

CLOSE OUT AGENDA

12:00 p.m. Wednesday, December 27, 2017.

Call to Order

Salute to the Flag

Open Public Meetings Statement

Roll Call

Changes to the Agenda

Approval of the regular meeting minutes from December 20, 2017.

P-1 Proclamation recognizing Joseph Slusar for more than 55 years of service with the Woolwich Fire Company. (Chila) (Previously presented)

Public portion on agenda items only (time limit of five (5) minutes per person, per public portion)

DEPARTMENT OF ADMINISTRATION

**DIRECTOR DAMMINGER
FREEHOLDER CHILA**

A-1 RESOLUTION AUTHORIZING A MODIFICATION OF COUNTY FEES FOR 2018.

Various County departments maintain a schedule of fees. From time to time it is necessary and appropriate to modify the fee schedules in order to reflect changes in operational costs and maintain an appropriate ratio of fees charged to the costs incurred by such activity. Fees are being modified for the following: Health Department, EMS, Highway and Planning Board, Senior Services, Animal Shelter, Parks and Recreation, and the Pitman Golf Course.

A-2 RESOLUTION APPOINTING TRACEY GIORDANO AS CHIEF FINANCIAL OFFICER.

This Resolution appoints Tracey Giordano as Chief Financial Officer. N.J.S.A. 40A:9-28.4a, requires that in every County there shall be a Chief Financial Officer appointed.

A-3 RESOLUTION AUTHORIZING A CONTRACT WITH PLATINUM NETWORKS, LLC FOR \$128,887.85 FROM DECEMBER 28, 2017 TO DECEMBER 27, 2018.

This Resolution will authorize a contract with Platinum Networks, LLC for the programming of encoders for Horizon servers at various County buildings as per PD-017-058 for \$128,887.85. CAF #17-11431 was obtained to certify funds.

**DEPARTMENT OF PUBLIC SAFETY,
VETERANS AFFAIRS & ELECTIONS**

**FREEHOLDER CHILA
FREEHOLDER SIMMONS**

**DEPARTMENT OF ECONOMIC DEVELOPMENT
& PUBLIC WORKS**

**FREEHOLDER SIMMONS
FREEHOLDER CHRISTY**

C-1 RESOLUTION AUTHORIZING GRANT APPLICATION AND AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE LOCAL AID INFRASTRUCTURE FUND GRANT FOR THE LAIF-2018 ROWAN UNIVERSITY FOSSIL PARK ENTRA-00090 PROJECT.

This Resolution will authorize a grant Application and Agreement between the County and the New Jersey Department of Transportation regarding the Local Aid Infrastructure Fund (LAIF) Grant for funding in the amount of \$500,000.00 to be used for the Fossil Park entrance road intersection improvements, known as the LAIF-2018 Rowan University Fossil Park Entra-00090 Project.

DEPARTMENT OF EDUCATION

**FREEHOLDER BARNES
FREEHOLDER JEFFERSON**

**DEPARTMENT OF PARKS &
LAND PRESERVATION**

**FREEHOLDER DIMARCO
FREEHOLDER CHILA**

**DEPARTMENT OF BUILDINGS &
GOVERNMENT SERVICES**

**FREEHOLDER CHRISTY
FREEHOLDER DIMARCO**

F-1 RESOLUTION AUTHORIZING APPLICATION TO THE NJ DIVISION OF CRIMINAL JUSTICE, OFFICE OF INSURANCE FRAUD PROSECUTOR AND ACCEPTANCE OF GRANT FUNDS IN THE AMOUNT OF \$156,378.00 FROM THE INSURANCE FRAUD REIMBURSEMENT PROGRAM FOR GRANT PERIOD JANUARY 1, 2018 TO DECEMBER 31, 2018.

This Resolution will authorize an application to the NJ Office of the Insurance Fraud Prosecutor and acceptance of grant funds which will pay the salary of one detective and partial salary of an assigned assistant prosecutor and support staff in the County Prosecutor's Insurance Fraud Unit. The objective of the Program is to detect, investigate and prosecute fraud; deter future acts of insurance fraud; increase citizen awareness of the offense and its inherent costs; and, to work with local, county and state agencies as well as insurance company investigators to achieve these objectives.

F-2 RESOLUTION AUTHORIZING APPLICATION TO THE NJ DIVISION OF CRIMINAL JUSTICE AND ACCEPTANCE OF THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT, JAG-1-8TF-16 FOR \$68,127.00, WITH AN IN-KIND MATCH OF \$26,902.00, FOR A TOTAL AMOUNT OF \$95,029.00 FOR GRANT PERIOD JULY 1, 2017 TO JUNE 30, 2018.

This Resolution will authorize an application to the Edward Byrne Memorial Justice Assistance Grant, JAG-1-8TF-16, and acceptance of grant funds that will pay the salary of one detective and partially pay for an assigned assistant prosecutor and support staff in the Prosecutor's Office Gang, Gun, and Narcotics Task Force Unit. This Unit works cooperatively with municipal police departments, neighboring county prosecutor's offices, State law enforcement agencies, and federal agencies to enhance collective abilities to combat the growing gang problems in Gloucester County. Gloucester County continues to see an increase in street gang activity, including narcotic distribution offenses, robberies and home invasions. This grant will enable assigned personnel to take a multi-faceted approach to not only combat the problem, but to preempt and disrupt potential gang-related activities and initiatives. Included in this approach will be a proactive enforcement methodology and also a comprehensive intelligence gathering, cataloging, and dissemination operation focused on gang activities.

F-3 RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH PEOPLE FOR ANIMALS, INC., FOR ADDITIONAL SERVICES IN AN AMOUNT NOT TO EXCEED \$7,000.00 RESULTING IN A REVISED CONTRACT AMOUNT NOT TO EXCEED \$42,000.00 FOR YEAR TWO OF CONTRACT.

This Resolution authorizes amendment to the Contract between the County and People for Animals, Inc. to authorize an increase of \$7,000 to the contract amount to include rounds made by the veterinarian and the spay/neuter services for the second year of the contract for the period of August 19, 2016 to August 18, 2017 as per PD-15-009. The revised contract amount shall not exceed \$42,000.00 for year two of the contract (August 19, 2016 to August 18, 2017).

DEPARTMENT OF HEALTH & HUMAN SERVICES

**FREEHOLDER JEFFERSON
FREEHOLDER BARNES**

Old Business

New Business

Public portion (time limit of five (5) minutes per person)

Adjournment

MINUTES

6:30 p.m. Wednesday, December 20, 2017.

Call to Order

Salute to the Flag

Open Public Meetings Statement

Roll Call

	Present	Absent
Chila	X	
Barnes	X	
Christy	X	
DiMarco	X	
Jefferson	X	
Simmons	X	
Damminger	X	

Changes to the Agenda

Approval of the regular meeting minutes from December 6, 2017.

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Jefferson			X		
Simmons		X	X		
Damminger			X		

Comments: N/A

50872 Certification recognizing Jordon Slippi-Mensah for his efforts in organizing a hot cocoa stand that raised over \$1000.00 for the purchase of Christmas toys benefiting children less fortunate in the community. (Jefferson) (Presented)

Public portion on agenda items only (time limit of five (5) minutes per person, per public portion).

OPEN

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Jefferson			X		
Simmons		X	X		
Damminger			X		

Comments: N/A

CLOSE

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Jefferson			X		
Simmons		X	X		
Damminger			X		

Comments: N/A

DEPARTMENT OF ADMINISTRATION

DIRECTOR DAMMINGER
FREEHOLDER CHILA

50873 RESOLUTION OF THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF GLOUCESTER, NEW JERSEY, PURSUANT TO SECTION 147(f) OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED, AND OTHER APPLICABLE LAW, APPROVING THE ISSUANCE BY THE MONTGOMERY COUNTY HIGHER EDUCATION AND HEALTH AUTHORITY OF NOT MORE THAN \$625,000,000 AGGREGATE PRINCIPAL AMOUNT OF ITS REVENUE BONDS TO FINANCE A PROJECT UNDERTAKEN ON BEHALF OF THOMAS JEFFERSON UNIVERSITY A PORTION OF WHICH IS LOCATED IN THE COUNTY; AND APPROVING CERTAIN OTHER ACTIONS IN CONNECTION THEREWITH.

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Jefferson			X		
Simmons		X	X		
Damminger			X		

Comments: N/A

50874 RESOLUTION SETTING FORTH DATE, TIME AND LOCATION FOR THE ANNUAL REORGANIZATION MEETING ON JANUARY 5, 2018 AT 6:00 P.M., IN THE CEREMONIAL COURTROOM.

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Jefferson			X		
Simmons		X	X		
Damminger			X		

Comments: N/A

50875 RESOLUTION AUTHORIZING APPROVAL OF THE BILL LISTS FOR THE MONTH OF DECEMBER, 2017.

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Jefferson			X		
Simmons		X	X		17-06076
Damminger			X		

Comments: N/A

50876 RESOLUTION AUTHORIZING CANCELLATION OF GRANT RECEIVABLE AND RESERVE BALANCES.

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Jefferson			X		
Simmons		X	X		
Damminger			X		

Comments: N/A

50877 RESOLUTION AUTHORIZING THE CANCELLATION OF VARIOUS IMPROVEMENT AUTHORIZATIONS.

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Jefferson			X		
Simmons		X	X		
Damminger			X		

Comments: N/A

50878 RESOLUTION PROVIDING FOR THE INSERTION OF SPECIAL ITEMS OF REVENUE INTO THE 2017 BUDGET PURSUANT TO N.J.S.A. 40A:4-87.

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Jefferson			X		
Simmons		X	X		
Damminger			X		

Comments: N/A

**DEPARTMENT OF PUBLIC SAFETY,
VETERANS AFFAIRS & ELECTIONS**

**FREEHOLDER CHILA
FREEHOLDER SIMMONS**

50879 RESOLUTION AUTHORIZING A CONTRACT WITH XYBIX, FOR \$43,988.34.

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Jefferson			X		
Simmons		X	X		
Damminger			X		

Comments: N/A

**DEPARTMENT OF ECONOMIC DEVELOPMENT
& PUBLIC WORKS**

**FREEHOLDER SIMMONS
FREEHOLDER CHRISTY**

50880 RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE GLOUCESTER COUNTY UTILITIES AUTHORITY.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes			X		
Christy		X	X		
DiMarco			X		
Jefferson			X		
Simmons	X		X		
Damminger			X		

Comments: N/A

50881 RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH THE WORKFORCE DEVELOPMENT BOARD AND THE AMERICAN JOB CENTER/ONE-STOP PARTNERS.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes			X		
Christy		X	X		
DiMarco			X		
Jefferson			X		
Simmons	X		X		
Damminger			X		

Comments: N/A

50882 RESOLUTION AUTHORIZING A CONTRACT WITH SOUTH STATE INC. FOR \$555,797.53.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes		X	X		
Christy					X
DiMarco			X		
Jefferson			X		
Simmons	X		X		
Damminger			X		

Comments: N/A

50883 RESOLUTION AUTHORIZING A CONTRACT WITH PENNONI ASSOCIATES, INC. FOR \$500,000.00.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes			X		
Christy		X	X		
DiMarco			X		
Jefferson			X		
Simmons	X		X		
Damminger			X		

Comments: N/A

50884 RESOLUTION AUTHORIZING CHANGE ORDER #01-FINAL (DECREASE) WITH SOUTH STATE, INC.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes		X	X		
Christy					X
DiMarco			X		
Jefferson			X		
Simmons	X		X		
Damminger			X		

Comments: N/A

50885 RESOLUTION AUTHORIZING CHANGE ORDER #01-FINAL (INCREASE) WITH ALL VINYL FENCING, LLC.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes			X		
Christy		X	X		
DiMarco			X		
Jefferson			X		
Simmons	X		X		
Damminger			X		

Comments: N/A

50886 RESOLUTION AUTHORIZING EXECUTION OF A SUB-GRANT AGREEMENT WITH THE NEW JERSEY OFFICE OF EMERGENCY MANAGEMENT REGARDING THE HAZARD MITIGATION GRANT PROGRAM.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes			X		
Christy		X	X		
DiMarco			X		
Jefferson			X		
Simmons	X		X		
Damminger			X		

Comments: N/A

DEPARTMENT OF EDUCATION

FREEHOLDER BARNES
FREEHOLDER JEFFERSON

DEPARTMENT OF PARKS &
LAND PRESERVATION

FREEHOLDER DIMARCO
FREEHOLDER CHILA

50887 RESOLUTION AUTHORIZING THE PURCHASE OF THE DEVELOPMENT RIGHTS EASEMENTS FOR FARM PROPERTY OWNED BY WAYNE BIAGI AND MARYBETH BIAGI, FOR \$185,838.25.

	Motion	Second	Yes	No	Abstain
Chila		X	X		
Barnes			X		
Christy			X		
DiMarco	X		X		
Jefferson			X		
Simmons			X		
Damminger			X		

Comments: N/A

DEPARTMENT OF BUILDINGS & GOVERNMENT SERVICES

**FREEHOLDER CHRISTY
FREEHOLDER DIMARCO**

50888 RESOLUTION AUTHORIZING A CONTRACT WITH SOUTH STATE, INC. FOR \$24,337.00 FROM DECEMBER 20, 2017 TO DECEMBER 19, 2018.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes		X	X		
Christy					X
DiMarco	X		X		
Jefferson			X		
Simmons			X		
Damminger			X		

Comments: N/A

50889 RESOLUTION AUTHORIZING A CONTRACT WITH FALASCA MECHANICAL, INC. FOR \$110,460.00 FROM DECEMBER 20, 2017 TO DECEMBER 19, 2018.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes		X	X		
Christy					X
DiMarco	X		X		
Jefferson			X		
Simmons			X		
Damminger			X		

Comments: N/A

DEPARTMENT OF HEALTH & HUMAN SERVICES

**FREEHOLDER JEFFERSON
FREEHOLDER BARNES**

50890 RESOLUTION AUTHORIZING APPLICATION FOR THE "FY2018 YOUTH INCENTIVE PROGRAM GRANT" TO THE NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES, CHILDREN'S SYSTEM OF CARE FOR \$38,442.00 FROM JANUARY 1, 2018 TO DECEMBER 31, 2018.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes		X	X		
Christy			X		
DiMarco			X		
Jefferson	X		X		
Simmons			X		
Damminger			X		

Comments: N/A

50891 RESOLUTION AUTHORIZING GRANT APPLICATION AND AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES FOR THE 2018 HUMAN SERVICES PLANNING GRANT IN THE AMOUNT OF \$62,770.00, WITH AN IN-KIND MATCH OF \$6,700.00, IN AN AMOUNT OF \$69,470.00 FROM JANUARY 1, 2018 TO DECEMBER 31, 2018.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes		X	X		
Christy			X		
DiMarco			X		
Jefferson	X		X		
Simmons			X		
Damminger			X		

Comments: N/A

50892 RESOLUTION AUTHORIZING A GRANT APPLICATION AND EXECUTION OF AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES FOR THE SFY18 SOCIAL SERVICES HOMELESS GRANT FOR \$402,078.00 FROM JANUARY 1, 2018 TO DECEMBER 31, 2018.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes		X	X		
Christy			X		
DiMarco			X		
Jefferson	X		X		
Simmons			X		
Damminger			X		

Comments: N/A

50893 RESOLUTION AUTHORIZING APPLICATION AND AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF DISABILITY SERVICES FOR THE PERSONAL ASSISTANCE SERVICES PROGRAM GRANT FOR \$513,000.00 FROM JANUARY 1, 2018 TO DECEMBER 31, 2018.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes		X	X		
Christy			X		
DiMarco			X		
Jefferson	X		X		
Simmons			X		
Damminger			X		

Comments: N/A

50894 RESOLUTION AUTHORIZING THE EXECUTION OF AMENDMENT TO THE CONTRACT WITH SENIOR CITIZENS UNITED COMMUNITY SERVICES, INC. TO INCREASE THE CONTRACT BY \$14,106.00, RESULTING IN AN AMOUNT NOT TO EXCEED \$36,801.00 AND WITH CENTER FOR FAMILY SERVICES, INC. TO DECREASE THE CONTRACT BY \$14,106.00 RESULTING IN AN AMOUNT NOT TO EXCEED \$292,378.00 FROM OCTOBER 1, 2017 TO DECEMBER 31, 2017.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes		X	X		
Christy			X		
DiMarco			X		
Jefferson	X		X		
Simmons			X		
Damminger			X		

Comments: N/A

50895 RESOLUTION AUTHORIZING REALLOCATION OF FUNDS FROM CATHOLIC CHARITIES.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes		X	X		
Christy			X		
DiMarco			X		
Jefferson	X		X		
Simmons			X		
Damminger			X		

Comments: N/A

50896 RESOLUTION AUTHORIZING AMENDMENT TO CONTRACT WITH SODAT OF NJ, INC. TO DECREASE THE CONTRACT BY \$5,900.00 FOR A TOTAL AMOUNT NOT TO EXCEED \$12,125.00.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes		X	X		
Christy			X		
DiMarco			X		
Jefferson	X		X		
Simmons			X		
Damminger			X		

Comments: N/A

50897 RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT RENEWAL AGREEMENT ACCEPTING TITLE XX GRANT FUNDS IN THE TOTAL AMOUNT OF \$66,117.00, WHICH INCLUDES AN IN-KIND MATCH OF \$5,384.00, FROM JANUARY 1, 2018 TO DECEMBER 31, 2018.

	Motion	Second	Yes	No	Abstain
Chila			X		
Barnes		X	X		
Christy			X		
DiMarco			X		
Jefferson	X		X		
Simmons			X		
Damminger			X		

Comments: N/A

Old Business

New Business

Public Portion (time limit of five (5) minutes per person)

OPEN

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Jefferson			X		
Simmons		X	X		
Damminger			X		

Comments: N/A

CLOSE

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Jefferson			X		
Simmons		X	X		
Damminger			X		

Comments: N/A

Adjournment

	Motion	Second	Yes	No	Abstain
Chila	X		X		
Barnes			X		
Christy			X		
DiMarco			X		
Jefferson			X		
Simmons		X	X		
Damminger			X		

Comments: N/A

Time: 6:50 p.m.

Gloucester County

Board of Chosen Freeholders

Proclamation

RECOGNIZING

Joseph Slusar

55 YEARS OF SERVICE TO WOOLWICH FIRE COMPANY

WHEREAS, the Gloucester County Board of Chosen Freeholders would like to take this time to recognize Joseph Slusar for more than 55 years of community service with the Woolwich Fire Company; and

WHEREAS, Joe joined the Fire Department in June 1962. Joe has been a volunteer with the department for over 55 years and is the department's most senior active member; and

WHEREAS, Joe has held the title of Chief Engineer of Woolwich Fire Company for many years and is a member of the Gloucester County Firemen's Association and the New Jersey State Firemen's Association; and

WHEREAS, over his many years with Woolwich Fire Company, Joe has earned a reputation for his high level of skill as a firefighter and for his commitment to others; and

WHEREAS, Joe has a legacy of family members within the Fire Company, namely his son Brian Slusar, nephew's Nicholas and Zachery Thompson and soon to be grandson, Joseph (Joey) Slusar; and

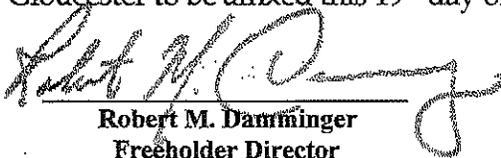
WHEREAS, Joe has embodied the quote from Pele, "success is no accident. It is hard work, perseverance, learning, studying, sacrifice, and most of all, love of what you are doing;" and

NOW THEREFORE, BE IT PROCLAIMED, that I, Robert M. Damminger, as Director, and on behalf of the 2017 Gloucester County Board of Chosen Freeholders, Giuseppe (Joe) Chila, Lyman Barnes, Daniel Christy, Frank J. DiMarco, James B. Jefferson and Heather Simmons do hereby honor and recognize Joseph Slusar for his tireless efforts and dedication of more than 55 years of volunteer service to the citizens of Gloucester County.

