANCIAL:	<u>REQUESTED</u>	<u>MANDATED</u>
GRANT FUNDS	\$ <u>1,000.00</u>	
CASH MATCH	\$ <u>00</u>	
IN-KIND MATCH	\$ <u>00</u>	(Attach Documentation)
(Attached Documentation)		
TOTAL PROGRAM BUDGET	<u>\$1,000.00</u>	

13. TOTAL PROGRAM COST (GRANT REVIEW SHEET)

TOTAL SALARY & WAGES (a): \$ 00 _____

TOTAL OTHER EXPENSES (b): \$ 1,000.00 _____

TOTAL FRINGE (c): \$.00 _____

TOTAL PROGRAM COST (d): \$ 1,000.00 _____

TOTAL GRANT FUNDING (e): \$ 1,000.00 _____

TOTAL COUNTY FUNDING (f): \$ 1,000.00 _____

DEPT. HEAD: Jim A. Arroy _____
Signature

DATE: 11/20/19 _____

***PLEASE FORWARD ONE HARD COPY/ES AND ONE ELECTRONIC COPY OF THE FOLLOWING ITEMS TO YOUR ACCOUNTANT AT THE TREASURER'S OFFICE:

- GRANT REQUEST FORM
- GRANT REVIEW SHEET
- C-2 FORM
- GRANT APPLICATION
- RESOLUTION AND BLURB

***IF SIGNATURES ARE REQUIRED PLEASE HAVE THE NAME TYPED OUT AND FLAGGED.

***IF THE GRANT PROVIDES FOR OUTSIDE CONTRACTING, INCLUDE AN EXPLANATION OF YOUR SELECTION PROCEDURES FOR SUB-GRANTEES.

**RESOLUTION AUTHORIZING THE RENEWAL OF A CONTRACT WITH
INSPIRA MEDICAL CENTERS, INC. FOR THE USE OF MORGUE FACILITIES
BY THE MEDICAL EXAMINER FROM JANUARY 1, 2020 TO DECEMBER 31, 2020
IN AN AMOUNT NOT TO EXCEED \$50,000.00**

WHEREAS, there is presently in effect a contractual agreement (hereinafter “Contract”) between the County of Gloucester (“County”) and Inspira Medical Centers, Inc. (formerly known as Inspira Medical Center Woodbury, Inc. or IMCW) (“Inspira”), for the use of Inspira’s morgue facilities by the County Medical Examiner to accept decedent bodies and perform examinations and autopsies, as required by law; and

WHEREAS, there is a need to renew the Contract to provide for continued use of such services and facilities by the County for the one (1) year period lasting from January 1, 2020 through December 31, 2020; and

WHEREAS, pursuant to this renewal, Inspira shall be compensated at the rate of \$125.92 per autopsy case performed, in an amount not to exceed \$50,000.00, for the term of the Contract. The Contract is for services as needed. Therefore, it is open-ended and does not obligate the County to make any purchase; as such, no Certificate of Availability of Funds is required at this time; and

WHEREAS, this Contract is being entered into pursuant to the appropriate provisions of the Local Public Contracts Law, including N.J.S.A. 40A:11-5(1)(a)(ii).

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Gloucester, that the Director of the Board be and is hereby authorized to execute, and the Clerk of the Board be and is hereby authorized to attest to, a Contract renewal between the County and Inspira, in an amount not to exceed \$50,000.00 for the period January 1, 2020 to December 31, 2020; and

BE IT FURTHER RESOLVED, prior to any services being provided pursuant to this Contract, a Certificate of Availability of Funds shall be obtained from the Treasurer of the County of Gloucester certifying that sufficient monies are available at that time for that particular purpose, identifying the line item from County budget out of which said funds will be paid.