IN WITNESS WHEREOF, the Director and Clerk have caused these presents to be executed and the seal of the County of Gloucester to be affixed this 19th day of December, 2017.

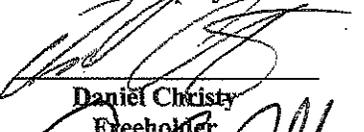


Giuseppe (Joe) Chila
Freeholder Deputy Director

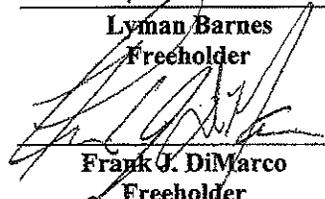

Robert M. Damminger
Freeholder Director



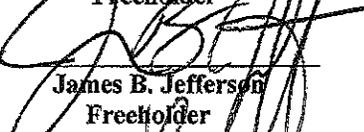
Lyman Barnes
Freeholder



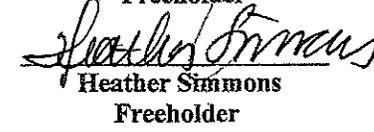
Daniel Christy
Freeholder



Frank J. DiMarco
Freeholder



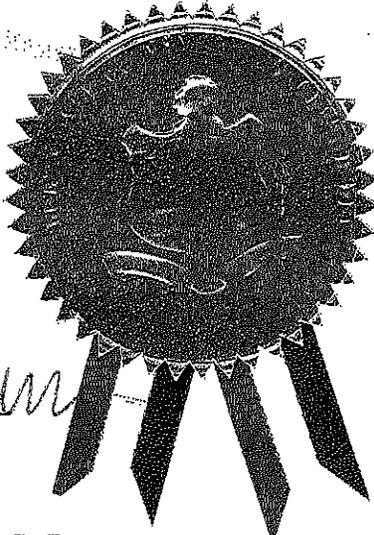
James B. Jefferson
Freeholder



Heather Simmons
Freeholder

Attest:


Laurie J. Burns
Clerk of the Board



A 1

RESOLUTION AUTHORIZING A MODIFICATION OF COUNTY FEES FOR 2018

WHEREAS, the County provides certain services and programs to residents to promote well-being and health in accordance with fee schedules; and

WHEREAS, fee schedules for the Health Department, EMS, Highway, Planning Board, Senior Services, Animal Shelter, Parks and Recreation and Pitman Golf Course are attached hereto; and

WHEREAS, it is necessary to establish annual fee schedules for the year 2018.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Gloucester that the annual fees for the Health Department, EMS, Highway, Planning Board, Senior Services, Animal Shelter, Parks and Recreation and Pitman Golf Course shall be established as set forth on the attached fee schedules and incorporated as of fully set forth herein, effective January 1, 2018.

ADOPTED at a meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, December 27, 2017, at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

LAURIE J. BURNS, CLERK OF THE BOARD

A-1

CONSUMER HEALTH

Plan Review	2018
Retail Food Establishment	-
Risk 1	\$75.00
Risk 2	\$100.00
Risk 3	\$150.00
Inspections	
Reinspection fee (first)	\$ 50.00
Reinspection fee (second)	\$ 75.00
Reinspection fee (third & above)	\$ 125.00
Mobile Unit /Temporary Food Plan Review	
Risk 1	\$ 50.00
Risk 2	\$ 75.00
Risk 3	\$ 150.00
Campgrounds	\$150.00
Reinspection Fee (first)	\$50.00
Reinspection Fee (second)	\$75.00
Reinspection Fee (third & above)	\$125.00
Swimming pools	\$150.00
Reinspection fee (first)	\$50.00
Reinspection fee (second)	\$75.00
Reinspection fee (third & above)	\$125.00
Spas	\$150.00
Reinspection fee (first)	\$50.00
Reinspection fee (second)	\$75.00
Reinspection fee (third & above)	\$125.00
Pet Shops and Kennels	\$100.00
Reinspection fee (first)	\$50.00
Reinspection fee (second)	\$75.00
Reinspection fee (third & above)	\$125.00
Tanning	
Reinspection fee (first)	\$50.00
Reinspection fee (second)	\$75.00
Reinspection fee (third & above)	\$125.00
Tattoo/Body Piercing/Permanent Cosmetics	
Application for New Facility and Plan review	\$300.00
Application - Annual Renewal	\$150.00
Plans for Removal or Renovation permitted facilities	\$150.00
Change of Personnel Notification	\$100.00
Temporary Facility Application	\$1,000.00
Reinspection fee (first)	\$50.00
Reinspection fee (second)	\$75.00
Reinspection fee (third & above)	\$125.00
Ear Piercing Facilities	
Application for New Facility and Plan review	\$150.00
Application - Annual Renewal	\$50.00
Reinspection Fee (first)	\$50.00
Reinspection Fee (second)	\$75.00
Reinspection Fee (third & above)	\$125.00

ENVIRONMENTAL QUALITY

2018

CURRENT

Plan Review

Wells \$125.00

Septic Systems

Preliminary review of lots within a subdivision (per lot) \$175.00
New system that previously received preliminary review \$175.00
New (no preliminary review) \$325.00
Alteration \$250.00
Repair \$100.00
Revision (after initial certification) \$175.00
Real Estate Inspection of Septic System review \$125.00
Real Estate Inspection of Septic System update \$75.00
Septic system permit renewal \$100.00
Continuing Use \$50.00

Surface / Ground Water Sampling Costs

Average Charge for Personnel Costs per Hour \$70.00
Average Charge for Personnel Costs per Hour-Overtime \$105.00
Minimum Charge for Personnel Costs \$70.00

EMS FEES

Basic Transport	\$800
Additional Fee per mile for patient transport	\$17
Use of Cervical Collar	\$45
Provision of Oxygen	\$65
CPR Training	\$50
Safe Sitter Training	\$50
Naloxone	\$95
Epi-Pen	\$150
CPAP	\$95
BLS Disposable	\$25
Standby Fee (Per Hour, each staffed ambulance)	\$225
Assessment service w/out transport	\$200
EMT Refresher/Core (per session)	\$100
Initial EMT Training Academy	\$1,100
EMT Academy Application Fee	\$200

HIGHWAY FEES

EQUIPMENT

Supervisor/Inspectors Car	\$	15.00	
Pick up Truck	\$	60.00	
Signal Van	\$	60.00	
Sign Truck	\$	75.00	
Bucket Truck	\$	100.00	
Dump Truck	\$	85.00	
Jet Vac Truck	\$	100.00	
Street Sweeper	\$	100.00	
Loader	\$	85.00	
Back Hoe	\$	75.00	
Boom Mower Tractor	\$	75.00	
Light Tower Generator	\$	45.00	
Variable Message Board	\$	35.00	
Traffic Control Devisces/Road Closures (barrles & cones)	\$	250.00	per incident

* Does not include driver/operator

PLANNING BOARD FEES

Site Plan not on County Road	\$	200.00	
Site Plan on County Road	\$	350.00	additional \$25 per parking space
Minor Subdivision not on County Road	\$	100.00	
Minor Subdivision on County Road	\$	200.00	
Major Subdivision not on County Road	\$	150.00	additional \$10 per lot
Major Subdivision on County Road	\$	300.00	addiitonal \$10 per lot
Final Sub	\$	100.00	
Sketch	\$	50.00	
Easement	\$	50.00	

SENIOR SERVICES

Nutrition Program (Meals at Nutrition Sites)	\$1.25 per meal
Serv A Tray	\$1.25 per meal
Weekend Meals	\$1.75 per meal
Senior Picnic	\$2.00 per person
Senior Spring Fling	\$2.00 per person
Christmas Party	\$3.00 per person

ANIMAL SHELTER

Dog Surrender	\$	25.00
Cat Surrender	\$	10.00
Small Pet Surrender	\$	10.00
Redemption/Pick-up Fee	\$	35.00
Daily Quarantine Fee	\$	4.00
Dog Adoption	\$	125.00
Cat Adoption	\$	95.00
Senior Citizen Spay/Neuter Fee	\$	35.00
Veteran Spay/Neuter Fee	\$	35.00

DONATION TILES

8X8	\$	500.00
4X8	\$	150.00

PARKS AND RECREATION FEES
James G. Atkinson Memorial Park

BASEBALL/SOFTBALL LEAGUES

# of field slots reserved	Youth teams		Adult teams		Youth teams		Adult teams	
	In county		In county		Out of County		Out of County	
1 game	\$	50.00	\$	100.00	\$	75.00	\$	150.00
2-20	\$	150.00	\$	300.00	\$	225.00	\$	450.00
21-40	\$	250.00	\$	500.00	\$	375.00	\$	750.00
41-60	\$	350.00	\$	700.00	\$	525.00	\$	1,050.00
61-80	\$	450.00	\$	900.00	\$	675.00	\$	1,350.00
81-100	\$	550.00	\$	1,100.00	\$	825.00	\$	1,650.00
101-120	\$	650.00	\$	1,300.00	\$	975.00	\$	1,950.00
121-140	\$	750.00	\$	1,500.00	\$	1,125.00	\$	2,250.00

TOURNAMENT FEES

ATHLETIC FIELDS	County Residents \$100 daily per field	Out of County Residents \$200 per field	County Residents lighting fee \$40 daily per field	Out of County Residents lighting fee \$80 daily per field
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A lighting fee will be charged for all games beginning after 7pm.

· Payment will be due before the start of league play. Checks will be submitted along with the team's insurance certificate, Use Agreement Contract and master schedule.

· If a league is using the fields for the spring and the fall; they will be charged two separate ball field fees.

CAMP FEES

Theater	\$	150.00
Nature Camp	\$	100.00
History Camp	\$	100.00

PAVILION RENTAL FEES

\$20/HR (minimum 3 hours) in County Resident

\$40/HR (minimum 3 hours) in Out of County Resident

Pitman Golf Course

2018 Regular In-Season Fee Schedule

In-Season Fee Schedule Valid 4/01/18 through 10/31/18

	Fees Listed Below Show Walk / Ride		
	Open to 12noon	Mid Day	Twilight
Weekday Green Fee Rates			
County Discount Golf ID Card	\$27 / \$44	\$24 / \$38	\$21 / \$35
Public Fee	\$36 / \$53	\$31 / \$45	\$27 / \$41
Senior, County Discount Golf ID Card	\$20 / \$33	\$18 / \$31	\$18 / \$31
Senior, Public Fee	\$29 / \$42	\$26 / \$39	\$26 / \$39
Junior, County Discount Golf ID Card	\$27 / \$44	\$17 / \$31	\$15 / \$29
Junior, Public Fee	\$36 / \$53	\$22 / \$36	\$19 / \$33
9~Hole Green Fee	\$21 / \$32	\$18 / \$29	\$16 / \$27
Military, Active Duty	\$20 / \$37	\$18 / \$32	\$18 / \$32
Weekend Green Fee Rates			
County Discount Golf ID Card	\$32 / \$49	\$28 / \$42	\$23 / \$37
Public Fee	\$42 / \$59	\$36 / \$50	\$30 / \$44
Senior, County Discount Golf ID Card	\$28 / \$41	\$22 / \$35	\$22 / \$35
Senior, Public Fee	\$37 / \$50	\$29 / \$42	\$29 / \$42
Junior, County Discount Golf ID Card	\$32 / \$49	\$20 / \$34	\$16 / \$30
Junior, Public Fee	\$42 / \$59	\$25 / \$39	\$21 / \$35
9~Hole Green Fee	\$24 / \$35	\$21 / \$32	\$18 / \$29
Military, Active Duty	\$28 / \$45	\$22 / \$36	\$22 / \$36
Cart Rental Rates (per person)			
18 Hole Power Cart			\$ 17.00
Senior 18 Hole Power Cart			\$ 13.00
Mid~Day/Twilight Power Cart			\$ 14.00
9~Hole Power Cart			\$ 11.00
Hand Cart (Push Cart Style)			\$ 4.00
PGC Senior Season Pass Rates (seniors age 60 and over only) Available on 1/01			
Senior Gloucester County Residents, single weekdays only (valid through 12/31)			\$ 800.00
Senior Non Resident, single weekdays only (valid through 12/31)			\$ 1,200.00
County Discount Golf ID Card Available on 1/01			
Gloucester County Residents - Purchase New or Annual Renewal (valid through 12/31)			\$ 40.00
Non Residents - Purchase New or Annual Renewal (valid through 12/31)			\$ 120.00
Miscellaneous Fees			
Driving Range, Small Bucket			\$ 6.00
Driving Range, Large Bucket			\$ 9.00
Driving Range, X-Large Bucket			\$ 12.00
Handicap Service (valid through current USGA season)			\$ 30.00
Club Rental (includes clubs and bag)			\$ 15.00
Yearly Locker Rental (daily rental available upon request \$2 p/day)			\$ 25.00
Off Season Pricing Available (Nov. 1st through Mar. 31st)			
Age 60 qualifies for Senior rates			
Golf ID Card must be purchased and presented for reduced rates			
Mid Day and Twilight Times vary through season (current times posted in pro-shop)			

A2

**RESOLUTION APPOINTING TRACEY GIORDANO AS
CHIEF FINANCIAL OFFICER**

WHEREAS, N.J.S.A. 40A:9-28.4a, requires that in every County there shall be a Chief Financial Officer appointed; and

WHEREAS, N.J.S.A. 40A:9-28.4 provides that the term of office of a Chief Financial Officer shall be for a period of three years, which term shall run from January 1 in the year in which the Chief Financial Officer is appointed; and

WHEREAS, N.J.S.A. 40A:9-28.4 further provides that the compensation for the Chief Financial Officer shall be set forth in a county salary resolution; and

WHEREAS, Tracey Giordano has demonstrated the skill and possesses the qualifications to perform the duties of the Office of Chief Financial Officer for the County of Gloucester.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Gloucester that Tracey Giordano be and is hereby appointed Chief Financial Officer of the County of Gloucester for a term of three years, which term shall be deemed to have commenced on January 1, 2018 and conclude December 31, 2020; and

BE IT FURTHER RESOLVED that the compensation of Tracey Giordano as Chief Financial Officer of the County of Gloucester shall be as set forth in the Gloucester County salary resolution; and

BE IT FURTHER RESOLVED that Tracey Giordano shall either cause her appropriate bond to be presented to the Board or shall confirm for the Board that her performance is the subject of a blanket County bond; and

BE IT FURTHER RESOLVED, that said appointments are subject to and contingent upon strict compliance by the appointee to all applicable State and County financial/ethical disclosure laws, rules, regulations and requirements.

ADOPTED at a regular meeting by the Board of Chosen Freeholders of the County of Gloucester, held on Wednesday, December 27, 2017, at Woodbury, New Jersey.



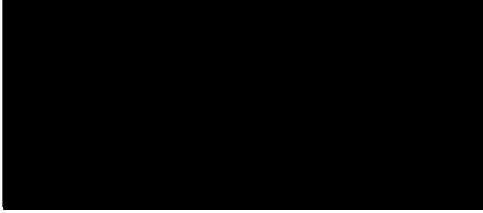
COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

LAURIE J. BURNS, CLERK OF THE BOARD

TRACEY N. GIORDANO



Summary of Qualifications

Experienced, seasoned financial and administrative executive, highly motivated with excellent interpersonal, financial and analytical skills.

Employment

***Gloucester County
Treasurer/Chief Financial Officer
June 2015 to Present***

- Prepare Annual Budget, Annual Financial Statements, Annual Debt Statement and Annual Audit
- Prepare and analyze monthly reports of revenue, expenditures and investments
- Lead with developing fiscal policy, including preparing projections and calculations to support long-term plans concerning revenue, appropriations, surplus, county taxes, caps and debt issuance and re-financing
- Develop and implement a system of internal controls to safeguard assets and monitor compliance
- Administer and train all relevant personnel to ensure compliance with all statues, rules and regulations pertaining to financial administration
- Serve as custodian of all public funds

***Mt. Holly Municipal Utilities Authority
Deputy Director of Finance & Administration, Treasurer,
Certified Public Manager, Purchasing Agent
July 1997 to May 2015***

- Complete management responsibilities for all administrative and financial functions
- Prepare Annual Operating and Capital Budget (*Currently \$15+ Million*)
- Administer Construction Projects (*Latest Project \$40 Million*)
- Management of the Authority's financial resources including Investments, Bonding, Re-financing, NJ Environmental Infrastructure Trust
- Union Contract Negotiations
- Implementation of financial software (Edmunds/CSI/Great Plains)
- Web site compliance

Employment cont.

Mt. Holly Municipal Utilities Authority

- Ensure proper purchasing procedures (Bid's and RFP Process)
- Maintain General Ledger, Financial Statements and Annual Budget
- Communicate effectively with DLGS, DEP, NJEIT, FEMA, Authority Trustee, Rating Companies such as Moody's and S&P
- Administer Deferred Compensation Program
- Prepare detailed rate analysis and testify for rate hearings
- Administer tax sale process
- Hire, supervise, evaluate and develop staff
- Prepare monthly reports and present during monthly board meetings
- Creating, reviewing and maintaining policies and procedures
- Implemented Digital Check Imaging for depositing funds
- Cost Saving Measures (*Automated EFT Debit for easy customer pay and collections; automate timekeeping system*)

***Petroni & Associates
Senior Accountant
December 1991 to July 1997***

- All aspects of Individual and Corporate accounting
- General Ledger through Financial Statements
- Financial Forecasts and Projections
- Tax Planning
- Individual, estate and trust and corporate tax
- Governmental and corporate auditing

Education

Glassboro State College – Bachelor of Science in Accounting

Gloucester County College – Associates Degree in Business Administration

Rutgers University – CMFO (N-0525) CCFO (Y-916) and Purchasing License

Farleigh Dickenson University – Certified Public Manager and 6 credits towards Masters

A3

**RESOLUTION AUTHORIZING A CONTRACT WITH PLATINUM NETWORKS, LLC
FOR \$128,887.85 FROM DECEMBER 28, 2017 TO DECEMBER 27, 2018**

WHEREAS, the County of Gloucester (hereinafter the "County") advertised for the receipt of public bids for the programming of encoders for Horizon servers at various County locations or buildings as per PD-017-058 (hereinafter the "Project"); and

WHEREAS, bids were publicly received and opened for the Project by the County on December 20, 2017; and

WHEREAS, after following proper public bidding procedure, it was determined that Platinum Networks, LLC with corporate offices at 205 Timberline Drive, Douglassville, Pennsylvania, 19518, and a mailing address of P.O. Box 363, Navesink, NJ 07752, was the lowest responsive and responsible bidder to complete the Project as set forth in the specifications for \$128,877.85 from December 28, 2017 to December 27, 2018, and the County's Purchasing and I.T. Departments recommend award of a Contract for the Project; and

WHEREAS, the contract for this Project is awarded pursuant to, and consistent with, the terms and provisions of the Local Public Contracts Law, N.J.S.A 40A:11-1, et seq.; and

WHEREAS, the Treasurer for the County has certified the availability of funds for this Contract in the amount of \$128,877.85 pursuant to CAF# 17-11431, which amount shall be charged against budget line items C-04-17-017-140-17214 for \$94,870.90, C-04-17-017-130-10000 for \$25,235.52, and C-04-15-023-130-23201 for \$8,781.43, from December 28, 2017 to December 27, 2018.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Gloucester that the Freeholder Director is hereby authorized to execute and the Clerk of the Board to attest to, a Contract with Platinum Networks, LLC. for the above-referenced Project for \$128,877.85 per the prices submitted in its bid.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester, held on Wednesday, December 27, 2017, at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

**LAURIE J. BURNS,
CLERK OF THE BOARD**

**CONTRACT BETWEEN
COUNTY OF GLOUCESTER
AND
PLATINUM NETWORKS, LLC**

THIS CONTRACT is made effective the 28th day of **December, 2017**, by and between **THE COUNTY OF GLOUCESTER**, a body politic and corporate, with administrative offices at 2 South Broad Street, Woodbury, New Jersey, 08096, hereinafter referred to as "**County**", and **PLATINUM NETWORKS, LLC**, with offices at 205 Timberline Drive, Douglassville, PA 19518 and a mailing address of P.O. Box 363, Navesink, NJ 07752, hereinafter referred to as "**Contractor**".

RECITALS

WHEREAS, there exists a need by the County for programming of encoders for Horizon servers at various County buildings and/or locations, as per bid **PD-017-058**; and

WHEREAS, the Contractor represents that it is qualified to supply said materials, and desires to so perform pursuant to the terms and provisions of this Contract; and

NOW THEREFORE, in consideration of the mutual promises, agreements and other considerations made by and between the parties, the County and the Contractor do hereby agree as follows:

TERMS OF AGREEMENT

1. **TERM.** This Contract shall be effective for the period from December 28, 2017 to December 27, 2018.
2. **COMPENSATION.** Contractor shall be paid the total amount of \$128,887.85 as per the prices submitted in its bid response to specifications set forth in PD-017-058 .

Contractor shall be paid in accordance with this Contract document upon receipt of an invoice and a properly executed voucher. After approval by County, the payment voucher shall be placed in line for prompt payment.

Each invoice shall contain an itemized, detailed description of all items delivered during the billing period. Failure to provide sufficient specificity shall be cause for rejection of the invoice until the necessary details are provided.

It is also agreed and understood that the acceptance of the final payment by Contractor shall be considered a release in full of all claims against the County arising out of, or by reason of, the supplies delivered furnished under this Contract.

3. **DUTIES OF CONTRACTOR.** The specific duties of the Contractor shall be as set forth in the Specifications PD-017-058 and Contractor's bid response, which are incorporated

into, and made part of this Contract, by reference. Contractor shall provide programming of encoders for Horizon servers at various County buildings and/or locations.

4. FURTHER OBLIGATIONS OF THE PARTIES. During the performance of this Contract, the Contractor agrees as follows:

The Contractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the Contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The Contractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The Contractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the Contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The Contractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The Contractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

5. LICENSING AND PERMITTING. If the Contractor or any of its agents is required to maintain a license, or to maintain in force and effect any permits issued by any governmental or quasi-governmental entity in order to perform the services which are the subject of this Contract, then prior to the effective date of this Contract, and as a condition precedent to its taking effect, Contractor shall provide to County a copy of its current license and permits required to operate in the State of New Jersey, which license and permits shall be in good standing and shall not be subject to any current action to revoke or suspend, and shall remain so throughout the term of this Contract.

Contractor shall notify County immediately in the event of suspension, revocation or any change in status (or in the event of the initiation of any action to accomplish such suspension, revocation and/or change in status) of license or certification held by Contractor or its agents.

6. **TERMINATION.** This Contract may be terminated as follows:

A. Pursuant to the termination provisions set forth in the Specifications, if any, as the case may be, which are specifically referred to and incorporated herein by reference.

B. If Contractor is required to be licensed in order to perform the services which are the subject of this Contract, then this Contract may be terminated by County in the event that the appropriate governmental entity with jurisdiction has instituted an action to have the Contractor's license suspended, or in the event that such entity has revoked or suspended said license. Notice of termination pursuant to this subparagraph shall be effective immediately upon the giving of said notice.

C. If, through any cause, the Contractor or subcontractor, where applicable, shall fail to fulfill in timely and proper manner his obligations under this Contract, or if the Contractor shall violate any of the covenants, agreements, or stipulations of this Contract, the County shall thereupon have the right to terminate this Contract by giving written notice to the Contractor of such termination and specifying the effective date thereof. In such event, all finished or unfinished documents, data, studies, and reports prepared by the Contractor under this Contract, shall be forthwith delivered to the County.

D. The County may terminate this Contract for public convenience at any time by a notice in writing from the County to the Contractor. If the Contract is terminated by the County as provided herein, the Contractor will be paid for the services rendered to the time of termination.

E. Notwithstanding the above, the Contractor or subcontractor, where applicable, shall not be relieved of liability to the County for damages sustained by the County by virtue of any breach of the Contract by the Contractor, and the County may withhold any payments to the Contractor for the purpose of set off until such time as the exact amount of damages due the County from the Contractor is determined.

F. Termination shall not operate to affect the validity of the indemnification provisions of this Contract, nor to prevent the County from pursuing any other relief or damages to which it may be entitled, either at law or in equity.

7. **PROPERTY OF THE COUNTY.** All materials developed, prepared, completed, or acquired by Contractor during the performance of the services specified by this Contract, including, but not limited to, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, and reports, shall become the property of the County, except as may otherwise be stipulated in a written statement by the County.

8. **NO ASSIGNMENT OR SUBCONTRACT.** This Contract may not be assigned nor subcontracted by the Contractor, except as otherwise agreed in writing by both parties. Any attempted assignment or subcontract without such written consent shall be void with respect to the County and no obligation on the County's part to the assignee shall arise, unless the County shall elect to accept and to consent to such assignment or subcontract.

9. **INDEMNIFICATION.** The Contractor or subcontractor, where applicable, shall be responsible for, shall keep, save and hold the County harmless from, shall indemnify and shall defend the County against any claim, loss, liability, expense (specifically including but not limited to costs, counsel fees and/or experts' fees), or damage resulting from all mental or physical injuries or disabilities, including death, to employees or recipients of the Contractor's services or to any other persons, or from any damage to any property sustained in connection with this contract which results from any acts or omissions, including negligence or malpractice, of any of its officers, directors, employees, agents, servants or independent contractors, or from the Contractor's failure to provide for the safety and protection of its employees, or from Contractor's performance or failure to perform pursuant to the terms and provisions of this Contract. The Contractor's liability under this agreement shall continue after the termination of this agreement with respect to any liability, loss, expense or damage resulting from acts occurring prior to termination.

10. **INSURANCE.** Contractor shall, if applicable to the services to be provided, maintain general liability, automobile liability, business operations, builder's insurance, and Workers' Compensation insurance in amounts, for the coverages, and with companies deemed satisfactory by County, and which shall be in compliance with any applicable requirements of the State of New Jersey. Contractor shall, simultaneously with the execution of this Contract, deliver certifications of said insurance to County, naming County as an additional insured.

If Contractor is a member of a profession that is subject to suit for professional malpractice, then Contractor shall maintain and continue in full force and effect an insurance policy for professional liability/malpractice with limits of liability acceptable to the County. Contractor shall, simultaneously with the execution of this Contract, and as a condition precedent to its taking effect, provide to County a copy of a certificate of insurance, verifying that said insurance is and will be in effect during the term of this Contract. The County shall review the certificate for sufficiency and compliance with this paragraph, and approval of said certificate and policy shall be necessary prior to this Contract taking effect. Contractor also hereby agrees to continue said policy in force and effect for the period of the applicable statute of limitations following the termination of this Contract and shall provide the County with copies of certificates of insurance as the certificates may be renewed during that period of time.

11. **SET-OFF.** Should Contractor either refuse or neglect to perform the service that Contractor is required to perform in accordance with the terms of this Contract, and if expense is incurred by County by reason of Contractor's failure to perform, then and in that event, such expense shall be deducted from any payment due to Contractor. Exercise of such set-off shall not operate to prevent County from pursuing any other remedy to which it may be entitled.

12. **PREVENTION OF PERFORMANCE BY COUNTY.** In the event that the County is prevented from performing this Contract by circumstances beyond its control, then any obligations owing by the County to the Contractor shall be suspended without liability for the

period during which the County is so prevented.

13. **METHODS OF WORK.** Contractor agrees that in performing its work, it shall employ such methods or means as will not cause any interruption or interference with the operations of County or infringe on the rights of the public.

14. **NONWAIVER.** The failure by the County to enforce any particular provision of this Contract, or to act upon a breach of this Contract by Contractor, shall not operate as or be construed as a waiver of any subsequent breach, nor a bar to any subsequent enforcement.

15. **PARTIAL INVALIDITY.** In the event that any provision of this Contract shall be or become invalid under any law or applicable regulation, such invalidity shall not affect the validity or enforceability of any other provision of this Contract.

16. **CHANGES.** This Contract may be modified by approved change orders, consistent with applicable laws, rules and regulations. The County, without invalidating this Contract, may order changes consisting of additions, deletions, and/or modifications, and the contract sum shall be adjusted accordingly. This Contract and the contract terms may be changed only by change order. The cost or credit to the County from change in this Contract shall be determined by mutual agreement before executing the change involved.

17. **NOTICES.** Notices required by this Contract shall be effective upon mailing of notice by regular and certified mail to the addresses set forth above, or by personal service, or if such notice cannot be delivered or personally served, then by any procedure for notice pursuant to the Rules of Court of the State of New Jersey.

18. **APPLICABLE LAW.** The terms and provisions of this Contract shall be construed pursuant to the laws of the State of New Jersey and, where applicable, the laws of the United States of America.

19. **INDEPENDENT CONTRACTOR STATUS.** The parties acknowledge that Contractor is an independent Contractor and is not an agent of the County.

20. **CONFLICT OF INTEREST.** Contractor covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services pursuant to this Contract. The Company further covenants that in the performance of this Contract, no person having any such interest shall be employed.

21. **CONFIDENTIALITY.** Contractor agrees not to divulge or release any information, reports, or recommendations developed or obtained in connection with the performance of this Contract, during the term of this Contract, except to authorize County personnel or upon prior approval of the County.

22. **BINDING EFFECT.** This Contract shall be binding on the undersigned and their successors and assigns.

23. **CONTRACT PARTS.** Incorporated herein by reference are the Specifications and the

Proposal. If there is a conflict between this Contract and the Specifications, this Contract will control. If there is a conflict between this Contract or the Specifications, and the Proposal, then this Contract shall control.

THIS CONTRACT is made effective the **28th** day of **December, 2017**.

IN WITNESS WHEREOF, the County has caused this instrument to be signed by its Director and attested by its Clerk, pursuant to a Resolution of the said party of the first part passed for that purpose, and Contractor has caused this instrument to be signed by its properly authorized representative and its corporate seal affixed the day and year first above written.

ATTEST:

COUNTY OF GLOUCESTER

**LAURIE J. BURNS,
CLERK OF THE BOARD**

**ROBERT M. DAMMINGER,
DIRECTOR**

ATTEST:

PLATINUM NETWORKS, LLC

MICHAEL BRANSON, PRESIDENT

	<p>PD 017-058 Bid Opening 12/20/2017 10:00am</p>		
	<p>SPECIFICATIONS FOR THE PROGRAMMING OF ENCODERS FOR HORIZON SERVERS AT VARIOUS COUNTY LOCATIONS</p>	<p>VENDOR: Platinum Networks, LLC P.O. Box 363 Navesink, NJ 07752 Michael Branson, President 610-310-9165</p>	
	<p><u>ITEM</u></p>	<p><u>DESCRIPTION</u></p>	
<p>1</p>	<p>Total Cost for Programming of Encoders for Horizon Servers for Various County Locations</p>	<p>\$128,887.85</p>	
	<p>Variations: (if any)</p>	<p>NONE</p>	
	<p>Will you extend your prices to local government entities within the County</p>	<p>YES</p>	
	<p>Bid Specifications sent to:</p>	<p>BioOcean Deltek Carahsoft E.Republic Visual InfoMedia</p>	<p>Elegant Enterprise Wide Solutions, Inc. Onvia Prime Vendor Ardent Technologies, Inc.</p>
	<p>Based upon the bids received, I recommend Platinum Networks, LLC be awarded the contract as the lowest responsive, responsible bidder.</p>	<p>Sincerely,</p>	
	<p>Peter M. Mercanti Purchasing Director</p>		

County of Gloucester Purchasing Department

PO Box 337, Woodbury, NJ 08096
(856) 853-3420 • Fax (856) 251-6777

**PURCHASE ORDER / CAF
CERTIFICATE AVAILABILITY FUNDS**

THIS NUMBER MUST APPEAR ON ALL INVOICES

NO. 17-11431

Pg 1

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GLOUC. CO I.T DEPARTMENT
2 SOUTH BROAD STREET
WOODBURY, NJ 08096
ATTN: DAVID BRICE

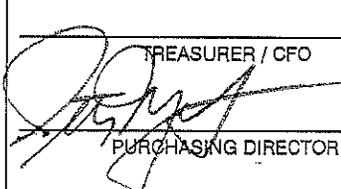
**V
E
N
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R**

VENDOR #: PLAT1005
PLATINUM NETWORKS LLC
PO BOX 363
NAVESINK, NJ 07752

ORDER DATE: 12/20/17
REQUISITION NO: R7-11976
DELIVERY DATE:
STATE CONTRACT: PD 017-058
ACCOUNT NUM:

SALES TAX ID # 21-6000660

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PURCHASE/PROGRAMMING FOR HORIZ DVTEL EN-216 ENCODER QTY.16 EN-PWR-40W-US DVTEL P/S QTY.16 HRSMB12 HORIZON NVR 1U RAID SERVER QY.6 ASSET TAG NO./ LOCATION 18326 - BUDD. BLVD 18327 - ANIMAL SHELTER 18328 - SHADY LANE 18329 - VA 18330 - HEALTH DEPT. 18331 -CLAYTON HRSMB18 HORIZON NVR 1U RAID QTY. 1 18332 - GOLF COURSE HRENT24 HORIZON NVR QTY. 1 18333 - JUSTICE CORRECTIONS HRENT42 HORIZON NVR QTY.1 18334 - JUSTICE CORRECTIONS USS-WKS-QM WORKSTATION 18335 - 2 SOUTH STREET	C-04-17-017-140-17214 Video surveillance	94,870.9000	94,870.90
1.00	PURCHASE/PROGRAMMING FOR HORIZ	C-04-17-017-130-10000 Contingent	25,235.5200	25,235.52
1.00	PURCHASE/PROGRAMMING FOR HORIZ PLEASE RETURN PAPERWORK TO DAVID BRICE	C-04-15-023-130-23201 Contingent / Holding Account	8,781.4300	8,781.43
			TOTAL	128,887.85

CLAIMANT'S CERTIFICATION & DECLARATION	RECEIVER'S CERTIFICATION	APPROVAL TO PURCHASE
<p>I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.</p> <p>X</p> <p>VENDOR SIGN HERE _____ DATE _____</p> <p>TAX ID NO. OR SOCIAL SECURITY NO. _____ DATE _____</p> <p>MAIL VOUCHER WITH INVOICE TO THE "SHIP TO" ADDRESS</p>	<p>I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.</p> <p>DEPARTMENT HEAD _____ DATE _____</p>	<p>DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW</p> <p>TREASURER / CFO </p> <p>PURCHASING DIRECTOR</p>

VOUCHER COPY-SIGN AT X AND RETURN FOR PAYMENT

C-1

**RESOLUTION AUTHORIZING GRANT APPLICATION AND AGREEMENT WITH
THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE LOCAL AID
INFRASTRUCTURE FUND GRANT FOR THE LAIF-2018
ROWAN UNIVERSITY FOSSIL PARK ENTRA-00090 PROJECT**

WHEREAS, the Office of the County Engineer seeks to submit a grant application via the System for Administering Grants Electronically (“SAGE”) with the New Jersey Department of Transportation (“NJDOT”) relative to the Local Aid Infrastructure Fund (“LAIF”) Grant program, and to enter into an Agreement regarding said funding; and

WHEREAS, approval of the grant application will allow the County to obtain funds in the amount of \$500,000.00 to be used for the LAIF-2018 Rowan University Fossil Park Entra-00090 Project, regarding the Fossil Park entrance road intersection improvements (hereinafter “Project”) ; and

WHEREAS, the Office of the County Engineer has reviewed all data supplied or to be supplied in the application and in its attachments, and certifies to the Board of Chosen Freeholders of the County of Gloucester that all data contained therein is true and correct, and that it has submitted the grant application to the County Treasurer’s Office for review and the Treasurer has approved said application; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Gloucester that submission of the SAGE application with the NJDOT relative to the Local Aid Infrastructure Fund Grant is hereby approved for funding to be used for the Project referenced hereinabove; and, that the Freeholder Director is hereby authorized and directed to execute, and the Clerk of the Board is authorized to attest to, the grant agreement and other documents necessary and proper to carry out the objectives of this Resolution; and

BE IT FURTHER RESOLVED, that the Board of Chosen Freeholders hereby confirms that execution of the grant agreement by the County of Gloucester will constitute acceptance of the terms and conditions of the grant agreement, and that the County Engineering Department shall be responsible for grant implementation in compliance with the regulations of the granting authority.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on December 27, 2017, at Woodbury, New Jersey.

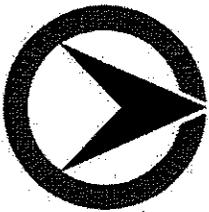


COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

**LAURIE J. BURNS,
CLERK OF THE BOARD**



CL

TYPE OF IMPROVEMENT

Infrastructure

Bikeway

Purpose

Primary project purpose is for constructing new bikeways (e.g. bike lanes, bike paths, bike compatible roadways).

Bridge Preservation

Primary project purpose is for improving the condition of Bridge infrastructure (e.g. new deck, rehabilitation, replacement).

Mobility

Primary project purpose is to enhance mobility and reduce congestion (e.g. adding lanes, park & ride, signal optimization).

Pedestrian Safety

Primary project purpose is to enhance pedestrian safety (e.g. new sidewalks, new crosswalks, traffic calming, pedestrian overpass).

Quality of Life

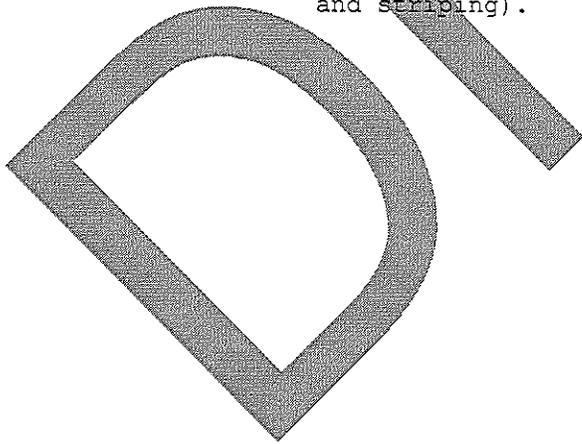
Primary project purpose is for beautification, environmental mitigation, economic development or historic preservation.