ADOPTED at a regular meeting of the Gloucester County Board of Chosen Freeholders held on Wednesday, December 4, 2019 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

LAURIE J. BURNS, CLERK OF THE BOARD

**CONTRACT
BETWEEN
THE COUNTY OF GLOUCESTER
AND
INSPIRA MEDICAL CENTERS, INC**

This Contract is made effective the 1st day of January, 2020, by and between **THE COUNTY OF GLOUCESTER**, a body politic and corporate, with offices in Woodbury, New Jersey, hereinafter referred to as "**County**", and **INSPIRA MEDICAL CENTERS, INC. (Formerly Inspira Medical Center Woodbury, Inc IMCW)**, 509 North Broad Street, Woodbury, NJ, 08096, hereinafter referred to as the "**Vendor**".

RECITALS

WHEREAS, it is desirous of the County of Gloucester to provide the services to the Gloucester County Medical Examiner; and

WHEREAS, Vendor represents that it is qualified to perform said services and desires to so perform pursuant to the terms and provisions of this Contract.

NOW, THEREFORE, in consideration of the mutual promises, agreements and other considerations made by and between the parties, the County and the Vendor do hereby agree as follows:

TERMS OF AGREEMENT

1. TERM. This Contract shall be effective for the period commencing January 1, 2020 to December 31, 2020.

2. COMPENSATION. Vendor shall be compensated at the rate of \$125.92 per case with the total contract amount not to exceed \$50,000.00. This is an open-ended contract and, as such, the County shall not be required to purchase any minimum amount of services.

Vendor shall be paid in accordance with this Contract document upon receipt of an invoice and a properly executed voucher. After approval by County, the payment voucher shall be placed in line for prompt payment.

Each invoice shall contain an itemized, detailed description of all work performed during the billing period. Failure to provide sufficient specificity shall be cause for rejection of the invoice until the necessary details are provided.

It is also agreed and understood that the acceptance of the final payment by Vendor shall be considered a release in full of all claims against the County arising out of, or by reason of, the work done and materials furnished under this Contract.

3. DUTIES OF VENDOR. The specific duties of the Vendor shall be as directed by the County Medical Examiner and shall include, but not be limited to, the use of the Morgue for the Medical Examiner to perform autopsies. Vendor agrees that it has or will comply with, and where applicable shall continue throughout the period of this contract to comply with, all of the requirements of any specifications, which may have been issued by the Gloucester County Medical Examiner in connection with the work to be performed.

4. FURTHER OBLIGATIONS OF THE PARTIES. During the performance of this Contract, the parties agree as follows, where applicable:

A. The Vendor will not discriminate against any employee or applicant for employment because of gender, age, race, creed, color, religion, Vietnam-era veteran status, national origin, ancestry, marital status, disability, affectional or sexual orientation, genetic information, sex or atypical hereditary cellular or blood trait. The Vendor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment without regard to their gender, age, race, creed, color, religion, Vietnam-era veteran status, national origin, ancestry, marital status, disability, affectional or sexual orientation, genetic information, sex or atypical hereditary cellular or blood trait. Such actions shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Vendor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this non-discrimination clause.

B. The Vendor or subcontractor, where applicable, will, in all solicitations or advertisements for employees placed by or on behalf of the Vendor, state that all qualified applicants will receive consideration for employment without regard to gender, age, race, creed, color, religion, Vietnam-era veteran status, national origin, ancestry, marital status, disability, affectional or sexual orientation, genetic information, sex or atypical hereditary cellular or blood trait.

C. The Vendor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the Agency Contracting Officer advising the labor union or workers' representative of the Vendor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

D. The Vendor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to P.L. 1975, c.127, as amended and supplemented from time to time.

E. The Vendor or subcontractor, where applicable, agrees to attempt in good faith to employ minority and female workers consistent with the applicable County employment goals prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C. 127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable County employment goals determined by Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C. 127, as amended and supplemented from time to time.

F. The Vendor or subcontractor, where applicable, agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of gender, age, creed, color, religion, Vietnam-era veteran status, national origin, ancestry, marital status, affectional or sexual orientation, or disability and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

G. The Vendor or subcontractor, where applicable, agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decision of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

H. The Vendor or subcontractor, where applicable, agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to gender, age, creed, color, religion, Vietnam-era veteran status, national origin, ancestry, marital status, affectional or sexual orientation, or disability and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey and applicable Federal law and applicable Federal court decisions.