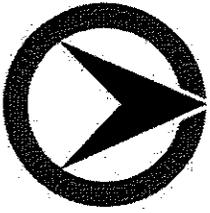
Roadway Preservation

Primary project purpose is for improving the condition of roadway infrastructure (e.g. resurfacing, reconstruction, drainage).

Roadway Safety

Primary project purpose is to enhance vehicular safety (e.g. guide rail, signing, warning devices, and striping).





Gloucester County

LAIF-2018-Rowan University Fossil Park Entra-00090

PROJECT NAME

Note: If you have multiple locations for the same type of improvement and scope of work, you may enter "various" for the project limits, download the excel spreadsheet here, fill it out and attach it below.

Project Title:

Rowan University Fossil Park Entrance Road
Intersection Improvement at Woodbury Glassboro
Rd CR553

From:

Woodbury Glassboro Road CR553 in Mantua
Township and internal

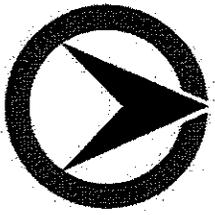
To:

Mantua Boulevard CR676 in Mantua Township

Project Distance (Miles): 0.5

Draft

12/15/2017



Gloucester County

LAIF-2018-Rowan University Fossil Park Entra-00090

PROJECT LOCATION

County:

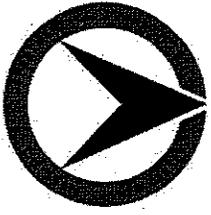
Municipalities:

Gloucester County

Mantua Township

Draft

12/15/2017



Gloucester County

LAIF-2018-Rowan University Fossil Park Entra-00090

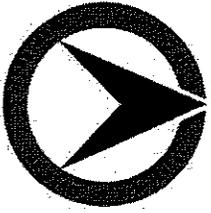
Scope of Work

We are requesting funding for the engineering design of the access entrance to the Rowan Fossil Park. This new roadway will connect into Woodbury Glassboro Rd., CR 553 at the existing intersection with Mantua Boulevard, CR676. The entrance will run from the existing intersection to the site of the new Rowan University Fossil Museum. This is a World Heritage site and is being developed by Rowan University.

The existing signal will be modified to also control the entrance roadway, which will come into the intersection directly across from Mantua Boulevard.

Draft

12/15/2017



Scope of Work (continued)

Location Map - 8.5 x 11 only - showing project limits
1717301-Base-FossilParklocationmap.pdf

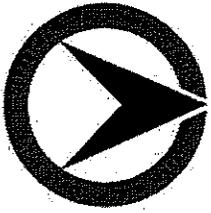
Note: All information must be clear and legible with street names labeled.

You may include photos with your application by uploading them here:

Does this project include a traffic signal? Yes No
If Yes, please attach authorization to design or install if available.

Will the project meet AASHTO standards? Yes No
Project must adhere to ADA design and construction standards as per AASHTO.
If No, list Design Exceptions below

Draft



ROADWAY DATA SHEET

Project Classification

- Resurfacing
- Reconstruction
- Surface Treatment
- Drainage
- Widening
- New Roadway

Existing Road Conditions. Please enter minimum Widths. If not known enter Zero.

Note: If your application includes various locations use a weighted average value according to distance.

Current ADT: 0

Truck Traffic over 5 Tons (%): 0

Legal Speed Limit (mph): 0

Right of Way Width (feet): 0

Is this Project located on a Commuter Bus Route? Yes No

Pavement Width (feet): 0

Shoulder Width (feet): 0

Curbing: One Side Both Sides Neither

Sidewalk: One Side Both Sides Neither

Existing Minimum Width (feet):

Parking Restrictions: no parking

Proposed Improvements. Please enter minimum Widths. If not known enter Zero.

Right of Way Width (feet): 60

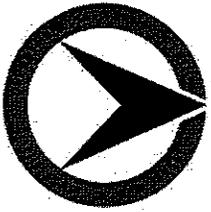
Pavement Width (feet): 44

Shoulder Width (feet): 10

Curbing: One Side Both Sides Neither

Sidewalk: One Side Both Sides Neither

Proposed Minimum Width (feet): 4



ROADWAY DATA SHEET (Continued)

Parking Restrictions:
No Parking

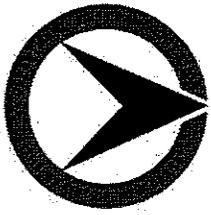
Is there an existing bridge being replaced or repaired? Yes No

If Yes, please return to the Main Menu and begin a new application with **Bridge Preservation** selected on the Type of Improvement page.

Are there any public facilities within ½ mile of the project limits? (e.g. Retail centers, school, worship place, library, first station, etc.?)

This entrance road will be a County Roadway when completed. It will connect the Rowan University Fossil Park and Museum with the County Roadway system. There is a grammar school, two churches, Rowan College Gloucester County RCGC, three (3) large format shopping centers and a fire station within 1/2 mile of this project.

Draft



Gloucester County

LAIF-2018-Rowan University Fossil Park Entra-00090

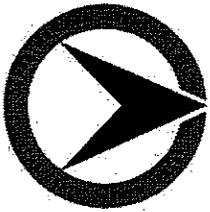
Roadway Data Sheet (Continued)

If the project improves safety, please explain below

By having the roadway operate through a controlled intersection the safety will be increased.

Draft

12/15/2017



Gloucester County

LAIF-2018-Rowan University Fossil Park Entra-00090

TOTAL ESTIMATED COST OF IMPROVEMENT

Construction Cost:\$0

Please attach a Detailed Construction Cost Estimate
(Word, Excel, or PDF format please)

1717305-16-14PreliminaryEngineer'sEstimateMantuaBoulevard6.16.16.xls

Design Engineering:

(List only if eligible for Urban Aid or as a Depressed Rural Center)
\$500,000.00

Right-Of-Way:

(List only if eligible for Urban Aid or as a Depressed Rural Center)
\$0

Construction Inspection and Material Testing if requesting:

(15% of the final allowable construction cost maximum)
\$0

Total Estimated Cost:\$500,000.00

Total Requested Amount:\$0

If you have submitted or plan to submit other applications, please prioritize your applications by assigning them a priority rating. Use number 1 for the highest priority. If you only plan to submit this application, please enter 1 as the priority rating: 1

12/15/2017

Grant Application for State Aid to
Counties and Municipalities
Local Aid Infrastructure Fund 2018
LAIF-2018-Rowan University Fossil Park Entra-00090
Roadway_Preservation

Applicant Information

Name of Grantee: Gloucester County
Organization Address: Gloucester County
2 South Broad Street
Woodbury, NJ 08096-4604
Phone: (856) 853-3390

Email Address:

Federal Tax Identification Number: 216000660

Vendor Number: 0

Vendor Unit:

Vendor Unit Address:

Application Initiation Date: 12/15/2017

Mayor Information

First Name
Last Name
County
Municipality
Address 1
Address 2
City
State
Zip
Phone
E-mail

**Grant Application for State Aid to
Counties and Municipalities
Local Aid Infrastructure Fund 2018
LAIF-2018-Rowan University Fossil Park Entra-00090
Roadway_Preservation**

Applicant Information

Clerk Information

First Name James
Last Name Hogan
County Gloucester
Municipality Woodbury
Address 1 2 South Broad Street
Address 2 PO Box 337
City Woodbury
State NJ
Zip 08096
Phone 856-307-6600
E-mail jhogan@co.gloucester.nj.us

Municipal Engineer

First Name
Last Name
County
Municipality
Address 1
Address 2
City
State
Zip
Phone
E-mail

County Executive/Freeholder Director

First Name Robert
Last Name Damming
County Gloucester
Municipality
Address 1 2 South Broad Street
Address 2 PO Box 337
City Woodbury
State NJ
Zip 08096
Phone (856) 853-3276
E-mail rdamming@co.gloucester.nj.us

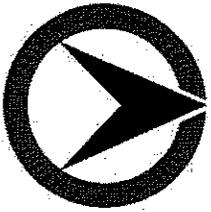
Grant Application for State Aid to
Counties and Municipalities
Local Aid Infrastructure Fund 2018
LAIF-2018-Rowan University Fossil Park Entra-00090
Roadway_Preservation

Applicant Information

County Engineer

First Name Vincent
Last Name Voltaggio
County Gloucester
Municipality
Address 1 1200 North Delsea Drive
Address 2
City Clayton
State NJ
Zip 08312
Phone (856) 307-6600
E-mail vvoltaggio@co.gloucester.nj.us

Draft



Gloucester County

LAIF-2018-Rowan University Fossil Park Entra-00090

SIGNATURE PAGE

Title of presiding officer who will be signing
this application/agreement: Freeholder Director

Please [Click here](#) to download the attached Resolution/Agreement, complete,
sign/seal and submit electronically at the time of application.

1717313-RowanFossilParkResolution.pdf

Failure to submit the resolution/agreement electronically through NJDOT SAGE
will prohibit the NJDOT from considering your project funding. Three (3)
original copies of the resolution/agreement should be submitted to the Local
Aid District Office within 30 days from your application submission date.

Draft

12/15/2017

F-1

RESOLUTION AUTHORIZING APPLICATION TO THE NJ DIVISION OF CRIMINAL JUSTICE, OFFICE OF INSURANCE FRAUD PROSECUTOR AND ACCEPTANCE OF GRANT FUNDS IN THE AMOUNT OF \$156,378.00 FROM THE INSURANCE FRAUD REIMBURSEMENT PROGRAM FOR GRANT PERIOD JANUARY 1, 2018 TO DECEMBER 31, 2018

WHEREAS, the NJ Office of the Insurance Fraud Prosecutor has been designated by the Legislature to implement funding reimbursement for anti-insurance fraud activities, pursuant to N.J.S.A. 17:33A-28, and the NJ Attorney General has allocated funds dedicated for such purpose; and

WHEREAS, the County Prosecutor's Office reviewed all data supplied or to be supplied in the application and in its attachments, and certifies to the Board of Chosen Freeholders of the County of Gloucester that all data contained in the application and in its attachments is true and correct and that it has submitted the grant application to the County Treasurer's Office for review, and the Treasurer has approved said application; and

WHEREAS, the Board of Chosen Freeholders of the County of Gloucester understands and agrees that any grant funds received as a result of the application will be subject to the grant conditions and other policies, regulations and rules issued by the granting authority for the administration of grant projects; and

WHEREAS, the Gloucester County Board of Chosen Freeholders acknowledges that the grant funds to be requested for Grant is \$156,378.00 for the grant period from January 1, 2018 to December 31, 2018.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Gloucester that the Freeholder Director is hereby authorized and directed to execute, and the Clerk of the Board is authorized to attest to the grant application referenced hereinabove and any other documents necessary at this time to carry out the objectives of this Resolution.

BE IT FURTHER RESOLVED that the Board of Chosen Freeholders hereby confirms that the funds received will be used pursuant to the terms of the grant, and that it will comply with all applicable regulations of the granting authority and will provide any necessary additional assurances as may be required, and that the County Prosecutor's Office shall be responsible for grant implementation.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, December 27, 2017 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

LAURIE J. BURNS,
CLERK OF THE BOARD

F-1

C-2 LINE ITEM NARRATIVE
COUNTY PROSECUTOR INSURANCE FRAUD REIMBURSEMENT PROGRAM
January 1, 2018 – December 31, 2018

Salaries & Wages

10101 – Regular Pay

The Gloucester County Insurance Fraud Unit is requesting only those funds necessary for the continuation of this Unit. Investigator Saul Cintron works 100% on his time on insurance fraud matters, unless otherwise noted on the time certifications. To partially fund additional salaries for personnel who perform duties on cases that fall under the Insurance Fraud Grant guidelines. These personnel are as follows: Assistant Prosecutor Margaret Cipparrone – A/P assigned to give legal advice on and prosecute insurance fraud crimes. (Other A/Ps covering her files may bill for their time. Mariann Smith – Legal Secretary – performs clerical work on files, keeps track of billable time, responsible for submitting unit narrative reports, etc.; Patti Reid, Office Manager – handles grant application and financial reports for the grant.

20994 - Fringe Benefits

Fringe benefits rates are based on the current 2017 rates as 2018 rates are not yet available. They reimburse for pension, benefits, and other taxes.

New Jersey Office of the Insurance Fraud Prosecutor
County Prosecutor Insurance Fraud Reimbursement Program

Reimbursement Application

For the Period January 1, 2018 - December 31, 2018

Application Overview

Name of County: GLOUCESTER COUNTY

Implementing Agency: GLOUCESTER COUNTY PROSECUTOR'S OFFICE

Program Summary (limit 100 words or less):

The Gloucester County Insurance Fraud Unit's mission is: to detect, investigate and prosecute insurance fraud; deter future acts of insurance fraud; increase citizen awareness of the offense and its inherent costs; and work with local, county and state agencies, as well as insurance company investigators, to achieve these objectives. To that end, the Gloucester County Insurance Fraud Unit established a number of proactive programs. These programs vary depending upon their success. However, the face of insurance fraud has changed and the Unit continually evolves with that change. The focus is now on narcotics and insurance fraud, consumer application fraud, and fraudulent insurance documents presented to the two Gloucester County Motor Vehicle Commission offices.

County Requested Funding	\$ 156,378
OIFP Approved Funding	\$

Approved: _____
Office of Insurance Fraud Prosecutor/Date

Application Deadline: November 3, 2017

Table of Contents

(Include a completed Table of Contents as page 2 of the application.
The application must be submitted in the following order. Insert page numbers for each section.)

Section	Page Number
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Problem Statement.....	
Program Evaluation	
Goals, Objectives and Activities.....	
Program Action Plan.....	
Program Personnel	
Job Descriptions	
Budget Request	
Full-Time or Part-Time Personnel Budget Request Form.....	
Full-Time Equivalent (FTE) Personnel Budget Request Form	
Budget Narrative.....	
Budget Request Summary; Certification	
Training.....	
Application Authorization; Civil Rights Compliance	
General Conditions and Assurances; Certification.....	
County Resolution of Participation.....	
(If available when submitting the application. A certified Resolution of Participation must be submitted before the State will release funds to the county under this Program.)	
Appendix.....	
(Brochures, press clips, awards and any other information the agency wishes to provide)	

Applicant Information

Name of the County: GLOUCESTER COUNTY

Address: 2 SOUTH BROAD STREET, P.O.BOX 337

City/State/Zip Code: WOODBURY, NJ 08096

County Web Site: www.co.gloucester.nj.us

Federal ID Number: 21-6000660

County Prosecutor: SEAN DALTON

Address, City, State, Zip: P.O. Box 623, Woodbury, NJ 08096

Telephone: 856 384-5534

Fax: 856 384-8624

Email: sdalton@co.gloucester.nj.us

Name and Title of CPO Program Director: Margaret Cipparrone, Sr. Assistant Prosecutor

Address, City, State, Zip Code: P.O. Box 623, Woodbury, NJ 08096

Telephone: 856 384-5648

Fax: 856 384-8624

Email: mcipparrone@co.gloucester.nj.us

Name and Title of CPO Contact Person: Patricia Reid, Office Manager

Address, City, State, Zip Code: P.O. Box 623, Woodbury, NJ 080967

Telephone: 856 384-5532

Fax: 856 384-8624

Email: preid@co.gloucester.nj.us

Name and Title of County Chief Financial Officer: Tracey Giordano, Treasurer

Address, City, State, Zip Code: P.O. Box 337, Woodbury, NJ 08096

Telephone: 856 853-3353

Fax: 856 251-6778

Email: tgiordano@co.gloucester.nj.us

Name and Title of CPO Fiscal Contact Person: Amanda Liberto, Accountant

Address, City, State, Zip Code: P.O. Box 337, Woodbury, NJ 08096

Telephone: 856 853-3356

Fax: 856 251-6778

Email: aliberto@co.gloucester.nj.us

Agency Description, Background, Experience and Capability

The Gloucester County Insurance Fraud Unit is partially funded by a reimbursement program administered through the State Office of the Insurance Fraud Prosecutor. The Unit consists of one assistant prosecutor, the CPO Program Director, other assistant prosecutors who maintain a time sheet for work performed on insurance fraud, and one full time detective. However, we utilize the services of a secretary at the expense of the County.

Assistant Prosecutor Margaret A. Cipparrone earned a Bachelor's Degree in Business Administration from the University of Michigan, graduating with high honors. She then earned a Jurisprudence Doctorate from Rutgers School of Law at Camden, graduating with highest honors and numerous awards. Prior to becoming employed with the County and the Insurance Fraud Unit, Ms. Cipparrone worked for years with the insurance industry. As an associate in a civil defense firm, she drafted letters of opinion regarding insurance coverage issues and prepared the legal defense of hundreds of civil litigation lawsuits. The lawsuits varied from PIP claims to auto liability, premises liability, commercial liability, construction liability, contract disputes, and dramshop matters. Ms. Cipparrone's work required her to work closely with insurance claims adjusters and SIU personnel.

Detective Saul Cintron is new to the Gloucester County Prosecutor's Office but not to police work. After receiving a Bachelor of Arts Degree in Law and Justice, Detective Cintron began his career as a patrol officer with the Camden City Police Department in 2010. Thereafter, he was hired by the Camden County Police Department as a detective. He remained with them from 2013 until the summer 2017 when the Gloucester County Prosecutor's Office was fortunate to hire him as the detective for the Insurance Fraud Unit. Detective Cintron is a motivated detective with fluency in a second language - Spanish. Importantly, since Saul became the insurance fraud investigator on June 5, 2017, he has arrested and charged six defendants with insurance fraud. Additionally, he is investigating a fraudulent certificate of insurance by a contractor, two rate evasion matters, and two home owner insurance fraud matters. He also has a number of other cases waiting for him to investigate. This Unit is fortunate to have a detective who takes this position so seriously.

Marianne Smith is the secretary to the unit. She came to the office with years of experience as a legal secretary in a private firm. Marianne has earned her position as a legal secretary by working up the ranks in this office. She is pleasant and organized. Thanks to Marianne, the Unit is now filing its reports timely.

Problem Statement

The Gloucester County Insurance Fraud Unit is pro-active in its mission to detect and deter insurance fraud. The Unit is successful in developing a good working relationship with the twenty-four local police departments. It is necessary to continue to foster this relationship to improve detection, investigation and prosecution of insurance fraud matters. Our renewed focus has been on insurance fraud application and detection as well as fraudulent claims.

The face of insurance fraud has changed over the last few years. Historically, a large number of auto thefts and auto "give-ups" were reported from the Deptford Mall. With the institution of a program by this Unit, requiring immediate faxing of auto theft reports to this Unit and the installation of new surveillance cameras, there have been only a minimal number of reported auto thefts at the Deptford Mall. Thus, the Mall Initiative is no longer a monthly program, but is conducted primarily from Thanksgiving through New Year's Day when auto thefts are reported in greater numbers.

As auto thefts and "give-ups" decreased, the focus moved to fraudulent motor vehicle insurance identification cards. However, over the last three years, due to increased vigilance by our local police departments and by the auto insurance industry, that form of insurance fraud has decreased also.

One focus of the Insurance Fraud Unit is on Healthcare claims fraud as it relates to narcotics. With the increase in the popularity of pharmaceuticals as recreational street drugs, comes an increase in the number of cases involving payment for fraudulent prescriptions with an insurance prescription card. Again, the difficulty in prosecuting healthcare claims fraud appears to be lack of detection by the local police departments. During the investigation they fail to ask what form of payment was used to purchase the prescription. Detective Saul Cintron has a powerpoint presentation, which when time permits, he can use to demonstrate to local law enforcement how insurance fraud goes hand in hand with obtaining narcotics through fraudulent means. Moreover, he is also teaching at the Gloucester County Detective Association wherein each of the twenty four county police departments is represented.

Another focus of the Insurance Fraud Unit is fraud committed during the application process as well as the completion of a fraudulent claim. The insurance carriers report directly to the State Insurance Fraud Office and the State forwards matters to this office as it deems appropriate.

The Insurance Fraud Unit works in concert with the Arson Unit to handle such offenses as arson for profit. The insurance fraud unit has held seminars in the past few years for the County fire departments. Last such seminar was in 2016 when the ATF taught on the preservation and collection of evidence to aid in the investigation of cause and origin. Also, Assistant Prosecutor Cipparrone teaches at the Arson Investigators Academy each time training is held. She teaches legal issues of arson investigation, including the collection of evidence for insurance fraud prosecution as well as testimony by the investigator at trial. This program is held every other year. Additionally, AP Cipparrone teaches in the spring and the fall at the Police Academy instructing the cadets. She teaches arson and insurance fraud, among other topics. She last taught in the September of 2017.

Program Evaluation

With two months remaining in 2017, Gloucester County is continuing its focus within the Insurance Fraud Unit. We are close to achieving our goals and are endeavoring to increase our investigative efforts with respect to insurance fraud related charges.

GOALS FOR 2017:

1. Detection of insurance fraud with aggressive pursuit and prosecution;
2. Increase police officer awareness;
3. Thorough and timely reporting to the State Office of the Insurance Fraud Prosecutor

2017 Objectives and Activities:

1. Training at the Gloucester County Police Academy. Then Detective Perna and AP Cipparrone were to teach a minimum of two times during the year at the Academy.
This goal has been met. Detective Perna taught once before leaving this office; then Detective Hogan, who was temporarily assigned to this Unit, taught at the Academy. We will schedule our new Detective, Saul Cintron, to teach in the spring of 2018. Teaching programs include the insurance fraud statutes, among others.

2. Training of the twenty four (24) police departments by teaching a block of time at the Basic Narcotics School. The detective will use the power point presentation he devised which emphasizes the connection of healthcare claims fraud and "pill" cases.

This objective has not yet been met. Detective Cintron is working to meet it by the end of the year.

3. Training of the twenty four (24) police departments through the Gloucester County Detectives Association. The detective is to present his power point presentation emphasizing the connection of healthcare claims fraud and "pill" cases.

This objective has not yet been met. Detective Cintron is working to meet it by the end of the year.

4. Detective Perna to start a ride-a-long program with the Gloucester County Detectives in the Guns, Gangs, and Narcotics Unit investigating pill and healthcare claims fraud.

This objective was achieved prior to Detective Perna leaving. With our new detective, we hope to continue the program as it was successful..

5. Detective Perna to continue his relationship with the two Motor Vehicle Commission locations in the County to investigate suspicious registrations of vehicles using fraudulent Insurance information.

This objective was achieved by Detective Perna prior to his leaving the office. Detective Cintron is continuing the relationship which generates cases for us.

6. The Unit will utilize the Better Business Bureau and the Consumer Affairs Division to assist in the training of officers in the investigation of staged slip and fall accidents.

Last month Detective Cintron charged a perpetrator and, prior to indictment, he applied for admission into the Pre-Trial Intervention Program .

7. The Unit will utilize Detective Hogan to review all pre-indictment files as they are opened to determine where a charge of insurance fraud should have been made, but was neglected.

This program worked well. However, with Bail Reform, Detective Hogan's services were needed elsewhere in the grand jury unit.

8. The Unit intends to conduct ride-a-longs with the local municipal police departments utilizing the Automatic License Plate Reader device to detect rate evaders.

No new cases were generated by this program. However, Detective Cintron is currently investigating two rate evasion matters.

9. In addition to the above, the Unit will contact the Pennsylvania DAG to begin an out of state initiative whereby this Unit will detect the rate evaders and the Commonwealth of Pennsylvania will prosecute them for residing in New Jersey but registering and insuring the auto in Pennsylvania.

We continue to work this program. Detective Cintron is investigating one such rate evasion matter.

10. The Unit will commence a "Driving while Suspended" initiative whereby municipal courts/police departments will randomly audit with specific emphasis on motor vehicle summonses issued to drivers whose are suspended.

Detective Cintron will work on this program as he presents his insurance fraud program to each municipal police department.

Goals, Objectives and Activities

The goal of the Gloucester County Insurance Fraud Unit continues to be to detect and prosecute insurance fraud. To achieve this end, the objectives of the Unit are to increase police officer awareness and prosecution with the following programs:

Training at the Gloucester County Police Academy. Detective Cintron and AP Cipparrone will continue to teach a minimum of two times each at the Academy. They will teach the insurance fraud statutes and the relationship between the "pill" cases and healthcare claims fraud.

Training of the twenty four (24) police departments through the Gloucester County Detectives Association Meetings. Again, Detective Citron will present the power point presentation he devised emphasizing the connection between healthcare claims fraud and "pill" cases. To date the Unit has not been able to secure a portable projector for presentation of the specialized power point program. But if we can secure a projector, the Unit will begin meetings at the various local police departments.

Detective Cintron will continue the relationship with the two Motor Vehicle Commission locations in the county to investigate suspicious registrations of vehicles using fraudulent insurance information.

The Unit will continue working with the Better Business Bureau and the Consumer Affairs Division to assist in the training of officers in the investigation of staged slip and fall incidents.

The Unit will continue to conduct ride-a-longs with the local municipal departments utilizing the Automatic License Plate Reader device to detect rate evaders.

The Unit will work closely with the Gloucester County Prosecutor's Office Arson Unit, specifically investigating when a claim is made on a fire, suspicious fire, or arson.

The Unit will continue to work with the Pennsylvania DAG on the out of state initiative detecting rate evaders.

Program Action Plan

(Attach additional sheets if necessary, please follow format below)

Goal:

Objective	Activity	Program start up date and completion date	Person Responsible
<p>Increase police officer awareness and prosecutions</p>	<p>Training at the Gloucester County Police Academy. Detective Cintron and AP Cipparrone will continue to teach a minimum of two times each at the Academy. They will teach the insurance fraud statutes and the relationship between the "pill" cases and healthcare claims fraud.</p> <p>Presentation of the specialized powerpoint program on healthcare claims fraud and "pill" cases</p>	<p>A continuing program with expectations of teaching two times per individual per year with the final teaching session in December 2018</p> <p>A continuing program with the final presentation on or before December 2018</p>	<p>Detective Cintron and AP Cipparrone</p> <p>Detective Cintron</p>

Program Action Plan

(Attach additional sheets if necessary, please follow format below)

Goal:

Objective	Activity	Program start up date and completion date	Person Responsible
Increase officer awareness and prosecutions	Continue the meetings with the County detectives assigned to Guns, Gangs, and Narcotics Unit, emphasis on "pill" and healthcare claims fraud	A continuing program with the final presentation in December 2018	Detective Cintron
To increase the investigation of suspicious registrations to determine fraudulent insurance	Continue the ride-a-long program with the local departments using the License Plate Reader Work with the two County MVC locations to make such determinations Driving While suspended Initiative working with local departments	A continuing program to be completed in December 2018 A continuing program with the final work session to be completed in October, 2017 A continuing program to be completed no later than Oc	Detective Cintron Detective Cintron Detective Cintron

Program Personnel

(Include job descriptions for all Program funded positions)

INSURANCE FRAUD DETECTIVE

Position responsibilities include:

Seek out and investigate insurance fraud matters. Participate in training at the Gloucester County Police Academy, training of the 24 police departments, continue and expand the County Detective's meetings assigned to Guns, Gangs, and Narcotics to make a specialized power point presentation. Additionally, continue working with the two Motor Vehicle Commission locations to investigate suspicious registrations of vehicles using fraudulent insurance information, utilize the Better Business Bureau and the Consumer Affairs Division to assist in training investigations of staged slip and fall incidents. Continue the ride-a-long program with local police departments utilizing the Automatic License Plate Reader to detect rate evaders. The detective will continue working with the County Prosecutor's Arson Unit investigating when a claim is made on a fire, suspicious fire, or an arson. The detective also will continue with the interstate initiative between Gloucester County and the Pennsylvania DAG to prosecute rate evaders. The detective will continue with the Driving While Suspended program working with the local municipalities to determine drivers driving without the privilege and investigate if a false identification card was used. Finally, the detective is to work as the liaison between the Gloucester County Insurance Fraud Unit and the State Office of Insurance Fraud.

INSURANCE FRAUD ASSISTANT PROSECUTOR

Requires a Jurisprudence Doctorate from an accredited law school. Must be licensed to practice in the State of New Jersey and pass the appropriate background review.

Position responsibilities include:

Teaching at the County Police Academy, review investigative files and determine whether presentation to the Grand Jury is warranted. Ensure that those matters are forwarded to the Grand Unit for presentation. Once indicted, ensure that the assigned Assistant Prosecutor, including the Unit AP, keeps records of his/her work on those matters. Review reports prepared by the Unit secretary, Ms. Smith. Prepare the grant application and meet with the office manager regarding same and with respect to maintenance of financial records.

SECRETARY

Position responsibilities include:

Prepare all subpoenas and correspondence for Unit detective. Prepare all correspondence for Assistant Prosecutor Cipparrone, diary court dates for the assigned AP who has been assigned an insurance fraud matter. Remind the assigned APs to maintain accurate records of their time for purpose of the Insurance Fraud Unit. Prepare monthly, quarterly, semi-annual and annual reports to the State of New Jersey

Complete this **PERSONNEL** Budget Request form if applying for **Full-Time or Part-Time Insurance Fraud Positions**.

(Part-time personnel must devote at least 50% of their time to insurance fraud. If personnel are assigned less than 50% to insurance fraud, the county must apply for Full-Time Equivalent (FTE) hours.)

Refer to Program Requirements (rev. 8/15/17) for relevant information.

Full-Time or Part-Time Personnel Budget Request

1. Salaries and Wages (list each position separately)

Position Title and Name of Insurance Fraud Personnel	% of Time Spent on Insurance Fraud Activities	Annual Salary or Hourly Rate	Amount Requested for Program Period
1. Investigator Saul Cintron	%	\$ 85,513.00	\$ 85,513
2.	%	\$	\$
3.	%	\$	\$
4.	%	\$	\$
5.	%	\$	\$
Total Requested for Salaries and Wages:			\$ 85,513

2. Fringe Benefits

NOTE: Due to budgetary constraints, 2018 rates for fringe benefits are capped at the existing State of New Jersey rates for positions enrolled in PERS (51.95%) or PFRS (52.85%).

Name of Insurance Fraud Personnel (from above)	Rate	Salary Base	Amount Requested for Program Period
1. Investigator Saul Cintron	%	\$85,513.00	\$45,194
2. additional quarterly fringe (dental, vision \$25.70/mo)	%	\$308.00	\$308
3.	%	\$	\$
4.	%	\$	\$
5.	%	\$	\$
Total Requested for Fringe Benefits:			\$ 45,502

TOTAL REQUESTED FOR PERSONNEL:	\$ 131,015
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Complete this **PERSONNEL** Budget Request form if applying for **Full-Time Equivalent (FTE) Hours**.
 Refer to **Program Guidelines (rev. 8/15/17)** for relevant information.

FTE Personnel Budget Request

1. Salaries and Wages

List total amount of Salaries/Wages requested for each position.

Position		Salaries/Wages Requested for Program Period
1. Assistant Prosecutor	\$55 @ 50 hours per quarter= 200 per year	\$11,000
2. Investigator		
3. Professional		
4. Clerical	\$30 @ 20 hours per quarter = 80 per year	\$2,400

Total Requested for Salaries and Wages	\$13,400
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2. Fringe Benefits

NOTE: Due to budgetary constraints, 2018 rates for fringe benefits are capped at the existing State of New Jersey rates for positions enrolled in PERS (51.95%) or PFRS (52.85%).

Calculate total fringe benefits rates using State established rates per position as follows:
 Salaries/Wages Requested for Program Period x Fringe Benefits Rate.

Position	Salaries/Wages Requested for Program Period	Fringe Benefits Rate	Amount Requested for Program Period
1. Assistant Prosecutor	\$55	51.95%	\$5,715
2. Investigator			
3. Professional			
4. Clerical	\$30	51.95%	\$1,247

Total Requested for Fringe Benefits	\$6,963
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TOTAL REQUESTED FOR PERSONNEL	\$20,363
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NOTE: Overtime is a non-reimbursable expense.

3. Training

Type of Training	Program Supported Personnel Attending	Total Costs Per Person
N.J.S.I.A. Annual Seminar	Investigator Saul Cintron	\$275
Financial Records Examination/Analysis	Investigator Saul Cintron	\$1,800
To be determined	Investigator Saul Cintron	\$2,925

Total Requested for Training:	\$5,000
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Budget Narrative

Salaries & Wages

The Gloucester County Insurance Fraud Unit is requesting only those funds necessary for the continuation of this Unit. Investigator Saul Cintron works 100% on his time on insurance fraud matters, unless otherwise noted on the time certifications. Additional FTE (full-time equivalent) is being requested for Margaret Cipparrone -- A/P assigned to give legal advice on and prosecute insurance fraud crimes. AP Cipparrone will meet the goals of the Insurance Fraud Unit while also contributing time to other matters. In addition FTE reimbursements will be requested for Mariann Smith -- Legal Secretary -- performs clerical work on files, keeps track of billable time, responsible for submitting unit narrative reports, etc.; Patti Reid, Office Manager -- assists with the financial reports for the grant.

Fringe Benefits

Fringe benefit rates for the current funding cycle for the Office of Insurance Fraud are as follows; positions enrolled in Public Employees' Retirement PERS (45.25%). Staff enrolled in the Public Employees' Retirement System. Staff enrolled in the Police and Fireman's Retirement System's rate for 2018 is PFRS (52.85%).

Budget Request Summary

Budget Categories	Amount Requested for Program Period
Personnel	
Salaries & Wages	\$98,913
Fringe Benefits	\$52,465
Training	\$5,000
Total Program Request:	\$156,378

CERTIFICATION

The undersigned certifies that the above budget requests are to be utilized for the reimbursement for established activities undertaken in connection with investigating and prosecuting insurance fraud or to expand units working on insurance fraud matters.

Name/Title: Margaret Cipparrone

(Program Director)

Signature: 

Date: 11/2/17

Application Authorization

The person whose signature appears below is authorized to submit this application to the New Jersey Department of Law and Public Safety, Office of the Insurance Fraud Prosecutor, for the following Program:

(name of Program) County Prosecutor Insurance Fraud Reimbursement Program
at the estimated total cost of \$ 156,378

The undersigned agrees upon approval of this application on behalf of the applicant agency to comply with the GENERAL CONDITIONS and ASSURANCES of the Reimbursement Program.

The undersigned also certifies the following regarding Civil Rights Compliance, Debarment and Suspension and Drug-Free Workplace.

(Signature of Authorizing Official)

Robert M. Damminger, Freeholder Director

(Type Name and Title)

(Date)

Civil Rights Compliance

An Equal Employment Opportunity Program (Affirmative Action Plan) in accordance with 28 CFR 42.301, *et seq.*, Subpart E. covering the employment practices of the implementing agency has been executed and is available for review in the office of:

Name: Equal Employment Opportunity Office

Title: _____

Agency: County of Gloucester

Address: 2 South Broad Street

City/State: Woodbury, NJ 08096

Telephone: 856-384-6903

General Conditions & Assurances

1. The county assures that funds made available pursuant to *N.J.S.A. 17:33A-28* will be used **solely** for insurance fraud activities.
2. The county assures that it will maintain fund accounting, auditing, monitoring and such evaluation procedures as may be necessary; that it will keep such records as the Office of the Insurance Fraud Prosecutor (OIFP) shall prescribe; that it will assure fiscal control, proper management and efficient disbursement of funds received under the Act.
3. The county assures that it will maintain such data and information and submit such reports, in such forms, at such times, and containing such information, as OIFP may require.
4. The county certifies that the program contained in its application meets all requirements, that all the information is correct, that there has been appropriate coordination with affected agencies, and that the applicant will comply with all provisions of all applicable Federal and State laws, regulations and guidelines.
5. The county assures that it will comply with all applicable Federal and State anti-discrimination laws.
6. The county assures that in the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination on the grounds of race, color, religion, national origin, or sex against recipient of funds, after due process hearing, the recipient will forward a copy of the finding to OIFP.
7. The county assures that if required to formulate an Equal Employment Opportunity Program (EEOP) in accordance with 28 *CFR* 42.301 *et seq.*, it will maintain a current plan on file.
8. The county assures that it will comply with all the requirements of the State of New Jersey for State and Local financial accounting.
9. The county agrees to notify OIFP as soon as possible, but not later than thirty (30) days, of any material developments or changes occurring in the county's action plan during the applicable period for which this funding reimbursement is made.

Examples of material developments or changes include, but are not limited to:

- a. Change of contact person, telephone number, or office location.
 - b. Any audit conducted by any governmental agency which demonstrates non-compliance with the terms of this funding.
10. Where activities supported by this reimbursement program produce original books, manuals, films or other copyrightable material, the county may copyright such, but OIFP reserves royalty-free, non-exclusive and irrevocable license to reproduce, publish and use such materials and authorize others to do so. OIFP also reserves the right to require the county not to publish, and the county thereupon shall refrain from publishing any material, whether copyrightable or not, that OIFP shall designate; provided, however, such right shall not be exercised unreasonably. Any publication by the county shall include, on the title page, a standard disclaimer of responsibility by OIFP for any opinions or conclusions contained therein. In addition, the following language must appear on any publication or program, "This program or project was made possible (either in part or wholly) by funding provided by the Office of the Insurance Fraud Prosecutor."
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11. The county will give OIFP access to and the right to examine all records, books, papers, or documents related to the program.
12. The county will comply with applicable Federal, State and Local audit requirements, including the requirements of *N.J.S.A. 40A:5-4*; State of New Jersey, Department of Treasury, OMB Circular Letter 15-08-OMB found at: http://www.state.nj.us/infobank/circular/cir1508_omb.pdf ; and the Federal Office of Management and Budget Circular Letter A-133 as revised and found at: http://www.whitehouse.gov/sites/default/files/omb/assets/a133/a133_revised_2007.pdf
13. The county will notify OIFP of any exceptions and/or findings regarding this program as a result of any Federal, State or Local audit.
14. The county will comply with all **Allocation Requirements** that may be stipulated or applied to specific programs by the Department of Law and Public Safety.
15. The county will comply with all the requirements contained in the **Program Requirements (rev. 8/15/16)** for the specific program for which the applicant has applied.