I. The Vendor or subcontractor, where applicable, shall furnish such report or other document to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (N.J.A.C. 17:27).

J. Only manufactured products of the United States of America, wherever available, shall be used in the execution of the work specified herein.

K. In accordance with the Tax Equity and Fiscal Responsibility Act of 1982 (TEFRA), it is expressly understood that if the net amount paid to Vendor pursuant to this Contract exceeds Ten Thousand Dollars (\$10,000.00) in a twelve-month period, Vendor will grant to the Department of Health and Human Services and/or the general Accounting Office access to such of Vendor's books, documents, and records as are necessary to verify the nature and extent of costs of services furnished under this Contract. Vendor agrees to grant such access until the

expiration of four (4) years after the services are furnished under the contract. In the event that Vendor carries out any duties of the contract through a subcontract with a related organization which will result in payment to the related organization of Ten Thousand Dollars (\$10,000.00) or more over a twelve-month period, Vendor agrees that any such subcontract shall require that the related organization shall make available such books, documents, and records which are necessary to verify the nature and extent of the costs.

5. LICENSING. If the Vendor or any of its subcontractors is required to maintain a license in order to perform the services which are the subject of this Contract, then prior to the effective date of this Contract, and as a condition precedent to its taking effect, Vendor shall provide to the County a copy of all current licenses to operate in the State of New Jersey, which license shall be in good standing and shall not be subject to any current action to revoke or suspend, and shall remain so throughout the term of this Contract.

Vendor shall notify the County immediately in the event of suspension, revocation or any change in status (or in the event of the initiation of any action to accomplish such suspension, revocation and/or change in status) of license or certification held by Vendor or its agents and/or subcontractors.

6. TERMINATION. This Contract may be terminated as follows:

A. Pursuant to the termination provisions set forth in the bid specifications or proposal documents, which are specifically referred to and incorporated herein by reference.

B. If Vendor is required to be licensed in order to perform the services which are the subject of this Contract, then this Contract may be terminated by County in the event that the appropriate governmental entity with jurisdiction has instituted an action to have the Vendor's license suspended, or in the event that such entity has revoked or suspended said license. Notice of termination pursuant to this subparagraph shall be effective immediately upon the giving of said notice.

C. If, through any cause, the Vendor or subcontractor, where applicable, shall fail to fulfill in timely and proper manner his obligations under this Contract, or if the Vendor shall violate any of the covenants, agreements, or stipulations of this Contract, the County shall thereupon have the right to terminate this Contract by giving written notice to the Vendor of such termination and specifying the effective date thereof. In such event, all finished or unfinished documents, data, studies, and reports prepared by the Vendor under this Contract, shall be forthwith delivered to the County.

D. The County may terminate this Contract any time by a notice in writing from the County to the Vendor. If the Contract is terminated by the County as provided herein, the Vendor will be paid for the services rendered to the time of termination.

E. Notwithstanding the above, the Vendor or subcontractor, where applicable, shall not be relieved of liability to the County for damages sustained by the County by virtue of any breach of the Contract by the Vendor, and the County may withhold any payments to the Vendor for the purpose of set off until such time as the exact amount of damages due the County from the Vendor is determined.

F. Termination shall not operate to affect the validity of the indemnification provisions of this Contract.

7. NO ASSIGNMENT OR SUBCONTRACT. This Contract may not be assigned nor subcontracted by the Vendor, except as otherwise agreed in writing by both parties. Any attempted assignment or subcontract without such written consent shall be void with respect to the County and no obligation on the County's part to the assignee shall arise, unless the County shall elect to accept and to consent to such assignment or subcontract.