CERTIFICATION

I certify that the action plan proposed in this application and the funds applied for will be used to augment current anti-insurance fraud efforts, that it meets all the requirements of the Automobile Insurance Cost Reduction Act of 1998 (*N.J.S.A. 17:33A-28*), that all of the information presented is correct, that there has been appropriate coordination with affected agencies, and that the applicant will comply with the provisions of the Act and all other applicable Federal and State laws, regulations and guidelines.



County Prosecutor's Signature

Sean F. Dalton

County Prosecutor's Full Name
(Please type)

November 1, 2017

Date

New Jersey Office of the Insurance Fraud Prosecutor County Resolution of Participation

A COUNTY RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY IN
THE COUNTY PROSECUTOR INSURANCE FRAUD REIMBURSEMENT PROGRAM ADMINISTERED
BY THE OFFICE OF THE INSURANCE FRAUD PROSECUTOR

WHEREAS, the Office of the Insurance Fraud Prosecutor has been designated by the Legislature to implement funding reimbursement for anti-insurance fraud activities, pursuant to *N.J.S.A. 17:33A-28*, and

WHEREAS, the Gloucester County Prosecutors Office
Applicant Agency
wishes to apply for funding under the reimbursement program and,

WHEREAS, the Gloucester County Board of Chosen Freeholders
Applicant Governing Body
has reviewed an accompanying application and has approved said request, and

WHEREAS, the program is a joint effort between the Office of the Insurance
Fraud Prosecutor and Gloucester County Prosecutors Office
Applicant Agency

for the purpose described in the application;

THEREFORE, BE IT RESOLVED by the Gloucester County Board of Chosen Freeholders
Governing Body

- that:
- 1) As a matter of public policy, Gloucester County
wishes to participate to the fullest extent possible with the Office of the Insurance Fraud Prosecutor.
 - 2) The Attorney General has allocated funds dedicated for the purpose of reimbursing County Prosecutors for anti-insurance fraud activities.
 - 3) The Office of the Insurance Fraud Prosecutor shall be responsible for the receipt, review and approval of the applications for said funding.
 - 4) The Office of the Insurance Fraud Prosecutor shall initiate allocations to each applicant as authorized.
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**RESOLUTION AUTHORIZING GRANT APPLICATION TO THE NJ DIVISION OF
CRIMINAL JUSTICE AND ACCEPTANCE OF THE EDWARD BYRNE MEMORIAL
JUSTICE ASSISTANCE GRANT, JAG-1-8TF-16 FOR \$68,127.00, WITH AN IN-KIND
MATCH OF \$26,902.00, FOR A TOTAL AMOUNT OF \$95,029.00, FOR GRANT
PERIOD JULY 1, 2017 TO JUNE 30, 2018**

WHEREAS, the County of Gloucester, through the Prosecutor's Office/Gangs, Guns and Narcotics Task Force works cooperatively with municipal police departments, neighboring county prosecutor's office, state law enforcement and federal agencies to tackle the increase in street gang activity, including narcotic distribution offenses, robberies and home invasions; and

WHEREAS, the County Prosecutor is eligible to apply to the New Jersey Division of Criminal Justice for funding from the Edward Byrne Memorial Justice Assistance Grant, JAG-1-8TF-15 to be utilized for the multi-jurisdictional County Gangs, Guns and Narcotics Task Force to partially fund salaries and related activities; and

WHEREAS, the County Prosecutor's Office submitted the grant application to the County Treasurer for review, and the Treasurer has approved the application, and the Board of Chosen Freeholders understands and agrees that any grant received as a result of the application will be subject to the grant conditions and other policies, regulations and rules issued by the granting authority.

WHEREAS, the Gloucester County Board of Chosen Freeholders acknowledges that the grant funds to be requested are for the amount of \$68,127.00 with an in-kind match of \$26,902.00, resulting in the total amount of \$95,029.00 for grant period July 1, 2017 to June 30, 2018.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Gloucester that the Freeholder Director is hereby authorized and directed to execute, and the Clerk of the Board is authorized to attest to, the grant application and any other necessary documents necessary to request and accept the Edward Byrne Memorial Justice Assistance Grant, JAG-1-8TF-16 from the NJ Division of Criminal Justice for the hereinabove purposes, for the amount of \$68,127.00, with an in-kind match of \$26,902.00 resulting in the total amount of \$95,029.00 for grant period July 1, 2017 to June 30, 2018.

BE IT FURTHER RESOLVED that the Board of Chosen Freeholders hereby confirms that the funds will be used pursuant to the terms of the grant, and that it will comply with all applicable regulations of the granting authority and will provide any necessary additional assurances as may be required, and that the County Prosecutor's Office shall be responsible for grant implementation.

ADOPTED at a regular meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, December 27, 2017 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

**LAURIE J. BURNS,
CLERK OF THE BOARD**

MULTI-JURISDICTIONAL GANG, GUN, AND NARCOTICS TASK FORCES

JAG 1-8TF-16

July 1, 2017– June 30, 2018

f-2

A. SALARIES & WAGES

101.01 - Salaries and Wages **\$38,127**

To partially fund the salary of (1) member of the unit staff. The salary for this employee is based upon the PBA contract.

207 - Overtime Reimbursement **\$30,000**

To reimburse municipal police departments for overtime incurred by their “on loan” officers. Under the grant guidelines we are required to have municipal officers participate in our joint task force. The municipalities pay their regular rate salaries and this grant reimburses them for overtime incurred. In all instances we attempt to adjust schedules to incur minimal overtime, however depending upon the ongoing investigations the overtime incurred is unpredictable. Any remaining funds will be used toward overtime incurred by Prosecutor’s Office investigators paid under this grant.

**EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE ACT GRANT (JAG)
APPLICATION CHECK LIST**

APPLICANT: County of Gloucester

INSTRUCTIONS: The Application Check List is a guide to file a complete application. Return one (1) original (with original signatures) and two (2) copies of the completed application.

Application Content and Form Documents to be Completed and Returned:

- Applicant Information Form – Form Included
- Project Proposal
 - ***Problem Statement/Needs Assessment*** – Provided by Applicant
 - ***Goals, Objectives and Work Plan (Action Strategy)*** – Provided by Applicant
 - ***Partnership, Collaboration or Coordination of Services*** – Provided by Applicant
 - ***Project Management and Staff*** – Provided by Applicant
 - ***Data Collection/Performance Measures/Evaluation*** – Provided by Applicant
- Budget Detail Form – Form Included
- Budget Narrative (describing each category of the budget listed on Budget Detail Form) – Provided by Applicant
- Sources of Funds – Form Included
- Application Authorization – Form Included
- Accounting System and Financial Capability Questionnaire – Form Included
- Federal Single Audit Requirements Certification – Form Included
- Proof of Compliance Federal Single Audit Requirements – Provided by Applicant
- Indirect Cost Rate Fact Sheet – Form Included
- Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters and Drug-Free Workplace Requirements – Form Included
- Department of Law & Public Safety Debarment and Suspension Certification – Form Included

Additional forms provided by nonprofit applicants:

- Proof of Nonprofit status – Provided by Applicant
- New Jersey Charitable Registration – Provided by Applicant
- Applicable Licenses, Certifications and Permits – Provided by Applicant
- Form 990-Income Tax Return – Provided by Applicant
- List of Officers/Directors/Trustees – Provided by Applicant
- Mandatory Waiver from Local Units of Government – Sample Form Included

**NOTE: ONLY COMPLETE APPLICATIONS CAN BE PROCESSED.
ABOVE ITEMS MUST BE SUBMITTED WITH THE APPLICATION**

Applicant Information Form

JAG Program

Project Duration Period (when to when):		Grant No.:JAG 1-8TF-16
Official Name of Applicant Agency: County of Gloucester		
Address: 2 South Broad Street		
City/State: Woodbury, NJ	Zip Code + 4:08096-4604	County: Gloucester
Implementing Agency (if different than applicant):		
Agency Website: Gloucester County, N.J.		Fiscal Year Start Date:1/1/17
DUNS Number: 9573622447		Federal ID Number:216000660
Charitable Registration Number (if nonprofit & not exempt):		
Have there been any findings filed against the agency in regard to its charitable status? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please explain on a separate sheet.		

Name and Title of Chief Executive/Agency Director: Robert M. Damminger, Freeholder Director			
Street Address, City, State, Zip Code + 4 (if different from above):			
Telephone: 856-853-3395	Ext.	Email: rdamminger@co.gloucester.nj.us	Fax: 856-853-3495

Name and Title of Project Director: Steven Ingram, Sergeant			
Street Address, City, State, Zip Code + 4 (if different from above): 70 Hunter Street, P.O> Box 623 Woodbury, NJ 08096-4604			
	Ext.	Email: singram@co.gloucester.nj.us	Fax: 856-224-8239

Name and Title of Contact Person: Patti Reid, Office Manager			
Street Address, City, State, Zip Code + 4 (if different from above):			
Telephone: 856-384-5532	Ext.	Email: preid@co.gloucster.nj.us	Fax: 856-384-8624

Name and Title of Chief Financial Officer: Tracey Giordano, Treasurer			
Street Address, City, State, Zip Code + 4 (if different from above): 2 South Broad Street, Woodbury, NJ 08096			
Telephone: 856-853-3322	Ext.	Email: tgiordano@co.gloucester.nj.us	Fax: 856-251-6778

Name and Title of PMT Contact Person: Patti Reid, Office Manager			
Street Address, City, State, Zip Code + 4 (if different from above): 70 Hunter Street, Woodbury, NJ 08096			
Telephone: 856-384-5532	Ext.	Email: preid@co.gloucester.nj.us	Fax: 856-384-8624

Applicant: _____ County of Gloucester

Grant No: JAG 1-8TF-16

2. Fringe Benefits - Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed above and only for the percentage of time devoted to the project. Provide agency fringe rate and list each benefit and percentage (e.g., FICA, Workman's Comp, and Disability). List name and position. Please note that if salaries are requested using either federal or match funds, corresponding fringe must be shown at the same percentage as the salary in the budget detail form. If federal funds will NOT be used for corresponding fringe benefits, display the fringe amount in the match column. This is not a mandatory match. It shows that fringe benefits are being paid through another source of funding for each salary requested under the grant.	Grant Funds	Match	Project Total
Steven Ingram 70.56 %		26,902	
Pension 24.92%			
Group Insurance 37.77%			
NJ Employment Security .22%			
FICA/Medicare 7.65%			

SUB-TOTAL FRINGE BENEFITS	0	26,902	0
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TOTAL SALARIES, WAGES AND FRINGE	68,127	26,902	95,029
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Budget Detail Form

COST ELEMENT	Grant Funds	Match	Project Total
F. Equipment (List and explain in attached budget narrative; calculate per unit cost)			
TOTAL EQUIPMENT	0	0	0

G. Indirect Cost Rate	Grant Funds	Match	Project Total
TOTAL INDIRECT COST	0	0	0
TOTAL PROJECT COST	68,127	26,902	95,029

SOURCES OF FUNDS

List all sources of funds received by the agency during the past State fiscal year (July 1 thru June 30). On the bottom of the form, list all funds received from the Division of Criminal Justice in the past three years.

Federal Sources (Include Names)	Date of Award	Amount
DUI Sobriety Checkpoint & Saturation	10/1/15	\$130,000.00
Electronic Crimes Task Force	10/1/15	\$10,000.00
Click it or Ticket	5/1/16	\$40,000.00
Comprehensive Traffic Safety	10/1/15	\$44,450.00
Pedestrian Safety Enforcement	7/1/15	\$30,000.00

State Sources (Include Names)	Date of Award	Amount
Insurance Fraud Investigation	1/1/16	\$131,405.00
Body Armor Replacement Fund	10/1/15	\$3,530.00
Drunk Driving Enforcement Fund	9/1/15	\$16,000.00
Mental Health Diversionary Program	1/1/16	\$150,000.00

County Sources	\$ 8,314,747.00
Local and Other Sources	\$ 929,187.00
Total of All Sources of Funds	\$ 9,243,934.00
Indicate the percentage of funds used to support this project:	%

Division of Criminal Justice Funding

Date of Award	Grant Number	Project Title	Amount
7/1/15	JAG-1-8TF-14	Gang, Guns & Narcotics Task Force	\$65,270.00
7/1/14	JAG-1-8TF-13	Gang, Guns & Narcotics Task Force	\$75,914.00
7/1/13	JAG-18TF-12	Gang, Guns & Narcotics Task Force	\$74,468.00
4/1/16	JAG-1-9-14	Megan's Law	\$7,764.00
4/1/15	JAG-1-11-13	Megan's Law	\$7,470.00
4/1/14	JAG-1-11-12	Megan's Law	\$7,605.00
7/1/15	14-VAWA-37	Violence Against Women Act	\$25,225.00

7/1/14	13-VAWA-38	Violence Against Women Act	\$22,890.00
7/1/13	12-VAWA-58	Violence Against Women Act	\$24,245.00
7/11/15	V-08-14	Victims of Crime Act	\$191,448.00
7/7/14	V-08-13	Victims of Crime Act	\$194,737.00
7/7/13	V-08-12	Victims of Crime Act	\$176,091.00
10/1/15	VS-52-14	Sexual Assault Nurse Examiner	\$84,095.00
10/1/14	VS-29-14	Sexual Assault Nurse Examiner	\$71,775.00
10/1/13		Sexual Assault Nurse Examiner	\$71,238.00

PROBLEM STATEMENT

Gloucester County is a suburban and rural county located in southern New Jersey. It is bordered by Camden, Salem, Atlantic and Cumberland counties. The Delaware River separates the western side of the county from the City of Philadelphia, Chester County, Pennsylvania and the State of Delaware. Gloucester County is located directly in the Philadelphia - Atlantic City corridor and the New York City - Philadelphia/Camden - Washington, DC corridor. Gloucester County is one of the fastest growing counties in New Jersey with the current population estimated at approximately 290,951 residents. Gloucester County's population continues to surge at an extremely rapid rate. Several major highways such as the New Jersey Turnpike, Atlantic City Expressway, Interstate 295, State Highway 55 and 322 pass through the county giving gang members, drug couriers, and other criminals easy access from the major surrounding cities.

Located between Camden County to the north and Cumberland County to the south, Gloucester County is in a geographically precarious position. Camden City has a significant gang presence, which contributes to the staggering percentage of the city's violent crimes, and drug related offenses. Effective law enforcement efforts and successful gang recruitment has caused the gang problem to spread to suburban municipalities throughout Camden County. The reach of the gangs has recently and most notably extended into Gloucester County over the course of the past year. The municipalities of Bridgton, Millville, and Vineland (BMV) in Cumberland County are also combating a serious gang problem. Much like the influx of gang members into Gloucester County from Camden County, gang members from BMV are migrating to Gloucester County to establish their territory, recruit additional members, and set up narcotics trafficking operations.

Historically, intelligence information has shown that Philadelphia, Camden and New York are major source cities for controlled dangerous substances to include heroin, crack, powdered cocaine, marijuana, methamphetamine, prescription pills and Molly. Gloucester County is in an ideal geographic location for the motivated and entrepreneurial gang member or drug dealer. Gloucester County offers a unique combination of rural areas, suburban municipalities, and urban clusters, which all have relatively quick and easy access to major transportation arteries. This combination equates to a relatively easy commute to and from any suburban outpost in Gloucester County to and from Camden, Atlantic City or Philadelphia. Gang members have seen the potential for growth in the communities of Gloucester County and are beginning to establish a foothold in certain municipalities. The onset of a gang problem in Gloucester County has become apparent and the law enforcement community of Gloucester County has taken the appropriate steps in preparation to combat it.

In 1998, forty-eight (48) open air drug markets within Gloucester County were identified by the Gloucester County Narcotics Strike Force and local police departments. They were located in Paulsboro, Glassboro, Woodbury, Monroe, Clayton, Deptford, Franklin and Swedesboro. These locations were designated as "Quality of Life" Enforcement Zones. The designated zones were plagued with an increase of not only sales of crack, cocaine and marijuana, but crimes such as assaults, robberies, burglaries, thefts and crimes of violence. Drug related shootings and aggravated assaults have also occurred in these zones as a result of turf wars over drug corners and robberies of drug dealers and their buyers. Today, because of a

concerted effort of law enforcement, many of the originally designated "Quality of Life" zones are no longer identified as open-air drug locations. Cooperative efforts amongst law enforcement agencies in Gloucester County to combat the problem of open-air drug markets have been successful over the past decade. This same cooperation is going to be required to combat the burgeoning gang problem in Gloucester County.

A new prevalent threat to Law Enforcement and the citizens of Gloucester County is the Opiate / Heroin epidemic. The Opiate / Heroin epidemic is an all-out crisis that has effected every community in Gloucester County. The rate of non-fatal and fatal opiate related overdose has steadily climbed from 2013 to present. In response to this increasing threat to public safety, the GGNTF and its municipal partners enacted the Heroin Suppression Initiative (HSI).

In 2016, The Gloucester County Prosecutor's Office (GCPO), Gangs Guns, and Narcotics Task Force (GGNTF), in conjunction with the Monroe Township Police Department, East Greenwich Police Department, Pitman Police Department and Deptford Police Department have conducted the HSI targeting narcotics traffickers coming into Gloucester County from source cities. The initiative will utilize Law Enforcement personnel trained in the identification of distribution patterns utilized by traffickers to proactively intercept heroin being transported into Gloucester County. In 2017, the HSI will be conducted in Washington Township, Mantua Township, West Deptford Township, South Harrison Township, Franklin Township, Westville Borough, Clayton Borough, Glassboro, Paulsboro and Woodbury Borough.

Mike Lewis, currently the Sheriff of Wicomico County Maryland, served 20 years with the Maryland State Police. Sheriff Lewis is recognized as an expert in criminal trafficking identification and is certified as a master instructor through the National Highway Traffic Safety Administration. During his career in law enforcement, Sheriff Lewis established proactive techniques to combat the distribution of narcotics. Sheriff Lewis has led the nation in cocaine and heroin seizures, as well as forfeitures of millions of dollars found concealed within elaborately-constructed compartments. Sheriff Lewis has taught his techniques to thousands of law enforcement officers across the country including officers in Gloucester County. Properly administered, Sheriff Lewis's methods have successfully curtailed heroin, cocaine, guns, and other contraband from reaching the streets.

We identified Route 42, Route 295, Route 130, Route 55, Route 322, Route 45, Route 47 and the Black Horse Pike as the primary routes that heroin distributors travel to bring drugs into Gloucester County from the source cities of Philadelphia, Pennsylvania, and Camden, New Jersey.

Our strategy is to allocate trained Law Enforcement personnel skilled in narcotics detection to intercept traffickers along those routes of travel. We will develop the necessary probable cause to support our motor vehicle stops and to initiate a narcotics investigation.

Our goal is to conduct the initiative during peak hours, which will be identified through statistical analysis of heroin-related arrests and overdose incidents in Gloucester County. For each detail, an operational plan will be in effect detailing the specific location and responsibilities of the assigned personnel. The detail will require approximately eight members:

1. Two Township Marked Patrol Units
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2. K-9 Unit
3. GGNTF Detective
4. GGNTF Detective
5. Intelligence Detective
6. Township Detective
7. Assistant Prosecutor (Via phone)

Utilizing components of the Mike Lewis technique, a Township police officer in a marked unit will identify vehicles that are potentially trafficking narcotics. When sufficient probable cause is developed, the officer will initiate a motor vehicle stop. Detectives from GGNTF and the Township Police Detective will be responsible for arrest, processing, and generating any required affidavits and search warrants. Intel Detectives will interview and debrief arrestees to gather any potential information regarding criminal activity. We will provide information regarding the *First Step Program* that offers resources to individuals seeking treatment for narcotics addiction.

Sgt. Ingram, Lt. Sills, and a senior ranking member of the Township Police Department will conduct analysis of the Initiative in an effort to make any necessary modification or adjustments to the time of operation, investigative strategies, or operational needs.

Municipal police department budgets have been stretched to their limits in order to provide quality police services to the ever expanding municipalities in Gloucester County. In many cases, the population expansion has been so rapid that departments are struggling to keep pace. Their ability to address issues pertaining to violent crimes and property crimes is being and will continue to be made much more difficult with the addition of the growing gang problem. Municipal police departments are ill equipped to provide the personnel or resources needed to conduct comprehensive investigations of violent street gangs. The need to maintain continual intelligence on the activities and operations of violent gangs and their members is paramount. This is undoubtedly a daunting task, but one that will be critical to the success of law enforcement in Gloucester County in combating violent gangs and establish a sound intelligence led policing initiative. The vast majority of municipal police departments do not have the personnel to assign an officer to be a full time "gang" officer and heavy reliance will be placed on the Gloucester County Gangs, Guns, and Narcotics Task Force (GGNTF) to supplement their law enforcement needs.

According to the most recent New Jersey State Police Gang Survey conducted in 2010, the Bloods continue to be the most dominant and prevalent gang in Gloucester County. Over one hundred and eighty six members of the Bloods have been identified as either having residency in Gloucester County, or committed a criminal act in Gloucester County over the past six years. Twenty different street gangs, outlaw motorcycle gangs, and supremacy groups are represented in Gloucester County. They have been identified through the efforts of the County Jails and the field contacts with members of the Gloucester County law enforcement community. It should be noted that the number of street gangs has actually decreased from thirty nine to twenty.

Thirteen (13) different Blood sets were identified in Gloucester County over the last seven years. These sets represent the older, more established west coast Blood sets, and also the

sets spawned from the development of the east coast based United Blood Nation which began in the early 1990s. Intelligence sharing initiatives and the cultivation of confidential informants from within the ranks of the Bloods have been critical in tracking trends and the identification of new Bloods members. Documentation of gang members and activity along with the utilization of county wide intelligence has facilitated uniformity of gang member knowledge amongst the twenty-four municipalities in Gloucester County. Numerous members of the Fruit Town Brims set of the Bloods were sentenced to multi-year state prison terms after the culmination of two successful long-term investigations in 2008, which were assisted by the New Jersey State Police (NJSP). The removal of these gang members created a power vacuum amongst gang members in Gloucester County and specifically in the Glassboro/Clayton area. It should be noted that the epicenter of gang activity in Gloucester County is the Glassboro/Clayton area. Unfortunately, this vacuum was quickly filled by the 793 set of the Bloods in 2010. The number of the 793 Bloods in Glassboro swelled to over thirty members. In addition to the increased membership, the 793 Bloods began dominating the lucrative open air drug trade in the low income housing areas in Glassboro. Assaults and robberies increased in these low income areas as the 793 Bloods established their foothold.

Unfortunately, numerous members of the Fruit Town Brims have completed their prison sentences or have been paroled and have returned to the Glassboro/Clayton area. Reliable information from several informants indicates that the Fruit Town Brims are intent on regaining control of Glassboro/Clayton and have the 793 Bloods in their crosshairs. The 793 Bloods are comprised of younger members who have strong ties to the older members (who grew up in Glassboro/Clayton) of the Fruit Town Brims. These younger gang members are rumored to be abandoning the 793 set in favor of the Fruit Town Brims. The primary reason is they are fearful they will be a target of violence if they do not switch over to the Fruit Town Brims. They also realize the older members of the Fruit Town Brims are coming out of prison with additional gang member status and they are going to quickly re-establish their narcotics distribution connections. This is a dilemma that has been the focus of our targeting efforts.

After two successful long term narcotics investigations targeting the Fruit Town Brim set of the Bloods in Gloucester County resulted in extended state prison sentences for well established gang members, a power vacuum in the Glassboro/Clayton area quickly emerged. The vacuum was filled by a ranking member of the 793 Bloods from the Newark area. This individual who has effectively recruited nearly every member of the Glassboro based local street gang the "Dark Side Killers." 793 Bloods are intent on dominating the lucrative open-air drug trade in the low-income housing areas in Glassboro. It goes without saying that with the take-over of drug distribution territory the violence that goes along with defending it is sure to follow. This has come in the form of a rising conflict between 793 members and Fruit Town Brims who began returning from prison approximately five years ago.

According to the most recent New Jersey State Police Gang Survey of 2010, 45% of New Jersey's 565 municipalities reported some sort of gang presence, which is an increase of 2% from the 2007 survey. In 2007, 43% of New Jersey's 567 municipalities reported some sort of gang presence and 58% of Gloucester County's municipalities reported the presence of gangs. This is a significant rise from 2004 where 21% of Gloucester County's municipalities reported some sort of gang presence. These figures prove that gang presence is on the rise in Gloucester County.

UCR statistics for 2016 show a 200 percent increase in murders reported and a 16.7 percent increase in all violent crime when compared to the same period in 2015 in Gloucester County. In 2016, the number of firearms seized is three hundred forty, with one hundred twenty seven handguns, one hundred thirty two rifles and eight one shotguns. In 2015, the number of firearms seized was one hundred and seven five showing a significant increase in weapon seizures in Gloucester County in 2016.

In summary, the presence of gang members in Gloucester County is apparent and they are routinely participating in a broad spectrum of crimes ranging from armed robberies, home invasions to organized fraud. We have diligently worked to prepare for this problem. We pride ourselves on tenaciously attacking the gang problem. We routinely look to be innovative in our approach. We have combined the resources of the GGNTF, the Fugitive Investigations Unit (FIU), and the Intelligence Unit to utilize the skills and experience of each unit. We are battling the greatest challenge law enforcement in Gloucester County will face for the foreseeable future.

2. Project Description

The Gloucester County Gangs, Guns, and Narcotics Task Force intends on engaging in a multi-faceted initiative that will target drug traffickers, violent crime and the violent, and oftentimes repeat, offenders that perpetrate them. The initiative will be carried out by not only the Gloucester County GGNTF, but also many other law enforcement partners that will be working synergistically toward a common goal. It is a statistical fact that a small percentage of especially violent criminals are responsible for a large percentage of overall violent crime. This statistic holds true in Gloucester County as well. UCR violent crime statistics show a slight increase from 2014 to 2015 in Gloucester County. This proposed program is being instituted to not only combat a gang problem, but to also effectively mitigate the problem before it can gain momentum. We have learned lessons from our neighbors to the north and south, which were unable to stem the tide in time and are now playing catch up with gangs and the violent crime that inherently accompanies them.

Intelligence led policing and information sharing amongst the Gloucester County law enforcement collective will also be a major component of the initiative. This will lead to a more focused and timely enforcement approach. Suppressing gang activity quickly and responding swiftly to violent crime trends and surges will be largely based off of utilizing good intelligence. Information sharing has never been more critical. We have established a robust intelligence database that provides all law enforcement agencies in Gloucester County with access. It ensures we are all operating on the same page and eliminates departmental secrecy that has plagued law enforcement in the past. Technological resources are going to be significant factors in the quest for information superiority. New systems such as the Automated License Plate Recognition (ALPR) system have shown the incredible advantage high tech equipment can provide to law enforcement. The ALPR has already proven effective at tracking the activities of gang members and violent criminals. Its use will be increased during this initiative and for years to come.

The Gloucester County GGNTF has enjoyed success targeting drug traffickers, gang members and violent offenders through an effective measure of combining the resources of task

force members with the Gloucester County Prosecutor's Office Fugitive and Intelligence Units. This has resulted in a synergistic approach to tracking, investigating, and arresting gang members and violent offenders. A marked increase in intelligence sharing coupled with a highly proactive approach to curtailing gang activity has yielded very positive results. Serial home invasions, armed robberies, and smash-and-grab burglaries have been the crimes of choice of gang members in Gloucester County. The Gloucester County intelligence liaison system and a broader informant network have proven invaluable in investigating these crimes. Several investigations into the serious crimes of gang members in Gloucester County during 2015 and into 2016 have been successfully resolved through intelligence sharing and maximizing cooperative law enforcement efforts.

During this past year we have started to have quarterly meetings with our municipal police departments where we kind of mirror an intelligence meeting but focus in on just narcotics, gang and gun information. We will share information on people, trends and investigations as well as to re-establish the close working relationship between the Gangs, Guns and Narcotics Task Force and the county's police departments.

We feel that in addition to the current method of Deconfliction, these meetings would be an excellent opportunity to not only discuss who the "players" are currently involved in criminal gang, gun and drug activity in the county but to also provide investigators a chance to meet and establish a dialog with each other outside of active investigations. With the pressing issue of having little to no man power we can all pull together and assist each other. This not only increased everyone's safety, but these experiences allowed investigators from another town to become familiar with people and places their own future investigations often led.

Eventually, it is our hope that these meetings will lead to the return of more frequent sharing of resources, funds, training, personnel, expertise, and equipment. Everyone is asked to be prepared to discuss any issues related to gang, gun and drug enforcement topics, such as interagency cooperation and assistance, available resources, developing trends, etc.

We have been working on an Opiate Initiative in our Schools. The Gloucester County Prosecutor's Office will lead the charge in creating an operative opiate initiative through county guided education, training and communications to empower its municipal communities to increase substance abuse awareness and introduce prevention preparedness.

Opiate overdose deaths have reached extreme proportions over the past decade. More people die from opiate overdose than cocaine and methamphetamine combined. One of the biggest problems with opiate abuse is that many people are using prescription painkillers for non-medical purposes. According to the national Institute for Drug Abuse by 2011, 4.2 million Americans aged 12 and older had at least tried heroin.

The average community layperson is either uninformed and/or misinformed with regards to the stages of substance use disorder (SUD). The lack of education and awareness of treatment and resources is crippling to a healthy recovery process.

The American Medical Association labeled addiction as a disease over 70 years ago, but still today the clinical classification is impaired negatively due to the social stigma that is associated to the disease.

The training will consist of what different types of a controlled dangerous substance we are seeing throughout Gloucester County. We will really focusing in on several aspects from identifying what an opiate is to looking for warning signs of abuse.

Phase I: The training will be held on a regular basis as often as monthly or as little as quarterly depending on the need of the individual school district. Training will include up to date information on the opiate abuse, the latest trends on all controlled dangerous substances, and protocol on how to report identified or suspicious substance abuse. There will also be a chance for interactive learning through a role playing scenario for teachers. With the proper training teachers and administrators should be able to identify the signs of drug abuse at an earlier enough stage to be able to combat the problem and help the youth in question.

Phase II: High / Middle school students & Parents- Get a monthly program together for the students involving Steered Straight. Getting the parents the information on dealing with a child who is suspected or using or who is known to be using. Parent2Parent.

Phase III: Elementary schools educating our youth on coping mechanisms. What is coping? Coping refers to what a person does in order to avoid, remove, minimize, or "get through" a stressful situation. Coping is defined as the process of making adaptations to meet personal needs and to respond to the demands of the environment. The coping process uses personal resources to manage routines, frustrations, and challenges of daily life in ways that seek to maintain or enhance feelings of wellbeing.

Identifying stress (name the feelings – accepting the feelings – expressing your feelings), taking care of oneself, basic needs (eating healthy, drinking plenty of water, getting enough sleep, grooming), outlets to deal with stress.

We will also be enlisting the assistance and expertise of prosecutors into our program. We have found that keeping the highest risk offenders off the street will result in limiting their chances for committing additional crimes, but also significantly reduces their influence in the community. Low bails, a sluggish legal process, and lenient plea bargaining have resulted in gang members and repeat violent offenders being back on the street sooner and more often. We will be closely monitoring targeted criminal offenders as they progress through the legal process. We will be working closely with our legal partners to streamline this process and reduce the number of "deals" that are offered to known gang members and violent criminal offenders. Our intelligence database software is integrated into our legal software and allows us to track criminal offenders as they progress through every stage of the legal process. This integration has proven to be invaluable and its exploitation will be a major factor in providing part of the solution to keeping gang members and violent criminals off the street.

3. PROJECT GOAL(S), OBJECTIVES, AND ACTION STRATEGY

A. Project Goal(s)

The ultimate goal of this initiative will be to reduce violent crime in Gloucester County. Under the umbrella goal of reducing violent crime will be supplementary goals such as successfully targeting narcotic traffickers, violent gang members and repeat criminal offenders, increasing gun seizures, rapidly suppressing identified gang activity, streamlining the legal process for high risk offenders, and maintaining information superiority over criminal elements through the collection and sharing of usable criminal intelligence. The accomplishment of these goals will undoubtedly lead to a higher quality of life for the community of Gloucester County.

B. Objectives

1. Successfully target narcotic traffickers & violent gang members and repeat criminal offenders: The GGNTF will work in conjunction with all law enforcement agencies participating in the anti-gang mission in Gloucester County to identify and target the most criminally active and violent gangs, gang members, and gang associates who have committed or are most likely to commit acts of violence. Narcotics trafficking remain the business of choice for most gang members in Gloucester County. This illicit activity is typically targeted by task force members to begin an investigation. Targets will be designated prior to the beginning of an operation. Once the target is selected, members of the GGNTF will work in conjunction with other law enforcement agencies and use all resources at their disposal to assist in their investigative efforts. Short term investigations that are likely to cause a significant and disruptive effect in the criminal community will be engaged in as often as possible. These investigations are likely to yield more strategic and long term investigations that will facilitate targeting high priority gang members by other investigative approaches. Intelligence collection, collation, and dissemination will be critical to objective driven gang/violent crime investigations.
 2. A cooperative effort will be made to review and analyze all available data to identify, assess, and manage the risks of the most violent gangs and gang members: The GGNTF will target the high threat gang members through the use of weak links, surveillance, informants, warrant enforcement, strained gang member relationships, and other investigative measures. Prevention strategies that are successful are likely to result in exposing the target's vulnerabilities. Exposing the target's vulnerabilities is likely to lead to weakening the gang and potentially opening new investigations into the gang. This objective will be conducted immediately and will be ongoing. The number of investigations opened and arrests of violent offenders or gang members by task force members are outputs that will be measured. These statistics will be monitored monthly to determine the effectiveness of this strategy in meeting the objective. Staff assigned will be all task force members and their municipal police department liaison partners.
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3. Increasing gun seizures: Targeting violent offenders and gang members who are known to carry weapons is a top priority of the task force. It is no surprise that narcotics trafficking, gang activity, and firearms all go hand in hand. In addition to full scale investigations targeting an individual known to carry a firearm or traffic in firearms, fugitive operations targeting felons who have committed a crime involving a firearm or are known to carry firearms will be the highest priority. Identifying offenders known to carry firearms will be the first step. Investigations will be meticulously put together by task force officers in order to maximize the chances of removing illegal firearms off the street. The goal of this objective will be ongoing and all task force staff will be assigned. Gun seizures will be monitored on a monthly basis. These numbers can be compared to past seizure statistics to assess productivity.
 4. Rapidly suppressing gang activity: The GGNTF will suppress gang-related violence through comprehensive and cooperative enforcement strategies with Gloucester County police departments and other County, State and Federal agencies. We will work synergistically to identify and target the most criminally active violent offenders, gangs, gang members and associates, gun distributors and narcotics dealers, who have committed or are most likely to commit acts of violence. This will be accomplished through the use of a county wide "early warning" system. This system functions through information sharing at all levels of the law enforcement intelligence collective in Gloucester County. Once any form of gang activity is identified, it is immediately reported to the Gloucester County Prosecutor's Office. Information can come from a school, the county jail, an informant, or a concerned citizen. Once it is corroborated, immediate action will be initiated by task force members to develop a tactical solution to the problem. This will be instituted immediately and all task force personnel will be assigned. The amount of tips, leads, investigation initiated, and arrests made can be monitored to determine a tangible output.
 5. Streamlining the legal process for violent offenders and gang members: We will be closely monitoring targeted criminal offenders as they progress through the legal process. We will be working closely with our legal partners to streamline this process and reduce the number of "deals" that are offered to known gang members and violent criminal offenders. Our intelligence database software is integrated into our legal software and allows us to track criminal offenders as they progress through every stage of the legal process. Completing this objective will begin immediately. In addition to task force personnel, one assistant prosecutor will be assigned to assist in accomplishing this objective. The number of violent offenders/gang members that are screened is the primary means to measure an outcome. Another means would be to determine the efficiency in terms of time from arrest to conviction of a targeted offender.
 6. Maintaining information superiority over criminal elements through the collection and sharing of usable criminal intelligence: Intelligence gathering and information sharing has proven vital to successfully identifying and targeting violent gang members, violent criminal offenders, illegal firearms dealers, and
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narcotics traffickers. The advent of the Gloucester County Prosecutor's Office Intelligence Unit has established a system in which information sharing is maximized and set up a foundation for our intelligence led policing initiative. The Intelligence Unit is comprised of Gloucester County Prosecutor's Office staff and also a team of hand-picked intelligence liaisons. The liaisons are all sworn law enforcement personnel that represent each of Gloucester County's municipalities, the Gloucester County Sheriff's Department, and the Gloucester County Jail. The Infoshare intelligence computer program and other databases represent the technical means by which information is gathered, analyzed, collated, cataloged, and disseminated as finished intelligence to law enforcement users in the field. The backbone of our intelligence led threat assessments is the formation of clear lines of communication and cooperative relationships with the law enforcement agencies we work with.

Through the use of various computer databases that have been tailored to meet the needs of our intelligence led policing initiative, the documenting, cataloguing, and monitoring of gangs and gang members is made possible. The establishment of the team of intelligence liaisons that are all inputting real time gang related data into a computer system that is shared by all the liaisons and the Gangs, Guns, and Narcotics Task Force facilitates a reliable, detailed, accurate, and up to date inventory on gangs and their members operating in Gloucester County. This inventory provides law enforcement with the means to prioritize their anti-gang operations. The gang inventory is fluid and always changing as gang membership increases, members are incarcerated, or move to other counties or states. We stay vigilant and often work closely with our neighboring counties. Intelligence sharing agreements between the Gloucester County Prosecutor's Office and other out of county agencies have been established and will increase. We have exponentially increased our working relationship with the Gloucester County Jail. This has opened up a huge information channel and has increased our ability to collect intelligence on gang members and violent crime. Two detectives are assigned full time to the Intelligence Unit and there are currently twenty-four (24) intelligence liaisons assigned to the Gloucester County Intelligence Team.

MANAGEMENT STRUCTURE

Supervision of Gangs, Guns and Narcotics Task Force

- A. Lt. Langdon Sills is assigned as the immediate supervisor of the Task Force. Lt. Sills has been a police officer for thirty years, having served two years with the Rutgers University Police Department, and ten years with the Delaware River Port Authority. He has been with the Gloucester County Prosecutor's Office for eighteen years.
 - B. Sergeant Steven Ingram is assigned as the Commander of the Task Force and Project Director. Sgt. Ingram has been a police officer for fifteen years, having served one year with the Salem County Prosecutor's Office and fourteen years with the Gloucester County Prosecutor's Office.
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Grant Funded Staff

- A. Steven Ingram – Sergeant, Commander.
Started on June 1, 2003 and remains in that position.