8. INDEMNIFICATION. The Vendor or subcontractor, where applicable, shall be responsible for, shall keep, save and hold the County of Gloucester harmless from, and shall indemnify and shall defend the County of Gloucester against any claim, loss, liability, expense (specifically including but not limited to costs, counsel fees and/or experts' fees), or damage resulting from all mental or physical injuries or disabilities, including death, to employees or recipients of the Vendor's services or to any other persons, or from any damage to any property sustained in connection with this contract which results from any acts or omissions, including negligence or malpractice, of any of its officers, directors, employees, agents, servants or independent Vendors, or from the Vendor's failure to provide for the safety and protection of its employees, or from Vendor's performance or failure to perform pursuant to the terms and provisions of this Contract, whether or not due to negligence, fault, or default of the Vendor. The Vendor's liability under this agreement shall continue after the termination of this agreement with respect to any liability, loss, expense or damage resulting from acts occurring prior to termination.

9. INSURANCE. The parties acknowledge that Vendor is covered by the County's insurance policy in connection with those services rendered within the scope of this contract for the County at the County's direction, but such coverage does not apply to any actions by the Contractor which are outside the scope of the contract or personally provided.

10. SET-OFF. Should Vendor either refuse or neglect to perform the service which Vendor is required to perform in accordance with the terms of this Contract, and if expense is incurred by County by reason of Vendor's failure to perform, then and in that event, such expense shall be deducted from any payment due to Vendor. Exercise of such set-off shall not operate to prevent County from pursuing any other remedy to which it may be entitled.

11. PREVENTION OF PERFORMANCE BY COUNTY. In the event that the County is prevented from performing this Contract by circumstances beyond its control, then any obligations owing by the County to the Vendor shall be suspended without liability for the period during which the County is so prevented.

12. METHODS OF WORK. Vendor agrees that in performing its work, it shall employ such methods or means as will not cause any interruption or interference with the operations of County or infringe on the rights of the public.

13. **NONWAIVER.** The failure by the County to enforce any particular provision of this Contract, or to act upon a breach of this Contract by Vendor, shall not operate as or be construed as a waiver of any subsequent breach, nor a bar to any subsequent enforcement.

14. **PARTIAL INVALIDITY.** In the event that any provision of this Contract shall be or become invalid under any law or applicable regulation, such invalidity shall not affect the validity or enforceability of any other provision of this Contract.

15. **CHANGES.** This Contract may be modified by approved change orders, consistent with applicable laws, rules and regulations. The County, without invalidating this Contract, may order changes consisting of additions, deletions, and/or modifications, and the contract sum shall be adjusted accordingly. This Contract and the contract terms may be changed only by change order. The cost or credit to the County from change in this Contract shall be determined by mutual agreement before executing the change involved.

16. **NOTICES.** Notices required by this Contract shall be effective upon mailing of notice by regular and certified mail to the addresses set forth above, or by personal service, or if such notice cannot be delivered or personally served, then by any procedure for notice pursuant to the Rules of Court of the State of New Jersey.

17. **COMPLIANCE WITH APPLICABLE LAW.** Vendor shall at all times during the course of the effective period of this Contract comply with and be subject to all applicable laws, rules and regulations of the State of New Jersey and of the United States and of any other entity having jurisdiction pertaining to the performance of Vendor's services.

18. **INDEPENDENT VENDOR STATUS.** The parties acknowledge that Vendor is an independent Vendor and is not an agent of the County.

19. **CONFIDENTIALITY.** Vendor agrees not to divulge or release any information, reports, or recommendations developed or obtained in connection with the performance of this Contract, during the term of this Contract, except to authorized County personnel or upon prior approval of the County.

20. **BINDING EFFECT.** This Contract shall be binding on the undersigned and their successors and assigns.

THIS CONTRACT is dated this _____ day of _____, 2019.

IN WITNESS WHEREOF, the County has caused this instrument to be signed by its Director, attested by its Clerk, and its corporate seal affixed hereunto, pursuant to a Resolution of the said party of the first part passed for that purpose, and Vendor has caused this instrument to be signed by its properly authorized representative.

ATTEST:

**BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF GLOUCESTER**

LAURIE J. BURNS, CLERK

ROBERT M. DAMMINGER, DIRECTOR

WITNESS:

INSPIRA MEDICAL CENTERS, INC