Other non-Grant Funded Staff consists of:

- 1 Assistant Prosecutor
- 3 Gang, Gun and Narcotics Investigators / Detectives
- 0 Clerical Staff Members
- 1 Municipal Police Officer

The job descriptions for the above positions are on file with the County of Gloucester – Human Resources Department.

Advisory Group: The County Prosecutor has established an Advisory Group to assist in establishing priorities for investigations by the Gloucester County Gangs, Guns, and Narcotics Task Force, recommending local police officers for assignment to the Task Force, and evaluating the degree of participation of various agencies or individuals in the Gloucester County Gangs, Guns, and Narcotics Task Force operations that result in the seizure of assets, which may be shared on forfeiture. The Advisory Group consists of a Senior Assistant Prosecutor, the Chief of Detectives, the First Assistant Prosecutor and the Commander of the Gloucester County Gangs, Guns, and Narcotics Task Force. This group also receives valuable input from its meetings with the Gloucester County Police Chiefs Association.

Municipal Liaison Officers: The Gloucester County Gangs, Guns, and Narcotics Task Force has developed a list of municipal liaison officers. These liaison officers, as well as other local officers from Gloucester County, State and Federal agencies, comprise the Gloucester County Investigator’s Association. The Association will meet on a monthly basis or as needed. This Association was created to discuss a variety of needs between the various law enforcement agencies, to enhance inter-agency cooperation, and the exchange of violent crime, gang and narcotic information.

<u>Municipality</u>	<u>Name</u>
Clayton	Sgt. Lauren Franklin
Franklin Twp.	Det. Dan Farid
Westville	Det. Jake Massing
Gloucester County Sherriff’s	Det. Tom Atkinson
Woolwich Twp.	Sgt. TJ Daniels
Greenwich Twp	Sgt. Kevin Villanova
East Greenwich Twp.	Sgt. Matt Brenner
West Deptford Twp.	Sgt. Mike Creamer

Deptford Twp.
Paulsboro
Glassboro
Washington Twp.
Elk Twp.
Pitman
Mantua Twp.
Newfield
Wenonah
Woodbury
Woodbury Hgts.
Monroe Twp.
Harrison Twp.
South Harrison
Logan Twp.
Rowan University

Det. Jamie Giles
Lt. Gary Kille
Det. Dante LaSpata
Det. Michael Ferris
Inv. Steve Wojciechowsk
Sgt. Hunter Moore
Sgt. Burt Brucker
Ptlm. Kevin Przybyszewski
Ptlm. Amy Purvis
Sgt. Erick Lokah
Inv. Gary Krohn
Det. Dan Riggins
Det. Adam MCEvoy
Det. Steve Weston
Det. Marie Frey
Det. Greg Farrar

On-Loan Officers: In the past, the Gloucester County Gangs, Guns, and Narcotics Task Force has been the host for officers "On Loan" to the Task Force from various municipalities. The "On Loan" officers' length of stay with the Gloucester County Gangs, Guns, and Narcotics Task Force may vary from six months to one year. Several of the Municipal Liaison Officers were previously "On Loan" to the Task Force. The experience gained while assigned to the Task Force is extremely beneficial to the officer, their agency, and the Task Force. We currently have One "On Loan" officers assigned to the Task Force. Several other municipalities have expressed a recent interest in assigning officers to the Gloucester County Gangs, Guns, and Narcotics Task Force.

EVALUATION

The Gloucester County Gangs, Guns, and Narcotics Task Force will submit quarterly programmatic progress reports as requested to the Division of Criminal Justice. The Gangs, Guns, and Narcotics Task Force will also implement a county-wide protocol involving law enforcement, county correctional institutions, and the schools to track narcotics, violent crime and gang-related activities and report the data to the Gangs, Guns, and Narcotics Task Force for threat assessment purposes and planning. The Gangs, Guns, and Narcotics Task Force will meet periodically to coordinate additional data collection and analysis; information which will be used to plan proactive and reactive law enforcement operations in support of lowering violent crime and gang-related activity and improving the quality of life for all Gloucester County residents. In addition, there will be cooperative interaction with the Statewide Gangs, Guns and Narcotics Task Force to evaluate data through evaluation forms and quarterly narrative and quantitative reports.

STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF CRIMINAL JUSTICE

APPLICATION AUTHORIZATION

Authorization to submit a grant application to the Department of Law and Public Safety, Division of Criminal Justice ("Division") for a project entitled:

Multi-Jurisdictional County Gang, Gun, and Narcotics Task Forces

for a federal subaward in the approximate amount of \$ 68,127, with the Subrecipient

providing a match of \$ 26,902 (if applicable), for an approximate total project cost of \$ 95,029.

This application consists of the following additional attachments for all applicants:

- Applicant Information Form
- Project Proposal
- Budget Detail Form
- Budget Narrative
- Sources of Funds Form
- Accounting System and Financial Capability Questionnaire
- Federal Single Audit Requirements Certification
- Proof of Compliance with Federal Single Audit Requirements
- Indirect Cost Rate Fact Sheet
- Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters and Drug-Free Workplace Requirements
- Department of Law & Public Safety Debarment and Suspension Certification

The undersigned understands that the Division will rely upon the following statements to provide these subaward funds:

1. The Project Director has reviewed the contents of the application, believes it is accurate, and certifies that the factual statements and data set forth in the application and attachments are true to the best of his or her knowledge and belief.
 2. The Project Director has reviewed and is familiar with all statutory and regulatory requirements regarding the use of the funds being provided to undertake grant programs and activities; has sought and obtained legal advice from the Applicant's legal counsel as considered appropriate or necessary, and will be responsible for undertaking the programs and activities described in the application.
 3. The duly Authorized Official of the Applicant will ensure that the Applicant will use these subaward funds to carry out the project and activities specifically described in the application.
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4. The duly Authorized Official of the Applicant is responsible for authorizing expenditures and disbursements of subaward funds.
5. The duly Authorized Official of the Applicant will ensure that the Applicant complies with all federal, state and municipal laws, statutes, regulations, circulars, policies, or codes regarding the use of these subaward funds.
6. The duly Authorized Official of the Applicant and the Project Director acknowledge that a false statement in this certification may be subject to criminal prosecution, including under 18 U.S.C. §1001.
7. The duly Authorized Official of the Applicant and the Project Director acknowledge that Office of Justice Program (OJP) grants, including certifications provided in connection with such grants, are subject to review by OJP and/or by the Department of Justice's Office of the Inspector General.
8. The duly Authorized Official of the Applicant and the Project Director certify that the foregoing statements are true, and that if any of the foregoing statements made are willfully false, we will be subject to punishment.

As the duly Authorized Official of the Applicant-Subrecipient and as the Project Director, we hereby certify that the Applicant-Subrecipient will comply with the above-referenced provisions.

County of Gloucester
Applicant

JAG 1-8TF-16
Subaward # (if known)

Signature of Authorized Official

Freeholder Director
Title (County Executive, County
Manager, County Supervisor, County
Board President)

Robert M. Damminger
Printed Name of Authorized Official


Signature of Project Director

Steven Ingram
Printed Name of Project Director

Date

STATE OF NEW JERSEY

**EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE
GRANT PROGRAM**

SAMPLE WAIVER

I, Robert M. Damminger, am eighteen years of age or older, and certify:
(Name)

1. I am The Freeholder Director of the
(Title - County Executive, County Manager, County Supervisor, County Board President; Mayor, Chief Executive or Village President)
County of Gloucester
(Name of local unit of government)

2. On behalf of the Local Unit of Government, I am authorized to sign this certification.

3. I am submitting this certification in conjunction with the proposed provision of subaward funds in the approximate amount of \$95,029 to the nonprofit
(Dollar amount of funds)
organization, through the NJ Department of Law and Public Safety, under the Edward Byrne Memorial Justice Assistance Grant Program.

4. In making this certification, I understand that the Department of Law and Public Safety will rely upon the statements made herein in the processing of this application and with the provision of the above grant funds.

5. The proposed application for a subgrant to this Nonprofit Organization benefits the Local Unit of Government.

6. On behalf of the Local Unit of Government, I voluntarily sign this waiver as required by the Edward Byrne Memorial Justice Assistance Program.

7. I understand that a portion of the state grant funds under the Edward Byrne Memorial Justice Assistance Program which will fund this subgrant project are set aside for local government use.
8. I believe that the proposed project will provide a direct local benefit.
9. I agree that funding the project from the state to the Nonprofit Organization is in the best interests of the Local Unit of Government.

Signature of Authorized Official

Freeholder Director
Title (County Executive, County Manager, County Supervisor, County Board President; Mayor; Chief Executive or Village President)

Robert M. Damminger
Printed Name

Date

County of Gloucester
Local Unit of Government



The financial management system of each non-Federal entity must provide for the following

- Retention requirements for records
- Requests for transfer of records
- Methods for collection, transmission and storage of information
- Access to records
- Restrictions on public access to records

(1) Identification, in its accounts, of all Federal awards received and expended and the Federal programs under which they were received. Federal program and Federal award identification must include, as applicable, the CFDA title and number, Federal award identification number and year, name of the Federal agency, and name of the pass-through entity, if any.

(2) Accurate, current, and complete disclosure of the financial results of each Federal award or program.

(3) Records that identify adequately the source and application of funds for federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income and interest and be supported by source documentation.

(4) Effective control over, and accountability for, all funds, property, and other assets. The non-Federal entity must adequately safeguard all assets and assure that they are used solely for authorized purposes

(5) Comparison of expenditures with budget amounts for each Federal award.

(6) Written procedures to document the receipt and disbursement of Federal funds including procedures to minimize the time elapsing between the transfer of funds from the United States Treasury or the pass-through entity and the disbursement by the non-Federal entity whether the payment is made by electronic funds transfer, or issuance or redemption of checks, warrants, or payment by other means

(7) Written procedures for determining the allowability of costs.

APPLICANT ORGANIZATIONAL INFORMATION

1. Name of Organization and Address: County of Gloucester

2 South Broad Street
Woodbury, NJ 08096

2. Authorized Representative's Name and Title: Tracey Giordano. CFO/Treasurer

3. Phone: 856 - 853 - 3322 ext.

4. Fax: - -

5. Email: tgiordano@co.gloucester.nj

6. Year Established:
1686

7. Employer Identification Number (EIN):
- 2160006

8. DUNS Number:
95 - 736 - 2247

9. Type of Organization:

- State Municipality Non-Profit Higher Education Tribal For-Profit Other



AUDIT INFORMATION

An audit is conducted using generally accepted auditing standards (GAAS) or Generally Accepted Governmental Auditing Standards (GAGAS) and results in an audit report with an opinion.

10. The organization has had the undergone the following types of audit(s)(Please check all that apply):

- OMB A-133 Single Audit Financial Statement Audit Defense Contract Agency Audit (DCAA)
- None
- Programmatic Audit & Agency: _____
- Other Audit & Agency: _____

11. Fiscal Year of Last Audit:
2016

Name of Audit Agency/Firm:
Petroni & Assoc.

AUDITOR'S OPINION:

12. On the most recent audit, what was the auditor's opinion?

- Unqualified Opinion Qualified Opinion Disclaimer, Going Concern or Adverse Opinions

Please enter the number of findings:
Please enter the amount of questioned costs:

Were material weaknesses noted in either the Financial Statement or Single Audit? Yes No

ACCOUNTING SYSTEM

13. Which of the following best describes your accounting system:

- Manual Automated Combination

14. Does the accounting system identify the receipt and expenditure of program funds separately for each grant?

- Yes No Not Sure

15. Does the accounting system provide for the recording of expenditures for each grant/contract by budget cost categories shown in the approved budget?

- Yes No Not Sure

16. Does your accounting system have the capability to document the recording of cost sharing or match for each grant? Can you determine if documentation is available to support recorded match or cost share?

- Yes No Not Sure

17. Are time distribution records maintained for each employee that specifically identify effort charged to a particular grant or cost objective?

- Yes No Not Sure

18. Does the accounting/financial system include budgetary controls to preclude incurring obligations or costs in excess of total funds available or by budget cost category (e.g. Personnel, Travel, etc.)?

- Yes No Not Sure

19. Is the organization familiar with the existing Federal regulation and guidelines containing the Cost Principles and procedures for the determination and allowance of costs in connection with Federal grants?

- Yes No Not Sure



PROPERTY STANDARDS, PROCUREMENT STANDARDS, AND TRAVEL POLICIES	
PROPERTY STANDARDS	
20. Does your property management system(s) provide for maintaining: (1) a description of the equipment; (2) an identification number; (3) source of the property, including the award number; (4) where title vests; (5) acquisition date; (6) federal share of property cost; (7) location and condition of the property; (8) acquisition cost; & (9) ultimate disposition information?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Sure
PROCUREMENT STANDARDS	
21. Does your organization maintain written procurement procedures which (1) avoid unnecessary purchases; (2) provide an analysis of lease and purchase alternatives; and (3) provide a process for soliciting goods and services?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
22. Does your procurement system provide for the conduct to determine selection on a competitive basis and documentation of cost or price analysis for each procurement action?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
23. Does your procurement system include provisions for checking the "Excluded Parties List" system for suspended or debarred sub-grantees and contractors, prior to award? https://www.sam.gov/	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
TRAVEL POLICY	
24. Does your organization: (a) maintain a standard travel policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (b) adhere to the Federal Travel Regulation? (FTR) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SUBRECIPIENT MANAGEMENT AND MONITORING	
25. (For Pass-through entities only). Does your organization have controls in place to monitor activities of subrecipients, as necessary, to determine that Federal awards are used for authorized purposes in compliance with laws, regulations, and the provisions of the award and that performance goals are achieved (2 CFR200)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Sure <input type="checkbox"/> N/A (Your organization does not make subawards.)
STANDARDS FOR FINANCIAL MANAGEMENT SYSTEMS AND APPLICANT CERTIFICATION	
I certify that the above information is complete and correct to the best of my knowledge. This document must be certified by the organization's Authorized Representative, Executive Director, Chief Financial Officer, Chairman of the Board of Directors, or similar position.	
Name: _____	Date: _____
Title: <input type="checkbox"/> Executive Director <input checked="" type="checkbox"/> Chief Financial Officer <input type="checkbox"/> Chairman <input type="checkbox"/> Other: _____	
Phone: 856 - 853 - 3322 ext.	

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**RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH
PEOPLE FOR ANIMALS, INC., FOR ADDITIONAL SERVICES IN AN AMOUNT
NOT TO EXCEED \$7,000.00 RESULTING IN A REVISED CONTRACT AMOUNT
NOT TO EXCEED \$42,000.00 FOR YEAR TWO OF CONTRACT**

WHEREAS, The Board of Chosen Freeholders of the County of Gloucester (hereinafter "County") adopted a Resolution on August 19, 2015, authorizing the execution of a five-year Contract between the County and People for Animals, Inc., 401 Hillside Avenue, Hillside, NJ 07205 (hereinafter "Vendor"), for spay/neuter services for adoptable dogs and cats impounded at the County Animal Shelter, for the period August 19, 2015 to August 18, 2020, as per specifications PD-15-009; and

WHEREAS, an amendment to this Contract was authorized by Resolution dated June 15, 2016 to establish spay/neuter fees per dog and cat to include all age appropriate vaccinations and diagnostic testing; and

WHEREAS, an amendment to this Contract was authorized by Resolution dated October 5, 2016 to authorize an increase of \$7,000 to the contract amount for additional services to include rounds made by the veterinarian and the spay/neuter services for the first year of the contract for the period of August 19, 2015 to August 18, 2016; and

WHEREAS, an amendment to this Contract is also necessary to authorize an increase of \$7,000 to the contract amount for additional services to include rounds made by the veterinarian and the spay/neuter services for the second year of the contract for the period of August 19, 2016 to August 18, 2017; and

WHEREAS, the Contract remains open-ended, for estimated units of services only, which does not obligate the County to make any purchase; so that no Certificate of Availability of Funds is required at this time. The maximum dollar value is based on a reasonable estimate of the goods or services required over the contract term, and the local unit is not obligated to spend that amount; and

WHEREAS, all other terms and provisions of the original Contract are not amended and shall remain in full force and effect; and

WHEREAS, the continuation of the underlying Contract and amendment beyond December 31, 2017 is conditioned upon the approval of the 2018 and subsequent Gloucester County Budgets.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Gloucester, that the Freeholder Director be and is hereby authorized to execute and the Clerk of the Board to attest to the Amendment to Contract between the County and People for Animals, Inc. to authorize an increase of \$7,000 to the contract amount to include rounds made by the veterinarian and the spay/neuter services for the second year of the contract for the period of August 19, 2016 to August 18, 2017 as per PD-15-009. Fees will be paid in an amount not to exceed \$42,000.00 for year two of the contract (August 19, 2016 to August 18, 2017); and

BE IT FURTHER RESOLVED before any purchase be made pursuant to the within award, a certification must be obtained from the County Treasurer of the County of Gloucester certifying that sufficient funds are available at that time for that particular purchase and identifying the line item of the County budget out of which said funds will be paid.

ADOPTED at a meeting of the Board of Chosen Freeholders of the County of Gloucester held on Wednesday, December 27, 2017 at Woodbury, New Jersey.



COUNTY OF GLOUCESTER

ROBERT M. DAMMINGER, DIRECTOR

ATTEST:

LAURIE J. BURNS, CLERK OF THE BOARD

**THIRD AMENDMENT TO CONTRACT
BETWEEN
COUNTY OF GLOUCESTER
AND
PEOPLE FOR ANIMALS, INC.**

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THIS is an amendment to a certain Contract entered into on August 19, 2015 by and between **People for Animals, Inc.**, hereinafter referred to as “**Vendor**”, and the **County of Gloucester**, hereinafter referred to as “**County**”.

In further consideration for the mutual promises made by and between Vendor and County in the above-described Contract for spay/neuter services for adoptable dogs and cats impounded at the Gloucester County Animal Shelter, Vendor and County hereby agree to amend the Contract as follows:

The Contract is amended to include additional services of rounds made by the veterinarian and the spay/neuter services for the second year of the contract for the period of August 19, 2016 to August 18, 2017. This amendment authorizes an increase in an amount not to exceed \$7,000 for the period of August 19, 2016 to August 18, 2017 with total compensation to Vendor for named services now shall not exceed \$42,000.00 for year two of the contract (August 19, 2016 to August 18, 2017).

This Amendment to Contract is conditioned upon acceptance.

All other terms and provisions of the Contract that are consistent with this Amendment shall remain in full force and effect, including the first and second amendments to contract authorized by Resolution dated June 15, 2016 and October 5, 2016.

THIS AMENDMENT is effective as of the 27th day of **December, 2017**.

ATTEST:

COUNTY OF GLOUCESTER

**LAURIE J. BURNS
CLERK OF THE BOARD**

**ROBERT M. DAMMINGER,
DIRECTOR**

ATTEST:

PEOPLE FOR ANIMALS, INC.

**JANE GUILLAUME,
EXECUTIVE DIRECTOR**